



WESTMINSTER

Staff Report

TO: The Mayor and Members of the City Council

DATE: November 10, 2011

SUBJECT: Briefing and Post-City Council Briefing Agenda for November 14, 2011

PREPARED BY: J. Brent McFall, City Manager

Please Note: Study Sessions and Post City Council briefings are open to the public, and individuals are welcome to attend and observe. However, these briefings are not intended to be interactive with the audience, as this time is set aside for City Council to receive information, make inquiries, and provide Staff with policy direction.

Looking ahead to Monday night's Briefing and Post-City Council meeting briefing, the following schedule has been prepared:

Dinner	6:00 P.M.
Council Briefing <i>(The public is welcome to attend.)</i>	6:30 P.M.
POST BRIEFING <i>(The public is welcome to attend.)</i>	

PRESENTATIONS

None at this time.

CITY COUNCIL REPORTS

1. Report from Mayor (5 minutes)
2. Reports from City Councillors (10 minutes)

EXECUTIVE SESSION

1. Discuss strategy and progress on potential sale, acquisition, trade or exchange of certain City owned real property and the City's position relative thereto, pursuant to WMC 1-11-3 (C)(2) and CRS 24-6-402(4)(a)
2. Discuss negotiations and strategy concerning proposed Local Agency Contribution IGA with RTD and provide direction and instructions to the City's negotiators, as allowed by WMC 1-11-3(C) and CRS 24-6-402(4)(e)
3. Discuss negotiations and strategy concerning proposed Westminster station IGA with RTD and provide direction and instructions to the City's negotiators, as allowed by WMC 1-11-3(C) and CRS 24-6-402(4)(e)

INFORMATION ONLY

1. Monthly Residential Development Report
2. Recreation Facility 2012 Fees and Operational Changes
3. 2011 3rd Quarter City Council Expenditure Report

Items may come up between now and Monday night. City Council will be apprised of any changes to the post-briefing schedule.

Respectfully submitted,

J. Brent McFall
City Manager





Information Only Staff Report
November 21, 2011



SUBJECT: Monthly Residential Development Report

PREPARED BY: Walter G. Patrick, Planner I

Summary Statement:

This report is for City Council information only and requires no action by City Council.

- The following report updates 2011 residential development activity per subdivision (please see attachment) and compares 2011 year-to-date totals with 2010 year-to-date totals.
- The table below shows an overall increase (188.5%) in new residential construction for 2011 year-to-date when compared to 2010 year-to-date totals (378 units in 2011 vs. 131 units in 2010).
- Residential development activity for the month of October 2011 versus October 2010 reflects a decrease in single-family detached (5 units in 2011 versus 6 units in 2010), and no change in single-family attached, multiple family, or senior housing (0 units in both years).

NEW RESIDENTIAL UNITS (2010 AND 2011)

UNIT TYPE	OCTOBER		% CHG.	YEAR-TO-DATE		% CHG.
	2010	2011		2010	2011	
Single-Family Detached	6	5	-16.7	35	66	88.6
Single-Family Attached	0	0	-	19	12	-36.8
Multiple-Family	0	0	-	0	300	-
Senior Housing	0	0	-	77	0	-
TOTAL	6	5	-16.7	131	378	188.5



Background Information:

In October 2011, Service Commitments were issued for 5 new housing units.

The column labeled “# Rem.” on the attached table shows the number of approved units remaining to be built in each subdivision.

Total numbers in this column increase as new residential projects (awarded Service Commitments in the new residential competitions); Legacy Ridge projects, build-out developments, etc. receive Official Development Plan (ODP) approval and are added to the list.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment – Residential Development Report

ACTIVE RESIDENTIAL DEVELOPMENT

Single-Family Detached Projects:

Bradburn (120th & Tennyson)
CedarBridge (111th & Bryant)
Country Club Highlands (120th & Zuni)
Countryside Vista (105th & Simms)
Huntington Trails (144th & Huron)
Hyland Village (96th & Sheridan)
Legacy Ridge West (104th & Leg. Ridge Pky.)
Lexington (140th & Huron)
Meadow View (107th & Simms)
Tuscany Trails (95th & Westminster Blvd.)
Ranch Reserve (114th & Federal)
Savory Farm Estates (109th & Federal Blvd.)
Shoenberg Farms (72nd & Sheridan)
Various Infill
Winters Property (111th & Wads. Blvd.)
Winters Property South (110th & Wads. Blvd.)

