



CITY COUNCIL AGENDA

NOTICE TO READERS: City Council meeting packets are prepared several days prior to the meetings. Timely action and short discussion on agenda items is reflective of Council's prior review of each issue with time, thought and analysis given.

Members of the audience are invited to speak at the Council meeting. Citizen Communication (Section 7) and Citizen Presentations (Section 12) are reserved for comments on any issues or items pertaining to City business except those for which a formal public hearing is scheduled under Section 10 when the Mayor will call for public testimony. Please limit comments to no more than 5 minutes duration except when addressing the City Council during Section 12 of the agenda.

1. Pledge of Allegiance
2. Roll Call
3. Consideration of Minutes of Preceding Meetings
4. Report of City Officials
 - A. City Manager's Report
5. City Council Comments
6. Presentations
 - A. Red Ribbon Week Proclamation
 - B. Business Appreciation Week Proclamation
7. Citizen Communication (5 minutes or less)

The "Consent Agenda" is a group of routine matters to be acted on with a single motion and vote. The Mayor will ask if any Council member wishes to remove an item for separate discussion. Items removed from the consent agenda will be considered immediately following adoption of the amended Consent Agenda.

8. Consent Agenda
 - A. PVC Water Pipe Purchase
 - B. 2008 Water Meter Purchases
 - C. Shaw Heights Wells Abandonment Contract Approval
 - D. Farmers Reservoir and Irrigation Company Water Shares Purchase
 - E. 2008 Wastewater Collection System Maintenance Interceptor Outfall Cleaning Project
 - F. Open-Cut Water and Sewer Replacement Construction Contract Change Order Approval
 - G. McKay Outfall Drainage Improvements – Utility Relocations
 - H. 144th Avenue, Zuni Street to Huron Street Project – Utility Relocation Costs
 - I. Second Reading Councillor's Bill No. 36 re Lease of Open Space Property
9. Appointments and Resignations
10. Public Hearings and Other New Business
 - A. Resolution No. 49 re Adoption of 2009/2010 City Budget
 - B. Councillor's Bill No. 37 re 2009/2010 Appropriations
 - C. Councillor's Bill No. 38 re Approval of City Council Allowance and Salary
 - D. Resolution No. 50 re 2009/2010 Pay Plan
 - E. 2009 City Employee Health Insurance Renewals and Rates
 - F. Stipulation and Plan re Exclusion of Properties From North Metro Fire Rescue District
 - G. Resolution No. 51 re Exclusion from North Metro Fire Rescue District
 - H. Cost-sharing Agreement with Lambertson Farms Metropolitan District No. 1
 - I. Councillor's Bill No. 39 re Fund Appropriation re Lambertson Farms Metro District 1 to 136th Pedestrian Underpass
11. Old Business and Passage of Ordinances on Second Reading
12. Citizen Presentations (longer than 5 minutes), Miscellaneous Business, and Executive Session
 - A. City Council
 - B. Executive Session -

Discussion of Personnel Matter (Presiding Judge's performance evaluation) pursuant to WMC Section 1-11-3(C)(1) and CRS 24-6-402(4)(f)

13. Adjournment

WESTMINSTER ECONOMIC DEVELOPMENT AUTHORITY MEETING (separate agenda)

CITY OF WESTMINSTER GENERAL IMPROVEMENT DISTRICTS MEETING (separate agenda)

GENERAL PUBLIC HEARING PROCEDURES ON LAND USE MATTERS

- A.** The meeting shall be chaired by the Mayor or designated alternate. The hearing shall be conducted to provide for a reasonable opportunity for all interested parties to express themselves, as long as the testimony or evidence being given is reasonably related to the purpose of the public hearing. The Chair has the authority to limit debate to a reasonable length of time to be equal for both positions.

- B.** Any person wishing to speak other than the applicant will be required to fill out a “Request to Speak or Request to have Name Entered into the Record” form indicating whether they wish to comment during the public hearing or would like to have their name recorded as having an opinion on the public hearing issue. Any person speaking may be questioned by a member of Council or by appropriate members of City Staff.

- C.** The Chair shall rule upon all disputed matters of procedure, unless, on motion duly made, the Chair is overruled by a majority vote of Councillors present.

- D.** The ordinary rules of evidence shall not apply, and Council may receive petitions, exhibits and other relevant documents without formal identification or introduction.

- E.** When the number of persons wishing to speak threatens to unduly prolong the hearing, the Council may establish a time limit upon each speaker.

- F.** City Staff enters a copy of public notice as published in newspaper; all application documents for the proposed project and a copy of any other written documents that are an appropriate part of the public hearing record;

- G.** The property owner or representative(s) present slides and describe the nature of the request (maximum of 10 minutes);

- H.** Staff presents any additional clarification necessary and states the Planning Commission recommendation;

- I.** All testimony is received from the audience, in support, in opposition or asking questions. All questions will be directed through the Chair who will then direct the appropriate person to respond.

- J.** Final comments/rebuttal received from property owner;

- K.** Final comments from City Staff and Staff recommendation.

- L.** Public hearing is closed.

- M.** If final action is not to be taken on the same evening as the public hearing, the Chair will advise the audience when the matter will be considered. Councillors not present at the public hearing will be allowed to vote on the matter only if they listen to the tape recording of the public hearing prior to voting.

CITY OF WESTMINSTER, COLORADO
MINUTES OF THE CITY COUNCIL MEETING
HELD ON MONDAY, SEPTEMBER 22, 2008 AT 7:00 P.M.

PLEDGE OF ALLEGIANCE

Members of Boy Scout Troop 471 presented the colors and led the Council, Staff, and audience in the Pledge of Allegiance.

Cub Scout Troop 969 also was present. The Mayor welcomed members of both troops and asked them to introduce themselves. All Scouts were attending the meeting to earn citizenship and/or communications badges/pins.

ROLL CALL

Mayor Nancy McNally, Mayor Pro Tem Chris Dittman, and Councillors Bob Briggs, Mark Kaiser, Mary Lindsey, Scott Major, and Faith Winter were present at roll call. J. Brent McFall, City Manager, Martin McCullough, City Attorney, and Linda Yeager, City Clerk, also were present.

CONSIDERATION OF MINUTES

Councillor Kaiser moved, seconded by Major, to approve the minutes of the regular meeting of September 8, 2008, as presented. The motion passed unanimously.

CITY MANAGER'S REPORT

Mr. McFall reported that the Management Team had completed its annual community service activity at Hidden Lake High School on September 18. Superintendent of Schools, Roberta Selleck, kicked off the event with a briefing about the district, its demographics and physical plant. The annual community service project was a favorite of the team, allowing the professional staff to contribute to the welfare of the City in a different fashion than fulfilling day-to-day responsibilities; and this year's event was no exception. The Cheyenne Ridge Park was dedicated on September 21 with about 50 residents in attendance. This park was evidence that public input during the budget process was heard, as the park, now a community asset, was the outgrowth of a request advanced during a budget hearing a couple of years earlier. Mr. McFall announced that Council would hold its budget retreat at the Northwest Water Treatment Plant on September 27 to finalize the 2009 and 2010 budget so it could be adopted in October. On October 4 the public was encouraged to join Council and City officials for a "graffiti paint off." Those interested in helping needed to meet at England Park at 10 a.m. where the outreach event would start. Finally, Mr. McFall reported that at the conclusion of this meeting, Council would meet in executive session to discuss a personnel matter.

CITY COUNCIL COMMENTS

Councillor Briggs congratulated Mayor McNally on being named the Jefferson County Economic Development Council's "Elected Official of the Year." The Council, Staff, and audience applauded the Mayor's much deserved recognition. Earlier in the day, Councillor Briggs had attended a meeting of local governments surrounding Rocky Flats to lay the groundwork to connect each community's trail systems—the first step in realizing a long-desired goal.

Councillor Major reported that the Big Dry Creek Park dedication of September 10 was a huge success. Development of this park and the Cheyenne Ridge Park could be accelerated because of voter approval of the Parks, Open Space, and Trails tax extension. The Big Dry Creek Park was on the trail and provided a good rest area for bikers and walkers. Additionally, it had a dog park that was well used and enjoyed. Councillor Major also congratulated Mayor McNally on her recent recognition as the Elected Official of the Year. The Mayor's work on behalf of the City was endless and residents needed to realize how hard she worked on their behalf constantly.

Councillor Lindsey reported that she, Councillor Winter, and Mayor McNally had joined the Hmong community to dedicate the Top Spin Park within Skyline Vista Park. Top spinning was an ancient Hmong tradition and the

residents were very appreciative, noting that this was the only facility of its type in the United States to their knowledge. Councillor Lindsey also had enjoyed serving soup at the Women's Bean Project fundraiser held in The Orchard. In addition to soups prepared by area chefs, the event featured an auction of bowls that had been hand painted by area celebrities; and Fire Chief Jim Cloud's bowl had brought the highest bid.

Mayor McNally announced that the RTD Board of Directors would be hosting a public meeting at the City Park Recreation Center on October 2 starting at 6 p.m. to take input from Westminster residents about the lack of funds to construct Fast Tracks rail lines to serve the area. The Mayor asked that citizens think creatively about possible options and offer suggestions while the Board was listening that evening.

The Mayor called Bill Walenczak, Director of Parks, Recreation and Libraries, and Rich Dahl, Parks Supervisor, to the front and presented a Denver Bronco flag that the team had given to the City at Fan Appreciation Night held September 10 at the Big Dry Creek Park dedication. Westminster was selected because of an essay the Mayor had written to explain why the Broncos should recognize fans in the City. According to Mayor McNally, writing the essay was the easy part; finishing the development of the park and preparing it for a special dedication ceremony that included the Broncos had taken a lot of planning and effort on the part of Parks personnel. She presented the flag to those who had done the hard part.

Councillor Dittman reported having participated on Council's behalf in the groundbreaking ceremonies for the new District 50 high school.

EMPLOYEE SERVICE AWARDS

Councillor Major presented a certificate and pin for 20 years of service to Rob Wood. Mayor McNally presented certificates, pins, and monetary stipends for 25 years of service to Tami Cannon and Carol Jones. Mayor Pro Tem Dittman presented a certificate and pin for 30 years of service to Karen Sexton.

PROCLAMATIONS

Mayor McNally issued a proclamation to honor and thank City of Westminster Police Department Employees for outstanding performance in assisting the Denver Police Department during the Democratic National Convention while simultaneously providing continued professional police service to the Westminster community. Accepting the proclamation were Police Chief Lee Birk, Deputy Chief Tim Carlson, Police Commander Bob Dowling, and Sergeants Dale Cavender, Mike Kampf, and Matt Rippy.

Councillor Major read a proclamation designating October to be Fire Prevention Month, urging citizens to heed important messages being disseminated throughout the month to "Prevent Home Fires." He presented the proclamation to Fire Marshal Gary Pedigo.

CONSENT AGENDA

The following items were submitted for Council's consideration on the consent agenda: acceptance of the August 2008 Financial Report; authority for the City Manager to enter into an agreement with the Colorado Intergovernmental Risk Sharing Agency for the purchase of excess stop loss insurance, claims management, and other administrative services the amount of \$451,148 along with a 10% contingency of \$45,000 in the event the final quote was in higher; authority for the City Manager to execute a change order with Keene Concrete Inc. in an amount not to exceed \$300,000 for concrete replacement on arterial and major collector roadways planned for street improvements in 2009; authority for the City Manager to execute a \$281,915 contract and a \$28,000 contingency with the low bidder, T2 Construction, for the US 36 and Federal Boulevard Interchange Gateway and Landscaping; authority for the City Manager to sign a First Amendment to the Intergovernmental Agreement with Jefferson County and the cities of Westminster, Arvada, Golden, Wheat Ridge and Lakewood concerning the County-wide Dog Licensing Program in substantially the same form as that

distributed with the agenda memorandum; final passage of Councillors Bill No. 34 vacating a portion of Dover Street and West 110th Avenue within the Olson Technological Park; and final passage of Councillor's Bill No. 35 authorizing the City Manager to sign a lease agreement with Fit Physical Therapy, LLC, for office space at the City Park Recreation Center.

Mayor McNally asked if Councillors wished to remove any items from the consent agenda for discussion purposes or separate vote. None did.

It was moved by Councillor Kaiser, seconded by Mayor Pro Tem Dittman, to approve the consent agenda, as presented. The motion passed unanimously.

COUNCILLOR'S BILL NO. 36 LEASING OPEN SPACE PROPERTY

Mayor Pro Tem Dittman moved to pass Councillor's Bill No. 36 on first reading to authorize the execution of a lease agreement in substantially the same form as that distributed with the agenda memorandum for the Barnett property located at 14390 Zuni Street in unincorporated Adams County. The motion was seconded by Councillor Lindsey and passed unanimously on roll call vote.

RESOLUTION NO. 48 SUPPORTING JEFFERSON COUNTY SCHOOLS 3A AND 3B BALLOT MEASURES

It was moved by Councillor Winter and seconded by Councillor Major to adopt Resolution No. 48 supporting Jeffco Public Schools in their effort to gain voter approval of Jeffco Public Schools 3A and 3B ballot measures. At roll call, the motion passed unanimously.

ADJOURNMENT

There being no further business to come before the City Council, the Mayor adjourned the meeting at 7:40 p.m.

ATTEST:

Mayor

City Clerk



Agenda Item 6 A

WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 13, 2007



SUBJECT: Proclamation re Red Ribbon Week

Prepared By: Linda Yeager, City Clerk

Recommended City Council Action

Councillor Kaiser to present the proclamation for Red Ribbon Week, October 23 to 31, 2008, in the City of Westminster.

Summary Statement

- Red Ribbon Week is a nationally recognized campaign that serves as a vehicle to promote a drug-free America.
- As in the past, the City is joining the Westminster Area Community Awareness Action Team, local schools, churches, and area businesses to take a public stand against drugs and to show a personal commitment to a drug-free lifestyle through the symbol of the Red Ribbon.
- Members of the Westminster Area Community Awareness Action Team Board of Directors will be present to accept the proclamation. They are: Clifford "Skeet" Hartman, Chairman; Eleanor Scott, Vice Chairman; Mike Pascoe, Secretary; and Kathy Pascoe, Member at Large.

Expenditure Required: \$0

Source of Funds: N/A

Policy Issue

None identified

Alternative

None identified

Background Information

Red Ribbon Week emerged from the creation of Camarena Clubs, which were established in 1985 to honor the memory of Drug Enforcement Agent Enrique “Kiki” Camarena, who was killed in the line of duty. By wearing red ribbons during the last week in October, Americans demonstrate their ardent support of a healthy, drug-free lifestyle and pay homage to all men and women who have made the ultimate sacrifice in support of our nation’s struggle against drug trafficking and abuse.

Through its participation, the City of Westminster joins thousands of other municipalities in Colorado and the United States to present a unified and visible commitment to create a drug-free America. This proclamation supports Council’s strategic goal of a Safe and Secure Community through drug prevention education activities that constitute a public statement to the community’s adult and youth populations about the positive societal impacts of a drug-free lifestyle.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment

WHEREAS, Alcohol, tobacco and other drug use by our youth is a threat to the future of our Nation; and

WHEREAS, It is imperative that a unified and visible commitment of prevention efforts by community members be continued to reduce the demand for illegal drugs; and illegal use of legal drugs; and

WHEREAS, The National Family Partnership and the Westminster Area Community Awareness Action Team (C.A.A.T.) are sponsoring the national, statewide and local Red Ribbon Campaign, offering citizens the opportunity to demonstrate their commitment toward helping children stay drug free as they grow up; and

WHEREAS, The Red Ribbon Campaign will be celebrated in communities across the nation during Red Ribbon Week, October 23 through October 31, 2008; and

WHEREAS, Westminster area school students and faculty, businesses, government, law enforcement, religious institutions, service organizations, youth, health providers, senior citizens, sports teams, and individuals will demonstrate their commitment to drug-free lifestyles by wearing and displaying red ribbons during this week-long campaign; and

WHEREAS, The City of Westminster commits its resources to ensure the success of the Red Ribbon Campaign.

NOW, THEREFORE, I, Nancy McNally, Mayor of the City of Westminster, on behalf of the entire City Council and Staff, do hereby proclaim October 23 through October 31, 2008 as

RED RIBBON WEEK

in the City of Westminster, and encourage our citizens to participate in drug prevention education activities, making a visible statement that we are strongly committed to a drug-free community.

Signed this 13th day of October, 2008.

Nancy McNally, Mayor



Agenda Item 6 B

WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 13, 2008



SUBJECT: Proclamation re Business Appreciation Week – Week of October 13th

Prepared By: Becky Chandler, Economic Development Specialist

Recommended City Council Action

Mayor McNally will present a proclamation to Business Advisory Group members proclaiming the week of October 13th as “Business Appreciation Week” in the City of Westminster.

Summary Statement

- Each year, the City hosts the Business Appreciation Event for local businesses to recognize their role as essential ingredients to the continued strength, well being, and high quality of life of Westminster. This year the event will be held on Friday, October 17th at the Westin Westminster Hotel.
- The Mayor, on behalf of City Council, is requested to proclaim the week of October 13th as “Business Appreciation Week” in the City of Westminster.
- Members from the Business Advisory Group will be present at Monday night’s meeting to accept this proclamation.

Expenditure Required: \$0

Source of Funds: N/A

Policy Issue

None identified

Alternative

None identified

Background Information

On Friday, October 17, 2008 the City of Westminster will host the 17th annual Business Appreciation Event. This event recognizes the vital role that local businesses play in the success of the City. Local businesses provide employment, shopping, entertainment and recreational opportunities for all citizens. Businesses contribute to the City's operating funds through revenue generated from sales and use tax, accommodations and admissions tax, as well as property tax collections. Businesses also enrich the quality of life in Westminster by supporting community organizations with financial and in-kind contributions. The high caliber mix of retail, service, and corporate office establishments found in Westminster is virtually unparalleled in northwest metro Denver.

There are currently approximately 1,947 commercial businesses and 1,009 home occupation businesses located in the City. It is appropriate that they be publicly recognized for their contributions to the community by proclaiming the week of October 13 as "Business Appreciation Week" and encouraging all citizens to support their local businesses.

Respectfully submitted,

J. Brent McFall, City Manager

Attachment

WHEREAS, The City of Westminster benefits greatly from having a healthy and diverse business community; and

WHEREAS, Westminster businesses provide employment, shopping, entertainment and recreational opportunities to its citizens; and

WHEREAS, The success of local business in Westminster is critical to the City's financial stability; and

WHEREAS, The City of Westminster will be hosting the annual Business Appreciation Event on Friday, October 17, 2008 to honor the 2,956 businesses within the City; and

WHEREAS, It is fitting that official recognition be given to the importance that Westminster businesses play in the continued strength and well being of our city.

NOW, THEREFORE, I, Nancy McNally, Mayor of the City of Westminster, Colorado, on behalf of the entire City Council and Staff, do hereby proclaim the week of October 13, 2008 as

BUSINESS APPRECIATION WEEK

in the City of Westminster, and encourage all citizens to support Westminster businesses.

