



# WESTMINSTER

## Staff Report

TO: The Mayor and Members of the City Council

DATE: February 18, 2015

SUBJECT: Briefing and Post-City Council Briefing Agenda for February 23, 2015

PREPARED BY: Don Tripp, City Manager

Please Note: Study Sessions and Post City Council briefings are open to the public, and individuals are welcome to attend and observe. However, these briefings are not intended to be interactive with the audience, as this time is set aside for City Council to receive information, make inquiries, and provide Staff with policy direction.

Looking ahead to Monday night’s Briefing and Post-City Council meeting briefing, the following schedule has been prepared:

<b>Dinner</b>	<b>5:30 P.M.</b>
Council Briefing (The public is welcome to attend.)	6:00 P.M.
<b>Adams County Mayors Commissioners Youth Award Reception</b>	<b>6:30 P.M.</b>

POST BRIEFING (The public is welcome to attend.)

### PRESENTATIONS

1. Discussion of Federal Blvd. intersection issues related to the Pomponio Terrace Development - **Verbal**

### CITY COUNCIL REPORTS

None at this time.

### EXECUTIVE SESSION

1. Conference with and receive legal advice from the City Attorney regarding selection of special counsel for the drafting of a collective bargaining ordinance pursuant to WMC 1-11-3(C)(8) and CRS 24-6-402(4)(b)
2. Discuss strategy and progress on negotiations related to economic development matters for the Westminster Urban Center Redevelopment, disclosure of which would seriously jeopardize the City’s ability to secure the development; discuss strategy and progress on the possible sale, acquisition, trade or exchange of property rights, including future leases; and provide instruction to the City’s negotiators on the same as authorized by WMC Sections 1-11-3(C)(2), (4), and (7) as well as Colorado Revised Statutes, Sections 24-6-402 (4)(a) and 24-6-402(4)(e) - **Verbal**

### INFORMATION ONLY

1. Hoarder Task Force
2. Monthly Residential Development Report
3. Alternative Service Delivery – Community Paramedicine Programs
4. 2014 Fourth Quarter City Council Expenditure Report
5. Capital Improvement Program (CIP) Project Status Report – 2014 3<sup>rd</sup> Period
6. Community Recycling Project

Items may come up between now and Monday night. City Council will be apprised of any changes to the post-briefing schedule.

Respectfully submitted,

Donald M. Tripp  
City Manager

**NOTE:** Persons needing an accommodation must notify the City Manager’s Office no later than noon the Thursday prior to the scheduled Study Session to allow adequate time to make arrangements. You can call 303-658-2161 /TTY 711 or State Relay or write to [mbarajas@cityofwestminster.us](mailto:mbarajas@cityofwestminster.us) to make a reasonable accommodation request.



## Staff Report

Information Only Staff Report  
February 23, 2014



SUBJECT: Hoarder Task Force  
PREPARED BY: Kimberly R. Barron, Commander

### Summary Statement

This report is for City Council information only and requires no action by City Council.

### Background Information

In the fall of 2012, a task force was formed to address identified hoarder cases that were adversely impacting the citizens of Westminster due to health, safety and sanitation issues. The “Hoarder Task Force” was made up of representatives of the City Prosecutor’s Office, City Attorney’s Office, Community Development, Fire Department and the Police Department. The exact composition of persons involved would be dependent on the circumstances of each case.

The first case brought to the Hoarder Task Force involved an elderly female who lived by herself in a single family dwelling. Neighbors reported to City staff that they believed she was defecating in her back yard and it was unknown if she had functioning plumbing in her residence. She was a recluse and would not allow anyone to come into her home to check on her welfare. Despite repeated attempts to get Adult Protective Services involved, it was determined that they had no authority to take action because she had been recently deemed legally competent. The debris inside her house was visible from windows on the front of the residence. It appeared there were stacks of newspapers and trash that were partially blocking the windows and posed a significant fire hazard. Additionally, there were ingress and egress issues that would substantially hinder rescue efforts, should they be necessary.

The Hoarder Task Force, which was comprised of eight City employees, were able to combine resources, skills and knowledge to develop a plan to deal with the defined issues. Through a combined total of approximately 227 hours of staff time, the property was abated into compliance. The elderly resident has since been relocated to an assisted living facility where she is receiving medical care, meals and the opportunity to live a much better quality of life than she had on her own.

In October, 2014, another hoarder case was brought to the Hoarder Task Force for consideration. This case had been problematic for the City and the hoarder’s neighbors for several years but, due to the nature of the complaints, there was a lack of evidence that hindered enforcement action. Based on observations of an Animal Management Officer responding to a call for service at the house, she scheduled another inspection of the property, at which time she was given consent to go inside the residence to confirm compliance with the ordinance she was enforcing. Donned in a Tyvex suit (hazardous material protective apparel) due to the deplorable conditions inside the house, she was able to videotape the interior while she did the inspection.

Based on the officer's report and corroborating photos, the house was deemed uninhabitable and was boarded up. The collaborative efforts of each involved City department allowed the task force to take appropriate action to address structural and safety deficiencies.

A total of eleven city employees were involved on the resolution of this case, which required approximately 305 hours of staff time to bring the property into compliance. The clean-up filled the equivalent of nine, 40-yard roll-off dumpsters and it took approximately one month to complete the project. The resident recently sold the property and the new owner is in the process of cleaning and renovating it for possible resale. The renovations will likely have a positive impact on property values in the immediate area. The previous owner has relocated to an apartment in Wheat Ridge where she is closer to her parents. She will continue to be monitored for the next year through our municipal court for compliance with the animal related violation she was charged with.

The formulation and use of the Hoarder Task Force has proven to be successful in dealing with cases that are complicated and difficult to manage through any single means. Each case is unique in circumstance and details and requires an evaluation at the onset of the City resources that need to be involved in order to be effective. Through the use of the Hoarder Task Force Staff has been able to further the City of Westminster's Strategic Plan goals by demonstrating Effective governance; the furtherance of a Beautiful and Desirable City; and Excellence in City services.

Respectfully submitted,

Donald M. Tripp  
City Manager



Staff Report

Information Only Staff Report
February 23, 2015



SUBJECT: Monthly Residential Development Report

PREPARED BY: Walter G. Patrick, Planner

Summary Statement

This report is for City Council information only and requires no action by City Council.

- The following report updates 2015 residential development activity per subdivision (please see attachment) and compares 2015 year-to-date totals with 2014 year-to-date totals.
The table below shows an increase in new residential construction for 2015 year-to-date totals when compared to 2014 year-to-date totals (6 units in 2015 vs. 2 units in 2014).
Residential development activity for the month of January 2015 versus January 2014 reflects an increase in single-family detached (6 units in 2015 versus 2 units in 2014) and no change in single-family attached, multiple-family and senior housing (0 units in both years).

NEW RESIDENTIAL UNITS (2014 AND 2015)

Table with columns for Unit Type, January (2014, 2015), % Change, Year-to-Date (2014, 2015), and % Change. Rows include Single-Family Detached, Single-Family Attached, Multiple-Family, Senior Housing, and TOTAL.

### **Background Information**

In January 2015, there were 6 Service Commitments issued for new housing units.

The column labeled “# Rem.” on the attached table shows the number of approved units remaining to be built in each subdivision.

Total numbers in this column will change as new residential projects (awarded Service Commitments in the new residential competitions), Legacy Ridge projects, build-out developments, etc., receive Official Development Plan (ODP) approval and are added to the list. Conversely, projects with expired service commitments are removed from the list.

This report supports the City Council Strategic Plan goals of Vibrant & Inclusive Neighborhoods and Beautiful, Desirable, Environmentally Responsible City.

Respectfully submitted,

Donald M. Tripp  
City Manager

Attachment – Active Residential Development Table

**ACTIVE RESIDENTIAL DEVELOPMENT**

**Single-Family Detached Projects:**

Bradburn (120th & Tennyson)  
 CedarBridge (111th & Bryant)  
 Country Club Highlands (120th & Zuni)  
 Countryside Vista (105th & Simms)  
 Huntington Trails (144th & Huron)  
 Hyland Village (96th & Sheridan)  
 Legacy Ridge West (104th & Leg. Ridge Pky.)  
 Lexington (140th & Huron)  
 Various Infill  
 Winters Property (111th & Wads. Blvd.)  
 Winters Property South (110th & Wads. Blvd.)

***SUBTOTAL***

<b>Dec-14</b>	<b>Jan-15</b>	<b>2014 YTD</b>	<b>2015 YTD</b>	<b># Rem.*</b>	<b>2014 TOTAL</b>
0	0	0	0	0	0
0	0	0	0	3	0
1	4	2	4	51	16
0	0	0	0	9	0
0	1	0	1	18	4
0	1	0	1	100	4
0	0	0	0	0	0
0	0	0	0	2	0
0	0	0	0	7	1
0	0	0	0	8	0
0	0	0	0	10	0
<b>1</b>	<b>6</b>	<b>2</b>	<b>6</b>	<b>208</b>	<b>25</b>

**Single-Family Attached Projects:**

Alpine Vista (88th & Lowell)  
 Cottonwood Village (88th & Federal)  
 East Bradburn (120th & Lowell)  
 Hollypark (96th & Federal)  
 Hyland Village (96th & Sheridan)  
 Legacy Village (113th & Sheridan)  
 South Westminster (East Bay)  
 Shoenberg Farms  
 Summit Pointe (W. of Zuni at 82nd Pl.)  
 Sunstream (93rd & Lark Bunting)

***SUBTOTAL***

0	0	0	0	84	0
0	0	0	0	62	0
0	0	0	0	117	0
0	0	0	0	58	0
0	0	0	0	153	0
0	0	0	0	22	8
0	0	0	0	53	0
0	0	0	0	8	0
0	0	0	0	58	0
0	0	0	0	2	8
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>617</b>	<b>16</b>

**Multiple-Family Projects:**

Hyland Village (96th & Sheridan)  
 Orchard at Westminster  
 Prospector's Point (87th & Decatur)  
 South Westminster (East Bay)  
 South Westminster (Harris Park Sites I-IV)

***SUBTOTAL***

0	0	0	0	54	0
0	0	0	0	0	194
0	0	0	0	24	0
0	0	0	0	28	0
0	0	0	0	6	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>112</b>	<b>194</b>

**Senior Housing Projects:**

Crystal Lakes (San Marino)  
 Mandalay Gardens (Anthem)

***SUBTOTAL***

0	0	0	0	7	0
0	0	0	0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>0</b>

**TOTAL (all housing types)**

**1      6      2      6      944      235**

\* This column refers to the number of approved units remaining to be built in each subdivision.



## Staff Report

Information Only Staff Report  
February 23, 2015



SUBJECT: Alternative Service Delivery – Community Paramedicine Programs

PREPARED BY: Doug Hall, Fire Chief

### Summary Statement

This report is for City Council information only and requires no action by City Council. Staff was asked to provide City Council with information pertaining to alternative delivery services specific to services offered under the heading of “community paramedicine.”

### Background Information

- There is no definitive definition for the term “community paramedicine” in Colorado.
- Fundamentally, community paramedicine offers medical and/or healthcare related services outside of the traditional 9-1-1 emergency medical service discipline. The primary focus of community paramedicine is the delivery of services considered non-life threatening from a medical or healthcare aspect. Most programs strive to reduce the cost of providing medical and/or healthcare services, subsequently reducing the financial burden on patients, EMS providers, to hospitals, and other healthcare systems.
- Several communities in Colorado are exploring the feasibility of providing some type of service described as community paramedicine. These services vary widely in their organization, scope of services, and funding sources.
- Community paramedic programs within Colorado are generally managed as “pilot programs.” The primary reason is current state regulations do not allow for Colorado Department of Health and Environment (CDPHE) certified paramedics to perform the scope of medical procedures required to meet the perceived intent of community paramedicine. Systems that are engaged in providing community paramedicine services do so through special authorization agreements with CDPHE or through partnerships with medical or healthcare services employing staff authorized to administer the respective patient services.
- In 2014, there was a preliminary state legislative proposal to address community paramedicine services. However, the legislative proposal was withdrawn due to a lack of consensus support from the various medical and healthcare stakeholders.

- Presently there is a stakeholder group within Colorado attempting to define community paramedicine, the scope of services, education and training requirements, and potential certification/licensing requirements. All of these attributes are regulated by the CDPHE through existing state statutes or through agency rule making. Staff is actively engaged in this process. Staff will keep City Council apprised of the progress with these activities.
- Five community paramedicine programs have been identified in Colorado. A general synopsis of each program is provided:
  - City of Colorado Springs Fire Department
  - City of Littleton Fire Rescue
  - Eagle County Emergency Medical Services
  - Poudre Valley Hospital System
  - South Metro Fire Rescue
- **City of Colorado Springs Fire Department (CSFD):** Implemented in 2012, this program was initiated as a partnership with several community health providers. The program was initially conducted within fire stations and provided basic health tests to assess blood pressure and blood sugar levels, addresses residents' general health issues, and if warranted, assisted residents in getting enrolled with primary health care providers. Fire personnel are restricted to providing services as prescribed by the CSFD's medical director. Fire stations are no longer utilized to provide these large group community services. Presently, CSFD personnel provide these services on a specifically scheduled day at satellite locations, such as community centers, grocery stores, and at large scale community events. There is no specific budget allocation for this service in the CSFD budget. It is managed as a component of community outreach. There is no specific cost recovery mechanism for this service.
- **City of Littleton Fire Rescue (LFR):** Implemented in 2015, Littleton City Council approved the implementation of a two-level "community paramedicine" program. Both program levels are intended to decrease use of front line fire apparatus, improve response times, and reduce cost of fuel use and vehicle maintenance.

The first service, referred to as the "Quick Car Program," provides a sport utility vehicle (SUV), equipped for ALS non-transport EMS response, and staffed with two LFR paramedics. The primary purpose is to respond to emergency medical calls that do not initially represent a need for transport to a hospital due to the patient's low priority EMS status. 9-1-1 dispatchers are trained to triage calls to ascertain the level of service required.

A second service, referred to as a "Care Car," is operated in partnership with Community Health Initiatives. This unit is comprised of an ALS equipped SUV staffed with one Littleton FR paramedic and a physician assistant. This service principally serves as a "social service resource." The utilization of a physician assistant allows a wider range of medical services than those presently authorized for paramedics. Most of the service calls for this specific service are created through FD personnel referrals resultant from prior or multiple 9-1-1 response to residents.

Littleton City Council allocated, in the 2015 budget, \$180,000 for the vehicles and equipment. The physician assistants are part-time and contracted for \$125,000. Littleton FR only bills patients for the actual procedures provided.



- **Eagle County Paramedic Service (ECPS):** Implemented in 2009, this program was initially funded with approximately \$500,000 in grant money, as a five-year pilot program in collaboration with the Eagle County’s Public Health Department and the Western Eagle County Ambulance District (WECAD). The grant funding was provided as follows:
  - Colorado Health Foundation: \$225,000
  - CDPHE: \$170,000
  - Caring For Colorado: \$50,000
  - Eagle County: \$18,700

The ECPS program uses specifically trained paramedics — already trained in basic health monitoring — to perform home checks on patients after receiving doctor referrals. The goal is preventative care. Services include taking vital signs, drawing blood, administering prescribed medications via syringe, changing bandages and assessing how patients are caring for themselves at home. They also collaborate with home care providers and hospice care services.

The ECPS community paramedicine program now operates as a self-funded service on an annual budget of approximately \$90,000. Approximately 200 patients are visited annually.

- **Poudre Valley Hospital Emergency Medical System (PVH EMS):** Implemented in 2010, this program is provided through the PVH EMS. After receiving special authorization via the CDPHE, a 4-person team was trained to provide in-home flu vaccinations. Since its inception, PVH EMS has partnered with the Aspen Club, an affiliate of the PVH. The Aspen Club is comprised of over 21,000 residents, 55 years or older. The program has evolved to offering in-home senior citizen specific medical and health assessments. The Aspen Club covers the costs. There is no specific funding allocation identified by PVH staff as the overall program budget is integrated into the general operating budget.
- **South Metro Fire Authority (SMFA):** Implemented in 2013, the Advance Resource Medic (ARM) car provides medical assistance on non-life threatening calls. The unit is staffed with an advanced practice paramedic and nurse practitioner. SMFA partners with True North Health Navigation and Centura Health Prehospital Emergency Services in offering this service. Focused on providing mobile medical care for low-acuity patients, the ARM vehicle, which essentially operates as a Clinical Laboratory Improvement Amendment (CLIA)-approved moderate complexity lab, is a state-of-the-art rolling medical laboratory. The ARM offers the technology to perform chem panels, B-type natriuretic peptide (BNP), international normalized ratio (INR), prothrombin time (PT), partial thromboplastin time (PTT), strep, urine human chorionic gonadotropin (UHCG), mono testing and hemoglobin A1C, and complete blood count (CBC).

SMFA funded the cost to implement the program, estimated at \$150,000, which includes the purchase of the vehicle and the cost of buying and installing the lab equipment. This figure does not include SMFA personnel salaries. SMFA continues to fund the on-going program cost. SMFA bills for the equipment and procedure services, as is typically billed for ambulance transports. True North Health Navigation bills patients for the nurse practitioner services.

- City staff has discussed with the respective staffs from St. Anthony's Hospital and the North Suburban Medical Center the feasibility of a collaborative community paramedicine program. All agree there is likely a positive benefit to the community. Staff recommends we take a wait and see strategy to see how community paramedicine is defined, before determining the feasibility for the City of Westminster.
- Staff will keep City Council apprised of the stakeholder committee progress.

This Staff Report supports the City's Strategic Plan Goals through visionary leadership with the consideration for effective governance by reducing cost of services to residents. This Staff Report also supports City Council's goal of proactive regional collaboration with the potential for the City and medical service providers to offer medical and healthcare services focused on enhancing residents' quality of life. The information in this Staff Report supports City Council's goals to ensure City staff is continually striving to provide excellence in City services.

Respectfully submitted,

Donald M. Tripp  
City Manager



WESTMINSTER

## Staff Report

Information Only Staff Report  
February 26, 2015



SUBJECT: 2014 Fourth Quarter City Council Expenditure Report

PREPARED BY: Ben Goldstein, Senior Management Analyst  
Melissa West, Administrative Secretary

### Summary Statement

This report is for City Council information only and requires no action by City Council.

The attached document is a listing of all 2014 City Council posted expenditures from January 1 through December 31, 2014. It is Staff's goal to provide this report within 30 days of end of the quarter. The delay in providing this final report to City Council was a result of the yearend closeout process.

### Background Information

The following report is a listing of City Council expenditures by each account for January 1 through December 31, 2014, as posted by February 10, 2015. As of December 31, 2014, 100% of 2014 had elapsed and Council spent 94.1%, or \$239,048.92 of its 2014 budget that totals \$254,094. This included \$44,159.03 of unanticipated expenditures from the recruitment of the new City Attorney and City Manager. Staff had anticipated utilizing contingency for this expense; however, City Council had sufficient savings within their total budget that contingency is not necessary. Staff is processing a budget revision to reallocate funds within City Council's budget to ensure that each category is balanced (i.e., personnel services, which includes salaries, allowance, career development, employment recruitment, etc.); the budget revision is not reflected in the attached expenditure report. Additional expenses associate with the City Manager recruitment will be captured in the 2015 budget.

Minor changes to these figures may occur as final adjustments will be made by Finance as part of the year end closeout process. Staff does not anticipate these changes will substantially change the overall amount expended in 2014 by City Council.

The budget is a planning tool and represents a best estimate regarding actual expenditures. If you have any questions about items included in this report, please contact Ben Goldstein at 303-658-2007 or at [bgoldstein@cityofwestminster.us](mailto:bgoldstein@cityofwestminster.us).

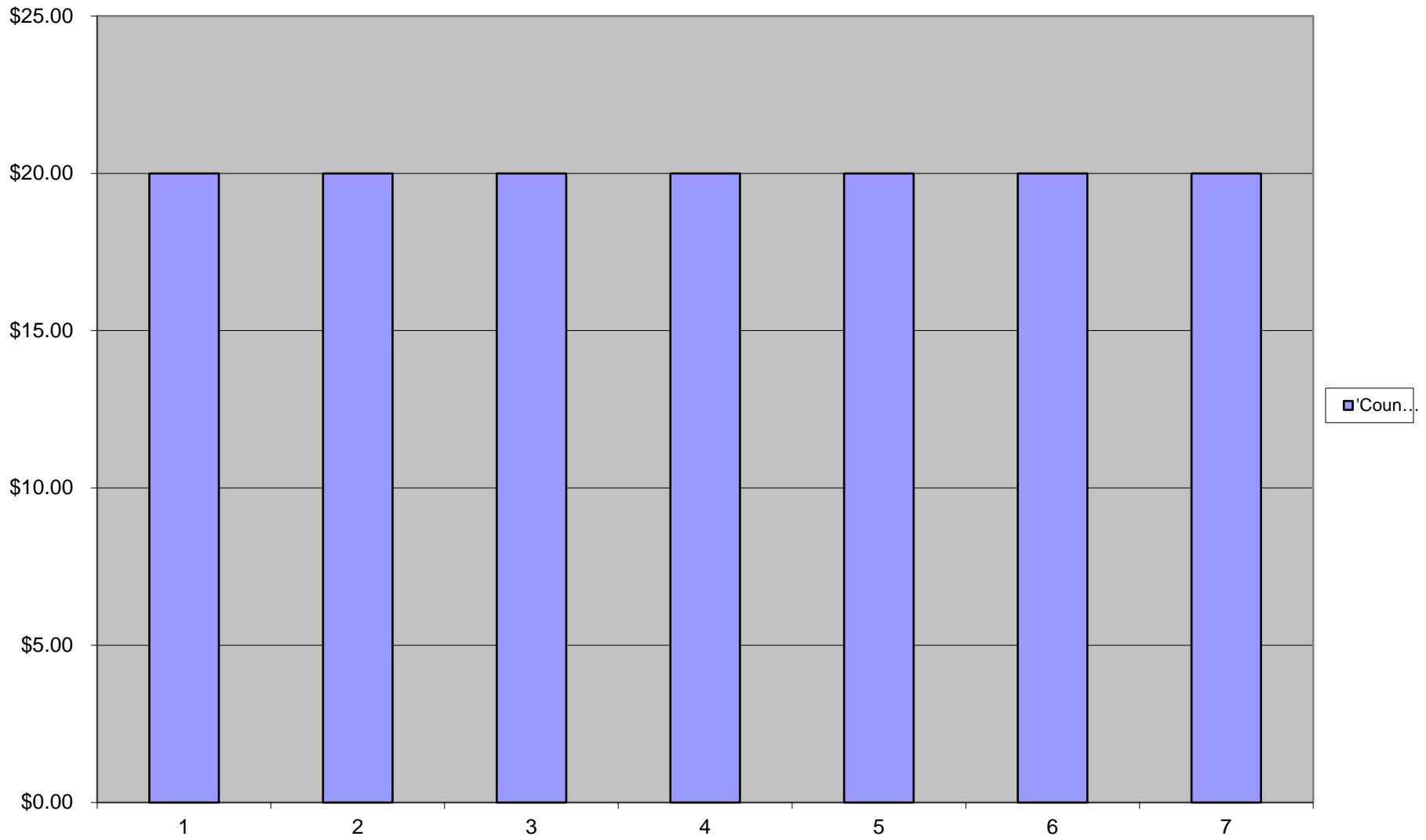
The quarterly expenditure report for City Council ties to the Strategic Plan Goals of Visionary Leadership and Effective Governance and Excellence in City Services as Staff and Council work together to continually find greater efficiency and transparency in City operations.