Sep-11	Oct-11	2010 YTD	2011 YTD	# Rem.*	2010 Total
0	2	6	8	36	7
0	0	1	0	3	1
0	0	2	0	96	3
0	0	0	0	9	0
1	2	17	35	72	21
0	0	1	0	105	1
0	0	0	2	2	0
0	0	0	0	3	0
0	0	1	0	0	1
1	1	4	12	23	5
0	0	0	0	0	0
0	0	0	0	24	0
0	0	0	9	37	1
0	0	3	0	10	3
0	0	0	0	8	0
0	0	0	0	10	0
2	5	35	66	438	43

SUBTOTAL

Single-Family Attached Projects:

Alpine Vista (88th & Lowell)
Bradburn (120th & Tennyson)
CedarBridge (111th & Bryant)
Cottonwood Village (88th & Federal)
East Bradburn (120th & Lowell)
Eliot Street Duplexes (104th & Eliot)
Highlands at Westbury (112th & Pecos)
Hollypark (96th & Federal)
Hyland Village (96th & Sheridan)
Legacy Village (113th & Sheridan)
South Westminster (East Bay)
Shoenberg Farms
Summit Pointe (W. of Zuni at 82nd Pl.)
Sunstream (93rd & Lark Bunting)

0	0	0	0	84	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	62	0
0	0	0	0	117	0
0	0	0	0	10	0
0	0	9	0	0	9
0	0	0	0	20	0
0	0	0	0	153	0
0	0	8	0	54	8
0	0	0	0	58	0
0	0	0	12	36	6
0	0	0	0	58	0
0	0	2	0	14	2
0	0	19	12	666	25

SUBTOTAL

Multiple-Family Projects:

Bradburn (120th & Tennyson)
Hyland Village (96th & Sheridan)
Mountain Vista Village (87th & Yukon)
Orchard Arbour Square
Prospector's Point (87th & Decatur)
South Westminster (East Bay)
South Westminster (Harris Park Sites I-IV)

0	0	0	0	233	0
0	0	0	0	54	0
0	0	0	0	144	0
16	0	0	300	244	0
0	0	0	0	24	0
0	0	0	0	28	0
0	0	0	0	6	0
16	0	0	300	733	0

SUBTOTAL

Senior Housing Projects:

Covenant Retirement Village
Crystal Lakes (San Marino)
Legacy Ridge (112th & Federal)

0	0	0	0	0	0
0	0	0	0	7	0
0	0	77	0	91	77
0	0	77	0	98	77

SUBTOTAL

TOTAL (all housing types)

18	5	131	378	1935	145
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* This column refers to the number of approved units remaining to be built in each subdivision.



WESTMINSTER

Staff Report

Information Only Staff Report
November 14, 2011



SUBJECT: Recreation Facility 2012 Fees and Operational Changes

PREPARED BY: Peggy Boccard, Recreation Services Manager

Summary Statement:

This report is for City Council information only and requires no formal action by City Council.

In an effort to meet both community needs and City Council's Strategic Plan Goals, Staff is implementing the below-listed adjustments to admission fees, facility passes and the implementation of reduced fees for Westminster-based businesses.

- In July of 2000, City Council adopted Resolution No. 55, which grants the City Manager authority to make annual adjustments to recreation center daily admission fees up to 25 cents and annual passes up to \$30. Staff's proposed 2012 fees are within the City Manager's authority to increase or make adjustments to existing, approved fee structures.
- The City Manager and Parks, Recreation and Libraries Staff have reviewed usage statistics, budgets, and fee survey information. Unless Councillors wish to discuss specific points of this report, the City Manager has authorized Staff to implement these fees effective January 1, 2012. (See attached chart for proposed pass fees)
- The proposed changes are consistent with City Council's and Staff's philosophy of increasing fees in small increments rather than waiting several years and initiating larger increases.
- The MAC is jointly owned and operated by the City and Hyland Hills Park and Recreation District. Both parties must approve the fees prior to implementation of fee changes at The MAC only.



