

SPECIFICATIONS FOR THE PLANNING COMMISSION SIGN INCLUDE:

1. **Size:** The sign must be 20 square feet in sign area, defined as 4’ wide by 5’ tall. The height of the top of the sign must not exceed 7 feet, as measured from grade, when installed. Excluding the Westminster name and logo, lettering on the sign shall be two inches in height;
2. **Quantity and Location:** The number of signs to be provided, and the location(s) for the sign(s) to be placed shall be determined by the City. A placement map will be provided to the applicant by the City to aid in proper installation location;
3. **Restriction:** The sign shall not be illuminated;
4. **Information:** The sign shall include only the information shown on the example below. The QR code is provided by the City (see next page), and will direct inquiries to the City’s “STATUS OF PLANNING AND DEVELOPMENT PROJECTS” webpage;
5. **Sample Sign:** *Note: SIGNS SHALL BE REMOVED WITHIN 72 HOURS OF THE CONCLUSION OF THE PUBLIC MEETING*



6. **QR code** (shown as actual size to be placed on the sign):