Signed this 13th day of October, 2008.

Nancy McNally, Mayor



WESTMINSTER
COLORADO

Agenda Item 8 A

Agenda Memorandum

City Council Meeting
October 13, 2008



SUBJECT: Purchase of PVC Water Pipe

Prepared By: Richard A. Clark, P.E., Utilities Operations Manager
Andy Mead, Utilities Operations Coordinator

Recommended City Council Action

Authorize the purchase of PVC water line pipe from the lowest responsible bidder, HD Waterworks Inc., in the amount of \$113,358.

Summary Statement

- The Purchasing Division issued formal bids for PVC water line pipe in September, 2008.
- There were four bids received, with the lowest responsible bid from H.D. Waterworks Inc.
- Adequate funds were budgeted in the 2008 Utilities Operations Budget and are available for this purchase.

Expenditure Required: \$113,358

Source of Funds: 2008 Utility Fund, Public Works and Utilities Department, Utilities Division Operating Budget

Policy Issue

Should the City accept the bid submitted by H.D. Waterworks, Inc. for the 8 inch and 4 inch PVC water pipe?

Alternative

The alternative would be not to purchase the PVC water pipe at this time, and potentially delay needed water line replacements. This could increase the risk of pipe failures and increase customer water supply interruptions and is not recommended.

Background Information

The PVC water pipe will be utilized by the Utilities Division Construction Crew for the water line replacement program. The Utilities Division construction crew replaces approximately 18,000 feet (3.4 miles) of deteriorated ductile and cast iron pipe per year with the PVC pipe in order to reduce the frequency and number of water line failures that customers experience.

The Utilities Division has not made a major PVC water main pipe purchase since 2006 due to the MSC renovation project. In late 2007, the inventory of PVC pipe was moved to another location and the inventory used throughout this year on various waterline replacement projects in the City. In anticipation of returning to the newly renovated MSC facility later this year, the Utilities Division is requesting authorization to re-stock its supply of PVC water line pipe.

The 2008 PVC Pipe purchase bid included 16,400 feet of PVC water pipe, which included 15,000 feet of 8-inch and 1,400 feet of 4-inch PVC pipe. The cost per foot for the 8-inch pipe of \$7.35 and for the 4-inch pipe is \$2.22. The cost for PVC pipe is partially based on the price of oil and the fluctuating oil prices in the market. For 8-inch pipe, the 2004 price was \$6.45 per foot, the 2006 price was \$ 8.89 per foot.

Bids were received from four vendors. These vendors/bids included:

VENDORS:	H.D. Supply Waterworks	Dana Kepner	CPS Distributors Inc.	Mountain States
Total Bid Price:	\$113,358	\$ 117,834	\$122,089	\$124,494
15,000 ft. 8-inch PVC pipe	\$110,250	\$114,600	\$118,750	\$121,050
1,400 ft. 4-inch PVC pipe	\$3,108	\$3,234	\$3,339	\$3,444

This purchase helps achieve the City Council’s Strategic Plan Goal of “Financially Sustainable City Government” by contributing to the objective of well-maintained City Infrastructure and Facilities.

Respectfully submitted,

J. Brent McFall
City Manager



Agenda Memorandum

City Council Meeting
October 13, 2008



SUBJECT: 2008 Water Meter Purchases

Prepared By: Richard A. Clark, P.E., Utilities Operations Manager
Andy Mead, Utilities Operations Coordinator

Recommended City Council Action

Upon recommendation of the City Manager, City Council finds that the public interest will best be served by authorizing a negotiated purchase from the sole source provider, National Meter & Automation, Inc. for new water meter replacement transponders, and chambers and disc assembly purchases, in an amount not to exceed \$168,473.

Summary Statement

- The Utilities Division anticipates purchasing replacement transponders (various models/sizes of the new ORION model transponder, and 40 chamber and disc assemblies.
- Funding for the water meter program is in the 2008 Utilities Division operating account in the amount of \$170,350.
- Staff is requesting to negotiate the purchase from National Meter & Automation, Inc. due to the Badger TRACE meter system being a proprietary item and only available from Badger Meter Company through the authorized local distributor, National Meter & Automation, Inc.

Expenditure Required: \$168,473

Source of Funds: Utility Fund - Utilities Division Operating Budget

Policy Issue

Should the Utilities Division utilize budgeted 2008 Operating Account funds to purchase Badger water meter replacement transponders and chamber and disc assemblies?

Alternatives

An alternative would be to only purchase a portion of the transponders and chamber and disc assemblies and delay the purchase of the additional needed replacement transponders and assemblies to next year. This is not recommended as this could lead to delays in installing new transponders and other meter parts, which could lead to problems with the accuracy of meter reading.

Background Information

In 2005, the City of Westminster undertook a series of water meter retrofit programs for the entire City. All existing Badger TRACE water meters were replaced or retrofitted with the new ORION transponder as it is more effective and reliable than the TRACE transponder. Badger water meters have long been established as the City’s standard water meter. National Meter and Automation, Inc. is the western regional Badger Water Meter sole supplier. The meters and transponders furnished by National Meter & Automation, Inc. meet all required specifications set by the City.

Throughout 2007 and 2008, Utilities meter staff, along with the contractor, replaced approximately 29,000 residential meter systems. Funding for retrofit of commercial meters has been requested in 2009 and 2010 as part of the CIP program. At this time, staff is requesting the purchase of transponders and chamber & disc assemblies to provide materials for new meter settings, replacement of inoperable transponders, and to begin retrofitting medium meters throughout the system.

Cost information is listed below:

Quantity	Item	Unit Cost	Extended Cost
450	Model 25 Orion Unit less Data Profiling	\$118.25	\$ 53,212.50
130	Model 25 Orion Unit w/ Data Profiling	\$135.25	\$ 17,582.50
100	Model 70 Orion Unit w/ Data Profiling	\$139.90	\$ 13,990.00
100	Model 120 Orion Unit w/ Data Profiling	\$204.75	\$ 20,475.00
100	Model 170 Orion Unit w/ Data Profiling	\$215.25	\$ 21,525.00
50	Model 160 Orion Unit w/ Data Profiling	\$257.25	\$ 12,862.50
60	Model 200 Orion Unit w/ Data Profiling	\$288.75	\$ 17,325.00
	Subtotal		\$156,972.50
20	M120 Chamber & Disc Assembly	\$225.00	\$ 4,500.00
20	M170 Chamber & Disc Assembly	\$350.00	\$ 7,000.00
	Subtotal		\$ 11,500.00
	Total Purchases		\$168,472.50

Staff is requesting authority to purchase the replacement transponders and disc and chamber assemblies on an as-needed basis. Material will be ordered and used as required to provide accurate water meter readings. No substantial quantity of materials has been purchased to date in 2008 due to the MSC remodeling project. Inventories are very low and this material is needed to keep the day-to-day operations going. Staff is confident that the pricing provided by National Meter and Automation, Inc. is fair and reasonable.

This purchase helps achieve the City Council’s Strategic Plan Goal of “Financially Sustainable City Government” by contributing to the objective of well-maintained City Infrastructure and Facilities.

Respectfully submitted,

J. Brent McFall
City Manager



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 13, 2008



SUBJECT: Shaw Heights Wells Abandonment Contract Approval

Prepared By: Dan Strietelmeier, Senior Engineer, Capital Projects & Budget Management

Recommended City Council Action

Authorize the City Manager to execute a contract with Velocity Constructors Inc. in the amount of \$406,359 for construction services related to the abandonment of Shaw Heights wells; authorize a ten percent construction contingency in the amount of \$40,636, for a total construction budget of \$446,995; and authorize a budget revision transferring \$401,577 from the Standley Lake Water Interceptor Capital Improvement Project account to the Shaw Heights Construction account in order to provide funding for the project with a total budget of \$509,292.

Summary Statement

- In 1998, the City of Westminster acquired the Shaw Heights Water District, which included the acquisition of eight wells. The wells previously supplied potable water for the Shaw Heights District. The City has been providing water and sewer service for Shaw Heights since 1998.
- With the exception of one previously abandoned well, each of the wells are located on land currently owned by the City of Westminster. However, some of the lands surrounding the wells are owned by other individuals or entities.
- The wells have never been used by the City, the well sites are a maintenance burden, present some liability exposure and the wells do not provide a long term, reliable or economical water supply to the City.
- The Colorado State Engineer has specific requirements for abandoning wells. The requirements include breaking apart the well casing, and plugging and capping of the well.
- The Shaw Heights Wells Abandonment project will consist of abandoning the remaining seven wells. The location of the seven wells is shown on the attached map.
- Some of the well sites have above ground facilities that will be demolished as part of this project. All pipe connections from the wells to the water distribution system will be removed.
- The City advertised for bids on September 8, 2008 and received two qualified bids on September 26, 2008. Velocity Constructors Inc. presented the lowest responsible bid in the amount of \$406,359.
- The abandonment process is scheduled to begin in October and be completed this winter.
- The project will rely on funds remaining in the Shaw Heights Capital Improvement account and also use funds from the Standley Lake Water Interceptor account that are scheduled to be closed out this year as the project, under the name of the Church Ditch Water Quality Project, was funded from another source and is complete.

Expenditure Required: \$509,292

Source of Funds: Utility Fund CIP – Shaw Heights Project and Standley Lake Water Interceptor Project

Policy Issue

Should the City award the contract for the abandonment of the Shaw Heights wells to Velocity Constructors Inc.?

Alternatives

The City could choose from the following alternatives:

1. Award the contract to another bidder, however this would only unnecessarily increase the project costs since the low bidder is responsible and qualified to perform this work.
2. Re-bid the project as currently designed; however, qualified bids were received through a competitive process.
3. Continue to maintain the wells and not abandon them at this time.

Staff does not recommend any of these alternatives.

Background Information

The City of Westminster acquired the Shaw Heights Water District (the District) in 1998. Included in the acquisition were wells that the District used for a portion of their water supply. The wells were pumped directly into the potable water distribution system. The District, prior to 1998, was a wholesale water customer of Westminster and the District used the wells to supplement the water supplied by Westminster. The wells, which range in depth from 350 feet to 1,320 feet, were not used by the District in recent years due to the high pumping and maintenance costs. Since 1998, the City has assumed operation and maintenance of the District facilities including the wells. The wells have never been used by the City and the groundwater from the wells does not provide a reliable or economical water supply to the City. The abandonment of these wells does not impact the City’s right to use groundwater beneath the City’s service area. As part the 1998 acquisition, the District provided funds to the City for improvements to the distribution system. The funds were placed in the Shaw Heights Capital Improvement Project budget and have been used for improvements on the old system. A portion of the funds were reserved to partially fund future abandonment of the wells. The Shaw Heights Capital Improvement Project authorized budget is \$107,715 which includes \$71,825 in an appropriation holding \$35,890 in an encumbered purchase order for engineering services. The additional project funding is available in the Standley Lake Water Interceptor project, a project that can be closed out with the recent completion of the Church Ditch Water Quality project.

The well sites currently need to be maintained and the sites with above ground pump house structures are targets for graffiti. The wells in their current condition present some liability exposure and are of little or no benefit to the City. Three of the wells sites are located on City owned lots in residential areas that have some market value. These lots range in size from 4100 to 4800 square feet and can be sold by the City once the wells are abandoned. The City needed to gain access from adjacent property owners in order to abandon the wells on the smaller well site parcels. The abandonment will be performed by a general contractor who will handle the grading, pipe work and demolition of any above ground structure. The work on the well heads will be performed by a specialty well drilling contractor with experience in water well abandonment in Colorado.

The City received two qualified bids on September 26, 2008. The bids were evaluated by J&T Consultants, the project engineer for the abandonment. Based on these evaluations, and through contacting references, J&T determined that Velocity Constructors Inc. provided the most comprehensive and responsive bid that addressed all of the project requirements.

The following is a summary of the bids received:

<u>Contractor</u>	<u>Bid Amount</u>
Velocity Constructors Inc.	\$406,359
R & D Pipeline	\$514,149

Velocity Constructors Inc. will serve as the general contractor with Amwest Pumping Solutions performing the specialty work on the actual well heads. J&T Consultants performed the design work and will also provide construction management services for this project. J&T is performing work under an existing \$35,890 purchase order and contract dated January 18, 2008. The funding request includes a 10% contingency for design and construction management, an amount for potential temporary construction easement acquisition and 5% of the construction contract to cover miscellaneous costs such as Adams County and State Engineer permit fees. A summary of the project budget is presented below.

Shaw Heights Well Abandonment Budget

Item	Amount
Design and Construction Management (Existing PO)	\$ 35,890
Design and Construction Management Contingency (10%)	\$ 3,589
Construction	\$ 406,359
Construction Contingency (10%)	\$ 40,636
Misc. Costs (5%)	\$ 20,318
Easement/ROW Acquisition	\$ 2,500
Total	\$ 509,292
Current Authorized Budget	\$ 107,715
Budget Surplus/(Shortfall)	\$(401,577)

Completion of this project will help achieve the City Council’s Strategic Plan Goal of Financially Sustainable City Government by contributing to the objective of a well-maintained City infrastructure and facilities. The project also will help maintain a Beautiful City by removing unsightly facilities and graffiti targets.

Respectfully submitted,

J. Brent McFall
City Manager

Attachments



Agenda Item 8 D

WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 13, 2008



SUBJECT: Purchase of Farmers Reservoir and Irrigation Company Water Shares

Prepared By: Josh Nims, Water Resources Engineering Coordinator

Recommended City Council Action

Authorize the City Manager to enter into a purchase agreement for the purchase of 4.0 water shares within the Standley Lake Division of the Farmers Reservoir and Irrigation Company (FRICO) for \$460,000.

Summary Statement

- The City requires additional water supply to meet its demands at buildout.
- Acquisition will provide the City with increased water supply yield from Clear Creek as well as additional storage capacity in Standley Lake.
- The Carlson family has offered to sell to the City 4.0 Farmers Reservoir and Irrigation Company water shares. The shares are within the Standley Lake Division of FRICO and represent an important component of the City's water supply. These shares represent 24 acre feet of firm yield and 36 acre feet of Standley Lake storage.
- Staff has negotiated the purchase of the 4.0 water shares for a purchase price of \$460,000.

Expenditure Required: \$460,000

Source of Funds: Utility Fund – Thornton Water Replacement
Capital Improvement Account

Policy Issue

Does City Council approve the use of the Utility Capital Improvement funds for the purchase of the 4.0 Farmers Reservoir and Irrigation Company water shares for the City's water supply?

Alternative

City Council could choose not to authorize the acquisition or the expenditure at this time. Staff does not recommend this option because a limited number of shares remain in FRICO and the opportunity to acquire available shares is rapidly declining. In addition, these water shares are a known source of supply for the City and they provide additional storage in Standley Lake.

Background Information

The City actively pursues the purchase of shares in Clear Creek ditch companies as they can be utilized directly into the City's water supply system. City Staff has been in negotiation on a water purchase agreement to purchase 4.0 shares of FRICO water rights from Jeanie D. McDonald-Carlson, Kent D. Carlson, Lisa Duke Carlson, and Lee S. Carlson (Carlsons), as tenants in common. These water shares are in the Standley Lake Division of FRICO and provide storage in Standley Lake and direct flow water rights, including senior non-irrigation season rights, to divert from Clear Creek into Standley. The Carlsons have been working with an agent to market these water shares. The City will pay the Carlsons a sum of \$115,000 per share for a total of \$460,000 for the shares. The price per share is representative of the present market based on previous transactions. The funds for this purchase are available from the Thornton Water Replacement Capital Improvement Account within the Utility Fund.

There is only a limited amount of agricultural water remaining for purchase in the Clear Creek basin. The window of opportunity to acquire available shares is rapidly declining and timing is a major concern as the ability to develop water supply in the future will likely be greatly reduced and obtained at a higher price due to increasing competition and growth. This purchase will expand the City's raw water resources and is part of the City's ongoing program of providing adequate water supply for meeting future water demand needs.

Historically, City Staff has purchased water rights under terms of a City Council resolution that did not require Council approval of individual water purchases, which has allowed Staff to be nimble in negotiating water purchases. However, terms of that resolution have been superseded by more recently adopted purchasing regulations. Staff will be returning to Council in the near future asking Council to consider re-establishing less cumbersome procedures for future water purchases.

Water acquisition is critical for the City to secure and develop long-term water supply and supports City Council's goal of Financially Sustainable City Government Providing Exceptional Services.

Respectfully submitted,

J. Brent McFall
City Manager



WESTMINSTER
COLORADO

Agenda Item 8 E

Agenda Memorandum

City Council Meeting
October 13, 2008



SUBJECT: 2008 Wastewater Collection System Maintenance Interceptor Outfall Cleaning Project

Prepared By: Richard A. Clark, P.E., Utilities Operations Manager
Andy Mead, Utilities Operations Coordinator

Recommended City Council Action

Authorize the City Manager to execute a contract with the low bidder, Clear Water Environmental, Inc., to complete the cleaning and television inspection of 36,700 feet of large diameter sanitary sewer main in the amount of \$63,150 and a 15% contingency budget of \$9,472 for a total project budget of \$72,622.

Summary Statement

- The project consists of large diameter sewer main line maintenance and inspection, to include the cleaning and televising of 36,700 feet of sanitary sewer main. The sewer mains range in size from 18- inch to 42-inch in diameter.
- Formal bids were requested and a bid opening took place on September 23, 2008. Four contractors provided bids on this project. The lowest responsible bid was submitted by Clear Water Environmental, Inc., which has performed work for the City in the past.
- Adequate funds are budgeted in the Utility Fund – Capital Improvement Projects accounts; Little Dry Creek Interceptor and Big Dry Creek Interceptor Inflow & Infiltration Improvements.

Expenditure Required: \$72,622

Source of Funds: Utility Fund – Little Dry Creek Interceptor and Big Dry Creek Interceptor Inflow and Infiltration Projects

Policy Issue

Should the City invest Utility Fund Capital Improvement Project funds to enter into a contract with Clear Water Environmental, Inc. to provide the inspection and cleaning of the specified large diameter sanitary sewer lines throughout the City?

Alternatives

An alternative would be to delay this project to a future date and react to potential emergency situations that may surface from the large diameter sanitary sewer lines surcharging due to blockages in the line.

A second alternative would include dividing this project into two separate programs and complete the inspection and cleaning of half of the pipe footage this year, and plan to have the inspection and cleaning of the remaining footage of pipe completed in 2009.

These alternatives are not recommended. The City requires accurate inspection and condition assessments of these sewers in order to accurately project the maintenance and capital requirements to maintain the sanitary sewer collection system.

Background Information

Large diameter sanitary sewer lines throughout the City intercept and collect the sewage flows from all the smaller sewer mains and bring those flows into either the Big Dry Creek Wastewater Treatment Facility or to the City's connection to the METRO system. These large diameter sanitary sewer lines are termed "interceptor sewers" in the industry. These interceptor sewer lines range in size from 18 to 54 inches and have not been included in the annual sanitary sewer line maintenance program completed by the Utilities Division each year. The annual sewer line inspections and cleaning of the lines in the annual maintenance program are focused on sewer lines 6 to 15 inches in diameter.

