



IRC Residential Pool/Inground Spa Permit Submittal Requirements

- ALL pools, except those that are above ground and have a maximum water depth of less than 24 inches, require a permit. Pools are covered by the 2015 International Swimming Pool and Spa Code, 2020 NEC, and the City's code amendments.
- The City of Westminster does not issue separate permits for electrical, gas line, mechanical, or fencing/barrier work associated with a pool install. The City of Westminster issues one permit for all the work.
- Provide a building permit application filled out with all appropriate information. Provide one copy of the application, two copies of the site plan and engineering documents, and one copy of all equipment cut sheets.
- Provide a signed (by owner) notarized City pool contract form.
- Provide a site plan. The site plan must address the following requirements:
 - The site plan must be drawn to scale and the scale indicated.
 - Indicate the location of the pool on the lot. Include the distance from the pool to property lines.
 - Indicate the location and provide description of the barrier required by IRC section AG105.2. Provide a dimensioned elevational view of the barrier. Provide sufficient information to allow for the reviewer to determine that the barrier is in full compliance with the Code.
 - Indicate any glazing that is within 5-ft of the water's edge of the pool and where the bottom edge of the glazing is less than 5-ft above the adjacent walking surface.
 - Indicate any overhead electrical wires that pass over the pool location and the anticipated height above the water's surface. **Confirm on the plans if overhead wires exist.**
 - If a powered safety cover complying with ASTM F 1346 is being provided, please provide manufacturer data and testing certification information.
 - Indicate the location of the pool equipment. Mark on the site plan where heaters, pumps, filters, etc. are being installed. Provide dimensions from the equipment to the property lines.
- Address in the application, "description of work" field or on the drawings, what is being provided for electrical. Is the electrical feed surface run, fed overhead, or run underground?
- Address in the "description of work" field of the application, if the pool is being heater or not. If heated, provide equipment cut sheets. Provide gas pipe plan with equipment submittal.

- If the pool is an in-ground pool, provide fully engineered drawings, wet stamped by a Colorado registered engineer. Provide a soils report if available. If the pool is cast against existing soil (gunited pool) or backfilled with existing soils, provide maximum fluid pressure that the design is based on.



WESTMINSTER

Building Division
4800 W. 92nd Avenue
303-658-2075
Email permits@cityofwestminster.us

Swimming Pool Contract

The City of Westminster hereby agrees to issue a building permit to:

for construction of a swimming pool at _____

subject to the following stipulations:

1. That the property owner(s) hereby admits that he/she is fully cognizant of the progressive schedule of water rates utilized by the City of Westminster and has been further advised that such rates may become increasingly more progressive with the passage of time.

2. That the property owner(s) hereby admits that he/she has been duly advised that, in the event of drought, scarcity or other situations requiring the City of Westminster to restrict, limit, or otherwise curtail the use of water, the use of water for the filling of swimming pools would constitute a use of the lowest priority in any system of allocation deemed necessary by the City of Westminster to remedy said situation.

Property Owner

Property Owner

Acknowledged By

NOTARY PUBLIC:

My Commission Expires

Date: _____