

**City of Westminster City Council Study Session  
January 3, 2005**

Mayor McNally called the Study Session to order at 6:44 PM. All Council was in attendance except for Mayor Pro Tem Tim Kauffman.

City Staff in attendance included: City Manager Brent McFall; Assistant City Manager Steve Smithers; City Attorney Marty McCullough; Assistant City Attorney Sharon Widener; Judge Stipech; Public Works and Utilities Director Jim Arndt; Water Resources and Treatment Manager Mike Happe; Wastewater Treatment Superintendent Tim Woodard; Chief of Police Dan Montgomery; Interim Director of Finance Tammy Hitchens; Treasury Manager Bob Smith; and Administrative Secretary Kim Farin.

The guests in attendance were Westminster resident Mike Litzau and Rob Larimer with the Westminster Window.

**Legacy Foundation Discussion**

Brent McFall gave an update on the status of the Legacy Foundation. Brent also reported that he's now on the Board of Directors. Council suggested that Lyle Sumek Associates be asked to offer their services to the Foundation as Council expressed its desire for the Foundation to develop and succeed.

**Presentation on Upgrade & Expansion of Big Dry Creek Wastewater Treatment Facility Project**

Brent McFall introduced Jim Arndt who, in conjunction with Mike Happe, briefed Council on the upgrade and expansion project at the Big Dry Creek Wastewater Treatment Facility's (BDCWWTF). Staff is looking to Council for direction as whether the City proceed with the design and construction of the biological nutrient removal components and amend the engineering services contract to include these additional facilities. Councillor Hicks raised the question as to whether the City should do a larger expansion of the plant to assure that future growth needs are met. Staff responded that an in-depth study was undertaken on sizing the expansion, and the current recommendation is based on the build-out needs of the City.

Council concurred with Staff's recommendations and asked that Staff bring this back for City Council action at a future regularly scheduled Council meeting.

**Guildner/Heffley Cleanup and RLF Loan**

This item was consented by City Council.

**Proposed Ordinance re Criminal Tampering**

Brent introduced Dan Montgomery who briefed Council on the definition of criminal tampering and why Staff recommends adopting a state counterpart ordinance for criminal tampering in order to charge offenders in Westminster's Municipal Court.

Council concurred with Staff's recommendation and asked that Staff bring this back for City Council action at a future regularly scheduled Council meeting.

Mayor McNally adjourned the Study Session at 7:25 PM to enter into an Executive Session to discuss an economic development matter.