Respectfully submitted,

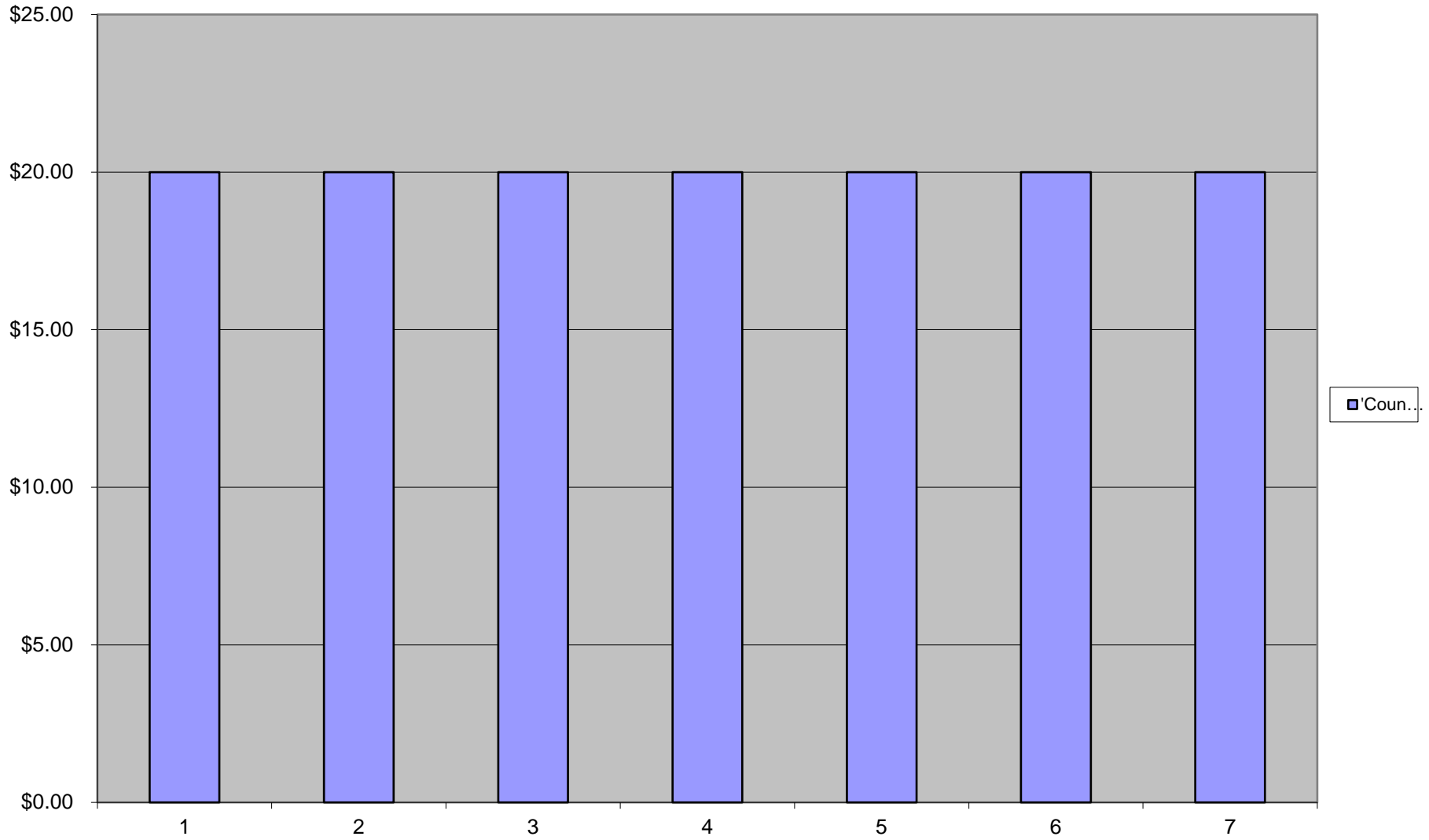
Donald M. Tripp  
City Manager

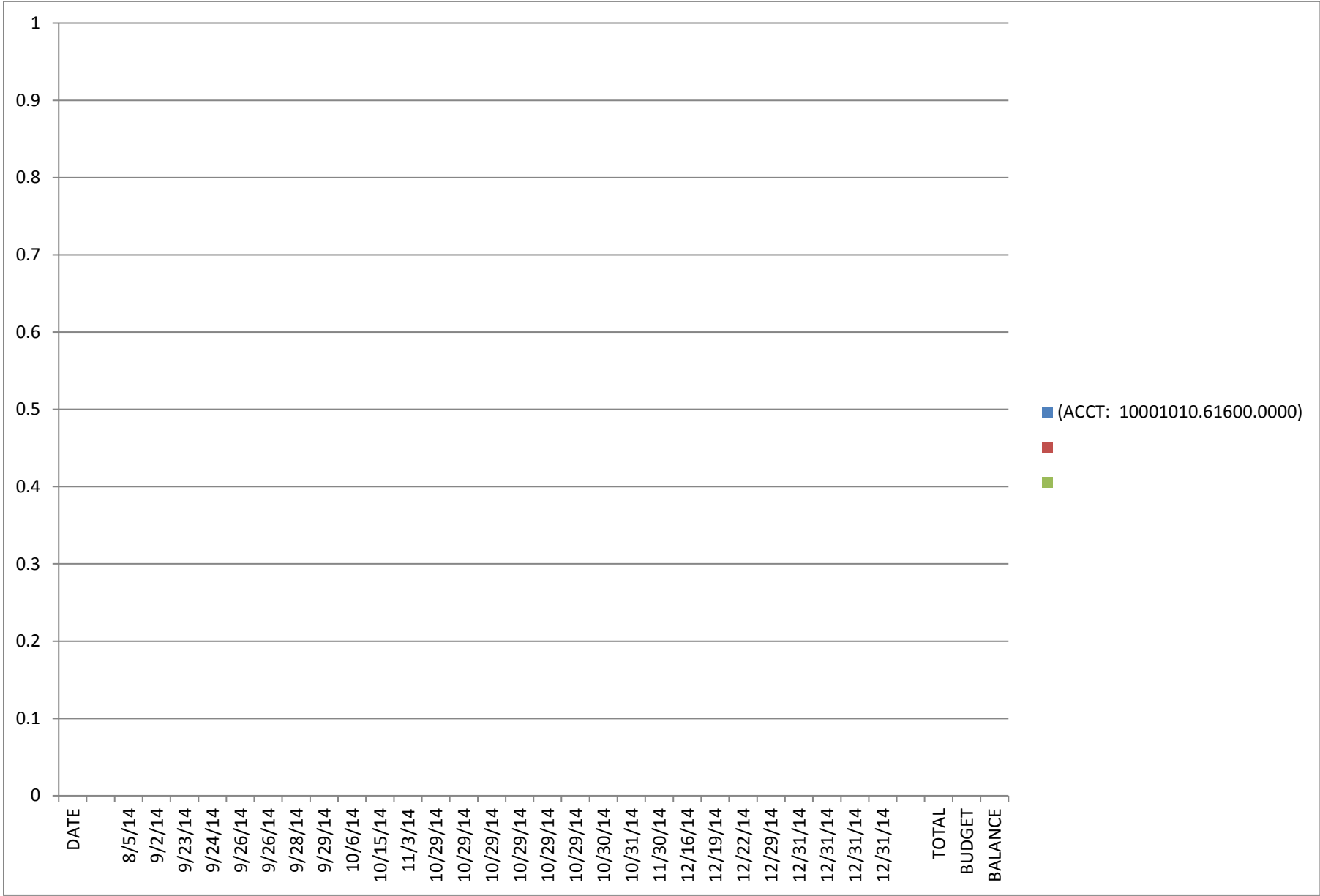
Attachment – Quarterly City Council Expenditure Report

'Council Expenditure Report 2012'!#REF!



'Council Expenditure Report 2012'!#REF!





**4th Quarter 2014 City Council Expenditure Report  
(as of February 10, 2015)**

(ACCT: 10001010.60800.0000)				
EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
(\$499.72)	1/12/14	2013 YE Salary Accrual Reversal	Council	
\$3,498.06	1/12/14	Salaries	Council	
\$3,498.06	1/26/14	Salaries	Council	
\$3,498.06	2/9/14	Salaries	Council	
\$3,498.06	2/23/14	Salaries	Council	
\$3,498.06	3/9/14	Salaries	Council	
\$3,498.06	3/23/14	Salaries	Council	
\$3,498.06	04/06/14	Salaries	Council	
\$3,498.06	04/20/14	Salaries	Council	
\$3,498.06	05/04/14	Salaries	Council	
\$3,498.06	05/18/14	Salaries	Council	
\$3,498.06	06/01/14	Salaries	Council	
\$3,498.06	06/15/14	Salaries	Council	
\$3,498.06	06/29/14	Salaries	Council	
\$3,498.06	07/13/14	Salaries	Council	
\$3,498.06	07/27/14	Salaries	Council	
\$3,498.06	08/10/14	Salaries	Council	
\$3,498.06	08/24/14	Salaries	Council	
\$3,498.06	09/07/14	Salaries	Council	
\$3,498.06	09/21/14	Salaries	Council	
\$3,498.06	10/05/14	Salaries	Council	
\$3,498.06	10/19/14	Salaries	Council	
\$3,498.06	11/02/14	Salaries	Council	
\$3,498.06	11/19/14	Salaries	Council	
\$3,498.06	11/30/14	Salaries	Council	
\$3,498.06	12/14/14	Salaries	Council	
\$3,498.06	12/28/14	Salaries	Council	
\$715.76	12/31/14	Salaries	Council	
\$91,165.60	TOTAL		<i>% of account budget expended year-to-date</i>	98.66%
\$92,400.00	BUDGET	2014 APPROVED BUDGET	<i>% of total City Council budget</i>	36.36%
\$1,234.40	BALANCE			

**4th Quarter 2014 City Council Expenditure Report  
(as of February 10, 2015)**

COUNCIL ALLOWANCE		(ACCT: 10001010.61100.0000)		
EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$1,081.50	1/3/14	Council Allowance	Council	
\$1,081.50	1/12/14	Council Allowance	Council	
\$1,081.50	2/9/14	Council Allowance	Council	
\$1,081.50	2/23/14	Council Allowance	Council	
\$1,081.50	3/9/14	Council Allowance	Council	
\$1,081.50	3/23/14	Council Allowance	Council	
\$1,081.50	4/6/14	Council Allowance	Council	
\$1,081.50	4/20/14	Council Allowance	Council	
\$1,081.50	5/4/14	Council Allowance	Council	
\$1,081.50	5/18/14	Council Allowance	Council	
\$1,081.50	6/1/14	Council Allowance	Council	
\$1,081.50	6/15/14	Council Allowance	Council	
\$1,081.50	6/29/14	Council Allowance	Council	
\$1,081.50	7/13/14	Council Allowance	Council	
\$1,081.50	7/27/14	Council Allowance	Council	
\$1,081.50	8/10/14	Council Allowance	Council	
\$1,081.50	9/7/14	Council Allowance	Council	
\$1,081.50	9/21/14	Council Allowance	Council	
\$1,081.50	10/5/14	Council Allowance	Council	
\$1,081.50	10/19/14	Council Allowance	Council	
\$1,081.50	11/2/14	Council Allowance	Council	
\$1,081.50	11/16/14	Council Allowance	Council	
\$1,081.50	11/30/14	Council Allowance	Council	
\$1,081.50	12/14/14	Council Allowance	Council	
\$1,081.50	12/28/14	Council Allowance	Council	
(\$1,081.50)	12/31/14	Council Allowance - Accrue to 2015	Council	
\$25,956.00	TOTAL		<i>% of account budget expended year-to-date</i>	100.00%
\$25,956.00	BUDGET	2014 APPROVED BUDGET	<i>% of total City Council budget</i>	10.22%
\$0.00	BALANCE			



**4th Quarter 2014 City Council Expenditure Report  
(as of February 10, 2015)**

MILEAGE REIMBURSEMENT		(ACCT: 10001010.61200.0000)	
EXPENDITURE	DATE	DESCRIPTION	PAID TO:
\$99.68	2/12/14	Council Mileage	H. Atchison - Jan 2014
\$79.64	2/27/14	Council Mileage	A. Garcia - Feb 2014
\$285.32	3/4/14	Council Mileage	H. Atchison - Feb 2014
\$158.16	04/08/14	Council Mileage	H. Atchison - Mar 2014
\$273.80	05/12/14	Council Mileage	H. Atchison - Apr 2014
\$84.56	06/11/14	Council Mileage	H. Atchison - May 2014
\$174.72	07/09/14	Council Mileage	H. Atchison - June 2014
\$192.16	08/06/14	Council Mileage	H. Atchison - July 2014
\$220.80	09/09/14	Council Mileage	H. Atchison - August 2014
\$265.32	10/06/14	Council Mileage	H. Atchison - September 2014
\$135.52	11/05/14	Council Mileage	H. Atchison - October 2014
\$115.36	12/09/14	Council Mileage	H. Atchison - November 2014
\$2,085.04	TOTAL		<i>% of account budget expended year-to-date</i>
			<i>69.50%</i>
\$3,000.00	BUDGET	2014 APPROVED BUDGET	<i>% of total City Council budget</i>
			<i>1.18%</i>
\$914.96	BALANCE		
MEETING EXPENSES		(ACCT: 10001010.61400.0000)	
EXPENDITURE	DATE	DESCRIPTION	PAID TO:
\$32.64	1/5/14	1/6 US36 Annual Legislative Breakfast - A. Garcia	36 Comm Solutions
\$90.00	2/11/14	1/10 - H. Atchison 20th Ann. Boots & Business Luncheon	Denver Metro Chamber of Commerce
\$50.65	2/12/14	Meeting wwith A. Otzelberger, Rob Murkel & Heather Balsler	H. Atchison
\$171.60	2/16/14	2/14 ADCOG Executive Committee Breakfast	The Grille at Legacy
\$642.00	2/19/14	City Council Dinner Meeting with Adams/Jeffco Bd of Commissioners	The Grille at Legacy
\$20.50	2/25/14	ACMCYA Reception Paper Goods	Walmart
\$43.38	3/12/14	ACMCYA Reception Desserts	Costco
\$80.00	3/19/14	Annual ACED Luncheon (H. Atchison)	Adams County

**4th Quarter 2014 City Council Expenditure Report  
(as of February 10, 2015)**

\$1,189.98	3/25/14	3/20 Council Dinner w/ Dist 12, Dist 50 and Jeffco School Boards	Heritage Grille
\$180.00	3/31/14	4/3 A Night at the Red Rocks Benefit (A. Seitz, E. Pinter)	Jefferson Center for Mental Health
\$22.55	4/3/14	Reimbursement for Legislative Lunches; Thorpe/Tochtrop	H. Atchison
\$33.26	4/3/14	4/2 Metro Mayors Caucus Bfast Snacks	Costco
\$59.00	4/8/14	Reimbursement for Spouse Ticket for 4/23 DRCOG Awards Event	H. Atchison
\$747.48	4/14/14	4/11-13/14 Strategic Planning Retreat	Heritage Grille
\$60.00	4/17/14	5/2/14 Law Day Event	Adams County Bar Association
\$150.00	4/18/14	4/15/14 The Future is Now: I-25 Corridor; B. Briggs, A. Seitz, E. Pinter	Naiop Colorado
\$14.99	4/22/14	DH Budget Retreat	Einstein Bagels
\$24.34	4/24/14	Lunch Mtg with Julie Novak	H. Atchison
(\$80.00)	5/6/14	Reimbursement of tickets purchased for May ACED Luncheon because EcoDevo purchased Table	Adams County
\$21.68	4/24/14	4/4 Meeting with Chaz Tedesco	H. Atchison
\$44.08	4/24/14	4/8 Meeting with R. Ahrens, Broomfield and B. Muckle, Louisville	H. Atchison
\$34.28	4/24/14	4/16 Meeting with Steve Smithers	H. Atchison
\$39.00	4/29/14	4/29 Good News Breakfast, H. Atchison, B. Briggs, A. Seitz	Jefferson County
\$35.00	5/14/14	5/16 Annual Breakfast B. Briggs	Childrens Outreach Project
\$80.00	5/19/14	4/30/14 ADCOG Dinner	City of Brighton
\$53.05	5/22/14	5/8/14 RTD Breakfast Meeting Reimbursement	H. Atchison
\$66.00	5/22/14	5/12-13/14 Indianapolis Trip Parking	H. Atchison
\$73.07	7/9/14	Lunch for Water Main Break Crew	H. Atchison
\$55.00	7/22/14	8/15 Denver State of the City Event - H. Atchison	Denver Metro Chamber of Commerce
\$75.00	8/1/14	8/8 Urban Renewal Bd. Member Training - B. Baker	Downtown Colorado Inc.
\$99.80	8/12/14	7/23 ADCOG Dinner - B. Briggs, E. Pinter, H. Atchison, and B. Baker	City of Broomfield
\$25.00	8/21/14	8/24 Garden Party/Concert - A. Seitz	North Metro Arts Alliance
\$23.54	9/9/14	7/25 Town of Bennett, State of the Town	H. Atchison
\$10.00	9/16/14	Lunch w/ Eric Buchanon, Oliver McMillan	H. Atchison
\$48.00	9/24/14	9/20 Westminster Historical Society Tea - Bob/Shirley Briggs, A. Seitz	Westminster Historical Society
\$25.00	9/30/14	10/1 CML District 3 Mtg. - A. Garcia	Colorado Municipal League
\$24.86	10/29/14	Lunch Meeting w/ Chaz Tedesco	H. Atchison

**4th Quarter 2014 City Council Expenditure Report  
(as of February 10, 2015)**

\$125.00	11/10/14	10/22/14 ADCOG Dinner - H. Atchison, B. Briggs, A. Seitz, A. Garcia, E. Pinter	City of Federal Heights	
\$90.00	11/7/14	11/12 Jefferson Foundation Hero's Recognition Event - Bob/Shirley Briggs	Jefferson County Schools Foundation	
\$200.00	11/9/14	11/8 Hope House Gala - Bob/Shirley Briggs	Hope House of Colorado	
\$4,779.73	TOTAL		<i>% of account budget expended year-to-date</i>	29.78%
\$16,048.00	BUDGET	2014 APPROVED BUDGET	<i>% of total City Council budget</i>	6.32%
\$11,268.27	BALANCE			
<b>EMPLOYMENT RECRUITMENT (ACCT: 10001010.61600.0000)</b>				
<b>EXPENDITURE</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>PAID TO:</b>	
\$8.18	8/5/14	Lunch for Chuck Rohre (Waters Consulting)	Panera Bread - CM Recruitment Expenses	
\$7,050.00	9/2/14	Recruitment Consulting Expenses	Springstead Inc. (Waters Consulting)	
\$6,540.00	9/23/14	CA Brochure & Teaser	O'Brien Advertising	
\$4,755.00	9/24/14	CM Brochure	O'Brien Advertising	
\$39.34	9/26/14	Snacks for Interview Panel	Walmart	
\$163.13	9/26/14	CA Interviewing Expenses	Westin	
\$81.94	9/28/14	Lunches for CA Assessment Panel	Panera Bread	
\$139.00	9/29/14	CA Interviewing Expenses	Residence Inn	
\$225.99	10/6/14	CA Interviewing Expenses	Julie Kriegh	
\$274.40	10/15/14	CA Interviewing Expenses	David Frankel	
\$1,949.00	11/3/14	Written Assessment for CA Candidates	Lyle Sumek & Associates	
\$274.40	10/29/14	CA Interviewing Expenses	David Frankel - Mileage	
\$58.94	10/29/14	Lunches for CA Assessment Panels & Candidates	Panera Bread	
\$70.93	10/29/14	Lunches for CA Assessment Panels & Candidates	Panera Bread	
\$58.94	10/29/14	Lunches for CA Assessment Panels & Candidates	Panera Bread	
\$27.97	10/29/14	Lunches for CA Assessment Panels & Candidates	Panera Bread	
\$67.17	10/29/14	Lunches for CA Assessment Panels & Candidates	Panera Bread	
(\$5.23)	10/30/14	Lunches for CA Assessment Panels & Candidates	Panera Bread	

**4th Quarter 2014 City Council Expenditure Report  
(as of February 10, 2015)**

\$278.00	10/31/14	CA Interviewing Expenses	Residence Inn	
\$3,939.00	11/30/14	Printing Costs for CA and CM	Print Shop Charges	
\$7,949.70	12/16/14	CM Executive Recruitment - Phase II	Springsted Incorporated	
\$678.63	12/19/14	CM Interviews	Embassy Suites	
\$192.38	12/22/14	CA Recruitment Cost - Lunches/Snacks/Delivering of CA Brochure	\$46 Island Grill; \$58.94 Panera; \$64.04 Panera, \$23.40 Walmart	
\$691.70	12/29/14	CM Recruitment	Nancy Newton	
\$484.20	12/31/14	CM Recruitment	Richard Davis	
\$996.15	12/31/14	CM Recruitment	Ramona Renena Smith	
\$120.17	12/31/14	CM Recruitment	Costco	
\$7,050.00	12/31/14	CM Recruitment	Springsted Incorporated	
\$44,159.03	TOTAL		<i>% of account budget expended year-to-date</i>	N/A
\$0.00	BUDGET	2014 APPROVED BUDGET	<i>% of total City Council budget</i>	N/A
(\$44,159.03)	BALANCE			
<b>CAREER DEVELOPMENT</b>		<b>(ACCT: 10001010.61800.0000)</b>		
<b>EXPENDITURE</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>PAID TO:</b>	
\$50.00	1/30/14	H. Atchison Membership Dues	ICSC	
\$275.00	2/25/14	2/13 A. Garcia 13th Annual New Partners for Small Growth Conference	act New Partners Conference	
\$450.00	2/25/14	2/13 E. Pinter 13th Annual New Partners for Small Growth Conference	act New Partners Conference	
\$196.56	3/12/14	2/22-23/14 DRCOG Board Retreat - \$97.44 Lodging; \$99.12 mileage	H. Atchison	
\$1,088.56	3/12/14	2/26-28/14 US 26 Lobbying Trip Wash DC	H. Atchison	
\$85.00	3/12/14	B. Baker Effective Governance for Elected Officials Workshop	CML	
\$2,916.64	3/27/14	NLC Conf. - Reg \$830; Lodging \$1,499.95; air \$218.20; meals \$161.55; Misc. \$206.94	A. Seitz	
\$2,288.66	4/3/14	Registration \$770.00; Lodging \$899.97; Airfare \$376.20; Bag fee \$20; Transportation \$78.75; Mileage \$35.95; Meals \$38.78; Parking \$69.00 (A. Garcia)	NLC	
\$722.18	5/4/14	4/21-22/14 WURP Trip to Oliver McMillan	H. Atchison	

**4th Quarter 2014 City Council Expenditure Report  
(as of February 10, 2015)**

\$1,204.98	6/5/14	5/18-22/14 ICSC Conf. - Reg. \$570.00, lodging \$182.25; Airfare \$245.00; Local Transportation \$49.30; Mileage \$25.76; Meals \$132.67	H. Atchison	
\$1,029.86	7/2/14	6/18-6/20 CML Conf. - Reg \$409; lodging \$432.21; mileage \$119.84; meals \$68.81	B. Briggs	
\$626.90	7/2/14	6/18-6/20 CML Conf. - Reg. \$215; lodging \$288.14; mileage \$123.76	B. Baker	
\$711.28	7/10/14	5/12-5/14 Oliver McMillan Mtg - Lodging \$650.84; local transportation \$37; meals \$23.44	E. Pinter	
\$150.00	7/15/14	5/13-5/14 Oliver McMillan Mtg - Airfare \$113.00; local transportation \$37	F. Winter	
\$722.01	7/16/14	6/18-6/20 CML Conf. - Reg. \$215; lodging \$357.74; mileage \$98.56; meals \$32.32; tips \$8.40; expenses paid for other councillors \$9.99	A. Seitz	
\$604.68	7/29/14	6/18-6/20 CML Conf. - Reg. \$215; lodging \$288.14; mileage \$101.54	E. Pinter	
\$510.35	7/30/14	6/18-6/20 CML Conf. - Reg. \$215; lodging \$258; meals \$37.35	A. Garcia	
\$85.00	8/17/14	9/11 Mayors Summit - H. Atchison	Colorado Municipal League	
\$2,388.22	11/4/14	APTA Expo 2014 - Reg. \$800; Lodging \$984.96, Airfare \$376.50; Local Transp. \$72.27; Meals \$134.49; Tips \$20.00)	B. Briggs	
\$1,899.43	12/17/14	NLC Conf. - Reg \$880.00; Lodging \$583.05; Airfare \$277.20; Local Transportation \$90.00; Mileage \$34.72; Meals \$34.46	A. Seitz	
\$1,835.81	12/24/14	NLC Conf. - Reg \$610.00; Lodging \$749.88; Airfare \$309.20; Parking \$6.00; Local Transp. \$9.15; Mileage \$30.24; Meals \$121.34	A. Garcia	
\$1,991.70	12/31/14	NLC Conf. - Reg. \$880.00; Lodging \$857.00; Airfare \$138.70; Mileage \$28.56; Meals \$87.44	E. Pinter	
\$1,173.94	12/31/14	11/29/14 - 12/05/14 Cape Canaveral Orion Launch - Lodging \$170.52; Airfare \$488; Rental Car \$337.96; Local Transp. \$24.00; Meals \$133.46; Tips \$20.00	B. Briggs	
\$52.00	12/31/14	Travel Reconciliation - correction Seitz	A. Seitz	
\$23,058.76	TOTAL		<i>% of account budget expended year-to-date</i>	47.83%
\$48,205.00	BUDGET	2014 APPROVED BUDGET	<i>% of total City Council budget</i>	18.97%
\$25,146.24	BALANCE			