In September of 2006, City Council approved a contract for a large diameter pipe inspection project. This included the closed circuit video inspection of all large diameter, 18 to 54 inches, sewer main pipelines in the City. A portion of these large diameter sewer lines had never been completely inspected or a condition rating given for a specific sewer line. The objective of that project was to identify possible problems and provide a base of information on all large sanitary sewer line conditions throughout the City.

Upon the completion of that project, Staff was given a comprehensive report detailing the findings and condition of the large diameter sewer pipe throughout the wastewater collection system. A portion of the lines could not be fully inspected due to accumulated sediment or other issues. Using this information, Utilities staff has developed a prioritized listing of large sewer lines in need of cleaning and re-inspection.

As the attached map illustrates, most of the large diameter sewer line identified for this project runs along Big Dry Creek in the northern portion of the City. Once this sewer line cleaning and inspection is completed, the contractor will also re-rate the condition of the pipe in the system and that information will be added to the wastewater collection system maintenance database for future wastewater system project planning.

The 2008 Wastewater Collection System Maintenance Interceptor Outfall Cleaning Project was advertised and bids were accepted until September 23, 2008. Four bids were submitted for this project with Clear Water Environmental Inc. being the lowest responsible bid. The City has utilized the services of Clear Water Environmental Inc. in the past and has been satisfied with the quality of their work. The results of the qualified submitted bids are as follow

Clear Water Environmental Inc.	\$ 63,150
RNR Enterprises	\$ 88,184
Quality Pipe Services	\$ 99,988
Guildner Pipeline Maintenance	\$122,667

The contractor proposes to commence work on this project in November and proposes to complete the project by April 30, 2009.

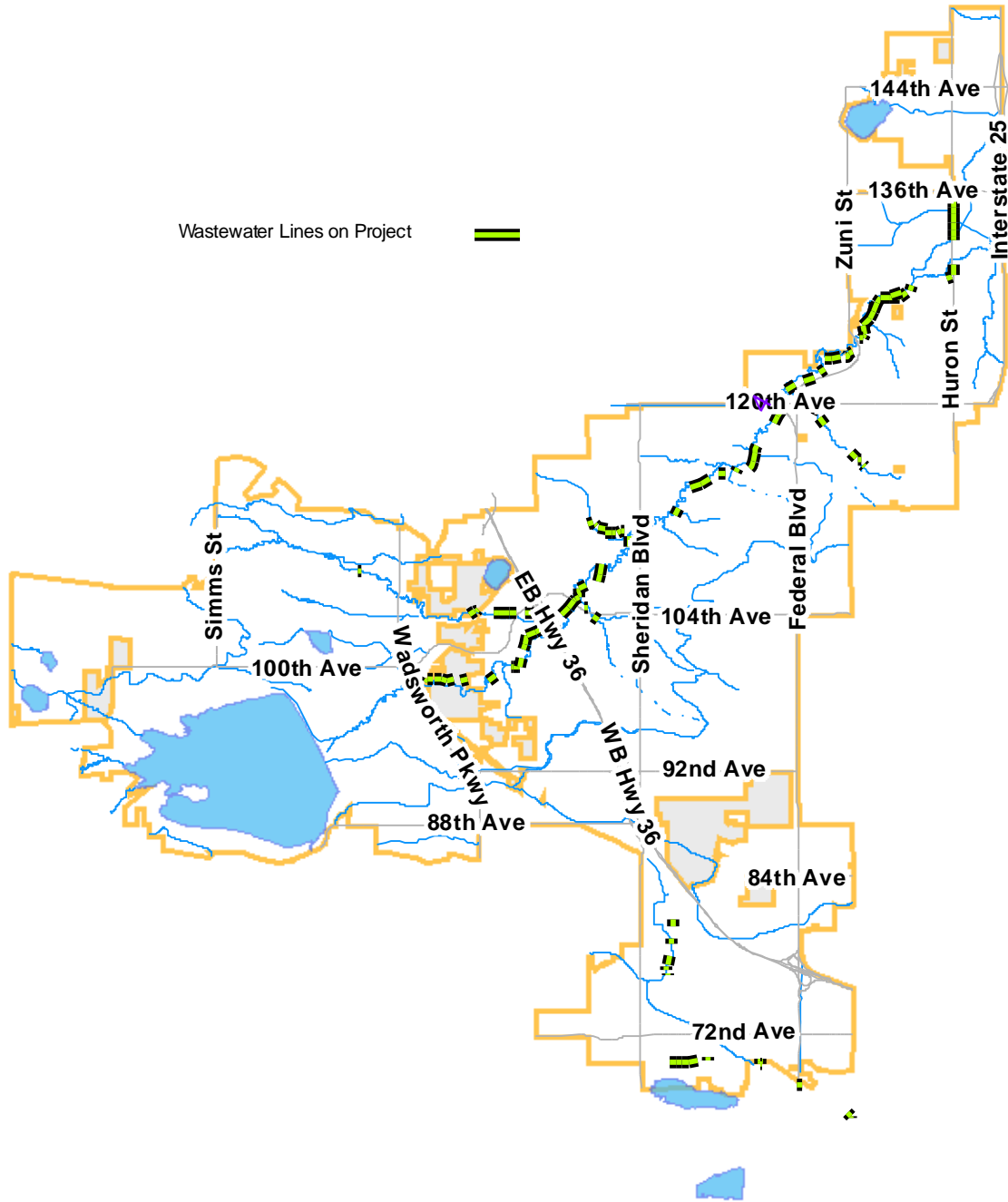
This project helps achieve the City Council's Strategic Plan Goal of "Financially Sustainable City Government" by contributing to the objective of well-maintained City Infrastructure and Facilities. This project also helps achieve the City Council's Strategic Plan Goal of "Beautiful and Environmentally Sensitive City" by providing a safe, reliable and environmentally sound system to collect and transport wastewater to the treatment plant for safe treatment.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment

2008 Wastewater Collection System Maintenance Interceptor Outfall Cleaning Project



City of Westminster





WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 13, 2008



SUBJECT: Open-Cut Water and Sewer Replacement Construction Contract Change Order Approval

Prepared By: Stephanie Bleiker, Senior Engineer, Capital Projects and Budget Management

Recommended City Council Action

Authorize the City Manager to execute a Change Order to the Reynolds-Tierdael Construction Company, Inc. contract in the amount of \$27,406 for the Open-Cut Water and Sewer Replacements project, raising the total construction budget \$1,568,672.

Summary Statement

- The construction of the Open-Cut Water and Sewer Replacements project has been completed under a contract with Reynolds-Tierdael, Inc. (Reynolds-Tierdael) approved by City Council on July 23, 2007. The project consisted of approximately 9,200 feet of new water pipeline and 3,600 feet of new sanitary sewer pipeline in the Shaw Heights and Hidden Lake subdivision.
- The bid schedule quantities for the project increased on the sanitary sewer pipeline portion of the project due to saturated unstable subgrade soils. The saturated conditions required the contractor to import stabilization material and patch back larger areas of asphalt than had been anticipated in design.
- Approximately 1,300 feet of the sanitary sewer was realigned due to utility conflict. The realignment resulted in construction delays and increased cost to the project.
- A portion of the waterline pipe was increased from 8-inch to 12-inch pipe when Adams County School District 50 determined the location of the new Westminster High School. Final determination of the new high school location was made after the design work had been completed.
- In developing the bid schedule quantities, the Engineer for the project underestimated the asphalt quantities to complete the project.
- The project is completed and after lengthy negotiations with Reynolds-Tierdael, Staff is recommending the City accept the offer of a \$27,406 increase to the contract and total project budget.
- Adequate funding is available in the Open-Cut Water Line Replacement capital project account to fund this additional expense.

Expenditure Required: \$27,406

Source of Funds: Utility Fund Capital Improvement Program - Open-Cut Water Line Replacements

Policy Issue

Should the City provide additional funding for Reynolds-Teirdael’s construction of the Open-Cut Water and Sewer Replacements Project?

Alternatives

The City could choose not to approve funding to compensate the contractor for the additional materials required to complete construction. Staff does not recommend this alternative since Staff believes the request for additional funding is reasonable and appropriate for the reasons stated in this agenda memorandum.

Background Information

The waterline and sewerline work identified by Staff to be part of this project included replacing approximately 9,200 feet of existing waterline and 3,600 feet of existing sewerline that was approximately 40-50 years old. As was outlined in the summary, there were a number of factors contributing to the project’s increased construction cost. The cause for those changes in some cases was unforeseeable and therefore could not reasonably be assessed only against the consulting engineer, the contractor or the City.

When Staff initially met with the contractor to resolve change order costs, Reynolds-Tierdael requested approximately \$110,000 of additional money above the project’s construction contingency. After discussing and reviewing change order items and contract time considerations the City and Reynolds-Tierdael resolved that an amount of \$27,406 would be a reasonable change order amount for the City to pay to the contractor. Staff was able to successfully negotiate Reynolds-Tierdael’s request down from \$110 K due to the longer than anticipated time it took to complete the project. The project was completed 55 days longer than the contract allows.

Some of the specifics that increased the cost of construction above the contingency amount are outlined as follows. Of the 9,200 feet of new waterline work approximately 500 feet was increased in size when Adams County School District 50 made their final determination on the location of the new Westminster High School. The portions of the sewer collection system identified by Staff to be replaced consisted of approximately 3,600 feet of 40-50 year old sewer pipe. Of the 3,600 feet of sanitary sewer that had been replaced, approximately 1,000 feet was located in areas where the subgrade was saturated causing the trench walls to cave in and requiring the contractor to import clean stabilization backfill.

Additional asphalt patch along a significant portion of the saturated trench was required due to the width of the trench increasing where the trench walls failed. The saturated subgrade conditions were not known until construction was underway. The realignment of approximately 1,300 feet of pipe also increased the cost of construction and delayed the construction schedule. The pipe material used in the 1,300 feet of realigned sewer was upgraded due to the sewer’s general proximity to the existing waterline. The realignment also resulted in an increase to the asphalt quantities.

Reynolds-Tierdael’s July 30, 2007 construction contract for \$1,401,151 was approved with contingency amount of 10% or \$140,115. The \$27,406 in change orders above the total project budget is a result of unforeseen conditions and some oversights made by the engineer in estimating asphalt quantities, costs that the contractor could not have anticipated or avoided.

The cost for the construction portion of the project is as follows:

	<u>Description</u>	<u>Base Bid Amount</u>
Construction Contract		\$1,401,151
Contingency		\$ 140,115
Change Order		<u>\$ 27,406</u>
Total		\$1,568,672

This project achieves City Council's Strategic Plan Goals of "Financially Sustainable City Government, Safe and Secure Community and Vibrant Neighborhoods and Commercial Areas" by contributing to the following objectives:

- Citizens are safe anywhere in the City
- Well-maintained City infrastructure and facilities
- Maintain and improve neighborhood infrastructure and housing

Respectfully submitted,

J. Brent McFall
City Manager



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 13, 2008



SUBJECT: McKay Outfall Drainage Improvements—Utility Relocations

Prepared By: Stephen C. Baumann, Assistant City Engineer

Recommended City Council Action

Authorize the City Manager to execute agreements with utility companies in a total amount not to exceed \$439,000 for the relocation of facilities in conflict with the proposed McKay Outfall Drainage improvements.

Summary Statement

- The McKay Outfall Drainage project will install drainage facilities between Huron Street and Big Dry Creek north of 136th Avenue reducing and confining what is now a significant floodplain in that area. The project is jointly sponsored by the Cities of Thornton and Westminster under an Intergovernmental Agreement adopted by City Council in October 2006. The City of Westminster is managing the project for both cities.
- Xcel Energy has large underground electric lines in place on the east side of Washington Street and Encana Gas Company has a four-inch gas line just west of I-25. Both of these facilities are in direct conflict with the proposed drainage facilities and must be relocated. In both cases, the facilities are in easements on private property so the cost of relocations must be borne by the project. Xcel has estimated their cost to be \$334,000 and Encana's gas line will cost approximately \$105,000 to move.

Expenditure Required: Not to exceed \$439,000

Source of Funds: General Capital Improvement Fund—McKay Outfall Drainage Improvements Project Account

Policy Issue

Should the City go forward with the utility relocations needed for the McKay Outfall Drainage Improvements?

Alternatives

Alternatives to the proposed action are few given the desired outcome of the project to reduce the extent of the McKay Drainageway floodplain on several properties east and west of I-25. The utility facilities described herein are in direct conflict with the drainage improvements and the responsibility for relocation falls to the project sponsors. Staff recommends that the proposed expenditures be approved.

Background Information

In October 2006, City Council approved an Intergovernmental Agreement with the City of Thornton to jointly sponsor a drainage improvements project to channelize the McKay Drainageway between Huron Street and Big Dry Creek (see attached map) and confine the floodplain now associated with it. Approximately 130 acres in the one square mile area between 136th Avenue and 144th Avenue, and between Huron Street and Washington Street are directly affected by this floodplain. The proposed project will confine that floodplain to less than nine acres at an estimated cost of \$8 million. City Council recently authorized acquisition of rights-of-way for the project and under the present schedule, construction could begin in early 2009.

Several utility facilities interfere with the project's proposed channelization work, including four 13,200KV electric lines now in place underground in an easement along the east side of Washington Street. The easement is on private property so the cost of relocation is not subject to any requirements of either city's franchise agreement and will need to be paid by the project. Xcel has estimated the cost to be \$334,000 to relocate these lines below the level of the proposed channel.

Encana Gas Company has a four-inch gas line on the west side of I-25 that is also in conflict with the drainage improvements. As with the electric lines, the gas facilities were installed under an agreement with the private property owner and the cost of realignment, estimated to be \$105,000 must be covered by the project.

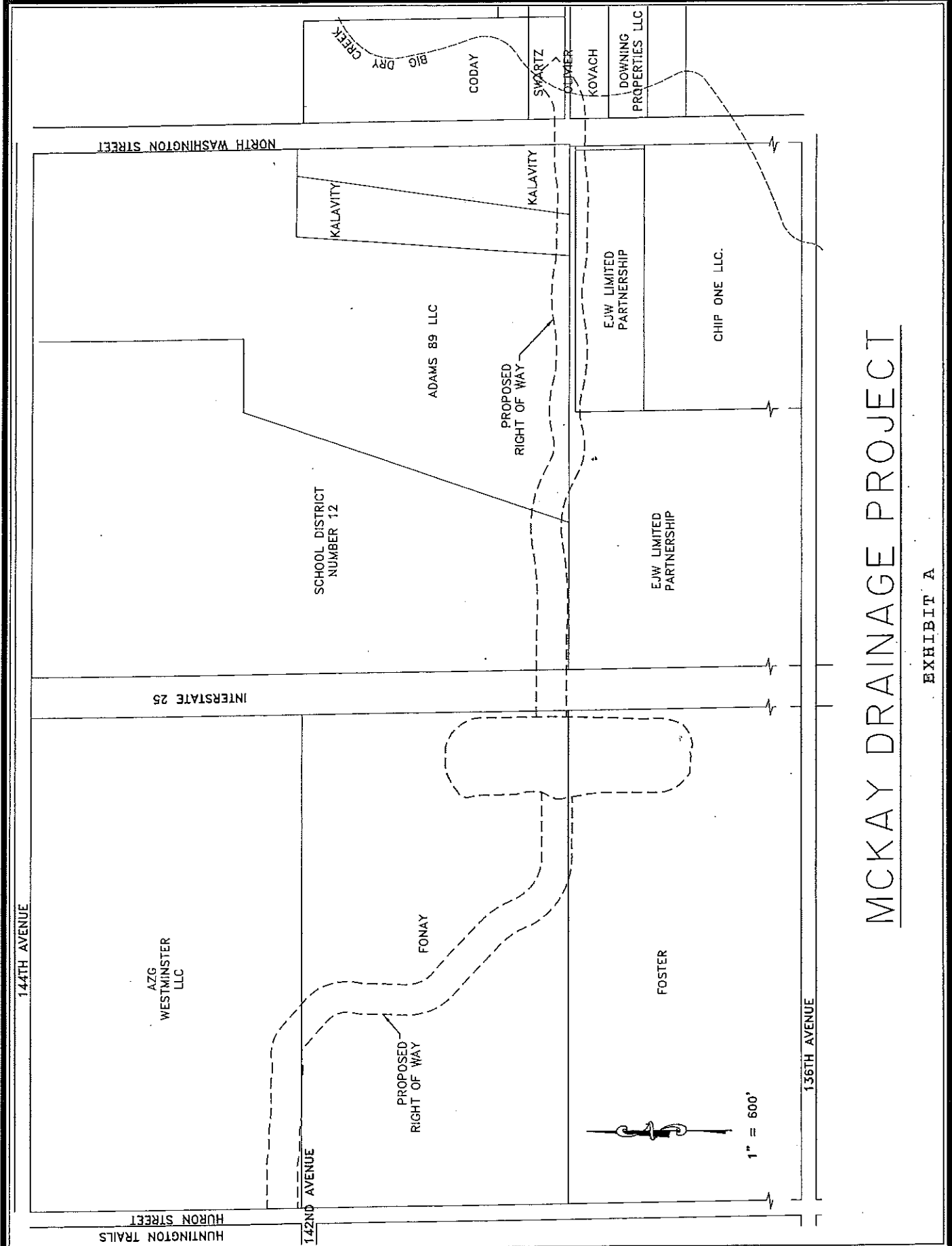
There are no alternatives to relocation of these utilities short of abandoning the project. The drainage improvements necessitate the excavation of a drainage channel running west to east at depths of from 8 to 15 feet. The two utility facilities run north and south across the proposed channel alignment and are buried in the ground at depths of approximately four to seven feet.

It is recommended that the City Manager sign agreements with the appropriate utility company for the relocation work that is necessary to allow the McKay Outfall Drainage Improvements project to move forward. The total estimated cost of these relocations, \$439,000, should be authorized for expenditure and is available in the project budget in the General Capital Improvement Fund.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment



MCKAY DRAINAGE PROJECT

EXHIBIT A

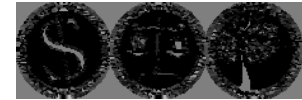


Agenda Item 8 H

WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 13, 2008



SUBJECT: 144th Avenue, Zuni Street to Huron Street Project - Utility Relocation Costs

Prepared By: David W. Loseman, Senior Projects Engineer

Recommended City Council Action

Authorize the expenditure not to exceed \$304,000 for utility relocations attendant to the improvement of the 144th Avenue, Zuni Street to Huron Street project.

