



WESTMINSTER

Staff Report

TO: The Mayor and Members of the City Council

DATE: November 15, 2006

SUBJECT: Study Session Agenda for November 20, 2006

PREPARED BY: J. Brent McFall, City Manager

Please Note: Study Sessions and Post City Council meetings are open to the public, and individuals are welcome to attend and observe. However, these meetings are not intended to be interactive with the audience, as this time is set aside for City Council to receive information, make inquiries, and provide Staff with policy direction.

Looking ahead to next Monday night's Study Session, the following schedule has been prepared:

A light dinner will be served in the Council Family Room 6:00 P.M.

CITY COUNCIL REPORTS

1. Report from Mayor (5 minutes)
2. Reports from City Councillors (10 minutes)

PRESENTATIONS

6:30 P.M.

1. Potential Uses of Sidewalk Connection CIP Funds
2. Park Shelter Reservation 2007 Fees
3. Request to Modify City Code re Prohibition of Minors in Tavern/Cabaret Licensed Premises

EXECUTIVE SESSION

None at this time.

INFORMATION ONLY ITEMS – Does not require action by City Council

1. Lobbyist Protocol for City Council, Legislation Session Communication Methods, and Lobbyist Contract Renewal
2. Monthly Residential Development Report
3. Third Quarter 2006 Status Report on Capital Improvement Program (CIP) Projects
4. Update on the Environmental Sustainability Grocery Bag Campaign

Additional items may come up between now and Monday night. City Council will be apprised of any changes to the Study Session meeting schedule.

Respectfully submitted,

J. Brent McFall
City Manager



WESTMINSTER

Staff Report

City Council Study Session Meeting
November 20, 2006



SUBJECT: Potential Uses of Sidewalk Connection Capital Improvement Project Funds

PREPARED BY: Dave Downing, City Engineer

Recommended City Council Action:

Provide direction to staff on the use of funds within the Sidewalk Connection Capital Improvement Project (CIP). Regarding a recent request from a resident of the City pertaining to the construction of a concrete sidewalk along the east side of Countryside Drive to the north of 100th Avenue, it is recommended that “soft trail” connections to an existing trail that abuts Ketner Reservoir be installed in lieu of the requested concrete sidewalk.

Summary Statement

- During the City Council meeting of October 9, 2006, Mr. Dean Vandeberg, who resides at 10540 West 104th Place within Countryside Subdivision, requested the construction of a concrete sidewalk along the east side of Countryside Drive to the north of 100th Avenue. His request was to provide additional access to Wayne Carle Middle School for students of the neighborhood.
- Concrete sidewalks exist along the west side of Countryside Drive as well as on the east side from 100th Avenue to the south edge of the Ketner Reservoir open space. Furthermore, an existing pedestrian crossing is available a short distance to the south of Moore Street that allows pedestrians to safely cross Countryside Drive. Finally, a “soft trail” composed of crusher fines material encircles Ketner Reservoir and roughly parallels Countryside Drive on the east side of the street (see attached map).
- Due to the fact that a convenient trail exists already, and other pressing needs for the use of Sidewalk Connection CIP funds that will be discussed in the Background Information section of this Staff Report, it is recommended that a crusher fines connection be made between the existing trail that encircles Ketner Reservoir and the existing segment of sidewalk located along the east side of Countryside Drive near 100th Avenue. Also, a short section of concrete sidewalk is proposed to be built in Kensington Park to connect the trail around Ketner Reservoir to an internal park trail, thus providing access to the Countryside Drive crosswalk. These connections would permit pedestrians to conveniently gain access to the middle school from the east side of Countryside Drive.

Expenditure Required: \$7,500

Source of Funds: General Capital Improvement Fund - Sidewalk Connection Capital Improvement Project

Policy Issue

Should Sidewalk Connection CIP funds be used in the manner recommended by City Staff?

Alternative

Council could direct Staff to install a concrete sidewalk along the east side of Countryside Drive as requested by Mr. Vandenberg. The cost of such a concrete sidewalk would be approximately \$40,000.

Background Information

Generally, funds from the Sidewalk Connection CIP are used to install “missing links” of sidewalks in areas where it is not anticipated that the development or redevelopment of adjacent properties will occur within the foreseeable future. In most cases, developers of land in the City provide sidewalks within or adjacent to their subdivisions, but exceptions have occurred for a variety of reasons. The Sidewalk Connection CIP was created to address the most critical of these exceptions.

Currently, there is a total of approximately \$173,000 available within this project account. Due to other capital project needs, no additional appropriations of funds into the Sidewalk Connection CIP were requested for 2007 or 2008. At the present time, City Staff is considering the construction of the following new sidewalk projects over the next two years:

- South side of 120th Avenue between Zuni Street and the Ranch Office Commons (near Tejon Street) – Install an 8-foot wide, detached concrete sidewalk adjacent to this busy, high-speed highway.
- North side of 100th Avenue adjacent to the City-owned water tank site (near Simms Street) – Install an 8-foot wide, detached concrete sidewalk adjacent to the City-owned property to conform to the same standards that are imposed upon private developers.
- West side of Federal Boulevard between 94th Avenue and 96th Avenue – Provide a detached concrete sidewalk along the dirt trail that has been created by numerous pedestrians (including bus patrons) over the years.
- East side of Westcliffe Parkway at Big Dry Creek – Provide a connection between the sidewalk along Westcliffe Parkway and the trail along Big Dry Creek.
- East side of Holland Circle at 99th Avenue – Install an attached concrete sidewalk to fill a “missing link” in the route used by children who attend Lukas Elementary School.

While cost estimates have not been prepared for each of these projects, Staff believes that there are insufficient funds available to construct all of these projects. It would be Staff’s intent to install as many of these projects as possible in 2007 and 2008.

Staff Report – Potential Uses of Sidewalk Connection Capital Improvement Project Funds

November 20, 2006

Page 3

Appropriate City Staff will be in attendance at the November 20, 2006 City Council Study Session to further discuss this request and the use of Sidewalk Connection CIP funds over the next two years.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment – Map



WESTMINSTER

Staff Report

City Council Study Session Meeting
November 20, 2006



SUBJECT: Park Shelter Reservation 2007 Fees

PREPARED BY: Richard Dahl, Park Services Manager

Recommended City Council Action:

Concur with Staff's recommendation to increase park shelter reservation fees for 2007 to assist the park shelter reservation program in covering a greater portion of administration and maintenance costs and to offer only full-day park shelter reservations to provide better customer service.

Summary Statement:

- In 1997, the City of Westminster began charging for picnic shelter permits. Fees were increased in 2003 by 25% and have not changed since that time.
- In 2006, the City issued 446 resident and 48 non-resident picnic shelter permits (494 total), serving 30,908 participants.
- There are eight picnic shelters and one amphitheater available in the park system for use through the permit reservation system.
- Existing reservations allow a half-day permit at a reduced cost. In order for the City to offer this option, Parks Services Staff must clean the pavilion twice per day and this is not possible with current staffing levels as demonstrated by a decline in our park shelter reservation survey ratings. Therefore, Staff recommends offering only full-day reservations to provide better customer service to our patrons.
- Alcohol permits (3.2 beer) are available, at additional cost, subject to approval by the Director of Parks, Recreation and Libraries. There were a total of 80 alcohol permits issued in 2006.
- Revenues from permit sales for 2006 totaled \$27,390 (Resident Fees - \$13,690; Non-Resident Fees - \$11,350; Alcohol Permits - \$2,400).
- Total costs to maintain and administer the picnic shelter reservation program in 2006 will be \$64,712.
- Staff recommends the following fee increases and program changes to provide better customer service and to more fully cover administrative costs and the costs of maintaining these shelters:
 - Eliminate half-day shelter reservations
 - Increase park shelter reservation fees by \$5
 - Increase the Alcohol Permit fee from \$30 to \$50.
- If Council concurs with Staff's recommendations, this item will be presented for Council's approval at the November 27, 2006, Council Meeting.

Expenditure Required: \$0

Source of Funds: N/A

Policy Issue

Should the City make changes in the picnic shelter reservation program including raising fees and addressing maintenance and customer service issues?

Alternatives

1. Eliminate the half-day reservation portion of the program, but keep the existing fee structure.
2. Maintain the existing shelter reservation program with no changes.

Background Information

During 2006, the Department of Parks, Recreation and Libraries will spend \$64,712 on shelter maintenance and administrative costs including trash removal, cleaning, fixture repair, portable toilets, infrastructure repairs and administrative costs incurred by issuing permits.

Staff has collected comparisons fees for picnic shelter rentals from local cities in the area and Westminster's current fees are comparable or lower than most other cities (please see attachment). Staff is recommending a \$5 fee increase for all park shelter reservations and a \$20 increase for alcohol permits. These changes will assist the park reservation program in covering a greater portion of the direct costs for permit reservations.

As part of the City's performance measurement process, Staff tracks customer satisfaction regarding the shelter reservation program through the use of a written survey. Although overall satisfaction with the shelter system remains high, with 96% of the respondents rating the system excellent or good, there has been a noticeable decline in some of the individual ratings with a total of 22% of respondents not being satisfied with the pavilion cleanliness and trash removal. In addition to the survey responses, Staff has received phone calls with similar complaints. Staff believes that eliminating the half-day pavilion rentals will help Staff keep up with cleaning and trash removals at the City's reserveable shelters, thereby providing better customer service.

Respectfully submitted,

J. Brent McFall

City Manager

Attachments

City of Westminster
 Department of Parks, Recreation and Libraries
 Park Services
 Park Pavilion Rental Fee Comparison - 2006

| Agency | Resident | Non-Resident | Non-Profit Discount | No. of Reservations/Day | Alcohol Permit |
|---------------------------|--|--|--|-------------------------|----------------|
| Arvada | \$60 for up to 75 people \$80 for more than 75 people | Same as resident | No discount | 1 | \$15 |
| Northglenn | \$50 to \$125 for 5 hours for up to 100 people \$50 to \$200 for 5 hours for over 100 people | \$60 to \$175 for 5 hours for up to 100 people \$60 to \$275 for 5 hours for over 100 people | \$20 to \$25 discount | 1 to 2 | No alcohol |
| Thornton | \$25 for 6 hours \$50 all day | \$50 for 6 hours \$100 all day | No discount | 1 | \$0 |
| Broomfield | \$18 to \$73 per hour | \$36 to \$144 per hour | Schools charged \$10 No discount for other non-profits | 1+ | \$10 |
| Boulder | \$50 to \$200 for 4 hours | \$65 to \$260 for 4 hours | No discount | 1 to 2 | \$25 |
| Westminster | \$20 - 1/2 Pavilion - 6 hours \$40 - Whole Pavilion - 6 hours \$40 - 1/2 Pavilion - 12 hours \$60 - Whole Pavilion - 12 hours | \$30 - 1/2 Pavilion - 6 hours \$60 - Whole Pavilion - 12 hours \$60 - 1/2 Pavilion - 12 hours \$120 - Whole Pavilion - 12 hours | No charge for Mon - Thurs and Fri a.m. Regular fees Fri p.m., Sat and Sun | 1 to 2 | \$30 |
| Westminster Proposed Fees | \$45 - 1/2 Pavilion - 12 hours \$65 - Whole Pavilion - 12 hours | \$65 - 1/2 Pavilion - 12 hours \$125 - Whole Pavilion - 12 hours | No charge for Mon - Thurs and Fri a.m. Regular fees Fri p.m., Sat and Sun | 1 to 2 | \$50 |

The reasons for the permit fee variations for all cities (except Westminster) is due to the other cities basing their fees on the number of participants for the permit and on a 4 or 5-hour block of time. Westminster's current fees are not based on attendance, but on a 12-hour block of time (Westminster currently reserves both full and half pavilions).

City of Westminster
 Department of Parks, Recreation and Libraries
 Park Services
 Proposed Park Pavilion Rental Fees - 2007

| | Resident | | | | Non-Resident | | | |
|---------------------------|-------------------|-------------------|----------|-------------------|-------------------|-------------------|----------|-------------------|
| | Current | | Proposed | | Current | | Proposed | |
| | 1/2 Day | Whole Day | 1/2 Day | Whole Day | 1/2 Day | Whole Day | 1/2 Day | Whole Day |
| Bishop Square | | | | | | | | |
| City Park Pavilion | | | | | | | | |
| Cotton Creek | | | | | | | | |
| Faversham | \$40 | \$60 | N/A | \$65 | \$60 | \$120 | N/A | \$125 |
| Nottingham | | | | | | | | |
| Wolff Run | | | | | | | | |
| Oakhurst | 1/2 Pavilion \$20 | 1/2 Pavilion \$40 | | 1/2 Pavilion \$45 | 1/2 Pavilion \$30 | 1/2 Pavilion \$60 | | 1/2 Pavilion \$65 |
| Squires | Whole Pav \$40 | Whole Pav \$60 | N/A | Whole Pav \$65 | Whole Pav \$60 | Whole Pav \$120 | N/A | Whole Pav \$125 |
| Alcohol Permit | | | | | | | | |
| 3.2 Beer Only | \$30 | | \$50 | | \$30 | | \$50 | |



WESTMINSTER

Staff Report

City Council Study Session Meeting
November 20, 2006



SUBJECT: Request to Modify City Code Provision that Prohibits Minors in
Tavern/Cabaret Licensed Premises

PREPARED BY: Linda Yeager, City Clerk

Recommended City Council Action:

Concur with Staff's recommendation to not change WMC 5-16-9 re the prohibition of minors on premise at Tavern/Cabaret businesses.

Summary Statement

- Tom Wieczork of Time Out Sports Bar has asked that Council consider modifying Section 5-16-9 of the Westminster Municipal Code to allow minors on premise at a tavern/cabaret until 8 p.m. daily (a copy of his request letter is attached).
- The Special Permit and License Board recently granted Mr. Wieczork a tavern/cabaret at 8787 Sheridan Boulevard, and he intends to operate a neighborhood establishment with a sports bar emphasis where families can gather to watch their favorite team sporting events.
- The referenced Code provision prohibits minors under the age of 21 on premise, and Mr. Wieczork is concerned that the local law will have significant impact on his business.

Expenditure Required: \$ 0
Source of Funds: N/A

Policy Issue

Does Council believe there is a need to modify the City Code provision that prohibits minors in tavern/cabaret licensed premises as requested by Mr. Wiczork?

Alternatives

Direct staff to proceed with the change to WMC 5-16-9 as requested by Mr. Wiczor. This is not recommended as Staff believes this section of the code has effected the desired result of curbing underage consumption of alcohol.

Background Information

Section 5-16-9 was adopted in 1996 upon recommendation of the Westminster Police Department to address the problem of underage drinking. There were eight tavern/cabaret licenses in the City then and all were surveyed to determine the impact of prohibiting minors on premise. Only one opposed adoption of the prohibition. The number of tavern/cabaret licenses in the City remains the same today. While the frequency of Police calls from tavern/cabarets remains higher than the number of calls received from other outlets licensed to sell alcohol for on-premise consumption, the calls do not pertain to minors generally, indicating that the enactment of the prohibition had the desired effect.

The first drafts of the ordinance that instituted this prohibition proposed a “7 P.M. to regular opening hour of the following day” exclusion to address concerns that:

- (1) many band members hired by licensed tavern/cabarets were not 21 years of age or older; and
 - (2) the Colorado Liquor Code allows persons between the years of 18 and 21 to work in a tavern so long as they are under the direct supervision of an employee who is at least 21 years old.
- These two concerns were addressed as exceptions and the provision that would have allowed minors until 7 P.M. was deleted in the final ordinance that was adopted by City Council.

The Westminster Police Department has applied for a grant through Colorado Liquor Enforcement for use in educating students, parents, and the community about the health and safety risks involved with underage consumption of alcohol. Their statistics show that arrests and citations in Westminster for underage possession of alcohol increased from 46 in 2003 to 89 in 2004 and to 166 in 2005; for underage violation of the open container law, grew from 5 in 2003 to 14 in 2004 and to 40 in 2005; and for underage driving under the influence, from 47 in 2003 to 55 in 2004 and to 56 in 2005. Underage drinking remains a problem.

While the definition of “cabaret” varies from municipality to municipality, it is not uncommon to find that City Code provisions of many metro-area municipalities prohibit anyone under the age of 21 in cabarets.

In Westminster, cabaret licenses are issued to five liquor-licensed restaurants and two brew pubs. These licensees are required to have full-service menus and to derive at least 25% of their gross income from the sale of food. The Westminster Municipal Code does not prohibit minors at any of these establishments.

Based on the above findings, modification of Section 5-16-9 of the Westminster Municipal Code is not recommended. Mr. Wiczork had to re-establish the need for a liquor license at 8787 Sheridan

Staff Report – Request to Modify City Code Provision that Prohibits Minors in Tavern/Cabaret
Licensed Premises
November 15, 2006
Page 3

Boulevard and could have applied for a class of license that would have accommodated his desire to provide a family atmosphere where his clientele could bring their children to watch sporting events while enjoying food and beverages.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment



WESTMINSTER

Staff Report

Information Only Staff Report

November 20, 2006



SUBJECT: Lobbyist Protocol for City Council, Legislative Session Communication Methods, and Lobbyist Contract Renewal

PREPARED BY: Aric Otzelberger, Management Analyst

Summary Statement

This report is for City Council information only and requires no action by City Council. The purpose of this Staff Report is to provide City Council with an update on the City's approach to State legislative activities for the 2007 session and to provide a copy of the updated Lobbyist Protocol that was established by City Council in 2000. Secondly, Staff wishes to make Council aware that the City Manager has renewed the City's contract with Danny L. Tomlinson of Tomlinson & Associates and Robert M. Ferm of Hall & Evans, L.L.C. to provide lobbying services for calendar year 2007 for \$35,000 (the same contract amount as 2006).

Background Information

Lobbyist Protocol

The first regular session of the 68th Colorado General Assembly convenes on January 10th. Staff will be working with the City's lobbyists over the coming weeks to sort through the numerous bills that will be introduced before the end of January and identify the key issues affecting the City of Westminster and Colorado municipalities. The legislative session will adjourn on May 19, 2007.

A copy of the 2007 lobbyist protocol is attached for City Council's review. This is the same set of procedures that City Council approved last year. Staff believes that these protocols have served the City well. Staff is available to discuss these procedures further should City Council wish to do so at a future study session or post briefing.

Matt Lutkus, Deputy City Manager, will have overall responsibility for the City's legislative program, with assistance from Aric Otzelberger, Management Analyst, and other City Staff. Staff will be focused on maintaining timely responses on key legislative issues as they arise. Council will be consulted on a regular basis to assure the City's positions are properly represented. The City's lobbyists, Danny Tomlinson, Bob Ferm and Erin Silver, will present Council with a legislative update on two occasions during the session (February 5 and April 16), along with an end-of-session review on June 18.