Background Information:

- Staff's philosophy on fees and charges is to maximize cost recovery while providing affordable facilities and programs for the City's residents. The changes recommended reflect this philosophy while indicating sensitivity to the current economic challenges.
- Staff is recommending an increase of 25 cents per visit to the adult (ages 21- 59) admission fees at The MAC. The current admission fee for adults (21-59) is \$2.50 with a Resident Discount Card or \$3.50 for all others. This proposed admission fee increase will keep The MAC aligned with other adult recreation centers in the surrounding communities while not impacting the senior rate. The adult admission fee is lower than the City's other recreation center fees due to fewer amenities offered at The MAC. Punch card fees are directly related to admission fees and will be adjusted accordingly. Based on the average number of year-to-date admissions in 2011, Staff estimates a nominal increase in revenue collected for 2012 of approximately \$300.
- Staff is recommending including a monthly pass option for youth at the City's four recreation centers (excludes The MAC). This pass type has been very well utilized in the adult and senior categories and Staff would like to extend this option to the youth in our community.
- Staff is recommending the implementation of a business wellness program. This program provides City of Westminster based businesses the opportunity to purchase pre-paid admissions for their employees at a volume discount. This discount would equate to a resident punch card rate. This program would compliment the existing business pass option that provides City of Westminster business employees the opportunity to purchase an ID card that gives them resident rates.
- In addition to the existing household pass fee structure, which focuses on both youth and adult participation, Staff is recommending the addition of an adult household "duo pass" option for two adults living in the same household (See attached chart) at the City's four recreation centers (excludes The MAC). This proposed pass type will keep the City's four recreation centers competitively aligned with other recreation centers in the surrounding communities. This has been a frequent request at the City Park Fitness Center where youth participation is not an option and the household pass is not as viable of an option.
- Staff is recommending the addition of a "City Park Complex" admission/ punch visit upgrade that would allow guests to purchase a \$2.00 add-on to either their daily admission or punch pass visit. This upgrade would allow guests to use both facilities in one visit (must be during the same day). Due to City Park Recreation and Fitness Center's proximity, guests frequently request to use both facilities in one visit. In order to do this, guests are required to pay two



admission fees. Due to the expense, guests rarely choose this option. Staff foresees that providing this option would improve guest service and add an additional revenue source.

These fee changes meet the City’s Strategic Plan Goal of “Financially Sustainable City Government Providing Exceptional Services.”

Respectfully submitted,

J. Brent McFall
City Manager

Attachment – Proposed Pass Fees Schedule



**City of Westminster
Recreation Facilities Proposed Pass Fees for 2012**

	City Park Recreation Center	City Park Fitness Center	City Park Complex	West View /Swim & Fit	All Facility Pass	Countryside	APEX	Wheat Ridge	Broomfield	Erie
	Proposed Annual Rate						Surrounding Agencies Annual Rate			
Resident Household Duo	\$580	\$580	\$695	\$485	\$765	\$225	\$742	\$563	\$600	\$595
Non-Resident Household Duo	\$790	\$790	\$950	\$650	\$1,045	\$280	\$758	\$398	\$780	\$719



WESTMINSTER

Staff Report

Information Only Staff Report
November 14, 2011



SUBJECT: 2011 3rd Quarter City Council Expenditure Report

PREPARED BY: Ben Goldstein, Management Analyst
Lynn Voorhees, Secretary

Summary Statement:

- This report is for City Council information only and requires no action by City Council.
- The attached document is a listing of all 2011 City Council posted expenditures from July 1 through September 30, 2011.



Background Information:

The following report is a listing of City Council expenditures by each account for July 1 through September 30 as posted by October 6, 2011. As of September 30, 2011, 75% of the year elapsed and Council spent approximately 60%, or \$144,184 of its amended 2011 budget. City Council's adopted 2011 budget totals \$240,119.

City Council acquired iPads in July as a replacement technology for separate laptops and paper packets. The expense associated with the iPad purchase has been charged to the GCORF PC Replacement account as previously discussed. Accessories associated with the iPads have been charged to City Council's supplies account and reflected in the attached document. The iTunes cards noted in the supplies account were utilized for Council to acquire the various City identified app's needed to review Council Meeting packets and for other Council business.

As of September 30, some of the expenses associated with Council's attendance at the Colorado Municipal League's (CML) annual conference in June have not been reconciled in JDE. The expenses associated with Councillors Briggs, Lindsey, and Mayor McNally's attendance at CML have not been posted to the career development account. Current estimates for the conference are as follows: Briggs (\$890.85), Lindsey (\$1,196.00, which includes lodging expenses for Lindsey, McNally, and Winter), and McNally (\$302.00). Staff anticipates having these expenses posted in JDE prior to the next expenditure report.