Summary Statement:

- The 144th Avenue, Zuni Street to Huron Street project will necessitate the relocation of existing underground utility lines that are in conflict with the proposed improvements and also undergrounding the existing overhead lines. These include facilities operated by Qwest, Comcast, Xcel Energy, United Power, Encana Gas, Mile High Water and the City itself. Taking into account applicable credit under the franchise agreement with Xcel, the cost to underground overhead electric lines is approximately \$250,000. This amount is proposed to be paid for using the City's franchise agreement "1% funds" so this expense is not a direct cost to this project. United Power's cost to remove their facilities within the project limits is a maximum of \$20,000. Encana Gas & Oil needs to relocate their natural gas pipeline along most of the project at a cost of \$264,000. There is no cost to the City to underground the existing overhead Comcast lines because the City's franchise agreement requires Comcast to relocate their lines when in conflict with a City project. Lastly, an additional \$20,000 is estimated to be necessary for various relocations of all other non-City utility facilities not covered by franchise agreements.
- The short window of time available to construct this project makes it necessary to authorize the relocation of these utilities before construction bids are requested later this year. This will allow for the relocation of the majority of these utilities prior to roadway construction, which will help accelerate the completion of this project.

Expenditure Required: \$304,000

Source of Funds: General Capital Improvement Fund – 144th Avenue, Zuni to Huron Widening Project

Policy Issue

Should the City proceed with utility relocations that are necessary in advance of the 144th Avenue Zuni Street to Huron Street project to maintain the project schedule?

Alternative

Council could choose to have utilities relocated during the roadway construction instead of prior to roadway construction. This alternative is not recommended since the project schedule would be significantly impacted and removing or relocating the utilities in advance of this work removes delays in the construction of the roadway.

Background Information

The widening of 144th Avenue between Huron Street and Zuni Street has become important as a result of the increased traffic volumes accessing the commercial development at The Orchard Town Center, the recent widening of Huron Street between 128th Avenue and 150th Avenue and the recent opening of the 144th Avenue/I-25 Interchange. The widening of 144th Avenue will improve the only remaining link of this arterial street within the City of Westminster that remains as a two-lane, rural roadway. The City and County of Broomfield has already started improving the 144th Avenue corridor to the west of Zuni Street and the City of Thornton will widen 144th Avenue to the east of Washington Street in the future. Additionally, the Denver Regional Council of Governments (DRCOG) 2030 Regional Transportation Plan has designated 144th Avenue as a Principal Arterial roadway link between McCaslin Boulevard in Louisville to the west and Colorado Boulevard in Thornton to the east.

On January 22, 2006, City Council approved funding for the preparation of the 144th Avenue Corridor Design Study, which identified necessary infrastructure requirements as well as environmental and social impacts within the corridor. This study was completed in October 2007 by the selected consultant, Felsburg Holt & Ullevig (FHU).

FHU was later hired to complete the final design of these roadway improvements. This design is will be completed in late October 2008. The improvements necessitate the relocation of existing utilities or conversion of the existing overhead utilities to underground. Approval is sought for the expenditure of up to \$304,000 to start all of the utility relocation work in advance of roadway construction which is scheduled to begin in early 2009.

Respectfully submitted,

J. Brent McFall
City Manager



Agenda Memorandum

City Council Meeting
October 13, 2008



SUBJECT: Second Reading on Councillor's Bill No. 36 re Lease of Open Space Property

Prepared By: Heather Cronenberg, Open Space Coordinator

Recommended City Council Action

Pass Councillor's Bill No. 36 on second reading authorizing the execution of a lease agreement in substantially the same form as the attached agreement for the Barnett property located at 14390 Zuni Street, currently in unincorporated Adams County.

Summary Statement

- City Council approved the purchase of the Barnett property at the July 14, 2008 Council meeting.
- The City entered into a Purchase and Sale Agreement with Julia Watson Barnett, LLC on July 18, 2008 to acquire the property. The terms of the negotiated purchase include leasing the property to Gary Barnett, a partial owner of the property, for a period of time to allow his mother to remain on the property. Gary Barnett has agreed to pay the City \$1,000 in rent per month through the lease term. The lease can be terminated with sixty (60) days notice from either party.
- Included in the City Council approval of the Barnett property purchase was the statement that Staff will present a proposed ordinance approving the lease of the property, per the City Charter requirements, prior to closing on this acquisition so the tenant can continue their current use of the property. The form of lease has been approved by the City Attorney's Office and by the tenant. The lease will not be executed until after the property closing has occurred.
- This Councillor's Bill was approved on first reading by City Council on September 22, 2008.

Expenditure Required: \$0

Source of Funds: N/A

Respectfully submitted,

J. Brent McFall
City Manager

Attachment

BY AUTHORITY

ORDINANCE NO.

COUNCILLOR'S BILL NO. **36**

SERIES OF 2008

INTRODUCED BY COUNCILLORS

A BILL

**FOR AN ORDINANCE APPROVING A LEASE AGREEMENT FOR THE LEASE OF THE
PROPERTY LOCATED AT 14390 ZUNI STREET, BROOMFIELD, CO 80020.**

WHEREAS, the City of Westminster will purchase the Barnett property located at 14390 Zuni Street, Broomfield, CO 80020; and

WHEREAS, Gary Barnett has requested that the City lease the property to him for his mother's use on a month to month basis with the ability to terminate the lease with sixty (60) days notice; and

WHEREAS, the tenant has been screened and determined to be suitable for the property; and

WHEREAS, the final form of the lease agreement has been agreed to by the parties; and

WHEREAS, the City Charter requires such lease be approved by ordinance,

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The Lease Agreement between Gary Barnett and the City for the property located at 14390 Zuni Street, Broomfield, CO 80020, in substantially the form attached to this Ordinance, is approved.

Section 2. This ordinance shall take effect upon its passage after second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 22nd day of September, 2008.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 13th day of October, 2008.

ATTEST:

City Clerk

Mayor

APPROVED AS TO LEGAL FORM:

City Attorney's Office

LEASE AGREEMENT

THIS LEASE AGREEMENT, made this 14th day of October, 2008, between the **CITY OF WESTMINSTER**, a Colorado home rule municipality (the "City"), and Gary Quentin Barnett, whose address is 35 Lark Court, Eagle-Vail, CO 81620, (the "Lessee").

WHEREAS, the City has purchased from the Lessee and Dr. Julia Watson Barnett, LLC on this date the property located at 14390 Zuni Street, Broomfield, CO 80020 and described in Exhibit "A", attached hereto and incorporated herein by this reference (the "Property"); and

WHEREAS, in conjunction with the sale of the Property to the City, Lessee has requested permission for V. Lucille Barnett, Gary Barnett's mother, to remain on the Property for a period of time pursuant to the terms of this Lease Agreement.

WITNESSETH that in consideration of the covenants and agreements by the Lessee hereinafter set forth, and for other good and valuable consideration, the City hereby leases unto the Lessee the Property situated in the County of Adams, State of Colorado at 14390 Zuni Street, Broomfield, CO 80020, subject to the following Terms and Conditions:

TERMS AND CONDITIONS OF LEASE

A. This lease will begin on October 14, 2008 and continue on a month-to-month basis provided however, that either party may terminate this lease for its convenience or for any reason upon written notice to the other at least sixty (60) days prior to the proposed date of termination.

B. In consideration of the lease of the Property, the Lessee covenants and agrees as follows:

1. Payment of Rent. Lessee agrees to pay the City as rent for the subject property \$1,000 each month, to be paid in advance on or before the first day of each and every month throughout the term of this agreement. Payments may be mailed to the address of designated representative for the City whose address information is listed below.

2. Lawful Use. To use the Property for no purpose prohibited by the laws of the United States or the State of Colorado, or the ordinances of the City of Westminster.

3. Entry by City: To allow the City access at all times to enter onto the Property.

4. Occupancy. Not to permit the Property to be used for any purpose that would render the insurance thereon void or the insurance risk more hazardous.

5. Alterations; Modifications. Not to make any alterations to, or modifications in or upon the Property without first obtaining the City's written consent. All such alterations or modifications shall be done in conformance with all applicable laws, codes, regulations, and rules of the City and the State of Colorado. All such alterations or modifications shall be done at the Lessee's expense. Further, unless the parties otherwise agree in writing, the Lessee shall be obligated to restore the Property to the original condition as entered upon if requested to do so in writing by City.

6. Duty of Care. To exercise reasonable supervision of all guests at all times when they are in or upon the Property.

7. Damage by Lessee. To reimburse the City for any expense incurred by it in repairing any damage to the Property caused by Lessee, his employees or agents, or any person in his care.

8. Indemnity. To indemnify and hold harmless the City from and against any claim for personal injury or property damage resulting from any act or omission of Lessee or its agents, to carry liability insurance covering bodily injury and property damage in an appropriate amount and to make the City, its directors, officers, employees and agents additional named insured under its policy of liability insurance, and to provide the City with a copy of such insurance policy as evidence of coverage.

9. Subletting. To sublet no part of the Property, or assign this lease or any interest therein.

10. Nuisance. Not to permit any disorderly conduct or nuisance whatever about the Property or the Property, including the buildings and the building grounds, and to not annoy, disturb or interfere with the City's or the public's use of the Property.

11. Surrender in Good Condition. At the expiration or termination of this lease to surrender and deliver up the Property in as good order and condition as when the same were entered upon, loss by fire, and ordinary wear excepted.

C. The City and the Lessee further covenant and agree that:

1. Maintenance by Lessee. Lessee shall be responsible for the total caretaking and maintenance of the exterior and interior of the Property and all items brought onto the Property by the Lessee.

2. Maintenance by the City. Lessee accepts the Property "as is" and acknowledges that the City shall have no obligation for maintenance or repair of the Property.

3. Emergency Repairs. Lessee agrees to perform all repairs of an emergency nature necessary to protect the Property from undue and avoidable injury or damage.

4. Utilities. All charges for water and water rents, for heating, and for lighting of the Property are to be paid by Lessee.

5. Telephone Charges. Lessee will be responsible for payment for all telephone installation and service charges.

6. Keys. The City will provide Lessee with a reasonable number of keys for interior and exterior doors of the buildings on the Property.

7. The City is Not Responsible for Lessee's Personal Property. The City shall have no responsibility or liability for any loss or damage to any personal property of the Lessee or any fixtures installed by the Lessee, whether Lessee has obtained insurance coverage or not.

8. Flammable, Hazardous Materials. Lessee shall store no flammable, toxic, dangerous, hazardous or obnoxious materials anywhere on the Property.

9. Live Animals. Lessee shall neither bring nor permit the bringing of any live animals into the Property, except pets to the extent permitted by the Westminster Municipal Code.

10. Untenantable Conditions. If the Property become so damaged by fire, flood, act of God or any other casualty not caused by the Lessee so as to render the Property untenantable, the Lessee may terminate this Lease without further obligation.

11. Vacancy of Property. If the Property is left vacant the City may, at its option, either retake possession of the Property, terminating the Lease and the City's and Lessee's obligations hereunder, or it may re-rent the Property.

12. Insolvency of Lessee. If the Lessee becomes insolvent, or is declared bankrupt, the City may terminate this Lease forthwith, and all rights of the Lessee hereunder shall thereupon terminate.

13. Peaceable Surrender. At the expiration of the term of this Lease, whether by passage of time or by act of the City as provided in this Lease Agreement, the Lessee shall surrender and deliver up the Property peaceably to the City, and if the Lessee shall remain in possession after termination of this lease, the Lessee shall be deemed guilty of a forcible detainer of the Property under the statute, and shall be subject to eviction and removal in accordance with state law.

14. Default. If default shall be made in any of the covenants or agreements contained in this Lease Agreement to be kept by Lessee, it shall be lawful, upon 30 days written notice, for the City to declare the term ended and to repossess the Property in accordance with state law.

15. No Waiver. No assent, express or implied, to any breach of any one or more of the covenants or agreements contained in this Lease Agreement shall be deemed or taken to be a waiver of any succeeding or other breach.

16. Designated Representatives. The following persons are hereby designated by the parties as the persons responsible for the implementation of this Lease. Should Notices need to be sent or problems arise concerning this Lease the parties agree to contact:

For the Lessee:

Gary Barnett
P.O. Box 2488
Avon, CO 81620

For the City of Westminster:

Heather Cronenberg, Open Space Coordinator
Department of Community Development
City of Westminster
4800 West 92nd Avenue
Westminster, CO 80031
303-658-2142

17. Insurance. The City will provide insurance against loss to the fixtures only due to fire or other casualty. The Lessee will be solely responsible for any loss to any personal property associated with the Property.

IN WITNESS WHEREOF the parties have executed this indenture the day and year first above written.

CITY OF WESTMINSTER

LESSEE:

By: _____
J. Brent McFall
City Manager

Gary Barnett

Attest:

By: _____
Linda Yeager
City Clerk

APPROVED AS TO LEGAL FORM:

City Attorney's Office

Exhibit "A"

SCHEDULE A

LEGAL DESCRIPTION

PARCEL A:

Beginning at the Northwest corner of Section 21, Township 1 South, Range 68 West, 6th P.M., Adams County, Colorado; thence South 00 degrees 00 minutes 00 seconds East along the West line of said Section 21 a distance of 140.00 feet; thence South 89 degrees 47 minutes 00 seconds East, a distance of 40.00 feet to the true point of beginning;
thence South 89 degrees 47 minutes 00 seconds East, a distance of 90.50 feet;
thence North 00 degrees 00 minutes 00 seconds West a distance of 100.00 feet to a point on the South Right-of-way line of 144th Avenue;
thence South 89 degrees 47 minute 00 seconds East, along said South Right-of-way line a distance of 385.08 feet;
thence South 00 degrees 00 minutes 00 seconds East a distance of 248.00 feet;
thence North 89 degrees 47 minutes 00 seconds West a distance of 475.58 feet;
thence North 00 degrees 00 minutes 00 seconds West a distance of 148.00 feet to the true point of beginning,
County of Adams, State of Colorado.

PARCEL B:

That part of the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 21, Township 1 South, Range 68 West of the 6th principal meridian, lying Northerly of and above the Right-of-way line of McKay Ditch described as follows:
Beginning at the Northwest corner of Section 21,
thence Southerly along the West line of said Section 140 feet;
thence East 130.5 feet;
thence Northerly parallel with the West line of said Section a distance of 140 feet to the North line of said Section;
thence West 130.5 feet to the true point of beginning,
County of Adams, State of Colorado.



WESTMINSTER COLORADO

Agenda Memorandum

City Council Meeting
October 13, 2008



SUBJECT: Resolution No. 49 re Adoption of 2009/2010 City Budget and
Councillor's Bill No. 37 re 2009 and 2010 Appropriations

Prepared By: Steve Smithers, Assistant City Manager
Barbara Opie, Budget & Special Projects Manager
Phil Jones, Management Analyst

Recommended City Council Action

1. Adopt Resolution No. 49 that sets the City mill levy at 3.65 mills for both fiscal years 2009 and 2010 and formally adopts the total 2009/2010 City budget, including staffing levels and the Five-Year Capital Improvement Program.
2. Pass Councillor's Bill No. 37 on first reading appropriating funds for the 2009/2010 budgets.

Summary Statement

Under City Charter provisions, City Council is to hold a public hearing on the proposed City Budget for the ensuing year and adopt it no later than the fourth Monday in October. Two public meetings were held on June 9 and July 28 and the required public hearing was held on the proposed 2009/2010 Budget on September 8. A copy of the proposed 2009/2010 Budget has been on file in the City Clerk's Office, at College Hill and Irving Street Libraries, and on-line for citizen review since August 29, and the appropriate legal notices have been published in the official City newspaper.

The Proposed 2009/2010 Budget marks the City of Westminster's fourth two-year, or biennial, adopted budget. In November 2000, Westminster voters approved a ballot measure that amended the City Charter to enable the City to adopt a two-year budget. One of the foremost benefits of biennial budgeting is the shift in focus towards the long-term and strategic aspects of budgeting. A biennial budget is also a better complement to longer term financial and policy planning such as the City's Five-Year Capital Improvement Program and Strategic Plan. The two-year budgeting approach emphasizes longer planning time frames and more consistent priorities from year to year. Staff is pleased to present the City's two-year budget at this time.

The 2009/2010 Budget reflects all City operations and services to be provided to Westminster citizens and businesses in 2009/2010. This budget is balanced based on no tax increases or new taxes. 2009 will be the seventeenth and 2010 will be the eighteenth consecutive years maintaining the City's property tax mill levy at 3.65 mills. The 2009/2010 Budget reflects the City's ongoing work towards sustainability.

The total Proposed 2009 Budget is \$175,567,431, excluding \$53,134,884 in reserves and \$1,000,000 in contingency. The total Proposed 2010 Budget is \$170,876,064, excluding \$53,588,817 in reserves and \$1,000,000 in contingency.

A brief summary of the proposed 2009/2010 City Budgets is as follows:

- The 2009 General Fund operating expenditures are budgeted at \$95,833,494 (including contingencies), which is a 1.1% increase over the 2008 estimated expenditure level of \$94,749,022. In 2010, General Fund operating expenditures are budgeted at \$99,795,264 (including contingencies) which is an increase of 4.1% over the proposed 2009 budget for operating expenditures.

- The 2009 General Fund is predicated on receiving a transfer payment from the Sales and Use Tax Fund totaling \$59,709,449, which is a 3.8% increase over the 2008 estimated transfer of \$57,504,632. The 2010 General Fund is predicated on receiving a transfer payment from the Sales and Use Tax Fund totaling \$63,796,610, an increase of 6.8% over the proposed 2009 transfer payment.
- In 2009, the Contingency account is recommended at \$1,000,000 in the General Fund. The 2009 General Reserve Fund is recommended at \$9,784,633 and the Utility Reserve Fund at \$39,290,611. In 2010, the Contingency account is again recommended at \$1,000,000 in the General Fund. The 2010 General Reserve Fund is recommended at \$10,127,095 and the Utility Reserve Fund at \$39,191,802.
- The total number of full-time equivalent (FTE) staffing in 2009 is 983.924 FTE, a net increase of 1.6 FTE. In 2009, additional FTEs are proposed in the budget to maintain current service levels. Included in these figures are recommended 1.0 FTE Communications Supervisor and 4.0 FTE Police Officers in the Police Department, made possible as a result of the public safety tax and Common Area Maintenance (CAM) fees for security provided at the Promenade. In addition, a 0.5 FTE Secretary in the General Services Department and 1.0 FTE Management Analyst (upgrade of an existing Management Intern Position) in the City Manager's Office is proposed. The 4.0 FTE new Police Officers are offset by the reduction of 6.0 FTE associated with the Community Service Officer program previously used to provide security at the Promenade through CAM fees plus 1.0 FTE Police Officer never filled but originally intended through funding provided through CAM fees that never materialized. Additionally, a 1.0 FTE Planner II never filled but originally intended to be provided via funding from the Westminster Housing Authority is recommended to be eliminated as the funding never materialized. The total reduction of 8.0 FTE plus the proposed addition of 6.5 FTE results in a net reduction of 1.5 FTE in the General Fund. In addition, 2.1 FTE are proposed in the Utility Fund, providing 1.0 FTE Senior Engineer in the Capital Project & Budget Management Division and 1.0 FTE Control Systems Specialist within the Water Resources & Treatment Division within the Public Works & Utilities Department. A 0.1 FTE Help Desk Technician is also proposed within the Information Technology Department. A 1.0 FTE Facilities Project Coordinator is proposed in the General Capital Improvement Fund. The total number of full-time equivalent (FTE) staffing in 2010 is 986.924 FTE, a net increase of 3.0 FTE from 2009. In the General Fund, a 1.0 FTE Police Officer in the Police Department and 1.0 FTE Emergency Medical Service Field Coordinator in the Fire Department are recommended, funded through the public safety tax. In the Utility Fund, a 1.0 FTE Reclaimed System Analyst is recommended in the Water Resources & Treatment Division within the Public Works & Utilities Department.
- In order to ensure reliable infrastructure throughout the City that accommodates continued growth, a proactive Capital Improvement Program (CIP) is recommended as a key component of the 2009 and 2010 Budget. The total capital improvements proposed for 2009 is \$34,446,000, 94% of the recommended 2009 CIP will be funded on a "pay-as-you-go" basis, the remaining 6% will be bond funded. City streets and traffic improvements are recommended for 2009 at \$1,801,000; facilities and infrastructure improvements at \$2,120,000; public safety capital improvements at \$669,000; park improvements at \$4,238,000; wastewater capital improvements at \$5,420,000; water capital improvements at \$19,126,000 (of which \$1,969,000 is proposed through bond funds to be issued in 2010); and stormwater improvements at \$1,072,000. The total capital improvements proposed for 2010 is \$36,302,000, 61% of the recommended 2010 CIP will be funded on a "pay-as-you-go" cash basis, with \$14.186 million funded with bond proceeds. City streets and traffic improvements are recommended for 2010 at \$1,409,000; facilities and infrastructure improvements at \$2,226,000; public safety capital improvements at \$756,000; park improvements at \$4,153,000; wastewater capital improvements at \$3,866,000; water capital improvements at \$22,672,000 (of which \$14,186,000 is proposed through bond funds to be issued in 2010); and stormwater capital improvements at \$1,220,000.
- The various citizen requests received by the City and Council direction on these requests are reflected in the background section of this memo.

