



Westminster Fire Department

Enforcement Policy: Block Party

Effective Date: January 1, 2018

Tents and Other Membrane Structures

Approval required. Tents and Membrane Structures having an area in excess of 400 square feet shall not be erected, operated or maintained for any purpose without first obtaining a permit and approval from the fire code official.

Certification. An affidavit or **affirmation** shall be submitted to the fire code official and a copy retained on the premises on which the tent or air-supported structure is located. The affidavit shall attest to all of the following information relative to the flame propagation performance criteria of the fabric:

- Name and address of the owners of the tent or air-supported structure
- Date the fabric was last treated with flame-resistant solution
- Trade name or kind of chemical used in the treatment.
- Name of person or firm treating the material.
- Name of testing agency and test standard by which the fabric was tested

Cooking, Open-flame, and/or Heating Equipment

Prohibited inside the tent/membrane structure unless approved by the fire code official. Any approved equipment shall not be located within 10' of exits or combustibles. Equipment shall be secured from falling over, being knocked over by accidental contact, or dislodged due to wind or other equipment.

Compressed Gas and Fuel-gas Cylinders

- LP-gas containers shall be located outside the tent/membrane structure.
- All compressed gas and fuel-gas cylinders shall be secured to prevent them from falling over, being knocked over, or the valves damaged by falling objects.
- All cylinder valves shall be appropriately protected and, where applicable, caps shall be in place unless the cylinder is in use.
- Cylinders shall not be accessible to children, unauthorized persons or pets.

Anchorage required. Tents and membrane structures and their appurtenances shall be adequately roped, braced, and anchored to withstand the elements of weather to prevent collapsing.

Street Closure. Street closure can only be conducted in a cul-de-sac and requires a permit from the fire department. You shall submit a permit application, map of the street to be closed and obtain signatures from all homeowners affected by street closure indicating they are in approval.