During the 2007 legislative session, Staff will monitor issues closely and will alert City Council of legislative proposals that have significant impacts on the City. In addition, Staff will post updated legislative scorecards on the City's website. Weekly Edition will feature brief summaries of each bill for which City Council takes an official position. City Council and the City's Management Team will receive an updated legislative scorecard every two weeks and as often as the City's legislative positions change.

A copy of last year's legislative scorecard is attached to this Staff Report for Council's review. The scorecard depicts the issues on which Council took an official position during the 2006 session, but does not reflect all of the bills that Staff tracked during the session.

Discussion of Legislative Session Communication Methods

Last year, the City Manager's Office introduced an "email alert" system to describe pieces of legislation and propose Council action in place of the "fax back" system utilized previously. Upon receiving responses from a majority of Council, Staff would then communicate the City's official position to its lobbyists and legislators. Occasionally, when immediate Council action was necessary, Staff would place follow up phone calls to Councillors with information about the bills in order to collect Councillors' responses more quickly. City Manager's Office Staff will assume that the email alert system is still Council's preferred method for communicating legislative issues unless City Council indicates otherwise.

Contract with City's Lobbyists

The City has utilized the services of a contract-lobbying firm (Tomlinson & Associates) for the last eight years. In September of 2006, Staff sent out a Request for Proposal (RFP) to six firms to solicit proposals for lobbying services for 2007. Two firms submitted proposals to offer lobbyist services.

After Staff review of the proposals, Tomlinson & Associates was selected to provide lobbyist services to the City of Westminster in 2007 for a fee of \$35,000, which is the same amount as their 2006 fee. \$38,000 was appropriated in the 2007 Adopted Budget for lobbying (Central Charges Professional Services). Staff is not required to bring a contract of this expenditure amount to City Council for

Staff Report – Lobbyist Protocol for City Council

November 20, 2006

Page 3

approval based on the Municipal Code expenditure authorization levels (City Manager may approve up to \$50,000); however, Staff wished to inform City Council of this contract renewal.

Please contact Matt Lutkus or Aric Otzelberger if you have any questions about the attached protocol or on any issues facing the City during this legislative session.

Respectfully submitted,

J. Brent McFall

City Manager

Attachments

LOBBYIST PROTOCOL

Official City Position

Throughout the legislative session, the City takes official positions in support of or opposition to legislation before the State Senate and/or House of Representatives. It is important that policy issues be reviewed with the City Council to assure that they are priorities of the City. Prior to stating any official City position, Staff will review the legislation to determine the potential impact on the City. After thorough review, Staff will provide the City Council with a brief summary of the legislation and a recommendation. In order to release an official City position, the majority of City Council must agree upon a position of support, opposition or neutrality on the legislation or issue.

Often official positions on specific issues have a time sensitivity that requires Staff to utilize “email alerts” to communicate with City Council. As noted above, Staff will review the legislation and provide to the City Council a brief summary and recommendation. Once City Council takes an official position on a piece of legislation or issue, the City’s legislative scorecard will be updated and made available to the public.

Testimony at the Capitol

Often City Council, Board and Commission members, or Staff are requested to testify or lobby in support or opposition of various pieces of proposed legislation at the State Capitol. When requested to testify or lobby, City Council, Board and Commission members, and Staff should notify the City Manager’s Office to ensure that the City Council has taken an official position on the legislation or issue. Additionally, by notifying the City Manager’s Office, Staff can ensure that both City Council and the City’s lobbyists are advised that a City representative will testify or lobby on a particular piece of legislation. It is important that lines of communication between Staff and the lobbyists remain open at all times to ensure that the City’s lobbying efforts are as effective as possible, and that we coordinate our efforts with other groups including the Colorado Municipal League.

Lobbyist Interaction

In order to streamline interaction and avoid confusion between the City Council, lobbyists and Staff, the City Council and Staff will coordinate all correspondence with the lobbyists through one person designated by the City Manager. This individual will coordinate the tracking of legislation, obtaining City Council’s official position and conducting other miscellaneous research as necessary in presenting the official position(s) of the City Council. The lobbyists, in turn, will coordinate all of their correspondence with City Council and Staff through the same City Manager designee.

Prior to utilizing the lobbyists in taking a position on legislation, the City Council will be surveyed to ensure that a majority of the City Council concurs with moving forward with a position on a particular issue.

Any substantive interaction (either City Council, Board and Commission members, or Staff) with State Senators or Representatives on behalf of the City must have the City Council’s approval/concurrence that the issue is a priority. Staff needs to be kept apprised of any contacts made on specific legislation in order to ensure that the lobbyists are well informed to maximize their effectiveness.



| Bill/Sponsor | Description | Status | Staff Contacts | Council Position | Date Council Took Position | CML Position |
|--------------------|--|---|----------------|------------------|----------------------------|--------------|
| HB 1144 (M. May) | Enforcement of liquor laws regarding sales to minors and limiting peace officers' ability to conduct random enforcement operations | LOST ; introduced 1/18; Business Affairs Committee; passed amended 2/6; lost on House third reading 2/17 | Emily Moon | Oppose | 1/23/2006 | Oppose |
| SB 19 (Tochtrop) | Include emergency medical care coverage in automobile insurance policies | Postponed indefinitely 3/10 | Emily Moon | Support | 1/26/2006 | Support |
| HB 1053 (Pommer) | Requirements for land use master plans | Postponed indefinitely 3/23 | Aaron Gagne | Oppose | 1/27/2006 | Oppose |
| SB 156 (Lamborn) | Requirements for voter approval of fees | LOST ; introduced 1/30; assigned to Local Government Committee; passed amended 2/16; lost on House second reading 2/23 | Barbara Opie | Oppose | 2/2/2006 | Oppose |
| Multiple bills | Legislation that further limits the City's ability to use urban renewal tools, such as eminent domain. | LOST : SB 169 (eliminates blight as a condition for urban renewal) - laid over on second reading in Senate 4/28; HB 1096 (special districts' use of eminent domain - lost on second reading with amendments in House 4/19), and HCR 1001 (a constitutional amendment restricting eminent domain - laid over on third reading in House 4/24). | Emily Moon | Oppose | 2/3/2006 | N/A |
| HB 1352 (McFayden) | Water rights adjudication | LOST : introduced 2/21, assigned to Agriculture Committee; passed with amendment 3/6; House second reading passed with amendments on 4/5; third reading laid over repeatedly; lost on third reading on 5/5/06 | Josh Nims | Oppose | 3/29/2006 | N/A |

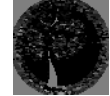


| Bill/Sponsor | Description | Status | Staff Contacts | Council Position | Date Council Took Position | CML Position |
|---------------------|---|---|----------------|------------------|----------------------------|--------------|
| HB 1158 (Weissmann) | Code inspections | PASSED: introduced 1/18, assigned to Education, Business Affairs and Appropriations Committees; passed Education with amendment 2/7; passed Business Affairs 3/6; passed Appropriations with amendment 4/11; passed House second reading with amendments 4/14; third reading laid over 4/17; House third reading passed on 4/18; Senate third reading passed with amendments on 5/8; Governor signed into law on 6/1 | Doug Hall | Support | 4/12/2006 | Support |
| HB 1389 (McKinley) | Signage at Rocky Flats National Wildlife Refuge | POSTPONED INDEFINITELY: introduced 3/31; passed Health & Human Services Committee with amendment 4/10; passed House third reading 4/21; introduced in Senate 4/25; postponed indefinitely in the Agricultural, Natural Resources & Energy Committee 4/27 | Emily Moon | Oppose | 4/17/2006 | N/A |



Staff Report

Information Only Staff Report
November 20, 2006



SUBJECT: Monthly Residential Development Report

PREPARED BY: Shannon Sweeney, Planning Coordinator

Summary Statement:

This report is for City Council information only and requires no action by City Council.

- The following report updates 2006 residential development activity per subdivision...
The table below shows an overall increase (43.8%) in new residential construction for 2006 year-to-date...
Residential development activity so far in 2006 reflects a decrease in single-family detached (-3.6%), an increase in single-family attached (191.1%), and no change in multi-family or senior housing development...

NEW RESIDENTIAL UNITS (2005 AND 2006)

Table with 7 columns: UNIT TYPE, OCTOBER (2005, 2006), % CHG., YEAR-TO-DATE (2005, 2006), % CHG. Rows include Single-Family Detached, Single-Family Attached, Multiple-Family, Senior Housing, and TOTAL.

Background Information

In October 2006, service commitments were issued for 68 new housing units within the subdivisions listed on the attached table. There were a total of 22 single-family detached, 46 single-family attached, and no multi-family or senior housing utility permits issued in October.

The column labeled “# Rem.” on the attached table shows the number of approved units remaining to be built in each subdivision.

Total numbers in this column increase as new residential projects (awarded service commitments in the new residential competitions), Legacy Ridge projects, build-out developments, etc. receive Official Development Plan (ODP) approval and are added to the list.

Three utility permits were issued in October for three more single-family detached lots in the Legacy Ridge West Filing No. 6 subdivision that had previously received permits in 2005. (As a reminder, Lennar Homes had originally received permits for lots that they ultimately decided not to build on and have been selling these to other builders who are purchasing the new permits). Because the Building Division has voided the original permits issued last year, the three units have been deducted from the 2005 total on the attachment to this report and are now included in the 2006 totals to reflect the actual development activity.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment

ACTIVE RESIDENTIAL DEVELOPMENT

| <u>Single-Family Detached Projects:</u> | Sep-06 | Oct-06 | 2005 YTD | 2006 YTD | # Rem.* | 2005 Total |
|--|---------------|---------------|-----------------|-----------------|----------------|-------------------|
| Asbury Acres (94th & Wadsworth Bl.) | 0 | 0 | 4 | 0 | 0 | 4 |
| Bradburn (120th & Tennyson) | 0 | 8 | 21 | 21 | 112 | 22 |
| CedarBridge (111th & Bryant) | 0 | 0 | 0 | 0 | 6 | 0 |
| Country Club Highlands (120th & Zuni) | 0 | 0 | 0 | 0 | 118 | 0 |
| Countryside Vista (105th & Simms) | 0 | 0 | 0 | 0 | 9 | 0 |
| Huntington Trails (144th & Huron) | 5 | 6 | 0 | 21 | 189 | 0 |
| Legacy Ridge West (104th & Leg. Ridge Pky.) | 2 | 5 | 35 | 14 | 7 | 35 |
| Lexington (140th & Huron) | 0 | 1 | 0 | 1 | 4 | 0 |
| Meadow View (107th & Simms) | 2 | 1 | 5 | 4 | 5 | 5 |
| Park Place (95th & Westminster Blvd.) | 0 | 0 | 0 | 21 | 78 | 1 |
| Ranch Reserve (114th & Federal) | 0 | 0 | 1 | 0 | 1 | 1 |
| Ranch Reserve II (114th & Federal) | 0 | 1 | 2 | 5 | 3 | 5 |
| Ranch Reserve III (112th & Federal) | 0 | 0 | 0 | 0 | 1 | 0 |
| Shoenberg Farms (72nd & Depew) | 0 | 0 | 0 | 0 | 64 | 0 |
| Various Infill | 3 | 0 | 2 | 7 | 8 | 2 |
| Village at Harmony Park (128th & Zuni) | 10 | 0 | 70 | 41 | 0 | 82 |
| Winters Property (111th & Wads. Blvd.) | 0 | 0 | 0 | 0 | 8 | 0 |
| Winters Property South (110th & Wads. Blvd.) | 0 | 0 | 0 | 0 | 10 | 0 |
| <i>SUBTOTAL</i> | 22 | 22 | 140 | 135 | 623 | 157 |
| <u>Single-Family Attached Projects:</u> | | | | | | |
| Alpine Vista (88th & Lowell) | 0 | 0 | 0 | 0 | 84 | 0 |
| Bradburn (120th & Tennyson) | 13 | 0 | 18 | 31 | 12 | 25 |
| CedarBridge (111th & Bryant) | 0 | 0 | 0 | 2 | 0 | 0 |
| Cottonwood Village (88th & Federal) | 0 | 0 | 0 | 0 | 72 | 0 |
| East Bradburn (120th & Lowell) | 0 | 0 | 0 | 0 | 117 | 0 |
| Highlands at Westbury (112th & Pecos) | 0 | 0 | 25 | 18 | 53 | 25 |
| Hollypark (96th & Federal) | 0 | 0 | 0 | 0 | 20 | 0 |
| Legacy Village (113th & Sheridan) | 8 | 0 | 0 | 16 | 78 | 0 |
| Shoenberg Farms (72nd & Depew) | 0 | 0 | 0 | 0 | 60 | 0 |
| Summit Pointe (W. of Zuni at 82nd Pl.) | 0 | 0 | 0 | 0 | 58 | 0 |
| Sunstream (93rd & Lark Bunting) | 0 | 0 | 2 | 4 | 18 | 2 |
| Walnut Grove (104th & Wadsworth Pkwy.) | 6 | 46 | 0 | 60 | 6 | 0 |
| <i>SUBTOTAL</i> | 27 | 46 | 45 | 131 | 578 | 52 |
| <u>Multiple-Family Projects:</u> | | | | | | |
| Bradburn (120th & Tennyson) | 0 | 0 | 0 | 0 | 54 | 0 |
| Mountain Vista Village (87th & Yukon) | 0 | 0 | 0 | 0 | 24 | 0 |
| Prospector's Point (87th & Decatur) | 0 | 0 | 0 | 0 | 29 | 0 |
| South Westminster (East Bay) | 0 | 0 | 0 | 0 | 64 | 0 |
| South Westminster (Harris Park Sites I-IV) | 0 | 0 | 0 | 0 | 12 | 0 |
| <i>SUBTOTAL</i> | 0 | 0 | 0 | 0 | 183 | 0 |
| <u>Senior Housing Projects:</u> | | | | | | |
| Covenant Retirement Village | 0 | 0 | 0 | 0 | 26 | 0 |
| Crystal Lakes (San Marino) | 0 | 0 | 0 | 0 | 7 | 0 |
| <i>SUBTOTAL</i> | 0 | 0 | 0 | 0 | 33 | 0 |
| TOTAL (all housing types) | 49 | 68 | 185 | 266 | 1417 | 209 |

* This column refers to the number of approved units remaining to be built in each subdivision.



W E S T M I N S T E R

Staff Report

Information Only Staff Report
November 20, 2006



SUBJECT: Third Quarter 2006 Status Report on Capital Improvement Program (CIP) Projects

PREPARED BY: Barbara Opie, Budget & Special Projects Manager

Summary Statement:

This report is for City Council information only and requires no action by City Council.

Attached is the third quarter status update for 2006 on Capital Improvement Program (CIP) projects. The project name, a brief description, and status update is provided for each project. If City Council has questions about any of the projects included in this report, Staff will follow up with additional information.

Background Information

Staff has compiled the attached status report on Capital Improvement Program (CIP) projects for activities through the third quarter of 2006, ending September 30. This report includes CIP projects authorized in 2006 or prior years. Several projects included within this report are in the process of being closed out and therefore may not appear on the fourth quarter status report for 2006.

The “Updated” column on the far left side of the attached report will have a mark (▶) in it denoting that the project information (such as the description, status, budget, projected completion date or percent complete) has been updated, or it will have “NEW” typed in to identify any new projects added to the CIP Status Report since last quarter, or it will have “CLOSED” or “TO BE CLOSED” typed in to identify projects that have either been closed in the financial management system or about to be closed. If a project does not have a mark designating that an update has been provided, it does not necessarily mean that no work has been conducted on the project during that quarter; it simply means that nothing substantial enough to report to City Council has occurred that warrants providing an update.

The definition for each of the columns included in the report is noted on the attached document (“Attachment A: Definitions – Capital Improvement Program (CIP) Project Status Report”). The definitions are utilized internally to ensure that staff is reporting information as consistently as possible.

The project name, a brief description of the project, project status, project budget, project expenditures as of September 30, the project manager(s), engineering firms/contractors, start date, projected completion date and percent complete is provided for each project on the “Capital Improvement Program – Major Projects” pages (Attachment B).

The project name, a brief description of the project, project status, project budget, project expenditures as of September 30, the project manager(s), and engineering firms/contractors is provided for each project on the “Capital Improvement Program – Ongoing Projects” pages (Attachment C).

The projects are broken into two sections based on whether they are ongoing in nature or have a definitive beginning and completion date. Some projects may include funding from both the General and Utility Funds but are listed only once, reflecting the consolidated total in this report. Those projects on the Ongoing Projects pages (Attachment C) do not include a start date, projected completion date or a percent complete due to the nature of these projects (i.e., they are continuing projects from year to year).

Staff will continue to provide this report to City Council on a quarterly basis. If City Council has questions about any of the projects included in this report, Staff is available to meet individually with City Council members and provide additional information on the projects included within this document or provide appropriate information as requested.

Respectfully submitted,

J. Brent McFall
City Manager

Attachments

– DEFINITIONS –

Capital Improvement Program (CIP) Project Status Report

Updated – The Updated column is intended to simplify the review of the quarterly updates by drawing attention to those projects with new updates since the last quarter report. The column will have a ► mark in it denoting that the project information has been updated, or will include “NEW” to identify any new projects that may have been added since the last report via supplemental appropriations (such as from carryover, the receipt of a grant or the subdividing of a larger project into smaller components), or will include “CLOSED” to identify projects closed or “TO BE CLOSED” if the project will be closed before the next report. If a project does not have a mark designating that an update has been provided, it does not necessarily mean that no work has been conducted on the project during that quarter; it simply means that nothing substantial enough to report to City Council has occurred that warrants providing an update.

Project Title/Description – The Project Title is common name utilized by Staff in identifying the project. The Project Description is a brief description of the project, specifically focusing on the scope of the project for which funds are budgeted (i.e., are the funds appropriated for the full project, from design to construction, or simply the design/engineering component of the project).

Project Status – A brief update as to the progress made on this project, providing information such as how much work has been completed, if the project is on schedule, ahead or behind, if any challenges have developed as a result of contractors or the weather, etc.

Budget – For Major Projects, this is the total amount City Council has appropriated via the current and/or prior years’ budgets. Some projects have funding from multiple sources, i.e., the General and Utility Funds; in these cases, the combined total for the project is shown in this report.

For Ongoing Projects, this is the amount that has been entered into the financial management system that City Council has appropriated via the current or prior years’ budgets. This amount may be different from the total amount that has been appropriated over the years, since many projects that are ongoing have received funding for many years, in some cases over ten years. Showing the cumulative budget since project inception is not only difficult to gather given the conversion to a new financial management system, but is not representative of the funds actually available to spend on these ongoing projects. Some projects may include open contracts from which some expenditures have been made but the Spent column reflects only those actual expenditures, and therefore the associated encumbrances (i.e., financial obligations) are not necessarily reflected in these figures.