City Council is requested to approve the resolution and its attachments adopting the 2009/2010 City Budget. City Council is also requested to pass on first reading the Appropriation's Ordinance for 2009/2010, which sets forth the amounts of estimated revenue and expenditures by each separate fund of the City for calendar years/fiscal years 2009 and 2010. These actions are in compliance with City Charter budget provisions.

Expenditure Required

2009 = \$175,567,431, plus \$53,134,884 in reserves and \$1,000,000 in contingency; and
2010 = \$170,876,064, plus \$53,588,817 in reserves and \$1,000,000 in contingency.

Source of Funds

General; Utility; General Reserve; Utility Reserve; Golf Course; Fleet Maintenance; General Capital Outlay Replacement; Sales & Use Tax; Parks, Open Space and Trails (POST); Conservation Trust; General Capital Improvement; and Debt Service Funds

Policy Issue

Does City Council support the Proposed 2009/2010 Budget as presented by Staff and reviewed at the July 7 Study Session (2009 Operating Priorities review), July 21 Study Session (Human Services Board funding recommendations), August 18 Study Session (2010 Operating Priorities and 2009/2010 Proposed Capital Improvement Program reviews), August 4 Study Session (City Council’s 2009/2010 Proposed Budget), and September 27 City Council Budget Retreat (entire Proposed 2009/2010 City Budget review)?

Alternative

City Council could direct Staff to reconstruct the Proposed 2009/2010 Budget. City Council is required by City Charter to adopt a Budget for the following fiscal year no later than the fourth Monday in October. Therefore, Staff does not recommend reconstructing the 2009/2010 Budget in light of the quickly approaching Charter deadline, and Staff believes that the proposed budget accurately reflects the policy direction of Council.

Background Information

City Council Focus Areas: In April, City Council revisited their focus areas for 2009-2013. The focus areas are as follows:



Safe and Secure Community



Fiscally Sustainable City Government Providing Exceptional Services



Vibrant Neighborhoods and Commercial Areas



Strong, Balanced Local Economy



Beautiful and Environmentally Sensitive City

The Proposed 2009/2010 Budget was developed in support of City Council’s goals. The full Budget Message document is attached and provides an overview of the Proposed Budget funding priorities including services, staffing levels, and capital improvement projects for the coming two years.

Citizen Requests: At the various meetings and hearing on the Proposed 2009/2010 Budget, several residents either requested that City Council consider providing funds for specific City projects or programs. In addition, several requests were received via e-mail and regular mail. City Council had the opportunity to review these requests in more detail at the Budget Retreat and, where appropriate, funds have been included in the 2009/2010 Budget to address these projects. A summary of the twenty requests addressed follows:

1. *Install a sidewalk along Countryside Drive north of 100th Avenue, between Kettner Reservoir and Kensington Park. (Requested on March 12th via e-mail to the City Council, and at the September 8 public hearing) – Dean Vandeberg (requested March 12 via 3-mails) and Tom Romersberger (requested September 8 at the public hearing) requested a sidewalk to be installed on the east side of Countryside Drive between Kettner Reservoir and Kensington Park.*

Council considered this same request in 2006 and concluded that it would be more appropriate to make soft trail connections to an existing path around Kettner Reservoir than install the requested concrete sidewalk. This decision was made in view of the fact that an adequate sidewalk exists

on the west side of Countryside Drive in addition to the Kettner Reservoir trail on the east side of the street. The soft trail connections were installed in 2007. The estimated cost of the requested concrete sidewalk is \$55,000.

Given that the students have not necessarily modified their pattern of walking to school in inclement weather by using the existing concrete sidewalk on the other side of the road, Staff is proposing that this new sidewalk be built and funded with money from the Jefferson County cash-in-lieu of land school dedication fees. Funds will need to be appropriated from the cash-in-lieu account for Jefferson County land school dedication fees, which would be done by a separate action from the Proposed 2009/2010 Budget process. City Council concurred with Staff's recommendation. As such, Staff will prepare a separate agenda memorandum to City Council for official action to appropriate funds from the Jefferson County cash-in-lieu of land school dedication fees into a capital improvement program account for this project and proceed with the installation of a sidewalk at this location.

2. *Remove a traffic circle at 107th Avenue west of Simms Street. (Requested on May 7th via e-mail to City Staff, on July 28th at the budget meeting, and on September 8 at the public hearing) –* Residents, represented by John Voight and Shawn Carrigan of the Walnut Creek subdivision in unincorporated Jefferson County, request that the City remove the traffic circle located within the City of Westminster due to the perceived impact on traffic flow into their subdivision. Additionally, Barbara Reddington requested either an improvement to the existing roundabout or installation of stop signs at this location at the September 8 public hearing. The traffic circle on 107th Avenue was installed by the developer of Meadow View Estates (within the City of Westminster) in observance of City Council's previous direction to have developers of new residential subdivisions install traffic mitigation devices as appropriate. The problems cited by the residents of the Walnut Creek subdivision appear to be due to excessive speed. The estimated cost to remove the circle is approximately \$20,000.

Staff believes that the circle is generally functioning as designed, and the City should not pay for the removal of the device. City Staff did offer to remove the traffic circle at the expense of Walnut Creek residents, but they declined. No funds are included in the Proposed 2009/2010 Budget for this request. City Council concurred with Staff's recommendation.

3. *Construct an architectural wall or sound wall along the east side of Sheridan Boulevard in front of the Spanish Oaks subdivision (73rd Avenue to 74th Avenue). (Requested via email on June 28th to City Council) –* Kevin Michals of 5165 W. 73rd Avenue requested the construction of a wall in front of Spanish Oaks to block the noise from passing automobiles. This wall would be like the one constructed along the intersection of 72nd Avenue and Sheridan Boulevard. The cost of constructing a wall is currently estimated at \$236 per foot, and the length of the new wall would be 325 feet, for a total cost of \$76,700.

On May 17, 2005, Special Projects Coordinator Aaron Gagne and Neighborhood Outreach Coordinator James Mabry met with Spanish Oaks Home Owners' Association (HOA) President Lona Thorson. At that meeting, the leaders of the HOA told Mr. Gagne and Mr. Mabry that they were not interested in the construction of architectural walls along Sheridan Boulevard and as such, the City proceeded with the project south of Spanish Oaks excluding this area. The length of this segment is approximately 325 feet and includes a curve, thus increasing the cost slightly. The total cost for this length of wall is estimated to be \$76,700. Due to the costs and significant technical and aesthetic complications associated with extending the architectural wall north and the prior rejection of walls by the Spanish Oaks HOA, Staff does not recommend funding this request. No funds are included within the Proposed 2009/2010 Budget for this request. City Council concurred with Staff's recommendation.

4. *Install a traffic signal at 120th Avenue and Zuni Street. (Requested via e-mail dated June 16, and at the July 28th public meeting) – Mike Byrne, Charles Sullivan, and Charles Manstrom of The Ranch requested the installation of a traffic signal at the intersection of 120th Avenue and Zuni Street. This intersection was most recently evaluated in 2006, and it did not meet warrants at that time. However, Zuni Street was not connected to Federal Parkway at that time. City Staff can request that the State review the current warrants at this intersection to determine the need for a traffic signal since 120th Avenue is under the jurisdiction of the State. State warrants are less stringent than the City's warrants for a new traffic signal, therefore the intersection must also meet the City's warrants. If the warrants are satisfied and the State gives the City permission to install a traffic signal, a new traffic signal in this location would cost approximately \$220,000.*

All intersections that meet the City's warrants will be prioritized for potential funding of the installation of traffic signals. The 120th Avenue and Zuni Street intersection and a few other candidate locations will be evaluated during the Fall of 2008 to determine if City warrants for signalization have been met. Sufficient funding will exist in 2009 (subject to Council's approval of Staff's proposed capital funding into the New Traffic Signals and Speed Control Devices project) to install signals at one new location in 2009. City Council concurred with Staff's recommendation.

5. *Fund Federal Parkway Improvements between 120th Avenue and Zuni Street. (Requested via e-mail dated June 16, and at the July 28th public meeting) – Mike Byrne requested that the City fund improvements to widen Federal Parkway along the south side of the road near Country Club Village. The cost to improve the south half of Federal Parkway between 120th Avenue and Zuni Street is estimated at \$2.2 million.*

A Federal Parkway improvements project was considered during Staff's preparation of the 2009-2013 Capital Improvement Program (CIP), but given other higher priority projects submitted, it is not recommended to City Council for funding in the 5-year CIP. In order to improve Federal Parkway, Staff has determined that the 120th Avenue and Federal Boulevard intersection would first need to be improved and expanded, with a total project cost of over \$10 million, including the widening of Federal Parkway. No funds are included in the Proposed 2009/2010 Budget for this request. City Council concurred with Staff's recommendation.

6. *Construct a sound wall on the north and south sides of 92nd Avenue between Raleigh Street and the City Hall property line. (Requested at the July 10th public meeting) – Patricia Thomas requested the installation of a sound wall along 92nd Avenue between Raleigh Street and the City Hall property line on both the north and south sides of 92nd Avenue due to an increase in traffic noise. The Thomas' have brought this to the attention of Council previously for the 2003/2004 Budget and again for the 2005/2006 Budget. They were given a variance through the Community Development Department to build an 8-foot fence versus the standard 6-foot fence, but this variance was contingent upon all neighbors along the entire stretch of this road installing a uniform fence. Given the potential difficulty in getting approval from all residents to agree and pay for a uniform fence, the Thomas' are requesting assistance from the City to build the fence. While the City does not normally construct sound walls, Community Development Staff provided rough estimates for an 8-foot tall architectural wall. The cost for an 8' brick wall is approximately \$236 per linear foot and results in an estimated cost based on 3,600 linear feet in the amount of \$860,000.*

Staff believes that the existing noise conditions that Mr. and Mrs. Thomas are concerned about were neither caused nor enhanced by the City. City Council has been sensitive not to establish a precedent in other areas of the City to fund private improvements with public dollars unless funded by revenues associated with a significant development project (similar to the 72nd Avenue

wall), or homeowners in the area are willing to pay the cost to install the fence, coordinated by the City (like the Ranch project). For this request, Staff recommends that Council adhere to past practice of not providing funding for private walls, and therefore, no funds are included in the Proposed 2009/2010 Budget for this request. City Council concurred with Staff's recommendation.

7. *Install on-street bicycle lanes and signs to help identify bike routes. (Requested by Ed McAuliffe via e-mail to City Council dated July 4; and by Terrance Ramierz at the June 9th public meeting and again by Terrance Ramirez at the September 8 public hearing) – Terrance Ramirez and Ed McAuliffe requested that the City look in to restriping roadways to provide on-street bicycle lanes. Mr. McAuliffe also requested new signage for bicycle routes within the City. Mr. Ramirez is a current member of the Westminster Transportation Commission (WTC). The WTC has assigned Mr. Ramirez and Ed McAuliffe, a frequent visitor at WTC meetings, the task of identifying links of arterial streets that could potentially be restriped (as those streets are resurfaced in the future) to create on-street bicycle lanes without causing an unsafe narrowing of the vehicle lanes. Terrance Ramirez also attended the September 8 public hearing and requested that the funding of the study originally proposed in 2011/2012 budget be moved up to the 2009/2010 budget, so that recommendations from the Study could potentially be funded in the 2011/2012 budget in preparation for the FasTracks commuter rail implementation.*

Staff is supportive of the effort to determine where bike lanes could be added to City streets. Staff recommends future funding (possibly in the Proposed 2011/2012 Budget, provided sufficient revenues) for the preparation of a comprehensive investigation of a potential network of on-street bicycle lanes throughout the City that would also provide logical connections to such systems planned or existing within neighboring jurisdictions. The scope of such a study could be adjusted accordingly to fit the budget, but it is currently estimated that \$50,000 to \$75,000 would be an adequate range for the budget. While Staff understands Mr. Ramirez's enthusiasm regarding earlier commencement of the study prior to 2011/2012, Staff does not recommend funding the study in 2009/2010 due to higher priority projects and therefore, no funds are proposed in 2009 or 2010 for the study. City Council concurred with Staff's recommendation.

8. *Prioritize diversity in the plans to revitalize south Westminster. Include mixed-income housing for renters and homeowners, and walker-friendly storefronts friendly to families, students, and the increasing senior population of the area. Make neighborhood, street, and City building improvements in an environmentally friendly and energy efficient way, using renewable energy wherever possible. Preserve existing affordable housing and viable buildings in south Westminster. Preserve unique older buildings and neighborhoods. Make sure schools are viable and well-attended in south Westminster. Ensure community friendly businesses. (Requested via e-mail to the City Council on July 10) – Alison O'Kelly of 7728 Raleigh Street requested the above items in an e-mail to City Council. As the Mayor noted in her response, many of the items are included in the City's Strategic Plan and actions are being carried out to meet these requests. The City budget provides for one full-time staff position devoted to facilitating south Westminster revitalization and development efforts. Efforts to date and to be continued include diversifying the homeownership opportunities by working to attract new single family, townhouse and condominium development providing a wide range of affordability. These development efforts have also included working with prospective developers to construct leasable and/or ownership space to accommodate small, entrepreneurial business endeavors. Many of these items are also addressed in the City's Comprehensive Land Use Plan.*

The Proposed 2009/2010 Budget also provides CIP funds in both years (\$255,000 in 2009 and \$301,000) for south Westminster revitalization and transit oriented development/redevelopment efforts, and to leverage private funds in pursuit of these endeavors. The City is working to

complete street improvements along Lowell Boulevard with Phase II of the improvements, from 75th to 77th Avenues, scheduled for completion by the Fall of 2008. A final Phase from 77th Avenue to Turnpike Drive will be eligible for use of the City's 2009 Federal Community Development Block Grant (CDBG) allocation. CDBG funds are proposed to be used in future years to continue physical improvements within the south Westminster area.

The South Westminster Revitalization Program (\$155,000 in 2009 and \$201,000 in 2010) includes looking for strategies to preserve, improve, and reuse existing residential buildings and commercial buildings when viable. Also included in the Proposed 2009/2010 CIP are funds to assist small businesses in improving commercial property through a new Small Business Assistance Program (\$50,000 each year). This will permit the City to attract and retain small, entrepreneurial business throughout Westminster.

Historic preservation and the recruitment of arts-related businesses have been initiated and will continue in 2009/2010. The CIP includes funding for preservation and improvement of the Shoenberg Farm property at 72nd Avenue and Sheridan Boulevard (\$179,000 proposed in 2009).

The City is working closely with Adams County School District No. 50 in support of their efforts to provide facilities that promote student achievement; however it should be noted that school districts are only responsible to the State of Colorado and the City has no oversight on school district operations. The South Westminster Revitalization Coordinator will be in regular contact with the District to work on creative ways to assist the District. City Council concurred with Staff's recommendations.

9. *Remove neighborhood speed control devices on Bruchez Boulevard and Alcott Street ending at 112th Avenue; install a traffic signal at 112th Avenue and Alcott Street; widen 112th Avenue to four lanes; install pedestrian crossings on Bruchez Parkway; and also evaluate "No Parking" areas and the limited parking available at Foxshire Park. (Requested via e-mail to the City Council dated July 12) – Judy and Ken White of 10793 Alcott Way requested that the City remove all traffic calming devices along Bruchez Boulevard and Alcott Way, stating that the devices do not function as originally expected. The subject devices were installed under the City's previous Neighborhood Traffic Mitigation Program, which was discontinued in January of 2004. That program was operated under a stringent set of criteria including extensive neighborhood involvement in the selection and design of the devices and requirements for super-majority affirmative votes of the affected portion of the subdivision before any devices were installed by the City. Another condition of the program was that aesthetic enhancements must be paid for by the homeowners of the neighborhood. Staff has checked accident records and reviewed the design of all of the devices mentioned by the Whites. Based on this review, the mitigation devices are not hazardous and are functioning appropriately. The estimated cost of all of the removals, landscaping and reconstruction on Alcott Way requested by the Whites total approximately \$270,000.*

The request for a traffic signal at 112th and Alcott Street will continue to be evaluated annually and would be considered for installation at a cost of approximately \$190,000 if that intersection meets the required warrants for a new traffic signal.

The request for widening 112th Avenue will be met with the widening of 112th Avenue proposed as a capital improvement project for 2009.

Staff will evaluate some of the signage and painted crosswalk requests along Bruchez Parkway and, if appropriate, install these items at a minimal cost funded through the Public Works and Utilities Department sign supplies operating account.

Staff will evaluate the location of existing No Parking signs and modify the signage as appropriate along Alcott Street adjacent to Foxshire Park and, if appropriate, install/adjust these items at a minimal cost funded through the Public Works and Utilities Department sign supplies operating account.

Staff is recommending that no changes be made to the traffic calming devices on Bruchez Boulevard and Alcott Way. No additional funding is recommended for these requests. The City will be completing a portion of the widening of 112th Avenue in 2009. Northglenn has not indicated a timeframe when they will be widening their portion of 112th Avenue. City Council concurred with Staff's recommendations.

