

Engineering Mission Statement

The Engineering Division provides responsible, high-quality and cost-effective services to our citizens as well as other divisions and departments within the City of Westminster. Our mission is to improve the health, environment, safety, mobility and overall quality of life for our community.

Responsibilities

- Work closely with all divisions and departments to review plans for proposed businesses and subdivisions located within the city.
- Administer local ordinances, policies and procedures.
- Review plans for public roadway, storm, water and sanitary sewer improvements and provide city construction inspections.
- Administer all Land Disturbance Permits and assure that any other permits from outside agencies that are required for the construction of projects have been obtained, monitor sureties and oversee project close-out.
- Administer responsible stormwater management.
- Provide floodplain management.
- Administer Right-of-Way permits for city streets.
- Provide project management for local, state and federally funded capital improvement projects. We oversee the design, right-of-way acquisition, construction, and inspection of projects including, but not limited to, new roadways, interchanges, bridges, water and sewer infrastructure and storm drainage improvements.
- Performs traffic engineering functions, including the placement of traffic control signs, the installation and maintenance of traffic signals, management of parking and transportation demand and the implementation of bicycle lanes and other multi-modal improvements.
- Provides transportation planning functions to identify and administer near-, mid-, and long-term multimodal transportation improvements, policies, plans, and guidance, in coordination with traffic engineering, other city departments, and external agencies.
- Develop and maintain the City's Geographical Information System database.

Purpose and values

The Engineering Division values that will direct its service, both internally and externally are as follows:

- **Ethics and Integrity** - All meaningful relationships are built on ethics, integrity and empathy to other's perspective. These values are the foundation of public trust and confidence.
- **Visionary Leadership and Planning** - The very essence of leadership is to be visionary and innovative while planning for the future.
- **Excellence and Quality in the Delivery of Services** - Service to our residents is our reason for being. We are proud to deliver services in a professional, cost-effective, and efficient manner;
- **Fiscal Responsibility** - Fiscal responsibility and prudent stewardship of public funds, both short term and long term, are essential for citizen confidence in government.
- **Open and Honest Communication** - Open, honest and timely communication is paramount for an involved citizenry and fosters a positive working environment for employees.
- **Respect for the Individual** - Citizens we serve are to be treated with the utmost respect and deserve the best treatment the city can provide.
- **Thoughtful Community Building** - The development of our internal and external community by fostering teamwork through thoughtful positive communication and careful planning that enhances the development process.
- **Professionalism** - Continuous improvement and innovation is the mark of a professional organization, and we are committed to applying this principle to the services we offer and the development of employees.