The budget is a planning tool and represents a best estimate regarding actual expenditures. If you have any questions about items included in this report, please contact Ben Goldstein at 303-658-2007 or at bgoldstein@cityofwestminster.us.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment

3rd Quarter 2011 City Council Expenditure Report
(as of October 6, 2011)

SALARIES - MAYOR/COUNCIL		(ACCT: 10001010.60800.0000)		
EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$3,498.06	01/02/11	Salaries	Council	
-\$2,998.34	01/11/11	2010 YE Salary Accrual Reverse	(account charge back of 2010 salaries paid in 2011)	
\$3,498.06	01/16/11	Salaries	Council	
\$3,498.06	01/30/11	Salaries	Council	
\$3,498.06	02/13/11	Salaries	Council	
\$3,498.06	02/27/11	Salaries	Council	
\$3,498.06	02/27/11	Salaries	Council	
\$3,498.06	02/27/11	Salaries	Council	
\$3,498.06	03/13/11	Salaries	Council	
\$3,498.06	03/27/11	Salaries	Council	
\$3,498.06	04/10/11	Salaries	Council	
\$3,498.06	04/24/11	Salaries	Council	
\$3,498.06	05/08/11	Salaries	Council	
\$3,498.06	05/22/11	Salaries	Council	
\$3,498.06	06/05/11	Salaries	Council	
\$3,498.06	06/19/11	Salaries	Council	
\$3,498.06	07/03/11	Salaries	Council	
\$3,498.06	07/17/11	Salaries	Council	
\$3,498.06	07/31/11	Salaries	Council	
\$3,498.06	08/14/11	Salaries	Council	
\$3,498.06	08/28/11	Salaries	Council	
\$3,498.06	09/11/11	Salaries	Council	
\$3,498.06	09/25/11	Salaries	Council	
\$73,958.98	TOTAL		<i>% of account budget expended year-to-date</i>	80.0%
\$92,400.00	BUDGET	2011 APPROVED BUDGET	<i>% of total City Council budget</i>	38.5%
\$18,441.02	BALANCE			
COUNCIL ALLOWANCE		(ACCT: 10001010.61100.0000)		
EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$1,043.00	01/02/11	Council Allowance	Council	
\$1,043.00	01/16/11	Council Allowance	Council	
\$1,043.00	01/30/11	Council Allowance	Council	
\$1,043.00	02/13/11	Council Allowance	Council	
\$1,043.00	02/27/11	Council Allowance	Council	
\$1,043.00	02/27/11	Council Allowance	Council	
\$1,043.00	02/27/11	Council Allowance	Council	
\$1,043.00	03/13/11	Council Allowance	Council	
\$1,043.00	03/27/11	Council Allowance	Council	
\$1,043.00	04/10/11	Council Allowance	Council	
\$1,043.00	05/08/11	Council Allowance	Council	
\$1,043.00	05/22/11	Council Allowance	Council	
\$1,043.00	06/05/11	Council Allowance	Council	
\$1,043.00	06/19/11	Council Allowance	Council	
\$1,043.00	07/03/11	Council Allowance	Council	
\$1,043.00	07/17/11	Council Allowance	Council	
\$1,043.00	07/31/11	Council Allowance	Council	
\$1,043.00	08/14/11	Council Allowance	Council	
\$1,043.00	08/28/11	Council Allowance	Council	
\$1,043.00	09/11/11	Council Allowance	Council	
\$20,860.00	TOTAL		<i>% of account budget expended year-to-date</i>	83.3%
\$25,032.00	BUDGET	2011 APPROVED BUDGET	<i>% of total City Council budget</i>	10.4%
\$4,172.00	BALANCE			

3rd Quarter 2011 City Council Expenditure Report
(as of October 6, 2011)

EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
MILEAGE REIMBURSEMENT			(ACCT: 10001010.61200.0000)	
EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$167.98	03/01/11	Mileage Reimbursement 1/5/11-2/26/11	Nancy McNally	
\$166.77	05/17/11	Mileage Reimbursement 3/1/11-4/30/11	Nancy McNally	
\$334.75	TOTAL		<i>% of account budget expended year-to-date</i>	11.2%
\$3,000.00	BUDGET	2011 APPROVED BUDGET	<i>% of total City Council budget</i>	1.2%
\$2,665.25	BALANCE			
MEETING EXPENSE			(ACCT: 10001010.61400.0000)	
EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$75.00	02/10/11	ADCOG Dinner (McNally, Briggs, Lindsey)	City of Aurora	
\$60.00	02/24/11	Development Breakfast (Disecting FasTracks) (McNally, Briggs)	Metro North Chamber	
\$46.55	03/28/11	Briefing with Sen. Hudak (McNally, Smithers, McFall, Tomlinson)	Uptown Brothers Brewing Company	
\$59.42	03/28/11	Briefing with Rep. Ramirez (McNally, Smithers, McFall, Tomlinson)	Delectable Egg Court	
\$65.85	03/28/11	Briefing with Rep. Beezley (McNally, Smithers, McFall, Tomlinson)	Uptown Brothers Brewing Company	
\$51.30	03/28/11	Briefing with Rep. Peniston (McNally, Smithers, McFall, Tomlinson)	Uptown Brothers Brewing Company	
\$60.00	04/04/11	Law Day Tickets (McNally, Briggs, Kaiser, Lindsey)	Adams County/Broomfield	
\$28.34	04/06/11	Cookies for Community Summit	Costco	
\$68.75	04/28/11	Adams County Good News Breakfast (McNally, Lindsey, Briggs x2, Carpenter)	Acteva Event Payment	
\$46.82	05/10/11	Briefing with Rep. Soper (McNally, Smithers, Tomlinson)	Delectable Egg Court	
\$49.20	05/10/11	Briefing with Sen. Stedman (McNally, Smithers, Tomlinson)	Uptown Brothers Brewing Company	
\$107.96	05/19/11	Community Summit Pizza	Anthony's Pizza	
\$890.19	05/19/11	Strategic Planning Session	The Heritage Grill	
\$32.28	06/10/11	HSB Interviews	Subway 00141523	
\$875.40	06/27/11	Strategic Planning Session	The Heritage Grill	
\$50.00	08/25/11	Politics and Pints - McNally	Metro North Chamber	
\$60.00	08/30/11	MNCC Housing Update Breakfast	Metro North Chamber	
\$110.00	09/14/11	2011 Annual Luncheon - Briggs and Kaiser	Jefferson Economic Council	
\$2,737.06	TOTAL		<i>% of account budget expended year-to-date</i>	20.2%
\$13,550.00	BUDGET	2011 APPROVED BUDGET	<i>% of total City Council budget</i>	5.6%
\$10,812.94	BALANCE			
CAREER DEVELOPMENT			(ACCT: 10001010.61800.0000)	
EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$1,324.66	03/01/11	US-36 lobbying trip - Washington DC (Lodging \$799.22, Airfare \$399.40, Local Transportation \$20.00, Mileage \$30.30, Meals \$64.44, Tips \$11.00)	Nancy McNally	
\$1,758.30	03/29/11	NLC Washington (Reg. \$355, Lodging \$872.46, Airfare \$354.40, Car Rental \$30.60, Transportation \$15.00, Mileage \$30.60, Bag Check \$40.24, Meals \$35.00, Tips \$10.00, Guest \$15.00)	Nancy McNally	
\$1,777.77	04/05/11	NLC Washington (Reg. \$420.00, Lodging \$831.27, Airfare \$369.40, Transportation \$15.00, Mileage \$59.16, Bag Check \$40.00, Meals \$31.11, Guest \$11.83)	Scott Major	
\$355.00	04/12/11	NLC Washington (Reg. \$355.00)	Briggs	

3rd Quarter 2011 City Council Expenditure Report
(as of October 6, 2011)

EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$2,198.92	04/12/11	NLC Washington (Reg. \$355.00, Lodging \$1,108.36, Airfare \$599.40, Transportation \$15.00, Mileage \$31.62,	Mary Lindsey	
\$505.10	06/27/11	Washington DC Young Elected Officials Conference June 2-5 (Airfaire \$382.10, Local Transportation \$120.00)	Faith Winter	
\$635.64	06/28/11	LA BRT Tour (Lodging \$271.44, Airfare \$215.40, Transportation \$22.95, Meals \$113.85, Misc Tips \$12.00)	Nancy McNally	
\$699.40	06/30/11	Young Elected Officials Tour Washington DC, June 16-18 (Lodging \$699.40)	Faith Winter	
\$451.00	07/25/11	CML Vail CO, June 21-24 (Reg. \$200.00, Mileage \$102.00, Misc. \$20.00, Meals \$129.00)	Faith Winter	
\$9,705.79	TOTAL		<i>% of account budget expended year-to-date</i>	20.1%
\$48,205.00	BUDGET	2011 APPROVED BUDGET	<i>% of total City Council budget</i>	20.1%
\$38,499.21	BALANCE			
TELEPHONE		(ACCT: 10001010.66900.0000)		
EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$29.99	01/03/11	Smart Phone Reimbursement	Faith Winter	
\$30.00	01/25/11	PDA Reimbursement 12/12/10-01/11/11	Bob Briggs	
\$41.64	02/24/11	Council Blackberry - McNally	Verizon	
\$41.66	02/24/11	Council Blackberry - Dittman	Verizon	
\$41.64	02/24/11	Council Blackberry - Kaiser	Verizon	
\$41.66	02/24/11	Council Blackberry - Lindsey	Verizon	
\$41.66	02/24/11	Council Blackberry - Major	Verizon	
\$30.00	03/01/11	PDA Reimbursement 1/12/11-2/11/11	Bob Briggs	
\$30.00	03/22/11	PDA Reimbursement 2/12/11-3/11/11	Bob Briggs	
\$41.62	04/28/11	Council Blackberry - McNally	Verizon	
\$41.62	04/28/11	Council Blackberry - Dittman	Verizon	
\$41.62	04/28/11	Council Blackberry - Kaiser	Verizon	
\$41.62	04/28/11	Council Blackberry - Lindsey	Verizon	
\$41.62	04/28/11	Council Blackberry - Major	Verizon	
\$30.00	05/03/11	PDA Reimbursement 4/12/11-5/11/11	Bob Briggs	
\$41.62	05/10/11	Council Blackberry - McNally	Verizon	
\$41.62	05/10/11	Council Blackberry - Dittman	Verizon	
\$41.62	05/10/11	Council Blackberry - Kaiser	Verizon	
\$41.62	05/10/11	Council Blackberry - Lindsey	Verizon	
\$41.62	05/10/11	Council Blackberry - Major	Verizon	
\$41.62	05/19/11	Council Blackberry - McNally	Verizon	
\$41.62	05/19/11	Council Blackberry - Dittman	Verizon	
\$41.62	05/19/11	Council Blackberry - Kaiser	Verizon	
\$41.62	05/19/11	Council Blackberry - Lindsey	Verizon	
\$41.62	05/19/11	Council Blackberry - Major	Verizon	
\$30.00	06/02/11	PDA Reimbursement 3/12/11-4/11/11	Bob Briggs	
\$41.62	06/27/11	Council Blackberry - McNally	Verizon	
\$41.62	06/27/11	Council Blackberry - Dittman	Verizon	
\$41.62	06/27/11	Council Blackberry - Kaiser	Verizon	
\$41.62	06/27/11	Council Blackberry - Lindsey	Verizon	
\$41.62	06/27/11	Council Blackberry - Major	Verizon	
\$41.62	07/11/11	Council Blackberry - McNally	Verizon	
\$41.62	07/11/11	Council Blackberry - Dittman	Verizon	
\$41.62	07/11/11	Council Blackberry - Kaiser	Verizon	
\$41.62	07/11/11	Council Blackberry - Lindsey	Verizon	
\$41.62	07/11/11	Council Blackberry - Major	Verizon	
\$30.00	07/11/11	PDA Reimbursement 5/12/11-6/11/11	Bob Briggs	
\$30.00	07/26/11	PDA Reimbursement 6/12/11-7/11/11	Bob Briggs	

3rd Quarter 2011 City Council Expenditure Report
(as of October 6, 2011)

EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$41.62	08/15/11	Council Blackberry - McNally	Verizon	
\$41.62	08/15/11	Council Blackberry - Dittman	Verizon	
\$43.89	08/15/11	Council Blackberry - Kaiser	Verizon	
\$41.62	08/15/11	Council Blackberry - Lindsey	Verizon	
\$41.62	08/15/11	Council Blackberry - Major	Verizon	
\$100.00	08/22/11	iPhone - McNally	Verizon	
\$20.00	09/13/11	Council iPad - McNally	Verizon	
\$20.00	09/13/11	Council iPad - Kaiser	Verizon	
\$20.00	09/13/11	Council Blackberry - Lindsey	Verizon	
\$20.00	09/13/11	Council Blackberry - Major	Verizon	
\$20.00	09/13/11	Council Blackberry - Winter	Verizon	
\$1,899.12	TOTAL		<i>% of account budget expended year-to-date</i>	55.0%
\$3,450.00	BUDGET	2011 APPROVED BUDGET	<i>% of total City Council budget</i>	1.4%
\$1,550.88	BALANCE			
PC REPLACEMENT FEE		(ACCT: 10001010.66950.0000)		
EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$1,750.00	01/31/11	PC Replacement Fee	PC Replacement Fee	
\$1,750.00	TOTAL		<i>% of account budget expended year-to-date</i>	100.0%
\$1,750.00	BUDGET	2011 APPROVED BUDGET	<i>% of total City Council budget</i>	0.7%
\$0.00	BALANCE			
SPECIAL PROMOTIONS		(ACCT: 10001010.67600.0000)		
EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$1,000.00	08/30/11	Table Sponsorship for Sesquicentennial Celebration	Friends of Jefferson County Historical Commission	
\$500.00	09/14/11	Sponsorship of 2011 Orchard Festival	South Westminster Arts Group	
\$1,500.00	TOTAL		<i>% of account budget expended year-to-date</i>	42.9%
\$3,500.00	BUDGET	2011 APPROVED BUDGET	<i>% of total City Council budget</i>	1.5%
\$2,000.00	BALANCE			
OTHER CONTRACTUAL SRVC.		(ACCT: 10001010.67800.0000)		
EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$500.00	01/10/11	MMCYA Sponsorship - (Briggs and Dittman attended event on 4-15-11)	Adams County MMCYA	
\$600.00	01/25/11	After Prom Sponsorship	Standley Lake High School	
\$200.00	03/01/11	After Prom Sponsorship	Jefferson Academy	
\$2,000.00	04/13/11	2011 Crystal Ball Sponsorship	The Jefferson Foundation	
\$200.00	04/20/11	After Prom Sponsorship	Mountain Range High School	
\$135.00	04/28/11	"Live Work Play" Cocktail Buffet (Briggs (2), Lindsey)	Denver Regional Council Of Government	
\$500.00	05/11/11	FRCC Golf Tournament Sponsorship	Front Range Community College	
\$236.00	05/16/11	4/28 Window and Sentinel Graduation Section	Metronorth Newspaper	
\$500.00	05/19/11	Water World Tickets	Hyland Hills Water World	
\$2,150.00	06/08/11	Annual Metro North Chamber Gala Sponsorship - 01/28/11(Briggs, Dittman, Winter, Major, Lindsey, Smithers)	Metro North Chamber	
\$10,000.00	06/29/11	2011 North Metro Arts Sponsorship	North Metro Arts Alliance	
\$300.30	07/27/11	6/16/11 Summer Celebratoin and Concert Rentals	Fun Services, Inc.	
\$5,600.00	07/27/11	Water World Tickets	District 50 Education Foundation	
\$750.00	08/01/11	Westminster Legacy Foundation	J. and Nancy Heil Invitational Golf Tournament	
\$187.50	08/03/11	Jefferson Schools Quarterly	Metronorth Newspapers	
\$24.79	08/15/11	Balloons for 8/12/11 Movie in the Park	Fun Services Inc	
\$575.00	08/15/11	Westy Faire T-Shirts - 4th of July Give-a-Ways	Embroidme	
\$68.47	08/15/11	Nametags for "We're All Ears" events	Office Max	
\$217.00	08/16/11	7/28 Window & 7/28 Westsider - Westminster Faire and Holy Cow Ads	Metronorth Newspapers	

3rd Quarter 2011 City Council Expenditure Report
(as of October 6, 2011)

EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$1,000.00	08/22/11	Public Safety Awards Banquet Sponsorship	Westminster Public Safety Recognition Foundation	
\$290.00	08/31/11	Adams County Fair Guide Sponsorship	Metronorth Newspapers	
\$500.00	08/31/11	Annual VIP Dinner sponsorship	North Metro CAC	
\$61.92	09/13/11	Tablecloth Drycleaning	Fashion Care Dry Cleanes	
\$188.00	09/21/11	Fall Sports Preview Ad Sponsorship	Metronorth Newspapers	
\$1,250.00	09/26/11	Golf Tournament Sponsorship	Westminster 7:10 Rotary Club	
\$28,033.98	TOTAL		<i>% of account budget expended year-to-date</i>	69.2%
\$40,484.00	BUDGET	2011 APPROVED BUDGET	<i>% of total City Council budget</i>	16.9%
\$12,450.02	BALANCE			

