



**PARKS, RECREATION AND LIBRARIES  
ATHLETIC FIELD RENTAL AGREEMENT  
(RELEASE AND INDEMNIFICATION)  
CHRISTOPHER FIELDS 2023**

**TERMS AND CONDITIONS:**

Once requested dates are officially approved, a \$100 deposit will be required to hold each date for your organization. Reservation deposit is non-refundable if the Athletic Field reservation is cancelled less than three (3) months prior to the event. If the event is cancelled more than three (3) months prior to the event, the full deposit will be refunded. Refunds, if applicable, will be refunded within 14 business days of the cancellation notice. All rental fees must be paid in full a minimum of 30 days prior to the rental date. Deposit fees will be applied to final payment.

Renter is responsible for all damages incurred to the facility during the rental. If damages occur, the applicant will be billed.

Staffing and times of rental will be based on tournament game schedule. All persons must vacate the facility by City of Westminster Park curfew or 11:00 p.m. of the day or at the end of the scheduled tournament play. Occupancy of the facility later than time stated on the agreement will result in additional fees. These fees will be billed to the renter. Persons include guests, contracted services, and the renter.

City staff will have final say as to whether fields are playable. In case of inclement weather or unplayable field conditions, staff will communicate field closures no later than 7 a.m. on the day of the closure. Closures will be published on the City of Westminster website at <http://www.cityofwestminster.us/ClosuresDelays/field-closures>. Full refunds will be processed within 14 business days if the City of Westminster closes the field due to inclement weather or unplayable field conditions. Renter is responsible for keeping users safe in the event of inclement weather including lightning in the area.

Under no circumstances will an event be conducted on field(s) deemed unplayable by City staff. It will be the responsibility of the user group(s) scheduled to inform participants as well as their staff of any decision made. No maintenance should be done by the reservation holder without written by the City of Westminster staff.

Fields will be maintained on a regular basis and the user agrees to accept the fields in its current conditions. Any addition maintenance requests must be submitted in writing and if approved, may be subjected to a fee in accordance with the City's field rental fee policy. **No raking or chalking allowed by non-City personnel unless otherwise approved.**

All items brought in by the renter or contracted services for the rental must be removed from the facility by the end of the rental time. Neither the City nor its employees can be held responsible for any item left at the facility by the renter, participants, athletes, or persons/companies providing service and/or equipment for the rental event. Items for rental events cannot be stored overnight.

The undersigned will leave said facility in a condition as good as, or better than, originally found. The undersigned hereby assumes personal and individual liability for him/herself and on behalf of applicant/renter for any damages and subsequent repair or replacement caused by damages to said facility or equipment occurring through or during the occupancy or use of said facility by the renter.

Each user is responsible for cleanup of all trash in the facility and fields used. This includes the fields, warm up areas, bleachers, and parking lots. Trash should be picked up and placed in provided receptacles. Failure to thoroughly clean any one of these areas will result in a \$500 fee assessed per day.

Proof of liability insurance in the amount of ONE Million Dollars is required for your rental and the City is to be listed as an additional insured on the certificate of insurance. Please submit proof of liability insurance to the Westminster Sports Center, 6051 West 95<sup>th</sup> Avenue, Westminster, Colorado 80031. Proof of liability insurance must be received prior to first day of rental.



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Granting of rental agreement is subject to the following additional terms and conditions:

- No outside alcoholic beverages are allowed to be brought into Christopher Fields, City Park Complex, City Park or surrounding parking lots. Alcohol purchased inside the complex is not allowed in dugouts or outside of the fenced area of the Christopher Fields softball complex.
- Organized outside food including food trucks is not allowed in the complex, parking lots or surrounding areas.
- Concession stand is open and available to discuss food options, email: [fields@cityofwestminster.us](mailto:fields@cityofwestminster.us)
- Smoking is prohibited in the dugouts and on the fields.
- The facility shall be restored to a litter free condition upon completion of the rental hours.
- Motorized vehicles are restricted to hard surface parking lots and streets. Only authorized city vehicles are permitted in City parks.
- Destruction, damage, or removal of any vegetation or defacement of any City property is prohibited.
- Climbing on City buildings, roofs, dugout roof tops, shelters, trees, and fences is prohibited.
- Disorderly conduct and abusive language are prohibited.
- No grills or propane tanks allowed on City Park/Christopher Field property.
- No drones allowed at any City of Westminster park/open space property.
- No sidewalk chalk, bicycles or skateboards allowed in the complex.
- Applicant/renter is responsible for his/her own actions and the actions of parties represented as a result of this agreement.
- Control of Dogs, Cats and Other Household Pets. May not bring or maintain in or upon any park or community building any dog, cat, or other household pet, unless such dog, cat or other household pet is kept at all times on a leash, not to exceed fifteen feet (15') in length, and under full control of its owner or custodian.
- All general parks and community regulations as stated in Chapter 1, Title XIII of the Westminster Municipal Code also apply.
- An adult must accompany all guests age 8 and younger at all times.
- Do not park in fire lanes. Vehicles left unattended in fire lanes are subject to ticketing by the City of Westminster police department.
- Fundraisers and activities that collect fees require prior approval from the Director of Parks, Recreation and Libraries.
- ALL CITY ORDINANCES ARE IN AFFECT IN CONJUNCTION WITH THIS AGREEMENT.

In the event that the renter and/or its guests are unable to adhere to the above stated terms and conditions of the agreement, you will be charged additional rental fees and/or asked to vacate the premises by the facility staff and/or the City of Westminster police department. By signing below, the renter acknowledges responsibility for ensuring all guests adhere to the above terms and conditions and will provide payment for the use of the facilities by the assigned date.

In consideration for this Athletic Field Rental Agreement ("Agreement"), I hereby release and waive any claim of liability against the City of Westminster ("City") with respect to any loss, damage, illness or injury occurring from the rental and use of the field(s), whether the claim results from the negligence of the city or from some other cause. I acknowledge and assume the risks involved in the rental and use and assume any loss, damage, illness, injury or death resulting from such risks. I hereby agree to indemnify and hold harmless and covenant not to sue the City, its employees, agents and members of City Council WITH respect to any claim that I may assert as a result of the rental and use of the City facilities.

**I HAVE READ AND AGREE TO THE CONDITIONS STATED ABOVE FOR CHRISTOPHER FIELDS**

SIGNATURE OF RENTER \_\_\_\_\_ DATE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

ORGANIZATION  
NAME: \_\_\_\_\_