Spent – Actual expenditures made to date, *excluding* encumbrances.

Project Manager(s) – The City staff member(s) overseeing the completion of the project. Regardless of having an external project manager, a City staff member will always oversee City projects.

External Project Manager Utilized - This column identifies if the primary project lead is a City staff member or an outside contractor. On complex construction projects of approximately \$3-5 million or more, the City is likely also to hire a professional project manager on a contracted basis (in addition to an independent project construction inspector) to provide overall project management under the direction of City staff. If an external project manager is utilized, the name of the contractor is listed in this column.

Engineering Firms Or Contractors – Lists all outside firms the City has hired to work on this project, excluding the external project manager if applicable.

Start Date – Identifies the month and/or year in which the project was initiated (noted on the Major Projects’ pages only).

Projected Completion Date – The projected/targeted date for which the project is anticipated/scheduled to be complete (noted on the Major Projects' pages only).

Percent Complete – Identifies the amount of the overall project, as funded via City Council appropriations and defined in the Project Title/Description that is complete. It is based solely on what has been funded to date and may not include actual completion/construction of the project. There will not necessarily be a one-for-one correlation between the percent complete and the amount expended. (For example, City Council may have funded the design only of a project and based on this funding level, the project may be 75% complete, which would be reflected in the Percent Complete column. However, when looking at the overall project, which might be for the construction of a new bridge, the design component is only 5% of the overall project; however, City Council has not appropriated the construction funds as of yet and therefore this percent complete would remain at 75% until the total project funds are appropriated. Once the entire project budget is appropriated, the percentage complete column would be adjusted to 5%, reflecting the percentage of the total project that the design work represents. Some projects may be 100% complete but may reflect some funds remaining in the project and the project remains on this report due to warranty work that is yet to be completed; once warranties expire, the project will be closed.)

CAPITAL IMPROVEMENT PROGRAM - MAJOR PROJECTS

| UPDATED | PROJECT TITLE/DESCRIPTION | PROJECT STATUS (as of 9/30/06) | BUDGET | SPENT (9/30/06) | PROJECT MANAGER (DEPARTMENT) | EXTERNAL PROJECT MANAGER UTILIZED? | ENGINEERING FIRMS OR CONTRACTORS | START DATE | PROJECTED COMPLETION DATE | % COMPLETE |
|---|--|---|-------------|-----------------|---|------------------------------------|-----------------------------------|------------|---------------------------|------------------|
| GENERAL CAPITAL IMPROVEMENT FUND | | | | | | | | | | |
| ▶ | 72nd Avenue Streetscape - This project involves the design efforts for extending the 72nd Avenue improvements from Meade Street westerly to Raleigh Street, which will serve as a gateway to South Westminster from the west. The improvements include street widening, wide sidewalks, new curb and gutter, planters, utility underground and decorative lighting. | Requests for proposals for planning and engineering services will be prepared and sent in the first quarter of 2007. | \$150,000 | \$0 | Steve Baumann (CD) | TBD | None | 1/2007 | 12/2007 | 0% |
| ▶ | 80th Avenue and Federal Boulevard Intersection Improvements - Project to widen Federal Blvd and 80th Avenue to provide for northbound double turn lanes, southbound right turn lane and pedestrian facilities. Funding for the project includes participation by Adams County and the State, along with Federal Aid funds.. | Design by CDOT continued in the third quarter with the goal to begin construction of the street improvements in the 2nd quarter 2007. Budget increased by \$240,000 per the Amended 2006 Budget. Funding to augment original project budget has been requested in 2007 as result of an estimated \$700,000 increase in right-of-way costs. Overhead to underground utility conversions are planned for the first half of 2007. | \$562,250 | \$58,122 | Steve Baumann (CD) | CDOT | CDOT Staff for design engineering | 4/2004 | 12/2007 | 70% (Design) |
| NEW | 88th Avenue Bottleneck/Standley Lake - The only portion of 88th Avenue/86th Parkway at the boundary between Westminster and Arvada that is not four-lanes wide is a short section at the crossing of the Farmers High Line Canal (FHL). That street crossing of the canal is actually located within a tiny enclave of unincorporated Jefferson County. Arvada and Jefferson County have expressed interest in sponsoring such a project and splitting the approximate \$1.05 million cost between the three jurisdictions at \$350,000 each. | Funds appropriated per the 2005 carryover in 6/2006. City of Arvada Staff will manage this project with Westminster's contribution capped at \$350,000. Arvada is currently in the process of preparing a Request For Proposals to select an engineering design consultant. | \$350,000 | \$0 | Dave Downing | TBD | TBD | TBD | TBD | 0% |
| ▶ | 96th Avenue Access - This project was created to provide for the design and construction of an additional public access to the Westfield shopping center (a/k/a WalMart) via 96th Avenue. Such an access would include a bridge over the Farmers High Line Canal. | Design work was initiated (but not completed) in 1999. A proposal by Sullivan-Hayes to develop the property to the north of Westfield caused City Staff to suspend work on this project in 2000. It is anticipated that the developer of the northern property would be responsible for much of the desired connection. Staff is exploring using these funds to improve access at the southern Sheridan Boulevard entrance into the Westfield Center. Property manager contacted business owners during 3Q 2006 to garner support for City-funded improvements to southern access point. | \$700,000 | \$219,660 | Dave Downing (CD) | City Employee | LONCO | 6/1999 | TBD | 30% |
| ▶ | 99th Avenue: Wadsworth to BNSF Railroad - This project will provide for the design and construction of the realignment of 99th Avenue within the existing right-of-way in order to accommodate the installation of a connection in the Big Dry Creek trail system. | The selection process to choose a design consultant completed. Budget reduced by \$225,000 per Council November 11, 2002 (budget reduced from \$225,000 to \$0). \$275,000 was appropriated in the 2004 Budget for this project but unappropriated with the October 2003 amendment to the 2004 budget due to projected lower revenues in 2004. Calibre Engineering has been selected to perform the engineering on this project although no contract has been entered. Engineering design will commence in fourth quarter of 2006 utilizing a PR&L CIP funds and a grant for consulting services on trail. Construction anticipated to be completed by the end of the 3rd quarter 2007. | \$0 | \$0 | Dick Kellogg (CD) | City Employee | Calibre Engineering | 4/2002 | 9/2007 | 0% |
| ▶ | 104th Avenue and Sheridan Boulevard Intersection - This project will provide double left turns for both north-bound and south-bound Sheridan Boulevard and three through lanes for east-bound 104th Avenue approaching Sheridan Boulevard and through the intersection. The project also includes channel improvements to Hylands Creek immediately south of 104th Avenue. The channel improvements will be partly funded by the Urban Drainage and Flood Control District. | The final design is complete. The project has been awarded TIP federal funds for the years 2005-2007 and Urban Drainage and Flood Control District funding in 2007. Budget increased by \$500,000 per the Amended 2006 Budget. Additional funds are requested in the 2007/ 2008 budget. Right-of-way acquisitions are underway with construction to follow in 2007. | \$1,037,300 | \$286,640 | Dave Loseman (CD) | City Employee | Burns & McDonnell | 8/2001 | 11/2007 | 100% design only |
| ▶ | 112th, Federal to Huron - This project includes the design and construction of roadway improvements to 112th Avenue between Clay Street and Huron Street. The design includes the widening of 112th to minor arterial standards within the limits mentioned to accommodate increased traffic from the City's recently completed 112th and Federal intersection improvements and The City of Northglenn's recently completed 112th "flyover" of I-25. | Northglenn executed an IGA with the City and City Council approved this IGA at the 4/12/02 Council meeting. Design began in July 2004 and completion is anticipated by end of the fourth quarter 2006. Consultant received further comments on plans from both City of Westminster and City of Northglenn staffs in mid April 2006. Consultant submitted plans for further review by both Westminster and Northglenn on August 17, 2006. Both cities are performing review of these construction plans and project deliverables. Only minor corrections or revisions are anticipated, and final review and construction plans should be complete by the end of the 4th quarter 2006. Construction has been put on hold pending fund availability in the future. | \$700,000 | \$70,313 | Dick Kellogg (CD)/ Dave Loseman (CD) | City Employee | JR Engineering | 7/2004 | 12/1/2006 design only | 97% design only |
| NEW | 128th Avenue Bridge Widening - Design work for the widening of 128th Avenue bridge over I-25. The Colorado Department of Transportation (CDOT) will sponsor a project to replace the deteriorated, two-lane bridge that carries 128th Avenue over I-25. However, CDOT is requiring that Westminster and Thornton pay for the incremental difference in cost to design and construct a four-lane bridge at this location instead of a two-lane bridge. The incremental cost difference for the design work, which will occur during 2006, is currently estimated at \$126,000, or \$63,000 for each of the two cities. City Staff is working with Thornton Staff on the details of a construction funding plan in which Thornton would carry the total construction cost over a number of years. | Funds appropriated per the 2005 carryover in 6/2006. CDOT is the Project Manager. City of Westminster will reimburse CDOT for design (\$63,000) based on three way IGA. IGA currently being reviewed by CAO and will be on Council agenda in near future. CDOT has not contracted with their design consultant as of this date. Expected to have design consultant under contract by mid-November. | \$75,000 | \$0 | Dick Kellogg (CD) | CDOT | TBD | 11/2006 | 4/2008 | 0% |

CAPITAL IMPROVEMENT PROGRAM - MAJOR PROJECTS

| UPDATED | PROJECT TITLE/DESCRIPTION | PROJECT STATUS (as of 9/30/06) | BUDGET | SPENT (9/30/06) | PROJECT MANAGER (DEPARTMENT) | EXTERNAL PROJECT MANAGER UTILIZED? | ENGINEERING FIRMS OR CONTRACTORS | START DATE | PROJECTED COMPLETION DATE | % COMPLETE |
|---------|--|---|--------------|-----------------|--|------------------------------------|---|----------------------------|-----------------------------|-----------------|
| ▶ | 136th Avenue and I-25 Interchange - This project includes the design, environmental assessment and construction of a new interchange on I-25 at 136th Avenue and an extension of 136th Avenue from Huron to Washington. | The interchange opened to the public in July 2004. Final payment withheld until punchlist items are resolved. Only minor concrete repair work remains to be done before the City will finalize this project. | \$5,971,699 | \$5,972,092 | Dave Loseman (CD) | City Employee | Felsburg Holt & Ullevig | 2/2000 | 8/2004 | 99% |
| ▶ | 144th Avenue/I-25 Interchange - Project funded jointly with the City of Thornton to complete a feasibility study and environmental assessment for an interchange at 144th Avenue and I-25. The Final design and construction of the project is entirely funded by the City with later reimbursement by Thornton. | Construction began in late October 2005. The project was opened to the public on August 30, 2006 and completion of the entire project is scheduled for the spring of 2007. Percent complete includes construction only. The budget shown includes the entire CIP budget and all of the bond funds and utility fund. | \$31,258,412 | \$23,252,000 | Dave Loseman (CD) | Matt Condon, City of Thornton | Felsburg, Holt & Ullevig; Figg Engineering; Asphalt Specialties | 5/2003 | 3/2007 | 85% |
| NEW | 144th Avenue: Zuni to Huron - Design work for widening 144th Avenue between Huron and Zuni Streets. With the opening of The Orchard at Westminster in 2006-2007, it is anticipated that a significant increase in traffic will occur along 144th Avenue between Huron Street and the western City limits at Zuni Street. The existing two-lane road should be widened to arterial street standards within the next few years. This project funds a conceptual design effort that would identify a general alignment, basic right-of-way needs and a preliminary cost estimate for the future construction. It is possible that Adams County, which has some jurisdiction along this portion of 144th Avenue, may be willing to participate to some degree in this project, but a firm commitment from the County has not yet been received. | Funds appropriated per the 2005 carryover in 6/2006. City Staff is preparing a Request For Proposals to select an engineering design consultant. Consultant selection will be completed early in the 1st quarter of 2007. | \$150,000 | \$0 | Dick Kellogg | TBD | TBD | 3/1/2007 conceptual design | 12/1/2007 conceptual design | 0% |
| ▶ | 800 MHz Radio System Upgrade - Funding for the replacement of the city wide emergency radio system backbone components. Components include transmitters, receivers, power supplies, combiners, cabling and antennas. These components are 12 years old and obsolete and are critical to the system because all other equipment in the system receives its direction from the main backbone components. This system is shared with the City of Arvada and the amount requested in 2005 is Westminster's portion of the costs. | Metro agencies are waiting on Nextel to finalize their mandated resolution to the interference issue with the 800 MHz system (rebanding), which is an FCC mandate over a 3 year period. With this mandate, public safety agencies will be moved to a band of frequencies with a buffer for no interference. Westminster and Arvada have jointly approved a contract with MA/Com for the upgrade of the radio system backbone to Master III base stations and City Council authorized this contract on Sept 25, 2006. Equipment is on order with an anticipated delivery date of 120 days. This will take installation of the equipment into 1st quarter 2007. Budget increased by \$50,000 per 2005 carryover appropriated 6/2006. Projected completion date modified from 12/06 to 3/07 to reflect delivery and installation schedule. | \$345,000 | \$0 | Steve Peterson (PD) | City Employee | Legacy Communication Inc. and MA/Com | 12/2003 | 3/2007 | 5% |
| ▶ | Above Ground Fuel Storage Tank Installation & Removal of Underground Storage Tanks - Project to address the issue of infiltration of water into the underground gasoline storage tanks at the Municipal Service Center. The installation of above ground storage tanks will remove this issue completely. | The above ground fuel dispensing system system is completely online and the underground dispensing system has been removed. Warranty work has begun and the final bill payment of \$2,400 is pending receipt of final affidavits from Weston that all subcontractors have been paid per contract requirements. | \$400,000 | \$397,600 | Rachel Harlow-Schalk (GS)/ Judy Workman (GS) | City Employee | Weston Solutions, Inc. | 1/2005 | 7/2006 | 100% |
| | Armed Forces Tribute Garden - This park will honor the six armed services (Army, Navy, Air Force, Coast Guard, Marine Corps and Merchant Marines) and be located at City Park. The design will include a fountain, brick pavers, seating, shade structures, irrigation and plant material. This project is for design and construction. | Fundraising efforts continue. Designs for sculptures have been finalized. Final drawings being made. Phase I to be bid out in Autumn 2006. Current budget: \$736K, including a Jeffco grant of \$150K appropriated by Council on June 26, 2006 (but not reflected in this budget figure yet). | \$586,000 | \$41,205 | Bill Walenczak Brad Chronowski (PR&L) | City Employee | DHM Design Corp. | 3/2006 | 10/2007 | 50% design only |
| | Auditorium - College Hill - This project is for the study of a potential joint north metro area cultural facilities project. | Discussions are ongoing with Front Range Community College about a possible facility at their location. | \$30,000 | \$0 | Steve Smithers (CMO) | City Employee | n/a | 2000 | TBD | 0% |
| ▶ | Big Dry Creek Park (formerly named Park Centre/128th and Huron Park) - This 18-acre park will serve as a community park that will consist of soccer fields, ball fields, shelters, picnic areas and a play area. The park is located adjacent to the Big Dry Creek Open Space and Trail System. This is part of the Hyland Hills bond issue; the District is contributing \$500,000 and the City is required to apply \$700,000 of funds towards this park per the IGA with Hyland Hills. | Hyland Hills will be providing \$500,000 as part of their bond issue and partnership on this park. The City will secure final funding in the 2007 budget. Staff has applied and is currently waiting to hear about an ADCO Open Space grant. The public meeting process is finalized and the consultant is working on construction drawings. A 404 Permit has been filed with the CORPS of Engineers. Construction is anticipated to begin in the spring of 2007. Budget increased by \$500,000 per Hyland Hills funding. | \$750,000 | \$200,219 | Julie Eck (PR&L) | City Employee | n/a | 9/2005 | 8/2007 | 40% design only |
| ▶ | Big Dry Creek Trail at Old Wadsworth Boulevard - Initial funds are for the design for the Big Dry Creek Trail at Old Wadsworth project. This project will construct a bridge on Wadsworth Boulevard over Big Dry Creek for a grade separated pedestrian crossing. These funds are part of the local match needed with this joint project with the Colorado Department of Transportation (CDOT). The total project will cost approximately \$4,290,000, of which \$2,415,000 is federal funds provided through DRCOG. These initial funds will be utilized for design and acquisition of needed right-of-way for the project. | Design will be complete by the second quarter of 2007 with construction to start in 2008. Budget increased from \$350,000 per 2005 carryover appropriation 6/2006. Additional funding was budgeted in the 2007/ 2008 budget cycle. | \$1,395,000 | \$32,092 | Dave Loseman (CD) | City Employee | TBD | 8/2005 | 12/2009 | 25% design only |
| ▶ | Big Dry Creek Trail Extension - 128th Avenue - Trail extension toward Bull Reservoir and Huron Street. | Trail extension has been completed and the BDC Trail now connects Standley Lake to I-25. Remainder of funds will be used toward extending a loop trail around the Bull Reservoir. | \$150,000 | \$14,118 | Becky Eades (PR&L) | City Employee | n/a | 6/2002 | 10/2006 | 0% |