**4th Quarter 2014 City Council Expenditure Report  
(as of February 10, 2015)**

<b>TELEPHONE</b>		<b>(ACCT: 10001010.66900.0000)</b>	
<b>EXPENDITURE</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>PAID TO:</b>
\$20.00	1/12/14	H. Atchison iPad Data Plan - January	Verizon
\$20.00	1/13/14	A. Seitz iPad Data Plan - January	Verizon
\$20.00	1/19/14	B. Baker iPad Data Plan - January	Verizon
\$20.00	1/19/14	E. Pinter iPad Data Plan - January	Verizon
\$20.00	1/26/14	B. Briggs iPad Data Plan - January	Verizon
\$20.00	1/26/14	A. Garcia iPad Data Plan - January	Verizon
\$20.00	1/27/14	F. Winter iPad Data Plan - January	Verizon
\$20.00	2/12/14	H. Atchison iPad Data Plan - February	Verizon
\$20.00	2/13/14	A. Seitz iPad Data Plan - February	Verizon
\$20.00	2/16/14	B. Baker iPad Data Plan - February	Verizon
\$20.00	2/19/14	B. Briggs iPad Data Plan - February	Verizon
\$20.00	2/19/14	E. Pinter iPad Data Plan - February	Verizon
\$20.00	2/26/14	A. Garcia iPad Data Plan - February	Verizon
\$20.00	2/27/14	F. Winter iPad Data Plan - February	Verizon
\$20.00	03/12/14	H. Atchison iPad Data Plan - March	Verizon
\$20.00	03/13/14	A. Seitz iPad Data Plan - March	Verizon
\$20.00	03/19/14	B. Baker iPad Data Plan - March	Verizon
\$20.00	03/19/14	E. Pinter iPad Data Plan - March	Verizon
\$20.00	03/26/14	B. Briggs iPad Data Plan - March	Verizon
\$20.00	03/26/14	A. Garcia iPad Data Plan - March	Verizon
\$20.00	03/27/14	F. Winter iPad Data Plan - March	Verizon
\$20.00	04/13/14	H. Atchison iPad Data Plan - April	Verizon
\$20.00	04/13/14	B. Briggs iPad Data Plan - April	Verizon
\$20.00	04/20/14	A. Seitz iPad Data Plan - April	Verizon
\$20.00	04/20/14	B. Baker iPad Data Plan - April	Verizon
\$20.00	04/27/14	E. Pinter iPad Data Plan - April	Verizon
\$20.00	04/27/14	A. Garcia iPad Data Plan - April	Verizon
\$20.00	04/27/14	F. Winter iPad Data Plan - April	Verizon
\$20.00	05/12/14	H. Atchison iPad Data Plan - May	Verizon
\$20.00	05/13/14	A. Seitz iPad Data Plan - May	Verizon
\$20.00	05/19/14	E. Pinter iPad Data Plan - May	Verizon
\$20.00	05/19/14	B. Baker iPad Data Plan - May	Verizon
\$20.00	05/26/14	B. Briggs iPad Data Plan - May	Verizon
\$20.00	05/26/14	F. Winter iPad Data Plan - May	Verizon
\$20.00	05/27/14	A. Garcia iPad Data Plan - May	Verizon
\$20.00	06/12/14	H. Atchison iPad Data Plan - June	Verizon
\$20.00	06/13/14	A. Seitz iPad Data Plan - June	Verizon

**4th Quarter 2014 City Council Expenditure Report  
(as of February 10, 2015)**

\$20.00	06/19/14	E. Pinter iPad Data Plan - June	Verizon
\$20.00	06/19/14	B. Baker iPad Data Plan - June	Verizon
\$20.00	06/26/14	B. Briggs iPad Data Plan - June	Verizon
\$20.00	06/26/14	F. Winter iPad Data Plan - June	Verizon
\$20.00	06/27/14	A. Garcia iPad Data Plan - June	Verizon
\$20.00	07/13/14	A. Seitz iPad Data Plan - July	Verizon
\$20.00	07/17/14	H. Atchison iPad Data Plan - July	Verizon
\$20.00	07/20/14	B. Briggs iPad Data Plan - July	Verizon
\$20.00	07/20/14	B. Baker iPad Data Plan - July	Verizon
\$20.00	07/27/14	E. Pinter iPad Data Plan - July	Verizon
\$20.00	07/27/14	A. Garcia iPad Data Plan - July	Verizon
\$20.00	08/13/14	A. Seitz iPad Data Plan - August	Verizon
\$20.00	08/19/14	H. Atchison iPad Data Plan - August	Verizon
\$20.00	08/19/14	B. Briggs iPad Data Plan - August	Verizon
\$20.00	08/21/14	B. Baker iPad Data Plan - August	Verizon
\$20.00	08/26/14	E. Pinter iPad Data Plan - August	Verizon
\$20.00	08/27/14	A. Garcia iPad Data Plan - August	Verizon
\$20.00	09/14/14	A. Seitz iPad Data Plan - September	Verizon
\$20.00	09/19/14	H. Atchison iPad Data Plan - September	Verizon
\$20.00	09/19/14	B. Briggs iPad Data Plan - September	Verizon
\$20.00	09/21/14	B. Baker iPad Data Plan - September	Verizon
\$20.00	09/26/14	E. Pinter iPad Data Plan - September	Verizon
\$20.00	09/26/14	A. Garcia iPad Data Plan - September	Verizon
\$20.00	10/13/14	A. Seitz iPad Data Plan - October	Verizon
\$20.00	10/19/14	H. Atchison iPad Data Plan - October	Verizon
\$20.00	10/19/14	B. Baker iPad Data Plan - October	Verizon
\$20.00	10/20/14	B. Briggs iPad Data Plan - October	Verizon
\$20.00	10/26/14	A. Garcia iPad Data Plan - October	Verizon
\$20.00	10/26/14	E. Pinter iPad Data Plan - October	Verizon
\$20.00	11/13/14	A. Seitz iPad Data Plan - November	Verizon
\$20.00	11/19/14	H. Atchison iPad Data Plan - November	Verizon
\$20.00	11/19/14	B. Baker iPad Data Plan - November	Verizon
\$20.00	11/20/14	B. Briggs iPad Data Plan - November	Verizon
\$20.00	11/23/14	B. Baker iPad Data Plan - November (Double Pymt)	Verizon
\$20.00	11/26/14	A. Garcia iPad Data Plan - November	Verizon

**4th Quarter 2014 City Council Expenditure Report  
(as of February 10, 2015)**

\$20.00	11/26/14	E. Pinter iPad Data Plan - November	Verizon	
\$20.00	12/14/14	A. Seitz iPad Data Plan - December	Verizon	
\$20.00	12/19/14	H. Atchison iPad Data Plan - December	Verizon	
\$20.00	12/21/14	B. Briggs iPad Data Plan - December	Verizon	
\$20.00	12/21/14	B. Baker iPad Data Plan - December	Verizon	
\$20.00	12/26/14	A. Garcia iPad Data Plan - December	Verizon	
\$20.00	12/26/14	E. Pinter iPad Data Plan - December	Verizon	
\$1,580.00	TOTAL		<i>% of account budget expended year-to-date</i>	94.05%
\$1,680.00	BUDGET	2014 APPROVED BUDGET	<i>% of total City Council budget</i>	0.66%
\$100.00	BALANCE			
<b>PC REPLACEMENT FEE</b>		<b>(ACCT: 10001010.66950.0000)</b>		
<b>EXPENDITURE</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>PAID TO:</b>	
\$1,470.00	01/31/14	PC Replacement Fee	Cost Allocation	
\$1,470.00	TOTAL		<i>% of account budget expended year-to-date</i>	100.00%
\$1,470.00	BUDGET	2014 APPROVED BUDGET	<i>% of total City Council budget</i>	0.58%
\$0.00	BALANCE			
<b>SPECIAL PROMOTIONS</b>		<b>(ACCT: 10001010.67600.0000)</b>		
<b>EXPENDITURE</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>PAID TO:</b>	
\$1,000.00	04/24/14	5/8/14 Union Station Grand Opening Gala; Herb Atchison/Erika, Bob Briggs/Shirley, Emma Pinter/Jonathan; Aniza Seitz/Matt; Faith Winter/Mark; Brent McFall, Alberto Garcia	Ride On Inc.	
\$250.00	04/16/14	Golf Tournament	CASA of Adams and Broomfield Counties	
\$600.00	08/28/14	9/13 Gala Tickets - F. Winter (2), B. Briggs (2), A.Seitz (2)	Butterfly Pavillion	
\$1,850.00	TOTAL		<i>% of account budget expended year-to-date</i>	52.86%
\$3,500.00	BUDGET	2014 APPROVED BUDGET	<i>% of total City Council budget</i>	1.38%
\$1,650.00	BALANCE			



**4th Quarter 2014 City Council Expenditure Report  
(as of February 10, 2015)**

OTHER CONTRACTUAL SERVICE		(ACCT: 10001010.67800.0000)	
EXPENDITURE	DATE	DESCRIPTION	PAID TO:
\$750.00	01/06/14	ACMCYA - Banquet	Adams County
\$600.00	01/30/14	After Prom	Standley Lake HS
\$1,500.00	02/16/14	Annual Gala Sponsorship	Five Star Education Foundation
\$10,000.00	03/12/14	Sponsorship	North Metro Arts Alliance
\$500.00	03/25/14	Golf Tournament	Front Range Community College
\$193.81	03/27/14	Council Display Photos	Creative Framing
\$600.00	03/27/14	4/23 Awards Event	Denver Regional Council of Governments - E. Pinter, B./Shirley Briggs, Erika Atchison, S. Smithers, S. Nurmela, M. Cummins, J. Carpenter
\$59.00	04/22/14	4/23 Awards Event	Denver Regional Council of Governments - A. Seitz
\$8,000.00	05/05/14	2014 Strategic Plan Facilitation	Novak Consulting Group
\$1,000.00	05/21/14	Annual Banquet Sponsorship (2 Tables)	Westminster Public Safety Recognition Foundation
\$500.00	05/25/14	Brothers Redevelopment Paint-a-thon	Community First Foundation
\$10,000.00	05/28/14	Sponsorship	Adams County Youth Initiative
\$800.00	06/02/14	Annual Golf Tournament	Hyland Hills
\$176.00	06/09/14	Graduation Ad	Colorado Community Media
(\$2,904.00)	07/15/14	Employee Reimbursement for Water World Tickets	City of Westminster
(\$1,320.00)	07/29/14	Employee Reimbursement for Water World Tickets	City of Westminster
\$4,950.00	08/06/14	Water World tickets	District 50 Education Foundation
\$600.00	08/13/14	Sponsorship - Larry Silver Memorial Golf Tournament	LSMGT
\$175.00	08/20/14	Fair & Rodeo Ad	Metro West Newspapers
\$750.00	08/04/14	8/18 Heil tribute scramble sponsorship	Westminster Legacy Foundation
\$500.00	09/29/14	MMC Housing Study	Civic Results
\$3.99	12/31/15	American Greeting - holiday cards	American Greeting
\$37,433.80	TOTAL		<i>% of account budget expended year-to-date</i>
\$52,885.00	BUDGET	2014 APPROVED BUDGET	<i>% of total City Council budget</i>
\$15,451.20	BALANCE		

**4th Quarter 2014 City Council Expenditure Report  
(as of February 10, 2015)**

<b>SUPPLIES</b>		<b>(ACCT: 10001010.70200.0000)</b>		
<b>EXPENDITURE</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>PAID TO:</b>	
\$86.94	01/09/14	Flowers for Mayor Pro-Tem of Federal Heights Funeral from Council - Cherry Blossoms	Valerie White	
\$46.16	01/26/14	Photo Prints - Council Photo Display	Walmart	
\$107.78	02/11/14	Nameplates for Council Display Photos	Action Awards & Engraving	
\$19.98	02/26/14	ACMCYA Reception Cups	Party America/City	
\$9.23	03/13/14	Bob Briggs Photo Prints	Walmart	
\$311.04	03/26/14	City Council Display Photos	Creative Framing	
\$25.41	04/09/14	Office Supplies	Office Max	
\$115.20	04/09/14	Office Supplies	Office Max	
\$43.93	04/11/14	Flash Drives	Staples	
\$55.92	04/13/14	Flash Drives	Office Depot	
(\$31.96)	04/13/14	Return Flash Drives	Staples	
\$9.71	04/22/14	Reimb for Dr. Seuss Book for 5/7/14 Mystery Reader Event (H. Atchison)	Valerie White	
\$7.81	07/30/14	Sympathy Cards	Party City	
\$23.50	08/08/14	Plaque for McCullough retirement gift	Action Awards	
\$35.28	08/20/14	Budget Binders	Office Max	
\$42.25	09/03/14	Frame for Strategic Plan Icon Display in Council Bu	Michaels	
\$27.62	09/30/14	Snacks for Council Budget Retreat	B. Opie	
\$41.75	09/30/14	Council Outreach Postcard - Dessert with Council	Print Shop Charges	
\$15.00	10/29/14	Copy Paper Reimbursement	H. Atchison	
\$9.00	11/19/14	Name Tag -Alberto Garcia	Signs By Tomorrow	
\$496.43	12/31/14	Winter - art glass gift	Promotional Concept	
\$20.90	12/31/14	Winter - plaque for 4-seasons gift	Action Awards and Engraving	
\$45.94	12/31/14	1/5/15 Winter Reception - party supplies	Party City	
\$172.00	12/31/14	Fall outreach event - postcards	Print Shop Charges	
\$1,736.82	TOTAL		<i>% of account budget expended year-to-date</i>	43.97%
\$3,950.00	BUDGET	2014 APPROVED BUDGET	<i>% of total City Council budget</i>	1.55%
\$2,213.18	BALANCE			

**4th Quarter 2014 City Council Expenditure Report  
(as of February 10, 2015)**

<b>FOOD</b>		<b>(ACCT: 10001010.70400.0000)</b>	
<b>EXPENDITURE</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>PAID TO:</b>
\$32.50	01/28/14	Soda/Tea	Valerie White
\$66.24	01/08/14	1/6 Council Dinner	Garlic Knot
\$60.00	01/14/14	1/13 Council Dinner	Dickeys
\$74.35	01/28/14	1/27 Council Dinner	Los Lagos
\$7.35	02/05/14	2/5 Council Dinner	Double D's
\$84.28	02/05/14	2/5 Council Dinner	Double D's
\$19.15	02/11/14	Chips - Council Dinner/Get Well Cards	King Soopers
\$45.00	02/12/14	2/10 Council Dinner	Subway
\$54.00	02/26/14	2/24 Council Dinner	Wishbone
\$31.98	02/27/14	Council Drinks	Costco
\$55.90	03/05/14	3/3 Council Dinner	Hung Fu
\$20.20	03/11/14	Cookies/Salad	Walmart
\$55.63	03/12/14	3/10 Council Dinner	Garlic Knot
\$39.11	03/16/14	4/14 Council Dinner	Subway
\$60.00	03/19/14	3/17 Council Dinner	Dickeys
\$39.20	03/20/14	3/19 HSB Dinner	Hong Fu
\$80.60	03/26/14	3/24 Council Dinner	Los Lagos
\$24.25	04/02/14	3/31 Council Dinner	Garlic Knot
\$113.74	04/08/14	4/7 Council Dinner	Double D's
\$35.28	04/15/14	Council Dessert/Chips	Walmart
\$40.00	04/16/14	4/14 Council Dinner	Subway
\$44.43	04/17/14	Costco Reimb. For Perrier/Diet Dr. Pepper	Mary Joy Barajas
\$16.86	04/22/14	4/21 Council Dinner - Mashed Potatoes/Rolls	Boston Market
\$55.00	04/23/14	4/21 Council Dinner	Wishbone
\$62.80	04/30/14	4/28 Council Dinner	Li's Chinese
\$6.34	05/06/14	5/5 Salad for Council Dinner	Walmart
\$49.42	05/07/14	5/5 Council Dinner	Garlic Knot
\$80.60	05/14/14	5/12 Council Dinner	Los Lagos
\$99.37	05/20/14	5/19 Council Dinner	Noodles & Co.
\$31.91	06/13/14	Cookies for Council Dinners	Target
\$50.95	06/13/14	6/2 Council Dinner	Dickeys
\$97.20	06/10/14	6/9 Council Dinner	Double D's
\$107.85	06/17/14	6/16 Council Dinner/HSB Dinner	Hong Fu
\$50.95	06/19/14	6/17 HSB Dinner	Dickeys
\$55.00	06/25/14	6/23 Council Dinner	Wishbone

**4th Quarter 2014 City Council Expenditure Report  
(as of February 10, 2015)**

\$62.43	07/09/14	7/7 Council Dinner	Garlic Knot	
\$82.60	07/16/14	7/14 Council Dinner	Los Lagos	
\$43.00	07/22/14	7/21 Council Dinner	Li's Chinese	
\$8.80	07/28/14	7/28 Council Dinner Chips	Subway	
\$38.00	07/30/14	7/28 Council Dinner	Subway	
\$115.54	08/05/14	8/4 Council Dinner	Double D's	
\$66.35	08/13/14	8/11 Council Dinner	Garlic Knot	
\$59.73	08/20/14	8/18 Council Dinner	Wishbone	
\$82.60	08/27/14	8/25 Council Dinner	Los Lagos	
\$56.50	09/09/14	9/8 Council Dinner	Hung Fu	
\$56.10	09/10/14	Perrier for Council	Mary Joy Barajas	
\$63.70	09/17/14	9/15 Council Dinner	Dickeys	
\$100.00	09/30/14	9/22 Business Awards Dinner	Chilis	
(\$40.00)	10/01/14	Budget Retreat Credit	Papa J's	
\$102.95	10/01/14	Budget Retreat	Papa J's	
\$26.92	10/09/14	Cookies for Council Dinners	Valerie Medina	
\$16.69	11/12/14	Cookies for Council Dinners	Mary Joy Barajas	
\$149.25	11/12/14	Soda for Council	Canteen	
\$63.97	10/07/14	10/6 Council Dinner (Incl. Tip)	Quiznos	
\$66.29	10/15/14	10/13 Council Dinner	Garlic Knot	
\$83.60	10/22/14	10/20 Council Dinner	Los Lagos	
\$68.70	10/28/14	10/27 Council Dinner	Boston Market	
\$62.50	11/04/14	11/3 Council Dinner	Hong Fu	
\$117.41	11/25/14	11/24 Council Dinner	Double D's	
\$50.95	12/03/14	12/1 Council Dinner	Dickeys	
\$42.57	12/08/14	10/28 Council Outreach Dessert	Costco	
\$55.00	12/10/14	12/8 Council Dinner	Wishbone	
\$68.85	12/17/14	12/15 Council Dinner	Los Lagos	
\$56.20	12/24/14	12/22 Council Dinner	Domino's Pizza	
\$99.50	12/31/14	Soda for Council	Canteen	
\$3,774.14	TOTAL		<i>% of account budget expended year-to-date</i>	75.48%
\$5,000.00	BUDGET	2014 APPROVED BUDGET	<i>% of total City Council budget</i>	1.97%
\$1,225.86	BALANCE			
<b>\$254,094.00</b>	<b>TOTAL 2014 CITY COUNCIL BUDGET</b>			
<b>\$239,048.92</b>	<b>TOTAL 2014 CITY COUNCIL EXPENDITURES THROUGH 12/31/2014</b>			
<b>\$15,045.08</b>	<b>BALANCE</b>			
<b>94.1%</b>	<b>PERCENT OF BUDGET EXPENDED THROUGH 12/31/2014</b>			



# WESTMINSTER

## Staff Report

Information Only Staff Report  
February 23, 2015



SUBJECT: Capital Improvement Program (CIP) Project  
Status Report – 2014 3<sup>rd</sup> Period

PREPARED BY: Aric Otzelberger, Assistant to the City Manager

### Summary Statement

This report is for City Council information only and requires no action by City Council.

Attached is the third period status report for 2014 on Capital Improvement Program (CIP) projects. The project name, a brief description and status update is provided for each project. If City Council has questions about any of the projects included in this report, Staff will follow up with additional information.

### Background Information

Staff has compiled the attached status report on Capital Improvement Program (CIP) projects for activities through the third reporting period of 2014, ending December 31, 2014.

The “Updated” column on the far left side of the attached report will have a mark (▶) in it denoting that the project information (such as the description, status, budget, projected completion date or percent complete) has been updated, or it will have “NEW” typed in to identify any new projects added to the CIP Status Report since last period, or it will have “TO BE CLOSED” typed in to identify projects that have either been closed in the financial management system or will be closed this year. If a project does not have a mark designating that an update has been provided, it does not necessarily mean that no work has been conducted on the project during the most recent period; it simply means that nothing substantial enough to report to City Council has occurred that warrants providing an update.

The definition for each of the columns included in the report is noted on the attached document (“Attachment A: Definitions – Capital Improvement Program (CIP) Project Status Report”). The definitions are utilized internally to ensure that Staff is reporting information as consistently as possible.

The project name, a brief description of the project, project status, project budget, project expenditures as of December 31, 2014, the project manager(s), engineering firms/contractors, start date, projected completion date and percent complete is provided for each project on the “Capital Improvement Program – Major Projects” pages (Attachment B) and “Capital Improvement Program – Ongoing Projects” pages (Attachment C).

The projects are sorted based on whether they are ongoing in nature or have a definitive beginning and completion date. Some projects may include funding from both the General and Utility Funds but are listed only once, reflecting the consolidated total in this report. Those projects on the Ongoing Projects pages do not include a start date, projected completion date or a percent complete due to the nature of these projects (i.e., they are continuing projects from year to year).

Major Projects are expensed each year rather than waiting until each project is substantially complete per generally accepted accounting procedures. As such, for continuity in this report, Staff is reporting the revised budgets for each project, excluding any expensing required by the auditors, so that City Council and the public may see the full cost of the project rather than an annually modified amount that does not accurately reflect the full cost and scope of the project. On the Ongoing Projects pages, the capitalized/expensed amounts will continue to be shown so that City Council and the public may see what funds are actually available for these projects that are continuous in nature.

This Staff Report supports all eight of City Council's Strategic Plan Goals including Visionary Leadership and Effective Governance; Vibrant and Inclusive Neighborhoods; Comprehensive Community Engagement; Beautiful, Desirable, Environmentally Responsible City; Proactive Regional Collaboration; Dynamic, Diverse Economy; Excellence in City Services; and Ease of Mobility.

Respectfully submitted,

Donald M. Tripp  
City Manager

Attachments

## – DEFINITIONS –

**Capital Improvement Program (CIP) Project Status Report**

**Updated** – The Updated column is intended to simplify the review of the report by drawing attention to those projects with new updates since the last report. The column will have a ► mark in it denoting that the project information has been updated, or will include “NEW” to identify any new projects that may have been added since the last report via supplemental appropriations (such as from carryover, the receipt of a grant or the subdividing of a larger project into smaller components), or will include “TO BE CLOSED” if the project will be closed before the next report. If a project does not have a mark designating that an update has been provided, it does not necessarily mean that no work has been conducted on the project since the previous report; it simply means that nothing substantial enough to report to City Council has occurred that warrants providing an update.

**Project Title/Description** – The Project Title is common name utilized by Staff in identifying the project. The Project Description is a brief description of the project, specifically focusing on the scope of the project for which funds are budgeted (i.e., are the funds appropriated for the full project, from design to construction, or simply the design/engineering component of the project).