10. *Install a sidewalk along Westminster Boulevard between 92nd Avenue and 104th Avenue. (Requested via an e-mail to the City Council dated June 16) – Vicki Winterroth of 9310 Lamar Street requested a sidewalk connection from the neighborhoods north of 92nd Avenue to the Promenade area. A sidewalk currently exists along the west side of Westminster Boulevard between 104th Avenue and Big Dry Creek. Another sidewalk also exists along the east side of the street between 92nd Avenue and a point to the north of the 98th Avenue alignment. Therefore, the missing link in the system is a section along the west side of Westminster Boulevard to the north of Big Dry Creek and an at-grade crossing of the street to the north of the 98th Avenue alignment.*

This missing link of sidewalk is approximately 0.6 miles and will cost approximately \$220,000 to install. Staff recommends that this link be prioritized against other missing links of sidewalk throughout the City. If it is deemed a priority, Staff recommends utilizing funds within the Sidewalk Connection capital project. No additional funds are included in the proposed budget for this request. City Council concurred with Staff's recommendation.

11. *Continue to provide funding for the marketing, sale, rehabilitation and adaptive reuse of the Shoenberg Farm historic structures, including those yet to be landmarked. Also promote sustainable new development and redevelopment. (Requested via e-mail to City Council dated June 16, 2008) – Kaaren Hardy submitted a request for the acquisition and restoration of Shoenberg Farms. The acquisition and restoration of Shoenberg Farms is an ongoing project that is proposed for funding in the Proposed 2009 CIP for a matching funds grant (\$179,000 of City funds are proposed). Of the total \$179,000, \$164,000 will serve as 25% matching funds to assist in the acquisition of the historic core of Shoenberg Farm. Fifteen thousand dollars (\$15,000) will be earmarked as a 25% match for funding debt service on a loan to complete the exterior and structural rehabilitation of the dairy barn for the first year (2009).*

Staff recommends approving the matching funds as proposed in the 2009 CIP. Future funding for Shoenberg Farms is anticipated to come from private investments made at the site. City Council concurred with Staff's recommendation.

12. *Provide a trail connection from the Green Knolls subdivision to other Westminster trails. (Requested at the July 10th public meeting) – Jeri-Anne Wittmus, Violeta Burk, Judy Bailey, and Ryan Cybyske, all of the Green Knolls Subdivision, requested the construction of connecting trails from Green Knolls to other Westminster trails. Providing a trail connection from Green Knolls Park is a priority for the open space program. There are, however, properties that still need to be acquired with City Parks, Open Space and Trails (POST) funds in order to create a trail connection. Acquisition of these parcels will allow the City to connect to the Walnut Creek Trail to the south. It may also allow for a future trail connection from City Park to the Heritage Golf Course and the Westmoor Business Park area for passive recreational and commuting purposes.*

Until priority properties along the trails can be acquired, Staff does not recommend the City budget funds to build these trails. Acquiring properties that will allow for a connecting trail to be built from Green Knolls Park to the Walnut Creek trail continues to be a priority for City Staff and efforts will continue in this area. No Funds are included in the Proposed 2009/2010 Budget for this request. City Council concurred with Staff's recommendation.

13. *Install a protected left-turn arrow for northbound Wadsworth Parkway traffic turning left onto Independence Drive. (Requested via e-mail to City Council dated July 17)* – Sandi Greer requested the installation of a protected left-turn arrow for north bound traffic on Wadsworth Parkway. City Staff will submit a request to the Colorado Department of Transportation (CDOT) to evaluate the need for a protected left turn arrow from northbound Wadsworth Parkway to westbound Independence Street since Wadsworth Parkway (State Highway 121) is under the jurisdiction of the State. If such an arrow is warranted, City Staff will request that CDOT install the protected left turn device.

Since the signal is owned and controlled by CDOT, Staff will await their recommendation on this request. If such an arrow is warranted, City Staff will encourage CDOT to install a protected left-turn arrow. The cost for the installation of the left turn will be paid for by CDOT if they determine a need for the turn arrow. No funds are included in the Proposed 2009/2010 Budget for this request. City Council concurred with Staff's recommendation.

14. *Construct a sidewalk from Church Ranch Boulevard north on Wadsworth Boulevard along the east side of Wadsworth Boulevard. (Requested at the July 28th public meeting)* – Residents of The Retreat Assisted Living Center, represented by Dee Proctor-Gregg, requested the installation of a 340-foot long sidewalk along the east side of Wadsworth Boulevard to provide a pedestrian connection between their residence and the existing sidewalk that parallels Church Ranch Boulevard. The requested sidewalk would abut a single-family residential lot that will likely not be redeveloped in the foreseeable future. Several mature trees that are located along the Wadsworth Boulevard frontage of the single-family lot would have to be removed in order to allow a sidewalk to be installed a safe distance from the northbound travel lane of the street. Until this segment of Wadsworth Boulevard is widened (perhaps within the next five to seven years), it appears that it would be less dangerous for pedestrians to walk among the trees for this short distance rather than along a temporary sidewalk located closer to traffic. The alternative to Staff's recommendation is to purchase additional right-of-way along the east side of the street and install the requested sidewalk, all at a cost of approximately \$45,000.

Staff recommends that the sidewalk not be funded at this time due to higher priorities for existing funds. No funds are included in the Proposed 2009/2010 Budget for this request.

15. *Increase the number of police patrol cars in the Countryside neighborhood, reduce police patrol beat size in the Countryside neighborhood to decrease response times, and increase the number of code enforcement officers. (Requested via e-mail to City Council dated April 20)* – Dean Vandenberg of 10540 West 104th Place and Janet Bruchman of 10083 Lee Street requested that the City add an additional police patrol car in the Countryside. The request also includes reducing the size of police patrol beats in the Countryside neighborhood in order to decrease response times. Finally, they requested additional code enforcement officers in the Countryside area.

The City is subdivided into six geographic Patrol Beats & the Countryside area is located within Beat 60. The boundary is roughly 88th to 112th Avenue, and Indiana Street to Wadsworth Parkway. In addition to the six Primary Beats, officers are often assigned to specific sub-Beat Patrol areas such as The Orchard, Promenade and Westminster Mall. There is always at least one officer assigned to every patrol beat and, depending upon staffing levels, day of the week, time of

the day, current crime trends and other factors, multiple officers may be assigned to specific Beats. In addition to the Beat officers, Parks and Recreation Officers, School Resource Officers and Traffic Officers may be working in any given Beat at various times.

According to an analysis of activity levels for the month of June 2008, activity levels break down as follows:

Beat 60/Countryside

- 4% of Violent Crime in Westminster
- 7% of Property Crime in Westminster
- 11% of Total Calls For Service in Westminster
- 12% of Police Reports written in Westminster

Activity levels for Beat 60 are low compared to other patrol Beats, and statistical probability would lead Staff to expect activity levels of 16-17% amongst the six Beats if distributed equally and uniformly across the six Beats.

As to response times, Staff assumes that residents are referring to non-emergency events. The Police Department monitors response times to emergency calls regularly and there is no specific problem or negative trend in Countryside at this time; Staff will continue to pay specific attention to response times. Citizens can easily become frustrated any time they call the police and have to wait for non-emergency calls, but every law enforcement agency in the nation prioritizes calls resulting in an officer not always being immediately available to respond immediately to non-emergency calls.

With regards to the number of Code Enforcement Officers, according to the City's Community Services Coordinator, Countryside area does not have a big graffiti problem and certainly does not have a bigger problem than the southern part of the City. The major graffiti problems in the City are in areas south of 92nd Avenue and specific isolated spots such as bridges, underpasses and pedestrian tunnels.

Staff believes that the current staffing levels, size of the Beats and response times are appropriate. Staff will continue to monitor these items as part of ongoing operations and make adjustments as necessary. No additional funding or staffing is included in the proposed budget for this request. City Council concurred with Staff's recommendation.

16. *Fund the 100th Anniversary City of Westminster coffee table book. (Requested on August 14th via letter to the City Council and City Manager) –* Members of the Westminster 100th Anniversary Book Committee, including Bob Briggs, Wilbur Flachman, and Linda Cherrington, request funding for the hiring of a professional editor for the project in the amount of \$40,000 in 2009, \$60,000 in 2010, and \$20,000 in 2011 for a total of \$120,000 over three years. The editor search committee anticipates issuing a Request for Proposals (RFP) for editorial services in December of 2008 and will have a person hired by the end of the first quarter in 2009. During 2010, the book committee will pre-sell the books, determining the number of books to be printed.

Staff recommends that City Council not fund the project at this time due to other budgetary priorities. However, if the City Council decides to fund the project, Staff suggests that the funding come from 2008 General Fund Contingency money in the full amount of \$120,000. The money can then be placed into a capital project account so that it can roll forward over future years and not need to be re-appropriated each year. In light of other potential activities for the 100th anniversary celebration, City Council directed Staff to fund this request at \$10,000 from 2008 General Fund Contingency money and encouraged the 100th Anniversary Book Committee to seek private funding sources for the balance of the proposed editor costs. As such, Staff will

prepare a separate agenda memorandum to City Council for official action to appropriate the \$10,000 into a separate capital improvement program for this project; this agenda memorandum will be taken later this fall for City Council's consideration with the full review of contingency requests (if any) at year-end.

17. *Request for Reconsideration of Human Services Board (HSB) funding for the Growing Home Foundation. (Requested at the July 28 public meeting)* – Teri Sienicki of Growing Home appeared before City Council to request a reconsideration of HSB funding for the group's 2009 request. Growing Home missed the application deadline, but had their application accepted 15 minutes late, but then missed their scheduled interview, thereby disqualifying them from consideration of HSB funding. Growing Home provides shelter, meals and comprehensive assistance to homeless families and increase community involvement in direct service and advocacy.

The HSB takes a considerable amount of time to review each application and interview agency representatives before making recommendations to City Council on proposed funding. Staff recommends that City Council not fund this agency's request for funding in 2009 based on the HSB's recommendation, which was based on the fact that they missed the deadline for applying and missed their scheduled interview time. No funds are included in the Proposed 2009/2010 Budget for this request. City Council concurred with Staff's recommendation.

18. *Request for Reconsideration of Human Services Board funding for the Kemp Foundation. (Requested at the July 28 public meeting)* – Sharon Schonhaut of Kempe Children's Fund appeared before City Council to request reconsideration of funding for the Kempe Children's Fund organization. The Kempe Foundation missed the application deadline by two days, and was therefore excluded from consideration of funding. The Kempe Foundation provides an on-call physician and social worker 24 hours a day, seven days a week, to evaluate and treat approximately 1,000 children who are suspected victims of sexual, physical or emotional abuse each year.

Staff recommends that City Council not fund this agency's request for funding in 2009 based on the HSB's recommendation, which was based on the fact that they missed the deadline for applying for funding by two days. No funds are included in the Proposed 2009/2010 Budget for this request. City Council concurred with Staff's recommendation.

19. *Increase the salaries provided to City Council members for their service on City Council. (Requested at the August 11 City Council meeting during citizen communications)* – Sam Dixon, former City Councillor, urged City Council to increase the Councillor salaries by \$200 per month. Currently, per Chapter 7 (1-7-1) of the Municipal Code, members of the City Council receive the following compensation for serving on the City Council: Mayor \$1,000/month (\$12,000/year), Mayor Pro Tem \$900/month (\$10,800/year) and Councillors \$800/month (\$9,600/year). The net increase to the City Council's budget for the proposed increase from Ms. Dixon totals \$16,800 for a full year. The last adjustment made to the Westminster City Council's salaries occurred in 1998. Per the City Charter (Chapter 4, Section 4.3), compensation of the City Council may only be adjusted after the next City Council election. As such, any adjustments adopted at this time could not be effective until after the election in November 2009.

City Council reviewed market salary survey data provided by Human Resources. City Council's compensation was last adjusted in 1996, effective January 1, 1998. Since the Council's compensation had not been adjusted in ten years despite the increasing personal costs that Council members have had to absorb, City Council directed Staff to prepare an ordinance to increase their salaries as follows: +\$400/month Mayor (\$16,800/year), +\$300/month Mayor Pro

Tem (\$14,400/year), and +\$200/month Councillor (\$12,000/year). The increase to City Council's budget as a result of these changes will total \$1,700 for the month of December in 2009 and \$20,400 for the full year in 2010. Per City Council direction, the new salary will go into effect December 1, 2009, after the November election in compliance with the City Charter. A separate ordinance for this action is included in tonight's agenda for City Council consideration.

20. *Request for the City to install a traffic signal at 107th Avenue and Simms Street. (Requested at the September 8 public hearing)* – Barbara Reddington of 1110 W 106th Place in Westminster, presented this request. The request is made in anticipation of future increases in traffic volumes on Simms Street due to the proposed development of Great Western Park in the City and County of Broomfield, located to the northwest of the intersection of 107th Avenue and Simms Street.

It is not the City's policy to install signals at intersections based upon assumptions of future traffic conditions. Due to the high number of requests that the City receives for the installation of traffic signals and the limited amount of funding that can be budgeted for this purpose, it is necessary for Staff to annually conduct a formal study of the established warrants to ascertain which (if any) intersections qualify for signalization. Qualifying intersections are then prioritized for potential funding. Based on this request, Staff will add the intersection of 107th Avenue and Simms Street to the growing list of locations that are evaluated each year. It should be noted that the relatively small number of residences that exist to the west of this 3-legged intersection make it doubtful that it will ever meet a sufficient number of warrants for signalization. Furthermore, if there is a desire to install a traffic signal at this intersection, Staff recommends that financial participation from Jefferson County be solicited due to the fact that the great majority of the residences located to the west are within an unincorporated portion of the County. No funding is proposed for this request in 2009 or 2010. City Council concurred with Staff's recommendation.

Other follow up, such as an Information Technology Department citywide technology overview, overview of the traffic signal warrant system, etc, will be submitted to City Council in the coming months.

Per the City Charter, the proposed budget resolution must be submitted to City Council for consideration by the second Monday in October but it must be adopted by the fourth Monday in October. Staff recommends adoption of the resolution and its attachments. In addition, an ordinance that officially appropriates the funds per accounting procedures is attached; Staff also recommends the approval of this ordinance on first reading.

Respectfully submitted,

J. Brent McFall
City Manager

Attachments

BUDGET MESSAGE

Dear Mayor McNally and City Councillors:

I am pleased to present the Proposed 2009/2010 Budget for the City of Westminster. This budget is submitted to the Mayor and City Council for your deliberations, which will include the City Council Budget Retreat on September 27, 2008 and consideration of the proposed budget during the October 13, 2008 City Council Meeting.

The attached budget document describes the funding for all City programs, capital improvement projects and services that will be provided to Westminster citizens and businesses in 2009 and 2010. This is the fourth time that the City of Westminster has prepared a biennial budget. The biennial budget continues to provide longer term financial and policy planning that complements City Council's Strategic Plan. City activities and spending priorities are aligned with City Council's key Strategic Plan Goals and Objectives.

Economic conditions across the United States and in Colorado remain challenging, and Westminster is not immune from these economic impacts. To date, consumer confidence has declined each month in 2008 as high prices of gasoline, food, and other essentials continue to challenge consumers. New retail construction and leasing has slowed, and retail vacancy rates in the metropolitan Denver area have risen over the past several months. Sales tax collections continue to fluctuate. The effects of a protracted housing downturn and tight credit have impacted local real estate markets. On the positive side, strong job growth is helping Westminster and the region weather the national economic downturn better than many other areas around the country. Many companies in energy, bioscience, and other rapidly-expanding industries are relocating to or expanding in Westminster and the metropolitan Denver area. Still, national economic trends are impacting the City and presenting a challenging environment.

With these pressures in mind, sustainability has become and will continue to be a critical focus with the City's service provision and budget planning. Economic realities and increasing costs of doing business continue to pressure the City to maintain current service levels with constrained resources. Moving forward, Staff will continue to implement cost containment measures for operating within the City's revenue reality. City Council and Staff have already taken purposeful steps to improve the efficiency and cost-effectiveness of service delivery, all with very little impact on the quality and quantity of services provided. In fact, City Council and Staff have accomplished a long list of service enhancements and improvements. The City will continue to utilize its strategic planning process, performance measurement, and other tools to focus limited resources on key priorities while delivering exceptional value and quality of life.

Besides sustainability, replacement revenue is another key focus of the City's budgeting. Over the last two years, numerous economic development and redevelopment projects have been completed or are nearing completion, including The Orchard Town Center, The Shops at Walnut Creek, Westminster Crossing, enhancements in the area of 72nd Avenue and Federal Boulevard, and redevelopment at 72nd Avenue and Sheridan Boulevard. All of these developments are located in Urban Renewal Areas (URA), which provided the tools to finance needed public improvements in these areas that made this new development possible. As these projects mature, they will produce revenues for essential services while performing the critical function of filling in the growing gap of declining revenues from the Westminster Mall. Staff is projecting a \$750,000 decrease in revenues from the Westminster Mall in 2009 and a \$1.0 million decrease in 2010. Revitalization of the Westminster Mall is one of City Council's highest priorities and the City continues to work with the mall's owners and interested developers on strategies and plans for reinvigorating the Westminster Mall.