CAPITAL IMPROVEMENT PROGRAM - MAJOR PROJECTS

| UPDATED | PROJECT TITLE/DESCRIPTION | PROJECT STATUS (as of 9/30/06) | BUDGET | SPENT (9/30/06) | PROJECT MANAGER (DEPARTMENT) | EXTERNAL PROJECT MANAGER UTILIZED? | ENGINEERING FIRMS OR CONTRACTORS | START DATE | PROJECTED COMPLETION DATE | % COMPLETE |
|--------------|---|---|-------------|-----------------|--------------------------------------|------------------------------------|---|------------|---------------------------|---|
| | BDC Trail/Jeffco - This account consists of four trails projects: Wadsworth Blvd underpass (T21 Grant), BNSF trail underpass, BNSF to 99th Avenue, and the future 99th Avenue to Old Wadsworth (GOCO grant). | There is a \$45,000 grant in the budget for this project that will complement the T-21 grant, with design to commence in 2006. The Wadsworth Parkway underpass and BNSF railroad elevated tunnel have been completed. The remaining trail connection will ultimately follow along 99th Avenue, then pass beneath Wadsworth Boulevard. Conceptual design is complete. | \$135,893 | \$0 | Dave Loseman (CD) | Loris & Associates | Transystems, Neatline, Delta | 1997 | 12/2006 | 10% |
| TO BE CLOSED | Brauch Property Service Road - Project provides funds for the paving of a service road on the Brauch property. These are partial funds needed for this project (the total project is estimated to cost approximately \$80,000). The current service road is not paved and creates all-weather access problems, especially in the winter time. | A 10' width to and around the house service road has been paved, but nothing around or in the 'hut'. Design Development staff constructed a couple of pull off's of gravel for passing on this service road. Additional funds will be needed to complete the road around the quonset hut maintenance building, pave the pull outs, pave the employee parking and complete the concrete float inside the maintenance building. First half of this project is complete (which is reflected in the Percent Complete column). Budget in 2005 was \$40,000 but \$39,289 was capitalized at year-end 12/31/05; amount shown as Budget is the remaining amount available for expenditure. Project to be closed. | \$711 | \$0 | Becky Eades | City Employee | CASI | 9/2005 | 9/2005 | 100% |
| ▶ | CAD/RMS Computer System - This project involves the replacement of the existing Computer Aided Dispatch (CAD) and Police Records Management System (RMS) with a new integrated Police CAD/RMS system. Also included in this computer project was the addition of a Fire Records Management System, Police and Fire Field Reporting and an Automatic Vehicle Locating System. Ruggedized computers and GPS systems were installed in all marked Police and Fire Vehicles. | Budget in 2004 was \$2,119,582 but \$1,952,193 was capitalized at year-end 12/31/04; amount shown as Budget is the remaining amount available for expenditure. Police Department portion of project is complete; a final Fire Department report writing component being implemented. Budget in 2005 was \$167,389 but \$50,268 was capitalized at year-end 12/31/05; amount shown as Budget is the remaining amount available for expenditure. Fire EMS Field reporting delayed due to contract language issues. Hardware ordered with delivery expected in mid-April for EMS field reporting. Software and most of hardware received and installed. Testing and training underway. | \$117,121 | \$39,409 | Carol Workman (PD)/ Rich Welz (Fire) | City Employee | Intergraph Public Safety | 7/2000 | 6/2007 | 95% |
| ▶ | CEP Masterplan - Funds to be used as match with Adams County School District No. 50 funds to make physical improvements to the District Career Enrichment Park (CEP). Improvements include new park, parking, walking trail and soccer field. | Plans related to Phase II improvements, which will include extending the entry drive off of 72nd Avenue, creation of a community pocket-park, and reconstruction of the soccer field, are at 80% completion. The project is temporarily on hold pending a campus restructuring and identification of matching funding by the District. Budget in 2004 was \$314,018 but \$262,731 was capitalized at year-end 12/31/04 (Phase I improvements); amount shown as Budget is the remaining amount available for expenditure. Budget in 2005 was \$51,287 but \$4,476 was capitalized at year-end 12/31/05; amount shown as Budget is the remaining amount available for expenditure. Project is on hold to give District time to assess future of CEP facility given new management in place. | \$46,811 | \$1,834 | Tony Chacon (CD) | City Employee | Lime Green Planning / Design | 6/2002 | 12/2006 | 100% (Phase I); Phase II design work completed. Construction pending. |
| NEW | City Center Redevelopment - Funds to be used for redevelopment efforts in the City Center area. | Funds appropriated as part of the 2005 carryover in 6/2006. Staff continues to strategize options to assist with vitality of the City Center area. | \$3,000,000 | \$0 | Brent McFall (CMO) | City Employee | N/A | 6/2006 | TBD | TBD |
| ▶ | City Park Maintenance Facility - Design and construction of parks maintenance facility at City Park and/or the Brauch property, including the purchase of Brauch property. | Construction complete and facility occupied by Park Services Staff. Awaiting final payment to contractor as punch list items are still being resolved. Budget increased from \$2,571,225 per Council action 8/8/05 by \$1,442,220 moving funds in from the following CIP projects: Utility Fund Satellite Facility \$1,000,000; Della Villa Park \$290,000; Caroll Butts Park \$60,000; City Park Fitness Center \$70,000; and Park Renovation \$22,220. Finalizing punch list items. | \$4,013,445 | \$3,913,735 | Becky Eades (PR&L) | City Employee | Humphries Poli Architects; Golden Triangle Construction | 10/2000 | 5/2006 | 100% |
| TO BE CLOSED | City Park Skateboard Park - This project is for the design and construction of a skate park at City Park. | Project construction complete and warranty period has expired. Budget in 2005 was \$394,900 but \$381,354 was capitalized at year-end 12/31/05; amount shown as Budget is the remaining amount available for expenditure. Project to be closed | \$13,596 | \$3,124 | Becky Eades (PR&L) | City Employee | Architerra & ACC | 10/2003 | 4/2005 | 100% |
| | Community Development Building Division Operating Computer System Software - This project is for the replacement of antiquated software currently being used to manage building permits, inspection information and rental property maintenance records. | Accela Automation software was put into use on August 15, 2005. Budget in 2005 was \$125,000 but \$125,000 was capitalized at year-end 12/31/05; amount shown as Budget is the remaining amount available for expenditure. Budget increased from \$0 by \$80,000 per the amended 2006 Budget. Project is on hold during 2006 while revenues are monitored. | \$80,000 | \$0 | Dave Horras (CD) | City Employee | Accela, Inc. | 1/2007 | 12/2007 | 0% |
| | Court Complex Security Enhancements - Project to replace the existing metal detector, install card key devices throughout the building, replace old security cameras and implement some of the recommendations suggested in the 1995 National Center for State Courts in Denver security study. | Projects for 2006 include: upgrade security camera system and various security upgrades as necessary. Budget increased from \$80,000 by \$100,000 per the amended 2006 Budget. | \$180,000 | \$54,041 | Carol Barnhardt (GS) | City Employee | TBD | 5/2005 | 12/2006 | 25% |
| | Court Computer System - Replacement of the Municipal Court's current records management system that is important for the retrieval of statistical information about collection rates, case processing, scheduling, etc. | Anticipate the vendor providing a web-based RMS program in 2007 that will require updating current system. It is anticipated that the vendor will require a move to the web-based system and no longer support the current windows-based system at some time in the future. This project will be inactive until approximately 2007. Staff is scheduled to meet with the vendor in November to obtain additional details concerning the impact, cost, timetable, etc. | \$34,452 | \$4,567 | Carol Barnhardt (GS) | City Employee | Justice Systems, Inc. | 1/2002 | 12/2007 | 80% |
| NEW | Court Facility Improvement - Project for Municipal Court facility maintenance identified per the facility structural assessment completed in February 2006. These funds will be utilized for the replacement of facility windows, a kitchen remodel, interior painting and the addition of an entry roof by the main entryway. These improvements will substantially improve the Municipal Court facility for the public and for the employees who work there. | Funds appropriated as part of the 2005 carryover in 6/2006. Projects completed: Steel exterior window frame and glass replacement; replaced 71 failed, steel, single pane glass windows around the building with vinyl frames, tinted and insulated glass; painted the interior of the facility; broken, damaged, missing, and aged window coverings replaced on 92 windows throughout the entire facility. Work will commence on the semi remodel of east wing to accommodate new staff offices for attorneys starting early 2007. Work will commence in January on the remodel of the employee lounge and the Staff and Judges Restrooms. | \$175,000 | \$59,780 | Jerry Cinkosky (GS) | City Employee | n/a | 6/2006 | 6/2007 | 70% |

CAPITAL IMPROVEMENT PROGRAM - MAJOR PROJECTS

| UPDATED | PROJECT TITLE/DESCRIPTION | PROJECT STATUS (as of 9/30/06) | BUDGET | SPENT (9/30/06) | PROJECT MANAGER (DEPARTMENT) | EXTERNAL PROJECT MANAGER UTILIZED? | ENGINEERING FIRMS OR CONTRACTORS | START DATE | PROJECTED COMPLETION DATE | % COMPLETE |
|--------------|---|--|-----------|-----------------|---|--|---|------------|---------------------------|------------|
| | Della Villa Park - Purchase of park land, building funds for construction, community garden. | Denver Urban Garden manages the community garden and helps construct the garden with volunteers over a couple of seasons. The garden is in use and community area was constructed in 2005. Percentage reflects garden project. Budget in 2004 was \$761,390 but \$444,374 was capitalized at year-end 12/31/04. Budget reduced by \$290,000 per Council action 8/8/05 moving funds to the City Park Maintenance Facility. Budget in 2005 was \$27,016 but \$366 was capitalized at year-end 12/31/05; amount shown as Budget is the remaining amount available for expenditure to run and improve the garden as needed. | \$26,650 | \$0 | Julie Eck (PR&L) | City Employee | n/a | 1996 | 12/2005 | 100% |
| ▶ | Document Imaging System - This project will provide all departments with access to a document imaging system to reduce the space necessary for filing paper documents, and to provide cost effective storage for long-term and permanent public records, efficient research of records, elimination of lost records within a file and/or misfiled records and elimination of time to re-file records after viewing. The current system being used is obsolete and parts were no longer be available after June, 2002. Records currently stored on optical disk will be converted to be compatible with the new document imaging system. | City Council authorized the City to enter into a contract for Laserfiche Software 11/22/04. Document Imaging System is installed and live in 7 departments. The final phase of implementation involves integrating laserfiche into existing applications, possibly JDE, Court, Police Records, etc. Projected completion date modified from 9/06 to 9/07 to reflect timetable for the final phase. | \$440,000 | \$304,345 | Scott Rope (IT) | City Employee | Scorp | 4/2002 | 9/2007 | 85% |
| TO BE CLOSED | Farmers Highline Trail Extension - Project is for the completion of missing trail link along Farmer's Highline Canal between 92nd Avenue and Pierce Street and 90th Avenue and Wadsworth Parkway. | Per Council action on May 23, 2005, budget increased from \$118,000 by \$293,760 (\$63,360 moved from Trails Development project and \$230,400 federal grant). The project is complete and to be closed. | \$411,760 | \$333,503 | Brad Chronowski (PR&L) | City Employee | Wilson & Co./Keene Concrete | 11/2001 | 12/2006 | 100% |
| ▶ | Fire Performance and Resource Study - Funds to conduct an independent fire resources location study. Study will focus on fire station locations, apparatus location, and response time issues. The study will make recommendations as to the need for relocations, additional resources, mutual aid resources, and operational changes in order to maximize emergency service delivery. | This study has been completed and the Master Plan document has been distributed to City Council. This study and the document was reviewed with City Council on July 17th, 2006. Staff is evaluating the need for a study on response times to neighboring jurisdictions and has requested this project remain opened. | \$75,000 | \$69,758 | Jim Cloud (Fire)/ Bill Work (Fire) | Bruce Caldwell | Emergency Services Consulting Inc | 7/2005 | 7/2006 | 100% |
| ▶ | Fire - Telestaff System - Purchase and installation of software system designed to automate and manage all of the Fire Department's scheduling and staffing needs for field operations. System will do the following: create and manage dynamic daily roster of personnel; eliminate the entry of staffing information in redundant programs; daily personnel information is automatically populated into the RMS for incident, training, and fire inspection records; track personnel training certifications/licensure and makes automatic notification prior to expiration; create a consistent, fair staffing plan based on pre-built system rules; eliminating inconsistency or error; and provide automatic call back notification of personnel for assistance on large incidents. | Council approved an agreement with Principal Decision Systems International (PDSI) for the acquisition and installation of TeleStaff automated scheduling and staffing system in the amount not to exceed \$39,100 on 12/19/05. At that meeting, Council also authorized a total project budget of \$46,500 plus \$4,650 contingency, including hardware, software, and telephone costs, and authorized the transfer of \$51,150 from the Public Safety Reserve account in the General Capital Improvement Fund. Database has been built and two employees (one from fire and one from IT) attended system administrator and implementation training at the vendor's location. Currently building reports, testing system, end-users and administrators have been trained. Projected completion date modified from 9/06 to 11/06 to facilitate interface with department RMS software. | \$51,150 | \$43,888 | Rich Welz (Fire) Ken Watkins (Fire) | City Employee | Principal Decision Systems International (PDSI) | 1/2006 | 9/2006 | 90% |
| TO BE CLOSED | Fire Station No. 2 Relocation - The project will relocate Fire Station No. 2 to a more central location to better serve the developing core of the City. | Station 2 was operational as of December 2003. The overhead garage door problems have been fixed. This CIP can be closed out in the 4th QTR of 2006. Budget in 2005 was \$505,542 but \$65,776 was capitalized at year-end 12/31/05; amount shown as Budget is the remaining amount available for expenditure. Project to be closed. | \$439,767 | \$34,327 | Jim Cloud (Fire)/ Janice Kraft (PD) | City employees with assistance from Architectural Resource Consultants | Dauer Haswell Architecture | 3/1998 | 12/2003 | 100% |
| | Greenhouse Expansion - Expand the existing greenhouse located at 71st Avenue and Raleigh, adding another 3,000 s.f. of cool growing space to meet service needs throughout the City. | Evaluating future expansion involving England Park and urban renewal master plan. Project has been placed on hold due to redesign of England Park and surrounding area through Community Development. | \$50,000 | \$0 | Rich Dahl (PR&L) | City Employee | n/a | TBD | TBD | 0% |
| | Greenlawn Traffic Mitigation - This project was created to address a large number of concerns from residents over traffic issues associated with the development of Cambridge Farm and Asbury Subdivisions in the area bounded by Wadsworth Boulevard, 92nd Avenue, Pierce Street and 96th Avenue. A citizen task force identified the extension of 96th Avenue between Pierce Street and Teller Street as a solution to these concerns. | The construction of the 96th Avenue connection was completed in 2001. Remaining funds in this project will be used to pay for a specified amount of City water through 2011 to replace a small pond that was taken for the roadway construction. Budget in 2002 was \$129,500 but \$110,465 was capitalized at year-end 12/31/02; amount shown as Budget is the remaining amount available for expenditure. Budget in 2005 was \$14,953 but \$5,576 was capitalized at year-end 12/31/05; amount shown as Budget is the remaining amount available for expenditure. | \$9,377 | \$0 | Mike Normandin (CD) | City Employee | Nolte (design) Asphalt Specialties (construction) | 6/2000 | 2011 | 99% |
| | Harlan Flyover - Design activities associated with what became the Westminster Boulevard Extension project. | Enhancements are still being considered for the overpass of US-36, but other priorities preclude an in-depth evaluation for now. The Harlan project has funding remaining which was to be used to do design of landscaping, etc, at the overpass of US-36. | \$50,594 | \$0 | Steve Baumann (CD) | City Employee | Downing, Thorpe, James | 6/1999 | 12/2006 | 95% |
| ▶ | Heritage Golf Course Expansion - The project is to eventually construct an additional 9 holes to the Heritage Golf Course and involves negotiations with Ball Corp and the Jeffco Airport/County staff. Phase one of the project is for the design of a 9-hole golf course expansion, which includes research and analysis, land survey, environmental assessment, schematic and design development including a grading plan | Some preliminary survey work has been completed and a routing concept design has been developed. Projected completion date and percent complete reflect phase one of the project only. Project completion was on hold due to turnover in Airport administration resulting in a stop in negotiations. Staff is in very preliminary discussions with the Airport and Jeffco to regain an interest in the project. | \$75,000 | \$41,897 | Bill Walenczak (PR&L)/ Julie Eck (PR&L) | City Employee | Hurdzan Fry GC Design | 1/2004 | 12/2006 | 50% |