**Project Status** – A brief update as to the progress made on this project, providing information such as how much work has been completed, if the project is on schedule, ahead or behind, if any challenges have developed as a result of contractors or the weather, etc. Staff will also use this section to report on construction change orders where formal Council action is not required. Reporting this information in the CIP Status Reports presents this information in a streamlined fashion and addresses a requirement in the Westminster Municipal Code.

**Budget** – For Major Projects, this is the total amount City Council has appropriated via the current and/or prior years’ budgets. Some projects have funding from multiple sources, i.e., the General and Utility Funds; in these cases, the combined total for the project is shown in this report.

For Ongoing Projects, this is the amount that has been entered into the financial management system that City Council has appropriated via the current or prior years’ budgets. This amount may be different from the total amount that has been appropriated over the years, since many projects that are ongoing have received funding for many years, in some cases over ten years. Showing the cumulative budget since project inception is not only difficult to gather given the financial management system conversion in 2000, but is not representative of the funds actually available to spend on these ongoing projects. Some projects may include open contracts from which some expenditures have been made but the “Spent” column reflects only those actual expenditures, and therefore the associated encumbrances (i.e., financial obligations) are not reflected in these figures.

**Spent** – Actual expenditures made to date, *excluding* encumbrances.

**Project Manager(s)** – The City staff member(s) overseeing the completion of the project. Regardless of having an external project manager, a City staff member will always oversee City projects.

**External Project Manager Utilized** – This column identifies if the primary project lead is a City staff member or an outside contractor. On complex construction projects of approximately \$3-5 million or more, the City is likely to hire a professional project manager on a contracted basis (in addition to an independent project construction inspector) to provide overall project management under the direction of City staff. If an external project manager is utilized, the name of the contractor is listed in this column.

**Engineering Firms Or Contractors** – Lists all outside firms the City has hired to work on this project, excluding the external project manager if applicable.

**Start Date** – Identifies the month and/or year in which the project was initiated (noted on the Major Projects’ pages only).

**Projected Completion Date** – The projected/targeted date for which the project is anticipated/scheduled to be complete (noted on the Major Projects’ pages only).

**Percent Complete** – Identifies the amount of the overall project, as funded via City Council appropriations and defined in the Project Title/Description that is complete. It is based solely on what has been funded to date and may not include actual completion/construction of the project. There will not necessarily be a one-for-one correlation between the percent complete and the amount expended. (For example, City Council may have funded the design only of a project and based on this funding level, the project may be 75% complete, which would be reflected in the Percent Complete column. However, when looking at the overall project, which might be for the construction of a new bridge, the design component is only 5% of the overall project; however, City Council has not appropriated the construction funds as of yet and therefore this percent complete would remain at 75% until the total project funds are appropriated. Once the entire project budget is appropriated, the percentage complete column would be adjusted to 5%, reflecting the percentage of the total project that the design work represents. Some projects may be 100% complete but may reflect some funds remaining in the project and the project remains on this report due to warranty work that is yet to be completed; once warranties expire, the project will be closed.)



CAPITAL IMPROVEMENT PROGRAM - MAJOR PROJECTS

UPDATED	PROJECT TITLE	PROJECT STATUS (as of 12/31/14)	BUDGET	SPENT (12/31/14)	PROJECT MANAGER (DEPARTMENT)	EXTERNAL PROJECT MANAGER UTILIZED?	ENGINEERING FIRMS OR CONTRACTORS	START DATE	PROJECTED COMPLETION DATE	% COMPLETE
<b>GENERAL FUND CAPITAL IMPROVEMENTS</b>										
▶	<b>120th Avenue and Federal Boulevard Intersection Improvement Project</b> - This project includes the installation of additional lanes at this intersection and an overall configuration improvement. Improvements will include additional turn lanes and widening 120th Avenue to six through lanes and Federal to four through lanes north of 120th Avenue. This is a Colorado Department of Transportation project that was also awarded Transportation Improvement Program (TIP) funds from the Denver Regional Council of Governments. The City will also fund the construction of a pedestrian underpass under 120th Avenue, approximately 300 feet east of Federal Boulevard. This component of the project will be funded by the City's Stormwater Drainage Fund (Please see "Ranch Creek at 120th Avenue and Federal Boulevard" project description in the "Water, Wastewater and Stormwater" project section below.)	Design is 75% complete with construction to begin in 3Q 2015. Completion is scheduled for 3Q 2016.	\$4,401,000	\$171,732	Dave Loseman (CD)	Colorado Department of Transportation	TBD	9/2014	9/2016	75% design; 0% construction
▶	<b>120th Avenue/Lowell Boulevard Intersection Improvements (FASTER)</b> - The Colorado Department of Transportation (CDOT) is improving the intersection of 120th Avenue and Lowell Boulevard to provide for double left turn lanes in both directions on 120th Avenue and three through lanes for east-bound 120th Avenue. Raised medians will be provided as well as a new mast arm traffic signal. The budget shown is the City's contribution towards this \$3.2 million FASTER project.	Construction of this project was completed in 4Q 2014. The City has not yet processed payment for the City's contribution.	\$110,000	\$0	Dave Loseman (CD)	Colorado Department of Transportation	Jalisco International, Inc.	4/2015	11/2014	100%
▶	<b>136th Avenue/144th Avenue Bridge Railing Painting and Repairs</b> - This project will fund bridge railing painting and repairs at 144th Avenue and 136th Avenue over I-25. Westminster will cover 50% and Thornton will cover 50% of the project cost.	City Staff has been working with the City of Thornton throughout 2013 and 2014 to fund the painting and repairs of both bridges. The original bid was substantially over budget and the project was re-bid in early 2014. As a result of the second round of bidding, both cities must each commit to funding \$305,122 to complete the project. Thornton notified City Staff in early 2014 that they could not fund this project until 2015, therefore the project has been on hold until Thornton provides their portion of the funding. A consulting firm was retained to review previous RFPs and consider alternatives that might ultimately reduce maintenance costs in the future. From that effort, a scope of work was developed and RFQ's were disseminated to vendors at the end of 2014. Funds in the "Bridge/Pedestrian Railing Repainting Project" in the "Ongoing Projects" section will be applied to this project to complete the City's part of the funding package.	\$289,911	\$11,000	Kurt Muehleemeyer (PW&U)	City Employee	Wiss, Janney, Elstner Associates, Inc. (WJE)	12/2012	9/2016	5%
▶	<b>72nd Avenue/Little Dry Creek Bridge Replacement</b> - This project will replace the bridge at 72nd Avenue over Little Dry Creek. This project will be funded from federal bridge replacement funding of \$1.8 million and local funding to support the project. The approach will be to design and construct the structure and raise the pedestrian trail through it (reducing the frequency of trail inundation by creek flows) such that the realignment of Bradburn Boulevard can happen at some future date.	Design is complete and the construction of the project was awarded to Hamilton Construction Company. Based on local business concerns and City Council direction, the full closure of 72nd Avenue from June 2015 to November 2015 is not being pursued. Staff developed a "re-phasing" of the bridge construction that allows 72nd Avenue to remain open except for short closures during construction. The additional cost for this alternative is \$453,000. The project is scheduled to begin construction in 1Q 2015 with completion scheduled for 1Q 2016.	\$4,933,418	\$534,652	Dave Loseman (CD)	City Employee	Jacobs Engineering Group	8/2010	01/2016	100% design; 0% construction
▶	<b>92nd Avenue/Federal Boulevard Intersection Improvements</b> - This project will provide additional lanes at the intersection to improve traffic flow and existing overhead utilities will be placed underground. The City of Federal Heights was awarded DRCOG Transportation Improvement Program (TIP) funding in early 2012 that included matches from CDOT and Westminster for this intersection improvement. The total project cost is \$5.67 million and the City's share is \$601,000. This project is being managed by Federal Heights with oversight by CDOT. Westminster Staff will be involved in all funding and design decisions.	Design is currently underway and is 85% complete with construction scheduled to begin 2Q 2015. Right-of-Way acquisitions are ongoing with 17 affected properties. Completion of construction is anticipated in 1Q 2016.	\$601,000	\$13,596	Dave Loseman (CD)	Federal Heights	Muller Engineering	8/2012	3/2016	85% design; 0% construction

CAPITAL IMPROVEMENT PROGRAM - MAJOR PROJECTS

UPDATED	PROJECT TITLE	PROJECT STATUS (as of 12/31/14)	BUDGET	SPENT (12/31/14)	PROJECT MANAGER (DEPARTMENT)	EXTERNAL PROJECT MANAGER UTILIZED?	ENGINEERING FIRMS OR CONTRACTORS	START DATE	PROJECTED COMPLETION DATE	% COMPLETE
▶	<b>Bowles House Soffit and Gutter Replacement</b> - This project will replace aging soffits and gutters at the Bowles House historic structure, which also hosts the Westminster Historical Society's museum and displays.	Staff applied for and received a historic preservation grant. Repair documents have been developed to complete repairs. Staff is currently contracting with an architect. Construction documents were received in 4Q 2014 and a call for bids will be issued in early 2015. Work is expected to occur in 1Q 2015.	\$78,871	\$4,070	Tom Ochtera (GS) Patrick Caldwell (CD)	City Employee	Slater Paul Architects; Spectrum Construction	1/2014	4/2015	20%
▶	<b>City Council Chambers and Boardroom Renovation/Upgrade</b> - The project includes renovation of interior spaces including flooring, furnishings, finishes, security and enhanced multimedia equipment and function. This project seeks to upgrade the facilities to improve the working environment and personal safety of the public, City Council and City Staff. These rooms have not had major updates since City Hall opened in 1988.	Staff developed a Request for Qualifications (RFQ), which was released in October 2014. Staff received packages from three qualified, local architect firms and anticipates consultant selection by early 2015. Currently the design phase is divided into a Master Planning and Contract Document phase.	\$395,000	\$0	Mark Ruse (GS) Tom Ochtera (GS) Barbara Opie (CMO)	City Employee	TBD	1/2014	12/2015	5%
▶	<b>City Hall Courtyard Concrete Replacement</b> - This project will fund the removal and replacement of 2,000 square feet of deteriorated concrete, re-caulk 4,000 linear feet of joints and power wash and re-seal 15,500 square feet of concrete courtyard to match the existing color.	Spot repairs of deteriorated concrete panels at the Public Safety Center and City Hall courtyard were completed in July 2014. City Council approved the City Hall Plaza and Xeriscape Master Plan Refinement and Construction Drawings on 12/22/14, which include the concrete work in the plaza that will be funded from this account.	\$67,000	\$5,000	Kurt Muehlemeyer (PW&U)	City Employee	Keene Concrete Company	9/2013	TBD	5%
	<b>City Hall Furniture Replacement</b> - This project will start the process of replacing existing cubicle furniture at City Hall. The current cubicle system was acquired in 1988 and this project will address cubicle product availability and appearance concerns.	Staff has commenced research related to this project and met with representatives from the City's current office cubicle system manufacturer to tour their showroom and discuss choices and costs. No funds have been expended at this time.	\$10,000	\$0	Mary Joy Barajas (CMO)	City Employee	TBD	8/2013	TBD	5%
▶	<b>City Hall HVAC Cooling Loop</b> - This project will replace the current City Hall cooling loop with a geothermal solution. The current heat sink portion of the cooling system for City Hall no longer meets plumbing code and must be replaced. Total project cost is estimated at \$600,000.	\$350,000 is set aside in the Building Operations and Maintenance (BO&M) Major Maintenance account to fund the remainder of this project. Those funds will be moved into this project at a later date. Design is 90% complete. With the addition of an IceMelt system (City Hall Plaza project approved by Council in 4Q 2014), this project is slightly delayed and will be bid in early 1Q 2015.	\$250,000	\$19,976	Tom Ochtera (GS)	City Employee	Beaudin Ganze Engineering; Ameresco	1/2013	TBD	5%
▶	<b>City Park Recreation Center Aquatic Enhancement</b> - Funded in part by the 2007 POST bond issue, this project is for the renovation of the City Park Recreation Center aquatics area and locker rooms, to include additional amenities into the pool area to increase the play-ability of the pool area, including a lazy river feature, a new waterslide and an outdoor splash pad. Locker room renovation will include the addition of family changing rooms.	This project remains under warranty and Staff continues to work with both the contractor and architect to resolve issues with the pool's filtration and ozone systems. The project warranty has been extended through 1Q 2015. The recreation pool has been acid washed and re-filled and HVAC improvements were completed in spring 2014, with positive results being recorded. Staff is planning to replace the filters on the recreation pool in April of 2015.	\$6,793,881	\$6,750,467	Becky Eades (PR&L)	City Employee	Sink Combs Dethliefs / Adolphson Peterson	11/2007	5/2010	100%

CAPITAL IMPROVEMENT PROGRAM - MAJOR PROJECTS

UPDATED	PROJECT TITLE	PROJECT STATUS (as of 12/31/14)	BUDGET	SPENT (12/31/14)	PROJECT MANAGER (DEPARTMENT)	EXTERNAL PROJECT MANAGER UTILIZED?	ENGINEERING FIRMS OR CONTRACTORS	START DATE	PROJECTED COMPLETION DATE	% COMPLETE
TO BE CLOSED	<b>Citywide Radio System Replacement</b> - This project will replace the City's existing radio system with a P-25 digital interoperable simulcast radio system. The City's current radio system is 19 years old and its technology has reached end-of-life status. The P-25 radio system will provide improved coverage, direct interoperability with surrounding agencies and increased choices in radios themselves, as the P-25 system is non-proprietary. This project includes replacement of the major radio system components and dispatch equipment. Radios will be purchased separately.	On December 5, 2013, the new P-25 Radio System went live. It continues to provide for a clear digital audio transmission. Simulcast towers (or radio sites) at the Public Safety Center, Fire Station 1 and Fire Station 6 are still operating very well. The dedicated fiber network connecting the three new radio sites also continue to operate equally well. The "ISSI" was the final component of the radio system. It allows for the connection to any digital radio system, providing true interoperability. The install and completion of the ISSI allowed for the process of the final payment to Cassidian Communications, now known as Airbus DS Communications, Inc., in the amount of \$475,095, which was completed on November 25, 2014. The project is officially completed and will be closed.	\$2,374,579	\$2,152,398	Russ Bowers (PD) Nelson Martinez (PD)	City Employee	24/7 Networks; Advanced Fiber Response; AT&T Mobility; Avtec, Inc.; Cassidian Communications now known as Airbus DS Communications, Inc.; CHDG; dbSpectra; Frontier Communications; Motorola; Keene Concrete; Kelly Electric; Park Range Construction; SBSA; TAIT Communications	1/2013	11/2014	100%
▶	<b>Community Development Building Division Computer System Enhancements - Online Permit Issuance</b> - This project will fund software design and implementation to allow customers to submit, pay and print out issued permits remotely for items like water heaters, air conditioners and furnaces. The City's current system only allows for online application, but customers must still come into City Hall to pay for and pick up these types of permits.	Staff has been working with the contractor and implementation is almost complete. Testing prior to implementation will begin in January 2015 and this online service will be ready to go live in 1Q 2015.	\$20,000	\$8,325	Dave Horras (CD)	City Employee	Truepoint Solutions	9/2013	3/2015	85%
▶	<b>Community Development Building Division Computer System Enhancements - Rental Housing Inspections</b> - This project will fund the development of a mobile application for the City's Housing Inspectors to use in the field. This will allow automation of current inspection paperwork processes, thereby improving efficiency and accuracy. This project will also fund the purchase of iPads for use in the field.	The app is currently being tested. Minor development work continues with final completion expected shortly.	\$20,000	\$9,658	Keith Alvis (PW&U)	City Employee	CityGovApp	8/2013	1/2015	75%
▶	<b>Computer-Aided Dispatch/Report Management System (CAD/RMS) Software Upgrades</b> - This project funds upgrades on a two to four year basis for Public Safety computer applications (computer-aided dispatch, records management, iLeads, and iMobile) to insure ongoing product support and enhancements. The City of Westminster has made a significant investment in application software to provide public safety services and records management tools for employees. These software products require upgrades to acquire new features and to guarantee ongoing vendor support.	No upgrades are planned for this year. Funds are being held for upgrades in future years. Annually appropriations to this account assists in planning and "smoothing out" investments in these upgrades. Staff will be working in 2015 to develop and deploy a new records management system.	\$170,000	\$0	Carmen Zukas (IT)	City Employee	TBD	TBD	TBD	0%
▶	<b>Creekside Drive (Westminster Station/South Westminster Transit Oriented Development)</b> - The proposed first phase of Creekside Drive will run along the south side of Little Dry Creek from approximately 69th Avenue and Lowell Boulevard to approximately Irving Street. Additionally, the proposed project would include a parking lot that would serve the park and provide direct access to Westminster Station (commuter rail). Creekside Drive would also provide direct access to the forthcoming Little Dry Creek Park and Open Space area.	Adams County recently indicated that they wanted the entire Creekside Drive construction completed and are willing to contribute half the estimated cost of the project at \$1.8 million dollars per an IGA that will be presented to City Council by February 23, 2015. Existing funding will be directed towards design. Subsequent funding is necessary to complete the construction.	\$90,537	\$0	John Burke (CD)	City Employee	TBD	1/2016	TBD	0%

CAPITAL IMPROVEMENT PROGRAM - MAJOR PROJECTS

UPDATED	PROJECT TITLE	PROJECT STATUS (as of 12/31/14)	BUDGET	SPENT (12/31/14)	PROJECT MANAGER (DEPARTMENT)	EXTERNAL PROJECT MANAGER UTILIZED?	ENGINEERING FIRMS OR CONTRACTORS	START DATE	PROJECTED COMPLETION DATE	% COMPLETE
TO BE CLOSED	<b>FasTracks Local Match</b> - This project is to fund the City's anticipated FasTracks local match associated with RTD's commuter rail line through Westminster. While the total cost to local jurisdictions remains unknown at this time, it is anticipated that the City of Westminster's share will be significant.	Staff worked with RTD and corridor stakeholders on how to proceed with plans for the Northwest Rail corridor through the Northwest Area Mobility Study (NAMS). Based on outcomes of NAMS, it does not appear the a future extension of rail past Westminster Station will occur in the near future. Based on this fact, City Council approved re-appropriation of these dollars through the 2015-2016 Budget process to project activities related to Westminster Station infrastructure projects (commuter rail). The project can be closed.	\$250,000	\$0	Aric Otzelberger (CMO)	City Employee	N/A	N/A	TBD	0%
▶	<b>Federal Boulevard/Burlington Northern Santa Fe (BNSF) Bridge Enhancements</b> - This project will provide for architectural enhancements to the southern entryway for Westminster along Federal Boulevard near the forthcoming Westminster Station (FasTracks Commuter Rail) and associated transit-oriented development area. The Colorado Department of Transportation is managing the overall bridge replacement project and these funds will allow architectural elements to be added to the scope.	The City submitted proposed conceptual architectural enhancements to CDOT. Staff is working on an IGA and associated cost sharing alternatives that mutually benefit both CDOT and the City that will be presented to City Council. CDOT has awarded the contract to Hamon Construction and plans to give them a Notice To Proceed in mid January. The project is anticipated to last 18 months with a summer 2016 targeted completion date.	\$400,000	\$179,175	John Burke (CD)	CDOT	Atkins Global/DTJ Design/ Hamon Construction	8/2013	6/2016	75% design; 0% construction
▶	<b>Federal Parkway/122nd Avenue Turn Lane</b> - This project will provide funding to install a southbound left-turn lane on Federal Parkway onto eastbound 122nd Avenue. With the forthcoming 300-plus unit Longsview apartment complex to the south of 122nd Avenue, traffic volumes will increase in the area. The developer of the Longsview project will share the responsibility and cost of this improvement (estimate for developer portion is \$20,000 for asphalt widening to the south of the intersection).	The southbound left-turn lane will be installed by a contractor hired by the developer of the LongsView apartment project (subject to Staff and Council approval) in order to achieve an "economy of scale" on the road work and to avoid any potential conflicts in the field. The construction of the turn lane is anticipated to occur in the summer of 2015.	\$30,000	\$0	Dave Downing (CD)	City Employee	TBD	1/2014	8/2015	0%
▶	<b>Fire - Information Technology and Radio Upgrades</b> - This project will address information technology and radio communication needs at various fire stations.	Technology upgrades for both the knox box key system and the medic vaults are in process. The knox box key system upgrade will streamline the dispatch procedures to remotely release the knox key, increase the security of the system identifying/tracking individual users, and provide a visible warning light in the vehicle showing the key has been removed. Additionally, the knox box key system will now be independent of the radio system, saving a substantial amount of hardware investment that would have been necessary to link it to the new radio system. A similar identification and tracking system will also be used with the medic vaults.	\$122,000	\$97,170	Bill Work (FD)	City Employee	Various	1/2013	3/2015	85%
▶	<b>Fire EMS Field Reporting (Hardware)</b> - This project is to purchase and install field reporting tablets (laptops) and software, which will be integral components to the Fire Department's records management system. Field tablets will permit personnel to complete all required EMS, fire and inspection reports in the field, thereby reducing the need for paper reports and improving the efficiency of operations.	Fire reporting (NFIRS), EMS reporting (NEMESIS) and training modules have all been deployed. The connectivity solution used for the medical units has been extended to the entire Fire Department fleet for future deployment on field inspections. The fire pre-plan module is complete and has been deployed. The fire inspection module has been completed for desktop input and was deployed in 1Q 2014. Mobile inspection software is currently in beta testing, along with inventory modules. Mobile reporting hardware for the engines and trucks have been demonstrated by vendors. Two units are currently deployed in field testing along with protective cases to minimize potential damage. Numerous quality assurance and benchmarking reports have been constructed by IT and are available to users from within the application. Additional tablets have been secured for field testing and are deployed to two ambulances.	\$350,000	\$189,421	Alan Kassen (FD)/Rich Welz (FD)/Derik Minard (FD)	City Employee	Alpine Software	3/2008	3/2015	85%
▶	<b>Golf Course Fund Transfer</b> - This transfer from the General Capital Improvement Fund (GCIF) to the Golf Course Fund is necessary in order to attain a balanced budget for the Golf Course Fund. Due to continuing debt obligations at The Heritage and challenges facing the golf industry as a whole, revenues from Golf operations alone are not projected to cover the total expenditures proposed for Golf operations in 2014.	This represents the budgeted transfer from GCIF to the Golf Course Fund for 2014.	\$336,000	\$336,000	Barbara Opie (CMO)	City Employee	N/A	1/2011	12/2014	100%

