

**City of Westminster City Council Study Session
October 4, 2004**

Mayor McNally called the Study Session to order at 6:40 PM. All Council was in attendance.

City Staff in attendance included: City Manager Brent McFall; Assistant City Manager Steve Smithers; Assistant City Attorney Vicky Bunsen; and Administrative Secretary Melissa Salazar.

The guests in attendance were Mindy Meiklejohn, Chair Board of Director, John Donovan, Fund Development Director and Bob Bonacci, President and CEO, all with The Butterfly Pavilion;

Butterfly Pavilion and Insect Center Board Presentation

Brent McFall introduced Mindy Meiklejohn, Bob Bonacci and John Donovan of the Butterfly Pavilion and Insect Center who gave a presentation to City Council. The Butterfly Pavilion and Insect Center Board of Directors requested to meet with City Council to bring City Council up-to-date as to where the pavilion is in its building expansion, what the future looks like and how the pavilion may better serve the residents of Westminster.

This was an informational only presentation. No direction from Council was necessary.

Brent discussed Council Protocol for Operating Guidelines.

Mayor McNally adjourned the Study Session at 7:20 PM to enter into an Executive Session for a briefing with the Open Space Advisory Board and for the City Manager's Performance Appraisal.