CAPITAL IMPROVEMENT PROGRAM - MAJOR PROJECTS

| UPDATED | PROJECT TITLE/DESCRIPTION | PROJECT STATUS (as of 9/30/06) | BUDGET | SPENT (9/30/06) | PROJECT MANAGER (DEPARTMENT) | EXTERNAL PROJECT MANAGER UTILIZED? | ENGINEERING FIRMS OR CONTRACTORS | START DATE | PROJECTED COMPLETION DATE | % COMPLETE |
|--------------|---|--|--------------|-----------------|---|------------------------------------|---|------------|----------------------------------|------------------------|
| | Historical Marker Program - This project is for the design and installation of markers throughout the City to record historical events, people and places from Westminster's history. | All 24 markers have been cast and samples are on temporary display in City facilities, pending installation in coordination with other CIPs. All remaining funds will be used to pay for installation costs. Budget in 2004 was \$30,000 but \$24,901 was capitalized at year-end 12/31/04; amount shown as Budget is the remaining amount available for installations. | \$5,099 | \$680 | Vicky Bunsen (CD) | City Employee | Quinby Clune Designs Arapahoe Sign Arts | 11/2000 | 12/2006 | 83% |
| | Holly Park - Funds to clear the existing deteriorating buildings and other costs for redevelopment on the Holly Park site. These funds are in anticipation of such redevelopment. | Project created by Council action 7/25/05 using 2004 carryover funds for the Holly Park redevelopment project. With the current Holly Park development going to condemnation, funds will be needed to clear the existing deteriorating buildings and other costs for redevelopment on the site. Title to property acquired in APR2006, demolition commenced in MAY2006 with demolition and site closure in JUL2006. Final valuation process is underway. RFP for new developer being prepared. | \$1,125,000 | \$285,436 | Aaron Gagne (CD) | City Employee | n/a | 7/2005 | TBD | 55% |
| ▶ | Huron Street from 129th to 140th Avenues (phase one) and Huron Street from 140th Avenue to 150th Avenue (phase two) - Design and construction of a total of nearly two and a half miles of Huron Street | Construction was completed under contracts for both the 128th-140th Avenue and 140th-150th Avenue reaches of this project. Corrections work and cleanup will be accomplished in the 4th quarter 2006. The contracts also call for a one-year maintenance period for the installed landscaping upon acceptance. Claim filed by Hamon Contractors under the contract for 128th-140th Avenue is scheduled for mediation in the fourth quarter 2006. | \$22,000,000 | \$15,170,823 | Steve Baumann (CD) | City Employee | Felsburg Holt Ullevig and Hamon Contractors | 6/1998 | 9/06 for 128-140 and for 140-150 | 98% for both contracts |
| ▶ | HVAC/Energy Audit - Installation of energy- and water-saving devices throughout the city, which utilize savings from lower utility bills to pay for the upgrades. Upgrades include installation of central controls, lighting and electrical upgrades, water conservation devices, and HVAC upgrades in 21 city facilities. | Council approved an energy performance contract 12/12/05 that will allow the city to install energy- and water-saving devices throughout the city and pay for the upgrades through lower utility bills. Water retrofits have all been completed. Lighting retrofits and upgrades have all been completed on all City facilities except for the City Park Rec Center HVAC upgrades. The City Park HVAC retrofit is scheduled to be complete by the end of October. | \$2,550,509 | \$1,683,061 | Jerry Cinkosky (GS)/ Brian Grucelski (GS) | City Employee | Siemens Building Technologies Inc | 1/2006 | 12/2006 | 90% |
| TO BE CLOSED | Irving Street Park (74th Avenue & Irving Street Park) - This 5-acre park is adjacent to the new library facility and will consist of a plaza, parking, play areas, shelters. | Playground surface has been repaired as of July 2006 and has a five year warranty. Project to be closed. | \$434,309 | \$13,800 | Kathy Piper (PR&L) | ARC, Inc. | Bennett Wagner & Grody Architects | 9/2001 | 4/2004 | 100% |
| ▶ | JDE Upgrades/Maintenance/Enhancements - This project uses savings from the original J.D. Edwards (JDE) financial and human resources management software system implementation project to implement upgrades to the software application. | This project will upgrade our JDE system to either 8.10 or 8.11. We have installed 8.11 in the development environment and in the process of changing the portal to the IBM portal. The last testing of 8.11 ran very slowly and would not work in a production environment; we continue to test. Project temporarily on hold in order to focus on open enrollment; we will resume working on the upgrade as soon as the open enrollment is complete. | \$100,000 | \$18,543 | Tammy Hitchens (FIN)/ Debbie Mitchell (GS)/Larry Garlick (IT) | N/A | N/A | 4/2006 | 6/2007 | 20% |
| TO BE CLOSED | Legacy Ridge Parkway Improvements - This project is for the Improvement of City right of way in the Legacy Ridge Golf Course area. | Staff has completed work at Margaret's Pond parking lots. Budget in 2005 was \$429,900 but \$375,072 was capitalized at year-end 12/31/05; amount shown as Budget is the remaining amount available for expenditure. Project is complete and can be closed. | \$54,828 | \$24,281 | Richard Dahl (PR&L)/ Julie Eck (PR&L) | City Employee | In-house | 1995 | 8/2006 | 100% |
| ▶ | Lowell Boulevard Corridor Enhancement - Partial construction of new curb and gutter and sidewalks, asphalt repaving, undergrounding of overhead utility wires, and installation of landscaping. | Phase I of this project (73rd to 75th Avenues) projected to cost approximately \$800,000, of which approximately \$700,000 is funded through CDBG. Additional project cost for undergrounding utilities will tap the 1% undergrounding funds held by Xcel Energy for this type of work (per the City's franchise agreement). Project awarded. Budget increased from \$100,000 by \$291,000 per the amended 2006 Budget. Phase one completed solely using CDBG. The balance of CIP funds will be blended with remaining 2006 and upcoming 2007 CDBG allocation to complete the project from 75th to 78th Avenues scheduled to begin in Spring 2007 and be completed by Fall 2007. Projected completion date modified from 8/06 to 8/07 due to construction delays outside City/contractor control. Initial city funds not required to complete Phase I and will be used in conjunction with Phase II in 2007. | \$391,000 | \$33,417 | Tony Chacon (CD) | City Employee | TBD | 2004 | 8/2007 | 0% |
| ▶ | McKay Lake - Rehabilitation of reservoir on City open space to meet requirements of State Engineer and reduce downstream floodplain. | Construction was completed in 4th quarter 2005, the reservoir is in service, and construction contract payments were finalized in the third quarter of 2006. Anticipate closing this project at year end. | \$73,483 | \$56,232 | Steve Baumann (CD) | City Employee | n/a | 1999 | 12/2006 | 99% |
| ▶ | McKay Lake Outfall Drainage - A joint project between the Cities of Thornton and Westminster. It includes the planning, cost apportionment, design and construction of improvements to reduce the significant floodplain between Huron Street and Washington Street, north of 136th Avenue. | A draft intergovernmental agreement, covering cost-sharing and other responsibilities between Thornton and Westminster is being negotiated. Schedule is to have IGA in final form for Council approval in the fourth quarter of 2006. | \$7,349,477 | \$36,427 | Steve Baumann (CD) | City Employee | n/a | 1999 | TBD | 15% |
| NEW | Old Police Dept Building (at 88th/Sheridan) - Funds for the tenant finish improvements needed to make the old Police Department building leaseable. | Funds appropriated as part of the 2005 carryover in 6/2006. Staff is working to finalize the lease contract with CDOT and the Parole Department before completing any tenant finish improvements to the building. | \$680,000 | \$0 | Brian Grucelski (GS) | City Employee | n/a | 6/2006 | TBD | TBD |
| | Opticom System Upgrade - In 1987, the City adopted the Uniform Traffic Code Standards requiring new traffic signalized intersections throughout the City be installed with the 3M Opticom Emergency Vehicle Priority Control System. The Opticom system allows authorized emergency vehicles when approaching traffic signals on a first-come, first serve basis to preempt the traffic signal for momentary right of way. The project includes new installations and encryption upgrades at existing locations. The encryption device will prohibit illegal, unauthorized use of the Opticom system, allowing only authorized emergency vehicles. | Out of the \$80,000 originally budgeted for this project, \$30,000 has been set-aside to assist with uncertain revenues in 2006. Traffic Engineering and the FD have identified \$40,000 of new installations (about 10 intersections) and the remaining \$10,000 will go toward encryption upgrades. Engineering estimates have been received and equipment has been ordered. It is anticipated that the installation will take place in mid-October. | \$80,000 | \$34,075 | Bill Work (FD)/ Neil Rosenberger (FD)/ Greg Olson (CD) | City Employee | n/a | 1/2006 | 6/2007 | 5% |

CAPITAL IMPROVEMENT PROGRAM - MAJOR PROJECTS

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|--------------|---|--|-------------|-----------------|--|------------------------------------|--|------------|---------------------------|--------------------------------------|
| | Pool Disinfectant & Monitoring System - This project will convert all four city pools from gas chlorine and update and automate outdated equipment, which is needed due to safety and liability issues. | Project created by Council action 7/25/05 using 2004 carryover funds for the installation of a Pool Disinfectant and Monitoring System. Staff has determined the type of disinfectant system to use (liquid/bleach) but is currently reviewing the other items such as monitoring systems, sand replacement, etc. | \$150,000 | \$0 | Stacie Koening (PR&L) | City Employee | TBD | 11/2005 | 12/2006 | 5% |
| ▶ | Promenade Parking Garage - This project is for the construction of a 600-700 space parking deck to serve the Promenade Office Building and Promenade East. | Project is on hold but may be incorporated as part of current development efforts on the Promenade. | \$1,500,000 | \$0 | Steve Smithers (CMO) | City Employee | n/a | n/a | n/a | n/a |
| ▶ | Public Safety Center Emergency Generator - The original emergency generator for City Hall was relocated to the Public Service Center (PSC) as it was anticipated that the generator had sufficient service remaining to provide for the PSC. Because of the generator's size and age there is not extra capacity on the generator to make any modifications or additions to the back-up power source for the PSC. The existing generator will be 18 years old in 2006 and due to the critical nature of the PSC, which serves the City's Emergency Operations Center, a reliable back-up power source is needed. | Generator has been installed, tested, and is operational. Completion of one small change order is pending, but should be completed by end of 2006 and anticipate billing from Sturgeon at that time. | \$160,000 | \$0 | Janice Kraft (PD) | City Employee | M-E Engineers | 1/2006 | 12/2006 | 98% |
| ▶ | Public Safety Center - PST Changes - With the added 2004 police personnel provided by the public safety tax (PST) and the additional staff included in the 2005 and 2006 budgets, these funds will enhance the Public Safety Center due to the growth in personnel. These funds will allow for the purchase and installation of additional equipment bag storage, lockers and the expansion of the locker room to accommodate the additional personnel. | Construction to facilitate reallocation of building space is anticipated to be completed by end of 2006. Council approved expenses to Sand Construction on Sept 18, 2006 and funds remaining in this project account will be used for these costs. | \$75,000 | \$50,960 | Janice Kraft (PD) | City Employee | n/a | 1/2005 | 12/2006 | 75% |
| | Roadway Master Plan Update - This project is for the update of the City's Roadway Master Plan. The last update was completed in 1995 and is in need of an update to be in concert with the latest update to the Comprehensive Land Use Plan and current traffic patterns. | During the third quarter of 2005, Staff determined that the proposed update of the Roadway Master Plan, while needed, was not an urgent project to complete quickly. In light of potential revenue shortfalls by the end of the year, this project will be delayed until such time that Staff is comfortable that sufficient funds exist to proceed. | \$175,000 | \$0 | Mike Normandin (CD) | City Employee | Engineering firm not yet selected | TBD | TBD | 0% |
| ▶ | Satellite Facility - Facility to address space needs at the Municipal Service Center for Public Works & Utility and BO&M. | This account consists of two projects. The first project is the study, design and renovation of the MSC Facility including the Administration and Operations Buildings, the two heated storage facilities, and the storage yard area. The City's architect, Fisher Associates, has spent the past couple of months developing a master plan of the entire 7 acre site to ensure the MSC has an overall improvement plan. The second project in this account is the design and construction of a winter season de-icing material storage facility east of the Reclaimed Water Treatment Facility. A contract has been awarded to Martin/Martin Engineers, Inc. to design the site layout with AST, Inc. providing the actual facility design that will be a "high-arch gambrel" facility. Salt storage bids were rejected and the project has been placed on hold indefinitely until a cost/benefit analysis can be completed. This project has been placed on hold due to higher than anticipated bids to construct the project. | \$1,919,000 | \$437,115 | Abel Moreno (PW&U)/ Mike Wong (PW&U) | Jason Murray J&T Consultants | Fisher Associates - MSC Facility; Martin/Martin - Salt Storage | 10/2000 | 12/2007 | 15% - Salt Storage 25% - MSC Ops. |
| TO BE CLOSED | Savory Farm Water Tower Rehabilitation - The first phase of work on the restoration of the Savory Farm Water Tower involved the anchoring of the tower firmly into the ground. Future phases of the project will include caulking and painting of the tower structure, sandblasting the tank and restoring the original graphics on the tank. | The construction and painting of the tank was completed in early August and a celebration event was held on August 26, 2006. Project to be closed | \$112,200 | \$110,864 | Dave Downing (CD)/Dave Loseman (CD)/ Vicky Bunsen (CD) | Martin/Martin (consultant) | D&B Drilling, Inc. (contractor for Phase I) | 9/2003 | 8/2006 | 100% |
| ▶ | Sheridan Widening at 72nd Avenue - This project is for street improvements on Sheridan Boulevard from 69th Avenue to 74th Avenue and 72nd Avenue from Depew Street to Wolff Street. Generally, these improvements will result in six "through" lanes on Sheridan Blvd. with raised medians, a landscaped area and detached sidewalk on the east side of Sheridan Boulevard between 70th and 72nd Avenues, and intersection improvements at 72nd Avenue to allow double left hand turns in every direction. | This phase I contract was for the coordination with CDOT, Arvada and the Willow Greens property owner at 70th & Sheridan to discuss access issues to Sheridan Blvd. Preliminary drawings will be submitted to the City and CDOT by November 1, 2006. | \$186,912 | \$138,345 | John Burke (CD) | City Employee | ASCG (Engineer) | 10/2005 | 11/2007 | 40% |

CAPITAL IMPROVEMENT PROGRAM - MAJOR PROJECTS

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|--------------|--|---|-------------|-----------------|---|------------------------------------|--|------------|---------------------------|------------|
| ▶ | The Shops at Walnut Creek (aka: Promenade/Mandalay Gardens) - This project includes the development of a land use plan, design guidelines, annexation map and PDP for Mandalay Gardens and a land use plan for Promenade North. The project also includes property valuations, a blight study and an urban renewal plan for Mandalay Gardens. Land acquisitions completed with two parcels final price being negotiated. This aspect of project almost complete except for finals bill and legal expenses for land acq. to be paid. | The IGA with RTD was signed on July 18, 2006 and construction of the Park-n-Ride at the north portion of the site is underway. Most of the site development is complete with construction of several buildings all that remains. Funds have been capitalized in this project; the amount shown reflects the amount remaining for expenditure. | \$3,743,951 | \$3,174,650 | Dave Loseman (CD)/ Steve Smithers (CMO) | City Employee | DTJ; Gorsuch Kirgis; and Bowes & Co. | 3/2002 | 12/2006 | 95% |
| ▶ | South Westminster Revitalization - Funds to be used in conjunction with planning, appraisals and capital funding of redevelopment projects within south Westminster including the Northgate Center and 73rd/Lowell redevelopments. | 2006 projects have included preparation of a traffic impact model and for the south Westminster TOD project, marketing material and "road show" to promote redevelopment opportunity to prospective developers, ancillary improvements to Lowell Boulevard project, preparation of a form-based plan for Harris Park infill project, and plans and acquisition negotiations for Little Dry Creek property. Budet was \$502,710 but increased by \$501,000 per 2005 carryover appropriated 6/2006 and \$5,993 from a state grant for historic preservation in 8/2006. | \$1,009,703 | \$209,927 | Tony Chacon (CD) | City Employee | Perspective 3; PUMA, Inc.; Winter and Co.; Peak Marketing Consultants; Design Studios West; Sellards and Grigg; Prestige Real Estate | 1/2001 | Ongoing | 25% |
| TO BE CLOSED | South Westminster Transit Oriented Development - Involves preparing plans and design concepts for redevelopment of 150 acre site in south Westminster in conjunction with RTD's Fasttracks proposal. | Funds were used to prepare TOD plan for south Westminster station. The plan and related design guidelines have been completed and to be closed. | \$936 | \$935 | Tony Chacon (CD) | Renee Martinez | OTAK, Inc; Perspective 3; VanMeter Williams Pollack | 4/2003 | 4/2006 | 100% |
| ▶ | Standley Lake Regional Park - Design and construction of Regional Park, including boat ramp and campgrounds. | Budget in 2004 was \$2,739,734 but \$2,682,738 was capitalized at year-end 12/31/04; amount shown as Budget is the remaining amount available for expenditure. Other improvements (landscaping, signage, etc) complete. Balance of funds being used for the construction of a two-bay garage/storage facility. The purpose of the building is to allow year-round storage of the two boats directly at the Standley lake Regional Park. During the off-season, the boats are being stored at the Brauch property and are not readily accessible for emergency situations and the quonset hut that is being used is mice infested. This project was approved by City Council on Spetember 18, 2006. Contract documents are being finalized. construction should begin in November 2006. Projected completion date modified from 12/06 to 5/07 for construction completion. | \$50,021 | \$0 | Ken Watson (PR&L) | City Employee | DHM Design Corp.; TBD | 9/1999 | 5/2007 | 95% |
| ▶ | Westfield Village Park - Community park located at 114th Avenue and Wolff Street that includes a bigger park for the residences of Green Acres subdivision. This project allows access to the open space trail system and includes such items as trails, a playground, a multipurpose shelter, soccer fields, and ball fields. This is a joint project with Hyland Hills. | Budget increased from \$1,400,000 by \$1,500,060 per Council action 7/25/05 due to part of the funding for this park comes from bonds issued by Hyland Hills Park and Recreation District (\$900,000), as well as, a portion of a grant issued by Adams County (\$600,060) to Hyland Hills. Budget reduced by \$57,300 per Council action 2/27/06 reducing the amount of Hyland Hills' commitment equal to the amount of one-half the tap fee they owed for the Valley View Park development, since it is a park within the City of Westminster and will be used by Westminster residents (budget reduced from \$2,900,060). Remaining funds are being held open in the event of necessary additional improvements as the fields are in use, and minor warranty work is underway. | \$2,900,060 | \$2,750,252 | Julie Eck (PR&L) | City Employee | DHM Design Corp.; AJI, Inc. | 9/2003 | 12/2006 | 98% |
| ▶ | Westminster Boulevard Extension - This roadway project links Harlan Street north of 92nd Avenue with the Westminster Promenade area at 104th Avenue and includes bridges over US-36 and Big Dry Creek. | Street improvement project is complete. Landscaping design and installation have been delayed while other priorities are addressed. Budget in 2004 was \$14,195,873 but \$13,329,769 was capitalized at year-end 12/31/04; amount shown as Budget is the remaining amount available for expenditure. Budget in 2005 was \$816,105 but \$33,023 was capitalized at year-end 12/31/05; amount shown as Budget is the remaining amount available for expenditure. Final landscaping on hold until FastTracks potential impact is resolved. | \$783,082 | \$0 | Steve Baumann (CD) | Washington Group | Washington Group; SEMA Construction Inc | 8/2000 | 12/2005 | 95% |
| | Westminster Retail Initiative - Project to promote the development of new retail projects & the filling or redevelopment of vacant retail space. | The Orchard is under construction with Target and Penney's to open Fall 2006, and the project grand opening is to occur in 2007. Budget in 2005 was \$105,852 but \$51,030 was capitalized at year-end 12/31/05; amount shown as Budget is the remaining amount available for expenditure. Work has now begun on the Westminster Mall area redevelopment efforts. | \$51,822 | \$14 | Susan Grafton (CD) | City Employee | n/a | 4/2002 | 2007 | 65% |
| | Widen Sheridan FHC - This project was created to provide for the design and construction of the widening of Sheridan Boulevard at the Farmers High Line Canal crossing (at the approximate 94th Avenue alignment) in order to achieve three "through" lanes in the southbound direction. | The widening of this portion of Sheridan Boulevard was accomplished as a change order to the 92nd Avenue Project and paid out of that project account. These funds maybe used for access enhancements at the Westfield Shopping Center south entrance and internal access drive. | \$350,000 | \$1,300 | Dave Downing (CD) | City Employee | Lawrence Construction Company | 7/2000 | 8/2000 | 100% |
| ▶ | Wolff Street: 114th to 116th Avenues - Funds the installation full street improvements to connect the Weatherstone and Westfield subdivisions and provide access to the Westfield Village Park, including the creek vehicle crossing near 116th Avenue. Also, funds the design and construction of a connection of 115th Avenue between Sheridan Boulevard and future Wolff Street. | Construction was completed as of June 27, 2006 by the prime contractor. A minor correction to the Cozy Corner box culvert was completed by Lawrence Construction Co. and final payment for all work on this project was October 13, 2006. This project is now in the one-year construction warranty period. The construction project has been completed. | \$956,976 | \$855,710 | Dick Kellogg (CD) | Wilson & Co. | Asphalt Specialties Co., Inc. | 7/2003 | 10/2006 | 100% |