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▶	<b>Heritage Patio Repairs</b> - This project will address the concrete patio surrounding the club house. Significant settling has occurred in this area causing cracking, heaving and general trip hazards. These funds will be utilized to potentially excavate, replace soils, compact and construct a new patio around the clubhouse.	Soils report is complete and recommendation/estimates to remove and replace slab on grade are very expensive. Another solution is providing a Trex deck over the soils and this concept is being reviewed. Architectural design bids are being solicited with significant soils and foundation engineering planned. A contract was awarded to Stream Design in 4Q 2014 and a kickoff meeting held with stakeholders. Utility locates have been completed.	\$175,000	\$410	Tom Ochtera (GS)	City Employee	TBD	9/2014	TBD	5%
▶	<b>Holly Park</b> - The funds provided were used to clear condemned buildings from the property as well as routine maintenance until the property could be sold.	Several interested parties have submitted proposals and are currently being reviewed by Staff. The most current e-mail of interest was received in December 2014.	\$1,161,780	\$1,117,558	Dave Loseman (CD)	City Employee	N/A	7/2005	6/2015	90%
▶	<b>Hyland Village Public/Private Improvements</b> - The City received a settlement payment for performance bonds associated with the original McStain project located at 98th Avenue and Sheridan Boulevard. These funds will be utilized to install improvements that were the original obligations of the developer.	The construction of 98th Avenue adjacent to the Hyland Village site was substantially completed in December 2013 and all miscellaneous costs of construction (e.g. street lighting) were paid by April 2014. The construction of 98th Avenue was completed at a cost under the estimate that was prepared by Staff in early 2013. The project is under warranty. In the fall of 2014, Council approved an agreement with the new developer of the project that would allow the remaining funds from the settlement to be used to partially fund the construction of the community swimming pool and/or clubhouse.	\$1,957,000	\$1,080,488	Dave Downing (CD)	City Employee	NV5, Inc. (design)/NORRA (construction)	8/2012	4/2014	100% of 98th Avenue construction
▶	<b>I-25 North Express Lanes</b> - This \$59 million dollar project will fund one new express toll lane in each direction on I-25 between U.S. 36 and 120th Avenue. This express lane will allow motorists a choice to carpool, take transit or pay a toll to access the lane. A \$15 million federal TIGER IV discretionary grant was awarded to this project. State, regional and local dollars will fund the remaining project cost. \$500,000 represents Westminster's contribution to this project (part of over \$5 million total in local contributions) and is to be paid over a period of three years per agreement with the Colorado Department of Transportation commencing in 2013. This project is a top priority of the North Area Transportation Alliance (NATA).	Construction commenced in September 2013, with project completion anticipated in October 2015. The profile under the 88th Avenue bridge was lowered by one foot and now meets clearance standards. The remainder of the required lane work, median work, an asphalt overlay, installation of tolling infrastructure and connection to the existing HOT/HOV lanes will occur in 2015. Concrete sound walls are replacing wooden sound walls.	\$334,000	\$167,000	Aric Otzelberger (CMO)	Colorado Department of Transportation	TBD	1/2013	10/2015	50%
▶	<b>I-25 Trail Connection Project</b> - This is an Adams County Open Space grant project. The project will use funds to construct a trail adjacent to McKay Creek and as a local match to complete two segments of the I-25 trail that will connect to the Big Dry Creek and Tanglewood Creek trails. This project will provide safe, off-street shared use paths for residents living in this area and commuters traveling to businesses and offices. The total project cost is anticipated to be \$1,284,544 with \$428,459 of this cost coming from the Adams County Open Space Grant. The budget shown represents the City's contribution.	Since this project is connected to the McKay Lake Outfall project, the same design engineer, Merrick and Company was hired to do the design which is complete. The project was bid and awarded to CEI in 4Q 2014. The McKay Drainageway project is currently under construction and these trails will be constructed as part of that project.	\$856,085	\$0	Dave Loseman (CD)	City Employee	Felsburg, Holt & Ullevig / Merrick and Company / CEI	4/2014	10/2015	100% design; 5% construction
▶	<b>JD Edwards System Upgrade</b> - Oracle's JD Edwards EnterpriseOne is the enterprise application the City uses for financial management, human resources, budgeting and other functions. A multiple number of subprojects must take place over the next several years to extend the useful life of the EnterpriseOne system to see that it continues to deliver productivity in a cost-effective manner. This project would fund those subprojects.	Staff prepared for an applications upgrade to 9.1 that will occur in the 2Q 2015. Staff has also been studying the impact that the upgrade and the City's mobile strategy will have on current Oracle licensing. This will lay the groundwork for negotiations with Oracle.	\$107,000	\$83,560	Larry Garlick (IT)	City Employee	Denovo, Bottomline Technologies, GSI	6/2013	12/2015	70%
▶	<b>Lowell Boulevard (120th Avenue to 124th Avenue)</b> - This project will fund the widening of Lowell Boulevard between 120th Avenue and 124th Avenue to a four-lane arterial street with turn lanes and a raised median. The City and County of Broomfield will manage the project, and Westminster will pay approximately \$1.7 million of the cost of the work associated with the one northbound lane that will be within the City's jurisdiction. The City is also responsible for \$289,000 associated with right of way purchases from Metzger Farm. Per and IGA, the \$1.7 million is to be paid in annual increments from 2015-2018.	The City and County of Broomfield is managing this project. Final design was completed in 3Q 2014. Construction is anticipated to start in the 1Q 2015 and be completed in 1Q 2016.	\$463,000	\$170,419	Dave Loseman (CD)	City/County of Broomfield	TBD	1/2014	3/2016	100% design; 0% construction

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	<p><b>Lowell Boulevard Redevelopment (HUD Section 108)</b> - This project represents funds awarded by the U.S. Department of Housing and Urban Development (HUD) through the HUD Section 108 Loan Fund program. These funds will be utilized for land acquisition and site preparation relative to redevelopment of a portion of the 7200 block of Lowell Boulevard.</p>	<p>Structural assessment of the Penguin Building is completed. The prospective developer is awaiting the City to proceed with demolition of City owned buildings before re-submitting plans. Staff continues work with developer to finalize a funding strategy.</p>	\$762,107	\$750,677	Tony Chacon (CD)	City Employee	TBD	10/2012	6/2015	75%
	<p><b>McKay Lake Outfall Drainage</b> - This is a joint project between the cities of Thornton and Westminster. It includes the planning, cost apportionment, design and construction of improvements to reduce the significant floodplain between Huron Street and Washington Street, north of 136th Avenue. Work has occurred over the years in multiple phases. The current report reflects the last and current phase, but previous phases' expenditures are shown for historical purposes.</p>	<p>A contract for final design services was approved by City Council in September 2013. Right-of-way for the project from the affected land owners has already been acquired. The original design included the construction of a permanent lake, but with the lack of water rights to maintain this lake, the design was modified to a dry bottom concept. Construction is currently underway by CEI as is scheduled for completion in 4Q 2015.</p>	\$9,972,433	\$4,538,071	Dave Loseman (CD)	City Employee	Merrick and Company / CEI	1/1999	10/2015	100% (final design portion); 5% construction
	<p><b>Municipal Court Security System Upgrades</b> - This project will replace, upgrade and/or enhance the existing security systems at the Municipal Court, including replacement of the metal detector at the front entry, replacement of approximately 40 security cameras, and enhancement of video recording equipment. This project will also fund replacement of card readers, burglar alarm system, intercoms, panic alarms, and proxy card interfaces.</p>	<p>The National Center For State Courts was contracted to conduct a Court Security Audit and this is complete. Additional panic buttons have been installed. Staff will soon replace existing cameras and add additional cameras.</p>	\$30,000	\$9,976	Carol Barnhardt (GS)	City Employee	Various	4/2014	4/2015	30%
<b>TO BE CLOSED</b>	<p><b>Open Space Management Plan</b> - This project will fund the development of a comprehensive open space management plan, which will help guide recommendations and decisions on how resources are utilized for open space maintenance and management.</p>	<p>The Open Space Stewardship Plan (OSSP) was presented to the PRLOS Advisory Board In October with favorable comments. It was formally adopted by City Council in December of 2014.</p>	\$75,000	\$75,000	Rod Larsen (PR&L)	City Employee	Studio CPG	8/2013	12/2014	100%
	<p><b>Orchard Parkway - 136th Avenue to 144th Avenue</b> - This project will construct Orchard Parkway between 136th Avenue and 144th Avenue. This will be a four lane roadway between 142nd Avenue and 144th Avenue and a two lane roadway between 136th Avenue and 142nd Avenue. Features of the project include a 4 foot on-street bike lane, 8 foot detached walks, street lights and a raised landscape median.</p>	<p>Construction was completed in 4Q 2014 with corrections work to be completed in 2Q 2015. Eight change orders have currently been processed in the total amount of 0.94% of the contract amount or \$67,321.92. All of these change orders are due to unforeseen conditions such as the need for unsuitable material removal for the McKay Box Culvert; and additional wiring and signal equipment for the signal at 142nd Avenue and Huron Street because of relocating the planned pole installation due to utility conflicts; and additional asphalt quantities to complete all of the paving.</p>	\$9,077,021	\$7,515,145	Dave Loseman (CD)	City Employee	United Civil Design/Scott Contracting	9/2012	11/2014	100%
<b>TO BE CLOSED</b>	<p><b>Photovoltaic Solar Panel System</b> - The City entered into a power purchase agreement with Main Street Power for the installation of photovoltaic solar panels on four facilities. Pursuant to this agreement, the City needs to set aside the first six years of energy purchase funds as a guarantee to Main Street Power and their financiers that they will be receiving the income stream from the City's energy payments. At the conclusion of the six-year period, should the City decide to exercise the option to purchase the system, these funds could be utilized towards that purchase.</p>	<p>As of December 30, 2009, all solar energy systems were installed and producing energy at City Park Recreation Center, Westview Recreation Center, the Public Safety Center and the Municipal Service Center. No expenditures have been made to date, as these funds serve as an energy payment "guarantee" as discussed in the project description. Cost-benefit analysis revealed that the current power purchase contract (without acquisition) is more beneficial so the City will not pursue acquisition. This project can be closed.</p>	\$503,000	\$0	Tom Ochtera (GS)	City Employee	Main Street Power / Simple Solar	7/2009	12/2014	100%

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▶	<b>Railroad Crossing Surface Replacement Program</b> - This program will replace railroad crossing surfaces at several crossing locations throughout the City with concrete crossing pad materials. These crossings are rated poor to very poor. The program is proposed to be funded over several years.	With the replacement of the Bradburn Boulevard railroad crossing surface (rubber panel) in early 2014, all railroad crossing surfaces in the City are now "concrete panel" material. Some original design concrete panel crossings installed in 1995 are now deteriorating and Staff is monitoring those crossings. The next crossing in need of replacement is West 76th Avenue. Staff will begin working with BNSF and the Public Utilities Commission (PUC) regarding the replacement of original design concrete panel crossings and verification of future availability of 50/50 cost sharing between the City and BNSF. BNSF staff has indicated (verbally) that they will continue to participate with the 50/50 cost sharing for future pad replacement projects. A cost estimate and contract for the 76th Avenue crossing is being prepared by BNSF staff. City Staff has asked BNSF for a 2015 project target date, is still waiting for a response and will continue to pursue resolution in the matter with BNSF.	\$233,507	\$164,253	Dave Cantu (PW&U)	City Employee	BNSF Railroad	1/2009	12/2015	70%
▶	<b>Railroad Quiet Zone Study</b> - Originally associated with the FasTracks Commuter Rail effort, this project will provide funds to conduct a quiet zone study. The Regional Transportation District (RTD) will not commence the preparation of a quiet zone study until revenue is identified to fund the future extension of the Northwest Rail Line. Staff is exploring legislative and potential funding strategies to realize quiet zones in advance of the Northwest Commuter Rail Line.	A quiet zone assessment is complete. Total cost for implementation of quiet zones at all of the City's nine railroad crossings is estimated between \$2.2 million and \$3.4 million. Low-cost quiet zone attainment appears possible at the 88th Avenue crossing. Staff made median adjustments at 88th Avenue to facilitate quiet zone implementation. Staff completed a field diagnostic with representatives from Burlington Northern Santa Fe, the Federal Railroad Administration and the Public Utilities Commission. Staff has filed a Notice of Intent to create the quiet zone with all interested parties. Following a required 60-day comment period, Staff will proceed with finalizing the quiet zone in 1Q 2015.	\$100,000	\$35,861	Aric Otzelberger (CMO)	City Employee	Felsburg Holt and Ullevig	1/2008	1/2015	90%
▶	<b>Recycling Drop-Off Location</b> - This project will fund improvements at an existing City facility to create one consolidated, staffed, community recycling drop-off location. Pavement, fencing and other on-site improvements will be necessary after a specific site is vetted and chosen.	This project is currently on hold. Further review is needed with new cost estimates and information to be shared with City Council in 2015. Information on additional options will be presented at this time as well.	\$180,000	\$0	Tom Ochtera (GS)	City Employee	Hangar41	1/2013	TBD	5%
▶	<b>Revegetation of Sisters of the New Covenant Open Space Property</b> - This project account is to help fund the revegetation and restoration of the recently-acquired 25.49-acre Sisters of the New Covenant open space property located at 100th Avenue and Alkire Street.	Staff has selected Smith Environmental to perform this revegetation project. The project was on hold until the State confirmed adequate funding to cover the project through the Natural Resource Damage Funds. The State has now confirmed adequate funds and Staff is working to complete the contract with the State and seek City Council approval for this project.	\$88,000	\$0	Heather Cronenberg (PR&L)	City Employee	Smith Environmental	5/2014	5/2016	10%
▶	<b>Shoenberg Farm Restoration</b> - This project will help facilitate the acquisition and restoration of historic properties located at the former Shoenberg Farm site to make them available for commercial or non-profit users. The restoration projects to be pursued include the barn, the milk house, the wood and concrete silos, the farm house, the carriage unit, and the power plant.	City received no bids relative to Milk House restoration. Staff has hired a project manager to pursue bids on incremental construction elements. Construction anticipated to begin in April/May 2015.	\$1,594,580	\$1,219,679	Tony Chacon (CD)	City Employee	TBD	3/2012	4/2015	75%
	<b>Shoenberg Farm Site Improvements</b> - This project represents funds received from the developer of Shoenberg Farms for design and construction improvements to Sheridan Boulevard abutting the commercial property at this location. The funds are being held for future potential parking lot or site improvements.	No use of funds have been necessary to date.	\$281,502	\$0	John Carpenter (CD)	City Employee	TBD	1/2014	TBD	0%

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	<b>South Westminster Transit-Oriented Development - NORTH</b> - This project will assist with the redevelopment projects and land acquisitions necessary for the FasTracks project (Northwest Rail) for the Westminster Station near 71st Avenue and Irving Street, along with the development of the surrounding area. This project also includes investments in station infrastructure, a parking structure and development of the north plaza. This project includes funding associated with the Westminster Housing Authority (\$2,200,000) for infrastructure improvements.	The Beck Team was selected for the design/build parking structure project. A stakeholder group, which includes a number of City departments and RTD Staff, are meeting on a regular basis during the design phase of this project. The City acquired a portion of the Nolan RV property needed for the north plaza and street right of way on November 5, 2014. Staff will begin the demolition of the existing vacant building west of the Nolan's main building in February 2015. Nolan RV will remain in operation throughout the construction project.	\$11,802,382	\$8,619,241	John Burke (CD)	City Employee	Martin/Martin Inc.	12/2008	6/2016	75% (design); 0% (construction)
	<b>South Westminster Transit-Oriented Development - SOUTH</b> - This project will fund components of the RTD FasTracks project (Northwest Rail) for the Westminster Station near 71st Avenue and Irving Street, including development of the south plaza area and betterments to the station platform itself.	The Westminster Station Betterment Request was approved by City Council on October 12, 2014. Through the value engineering process, Staff worked with the design/build team and reduced the cost from \$6.8 million down to \$4.3 million dollars and achieved an architecturally appealing station. This is on the critical path to complete the project prior to the date of March 2016 identified in the IGA between the City and RTD.	\$4,827,138	\$1,179,322	John Burke (CD)	City Employee	TBD	7/2013	3/2016	100% (betterment request); 30% (design)
	<b>South Westminster Transit-Oriented Development Roadway Improvements</b> - This project will assist with the roadway improvements needed around Westminster Station and the City-proposed parking structure near 71st Avenue and Irving Street. The project funding is from the City's share of Adams County road tax revenues.	Final design work for the two primary access streets (Hooker Street and Westminster Station Drive) is currently in progress. Staff is coordinating with RTD and its concessionaire, Denver Transit Partners (DTP), and with BNSF on the components of station infrastructure. Staff is also working with CDOT on the proposed Federal Boulevard/Westminster Station Drive intersection. Construction of several of these elements will get underway in mid-2015.	\$636,437	\$635,599	John Burke (CD)	City Employee	Martin/Martin	8/2010	12/2016	90% (phase 1 design); 0% (construction)
NEW	<b>South Westminster Transit-Oriented Development - Westminster Station Drive/North Plaza</b> - Project is for construction of Westminster Station Drive that will be the eastern entrance from Federal Boulevard for RTD's commuter rail, per the June 2012 IGA with RTD. Project includes construction of associated infrastructure, including the north plaza to access the commuter rail station platform on the south side of the tracks.	This project is currently in design for Westminster Station Drive, Hooker Street and the north plaza. Additionally, the traffic signal on Federal Boulevard at Westminster Station Drive will be constructed by CDOT as part of the Federal Boulevard Bridge replacement project and paid for by the City through this project account. Construction is planned to begin during the summer of 2015. No budget revisions have been processed to date to move funds into this account.	\$0	\$0	John Burke (CD)	City Employee	Martin/Martin	6/2014	12/2016	90% (phase 1 design); 0% (construction)
NEW	<b>South Westminster Transit-Oriented Development - Westminster Station Garage/Grove Street</b> - Project is for construction of the Westminster Station parking garage for RTD's commuter rail, per the June 2012 IGA with RTD. Project includes construction of associated infrastructure, including Grove Street to the northern edge of the parking garage.	This design/build project will construct the parking structure, Grove Street, bus transfer facility for RTD and associated infrastructure. Construction is planned to begin in July 2015 with a completion date of May 2016.	\$1,577,835	\$96,888	John Burke (CD)	City Employee	Beck Team Martin/Martin	9/2014	5/2016	30% design; 0% construction
	<b>U.S. 36 Betterments/CDOT Land Swap</b> - This project represents the funds the City of Westminster received from the Colorado Department of Transportation (CDOT) in relation to a land exchange between the two entities in relation to necessary right of way for the U.S. 36 Managed Lanes Project. Projects originally identified for this funding include landscaping design and improvements at the Sheridan Boulevard/U.S. 36 Interchange (\$398,818), an upgrade to LED lighting (versus high pressure sodium) for street/highway lights (\$310,017), additional aesthetic enhancements to the Sheridan Bridge (center pier) (\$29,497) and to the Promenade Underpass (wrought iron fencing) (\$56,921), and illuminated street name signs at the Sheridan ramps (\$20,000).	Several expenditures have taken place to date. The wrought iron fence budget was shifted to the landscape budget because the Colorado Department of Transportation and Ames/Granite were going to require an additional \$63,000 for the wrought iron fence. Staff believes this is not a prudent use of City funds. Phase 1 of the U.S. 36 project completion date is 2Q 2015.	\$815,253	\$133,645	Dave Loseman (CD)	City Employee	PKM Design Group	7/2013	5/2015	100% design; 80% construction



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▶	<b>U.S. 36 Bikeway Underpass at 92nd Avenue</b> - As part of the Colorado Department of Transportation's (CDOT) U.S. 36 Managed Lanes Project, CDOT will construct a bikeway parallel bikeway that will run from roughly Pecos Street/Federal Boulevard in Westminster to Table Mesa in Boulder. The original project design contained an at-grade crossing of 92nd Avenue adjacent to the Westminster Urban Reinvestment Project (WURP) site. In order to improve safety and decrease travel time for citizens and commuters, the City proposed installing an underpass at 92nd Avenue for the bikeway. CDOT and its contractor examined the feasibility and have agreed to construct the underpass, provided the City provides a portion of the funding needed for the project (50%).	Design and construction of this underpass is 100% complete. Construction of the concrete trail through the underpass is completed with the remaining trail segments along to WURP property to be completed in 2Q 2015. An invoice for payment has not yet been received.	\$250,000	\$0	Dave Loseman (CD)	Colorado Department of Transportation	Ames/Granite	2/2013	6/2014	100%
▶	<b>U.S. 36 Bus Kiosks Local Match</b> - This project represents the City's share of the corridor-wide FASTER grant award through CDOT for U.S. 36 Bus Kiosks. Per the grant proposal, 14 kiosks will be installed along the U.S. 36 corridor, totaling \$781,000. Two kiosks will be installed at each park n ride along the corridor. These kiosks will allow more convenient payment for commuters and will help decrease travel time along the corridor, as the kiosks will eliminate some cash transactions between the driver and commuters.	The installation of the bus kiosks is not yet completed. The City has paid for its portion of the project.	\$44,630	\$44,630	Dave Loseman (CD)	City Employee	Ames/Granite	4/2012	6/2015	25%
▶	<b>U.S. 36 Pedestrian Box Widening - Shops at Walnut Creek</b> - This project is related to the U.S. 36 Managed Lanes project. Per a previous intergovernmental agreement (IGA) with CDOT, the City is obligated to lengthen the existing underpass that connects the Westminster Promenade to The Shops at Walnut Creek. The IGA was signed when the bridge was originally constructed. Per negotiations with CDOT, the City's total cost of this project is \$855,373. An additional \$467,000 will be needed in future years. The City will pay project costs to CDOT in three installments spread out over three years.	The widening of this bridge, part of the U.S. 36 Managed Lanes Project, is complete with only corrections work remaining. The City has entered into an IGA with CDOT, which identifies a payment schedule in 2013, 2014 and 2015 for the total City obligation of \$855,373.	\$571,000	\$570,250	Dave Loseman (CD)	City Employee	Ames/Granite	1/2013	12/2014	90%
<b>TO BE CLOSED</b>	<b>Westminster Center Urban Reinvestment Project (WURP) - Master Planning Efforts</b> - These funds represent a transfer from the Sales and Use Tax Fund to the Westminster Economic Development Authority (WEDA) for planning and architectural services necessary to prepare a master plan for the WURP site.	A Specific Plan was adopted for the Downtown Westminster area in November 2014. The plan includes policy objectives, land use requirements and form-based zoning for development within the site. Additional work contributing to this planning effort includes planning for public spaces and a parking management strategy for the site, which were completed in 4Q 2014.	\$656,353	\$617,734	Mac Cummins (CD)	City Employee	Torti Gallas and Partners/Projects for Public Spaces/Fox Tuttle	7/2013	12/2014	100%
▶	<b>Westminster Center Urban Reinvestment Project (WURP) Roadway Project</b> - This project includes the design and construction of all of the roadways within the WURP redevelopment site. The Phase 1 roadways include Westminster Boulevard, Eaton Street a portion of Fenton Street, a portion of 89th Avenue, a portion of 90th Avenue and 91st Avenue. The Phase 2 roadways include the remainder of Fenton Street, Gray Street, Benton Street, Central Parkway, the remainder of 89th Avenue, and Harlan Way.	The selection of a design consultant for the Phase 1 roadway improvements was completed in the 1Q 2014. Design is currently underway for these Phase 1 improvements and are approximately 80% complete. A contract amendment with Drexel/Barrell was approved by City Council to design the Phase 2 roadways improvements within the project. Design of these Phase 2 improvements will begin in 1Q 2015. Construction of the Phase 1 improvements is anticipated to begin in 1Q 2015. The overage in this account and subsequent costs will be funded by a forthcoming issuance of certificates of participations (COPs).	\$453,195	\$843,113	Dave Loseman (CD)	City Employee	Drexel/Barrell	5/2014	7/2015 (phase 1 improvements)	80% (design); 0% construction
▶	<b>Westminster Center Urban Reinvestment Project (WURP) City Center Participation</b> - This project includes operation and overall coordination of the development of the Westminster Center Urban Reinvestment Project.	Negotiations are moving ahead positively with developer. A development agreement is anticipated to be in place in 1Q 2015. This project account has funded a majority of WEDA's obligations and expenses related to WURP.	\$10,745,441	\$9,882,490	Susan Grafton (CMO)	City Employee	Various	11/2009	TBD	40%

CAPITAL IMPROVEMENT PROGRAM - MAJOR PROJECTS

UPDATED	PROJECT TITLE	PROJECT STATUS (as of 12/31/14)	BUDGET	SPENT (12/31/14)	PROJECT MANAGER (DEPARTMENT)	EXTERNAL PROJECT MANAGER UTILIZED?	ENGINEERING FIRMS OR CONTRACTORS	START DATE	PROJECTED COMPLETION DATE	% COMPLETE
▶	<p><b>Wireless Communications Upgrade</b> - This project will increase the wireless network availability and performance within all City facilities. This project involves increasing the number of access points, moving an existing Wireless LAN Controller (WLC) to the disaster recovery facility and adding new switching equipment. This project will result in increased wireless capacity and higher performance between the data center at City Hall and the City's computer disaster recovery facility.</p>	<p>Staff has received equipment and necessary software for deployment. Configurations are being made to begin hardware installations, which will commence the fourth week of December. This deployment will replace 75 access points.</p>	\$75,000	\$18,117	Dan Hord (IT)	City Employee	Adtran	10/2013	2/2015	90%

