

City of Westminster City Council Study Session
July 19, 2004

Mayor McNally called the Study Session to order at 6:35 PM. All Council was in attendance.

City Staff in attendance included: City Manager Brent McFall; Assistant City Manager Steve Smithers; City Attorney Marty McCullough; Deputy City Manager for Administration Matt Lutkus; Director of Finance Mary Ann Parrot; Fire Chief Jim Cloud; Assistant to the City Manager Barbara Opie; Management Analyst Emily Moon; Management Intern Christy Owen; Director of Community Development John Carpenter; Director of Information Technology David Puntenney; Director of Parks, Recreation and Libraries Bill Walenczak; Acting Director of Public Works and Utilities Abel Moreno; Deputy Assistant City Manager for Administration Matt Lutkus; Human Resources Manager Debbie Mitchell; Chief of Police Dan Montgomery; and Administrative Secretary Kim Farin.

The guests in attendance were Shannon Hayden of the National Research Center, Paulette Jerpe of Gallagher Benefit Services, and Rob Larimer of the *Westminster Window*.

Citizen Survey Presentation

Brent McFall introduced Emily Moon who, along with Shannon Hayden of the National Research Center, presented the results from the recently completed citizen survey.

Health Insurance Update

Matt Lutkus and Debbie Mitchell introduced Paulette Jerpe of Gallagher Benefit Services who gave a presentation addressing health market place trends, the impact these have had on city health plan costs, the steps that the City has already taken to contain rising health care costs and possible future strategies for addressing these trends. No City Council action was requested on this item.

City Council's Proposed 2005 and 2006 Budgets

Staff is currently finalizing the 2005 and 2006 budget for presentation to City Council in September. As part of the budget development process, Staff drafts a suggested budget for City Council based on historical spending and anticipated revenues. The budgets were reviewed and, generally speaking, Council is supportive of them. Council raised the issue that the Westminster Community Artist Series has not been audited in recent memory.

Proposed 2005 Operating Budget Priorities Review

Brent McFall introduced Steve Smithers and Barbara Opie who apprised Council of what the City Manager will propose in the 2005 budget assuming revenues are sufficient to fund the proposed priorities. Staff was looking to Council to provide feedback regarding these recommendations.

Mayor McNally adjourned the Study Session at 9:28 PM to enter into an Executive Session to discuss an economic development item.