CAPITAL IMPROVEMENT PROGRAM - MAJOR PROJECTS

| UPDATED | PROJECT TITLE/DESCRIPTION | PROJECT STATUS (as of 9/30/06) | BUDGET | SPENT (9/30/06) | PROJECT MANAGER (DEPARTMENT) | EXTERNAL PROJECT MANAGER UTILIZED? | ENGINEERING FIRMS OR CONTRACTORS | START DATE | PROJECTED COMPLETION DATE | % COMPLETE |
|--------------|--|--|--------------|-----------------|--|------------------------------------|--|-----------------------|----------------------------------|------------|
| ▶ | 75th-78th-Stuart St. Watermain - The project includes the installation of a waterline to improve fire flows and water system efficiency in 76th Avenue from Sheridan Boulevard across the BNSF Railroad to Stuart Street; south along Stuart Street to 75th Avenue; 75th Avenue west across the BNSF Railroad to Sheridan Boulevard. (previously known as the 76th Avenue 20" Water Main project; renamed per Council action 5/23/05) | The design engineer, SA Miro, is in the process of completing design drawings for the project. Previous project plans included constructing the pipeline through Wolff Run Park. However, due to the City's Infrastructure Master Plan calling for separation of water system pressure zones, the City has altered its plan to push water down to about the 75th/Sheridan area. This project will now entail a 24" pipeline in 78th Avenue from Sheridan Boulevard to Stuart Street and a 16" pipeline in Stuart Street from 78th Avenue to 75th Avenue. Design documents will be final the first week of November 2006 with bidding to occur in December/January. Construction will commence in early February with anticipated completion in May 2007. Projected completion date modified from 12/06 to 5/07 to reflect altered plan. | \$2,455,000 | \$60,957 | Abel Moreno (PW&U) | Jason Murray J&T Consultants | S.A. Miro | 9/2004 | 5/2007 | 20% |
| ▶ | 88th/Zuni Lift Station - The project includes the installation of a wet well and properly sized pumps to ensure adequate pumping of wastewater to the Metro plant and to prevent future wastewater overflows. | City Council awarded the contract to Arapahoe Utilities, Inc. (AUI) at the May 22, 2006 City Council Meeting. Construction commenced on July 5, 2006 with an expected substantial completion date of September 16, 2006 or 112 calendar days. Construction includes building a new lift station, larger wet well storage detention, and pumps for better operational efficiency. Construction will not be completed until mid-November 2006 due to the delay in ordering a panel control for the new station. | \$360,500 | \$65,794 | Mike Wong (PW&U) | City Employee | Martin/Martin Arapahoe Utilities Inc | 6/2005 | 12/2006 | 80% |
| TO BE CLOSED | 115th/Wolff Water & Reclaimed Water Lines - Installation of a potable water line and reclaimed water line as part of the Wolff Street Extension. | This work is being completed as part of a roadway construction project managed by Community Development. The design phase has been completed, the project was advertised for bids, and the construction contract was awarded in September 2005. Waterline portion of the project is complete with only some minor cleanup items required, which will require some funds. The roadway portion of the project is about 35% complete and was in suspension until March 27, 2006 due to weather shutdown. Project is complete and to be closed. | \$190,000 | \$174,182 | Dick Kellogg (CD)/ Kent Brugler (PW&U) | City Employee | DMJM + Harris, Inc for design engineering; Wilson & Co, Inc for construction eng. Asphalt Specialties - Contractor | 4/2004 | 6/2006 | 100% |
| | 128th Pressure Reducing Valve (PRV) Relocation - The current pressure reducing valve is not constructed to City standards and is starting to fail. Staff has no way to isolate the main valve for service without shutting it down entirely. The unit does not have a relief valve to relieve over pressures in event of a mechanical failure. In addition, the current location is flood prone and the high groundwater in the valve vault is deteriorating valves and fittings. | This project is on hold until the City's infrastructure master plan study prioritized capital improvement project list is submitted to the City in June. The preliminary indication is that the City's pressure reducing stations are in need of major repair and renovations meaning the facility at 128th Avenue and Huron Street will definitely occur. However, staff is awaiting greater detail and recommendations before proceeding with a project at this location. | \$105,000 | \$0 | Kent Brugler (PW&U) | City Employee | Firm Not Selected | 8/2006 | 9/2007 | 0% |
| ▶ | Big Dry Creek Interceptor Sewer Inflow & Infiltration Improvements - This project will make improvements to reduce infiltrations and inflow into the Big Dry Creek sewer basin. It is intended to reduce the number of customer sewer backups in the event of a severe rain. This project will require a mix of sewer replacement, sewer rehabilitation and source reduction. | City Council awarded the contract for video inspection to R&R Enterprises at the September 25, 2006 City Council meeting. The project includes video inspecting approximately 138,000 linear feet of sanitary sewer lines ranging in size from 18" to 54". | \$334,740 | \$34,740 | Richard Clark (PW&U) | City Employee | R&R Enterprises | 6/2003 | 3/2007 | 20% |
| ▶ | Big Dry Creek Waste Water Treatment Facility Renovation & Expansion - This project involves the expansion and upgrade of the existing treatment facility to meet future needs as mandated by the State Department of Health, to replace aging equipment, to improve odor control and to improve the operating and maintenance efficiency of the facility. | The ground breaking for the BDCWWTF expansion/renovation project occurred in August 2005. The base slabs and walls for the aeration basins, UV building, outfall 4 structure, influent pump station, and headworks building have been completed. Some interior equipment to be abandoned has been demolished, and the 54" effluent piping from the UV building to the effluent structure has been installed as well as the piping under the new secondary clarifier. With the exception of a slight snag on obtaining cement in the first two months, the project is proceeding as expected. No major issues have arisen to date. | \$43,331,610 | \$13,597,662 | Kent Brugler (PW&U) | City Employee | CDM - Eng/Cons. Mgmt; Sorenson - Owner's Rep Svcs; Lillard & Clark - Contractor | 7/03 for final design | 6/2008 for design & construction | 40% |
| TO BE CLOSED | Biosolids Program Settlement - As a result of regulatory violations, the City was issued a notice of violation by the USEPA in August 2004 that has been in settlement negotiations since. | Staff has worked closely with the City Attorney's Office and the USEPA to resolve the issues as a result of the notice of violation the City received in August 2004. The City negotiated a final settlement with the USEPA that included a \$40,000 cash settlement and 2 supplemental environmental programs (SEP) that are not expected to exceed \$75,000. The first SEP is the restoration of an area along Little Dry Creek that will improve the habitat. The second SEP is a workshop on proper management, disposal, application, and reporting of biosolids applications. The cash settlement to the USEPA was paid in September 2005. Staff administered the 2nd SEP in the form of a biosolids workshop on June 7, 2006. The 1st SEP is currently in progress and being administered by the Community Development Department. The City requested an extension to the completion of the SEP due to 404 permitting issues under the Clean Water Act. The EPA granted the extension through the summer of 2007. | \$75,000 | \$72,189 | Mary Fabisiak (PW&U) | City Employee | USEPA Icon Engineering | 6/2005 | 7/2007 | 100% |

CAPITAL IMPROVEMENT PROGRAM - MAJOR PROJECTS

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|---------|---|--|-------------|-----------------|---|------------------------------------|---|------------|---------------------------|----------------|
| ► | City Park Channel Improvements (Lowell to Big Dry Creek) - This project includes the construction of the City Park Channel on the south side of 120th Avenue between Lowell Boulevard and Big Dry Creek. This realignment of the existing channel will reduce the size of the structure crossing needed across Lowell Boulevard north of 120th Avenue. This plan is in accordance with the updated Master Plan being prepared by the Urban Drainage and Flood Control District (UDFCD). Staff is working towards a cost sharing agreement between UDFCD, Broomfield and Westminster. The funding proposed is Westminster's anticipated share. | The IGA between the City and County of Broomfield, the Urban Drainage and Flood Control District and the City of Westminster has been approved and signed by all parties. A design engineer was hired by the UDFCD and design is currently underway. Construction of this channel is projected to start in the second quarter of 2007 and finish in the fourth quarter of 2007. The IGA already approved by Council included an initial expenditure of \$150,000 as the City's 25% share towards the design of the improvements. Additional funds in the amount of \$350,000 as the City's additional share will be requested in 2007 from the Stormwater Utility fund to pay for the construction of the project. Ultimately, The UDFCD will pay for 50% of the project with each of the Cities paying their respective 25% shares. The funds spent reflect the City's contribution towards the project; the percent complete reflects the actual amount of work completed to date. | \$294,000 | \$150,000 | Dave Loseman (CD) | UDFCD | NYK | 4/2006 | 12/2007 | 5% design only |
| ► | Country Club Village 24" Water Main Upsizing in Zuni Street - This watermain is required to be replaced as part of the development project at 120th Avenue and Zuni Street. Per the Water Master Plan, the current 12-inch main needs to be upsized to a 24-inch water main. The developer is required to install the 12-inch main and Public Works & Utilities is upsizing the water main at this time rather than waiting until a later date, avoiding higher costs and additional disruptions to vehicle travel and businesses. These funds are for the incremental costs between a 12-inch and 24-inch main plus new bore and connections to the water main on the south side of 120th Avenue. | On May 8, 2006, City Council authorized the amendment to the Public Improvement Agreement with John Laing Homes for the upsizing of a 12-inch water line with a 24-inch water line in Zuni Street from 120th Avenue to approximately 122nd Avenue. A second phase project will take the 24-inch water line from 122nd Avenue to the Federal Boulevard extension in Zuni Street. John Laing Homes has recently completed construction of the pipeline portion of the project. Payment will be forthcoming in early to mid November 2006. | \$300,000 | \$0 | Justin Hildreth (CD) Kent Brugler (PW/U) | City Employee | John Laing Homes Calibre Engineering | 6/2006 | 2/2007 | 95% |
| ► | Cozy Corner Tributary No. 5 Channel Improvements (Sheridan Boulevard to Big Dry Creek along the 116th Avenue alignment) - This project includes the construction of the Cozy Corner Tributary No. 5 Channel on the north side of the 116th Avenue alignment between Sheridan Boulevard and Big Dry Creek. Alternatives are still being reviewed but the currently favored alternative is the redesign of the 3M detention pond at the northeast corner of Wolff Street and the 116th Avenue alignment. This redesign would allow the pond to accept some of the minor flows of the channel and eliminate the need to reconstruct the channel itself, which runs through open space property. Council approved an IGA with the Urban Drainage and Flood Control District which defines an equal cost sharing for the project.. The funding proposed is Westminster's anticipated share. | The IGA between the UDFCD and the City has been approved and the UDFCD and the City have hired a design consultant. Design will be completed by the fourth quarter of 2006 with construction to begin in the first quarter of 2007. The 2006 budget amount is \$350,000 from the stormwater utility account. An additional \$150,000 of funding was requested in the 2007/ 2008 budget cycle. The preliminary design work is underway as of the 3rd Quarter 2006. The funds spent reflect the City's contribution towards the project; the percent complete reflects the actual amount of work completed to date. | \$350,000 | \$350,000 | Dave Loseman (CD) | UDFCD | ASCG Incorporated | 6/2006 | 6/2007 | 0% |
| ► | England Pipeline/Treated Transmission Line - The project includes funds to convert the existing raw water England Plant supply line to a treated water line to deliver water from the Semper Water Plant to the south portion of the City. | All four easements for the project have been obtained from the property owners. This project is currently out to bid for construction contractors. Bids are due to the City on August 11, 2006. City Council awarded the construction contract to Tierdael Construction for the construction of a 24" pipeline that starts at the LaBelle's Shopping Plaza (86th/Sheridan) heading southeast to 78th Avenue in Sunset Park or approximately 6,000 linear feet. Construction is expected to begin on November 6, 2006 and end in April 2007 or 120 days from the Notice to Proceed. | \$1,880,000 | \$431,652 | Abel Moreno (PW&U) | Jason Murray J&T Consultants | ASCG Engineers (formerly McLaughlin) Tierdael Construction | 4/2002 | 4/2007 | 30% |
| | Gravel Lake Storage - In order to meet the City's build out raw water demand, the City is pursuing construction of reservoirs from reclaimed gravel mines along the South Platte River near Wattenberg in Weld County. This project is unique in that the mining company Aggregate Industries is constructing the reservoirs for Westminster as part of the mining reclamation plan. Westminster is responsible for constructing inlet and outlet facilities. The project is anticipated to take between 8 and 12 years to complete. | Aggregate Industries has completed permitting for this project and is currently mining the site. A design study is anticipated to be performed sometime in 2006 for the inlet and outlet facilities. Mining of the site is expected to last through 2012. | \$2,435,846 | \$2,152,121 | Josh Nims (PW&U) | City Employee | Aggregate Industries; Various Engineering Firms | 2000 | 2012 | 15% |
| ► | Gregory Hill Tanks - Structural repairs to Gregory Hills west tank. Tank has buckled structural plates on east side of tank. Other operational & sanitary deficiencies to be remedied concurrent with structural repairs. | Design contract awarded to Tank Industry Consultants. Construction contract was awarded by City Council to Superior Tanks on December 12, 2005. However, due to a delay in manufacturing the manway hatches, construction has been delayed until October 2006 due to not wanting to interfere with the increasing spring consumption. Construction of this project will commence on October 2, 2006. Upon inspection of the west tank, the contractor discovered that a number of bolts holding the roof on were significantly corroded. Based on this finding staff has directed the contractor to replace all of the bolts holding the roof in place. | \$571,711 | \$18,531 | Mike Wong (PW&U) | City Employee | Tank Industry Consultants Superior Tanks | 9/2004 | 12/2006 | 40% |
| ► | LDC Inflow & Infiltration Improvements - Study and carryout improvements to the Lower Dry Creek Sewer System. | City Council awarded the contract for video inspection to R&R Enterprises on September 25, 2006 City Council meeting. The project includes video inspecting approximately 138,000 linear feet of sanitary sewer lines ranging in size from 18" to 54". | \$579,228 | \$229,478 | Richard Clark (PW&U) | City Employee | R&R Enterprises | 4/2002 | 3/2007 | 20% |

CAPITAL IMPROVEMENT PROGRAM - MAJOR PROJECTS

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|---------|---|---|-------------|-----------------|---|------------------------------------|----------------------------------|------------|---------------------------|------------|
| ▶ | Maintenance Management Computer System - To fund the purchase of a Total Enterprise Asset Management (TEAM) Program for eventual citywide use. Utilizing the latest technology for asset and resource management, improved customer service and better management of all maintenance tasks. | All of the groups originally part of the implementation contract have been trained in the use of the system. These groups have also had their initial data conversion completed and transferred into the test database. The interface to CIS Infinity has been completed and is currently undergoing testing. Groups remaining to go-live include Water Resources Administration, CIP and Budget, Building Operations and Maintenance, and Forestry. Additional items remaining include the GIS interface, mobile field units setup, UNCC email importing, and the Pavement Management interface. Projected completion date modified from 9/06 to 4/07 to allow time to complete remaining interfaces and mobile applications. | \$550,000 | \$469,974 | Ray Porter/ Keith Alvis (PW&U) | City Employee | ACCELA Inc. | 1/2002 | 4/2007 | 80% |
| | North Huron Transmission Main - Project will interconnect water mains in the north Huron development corridor between 136th and 148th Avenues. These transmission mains are necessary to support the infrastructure for commercial development in this area. Additional funds will be required to complete this project. | This project is intended to feed water system transmission mains up North Huron to approximately 148th Avenue. The second phase of improvements (140th to 150th) was awarded to Hamon in June 2005. Due to the 144th Avenue interchange bids coming in higher than expected, the Utility Fund is paying for the relocation of a sanitary sewer main in the amount of \$239,000 and the installation of a water line in the amount of \$98,000. The City recently received information that the Utility Fund will be charged \$220,000 for the Orchard Public Improvement Agreement for a 16-inch water main, which is less than was estimated by about \$50,000. | \$1,574,188 | \$1,548,408 | Steve Baumann (CD)/Rick Clark (PWU) | City Employee | FHU and Hamon | 10/2004 | 7/2006 | 75% |
| | Northgate Main Extensions - Project to support the anticipated Northgate Redevelopment project. This main will provide a redundant feed into the project area and help increase fire flow available to the site from the City's water distribution center. The location of this project is currently anticipated to be along 70th Ave and Hooker Street. | With the passing of the FasTracks initiative and the City's plans for the transit oriented development, staff is recommending to conduct a study on the water and wastewater systems in the southern part of town to ensure the water and wastewater development needs are adequately defined. Staff will be working with Community Development to get a master plan of the area to ensure the water and wastewater systems are adequately addressed as construction commences in the future. | \$75,000 | \$0 | Richard Clark (PW&U) | City Employee | Firm Not Selected | 9/2005 | 12/2006 | 0% |
| ▶ | Quail Creek Channel Improvements - Project to rehabilitate the existing Quail Creek channel upstream of Huron Street to improve flow. The low slope of the existing channel has caused standing water problem. | A contract for prelim design, managed jointly by the City and UDFCD was signed in the third quarter and this effort is underway. Concepts will be previewed with the neighborhood in the fourth quarter 2006. Projected completion date modified from 3/07 to 12/07 to reflect revised timetable. | \$250,000 | \$50,000 | Steve Baumann (CD) | City Employee | UDFCD/ICON Engineering, Inc. | 10/2004 | 12/2007 | 5% |
| ▶ | Reclaimed Water Line: Huron Street - RWTF to 132nd - Project includes the installation of over 1,600 linear feet of reclaimed water line from the Reclaimed Water Treatment Facility to 132nd Avenue and connecting to the newly installed Bull Canal Reclaimed Water Line and vault at the Reclaimed Facility. | Construction of the portion of the reclaimed water main from the plant to 132nd Avenue was completed with the Huron, 128th-140th project. Project to remain open while pending payment claims resolved. | \$340,000 | \$74,552 | Steve Baumann (CD)/ Kent Brugler (PW&U) | City Employee | FHU; Hamon | 4/2005 | 1/2006 | 100% |
| ▶ | Reclaimed Water Treatment Plant Expansion Study - Project to study northern City service options and citywide final service alternatives. | This study is intended to incorporate information from the Reclaimed Water Master Plan and will be based on the existing plant design that was prepared to be expanded from 6.5 million gallons a day to a final 10 million gallons a day. Also, another area that is in need of review is system storage. City Council approved an addendum to the Reclaimed Master Plan at the January 9, 2006 City Council Meeting for HDR Engineering, Inc. to perform additional analysis and identify a plan for completing necessary improvements and expansion to the Reclaimed Water System. The study will provide the City with a systematic analysis of several operations scenarios and the associated cost and benefits of each. The master plan was presented to City Council at the September 18, 2006 post City Council meeting. One remaining project scope item remains to be completed; anticipate closing project at year-end. | \$450,000 | \$161,783 | Dan Strietelmeier (PW&U) | City Employee | HDR, Inc. | 3/2004 | 9/2006 | 98% |