The City of Westminster has successfully negotiated the economic twists and turns of the last several years, and I believe that we will continue to do so in the years to come. I remain confident that the committed team of City Council and Staff will continue to deliver exceptional value and quality of life to

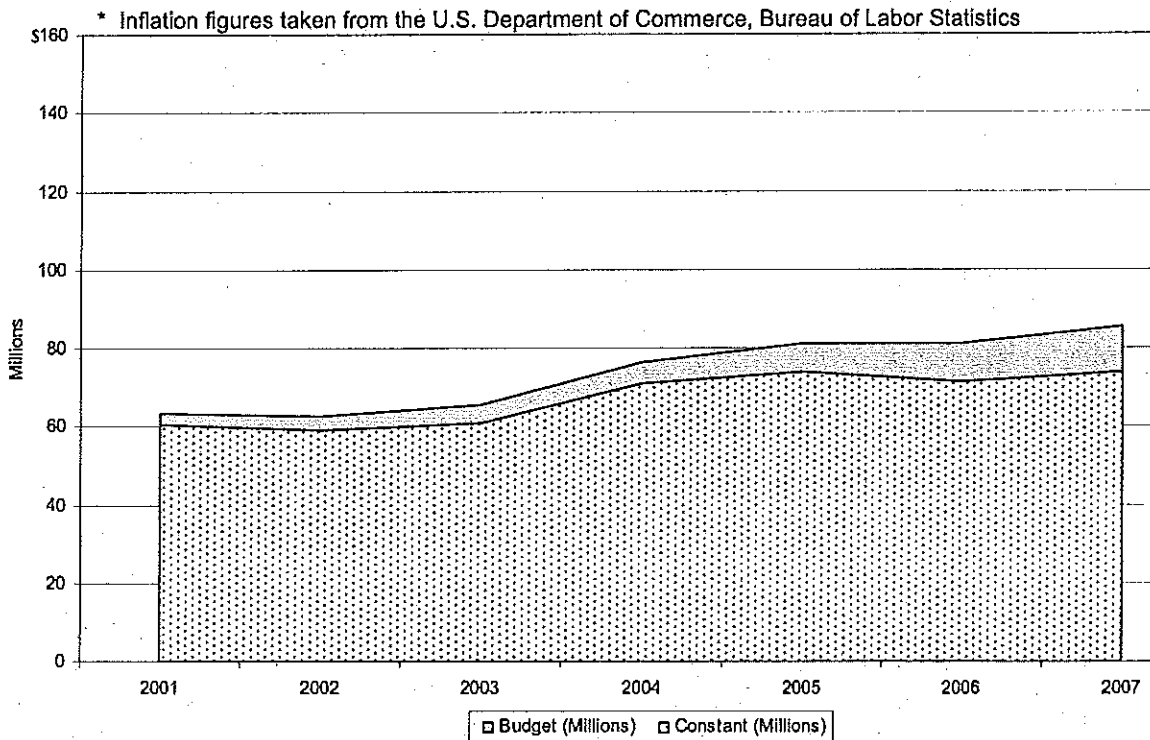
Westminster's residents, businesses and visitors. In this budget message, I will cover the following items:

- ✦ **Budget History:** delivers a brief Budget history and discusses recent Budget highlights.
- ✦ **Strategic Plan and City Council Goals:** identifies City Council's goals established in its Strategic Plan and highlights how the Proposed 2009/2010 Budget works to achieve these goals.
- ✦ **Performance Measures:** provides a brief explanation of the City's program, which furthers the commitment to innovation, self-improvement, accountability and open communication.
- ✦ **Tax Comparisons:** provides property tax and sales tax comparisons to other Front Range communities.
- ✦ **Revenues and Expenditures Overview:** discusses expenditure reductions, revenue enhancements and revenue/expenditure summary information about the City's various funds.
- ✦ **Other Proposed Budget Highlights:** features a summary of capital outlay, staffing and the Capital Improvement Program.

BUDGET HISTORY

The information below depicts the City of Westminster's General Fund Budget history between 2000 and 2007. The General Fund provides most of the resources to provide the City's ongoing essential general government services. The top line of the graph indicates the Budget in actual dollars, while the lower line represents the same Budget restated in dollars constant of 2000 purchasing power. In other words, the lower line removes inflation and represents only real growth in Budget values. Based on constant dollars, the City's General Fund Budget grew by 22% over the 7 year period shown below (for the same period, inflation grew by 16%). This is inclusive of the funding infusion for Public Safety that was approved by the voters in 2003.

General Fund: Actual Expenditures Versus Constant Dollars



	2001	2002	2003	2004	2005	2006	2007
Budget (Millions)	\$63.5	\$62.8	\$65.4	\$76.4	\$81.1	\$81.0	\$85.5
Constant (Millions)	\$60.6	\$58.9	\$60.7	\$70.9	\$73.8	\$71.3	\$73.9



FY 2002 – In developing the 2002 Budget, a Phased Spending Plan (PSP) was identified as an additional safety measure in the budget. The second, third and fourth periods of the 2002 PSP were not released for a total of approximately \$637,000 in savings. As the revenue picture continued its negative trend, departments implemented a 2% spending reduction for a total of \$1.36 million in savings; departments then identified an additional 1% in reductions (approximately \$679,300) to generate savings citywide to help address shortfalls in 2002. A hiring freeze was implemented in May 2002 and continued into 2004. The select hiring freeze saved approximately \$255,000 in 2002 alone. In November 2002, City Council unappropriated \$1.37 million in the General Capital Improvement Fund for eight projects in order to address Sales and Use Tax Fund revenue shortfalls. Other saving measures, such as earmarking part of the contingency fund, were identified to help balance the budget. In total, approximately \$5.5 million in reductions (or approximately 4.3% of the Total City Budget 2002) were implemented in 2002 to address revenue shortfalls.

FY 2003 – Departments prepared their 2003/2004 proposed budget with an additional 3% reduction from their reduced 2002 budget; an exception was made for the Police and Fire Departments where a reduction of only 2% was applied. These reductions for 2003 totaled approximately \$1.8 million in additional reductions from the reduced 2002 Budget. All new staff originally planned in the 2003/2004 budget was eliminated except for 4.0 FTE Police Officers and 3.0 FTE Firefighters made possible by a modification to the City's vendors' fee. The selective hiring freeze continued through 2003. Mid-year, departments made an additional 0.5% reduction to all 2003 General Fund operating budget. Capital project savings from projects spending less than originally budgeted and several projects that had not commenced were frozen in the General Capital Improvement Program (CIP) were utilized to help offset reduced revenue collections. A total of approximately \$3.6 million in reductions (or approximately 2.8% of the Total City Budget 2003) were implemented to address revenue shortfalls.

FY 2004 – Departments amended their Adopted 2004 Budget with additional operating budget reductions and three capital projects were reduced and/or eliminated for additional reductions of \$1.8 million (or approximately 1.4% of the Total City Budget 2004) to address revenue shortfalls. In November 2003, Westminster voters approved a sales and use tax increase of 0.6% for maintaining and enhancing public safety operations. As a result of this tax increase, 40.0 FTE in the Police Department, 35.0 FTE in the Fire Department and 8.0 FTE in support departments for a total of 83.0 FTE were added in December 2003 to the Amended 2004 Budget to enhance public safety operations in the City. The public safety tax provided for approximately an additional \$10 million that prevented these operations and other City services from having to make reductions due to reduced revenues citywide.

FY 2005/2006 – In October 2004, City Council adopted the 2005/2006 Biennial Budget. Departments prepared their 2005/2006 proposed budget with a 1% increase from their reduced 2004 budget, with the exception of the Police and Fire Departments, who had an increase of 1% on their original General Fund budget and 3% on their public safety tax budget. This amounted to 3% on their approximately \$4.5 million FY 2004 budget increase for public safety tax revenue.

FY 2007 – Departments prepared their 2007 proposed budget with a 0% increase from their 2006 budget, with the exception of the Police and Fire Departments, who had an increase of 2% over their 2006 budget due to the public safety sales tax. Also, Utility Fund operations had an increase of 2% over their 2006 budget due to water sales and system repair and replacement needs.

FY 2008 – Departments prepared their 2008 proposed budget with a 1% increase from their 2007 budget, with the exception of the Police and Fire Departments, who had an increase of 2% over their 2007 budget due to the public safety sales tax. Also, Utility Fund operations had an increase of 2% over their 2007 budget due to water sales and system repair and replacement needs.

STRATEGIC PLAN AND CITY COUNCIL GOALS

In April, City Council reviewed and recommitted the City organization to the five-year Strategic Plan for the City of Westminster. The 2008-2013 Strategic Plan identifies the City's underlying principles on which decisions are based and includes goals to be achieved through 2013. Each goal is further defined by a set of objectives and short-term actions to be taken to achieve the associated goal. The Strategic Plan reinforces long-term planning for both operating (day-to-day operations and services) and capital (long-term investment projects such as road construction, water distribution and sewer maintenance) programs. As a statement of City Council's goals and vision for the City, the Strategic Plan helps Staff successfully plan City projects and budgets to achieve this vision and associated goals.

The goals, and the associated objectives, are listed below:

Safe and Secure Community

- ✦ Citizens are safe anywhere in the City
- ✦ Public Safety Departments: well equipped and fully staffed with quality personnel
- ✦ Timely response to emergency calls
- ✦ Citizens taking responsibility for their own and community safety and well-being
- ✦ Managed disaster mitigation, preparedness response, recovery



Financially Sustainable City Government Providing Exceptional Services

- ✦ Revenues to support defined city services and service levels as a mature city
- ✦ Well-maintained City infrastructure and facilities
- ✦ Effective cost containment/control measures for living within revenues and budget
- ✦ Maintain sufficient reserves: general fund and utilities funds
- ✦ Balance between core services and quality of life services
- ✦ Provide efficient, cost effective internal and external services
- ✦ Secure and develop long-term water supply



Vibrant Neighborhoods and Commercial Areas

- ✦ Develop transit oriented development around commuter rail stations
- ✦ Maintain and improve neighborhood infrastructure and housing
- ✦ Preserve and restore historic assets
- ✦ Revitalize Westminster Mall and area
- ✦ Rehabilitate deteriorating commercial areas
- ✦ Develop Westminster as a cultural art community



Strong, Balanced Local Economy

- ✦ Healthy retail base, increasing sales tax receipts
- ✦ Attracting new targeted businesses, focusing on primary employers/higher paying jobs
- ✦ Business-oriented mixed use development along the I-25 corridor and US 36 corridor
- ✦ Retain and expand current businesses
- ✦ Multi-modal transportation system that provides access to shopping, to employment centers
- ✦ Be a great place for small and/or local businesses



Beautiful and Environmentally Sensitive City

- ✦ Increase green space (parks, open space, etc.)
- ✦ Well-designed and maintained private developments and buildings
- ✦ Develop and maintain attractive streetscapes and landscaped medians
- ✦ Have energy efficient, environmentally sensitive city operations
- ✦ Increase public and cultural arts



The Proposed 2009/2010 Budget were developed in support of City Council's goals and objectives stated in the Strategic Plan. The following presents selected examples on how the Proposed 2009/2010 Budget works to achieve Council's Strategic Plan:

Safe and Secure Community - 2009/2010 Actions:

- Add 1.0 FTE Communications Supervisor in 2009 to enhance supervision and operations in the Communications Section of the Police Department.
- Provide enhanced police services to the community by transitioning and reallocating the Community Service Officer (CSO) Program to 4.0 FTE Police Officers in 2009.
- Add 1.0 FTE Police Officer in 2010 to help improve coverage in existing and newly-developed areas of the City.
- Replace the primary microwave radio link from the Public Safety Center to Eldorado Mountain to assure that public safety and other City personnel have good communication tools.
- Hire 1.0 FTE EMS Field Coordinator in 2010 to enhance administrative and managerial overview of the Emergency Medical Services Section of the Fire Department.
- Fund down-payment for replacement Heavy Rescue Unit to consolidate equipment and operate more efficiently in fire rescue situations.
- Implement a new EMS field reporting system in 2009 to improve efficiency, eliminate redundancy, and enhance customer service as it relates to ambulance operations.

Financially Sustainable City Government Providing Exceptional Services - 2009/2010 Actions:

- Create a process for pre-payment of use tax on construction projects simplifying doing business with the City.
- Hire a 1.0 FTE Facilities Project Coordinator in 2009 to ensure that major maintenance projects at City facilities are completed in an effective and efficient fashion.
- Revise the sales tax pledge for the bonds for the North Huron Urban Renewal Area, allowing more funds to flow to critical City services.
- Adjust tap fee and water/wastewater rates to assist in funding needed capital improvements.
- Continue implementing the Tap Fee and Water Conservation Program to help preserve water supply.
- Increase temporary salaries to help improve quality and quantity of revenue-producing recreation programs such as Silver Sneakers.
- Complete implementation of "server virtualization" technology to consolidate and reduce the number of computer servers required to support City software applications.

Vibrant Neighborhoods and Commercial Areas - 2009/2010 Actions:

- Implement redevelopment/financing strategies to assist in the revitalization of the Westminster Mall.
- Identify funding mechanisms to facilitate development around planned transit oriented developments (TOD) and work to develop design guidelines for TODs.
- Complete plans for the development of the Westminster Grange/Rodeo Market cultural activity center.
- Acquire historic core of Shoenberg Farm and facilitate rehabilitation of buildings built in 1911.
- Facilitate the Arrow Motel redevelopment site to improve what will be the "front door" to this TOD area.
- Facilitate construction of twelve Harris Park town homes at 73rd Avenue and Lowell Boulevard, continuing the economic development momentum in this area.
- Fully fund City's annual street improvement program, to include reconstructing, seal-coating, overlaying, and lane striping of roadways.
- Install McKay Drainageway improvements between Huron Street and Big Dry Creek.

Strong, Balanced Local Economy - 2009/2010 Actions:

- Continue the Existing Business Services Program to encourage retention and growth of City businesses and fund the Small Business Assistance Program.
- Continue business recruitment efforts to further diversify the City's economy.

- Promote redevelopment and backfill of existing retail centers.
- Aggressively promote and facilitate new office development along the I-25 corridor.
- Fund arterial roadway improvement program through double-bonded hot applied chip seal to decrease roadway rehabilitation costs while increasing the number of lane miles that can be addressed.
- Complete the widening of 144th Avenue between Huron Street and Zuni Street to improve access to the I-25 corridor.

Beautiful and Environmentally Sensitive City - 2009/2010 Actions:

- Continue acquisition efforts to help reach the City's goal of preserving 15% of its land as open space.
- Implement the Open Space master plan for Metzger Farm in partnership with the City and County of Broomfield.
- Develop Westminster Center Park into a one-of-a-kind municipal park designed for passive use including walking trails, art work, amphitheatre, shelters, restrooms, water features and a playground.
- Fund seasonal graffiti removal crews for park and recreation operations using EPA-approved chemicals and best management practices.
- Fund Median Rehabilitation Program through the Community Enhancement Program to replace plant material in medians throughout the City, which enhances the overall appearance of Westminster.
- Develop a Green City Operations Implementation Plan to maximize the City's environmental sustainability efforts.
- Purchase hybrid vehicles where appropriate to save fuel costs and reduce impact on the environment.

PERFORMANCE MEASURES

As evidence of the City's commitment to continuous improvement, accountability and open communication, City Staff continues to integrate performance measurement into the management of City operations and utilizes performance measures in determining Staff's success in meeting City Council's goals. In 2008 (for the 4th time), the City of Westminster received the "Certificate of Distinction" in performance measurement by the International City and County Management Association (ICMA) Center for Performance Measurement (CPM). This is the highest performance measurement recognition that ICMA awards and Westminster is one of only a handful of communities in the United States to receive this honor.

New this year within the department budget pages, Staff is including a "performance measurement snapshot" for each department and division that supports the linkage between proposed budget and performance measurement outcomes. These "performance measurement snapshots" provide a sample of some of the specific performance measures that Staff tracks to improve the effectiveness and efficiency of service delivery. In addition, Staff will include the City's 2007 performance measurement report, *Take a Closer Look: How Performance Measures Build a Better City*, in the final printed Adopted 2009/2010 Budget document. This report was presented to City Council and citizens in April of 2008.

Citizen Survey Results

Based on results of the 2008 Citizen Survey, the City of Westminster continues to rank above the national average in the quality of community and quality of services provided to citizens. 89% of respondents rated the quality of life in Westminster as "very good" or "good." Residents were also asked if they received good value for the City taxes they pay. 60% of residents "strongly agreed" or "somewhat agreed" that they receive good value for the taxes they pay. This rating places Westminster well above the national average for this question.

**Tax Comparisons****Property Tax**

The City's property tax mill levy continues to be one of the lowest among Front Range cities. The property tax mill levy rate of 3.65 mills is maintained in the Proposed 2009/2010 Budget at the 2008 level. These are the seventeenth and eighteenth consecutive years that the City's mill levy has been at 3.65 mills. Below is a property tax comparison to 11 Front Range communities. Some of the cities listed use special districts to provide some of the services that the City of Westminster, a full service city, provides to its residents. Fire district mill levies are included along with municipal levies for those municipalities that do not provide fire protection services. This table includes figures that represent the portion of the homeowner's property tax bill that goes towards municipal services and fire protection. The City of Westminster continues to have one of the lowest municipal mill levies in the State of Colorado.

2008 Property Tax Rate Comparisons

City	City Levy	Fire Protection District Levy*	City and Fire Levy	Property Taxes \$250,000 Home
Northglenn	11.597	8.635	20.232	\$402.62
Broomfield (City)	11.457	8.635	20.092	\$399.83
Fort Collins	9.797	9.301	19.098	\$380.05
Lakewood	4.711	11.458	16.169	\$321.76
Littleton	6.662	7.678	14.340	\$285.37
Arvada	4.310	9.480	13.790	\$274.42
Longmont	13.420	-	13.420	\$267.06
Boulder	11.981	-	11.981	\$238.42
Aurora	10.701	-	10.701	\$212.95
Thornton	10.210	-	10.210	\$203.18
Loveland	9.564	-	9.564	\$190.32
Westminster	3.650	-	3.650	\$72.64

*Northglenn, Broomfield, Fort Collins, Lakewood, Arvada, and Littleton use fire protection districts to provide fire suppression services to their residents. (Northglenn and Broomfield utilize North Metro Fire and Rescue District; Fort Collins utilizes Poudre Valley Fire Protection District; Lakewood utilizes West Metro Fire Protection District; Arvada utilizes Arvada Fire Protection District; Littleton utilizes Littleton Fire Protection District)

While property taxes are projected to comprise less than 5% of General Fund revenues in 2009 and 2010, this revenue source is anticipated to grow slightly. However, this growth has slowed down over the past several years. The chart on the next page shows that after 2001, the City's assessed valuation has increased modestly, a sign of slowing growth and the approach of build out. Once again, this reality places a critical focus on sustainability, maintenance, and redevelopment.

Changes in Assessed Valuation: 2000 to 2007

Year	Assessed Value	\$ Change	% Change
2000	\$822,090,000	-	-
2001	\$1,007,762,000	\$185,672,000	22.59%
2002	\$1,047,062,660	\$39,300,660	3.90%
2003	\$1,088,134,727	\$41,072,067	3.92%
2004	\$1,097,211,450	\$9,076,723	0.83%
2005	\$1,154,570,230	\$57,358,780	5.23%
2006	\$1,174,689,730	\$20,119,500	1.74%
2007	\$1,234,388,070	\$59,698,340	5.08%

Sales and Use Tax

The City's total sales and use tax rate is comprised of three components: general, POST (parks, open space and trails), and public safety. A breakdown is provided below:

Westminster Sales/Use Tax Rate

General	3.00%
POST	0.25%
Public Safety	0.60%
Total City Rate	3.85%

Sales and use tax remains the City's largest General Fund revenue source. In 2009 and 2010, sales and use tax is projected to comprise over 60% of General Fund revenues. While the City's total sales and use tax rate is above the average in the Front Range, it still remains very competitive. Below is a comparison to the same 11 Front Range communities that were highlighted previously. The table below only highlights general, POST and public safety tax rates (if applicable).