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<b>UTILITY FUND CAPITAL IMPROVEMENTS (WATER, WASTEWATER AND STORMWATER)</b>										
▶	<b>72nd Avenue and Bradburn Boulevard Sewer Relocation</b> - As part of the continuing effort to revitalize the south Westminster area, this project will replace the existing concrete culvert that carries 72nd Avenue and its intersection with Raleigh Street over Little Dry Creek. Sewer improvements will be constructed in concert with the 72nd Avenue bridge replacement project to replace aged pipelines and to improve hydraulic capacity. Nearly 3,000 feet of large-diameter sewer main will be replaced as part of this project.	Design is complete and construction will commence in 1Q 2015. Originally, Staff had identified funds in the open cut sewer project account for this purpose, but those funds were recently programmed for unanticipated needs with the 87th Avenue and Wadsworth Parkway lift station replacement project. Carryover funding of \$350,000 was transferred to the account to complete the project funding. A change order is being reviewed to upsize the sanitary sewer to better accommodate the design of a separate project upstream of this current project. In addition, a change order will be approved to provide hinged manhole lids which will improve worker safety. The cost of these first two change orders to accommodate this work is \$71,941.31 and will be funded through the utility fund.	\$1,021,240	\$2,704	Dave Loseman (CD)	City Employee	Jacobs Engineering Group, Inc./Hamilton	4/2012	12/2015	100% (design); 0% (construction)
▶	<b>72nd Avenue and Bradburn Boulevard Water Line Replacement</b> - As part of the continuing effort to revitalize the south Westminster area, this project will replace water mains that are aged and undersized and will be constructed in concert with the 72nd Avenue bridge replacement project. Nearly 2,800 feet of water main will be replaced as part of this project.	Design is complete and construction will commence in 1Q 2015.	\$1,014,540	\$2,704	Dave Loseman (CD)	City Employee	Jacobs Engineering Group, Inc./Hamilton	4/2012	12/2015	100% (design); 0% (construction)
▶	<b>80th Avenue and Clay Lift Station Elimination</b> - Retiring or replacing the existing station is necessary because its components have reached the end of their useful life and are out of compliance with current safety standards and electrical codes.	The latest information available indicates that replacing the lift station is the preferred method of addressing the aging infrastructure. Staff will begin the project with a pre-design phase to confirm the most appropriate location for the new station. Staff will initiate the first phases of this project in early 2015 with the first contracts anticipated to be taken to City Council in 2Q of 2015.	\$2,000,000	\$0	Julie Koehler (PW&U)	City Employee	TBD	3/2015	12/2016	0%
▶	<b>87th and Wadsworth Lift Station Replacement</b> - The existing lift station was built in 1992. This project will construct a larger wet well, install parallel force mains, improve mechanical and electrical equipment and stand-by power. These improvements will improve functionality and help mitigate the risk of sewage overflows.	Project construction is complete and the new facilities are successfully in operation. Construction items are complete and the project was advertised for final payment in November. Staff is currently working through requirements for final payment. The contractor has submitted several claims that have been reviewed in accordance with the contract procedures. Claims that could not be substantiated were denied. Overall, a total of 13 construction change orders and/or change directives have been processed for this project; the net amount of all approved construction changes is \$346,515 to date. All of these changes are within the scope of the project, do not require Council action for approval pursuant to WMC and were only necessary due to unforeseen conditions or variations in project quantities from that shown in the design documents.	\$5,065,868	\$4,846,080	Dan Strietelmeier (PW&U)	City Employee	RN Civil Construction, Carollo Engineers, Inc. Western States Land Services, Inc. Clayton and Company, Inc.,	3/2011	10/2014	100%
▶	<b>95th Avenue and Federal Boulevard Lift Station (Sunset Ridge) Remodel/Improvement Project</b> - This project will remodel the lift station and its pumps to improve its performance and to enhance safety and reliability. In addition, this project will include construction of improvements to better protect the lift station from possible vehicular damage.	In October 2014, City Council approved award of the construction contract and an amendment to the engineering contract for services during construction. The Notice to Proceed was issued in late 2014, and mobilization of equipment to the site is anticipated in March 2015.	\$800,000	\$132,250	Stephen Grooters (PWU)	City Employee	Lidstone and Associates/Lillard & Clark	1/2014	5/2016	100% (design); 0% construction
▶	<b>Big Dry Creek Wastewater Treatment Facility Biosolids Dewatering Pilot Testing and Pre-Design</b> - Wastewater treatment at the Big Dry Creek Wastewater Treatment Facility results in the generation of a byproduct known as biosolids. Biosolids are treated at the plant to make it suitable for land application and are subsequently hauled to the City's Strasburg Natural Resource Farm for ultimate disposal as a farming fertilizer. This project involves the completion of a pilot testing and pre-design process to evaluate various dewatering systems and determine the most cost-effective system to implement on a full scale.	City Council awarded the engineering contract in May of 2014. Pilot testing was completed in fall 2014 with favorable results. Pre-design completion is anticipated in early 2015.	\$150,000	\$82,270	Kent Brugler (PW&U)	City Employee	Black and Veatch	5/2014	3/2015	90%

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▶	<b>Big Dry Creek Wastewater Treatment Facility: 2013 Major Repairs and Replacement</b> - This account consolidates a number of priority electrical repair/replacement projects at the Big Dry Creek Wastewater Treatment Facility including repairs to the primary electrical switch gear, replacement of two primary electrical transformers, replacement of damaged fiber optic cable, installation of redundant power feeds to the raw sewage pump stations, replacement of existing boilers with high efficiency models and replacement of the North Huron lift station electrical equipment.	In November 2014, City Council approved the award of the construction contract and an amendment to the engineering contract for services during construction for Project A (electrical work). Work will begin in early 2015 and is estimated to require 15 months to complete.  Construction for Project B (boiler replacement) is substantially complete and the new boilers are in service. Minor items remain for construction. Some field changes were required during start-up and Staff is evaluating the cost implications.	\$2,138,000	\$849,914	Kent Brugler (PW&U)	City Employee	Black and Veatch/ RK Mechanical (Project B), Eckstine Electric Company (Project A)	8/2013	3/2016	Project A: 100% (design); 0% (construction) Project B: 100% (design); 95% (construction)
▶	<b>Brookhill/Vance Street Water Main Replacement</b> - This project will replace old water lines near the apartment complex located just off Vance Street, south of 92nd Avenue and north of 90th Avenue. This area has a significant pipe break history.	City Council approved the construction contract and an amendment to the engineering contract for services during construction in September 2014. The contractor began work late in 2014 and is anticipated to complete the project in spring of 2015.	\$1,131,501	\$34,912	Stephanie Bleiker (PW&U)	City Employee	Jacobs Engineering Group, Inc./T. Lowell Construction Inc.	12/2011	3/2015	100% (design); 10% construction
▶	<b>Comprehensive Water Supply Plan (CWSP) - Standley Lake Bypass</b> - This project will reduce vulnerability of the City's water supply system under certain emergency scenarios including drought, infrastructure failure, or water quality upsets by providing a delivery system that bypasses Standley Lake and provides raw water directly from supply canals to the City's treatment facilities.	Construction crews have installed the majority of the pipeline and are currently working on the new concrete structures required inside of the Farmers' High Line Canal. Trail closures along and adjacent to Oakhurst Park will remain in effect until summer 2015.	\$6,600,000	\$2,291,693	Julie Koehler (PW&U)	City Employee	Hatch Mott MacDonald /T. Lowell Construction Inc.	3/2009	6/2015	100% (design); 25% (construction)
	<b>Comprehensive Water Supply Plan (CWSP) - Wattenberg Gravel Lakes Storage</b> - In order to meet the City's build-out water demand, the City is pursuing construction of reservoirs from reclaimed gravel mines along the South Platte River near Wattenberg in Weld County. This project involves the mining company, Aggregate Industries, constructing water storage for Westminster as part of their mining reclamation plan. Westminster is responsible for constructing inlet and outlet facilities. The project is anticipated to take 17 years to complete.	Construction of the gravel lakes has begun, including completion of a slurry wall around the reservoir property. Aggregate Industries' (AI) mining operations are accelerating. Due to permitting issues and a drastically slowed construction environment in previous years, Staff negotiated new agreements with AI in 2008 with updated timelines and delivery dates for each component's completion. Staff also negotiated lease agreements with AI at that time. September 2013 flooding required additional work for repairs, but the budget and expected completion date are still on track.	\$2,610,846	\$2,224,060	Sharon Williams (PW&U)	City Employee	Aggregate Industries	1/2000	12/2017	20%
▶	<b>Croke Canal and Standley Lake Improvements</b> - This project involves both formal inspections and follow-up repair work for these facilities. Costs for Standley Lake maintenance are coordinated and shared with members of the Standley Lake Operating Committee. This project will fund repair and replacements to the dam tender's house. Croke Canal improvements and repair work are anticipated to be a multi-year project beginning in 2013.	This account is providing the upfront funding for repairs to portions of Coal Creek that were damaged in the 2013 flood. City Staff applied for and were awarded a \$25,000 grant from the Colorado Water Conservation Board and the Northern Colorado Water Conservancy District to for these repairs, which will help stabilize Coal Creek and protect the City's Kinnear Ditch Pipeline, which begins at Coal Creek. The grant funding will be used for engineering and construction costs. A 25% match required for the grant has been in the form of in-kind services by the City and other Coal Creek water rights holders. The total project cost is \$31,250 (Including the in-kind match). This is a reimbursement grant, where work is completed and Staff submits invoices for reimbursement. Staff anticipates that the work will be completed by 3Q 2015.	\$370,000	\$116,377	Sharon Williams (PW&U)	Ecological Resource Consultants, Inc.	Ecological Resource Consultants, Inc.	1/2013	TBD	40%
▶	<b>Gregory Hill Pump Station Piping and Yard Structures</b> - The City operates several potable water pump stations that are used to meet potable water demands and for fire flow service during emergencies. Repairs are required on a regular basis in order to maintain safe operations and high quality potable water service to City customers. This project includes routine repairs and equipment replacement at the Gregory Hill Pump Station. The major infrastructure to be replaced includes 1,000 feet of waterline piping in the yard, yard valves and buried concrete valve vaults.	Staff is scoping the project internally based on the potentially overlapping project components required for the Pressure Zone 3 expansion project. Staff will solicit engineering design proposals from consultants in 2Q 2015 following completion of the Pressure Zone 3 alternatives selection.	\$412,000	\$0	Julie Koehler (PW&U)	City Employee	TBD	1/2014	TBD	5% (design)
▶	<b>Gregory Hill Water Tank Repair and Replacement</b> - Recently completed inspections of the City's water system storage tanks identified the need for several improvements to extend the lives of the tanks and improve reliability within the distribution system. This project will repair and replace key components on the tanks including replacement of roof supports, improvements to tank overflow piping, access "man-ways" and safety features and recoating of the tank exterior and interior.	Staff is scoping the project internally based on the potentially overlapping project components required for the Pressure Zone 3 expansion project. Staff will solicit engineering design proposals from consultants in 2Q 2015 following completion of the Pressure Zone 3 alternatives selection. Several tank improvements not contingent on Pressure Zone 3 have been completed.	\$375,000	\$66,908	Stephen Grooters (PW&U)	City Employee	Carollo Engineers, Inc.	1/2014	5/2016	5% (design)

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▶	<b>Hydropillar Water Tank Repair and Replacement</b> - Repair of the City's water tanks is a critical priority and this project will fund design and construction associated with the water tank located west of Federal Boulevard near the Environs/North Park residential neighborhoods.	City Council approved award of the construction contract and an amendment to the engineering contract for services during construction. The contractor will begin work in 1Q 2015 with 6 months of construction anticipated.	\$2,300,000	\$164,337	Dan Strietelmeier (PW&U)	City Employee	Carollo Engineers, Inc./Classic Protective Coatings, Inc.	12/2013	7/2015	100% (design); 0% (construction)
▶	<b>Lift Station Improvements (wastewater lifts)</b> - This project consists of wet well lining, impeller replacements, spare pump purchases, access hatch replacements, emergency force main connections and preliminary investigation of emergency overflow connections to adjoining agencies' collection systems.	Expenditures shown reflect work in previous years, along with financial assistance for the 87th Avenue and Wadsworth Lift Station Replacement project.	\$385,567	\$315,071	Bob Booze (PW&U)	City Employee	Carollo/ RN Civil	4/2008	3/2015	75%
▶	<b>Little Dry Creek Interceptor Repair - Federal Boulevard and U.S. 36 Crossing</b> - The existing pipeline will remain in place for redundancy in cases of emergency and/or maintenance activities. The new pipeline construction will involve tunneling under the highway to reduce costs and limit impacts to traffic. This project will increase hydraulic capacity and enhance the safety and reliability of the City's sewer service in the area.	Construction is now substantially complete. Some field changes were required and are currently being evaluated for potential cost implications. Final completion is anticipated in 1Q 2015.	\$400,000	\$0	Andy Walsh (PW&U)	City Employee	Ames Granite Joint Venture	3/2013	3/2015	100% (design); 95% (construction)
▶	<b>Little Dry Creek Interceptor Repair Design</b> - Overall, this work will enhance the safety and reliability of the City's sewer service in the southern third of the City. This project will specifically address hydraulic capacity and age/condition issues. Work is needed to replace aged piping that is in poor condition and also to improve hydraulic capacity to support existing City customers, City growth, development, and redevelopment. This design work will improve construction sequencing, accelerate construction, streamline project costs and Staff resources, and improve site safety and security. The project will fund design, permitting, and land acquisition anticipated for the larger combined project. Staff will prepare cost estimates as the design work commences and request additional funds in future years for construction.	City Council authorized the pre-design phase contract in May 2014 and work is well underway. Design flows, design criteria, and preliminary hydraulic modeling have been established. Alternatives have been identified and evaluated. The project team is currently evaluating sequencing, phasing, and land acquisition needs. The preliminary design phase is scheduled for completion in early 2015.	\$2,520,000	\$399,312	Stephanie Bleiker (PW&U)	City Employee	HDR Engineering, Inc.	1/2014	TBD	50% (preliminary design); 0% (design); 0% (construction)
▶	<b>Little Dry Creek Regional Detention</b> - This project is located between Federal and Lowell on the south side of the Burlington Northern Santa Fe (BNSF) railroad. This project will create a regional detention area to help facilitate the redevelopment of the TOD area north of the BNSF railroad between Federal and Lowell, south of 72nd Avenue. The project will also create an open space amenity for the neighborhood and the train station and surrounding area. The current estimated total project cost is \$11.6 million and is anticipated to be funded over several years.	Construction activities are continuing on this project. During 2013 to 2Q 2014, sanitary sewer relocations, Barnum property demolition and three tunneling projects under Federal Blvd (54", 14" and 108") were completed. The 10' X 14' box culvert extension and channel work east of Federal Boulevard began in November 2014. The larger earthwork project went out to bid and CEI, Inc. was hired and is currently providing preliminary pricing and value engineering options.	\$7,322,969	\$5,603,958	John Burke (CD)	City Employee	Muller Engineering CEI, Inc.	9/2009	4/2016	100% (design); 20% (construction)
<b>TO BE CLOSED</b>	<b>Lowell Boulevard/Bradburn Drive Water Main Replacement</b> - Phase 1 (2012) of this project replaced approximately 1,750 feet of aging water main in Lowell Boulevard from Chestnut Lane south to West 84th Avenue. Phases 2 and 3 of the project continue the water line replacement in Lowell Boulevard, from West 84th Avenue to Bradburn Drive, then continuing down Bradburn Drive to the Gregory Hill water tank site. The final phases of the project will replace approximately 2,200 feet of aging water line.	This project is complete and can be closed.	\$1,684,682	\$1,160,194	Julie Koehler (PWU)	City Employee	Burns & McDonnell, American West Construction, LLC	1/2012	9/2014	100%
▶	<b>Municipal Service Center Gasoline Recovery Remediation Project</b> - Starting in 1985, the City began remediation of gasoline that leaked into groundwater from tanks at the Municipal Service Center (MSC). Recent testing indicated the continued presence of gasoline in the groundwater.	Phase I, which includes pilot testing a remedial alternative, is approximately 85% complete with allocated operating budget spent out of the Property and Liability Fund. Once this phase is complete and with regulatory approval, active remediation activities, if required, can commence in 1Q 2015.	\$375,000	\$0	Martee Erichson / Nick Butel (GS)	City Employee	A. G. Wassenaar, Inc.	3/2013	1/2016	85% (Phase 1), 0% (Phase 2)
▶	<b>North Park Pump Station Improvements</b> - The North Park Pump Station project will include pump replacement, electrical equipment replacement, installation of a standby generator and relocation from its current below ground vault to within the existing Wandering View Pump Station building to enhance access, maintenance, and safety for operations Staff.	Staff combined the scope of this project with other pump station improvement projects and solicited design/build proposals from several qualified design/build teams. Staff plans to take a contract to City Council for approval in early 2015.	\$900,000	\$0	Julie Koehler (PW&U)	City Employee	TBD	1/2014	TBD	0%

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▶	<b>Northridge Water Storage Tank #3</b> - This project includes design and construction of a new 3 million gallon water storage tank near the existing Northridge Water Tanks. The project includes water distribution system improvements needed to allow sufficient flow of water between the City's tanks and its customers. The specific areas for water transmission main replacement and the alignment of the new water mains will be determined during the design phase of the project.	In December 2014, City Council approved award of the construction contract and an amendment to the engineering contract for services during construction. The contractor will begin work in 1Q 2015.	\$5,800,000	\$406,025	Dan Strietelmeier (PW&U)	City Employee	Burns and McDonnell, Aslan Construction	5/2013	12/2015	100% (design) 0% (construction)
TO BE CLOSED	<b>Northwest Water Treatment Facility (NWTF) Tank Repair and Replacement</b> - This project will fund structural repairs to roof supports and a re-coating of the tank as part of regular life cycle maintenance. These repairs were identified through inspections performed in 2010 and will improve the structural integrity of the tank while extending its operational life.	This project is complete and can be closed.	\$1,661,376	\$1,048,438	Dan Strietelmeier (PW&U)	City Employee	Carollo Engineers, Inc., Riley Industrial Services, Inc.	1/2013	5/2014	100%
	<b>On-Site Sodium Hypochlorite Generation Feasibility/Predesign</b> - This project includes studying potential improvements to the water disinfection systems at the Semper and Northwest Water Treatment Facilities (WTFs). The study will evaluate the feasibility of adding on-site sodium hypochlorite generation at either or both of the City's water treatment facilities. Currently 10-12% strength sodium hypochlorite is used in the treatment and disinfection of water and requires regular deliveries to meet demands. This engineering study will help determine the costs and benefits of producing sodium hypochlorite on-site in lieu of purchased deliveries. The study will incorporate a life-cycle cost-benefit analysis and recommendations for future improvements at the treatment facilities.	The project is anticipated to begin in 1Q 2015.	\$150,000	\$0	Stephen Grooters (PW&U)	City Employee	TBD	1/2015	TBD	0%
▶	<b>Pressure Zone 3 Expansion</b> - This project is for the design of a new pump station, new transmission pipelines and a new elevated water storage tank within the water distribution system. The overall intent of this project is to improve significant portions of the distribution system to meet the level of service experienced elsewhere in the system for adequate water pressure and flow. The project will also provide needed operational storage to meet daily demand fluctuations, emergency needs and fire flow. The Pressure Zone 3 Improvements project involves work between Pierce Street and Yates Street (west/east) and 88th Avenue and the Farmers High Line Canal (south/north). The improvements will be sized for buildout demands within the City, including anticipated development and redevelopment (including the Westminster Center Urban Reinvestment Project). The improvements relieve water supply and storage requirements from other pressure zones in the City's water distribution system, thereby increasing levels of service, reliability, and redundancy in a relatively larger portion of the City.	City Council authorized the predesign phase contract in May 2014 and work is well underway. Design flows, design criteria, and hydraulic modeling have been established. Alternatives have been identified and are currently being evaluated through a cost-benefit Life Cycle Analysis (LCA). The preliminary design phase is scheduled for completion in early 2015. Staff will then return to City Council with a contract for final design.	\$5,900,000	\$152,115	Dan Strietelmeier (PW&U)	City Employee	Burns and McDonnell	1/2014	12/2016	50% (preliminary design); 0% (design); 0% (construction)
▶	<b>Ranch Creek at 120th Avenue and Federal Boulevard</b> - This project will increase the size of the box culvert and also accommodate a pedestrian cell component into the design. Additionally, portions of the upstream and downstream sections Ranch Creek channel will be stabilized with this project. CDOT has scheduled the widening of 120th Avenue at this location in 2014. The Ranch Creek work needs to be done in advance of CDOT's project.	Design of this project is complete with construction anticipated to begin in 1Q 2015 and to be completed in November 2015. The intent of this schedule is to have this project completed in coordination with the 120th Avenue and Federal Boulevard Intersection improvement project. Adams County Open Space funds were secured in 1Q 2014 to assist with this project. Numerous utility conflicts with this underpass are currently being relocated by Xcel Energy and are taking longer than anticipated due to a gas line pipe material shortage. This is the reason this project did not begin in 4Q 2014.	\$1,646,000	\$6,570	Dave Loseman (CD)	City Employee	Felsburg, Holt & Ullevig	2/2013	11/2015	100% (design); 0% (construction)
▶	<b>Raw Water System Improvements (Study)</b> - The purpose of the study is to evaluate the current condition of the two raw water pipelines that connect Standley Lake with the Semper Water Treatment Facility to develop a cost-effective approach to repairing, replacing, maintaining or improving these important infrastructure components. This project also includes an analysis of the City's raw water pump station that conveys flows to the water treatment facilities during times when Standley Lake water levels are low. The station is nearing the end of its useful life and this project will help determine the most cost-effective way to repair, replace, or improve its operations and performance.	This project was initiated in 3Q 2014 and is being combined with the Raw Water System Infrastructure Master Plan. Staff is nearly finished with compiling a comprehensive inventory of the City's raw water infrastructure. This data will then be used in a formal study of the system and the water treatment facility water supply pipelines. Staff advertised for engineering proposals and plans to take a contract to City Council for approval in early 2015.	\$200,000	\$0	Stephanie Bleiker (PW&U)	City Employee	Hatch Mott MacDonald	9/2014	TBD	5%