CAPITAL IMPROVEMENT PROGRAM - MAJOR PROJECTS

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|---------|--|--|-------------|-----------------|--|------------------------------------|----------------------------------|------------|---------------------------|------------|
| ▶ | Shaw Boulevard/Circle Drive Drainage Improvements - This project is for the design and construction of drainage improvements to route storm runoff originating in the City of Westminster past the Allen Ditch and adjoining residential lots in unincorporated Adams County to the Rotary Park detention pond. During high rainfall events, storm runoff originating within Westminster flows to the intersection of Shaw Heights Boulevard/Circle Drive and into the nearby Allen Ditch. In some instances, water from the Ditch overtops the banks and into residential lots located within unincorporated Adams County. The proposed project would provide an enhanced conveyance system that would protect the residential lots from such flooding. | This is a cooperative project with the Urban Drainage and Flood Control District. A short list of engineering consultants were sent a Request for Proposals. Sellards and Grigg was selected as the consultant, design work commenced in July 2006. The preliminary design work is in progress. | \$1,000,000 | \$0 | John Burke (CD) | City Employee | TBD | 5/2006 | 10/2008 | 5% |
| ▶ | Shaw Heights - This project represents the remaining funds contributed from Shaw Heights Water District; not available for other purposes. | Remaining funds being held for demolition of remaining wells and well houses, closure and sale of properties. These funds are the carryover of funds supplied by the Shaw Heights District when the district dissolved. Staff will be developing a schedule to initiate demolition of the wells and well houses. With the assistance of J&T Consultants, Staff researched the abandonment and demolition of these wells. The next step is to conduct a cost/benefit analysis to determine cost of demolishing the wells versus continuing to maintain them in the City's system. Projected completion date modified from 10/06 to 6/07 to reflect a more realistic schedule. | \$111,165 | \$0 | Abel Moreno (PW&U) | Jason Murray J&T Consultants | TBD | 7/2005 | 6/2007 | 10% |
| ▶ | Shoenberg Property Water Mains to 70th Avenue - This project installs a 12-inch water main connection across Sheridan Boulevard at 70th Avenue, connecting the proposed water main within the Shoenberg site and extends across Sheridan Boulevard. This project will be coordinated with the Sheridan widening to minimize the length of bore, as well as simplifying permitting needed through the Colorado Department of Transportation (CDOT). This connection will reinforce the water main loop in the southern portion of the Westminster water system, providing greater reliability for fire flows for commercial and residential properties in the area. | Preliminary design work will begin in April 2006 concurrently with the Sheridan Boulevard design from 69th to 74th Avenues. This design is in progress with the Sheridan Blvd. work. Preliminary drawings will be submitted to the City and CDOT by November 1, 2006. | \$220,000 | \$0 | John Burke (CD) | City Employee | ASCG (Engineer) | 4/2006 | 8/2007 | 25% |
| ▶ | Signal Reservoir Spillway Enlargement - The Colorado State Engineer has notified the City that the Signal Reservoir No. 1 spillway is inadequate and needs to be enlarged. Signal Reservoir No. 1 has an approximate capacity of 234 acre feet and enlarging the spillway would add additional cost to continued use of the reservoir with little benefit to Westminster. The preferred options at this time are breach of the dam and abandonment of the reservoir or sale of the entire property. Reservoir No. 2 will continue to be leased back to an irrigator per a previous lease agreement. | Negotiations are continuing with potential purchaser of the property. Both reservoirs have been drained and will be held at zero storage until the property is sold. A cost estimate for the spillway and dam improvements has been completed and a market analysis for the property value was also performed. The cost estimate and market data are being used in negotiations with the potential buyer. These negotiations have been on-going and two purchase offers were evaluated. It is anticipated that a recommendation for the disposition of property will be submitted to City Council in October 2006. | \$25,000 | \$17,900 | Dan Strietelmeier (PW&U) | City Employee | Firm Not Selected | 9/2002 | 10/2006 | 75% |
| ▶ | Silo Pump Station Upgrade - This project includes a study and upgrades to the Silo Pump Station, which will include electrical equipment and a new standby generator. | Some minor modifications to this facility are being made to ensure safety of Staff and the facility. Some electrical wiring modifications are occurring to improve the operation of the facility. Also, staff will be purchasing a new generator to operate this facility and installing an automatic transfer switch so that if power is lost, the emergency generator will automatically start. Currently, the emergency generator needs to be manually started causing a disruption to water service for the neighboring community it serves. | \$500,000 | \$2,876 | Pat Evans (PW&U) | City Employee | Ludvik Electric | 1/2005 | 4/2007 | 30% |
| ▶ | Standley Lake Stormwater Interceptor (aka Standley Lake Water Quality Protection Project) - Church Ditch Water Quality Project. The City of Westminster has been in discussions with the City of Arvada regarding storm water management for the future development area west of and tributary to Standley Lake. The developers have proposed a mixed use for this area including construction of a new parkway. The proposed Northwest/Jefferson Parkway project is currently going through an environmental impact study process. The Cities of Westminster, Northglenn and Thornton have determined that the most cost effective alternative for protecting Standley Lake would be to intercept the stormwater using a portion of the Church Ditch and bypass the water around Standley Lake. Project participation costs would be shared by the Cities of Westminster, Northglenn Thornton, Arvada, developers or other members of the Parkway project. | Most of the outstanding issues have been resolved with the affected agencies political bodies accepting an intergovernmental agreement to build water quality diversion structures on the Church Ditch. The Church Ditch Authority will be sole sourcing the design work to ERC Consultants. One outstanding issue that remains is FRICO releasing the funding to pay for the diversion structure improvements. The project is intended to be completed by April 2007 or before the Church Ditch is turned on. Projected completion date modified from 6/06 to 4/07 due to delay in getting all of the IGA's finalized. | \$1,065,000 | \$5,942 | Dan Strietelmeier (PW&U)/ Mike Wong (PW&U) | City Employee | ERC Consultants | 1/2001 | 4/2007 | 22% |
| | Strasburg Natural Resource Farm (SNRF) Property Purchase - This project is for the purchase of additional parcel of land adjacent to the SNRF for the application of City biosolids. | Property purchased on contract, payments of \$83,332.60 due twice annually until 2006. Purchase Price \$900,000; \$200,000 down payment is not reflected in this budget or amount spent. The first 2006 payment was authorized during the 1st quarter 2006. Budget in 2005 was \$346,669 but \$166,665 was capitalized at year-end 12/31/05; amount shown as Budget is the remaining amount available for expenditure. Budget increased from \$180,004 by \$170,000 per the amended 2006 Budget. | \$350,004 | \$166,665 | Bob Krugmire (PW&U) | City Employee | In-house | 1/2001 | 12/2006 | 80% |

CAPITAL IMPROVEMENT PROGRAM - MAJOR PROJECTS

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|--------------|--|--|-----------|-----------------|---|------------------------------------|--|------------|---------------------------|------------|
| | Utility Billing Software Replacement - The old system was developed in-house and was operating beyond its capabilities. This project is to identify and select a software vendor and implement the new Utility Billing software system. | The City went "LIVE" on the new system December 12, 2005 in a fairly uneventful transition. There are still two interfaces that are not completed and the upgrade to version 3.0 which will be released later in 2006. Included in the contract is an upgrade to a new version (version 3.0) that the City will undertake in 2007. Interfaces with the maintenance management system and GIS system have not been completed. | \$750,000 | \$603,394 | Byron Jefferson (Finance) | City Employee | Advanced Utility Systems Corp (Purchased by Harris Computer Systems June 2006) | 12/2003 | 6/2007 | 90% |
| TO BE CLOSED | Utility Fund Fiscal Model - This project is for the upgrade of the Utility Fund long term financial plan. | The Finance Department took the lead in completing the selection and implementation of this project. FCSG selected with Council approval on 9/12/05; budget increased by \$12,000 per Council action 9/2005 with selection of FCSG. Financial policies for the UF and the UF model have been developed and reviewed with City Council. Anticipate official adoption with the 2007/2008 Budget in October. | \$150,000 | \$148,156 | Mike Happe (PW&U) / Bob Smith (Finance) | City Employee | Financial Consulting Solutions Group, Inc | 12/2002 | 12/2006 | 100% |
| ▶ | Wastewater Master Plan & Modeling - This project is to conduct an amendment to the 2002 wastewater master plan that evaluates infrastructure renewal and replacement needs and identifies an estimated capital budget for project completion. | URS is nearly complete with the City's Water and Wastewater Systems Infrastructure Master Plan. City Staff and URS made a presentation to City Council on September 12, 2006 at its Study Session. | \$269,214 | \$223,834 | Mike Wong (PW&U) | City Employee | URS | 6/2005 | 12/2006 | 90% |
| ▶ | Water Master Plan & Modeling - This project is to conduct an amendment to the 2002 water master plan that evaluates infrastructure renewal and replacement needs and identifies an estimated capital budget for project completion. | Project is combined with the Wastewater Master Plan & Modeling project above to maximize modeling by URS of the entire system; please see the Wastewater Master Plan & Modeling project for a status update. | \$600,786 | \$594,894 | Mike Wong (PW&U) | City Employee | URS | 6/2005 | 12/2006 | 90% |

CAPITAL IMPROVEMENT PROGRAM - ONGOING PROJECTS

| UPDATED | PROJECT TITLE/DESCRIPTION | PROJECT STATUS (as of 9/30/06) | BUDGET | SPENT (9/30/06) | PROJECT MANAGER (DEPARTMENT) | EXTERNAL PROJECT MANAGER UTILIZED? | ENGINEERING FIRMS OR CONTRACTORS |
|---|--|---|-------------|-----------------|------------------------------|------------------------------------|--|
| GENERAL CAPITAL IMPROVEMENT FUND | | | | | | | |
| ▶ | Adams County Open Space Land Acquisition - The funds will be utilized for the acquisition of additional open space lands in Westminster. The funds are a portion of the open space sales tax revenue received from Adams County from the 2001 voter-approved tax. The Open Space Advisory Board prepares and utilizes a list of priority lands to acquire open space throughout the City and will be used when expending these funds. | Project represents some of the annual funding to be received via the Adams County voter-approved tax. Staff continues to work to acquire priority lands prior to development. Budget increased from \$250,000 by \$125,000 per the amended 2006 Budget. \$125,000/year will be applied to Metzger COPS lease payments beginning in 2007. Remainder will be applied to Tanglewood Creek purchase or other open space in Adams County. | \$375,000 | \$0 | Ruth Becker (CD) | City Employee | various |
| ▶ | Arterial Roadway Rehabilitation and Improvements - Project to supplement arterial street maintenance in the PW&U operating budget; funds will be used for improvements to existing pavement on major arterials to extend the life of the pavement and offset the high cost of repairs. | CCA 1/23/06 to apply a 7/8" Double Bonded Hot-Applied Chipseal. 72nd Ave.- Sheridan Blvd. to Lowell Blvd., 104th Ave.- Federal Blvd. to Sheridan Blvd., 92nd Ave.- Harlan St. to Sheridan Blvd., and 92nd Ave.- Sheridan Blvd. to Lowell Blvd. were completed 8/1/06. An additional \$500,000 in carryover funds were appropriated by City Council on 7/10/06 for additional roadway improvements on Simms Street from 100th Ave. to north city limit and on 100th Ave from Simms St. to Alkire St. The additional improvements included concrete replacement, hot mix asphalt overlay, striping and pavement markings on 9.27 lane miles of pavement. The work was completed on 9/18/06. Budget increased by \$500,000 per 2005 carryover appropriated 6/2006. | \$1,000,000 | \$955,354 | Dave Cantu (PW&U) | City Employee | A-1 Chipseal |
| ▶ | BO&M Major Maintenance - Project is for maintenance projects throughout City facilities. | 2006 workplan includes roof replacement at Swim & Fitness Rec Center, MSC Admin remodel/upgrades, carpet and paint. New RTUs were installed on City Park Rec Center over Community Room. New boiler installed at MSC Administration Building. Roof Project at City Park Rec Center has been completed--replacement 2006. Budget in 2005 was \$460,115 but \$442,717 was capitalized at year-end 12/31/05; amount shown as Budget is the remaining amount available for expenditure. Budget increased from \$17,398 by \$350,000 per the amended 2006 Budget. Budget increased by \$684,262 per the 2005 carryover appropriation 6/2006. | \$1,051,660 | \$120,078 | Jerry Cinkosky (GS) | City Employee | Siemens, Garland Roofing, Asset Management Corp. |
| ▶ | City Facility Parking Lot Maintenance - Program to maintain City facility parking lots on an on-going program (cracksealing, seal coating, resurfacing or reconstruction as necessary). | The City Facility Parking Lot Maintenance contract (Slurry Seal) was approved by City Council April 24, 2006. The City Facility parking lots include the Legacy Ridge Golf Course and City Park. Actual square yardage of Slurry Seal resurfacing applied at both facilities totaled 72,991 square yards which equates to 10.37 Lane Miles. Also included in the projects was restriping of the parking lots. Work was completed 9/16/06 | \$100,000 | \$15,100 | Dave Cantu (PW&U) | City Employee | A-1 Chipseal |

CAPITAL IMPROVEMENT PROGRAM - ONGOING PROJECTS

| UPDATED | PROJECT TITLE/DESCRIPTION | PROJECT STATUS (as of 9/30/06) | BUDGET | SPENT (9/30/06) | PROJECT MANAGER (DEPARTMENT) | EXTERNAL PROJECT MANAGER UTILIZED? | ENGINEERING FIRMS OR CONTRACTORS |
|---------|---|--|-------------|-----------------|---|------------------------------------|--|
| ▶ | Community Enhancement Program - These funds provide for a variety of projects throughout the Westminster community. Projects include: Community enhancement master plan, US36/Federal landscape improvements, neighborhood enhancement grant, public art, median maintenance/renovation, and gateways. | Community Enhancement Master Plan approved by Council. Categories include: gateways, medians, ROW, street improvements, bridges, art, lighting and contracts. Council approved IGA. Waiting for Access permit from CDOT. Bid project 12/06 with construction start Spring 2007. Neighborhood grants awarded. Application process will be discussed and modified by new PRL Board Nov/Dec 2006 Tree give-away completed by October 2006. Banners continue to be rotated seasonally at 72nd Ave and Federal. Completed Ice Arena landscape problems by drainage way. 88th Avenue median reconstruction began June 2006. After 25 years, medians needed total reconstruction. Replacement of concrete, irrigation and plant material has taken place between Sheridan and Wadsworth. Walk through needs to be completed and will follow with a 1 year warranty on all work. 92nd Avenue, from Harlan to Wadsworth, is now being reviewed for design. Currently waiting for design costs and a bid for construction in January 2007. | \$4,139,696 | \$876,712 | Kathy Piper (PR&L) | City Employee | n/a |
| | Facelift Program - The Facelift Program provides matching grants to qualifying commercial properties and/or businesses to improve the aesthetic appearance of the site and/or buildings. The grant is provided on a one-for-one dollar basis not to exceed \$5,000 and can be used for landscaping, painting, awnings and signage, and façade improvements | This program provided funds for improvements to Valente's Deli that will enhance the Meade Street improvement project. Funds provided to Hilltop Liquor for paint and brick replacement to the exterior. Budget in 2005 was \$21,093 but \$20,380 was capitalized at year-end 12/31/05; amount shown as Budget is the remaining amount available for expenditure. Budget increased from \$713 by \$50,000 per the amended 2006 Budget. | \$50,713 | \$7,475 | Tony Chacon (CD) | City Employee | n/a |
| | Fire Station Concrete & Asphalt Replacement Program - Funding for on-going replacement of deteriorated concrete curb, gutter and sidewalk and asphalt paving adjacent to the six fire stations. | \$50,000 of this CIP has been set-aside in light of uncertain revenues in 2006. The FD is targeting expansion of the Station Five parking lot and the addition of vehicle access to the rear of that fire station with "drive through" capability as it was originally designed. This project had been put on temporary hold until the Fire Department Resource Study was completed. If the "set-aside" is released, the intent is to complete this project. Budget increased from \$54,310 by \$50,000 per the amended 2006 Budget. | \$104,310 | \$0 | Bill Work (Fire)/ Gary Pedigo (Fire) | City Employee | |
| | Geographic Information System - The G.I.S. is the warehouse for geographic data, utility layout, and the mapping which supports planning, record-keeping, and maintenance activities throughout the City. All but the very basic support for the GIS comes from the Capital Improvement Program. | GIS staff is very involved in the modification of geographic data which is the base platform for the Automated Maintenance System, Building Permit System and Utility Billing System being implemented. Budget in 2005 was \$173,257 but \$53,002 was capitalized at year-end 12/31/05; amount shown as Budget is the remaining amount available for expenditure. Budget increased from \$120,255 by \$60,000 per the amended 2006 Budget. | \$180,255 | \$31,551 | Steve Baumann (CD) | City Employee | n/a |
| ▶ | Greenbelt Drainage Improvement - Funding for improvements along greenbelts and drainageways that require repairs caused by flooding, improvements mandated for wetland mitigation/monitoring, improvements to ditches conveying raw water to ponds, environmental repair to areas damaged by prairie dog colonies including removal and reseeding. | Water quality testing at Big Dry Creek underpass at Wadsworth is on going. Various drainage projects along Big Dry Creek, Walnut Creek and Little Dry Creek continue to be monitored and improved as needed especially where trails cross the drainageway or oxbows create dangerous cliff conditions. Staff is concerned with water quality issues where prairie dogs have damaged adjacent drainageway ecosystems and expends funds to remove the prairie dogs and revegetate the effected areas to minimize soil erosion. Staff is also looking at ways to improve various ponds, such as the Ranch Pond, that have had severe water quality issues over the years. | \$110,173 | \$34,421 | Richard Dahl (PR&L) | City Employee | Various, ERO Westminster Excavating |