SUPPLIES		(ACCT: 10001010.70200.0000)		
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EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$17.00	02/24/11	Nametag - Winter	Signs by Tomorrow	
\$70.49	03/28/11	Binders and Tabs for Strategic Planning Session	Sun Office Products	
\$55.28	03/29/11	Legal Pads and Tent Cards for Strategic Planning Session	Sun Office Products	
\$166.68	04/04/11	Compostable Dinner Ware	Waste Farmers	
\$82.98	05/10/11	Toner Cartridges - Dittman	Office Depot	
\$18.75	06/01/11	Council Letterhead	Print Shop Charges 6/1/11	
\$277.00	06/21/11	Council Outreach - Centennial Logo Shirts	EmbroidMe	
\$14.78	06/27/11	Sympathy/Greeting Cards	Party America	
\$125.29	07/20/11	Printer Cartridges - McNally	Nancy McNally	
\$44.95	08/25/11	iPad Cover for McNally	Amazon.com	
\$59.85	08/25/11	3 iPad Stylus Sets	Amazon.com	
\$79.98	08/25/11	iPad Covers for Briggs and Kaiser	Best Buy	
\$180.00	08/25/11	12 \$15.00 iTunes Gift Cards for Council (\$30 per person for purchase of City-identified iPad apps)	Best Buy	
\$43.49	08/25/11	iPad Cover for Major	Amazon.com	
\$15.94	09/13/11	Demo Bandana for Council Outreach Event	Tans Club	
\$434.00	09/26/11	Council Giveaway /Employee Appreciation Week - Coasters	Lightsaber Promotions, Inc.	
\$1,686.46	TOTAL		<i>% of account budget expended year-to-date</i>	45.0%
\$3,748.00	BUDGET	2011 APPROVED BUDGET	<i>% of total City Council budget</i>	1.6%
\$2,061.54	BALANCE			

FOOD		(ACCT: 10001010.70400.0000)		
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EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$61.70	01/24/11	Council Dinner	Pizza Hut	
\$79.20	02/02/11	Council Soda	Vend One	
\$10.29	02/14/11	Council Cookies	Target	
\$59.95	02/24/11	Council Dinner	Blackjack Pizza	
\$59.00	03/07/11	Council Dinner	Wishbone Restaurant	
\$23.22	03/09/11	Council Dessert and Cookies	King Soopers	
\$35.40	03/27/11	Cookies for MMCYA Reception	Wal-Mart	
\$144.00	04/05/11	Council Soda	Vend One	
\$58.50	04/28/11	Council Dinner	Wishbone Restaurant	
\$17.56	04/28/11	Council Dessert and Cookies	Wal-Mart	
\$60.50	04/28/11	Council Dinner	Pizza Hut 00048686	
\$70.42	04/28/11	Council Dinner	Los Lagos	
\$9.44	05/09/11	Council Cookies	Wal-Mart	
\$76.41	05/10/11	Council Dinner	Los Lagos	
\$55.50	05/10/11	Council Dinner	Lis Chinese Restaurant	
\$47.96	05/10/11	Council Dinner	Blackjack Pizza-Federal	
\$73.50	05/10/11	Council Dinner-B/C Interviews	Double Ds Pizza Westminster	
\$92.40	05/10/11	Council Soda	Vend One	

3rd Quarter 2011 City Council Expenditure Report
(as of October 6, 2011)

EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$55.60	05/19/11	Council Dinner	Lis Chinese Restaurant	
\$44.00	05/19/11	Council Dinner	Wishbone Restaurant	
\$70.42	05/19/11	Council Dinner	Los Lagos	
\$56.05	05/19/11	Council Dinner	Lis Chinese Restaurant	
\$70.42	06/13/11	Council Dinner	Los Lagos	
\$50.00	06/23/11	Council Dinner	Wishbone Restaurant	
\$63.50	06/27/11	Council Dinner	Pizza Hut 00048686	
\$123.96	06/27/11	Council Dinner with Representative Polis	Chilis Grill 00000539	
\$69.45	06/27/11	Council Dinner	Pudge Bros Pizza	
\$80.00	06/28/11	Council Dinner	Double Ds Pizza Westminster	
\$55.50	07/11/11	Council Dinner	Lis Chinese Restaurant	
\$39.88	07/26/11	Council Cookies	Walmart	
\$47.96	08/15/11	Council Dinner	Blackjack Pizza	
\$55.60	08/15/11	Council Dinner	Lis Chinese Restaurant	
\$129.60	08/24/11	Council Soda	Vend One	
\$68.95	08/25/11	Council Dinner	Los Lagos	
\$59.00	08/25/11	Council Dinner	Wishbone Restaurant	
\$100.80	09/12/11	Council Soda	Vend One	
\$59.68	09/13/11	Council Dinner	Pizza Hut 00048686	
\$1,718.35	TOTAL		<i>% of account budget expended year-to-date</i>	34.4%
\$5,000.00	BUDGET	2011 APPROVED BUDGET	<i>% of total City Council budget</i>	2.1%
\$3,281.65	BALANCE			

TOTAL		
\$240,119.00	TOTAL 2011 CITY COUNCIL BUDGET	
\$144,184.49	TOTAL 2011 CITY COUNCIL EXPENDITURES YTD	
\$95,934.51	BALANCE	
60.0%	PERCENT OF BUDGET EXPENDED YTD	