

**City of Westminster City Council Study Session  
June 7, 2004**

Mayor Moss called the Study Session to order at 6:40 PM. All Council was in attendance.

City Staff in attendance included City Manager Brent McFall, Assistant City Manager Steve Smithers, City Attorney Marty McCullough, Water Quality Administrator Kipp Scott, Water Resources and Treatment Manager Mike Happe, Water Resources Analyst Stu Feinglass, Planner II Dan Osborne, Senior Projects Coordinator Aaron Gagné, Acting Director of Public Works & Utilities Abel Moreno, Organization Support Services Manager Kathleen Hix, Planning Manager Dave Shinneman, Environmental Services Coordinator Rachel Harlow-Schalk, Assistant City Attorney Sharon Widener, Utilities Operations Manager Rick Clark and Administrative Secretary Melissa Salazar.

The guests in attendance were Rob Larimer of the *Westminster Window* and citizen Bob June.

**CONSENT AGENDA**

Renewal of Underwriter Contract with Stifel Nicolaus & Co., Inc., Hanifen Imhoff Division

**Sewage Leakage Update**

Abel Moreno, Rick Clark and Rachel Harlow-Schalk were present to give Council a brief update as to what has happened with the sewer leakage and what they are doing to fix it. Staff requested Council's approval to proceed with Emergency Repairs in an amount not to exceed \$100,000.

Council concurred and authorized Staff to proceed with the work immediately. Staff agreed to bring this item back for retroactive approval later in June.

**Non-Potable Water Ordinance**

Abel Moreno introduced Kipp Scott and Mike Happe to outline the issues of preparing the changes to the Municipal Code and budget amendment to the Staffing Plan to support enhanced implementation of the Reclaimed Water Utility. The recommendation is to amend the code to make non-potable irrigation water the first choice for new development as opposed to potable water. Also, the addition of one full-time reclaimed system specialist is requested to facilitate new customer development and customer Support.

Council concurred with Staff recommendations.

**Regulation of Telecommunication Towers, Facilities, and Antennas**

Dave Shinneman introduced Dan Osborne and Sharon Widener to discuss with Council the proposed regulations of Telecommunication Towers, Facilities and Antennas. Staff has asked Council to review the revised telecommunication ordinance. The proposed ordinance encourages: co-location of antennas instead of the proliferation of towers; "Stealth" locations for antennas such as towers, steeples and existing structures; and the use of alternate sites rather than public rights-of-way.

Council concurred with Staff recommendations.

**Possible Charter Amendments and Ballot Questions for November 2004 Election**

Brent McFall and Steve Smithers led this discussion pointing out that the City has gone to Westminster voters in the last two elections and has been very successful. City Council annually considers whether to place charter amendments and other issues on the ballot for Westminster citizens to consider. This year Staff has developed a list of potential charter amendments and other potential ballot issues that could be considered.

Based on Staff recommendations, Council has directed Staff to not place any amendments on the ballot this November.

Mayor Moss adjourned the Study Session at 8:05 PM to enter into Executive Session to discuss a Personnel Matter, an Economic Development Matter, a Redevelopment Assistance Package and a CLUP Discussion.