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▶	<b>Raw Water System Infrastructure Master Plan</b> - This project will inventory and provide assessments of structures, facilities, and other components of the raw water delivery and storage system while identifying vulnerabilities in the existing system. The master plan will also recommend improvements to the system. Some of the items to be included in the assessment are stream by-pass structures, sampling stations, SCADA software systems and hardware.	This project was initiated in 3Q 2014 and is being combined with the Raw Water System Infrastructure Study . Staff is nearly finished with compiling a comprehensive inventory of the City's raw water infrastructure. This data will then be used in a formal study of the system and the water treatment facility water supply pipelines. Staff advertised for engineering proposals and plans to bring a contract to City Council for approval in early 2015.	\$325,000	\$0	Stephanie Bleiker (PW&U)	City Employee	Hatch Mott MacDonald	9/2014	TBD	5%
▶	<b>Rocky Flats Wildlife Refuge</b> - This project represents funds received from Kaiser Hill in 2006 as payment to the City for the Rocky Flats closure. These funds will be utilized for water quality monitoring purposes within and around Rocky Flats Wildlife Refuge and the Department of Energy retained lands.	Staff from the Standley Lake cities are continuously reviewing the monitoring systems at the Refuge and retained lands. No use of City funds has been necessary at this time.	\$100,000	\$0	Mike Happe (PW&U)	City Employee	TBD	6/2007	TBD	5%
▶	<b>South Westminster TOD Sewer Utilities</b> - The primary project is the design and construction of the Little Dry Creek interceptor sewer relocation between Lowell Boulevard and Federal Boulevard and was initiated due to the RTD FasTracks project and the Little Dry Creek Park project. As a separate project, RTD is coordinating with the City to relocate roughly 2,000 feet of the interceptor sewer east of Federal Boulevard. The City will pay for betterments associated with this relocation. RTD and the City are jointly working on acquiring easements in the TOD area for the relocation of sewers around Westminster Station.	Work on betterments west of Federal are substantially complete with only minor items remaining. Work on betterments east of Federal are anticipated for completion in early 2015.	\$3,850,000	\$2,895,139	Andy Walsh (PW&U)	Edge Contracting, Inc. (construction); URS (construction management)	URS/RTD	11/2010	2/2014 (City-led construction); 6/2016 (betterment construction)	100% (City-led construction); 90% (betterment construction)
▶	<b>South Westminster TOD Storm Sewer (North Plaza)</b> - This project provides funding for stormwater-related needs to meet desirable opening day access and operational requirements for Westminster Station as generally required by the intergovernmental agreement with the Regional Transportation District. The request will supplement and/or substitute for portions of a very basic first phase of work that would meet RTD's minimal requirements.	The final design for the north side infrastructure of Westminster Station is currently underway. Staff is also coordinating the design and construction activities with CDOT for their Federal Boulevard bridge replacement project by sharing the costs associated with the water quality facility that will be constructed on the recently acquired Nolan property. Additionally, Staff is working on the design and construction of a waterline that needs to be placed in Federal Boulevard. Staff is working together on the design in order to have the construction happen before CDOT places new pavement on Federal Boulevard.	\$765,728	\$0	John Burke (CD)	City Employee	TBD	1/2013	1/2016	20% (design)
▶	<b>SWTF 2013/2014 Repairs</b> - This account consolidates a number of priority repair/replacement projects at the Semper Water Treatment Facility including equipment related to the filter backwash return system and chemical injection systems, underground piping and systems that transfer water through the plant, the disconnection of obsolete piping to prevent the risk of leaks and confirmation on the condition and replacement timeline of several underground 30-40 year old pipes.	In September 2014, City Council approved a construction contract and an amendment to the engineering contract for services during construction. Construction completion is scheduled for 2Q 2015.	\$1,885,000	\$239,792	Kent Brugler (PW&U)	City Employee	J&T Consulting/ Glacier Construction, Inc.	8/2013	4/2015	100% (design); 15% (construction)
▶	<b>SWTF High Service Pump Station Transformer Replacement</b> - This project will replace a large transformer at the Semper Water Treatment Facility.	Analysis showed that the existing transformer remains in good working condition despite its age and that providing a new redundant transformer is the recommended approach moving forward. The work, which also requires improvements to Xcel Energy's system, will be planned for future implementation.	\$70,000	\$20,000	Kent Brugler (PW&U)	City Employee	Black and Veatch	8/2013	6/2015	100% (design); 0% (construction)
▶	<b>SWTF Process Improvements</b> - This project is to implement an additional process in the water treatment process at the Semper Water Treatment Facility to improve the sedimentation and filtration processes. The project will also fund a variety of chemical addition process improvements to replace aging piping and pump systems.	Throughout 2014, work has focused on chemical system rehabilitation, replacement of aging chemical piping, valves and feed pump equipment. The caustic soda feed system was rebuilt in stainless steel and two caustic feed pumps were replaced.	\$300,000	\$166,725	Tom Scribner (PWU)	City Employee	Internal	6/2010	12/2015	60%
▶	<b>Wandering View Pump Station Improvements</b> - The Wandering View Pump Station has many components that have reached the end of their useful lives. This project involves replacing these components and includes yard piping, valves and pump station structures, electrical connections and service equipment, and key instrumentation equipment used to safely operate the facility.	Staff combined the scope of this project with other pump station improvement projects and solicited design/build proposals from several qualified design/build teams. Staff plans to take a contract to City Council for approval in early 2015.	\$1,342,000	\$0	Julie Koehler (PW&U)	City Employee	TBD	1/2014	TBD	0%

CAPITAL IMPROVEMENT PROGRAM - MAJOR PROJECTS

UPDATED	PROJECT TITLE	PROJECT STATUS (as of 12/31/14)	BUDGET	SPENT (12/31/14)	PROJECT MANAGER (DEPARTMENT)	EXTERNAL PROJECT MANAGER UTILIZED?	ENGINEERING FIRMS OR CONTRACTORS	START DATE	PROJECTED COMPLETION DATE	% COMPLETE
	<b>Water Quality Lab Equipment - Major Repair/Replacement</b> - A gas chromatographer is an instrument used to analyze treated water. It is used by the City to verify drinking water safety and compliance with Colorado Department of Public Health and Environment and Safe Drinking Water Act requirements. This project consists of purchasing a new gas chromatographer for the Water Quality Lab to replace the existing machine that has reached the end of its useful life. Installation of a new ventilation hood/fan in the room containing this equipment is required by building codes and is included as part of the project.	Staff is evaluating options for the purchase of the laboratory equipment based on demonstrations of potential instruments.	\$75,000	\$0	Mary Fabisiak (PW&U)	City Employee	TBD	1/2014	TBD	20%
▶	<b>Water System Modeling/Master Planning: Transmission Mains and Pressure Zones</b> - This project is part of overall modeling and master planning efforts. Computer modeling will be performed to provide a variety of design scenarios related to planned improvements throughout the City. Pressure zones throughout the City will also be examined and modeled.	City Council approved the engineering contract with HDR Engineering, Inc. in July 2014 and work is underway on these modeling/master planning efforts.	\$250,000	\$74,970	Andy Walsh (PW&U)	City Employee	HDR Engineering, Inc.	7/2014	4/2015	35% (design)
▶	<b>Zone 4 System Improvements</b> - This project consists of the design and construction of pipeline improvements to provide a redundant source of supply to the current Silo pump station located at approximately 90th Avenue and Wadsworth Boulevard and internal zone pipe improvements. The piping improvements will increase redundancy in this pressure zone as well as better regulate water system pressures to an acceptable standard. This new pipeline was shown to be more cost effective than an additional pump station.	The project is now substantially complete. The main 18-inch pipeline adjacent to Standley Lake will be placed into permanent service in January 2015. The project is about three months behind the originally anticipated schedule due primarily to contractor delays related to the successful disinfection of the pipelines and leak testing that is completed in accordance with City standards. Overall, a total of one construction change order has been processed for this project; the total amount of all construction change orders is \$0 to date as the work was a substitution, not an addition to the project. All change orders are within the scope of the project, do not require Council action for approval pursuant to WMC and were only necessary due to variations in project conditions from that shown in the design documents.	\$5,987,000	\$4,772,513	Kent Brugler (PW&U)	City Employee	ID Modeling, Inc. (Pre-Design); HDR Engineering, Inc. (Final Design) B T Construction (Construction)	9/2008	1/2015	95%
▶	<b>Zuni Street Water Main Replacement (84th Avenue to 88th Avenue) and 88th Avenue Water Main Replacement (Federal Boulevard to Zuni Street)</b> - Staff is coordinating these two waterline replacement projects to streamline Staff resources and reduce project costs. Combining these projects also allows the City to complete work at the site more quickly and minimizes impacts to citizens and businesses in the area.	City Council approved the engineering contract with Kennedy Jenks Consultants in June 2014. Final design is nearly complete with bidding anticipated in early 2015. Project construction completion is anticipated by the end of 2015. A portion of this work is being performed in conjunction with the City of Federal Heights. An IGA was executed between the parties to document responsibilities.	\$2,400,000	\$98,496	Julie Koehler (PW&U)	City Employee	Kennedy Jenks Consultants	1/2014	12/2015	90% (design) 0% (construction)



**CAPITAL IMPROVEMENT PROGRAM - ONGOING PROJECTS**

UPDATED	PROJECT TITLE	PROJECT STATUS (as of 12/31/14)	BUDGET	SPENT (12/31/14)	PROJECT MANAGER (DEPARTMENT)	EXTERNAL PROJECT MANAGER UTILIZED?	ENGINEERING FIRMS OR CONTRACTORS
<b>GENERAL FUND CAPITAL IMPROVEMENTS</b>							
▶	<b>Arterial Roadway Rehabilitation and Improvements</b> - This project is to supplement arterial street maintenance in the operating budget. Project funds will be used for improvements to existing pavement on major arterials to extend the life of the pavement and to offset repair costs. In addition to various resurfacing strategies, improvements include cracksealing, concrete replacement, re-striping of lane lines and new pavement marking installations.	The following roadways were resurfaced in 2014: Huron Street from 144th Avenue to 150th Avenue, Zuni Street from 128th Avenue to 136th Avenue, 84th Avenue from Lowell Boulevard to Zuni Street, 92nd Avenue from Grove Street to Vrain Street, Sheridan Boulevard from 104th Avenue to 113th Avenue, 128th Avenue from Huron Street to the I-25 Bridge and 76th Avenue from Sheridan Boulevard to Turnpike Drive. In addition, Countryside Drive from 100 <sup>th</sup> Place to 101 <sup>st</sup> Avenue was partially reconstructed. Carryover funds received in September 2014 will be used to install eight handicapped ramps at various locations in the City to enhance mobility and connectivity with the City's trail system. Any funds that remain in this fund at year end (estimated amount to be approximately \$265,000) will be used for 2015 projects.	\$1,153,191	\$875,128	Kurt Muehle Meyer (PW&U)	City Employee	Cutler Repaving Inc., A-1 Chipseal and Asphalt Specialties.
▶	<b>City Facility Parking Lot Maintenance</b> - This project funds the program to maintain City facility parking lots on an on-going basis (crack sealing, seal coating, resurfacing and reconstruction).	The Public Safety Center's secured parking lot was funded with 2013 and 2014 funds. This reconstruction project has been completed.	\$348,181	\$348,180	Kurt Muehle Meyer (PW&U)	City Employee	J & T Consulting Inc. Martin Marieta
	<b>Adams County Open Space Land Acquisition</b> - The project funds will be utilized for the acquisition of additional open space lands in Westminster. The funds are a portion of the open space sales tax revenue received from Adams County from the 2001 voter-approved tax.	These funds are used towards annual debt payment for the acquisition of Metzger Farm.	\$276,185	\$175,000	Heather Cronenberg (CD)	City Employee	Various
▶	<b>Aquatics Major Maintenance</b> - This project provides dedicated funds for major repair and replacement of aquatics equipment at the City's pools. This equipment includes pool pumps, motors, heat exchangers, boilers and ozone equipment. The City operates indoor pools at City Park Recreation Center and at Swim and Fitness Recreation Center. The City operates an outdoor pool at Countryside.	Staff replaced the primary steam generator for the steam room at City Park Recreation Center and one water circulation pump motor at Swim and Fitness Center.	\$173,460	\$81,159	Brian Grucelski (GS)	City Employee	Various
▶	<b>BO&amp;M Major Maintenance</b> - This project is for major maintenance projects throughout City facilities. These projects are considered one-time major maintenance items such as roof and glass replacement and minor equipment changes. \$250,000 of the total project is set aside as an "emergency reserve" for major, unanticipated needs.	Recent projects include the development of a Request for Proposals (RFP) for a computerized maintenance management system, repairs and replacement to the skylight at Fire Station #6 and the development of an Americans with Disabilities (ADA) pilot study. Funds in this account are also being reserved for the City Hall geothermal cooling project.	\$995,374	\$105,531	Brian Grucelski (GS)	City Employee	Various; Beaudin Ganze
▶	<b>Bonnie Stewart Tenant Lease</b> - This project collects funds received from two tenants living on the Bonnie Stewart property. Per a grant agreement with Jefferson County, the City is required to utilize these funds towards improvements to the property.	The City recently terminated the leases and entered into a contract to demolish the two houses on this property. Funds from this account will be utilized towards the removal of the structures.	\$20,781.00	\$2,997.00	Heather Cronenberg (CD)	City Employee	N/A
	<b>Bridge/Pedestrian Railing Repainting Project</b> - This project is for repainting railings along bridges, drainage ways and right of way walkways throughout the City. Staff has identified 11 bridge locations with railings and fencing over state highways and railroad overpasses throughout the City.	Funds in this project will help address the 136th Avenue/144th Avenue Bridge Railing Painting and Repairs. Please see the description for this project in the "Major Projects" tab.	\$179,986	\$0	Kurt Muehle Meyer (PW&U)	City Employee	Wiss, Janney, Elstner Associates, Inc. (WJE)

**CAPITAL IMPROVEMENT PROGRAM - ONGOING PROJECTS**

UPDATED	PROJECT TITLE	PROJECT STATUS (as of 12/31/14)	BUDGET	SPENT (12/31/14)	PROJECT MANAGER (DEPARTMENT)	EXTERNAL PROJECT MANAGER UTILIZED?	ENGINEERING FIRMS OR CONTRACTORS
	<p><b>Cash-In-Lieu for Park Acquisition and/or Open Space Purchases</b> - These are funds collected from private developers in lieu of land dedications for park and open space areas. These funds may be utilized for either park or open space acquisitions.</p>	<p>Funds are being held for potential opportunities in the future.</p>	\$159,940	\$0	Barbara Opie (CMO)	City Employee	N/A
▶	<p><b>City Facility Energy Improvements</b> - As part of the City's ongoing efforts to reduce energy consumption, this project funds the salary of the City's Energy and Facilities Project Coordinator, along with projects focused on reducing energy consumption.</p>	<p>Following a technical energy audit (TEA), the City is implementing several projects at fire stations and recreation centers to improve energy efficiency. Additional specific energy saving projects were identified by the 2013 Ameresco preliminary energy audit and are being prioritized for implementation in 2015-16 as funds are released. A significant portion of the funds in this account also provide salary for the Capital Project/Energy Coordinator position.</p>	\$92,130	\$80,884	Tom Ochtera (GS)	City Employee	N/A
▶	<p><b>City Park - Major Repair and Maintenance</b> - This ongoing project was created to better identify and track funding associated with major repair and replacement needs at the City Park complex. This account provides funding for needs with the City Park grounds (athletic fields, parkland, etc.) and for facility needs (City Park Recreation Center and City Park Fitness Center).</p>	<p>Staff is in the process of prioritizing projects to pursue with existing capital project account balances that have been generated through savings realized with other projects that have been completed. Minor furniture replacement and other expenditures occurred in this account in 2014.</p>	\$435,113	\$13,959	Chris Johnson (PR&L)	City Employee	TBD
▶	<p><b>Community Enhancement Program (CEP)</b> - These funds provide for a variety of projects throughout the Westminster community. Project accounts include Travelways, City Amenities, Neighborhood Enhancements, Contractual Maintenance, General Maintenance and Staffing. Project types can include gateways, medians, rights-of-way, street improvements, bridges, public art and lighting. The budget, actual spent and descriptions shown reflect capital projects exclusively and do not reflect staffing and contractual maintenance accounts. This is in order to give a clearer picture of non-operating items funded by CEP.</p>	<p>Almost all capital funds appropriated in 2013 through 2015 are committed to architectural enhancements to the Sheridan Boulevard bridge as part of the U.S. 36 Managed Lanes project. Expenditures in 2014 include Neighborhood Enhancement grants. Remaining funds will be used to conduct the Standley Lake Master Plan and the City Park Master Plan. The City Park Master Plan is out to bid and the Standley Lake Master Plan is currently completing contract documents. Some remaining funds from previous years' appropriations (project savings) will be available for other projects, which will be identified in the near future.</p>	\$1,282,706	\$434,136	Kathy Piper (PR&L)	City Employee	Various
▶	<p><b>Facelift Program</b> - This program provides matching grants to qualifying commercial properties and/or businesses to improve the aesthetic appearance of the site and/or buildings. The grant is provided on a one-for-one dollar basis and can be used for landscaping, painting, awnings and signage for facade improvements.</p>	<p>No applications received or processed in 4Q. In 2014, funds were used to rebuild the awning of the historic Red &amp; White building at 3949 W. 73rd Avenue.</p>	\$41,857	\$14,899	Tony Chacon (CD)	City Employee	N/A
▶	<p><b>Facility and Infrastructure Stewardship</b> - As a component of the Building Operations and Maintenance (BO&amp;M) Major Maintenance CIP program, this project account will fund, when appropriate, all or part of the incremental cost for utilizing higher efficiency equipment or design in certain projects when a Life Cycle Cost Analysis shows long term savings to the City. The fund can only cover the cost of the upgrade, not the cost of the capital improvement itself.</p>	<p>The Stewardship account helped fund the purchase and installation of GPS units to assist with fuel/idling management for City vehicles. \$55,260 of this cost will be rebated through a Regional Air Quality Council (RAQC) Grant. Other projects include a LED lighting retrofit project at the Heritage Clubhouse and a Chevy Volt re-charging station.</p>	\$289,991	\$82,394	Tom Ochtera (GS)	City Employee	Various

**CAPITAL IMPROVEMENT PROGRAM - ONGOING PROJECTS**

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	<b>Fire Station Concrete and Asphalt Replacement Program</b> - This project provides funding for on-going replacement of deteriorated concrete curb, gutter and sidewalk, along with asphalt paving adjacent to the six fire stations.	Staff will continue to conduct annual reviews of fire station concrete deficiencies and will identify a replacement priority schedule in conjunction with the budget development process. No expenditures were made in 2014. Staff will also work to coordinate projects that may fall under the City Facility Parking Lot Maintenance project.	\$8,374	\$0	Bill Work (FD)	City Employee	N/A
	<b>Fire Station Major Modifications</b> - This ongoing project will fund necessary modifications that fall outside of the purview of Building Operations and Maintenance. This project covers all six fire stations, the training tower and the storage facility (Former Station #2).	Work in 2014 included minor repair and modifications to old Fire Station #2, which is used for storage and other purposes.	\$80,756	\$11,278	Bill Work (FD)	City Employee	Various
▶	<b>Geographic Information System</b> - The GIS is the central repository for geographic data, mapping and spatial analysis. This program supports planning public safety, record keeping and maintenance activities throughout the City. The Capital Improvement Program provides funding for specific data, training and application development funding for this program.	Activities in 2014 included the purchasing of aerial imagery, topographic data enhancements and training. Custom program enhancement is also conducted through this account.	\$151,374	\$53,820	John Burke (CD) / Dave Murray (CD)	City Employee	N/A
	<b>Golf Course Improvements</b> - These funds are for capital projects at the City's two golf courses, Legacy Ridge and The Heritage.	Heritage Course: Staff has purchased lake aerators for hole #18, new doors for the pump station and wash room, completed bridge crossing at hole #1 and purchased new front gate for maintenance yard. Heritage Clubhouse: no expenditures were made in 2014. Legacy Ridge Course: no expenditures were made in 2014. Legacy Ridge Clubhouse: purchased two ovens for kitchen.	\$501,374	\$185,445	Lance Johnson (PR&L)	City Employee	Various
▶	<b>Greenbelt Drainage Improvements</b> - This project provides funding for improvements along greenbelts and drainageways. These improvements may be caused by flooding or mandates for wetland mitigation/monitoring. This project also funds improvements to ditches that convey raw water to ponds and environmental repair to areas damaged by prairie dog colonies (including removal and re-seeding).	Wetland mitigation continues with water monitoring of the Big Dry Creek underpass at Wadsworth Boulevard, as this project requires continued monitoring for the environmental and wetland permit status. Additional expenses were incurred to repair trails and culverts within the Big Dry Creek, Little Dry Creek, and Walnut Creek corridors and underpasses.	\$81,549	\$29,795	Richard Dahl (PR&L)	City Employee	Various
▶	<b>Historical Preservation Grants</b> - This is a project for City-sponsored preservation projects. Most of these projects are grant funded, but the City must often up-front costs and then be reimbursed. This account provides the up-front funds.	City applied for grant from the State Historic Fund to be used towards an architectural survey on post-war modern homes in the vicinity of 80th Avenue/Lowell Boulevard. 2014 expenses reflect expenditures that will be reimbursed from grant proceeds related to the Shoenberg Farm Milk House.	\$15,516	\$15,516	Tony Chacon (CD)	City Employee	Various
▶	<b>Laserfiche Upgrades</b> - This project is utilized for license purchases, software support and upgrades, and consulting services associated with the City's records management software.	In 2014, Staff purchased 50 full licenses, Laserfiche electronic forms, 10 pack scan connect licenses, import agent, and continued retention of professional services to develop, design and implement workflows between Laserfiche and City data bases. This is an ongoing project through 2018.	\$54,430	\$54,125	Traves McCabe (GS)	City Employee	SCorp (Laserfiche local vendor)

**CAPITAL IMPROVEMENT PROGRAM - ONGOING PROJECTS**

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▶	<p><b>Libraries Repair and Maintenance</b> - This project provides for an ongoing repair and maintenance program for the City-owned College Hill and Irving Street Libraries. Funds address facility maintenance activities to upgrade and/or renovate existing facilities and equipment.</p>	<p>As of December 2014, painting at Irving Street and installation of chair rails throughout the building to protect the newly painted walls have been completed. New computer area chairs, study room furniture and doors have been ordered for Irving Street. Upholstered furniture was replaced in the College Hill Youth Services room. Interactive kiosks and learning equipment was also purchased for the Youth Services' areas at both libraries. Other proposed projects may include restroom countertop replacement, replacement or re-upholstery of furniture at College Hill, signage for the northeast entrance to the College Hill Library and replacement of the hot water heater circulation pumps at the Irving Street Library.</p>	\$40,000	\$4,682	Kate Skarbek (PR&L)	City Employee	Various
	<p><b>Median Rehabilitation (Minor Median Maintenance)</b> - This project rehabilitates and maintains medians throughout the City.</p>	<p>2014 median work occurred on 92nd Avenue adjacent to City Hall.</p>	\$28,371	\$25,932	Kathy Piper (PR&L)	City Employee	CoCal
▶	<p><b>Microsoft Software Replacement</b> - The City plans to upgrade Microsoft Office, Microsoft Exchange, Microsoft SharePoint and Microsoft Lync on a four year cycle. These software upgrades ensure ongoing support and security patch availability from Microsoft, provide users with more advanced features and improved application interface, and achieve and maintain document compatibility between all versions of Microsoft Office being used both internally and externally.</p>	<p>Microsoft Office 2013 upgrades and Exchange 2013 installation have been completed. Staff will continue to evaluate other Microsoft service, including SharePoint and possibly Microsoft Lync.</p>	\$498,563	\$208,821	Scott Rope (IT)	City Employee	Microsoft
▶	<p><b>Miscellaneous Community Development Construction Projects</b> - This ongoing project will provide funding for the maintenance and repair of City-owned brick walls and wood fences, as well as minor construction and maintenance work within public rights-of-way and other public lands.</p>	<p>In 2014, funds were utilized for landscaping improvements at 128th Avenue and Huron Street. Future phases of this wall rehabilitation will be implemented as sufficient funds are accrued in this project account.</p>	\$56,980	\$8,923	Dave Downing (CD)	City Employee	Martin/Martin
▶	<p><b>New Art Participation</b> - This project serves as a "holding account" for developer contributions toward public art.</p>	<p>Two new kinetic sculptures by John King were installed. "Apple Sprite" was installed at the Orchard Town Center. "Lotus Dragon" was installed at Torii Square Park at 76th Avenue/Lowell Boulevard.</p>	\$81,643	\$14,530	John Carpenter (CD)	City Employee	N/A
▶	<p><b>New Bicycle Facilities</b> - This project is aimed at implementing bicycle facilities identified in the 2030 Bicycle Master Plan developed in 2010. The project includes striping and signing of bike lanes on certain streets that are going to be resurfaced. Funds will also be utilized for signage and marking for other roadways that provide connections to existing bicycle facilities.</p>	<p>In 3Q 2014, on-street bicycle lanes were installed at various locations in conjunction with the City's resurfacing projects, including Lowell Boulevard between 88th Avenue and 96th Avenue.</p>	\$30,855	\$25,311	Mike Normandin (CD)	City Employee	Various

