

**City of Westminster City Council Study Session  
May 3, 2004**

Mayor Moss called the Study Session to order at 6:40 PM. All Council was in attendance.

City Staff in attendance included City Manager Brent McFall, Assistant City Manager Steve Smithers, City Attorney Marty McCullough, Deputy City Manager for Administration Matt Lutkus, Court Administrator Carol Barnhardt, and Administrative Secretary Kim Farin.

The guest in attendance was Tanya Ishakawa of the *Westminster Window*.

**Proposed Ordinance re Obstruction of the Seeking of Emergency Assistance**

This item was consented; Council concurred with Staff's recommendation. However, there was brief discussion.

City Council directed Staff to schedule for council consideration an ordinance that would amend the Westminster Municipal code to make it unlawful for a person to knowingly obstruct another person from seeking emergency assistance.

**Lease with Community Reach**

This item was consented; Council concurred with Staff's recommendation. This item was not discussed at the Study Session.

City Council directed Staff to bring back to Council, for official action, the lease agreement with the Community Reach Center for their use of the former 76<sup>th</sup> Avenue Library Building.

**Municipal Court Public Defender Recruitment Process**

Brent McFall introduced Matt Lutkus and Carol Barnhart who briefed Council. Staff was specifically asking Council to select a member of Council to serve on a selection panel and direct Staff to carry out the recruitment process to fill the Municipal Court Public Defender position. Council selected Jo Ann Price to sit on the selection panel.

In accordance with Council's travel policy, Councillor's must get approval for travel. Councillor Dixon asked for approval to travel to Maryland to attend the NLC CED Spring Meeting. A majority of Council concurred and approved the expense.

Mayor Moss adjourned the Study Session at 7:20 PM, and excused all Staff, to enter into Executive Session to discuss the topic of Consideration of Salary Adjustments.