CAPITAL IMPROVEMENT PROGRAM - ONGOING PROJECTS

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|--------------|---|--|-------------|-----------------|------------------------------|--------------------------------------|----------------------------------|
| NEW | Historical Preservation Grants - Project for City preservation projects. Most of these projects are grant funded but the City must up-front the costs and then be reimbursed; this account provides the upfront funds prior to receiving reimbursements. | We completed a historical structures assessment on the buildings at the Semper Farm. We also received a grant from the Colorado Historical Society in 2006, but the consultant has not yet invoiced the City and therefore we have not applied for reimbursement. We have a grant for a preservation plan for Wesley Chapel Cemetery, but we have not spent anything yet and so have not requested reimbursement. Work on these projects continue. | \$7,000 | \$0 | Vicky Bunsen (CD) | City Employee | n/a |
| ▶ | Major Fire Station Maintenance - This project consists of major maintenance and remodel items for all six Fire Stations, the Training Tower and the Storage Facility (old Station 2). | The 2006 projects include the remodeling of the east side of Fire Station One to accommodate the moving of the fitness equipment out of the apparatus bay area (finished). Painting projects include interior painting at Fire Stations Three, Five (completed) and Six (pending). Carpet and rubber flooring have been installed at Station Three. Phone equipment improvements have been made at Stations Five and Six. Other remodel improvements completed include window blinds at Stations 3 & 4, lockers and doors at Station 3, and work bench/shop area improvements at Station 5. Repair/Replacement of fencing at the Fire Storage Facility has begun with a property survey and adjoining property owner notification. | \$119,838 | \$12,908 | Bill Work (Fire) | City Employee | various |
| ▶ | Median Rehabilitation - Project to rehabilitate and maintain medians throughout the City. | Spot renovation of several medians along 104th Ave and Sheridan Blvd between 104th and 96th has been completed. End caps are being replanted with perennials to add color and several areas had plant material replaced. Sheridan medians from 104th to 120th will be reviewed spring 2007 for spot renovations. | \$126,845 | \$25,000 | Kathy Piper (PR&L) | City Employee | Arrow J. Landscape & Design |
| | Neighborhood Traffic Mitigation - This project provides funding for the design and construction of traffic mitigation measures (e.g., traffic control signs, traffic circles, medians, speed humps, etc.) that may be identified in selected residential neighborhoods where there is speeding on residential and collector streets. | In November of 2004, Council decided to discontinue this program except for those projects that are designed and ready for construction in 2005. Due to very unfavorable bids received in late summer of 2005, the remaining projects were re-bid in January 2006 and the low bid was awarded by City Council on February 13, 2006. Construction will commence on April 3, 2006 and were completed in July 2006. Budget in 2005 was \$179,028 but \$13,927 was capitalized at year-end 12/31/05; amount shown as Budget is the remaining amount available for expenditure. Budget increased from \$165,101 by \$200,000 per the amended 2006 Budget. | \$365,101 | \$285,554 | Mike Normandin (CD) | BWR | New Design Construction, Inc. |
| | New Art Participation - Project created as a "holding account" for developer contributions toward public art. | Projects currently underway at NE and SE corners of 136th Avenue and Orchard Parkway, including site improvements. Artist currently under contract to prepare concept designs for kinetic art installations there. Budget increased by \$37,080 per 2005 carryover appropriation 6/2006. | \$75,310 | \$0 | Aaron Gagne (CD) | City Employee | n/a |
| | New Development Participation - This project funds the City's share of certain public improvements (e.g., the middle portion of arterial streets) installed by private developers. | Funds have been spent on the brick fence at the Ranch; these funds will be reimbursed by the homeowners per the Special Improvement District (SID) agreement. Budget in 2005 was \$1,665,451 but \$634,522 was capitalized at year-end 12/31/05; amount shown as Budget is the remaining amount available for expenditure. Budget increased from \$1,030,929 by \$100,000 per the amended 2006 Budget. Budget increased by \$363,000 per the 2005 carryover funds appropriated in 6/2006. | \$1,493,929 | \$1,078,391 | Dave Downing (CD) | various developers | n/a |
| TO BE CLOSED | Parks Major Maintenance - This project provides funds for major repairs to existing parks, e.g., irrigation system replacement, tennis court/basketball court resurfacing, fencing repairs, athletic field reconstruction, etc. | This account has been combined into the Park Renovation Program. | \$24,366 | \$22,870 | Richard Dahl (PR&L) | United Green Tech; Fence Consultants | In-house |

CAPITAL IMPROVEMENT PROGRAM - ONGOING PROJECTS

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| ► | Parks Renovation Program - This program seeks to combine the existing Parks Major Maintenance Program and the Park Improvement Program into one consolidated source of funds. Funds in this program will serve the purposes of the two previous programs to fund improvement projects that are needed to update the safety and quality of Westminster parks. | The Bishop Square Park restroom renovation is under construction, after a one year hold due to firing the original architect. The project is design-build, so additional expenses may be incurred once the building is opened and electrical and plumbing exposed. The irrigation renovation for Countryside Park will be underway in winter 2006. An RFP for design build services for the Oakhurst Park shelter renovation is currently being finalized, with construction anticipated to be completed by Spring of 2007 as it is a reservable shelter. | \$1,339,313 | \$212,525 | Richard Dahl (PR&L) | City Employee | Applied Design Services |
| ► | Public Safety Facilities Maintenance - Funds for the maintenance costs for the Public Safety Center and Fire Stations throughout the City. Identified projects include painting the interiors of the public safety facilities, upgrading the HVAC systems at various fire stations and replacing the carpet as needed at the public safety facilities and individual fire stations as identified. | Budget in 2005 was \$60,000 but \$37,708 was capitalized at year-end 12/31/05; amount shown as Budget is the remaining amount available for expenditure. Budget increased from \$22,292 by \$60,000 per the amended 2006 Budget. Replaced kitchen flooring, carpeted living quarters, painted interior Fire Station # 3, installed cabinets at Fire Station # 6, remodel of Fire Station # 1 from offices to weight room. | \$82,292 | \$45,277 | Jerry Cinkosky (GS) | City Employee | Bonner Painting, various suppliers |
| ► | Recreation Facility Improvements - Projects at various recreation facilities to enhance customer service, including upgrades to aquatics, weight rooms, etc. | Funds are utilized to enhance guest services at all recreation facilities. Enhancements of the Legacy Ridge Golf Shop and the drinking fountains - work is ongoing. Continuation of recreation facility enhancements include replacement of a number of aging fitness equipment pieces at City Park Recreation Center, City Park Fitness Center and West View Recreation Center. Service enhancement projects completed include tile replacement, addition of surveillance cameras and aging furniture replacement. Budget increased from \$214,909 by \$250,000 per the amended 2006 Budget. Golf courses will be renovating restroom facilities and installing water fountains in 2006/2007 depending on availability of contractors. | \$464,909 | \$87,063 | Peggy Boccard (PR&L) | City Employee | Various Suppliers |
| NEW | Regional Park/Golf Course Improvements - These funds will be utilized at the Golf Courses to replace restaurant equipment (i.e., new dishwashers, ovens, tables, small appliances, etc), replace carpet, purchase five additional golf carts for Legacy Ridge (to meet the demand) and renovate restrooms. At the Standley Lake Regional Park, the funds will be utilized to purchase new picnic tables, install a new restroom for the campgrounds (per the Standley Lake Operating Committee intergovernmental agreement (IGA), this includes the installation of a small lift station and sewer line from the new restroom since vault toilets are not permitted under the Standley Lake Water Quality IGA in that area), and City's share of the matching grant for the installation of a fishing pier (Fishing is Fun grant). | Project created with funds from 2005 carryover appropriated in 6/2006. The order has been placed and the golf carts for Legacy Ridge are anticipated for delivery in November. The priority for these funds/projects are: 1) construct the Standley Lake Special Needs fishing pier (matching funds); 2) begin the additional restroom project (as funds will permit); and 3) replace golf course restaurant equipment as needed. | \$175,000 | \$0 | Ken Watson (PR&L) | City Employee | n/a |
| ► | Sidewalk Connections - This project provides funding for the design and construction of "missing links" of sidewalks at various locations where private development is not anticipated in the foreseeable future. | Budget increased from \$167,394 by \$25,000 per the amended 2006 Budget. Budget reduced by \$9,390 for Wayne Carl Middle School 8/2006. | \$183,004 | \$0 | Dave Downing (CD) | City Employee | n/a |

CAPITAL IMPROVEMENT PROGRAM - ONGOING PROJECTS

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|---------|---|--|-----------|-----------------|------------------------------|------------------------------------|---------------------------------------|
| ▶ | Traffic Signal System Improvements - This project provides funding for the design and installation of traffic signals at selected intersections that meet City warrants. | Expected expenditures in 2006 include \$49,500 for construction of a new signal at Sheridan & 107th Dr, \$33,000 for new traffic signal poles and \$31,000 for new traffic control equipment. 2006 expansion of the ICONS traffic fiber optic network includes \$65,000 on 88th Ave, \$45,000 on 92nd Ave and \$50,000 for the north Huron corridor expansion. Budget increased from \$149,325 by \$120,000 per the amended 2006 Budget. Budget increased by \$80,000 per DRCOG grant funds for expansion of the traffic signal fiber optic communications network at various sites in the City per Council action 8/2006. The new traffic signal at 107th Drive and Sheridan Blvd. was completed in June 2006. The fiber optics expansion is scheduled for City Council action on October 23, 2006. | \$349,325 | \$115,865 | Mike Normandin (CD) | City Employee | In House Design; Integrated Electric. |
| | Trail Development - Implement the trails master plan by developing identified trails throughout the City as funding permits. | 2006 trail repair program includes: McKay Lake trail to fishing pier and 99th Avenue connection. Budget increased from \$292,483 by \$125,000 per the amended 2006 Budget. | \$417,483 | \$44,312 | Brad Chronowski (PR&L) | City Employee | In-house |
| | Street Lighting Improvements - This project provides funding for the installation (by Xcel Energy) of isolated street lights in areas requested by citizens. | Street lights are installed upon request by citizens and the approval of Staff. Budget increased from \$28,320 by \$25,000 per the amended 2006 Budget. | \$53,320 | \$26,219 | Mike Normandin (CD) | Xcel Energy | Xcel Energy |
| | Underground Utility Lines - This project houses funds that are collected from private developers as "cash-in-lieu" payments for the underground relocation of overhead utilities adjacent to their sites. Xcel Energy will not perform these relocations for short lengths of lines. In such cases, funds are collected from the developers for future, longer projects. | Staff continues to monitor areas in which "cash-in-lieu" has previously been collected for opportunities to create larger projects that Xcel Energy would be willing to perform. | \$139,248 | \$0 | Dave Downing (CD) | Xcel Energy | Xcel Energy |

UTILITY CAPITAL IMPROVEMENT FUND

| | | | | | | | |
|--------------|--|--|-----------|----------|---------------------|---------------|-----|
| ▶ | Annual Local Sewer Line Replacement - Funding for the repair or replacement of deteriorated local sanitary lines by trenchless technology or conventional replacement methods. Maintenance and replacement of local sanitary sewers will minimize inflow and infiltration into the sanitary sewer collection system, minimize customer calls due to backups due to defective pipes and potentially reduce bill flows to metro Wastewater by eliminating inflow into the sanitary sewer system. Projects will be selected on a priority basis with the worst sewers being addressed first. | Staff has narrowed the list of priority projects to include the area between 72nd Avenue and 76th Avenue and Federal Boulevard and Bradburn Boulevard. Improvements will include open cut and trenchless technology. An RFP will be sent out to five consultants on October 30, 2006. The construction phase of the project will be funded out of a new 2007 CIP titled PACP Sewer Line Open-Cut Replacement. Design is expected to be completed at the end of the first quarter 2007 with construction commencing shortly thereafter. | \$400,000 | \$0 | Kent Brugler (PW&U) | City Employee | TBD |
| TO BE CLOSED | CIP Management - Funds contractual capital projects management assistance for Public Works and Utilities projects. | Budget increased from \$147,389 by \$70,000 per the amended 2006 Budget. | \$242,997 | \$42,324 | Abel Moreno (PW&U) | City Employee | N/A |

CAPITAL IMPROVEMENT PROGRAM - ONGOING PROJECTS

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|---------|---|--|-------------|-----------------|------------------------------|------------------------------------|--|
| ► | Miscellaneous Stormwater Drainage Improvements - This project is intended to fund the design and construction of all types of drainage improvements on an ongoing basis. (Prior to the Stormwater Drainage Fee being established by City Council in 2001, funds were appropriated in the General Capital Improvement Fund; the project in the General Fund Ongoing Projects represents that prior commitment of the City to stormwater drainage improvements). | 1st Quarter 2006 activities included compiling data and submitting the annual National Pollutant Discharge Elimination System (NPDES) report to the Water Quality Control division of the Colorado Department of Public Health and Environment. Budget increased from \$710,694 by \$231,000 per the amended 2006 Budget. 2nd Quarter 2006 included allocating funding to larger projects and soliciting a proposal for three small drainage projects through the selected contractor for the Streets divisions 2006 Street Improvement Project. The three small drainage projects have been completed with an additional emergency drainage channel project constructed to protect the Meadow View Estates subdivision at 106th & Simms. The budget was \$941,694 but moved \$350,000 per City Council action 5/8/06 for the Cozy Corner Tributary project. | \$591,694 | \$293,783 | John Burke (CD) | City Employee | various |
| ► | Reclaimed User Connections - This project involves the addition of connection lines and service vaults to the existing Reclaimed Water Distribution System that will aid in expanding the current commercial user base. | These funds are currently being used to fund the construction of a potable connection to the Reclaimed Water Standpipe, connect the Olsen Tech Development at 108th Ave/Wadsworth Pkwy, and miscellaneous reclaimed water system repairs. The miscellaneous repairs will commence once the reclaimed water system has been shut down for the winter in mid-November 2006. | \$850,825 | \$361,601 | Abel Moreno (PW&U) | Jason Murray J&T Consultants | TBD |
| | Special Assessments of Metro Wastewater Reclamation District - This project covers tap fees charged by the MWRD to connect users in the Little Dry Creek Basin (generally south of 97th Ave). The southern portion of the City is provided wastewater services by the MWRD. As new users connect in the City, the City pays MWRD a tap fee for the new connection. | Funds out of this account have not been paid to the Metro District as of this date. Staff has been spending funds out of the Wastewater Plant's Operating Budget prior to using this CIP account. Budget increased by \$100,000 per the Amended 2006 Budget. | \$200,000 | \$0 | Tim Woodard (PW&U) | City Employee | n/a |
| | Thornton Water Replacement - The purpose of this project is to replace the annual volume of water supply lost due to the reduction of the treated water contract negotiated with Thornton from 3 MGD to 2 MGD in 2004. This will include the purchase of additional water rights, expanding the reclaimed water system and increased water conservation efforts. The savings from the reduction of payments to Thornton will be used to fund this project. | Project will include a combination of water purchases and potential conservation programs. A purchasing strategy and priority share owners are being identified in order to make the best use of available funds. Shares continue to be purchased as they become available. | \$4,359,373 | \$698,026 | Mike Happe (PW&U) | City Employee | Helton and Williamson (water supply planning/modeling) |
| | Utility Site Landscaping Improvements - Funds to finalize or improve landscape at Utilities Operations facilities. | The funds are being used for the design and construction of landscaping at the Countryside water storage facility near 100th Avenue and Simms Street. Design of the improvements has been completed and is awaiting final approval from the Community Development Department. Final approval of the proposed design drawings is getting closer to fruition. Staff has been working closely with Community Development planning staff to ensure that the design drawings are acceptable. | \$310,941 | \$39,296 | Andy Mead (PW&U) | City Employee | RG Engineers, Inc. |
| ► | Water Meter Transponder Replacement Program - Project commencing in 2005 to replace customer water meters that are at the end or near the end of their useful life. Meters of selected ages and in selected meter routes will be replaced in a programmed manner to transform from negative replacement of stopped meters to a proactive program of replacing meters as they approach the end of their useful lifespan. | Utilities Operations Division presented a status report to City Council during the 3rd Quarter of 2005 on recommendations for selection of technology & replacement meter/transponder purchases. The Department's meter replacement strategy included a recommendation for a pilot program using newer Orion meter and transponder technology. City Council authorized a negotiated contract with National Meter & Automation, Inc. at the September 18, 2006 City Council meeting. This pilot program will enable Staff to develop a plan that will complete replacement of all meters by the end of 2007 or early 2008. | \$1,000,000 | \$319,400 | Richard Clark (PW&U) | City Employee | National Meter & Automation, Inc. |



WESTMINSTER

Staff Report

Information Only Staff Report
November 20, 2006



SUBJECT: Update on the Environmental Sustainability Grocery Bag Campaign

PREPARED BY: Rachel Harlow-Schalk, Environmental and Administrative Services Officer
Carey Rangel, Environmental Analyst

Summary Statement:

This report is for City Council information only and requires no action by City Council.

On March 20, 2006, City Council was provided information on the new Environmental Sustainability Reusable Grocery Bag campaign. At this year's Westminster Faire, instead of giving away tote bags the Environmental Advisory Board gave away Environmental Sustainability grocery bags and offered additional bags for sale for one dollar each. Over 200 bags were sold to citizens interested in more than one bag for their family. In September, in addition to City Hall all recreation centers and libraries began to sell the bags. Year to date sales of bags are near \$1,200 including those sold at the Faire and at City facilities. Staff will begin meetings with retailers to encourage their partnership with the City to sell the bags in grocery stores.

Background Information

According to the U.S. Environmental Protection Agency (US EPA), over 380 billion plastic bags are consumed each year. Most bags are used once and discarded, and too often become litter. In 2000, the US EPA found that 1% of plastic bags were recycled. Even bags properly discarded can become windblown litter out of trash cans, garbage trucks and landfills. More than an eyesore, plastic bag litter has become a significant threat to the stormwater system preventing flow within our surface drainage areas. At the grocery store, consumers are offered the choice of plastic or paper bags. Paper bags are made from trees that are renewable resources. However, current US EPA research demonstrates that paper in today's landfills does not degrade or break down at a substantially faster rate than plastic does. Even worse, almost none of the waste sent to the landfill completely degrades due to the lack of water, light, oxygen, and other important elements that are necessary for the degradation process to be completed.

Annually, the Environmental Advisory Board has distributed tote bags with information on environmental issues in the Westminster community at Earth Day events and the Westminster Faire. Learning of a new type of bag used in California and in countries such as Australia and New Zealand, Staff proposed replacing the tote bags with a recyclable, flat bottom grocery bag. The Board agreed and requested Staff to purchase them in place of the tote bags. The bags are made from a durable non-woven polypropylene that is non-toxic, 100% recyclable and non-reactive should a citizen spill a household chemical. Just one bag replaces four standard plastic bags. Funding for these bags is through the stormwater program ensuring education on the impact of bags to our surface water bodies and stormsewer infrastructure.

The Lifestyles of Health and Sustainability, a consumer market clearing house on consumers concerned with sustainable living, identified that on average a household takes home five bags, both plastic and paper, per week from the store. In Westminster, this equates to approximately 10,400,000 bags taken home each year. According to the US EPA, manufacturing just one plastic bag uses 0.25 kWh of energy while manufacturing a paper bag uses 0.14 kWh of energy.

Currently, bags are offered for sale at City Hall and all City recreation centers and libraries for one dollar each. Sales to date from both the Westminster Faire and City facilities are over \$1,200. To ensure the continued purchase and reuse of the Environmental Sustainability grocery bags, Staff and the Board agree that grocery stores will need to be partners. Staff has been working with O'Brien Advertising to create a plan for meetings with the stores to talk about how they can sell the bags easily and what they will gain by becoming partners with the City. The City pays \$1.31 for each printed bag—larger bulk purchases reduce the cost per bag. Because Staff will be asking all stores to maintain the one dollar price per bag, the grocers will not yield any cost benefit from sale nor will the City. Instead, the grocers will gain partnership and advertising time by working with the City to sell these bags and the City will gain opportunity to educate citizens at the stores.

In October, staff prepared the presentation for grocery stores that included information on bar coding the bags, cashier training and how the City will advertise where bags can be purchased. In November, staff will meet with Wal-Mart and Super Target to attempt to persuade them to be partners and in December, will visit remaining grocery stores. In fact, the City has already been contacted by Wal-Mart who may be interested in being the first to become a partner with the City. Staff anticipates sales to begin at participating stores in January. Throughout 2007, advertising will take place on where to purchase the bags and presentations will be provided to local schools on the importance of adopting environmentally sustainable practices at home and the resulting impact on the environment. Staff has established a goal of selling 40,000 bags in 2007.

Respectfully submitted,

J. Brent McFall
City Manager