**CAPITAL IMPROVEMENT PROGRAM - ONGOING PROJECTS**

UPDATED	PROJECT TITLE	PROJECT STATUS (as of 12/31/14)	BUDGET	SPENT (12/31/14)	PROJECT MANAGER (DEPARTMENT)	EXTERNAL PROJECT MANAGER UTILIZED?	ENGINEERING FIRMS OR CONTRACTORS
▶	<p><b>New Development Participation</b> - This project funds the City's share of certain public improvements (e.g. the middle portion of arterial streets) installed by private developers.</p>	<p>In the summer of 2013, a Broomfield developer commenced a minor realignment of 108th Avenue at Simms Street to avoid conflict with an existing gas metering station located at the west leg of this intersection. Due to the City's desire to avoid an offset of 108th Avenue across Simms Street, the City's share of this expense was previously budgeted in New Development Participation and will be paid in 2015. Also, the LongsView apartment project, located at Federal Parkway and Zuni Street, will be under construction in 2015, and City participation in the widening of Federal Parkway adjacent to this development would be paid out of this project.</p>	\$561,556	\$1,354	Dave Downing (CD)	Various Developers	N/A
▶	<p><b>Open Space Repair and Maintenance</b> - This project will provide for an ongoing repair and maintenance program for the City's open space properties. Historically, a majority of funding for the open space program has been dedicated to land acquisitions. As the City reaches its open space preservation goal, resource allocation is being shifted to reflect a proactive repair and maintenance program.</p>	<p>These funds are currently being used to aid in key areas of open space management. Specific contracts were established with outside contractors performing herbicide spraying services, goat grazing services, concrete trail construction, and sign construction.</p>	\$225,000	\$109,734	Rod Larsen (PR&L)	City Employee	Various
▶	<p><b>Park Operations Facilities Repair and Maintenance</b> - This project will provide an ongoing repair and maintenance program for Park Operations Facilities. Funds will address facility maintenance activities that will upgrade and/or renovate existing facilities and equipment. Facilities that would be supported through this project include the Greenhouse, the Open Space and Forestry Operations facility at the Braugh Property, the Park Operations Center, and the Lift Station and Pumphouse at City Park.</p>	<p>Staff is in the process of replacing four heaters in the City Greenhouse. These units are from the original construction and are over 20 years old.</p>	\$30,000	\$16,315	Rich Dahl (PR&L)	City Employee	Various
▶	<p><b>Parks Renovation Program</b> - This program funds improvement projects that are needed to update the safety and quality of Westminster parks.</p>	<p>The playground renovation at Quails Crossing Park is completed, as is the extension of the drainage interceptor in the soccer fields at City Park. The renovation of the Grand Staircase at City Park is underway with completion expected in early 2015.</p>	\$1,610,185	\$637,030	Richard Dahl (PR&L)	City Employee	Various
	<p><b>Public Art Maintenance and Historic Preservation</b> - This project will provide for an ongoing preservation, repair, and maintenance program for art and historic sites owned by the City. Funds will address art preservation and repairs, along and historic site facility maintenance activities that will upgrade and/or renovate existing facilities and equipment. This project would support over 100 individual works of art contributed to the City through development activities, along with historic sites including the Semper Farm/Allison Property, Bowles House, Savory and Shoenberg Farms.</p>	<p>In 2014, projects include repairs to the circle drive art wall at City Park Recreation Center, an inventory of the condition of all public art owned by the City and general upkeep at the Semper Farm. No expenses have been reflected in this project account to date.</p>	\$45,000	\$0	Jason Genck (PR&L)	City Employee	TBD

**CAPITAL IMPROVEMENT PROGRAM - ONGOING PROJECTS**

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▶	<b>Public Safety Facilities Major Maintenance (BO&amp;M)</b> - This project provides funds for major maintenance projects for the Public Safety Center and fire stations. Types of projects include both interior and exterior replacements and improvements, along with major mechanical (HVAC), plumbing and electrical work.	Staff replaced three bay door assemblies at Fire Station #1 due to stress cracks in the frame sections, along with six wooden doors at Fire Station #1 in the living quarters. The old doors were worn and warped beyond repair. Staff installed a metal cap on the roof parapet at Fire Station #4 to prevent damage to the stucco finish.	\$79,037	\$68,182	Brian Grucelski (GS)	City Employee	Various
▶	<b>Recreation Facilities Major Maintenance (BO&amp;M)</b> - This project provides funds for timely repairs and maintenance of all recreation facilities. Priority projects will focus on needs identified through the Bornengineering facility needs assessment study.	Staff replaced 16 failed glass panes in the natatorium area of City Park Recreation Center, resealed the exterior wood beams on the southwest side of Irving Street Library, replaced the carpet on the stairs and the lobby area of City Park Recreation Center, upgraded existing lobby lighting at City Park Recreation Center with recessed LED fixtures, replaced two hot water heat circulation pumps at Swim and Fitness Center, updated the two community room restrooms at the Sports Center, insulated exposed ductwork throughout the office area of the Sports Center and replaced all of the flat roof sections at West View Recreation Center.	\$2,225,587	\$394,111	Brian Grucelski (GS)	City Employee	Various
▶	<b>Recreation Facility Improvements</b> - This project funds projects at various recreation facilities to enhance guest experiences. Types of projects include replacements and upgrades to aquatics, weight rooms, cardiovascular equipment, etc.	The MAC: Projects include the replacements and upgrades to the hardwood flooring in meeting rooms, the security camera system, audio equipment in the ballroom, cardio equipment, water fountain, exercise room aerobic flooring, kiln room, office furniture and the drop down screen for classrooms. A new room divider for the ballroom was also installed. West View Recreation Center: Projects include the replacements and upgrades to cardio and weight equipment. Swim and Fitness Center: Project include the replacements and upgrades to lobby furniture, along with cardio and weight equipment.	\$797,024	\$432,953	Lance Johnson (PR&L)	City Employee	Various
▶	<b>Sidewalk Connections</b> - This project provides funding for the design and construction of "missing links" of sidewalks at various locations where private development is not anticipated in the foreseeable future.	Funds were spent in 2014 to install very minor missing links of sidewalk and curb ramps throughout the City.	\$17,150	\$2,432	Dave Downing (CD)	City Employee	Various
▶	<b>Small Business Assistance Program (Capital Grant Program)</b> - This project provides financial assistance to encourage the growth of existing businesses in Westminster with 50 or fewer employees. The program is designed to pay for one-time project related costs. Qualifying projects include tangible asset costs, office furnishings, specialized equipment, software purchases, IT equipment, capital improvements and machinery.	As of December 31, 2014, all budgeted funds have been either paid out or committed. A total of ten grant applications are expected to be paid out.	\$40,149	\$28,594	Susan Grafton (CMO)	City Employee	N/A
▶	<b>South Westminster Revitalization</b> - These project funds are to be used in conjunction with planning, appraisals, and capital funding of redevelopment within the south Westminster area.	Staff continued to maintain City-owned properties along Lowell Boulevard and Bradburn Boulevard, presented acquisition offer to Mr. Wirik for land for Community Garden, initiated acquisition of property for Bradburn Boulevard realignment and prepared conceptual development plan for Northgate area. Staff also continued discussions with a prospective developer in the Westminster Station TOD Area.	\$132,419	\$33,708	Tony Chacon (CD)	City Employee	Various
	<b>Standley Lake Regional Park Improvements</b> - This project will fund improvements that upgrade, update, or renovate existing facilities at the Standley Lake Regional Park.	Projects that have been completed include the completion of upgrades to docks and the repair of restrooms.	\$288,034	\$90,318	Lance Johnson (PRL)	City Employee	Various

**CAPITAL IMPROVEMENT PROGRAM - ONGOING PROJECTS**

UPDATED	PROJECT TITLE	PROJECT STATUS (as of 12/31/14)	BUDGET	SPENT (12/31/14)	PROJECT MANAGER (DEPARTMENT)	EXTERNAL PROJECT MANAGER UTILIZED?	ENGINEERING FIRMS OR CONTRACTORS
	<b>Street Lighting Improvements</b> - This project provides funding for the installation (by Xcel Energy) of isolated street lights in appropriate areas in response to citizen requests.	Currently there are no funds available for new installations.	\$0	\$0	Mike Normandin (CD)	Xcel Energy	Xcel Energy
▶	<b>Traffic Signal System Improvements</b> - This project provides funding for the design and installation of traffic signals at selected intersections and the installation of major traffic signal infrastructure improvements.	A temporary LED street light was installed at Federal Blvd and 92nd Ave to increase pedestrian safety until the scheduled intersection reconstruction is completed. In addition, Staff is working on replacing a number of cracked and faded illuminated street name signs throughout the City.	\$331,426	\$164,547	Mike Normandin (CD)	City Employee	W/L Contractors, Inc.; Atielah Construction
▶	<b>Trail Development</b> - This project provides funding to implement the trails master plan by developing trails throughout the City.	Construction of nearly one mile of regional trail, associated grading and creek channel stabilization within Tanglewood Creek Open Space is complete. Five construction change orders have been processed for this project; the total amount of all construction change orders is \$22,738.66. These change orders are within the scope of the project, do not require Council action for approval pursuant to WMC, and were only necessary due to unforeseen conditions associated with existing conditions on site related to the creek channel stabilization, site grading necessary for trail construction, winter protection for concrete during an extended duration of freezing temperatures, and irrigation system adjustments. This project is funded in part with an Adams County Open Space Grant and reimbursement for this grant has been submitted to ADCO.	\$878,263	\$740,253	Richard Dahl (PR&L)	City Employee	T2 Construction, Muller Engineering
▶	<b>Tree Mitigation</b> - This project serves as a "holding account" for developer contributions toward landscaping requirements. These funds will be utilized throughout the City towards forestry projects, including tree replacement and new plantings as needed.	\$20,225 was expended in 2014 to purchase replacement trees that were planted by City crews at West View Recreation Center, Stratford Park, Zuni Street and Lowell Boulevard rights-of-way and other locations. A tree spade contractor was hired to move one tree at Quails Crossing Park due to playground reconstruction. Trees were also purchased and planted at the Semper Farm Open Space for the Management Team service project. Staff is putting together a bid proposal to plant replacement trees in the medians on 104th Avenue east of Sheridan, Sheridan from 104th Avenue to 112th Avenue, 92nd Avenue west of U.S. 36, and Church Ranch Boulevard. This project is slated for completion by June 2015.	\$60,387	\$20,224	Richard Dahl (PR&L) / John Kasza (PR&L)	City Employee	N/A
	<b>Underground Utility Lines</b> - This project houses funds that are collected from private developers as "cash-in-lieu" payments for the underground relocation of overhead utilities adjacent to their sites. Xcel Energy will not perform these relocations for short lengths of lines. In such cases, funds are collected from the developers for future, longer projects.	There are no current projects in process at this time. Funds are being held for future project opportunities, including 92nd Avenue east of City Hall to Federal Boulevard.	\$177,124	\$71,865	Dave Downing (CD)	Xcel Energy	Xcel Energy
▶	<b>Westminster Sports Center</b> - This project will fund major capital needs associated with the Westminster Sports Center.	Funds are being accumulated to replace the synthetic turf on the indoor soccer fields.	\$95,000	\$0	Chris Johnson (PR&L)	City Employee	TBD

**CAPITAL IMPROVEMENT PROGRAM - ONGOING PROJECTS**

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<b>UTILITY FUND CAPITAL IMPROVEMENTS (WATER, WASTEWATER AND STORMWATER)</b>							
▶	<b>Big Dry Creek Waste Water Treatment Facility - Major Repair and Replacement</b> - This project funds major repair and replacement needs associated with the Big Dry Creek Waste Water Treatment Facility that were not addressed as part of the recent major capital projects at the plant. This project will fund replacement of existing equipment that is integral to treatment processes, along with major site maintenance and facility work.	This account is currently funding a project to resolve water penetration issues that the BDCWWTF Administration Building has experienced during heavy rain events. Staff has confirmed a waterproofing product will protect the building's exterior and prevent wind-driven rain from entering the building, potentially causing mold and other water damage. Additional sealant was applied to the conference room windows, which has also mitigated rain damage. Further window repairs will be performed and waterproofing the building will occur in 2014/2015. 2014 digester cleaning was completed at the end of the year with additional digester cleaning scheduled for 2015. Work on return activated sludge pumps were also completed in 2014 from this account and the ultraviolet meter and controls were replaced in the disinfection building in 2014.	\$496,665	\$102,645	Tim Woodard (PW&U) / Chris Gray (PW&U)	City Employee	J & T / Lillard & Clark / Keene
▶	<b>Comprehensive Water Supply Plan (CWSP) - Water Supply Development</b> - The purpose of this project is to replace the annual volume of water supply lost due to the elimination of the treated water contract with Thornton and to develop water supply to meet future water demand of the City at build-out. This includes purchasing additional water rights, expanding the reclaimed system, developing a non-potable water system for the southern portion of Westminster, optimizing the raw water system and increasing water conservation efforts.	The City used funding from this account and other capital project savings to purchase new water rights in August 2014. These rights include both direct flow rights from Clear Creek and additional storage in Standley Lake. Staff continues to integrate water availability with land use planning. This account is also funding a contract with Hydros Consulting for the update and upgrade of the City's proprietary computer model of water supply operations and simulations.	\$3,035,254	\$2,880,575	Mike Happe (PW&U) / Sharon Williams (PW&U)	City Employee	Various
	<b>Gravel Lakes Facilities - Major Repair and Replacement</b> - This ongoing project will provide funds for needs at the City's gravel lakes facilities, which were developed to operate a series of water right exchanges to provide additional water to, and to help protect the quality of, Standley Lake. Projects will include work at the Kershaw Ditch, Sheets Lake facilities, Jim Baker Reservoir and the West Gravel Lakes facilities.	This ongoing project is for work at the Kershaw Ditch and Sheets Lake facilities. The project involves repair and enhancement of the pump inlet and piping infrastructure between the lake and the pump station, as well as modifications to the lake outlet to allow for appropriate operations. Additional work will occur at Jim Baker Reservoir including repair and replacement of outlet control, along with flow measuring and monitoring equipment. A site condition assessment is included as part of this work. Project work adjacent to Jim Baker Reservoir related to construction of the RTD Gold Line FasTracks project on the adjacent property is continuing.	\$209,299	\$28,426	Sharon Williams (PW&U)	City Employee	Various
▶	<b>Miscellaneous Stormwater Drainage Improvements</b> - This project is intended to fund the design and construction of all types of drainage improvements on an ongoing basis.	The Little Dry Creek Major Drainageway Planning update with the Urban Drainage and Flood Control District, Arvada and Adams County commenced in late 2014. Smaller drainage projects will be addressed on an as-needed basis and as funding allows.	\$154,884	\$116,841	John Burke (CD)	City Employee	Various
▶	<b>NWTF Major Repair and Replacement</b> - The Northwest Water Treatment Facility (NWTF) was placed into service in 2002. This ongoing project funds a variety of necessary building and equipment maintenance and repairs for items including HVAC components, emergency generator upkeep and maintenance of on-site pavement.	In August 2014, City Council approved the purchase of a new 24-inch raw water flow control sleeve valve to replace the original device. This is being manufactured and will be delivered in early 2015.	\$299,750	\$76,078	Tom Scribner (PW&U)	City Employee	TBD
▶	<b>Ongoing Water System Modeling/Master Planning: Project Development/Prioritization</b> - This project is part of overall modeling and master planning efforts. This project will select certain proposed projects from this modeling to receive a pre-design level of detail, including appropriate timing and implementation scheduling for these projects.	This project supports ongoing modeling efforts related to design, development and planning. No expenditures have been necessary to date in 2014.	\$230,992	\$0	Andy Walsh (PWU)	City Employee	TBD



**CAPITAL IMPROVEMENT PROGRAM - ONGOING PROJECTS**

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▶	<b>Open Cut Water Line Replacements</b> - This project is for the replacement of identified sections of water distribution system piping that has reached the end of its economic life. Locations are selected based on part pipe break history, anticipated changes in pressure zones, or coordination with other sewer line or street rehabilitation projects. Vulnerable pipes are identified based on age, pipe material, pressure and other criteria.	A current open cut project funded from this account is the water line replacement being performed in coordination with the 72nd Avenue Bridge replacement project. Please see that project's status in the "Major Projects" tab.	\$496,945	\$46,927	Andy Walsh (PW&U) / Dan Strietelmeier (PW&U)	City Employee	Jacobs Engineering
	<b>Payment in Lieu of Use Tax</b> - This item represents a payment from the City's Utility and Stormwater Funds to the City's Sales and Use Tax and Parks, Open Space and Trails (POST) Funds. Use taxes must be paid on materials used by contractors on projects conducted by all institutions, including governmental, religious and charitable organizations. This payment is calculated based on estimated construction materials used in projects undertaken by the Utility and Stormwater Funds, calculated at the 3.85% use tax rate.	These payments are being made on a monthly basis from the Water, Wastewater and Stormwater funds to the City's Sales and Use Tax and Parks, Open Space and Trails funds. For all three funds combined, the total monthly payment is approximately \$29,500.	\$354,000	\$354,000	Barbara Opie (CMO)	City Employee	N/A
▶	<b>Pump Station Improvements</b> - This ongoing project allows for the general replacement of pump station mechanical, electrical and process equipment on an as-needed or on-condition basis.	These accounts are used to fund a variety of improvement projects at water pump station facilities.	\$799,003	\$17,449	Stephen Gay (PW&U) / Bob Booze (PW&U)	City Employee	Various
▶	<b>Pump Stations Piping and Yard Structures Repair and Replacement</b> - This project includes routine repairs and equipment replacement at the Northridge, Silo, Countryside, and Jim Baker Reservoir pump stations. Also planned are improvements to electrical components at the Silo and Countryside stations to enhance safety and reliability and to allow for quick connections to trailer-mounted emergency generators.	Staff combined the scope of this project with other pump station improvement projects and solicited design/build proposals from several qualified design/build teams. Staff plans to take a contract to City Council for approval in early 2015.	\$246,000	\$39,445	Julie Koehler (PW&U)	City Employee	TBD
	<b>Reclaimed Water Distribution System Improvements</b> - This project is for the design of improvements to the reclaimed water distribution system. These improvements will upgrade the distribution system to meet current and future demands. This project will also provide new customers with reclaimed water service and improved service to existing customers.	Staff continues to work with City property owners to educate them about the benefits of reclaimed water and to encourage connections to the reclaimed water system. The Reclaimed Water System Infrastructure Master Plan is continuing on schedule to identify and prioritize reclaimed system repairs and improvements. \$456,933 was transferred from this account to the water supply development account in order to fund a high priority purchase of water rights in 2014.	\$1,287,485	\$74,517	Sharon Williams (PW&U)	City Employee	Various
▶	<b>RWTF - Major Repair and Replacement</b> - This ongoing project is for the maintenance and upkeep of the Reclaimed Water Treatment Facility (RWTF). Types of individual projects will include painting, mechanical equipment and pump replacement, electrical equipment maintenance and replacement, general building maintenance, and roofing replacement and repairs.	Staff has evaluated ongoing needs during the year and is preparing for the RWTF high service pump rebuilds in 2015.	\$181,482	\$0	Tim Woodard (PW&U)	City Employee	Various/Keene concrete
▶	<b>Sanitary Sewer Line Trenchless Rehabilitation</b> - This project will provide funds for the repair of deteriorated local sanitary sewer lines by trenchless rehabilitation (lining). This project will extend the lifespan of the existing collection system, while minimizing backups, inflow and infiltration into the sanitary sewer system.	City Council approved a contract with Layne Inliner LLC in November 2014. Construction will begin in early 2015 and will be completed in 2Q 2015.	\$308,802	\$0	Bob Booze (PW&U) / Dan Shjandemaar (PW&U)	City Employee	Insituform Technologies, Inc.

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▶	<b>SCADA/PLC Ongoing Improvements</b> - The supervisory control and data acquisition (SCADA) system and programmable logic controllers (PLC) are computer equipment and programs that automate many systems at the treatment facilities. They also allow Staff to perform many of the plant operations from a remote location. This project allows for the general repair and replacement of these devices due to age, condition, or if replacement parts become obsolete.	Staff purchased PLCs and the associated equipment for the chemical feed upgrades.	\$286,532	\$73,382	Tom Scribner (PW&U)	City Employee	TBD
▶	<b>Sewer Line Open-Cut Replacement</b> - This project funds open cut replacement of sanitary sewer lines where trenchless technology cannot be utilized. Open cut replacements are also used to increase pipe sizes, eliminate sags and address other critical defects. These replacements will help to minimize backups and limit inflow and infiltration into the sanitary sewer system.	This account is primarily providing funding to complete the sewer component of the 72nd Avenue Bridge Replacement Project.	\$73,687	\$71,224	Mike Happe (PW&U) / Stephen Gay (PW&U) / Bob Booze(PW&U)	City Employee	Quick's Backhoe & Landscaping
▶	<b>SWTF Major Repair and Replacement</b> - This ongoing project funds major repair and replacement needs at the Semper Water Treatment Facility (SWTF). Projects include general facility maintenance, painting, flooring replacement, HVAC major repair/replacement and pavement improvements. Other projects include replacement of various instruments.	Staff purchased uninterruptible power battery purchases for SCADA and PLCs.	\$195,416	\$40,728	Tom Scribner (PW&U)	City Employee	Various
▶	<b>Utility Fund Facilities Parking Lot Maintenance Program</b> - This ongoing project funds contractual cracksealing, resurfacing, sealcoating and concrete replacement at seven utilities-related municipal sites. Rotation for asphalt pavement requires cracksealing once every three years and sealcoating once every six years.	There was no scheduled work for 2014.	\$0	\$0	Kurt Muehle Meyer (PW&U)	City Employee	TBD
▶	<b>Water Meter Transponder Replacement Program</b> - This project includes the replacement of customer water meters that are at the end or near the end of their useful life.	A master meter replacement program is being evaluated by Staff. The in-house construction crew will be performing meter replacement and vault rehabilitation projects during the winter months of 2014 and 2015.	\$140,518	\$0	Bob Booze (PW&U) / Dan Shjandemaar (PW&U)	City Employee	Various
▶	<b>Water Pressure Zone Improvements</b> - This project consists of multi-year efforts including ongoing hydraulic modeling of the potable water distribution system and the repair/replacement of pressure reducing valves throughout the system.	Miscellaneous pressure reducing valve field repairs and replacements were completed in 2014.	\$295,625	\$0	Andy Walsh (PW&U)	City Employee	TBD
	<b>Water/ Wastewater Facility and Infrastructure Stewardship</b> - This project account was created to encourage the utilization of higher efficiency equipment or design alternatives for appropriate capital improvement projects in the Utility Fund. The purpose of these accounts is to provide funding for all or part of the incremental cost for utilizing higher efficiency equipment or design alternatives for appropriate capital improvement projects.	Stewardship funds were used to coat the heated and cooled sections of the Semper Roof Project with a white EPDM product that will keep the roof cool. Funds were transferred from this account, so no expenditure is shown.	\$192,500	\$0	Tom Ochtera (GS)	City Employee	TBD



## Staff Report

Information Only Staff Report  
February 23, 2015



SUBJECT: Community Recycling Project Update

PREPARED BY: Martee Erichson, Risk Manager

### Summary Statement

This report is for City Council information only and requires no action by City Council.

This report is to brief City Council on Staff activity relating to the planned community recycling center. This project was approved by Council in 2012. Construction of the center has been delayed due to street and bridge work on 72<sup>nd</sup> Avenue and Raleigh Street. Staff will update construction costs, review past Environmental Advisory Board options considered for community recycling and evaluate similar recycling program solutions in surrounding communities. Staff will share its findings with the Environmental Advisory Board (EAB) in order to gain input from this key stakeholder group. Once feedback has been received, Staff will then present a more detailed report to Council sometime this spring.

### Background Information

Since 2009, the Environmental Advisory Board and Green Team have worked together to improve recycling in the Westminster community. On June 4, 2012, City Council was provided recommended improvements for community recycling including; changes to the Solid Waste Collection section of the Municipal Code; implementation of a community education campaign; and constructing a single, staffed community recycling location with specific hours of operation.

As part of the 2013 General Fund Operating and Capital Improvement budgets, Council approved construction funding for a single community recycling location and projected funding for staffing the location during partial daytime hours. This single sight would generate revenue through segregated recycling offsetting a portion of operating expenses. After evaluating several City owned locations for the placement of the recycling center, Staff identified land available at the recently demolished England Water Treatment Plant site. A three-phased conceptual plan was developed and approved by City Council. The decision was made to delay the project start due to the critical street and bridge working needing to be done on 72<sup>nd</sup> Avenue and Raleigh Street.

The original construction and staffing cost estimates for this project are now several years old. A Staff task force has been formed to update the costs and evaluate any possible new solutions that may satisfy the objective of; providing convenient recycling to the Westminster community with a high level of participation. After staff has updated this information, it will be presented to the City's Environmental Advisor Board (EAB) for comment and feedback. This updated information, including feedback from the EAB, will be presented in a Staff Report to City Council this spring.

The Community Recycling project helps achieve City Council’s Strategic Plan Goals of “Beautiful, Desirable, Environmentally Responsible City” and “Excellence in City Services” by pursuing the objective of a convenient recycling program for businesses and residents with a high level of participation.

Respectfully submitted,

Donald M. Tripp  
City Manager