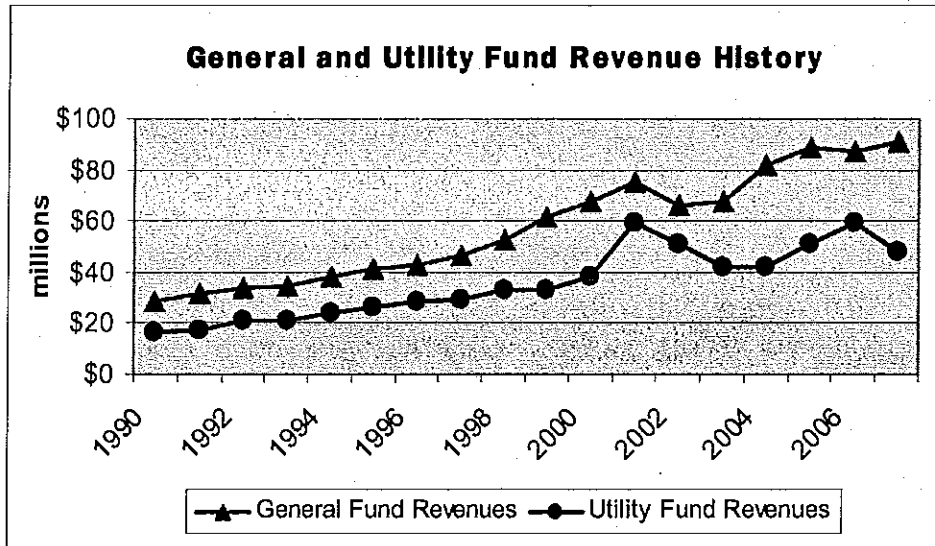
2008 Sales Tax Rate Comparisons

City	Municipal Sales Tax Rate	Municipal Sales Tax Paid on \$50 Purchase
Broomfield (City)	4.15%	\$2.08
Northglenn	4.00%	\$2.00
Westminster	3.85%	\$1.93
Aurora	3.75%	\$1.88
Thornton	3.75%	\$1.88
Arvada	3.46%	\$1.73
Boulder	3.41%	\$1.71
Longmont	3.275%	\$1.64
Loveland	3.00%	\$1.50
Littleton	3.00%	\$1.50
Lakewood	3.00%	\$1.50
Fort Collins	3.00%	\$1.50



REVENUES AND EXPENDITURES OVERVIEW

In the City of Westminster, available revenues drive expenditures and determine the City's capacity to provide essential and quality of life services. Due to economic twists and turns, increasing competition for retail sales, slowing growth and other factors, the rapid revenue growth of the 1990s has been replaced by a more modest growth pattern in many of the City's revenue sources. This can be seen in the chart below, which highlights the recent revenue history of the City's General and Utility Funds. As can be seen from the General Fund line, the passage of the public safety sales tax in 2003 was critical to the City's ability to continue to provide essential services. Regarding Utility Fund revenue, tap fees have decreased due to the approach of build-out and climatic conditions have varied, which affected the amount of water used in any given year.



Increasing costs to do business continue to pressure the City to keep up with current service levels with fewer resources. The following chart shows just a small selection of cost increases experienced by the City over the last several years.

Changes in Selected Costs: 2001 to 2007

Actual Expenditure	2001	2007	\$ Change	% Change
Medical/Dental Insurance	\$3,458,895	\$7,127,628	\$3,668,733	106%
Electricity and Gas	\$1,990,628	\$2,911,513	\$920,885	46%
Street Lights	\$1,087,798	\$1,700,360	\$612,562	56%
Fuel and Lubricants	\$264,456	\$734,136	\$469,680	178%
Chemicals	\$449,961	\$765,628	\$315,667	70%

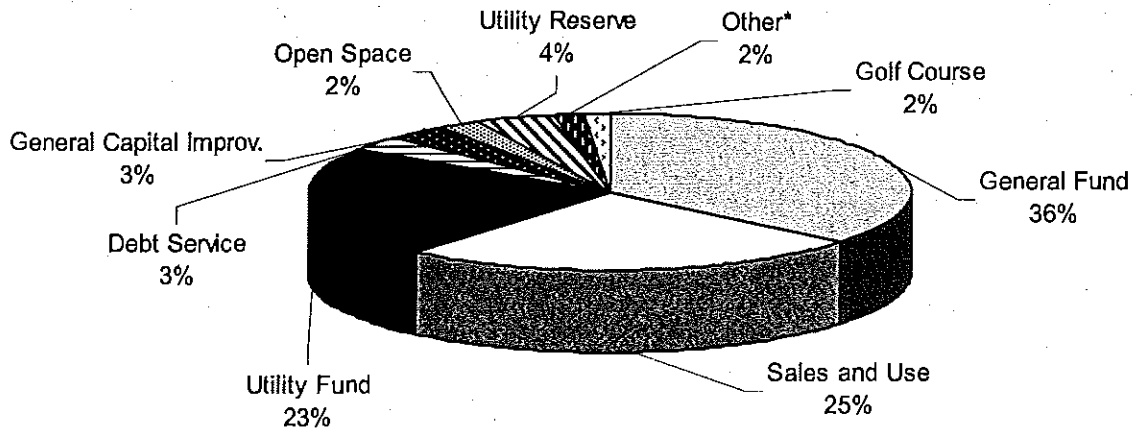
Proposed Expenditures Summary

Departments prepared their 2009 proposed budget with a 0% increase from their Amended 2008 Budget, with the exception of the Police and Fire Departments, who had an increase of 2% over their 2008 budget due to the public safety sales tax, and the Utility Fund operations, who had an increase of 2% over their 2008 budget due to water sales and system repair and replacement needs. Some adjustments were permitted for contractual expenses, such as electricity and natural gas increases, but the 0% increase over 2008 certainly has made it more challenging for departments to absorb increased costs of providing services. Departments prepared their 2010 proposed budget with a 1% increase from their 2009 budget, with the

exception of the Police and Fire Departments, who had an increase of 2% over their 2009 budget due to the public safety sales tax, and the Utility Fund operations, who had an increase of 1.5% over their 2009 budget due to water sales and system repair and replacement needs. Some adjustments were permitted in 2010 budget for contractual expenses, such as electricity, natural gas, fuel, and water increases.

The total Proposed 2009 Budget for all funds is \$175,567,431 exclusive of \$53,134,884 in reserves and \$1,000,000 in contingencies. The amount in reserve includes the General Reserve, Utility Reserve and Debt Service Funds and the contingency amount includes the General Fund contingency.

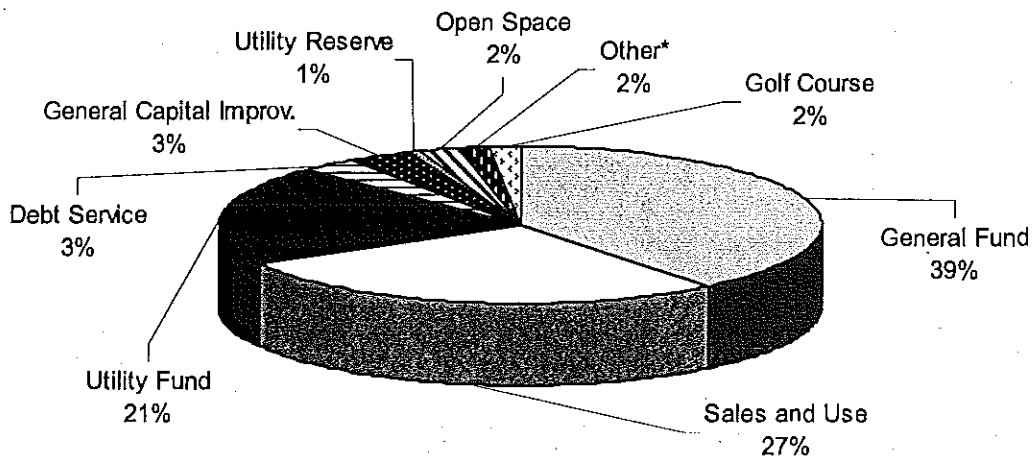
Proposed 2009 Budget Summary: Expenditures For All Funds



* "Other" includes Fleet Maintenance, General Capital Outlay Replacement and Conservation Trust

The total Proposed 2010 Budget for all funds is \$170,876,064, exclusive of \$53,588,817 in reserves and \$1,000,000 in contingencies. The amount in reserve includes the General Reserve, Utility Reserve and Debt Service Funds. The contingency amount includes the General Fund contingency.

Proposed 2010 Budget Summary: Expenditures For All Funds



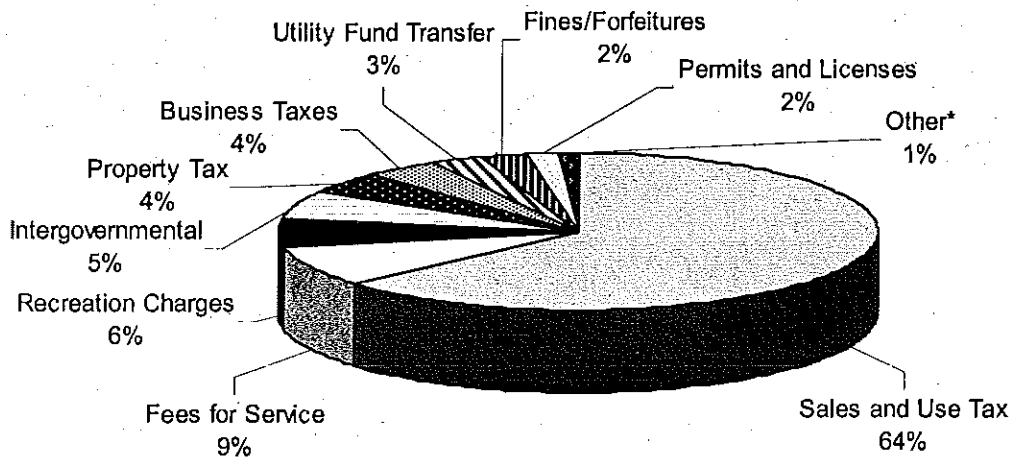
* "Other" includes Fleet Maintenance, General Capital Outlay Replacement and Conservation Trust

Fund Overview

General Fund

The General Fund is the City's primary operating fund and provides revenues for public safety, streets, community development, parks, recreation, libraries and other general government services. Total available General Fund revenue is projected at \$95,833,494 for 2009, which is a 2.0% increase over the 2008 estimated revenue of \$93,940,055 (which includes \$1,500,000 million of carryover). This change for 2009 is due to the projected slight increase in Sales and Use Tax revenue to be transferred to the General Fund, proposed use of \$1.0 million in carryover funds, projected increases in revenue from fees, charges, property tax and a slight increase in the transfer payment from the Utility Fund for services provided by General Fund Departments.

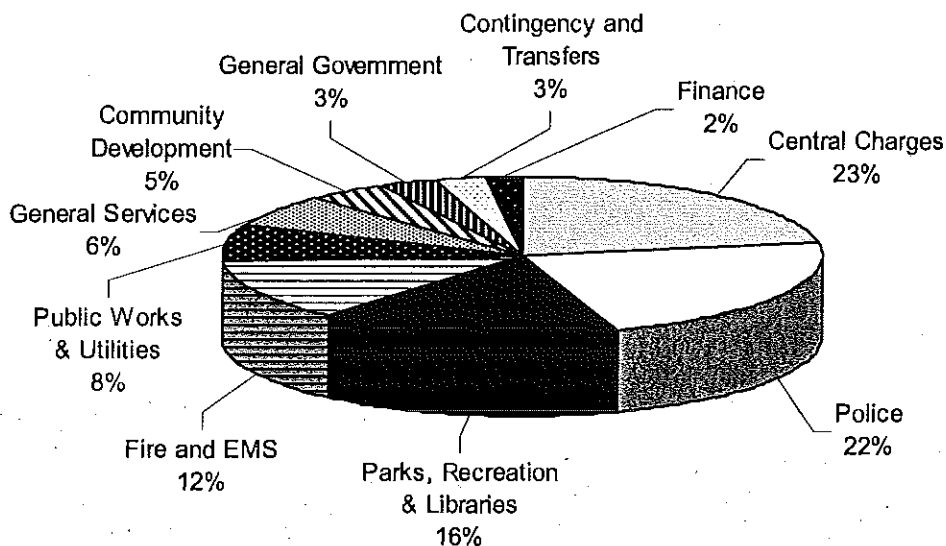
Proposed 2009 General Fund Revenues by Source



* "Other" includes Admissions Tax, Interest Income, Reimbursements and Contributions

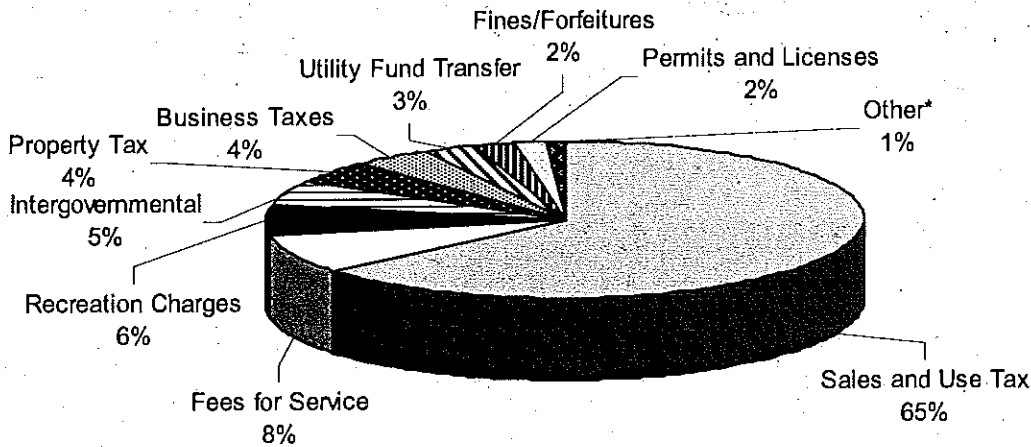
The total proposed 2009 expenditures for the General Fund are \$95,833,494 (inclusive of contingencies), which is a 1.1% increase over the 2008 estimated expenditure level of \$94,749,022. This proposed budget includes all transfer payments and a contingency amount of \$1.0 million. Contingency funds will be used to address any unanticipated expenses due to a variety of factors during the year.

Proposed 2009 General Fund Expenditures by Department



The Proposed 2010 Budget provides for General Fund revenue projected at \$99,795,264, which is a 4.1% increase over the 2009 projected revenue.

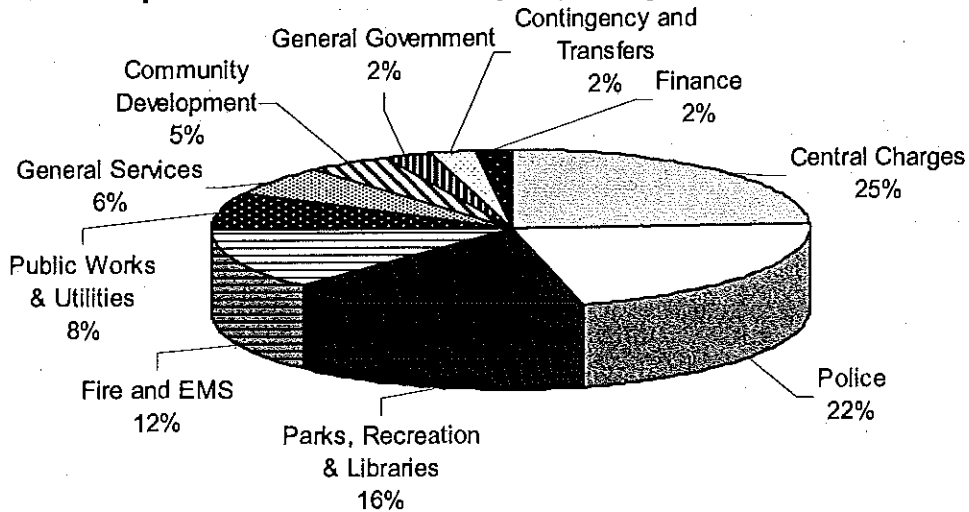
Proposed 2010 General Fund Revenues by Source



* "Other" includes Admissions Tax, Interest Income, Reimbursements, and Contributions

Total proposed 2010 expenditures for the General Fund are \$99,795,264, which is a 4.1% increase over the Proposed 2009 Budget. This proposed budget includes all transfer payments and a contingency amount of \$1.0 million.

Proposed 2010 General Fund Expenditures by Department



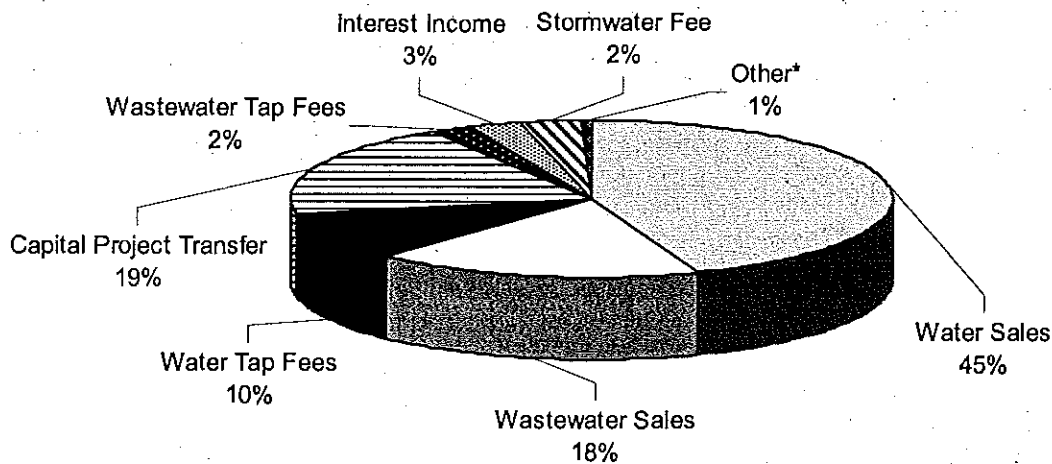
General Reserve Fund

The General Reserve Fund is intended to act as a source of funds for unusual, unanticipated one-time expenditures and for emergencies. These funds also serve to keep the City in compliance with Article X, Section 20 of the Colorado State Constitution. In 2009, a fund total of \$9,784,633 is proposed, which includes expected interest to be earned from fund investments during 2009. The proposed 2009 General Reserve Fund is a 3.0% increase over the estimated year-end total 2008 Reserve Fund of \$9,499,644 and represents 10.3% of the total proposed 2009 General Fund expenditures, excluding contingency. In 2010, the General Reserve Fund is proposed at \$10,127,095 and represents a 3.5% increase over the proposed 2009 General Reserve Fund. The 2010 General Reserve Fund represents 10.3% of the total proposed General Fund expenditures for that year. For both 2009 and 2010, the General Fund Reserve maintains City Council's policy of a balance at or above 10% of General Fund expenditures.

Utility Enterprise Fund

Based upon the City Council adopted strategy to eventually cover all operational and capital costs of the City's water and wastewater utilities through rates, water and sewer rate increases are proposed for 2009 and 2010. Water rates are proposed to increase by 3.0% in 2009 and 3.0% in 2010, while sewer rates are proposed to increase by 4.5% in 2009 and 4.5% in 2010. For an average single family home, these water and sewer adjustments amount to an average increase of \$1.70/month. These rate increases will allow the City to address its critical water and wastewater infrastructure needs while providing for long-term system sustainability. The total Utility Enterprise Fund revenue for 2009 is projected at \$60,745,844, which represents a 1.6% decrease from the 2008 estimated revenue of \$61,726,669 (which excludes carryover).

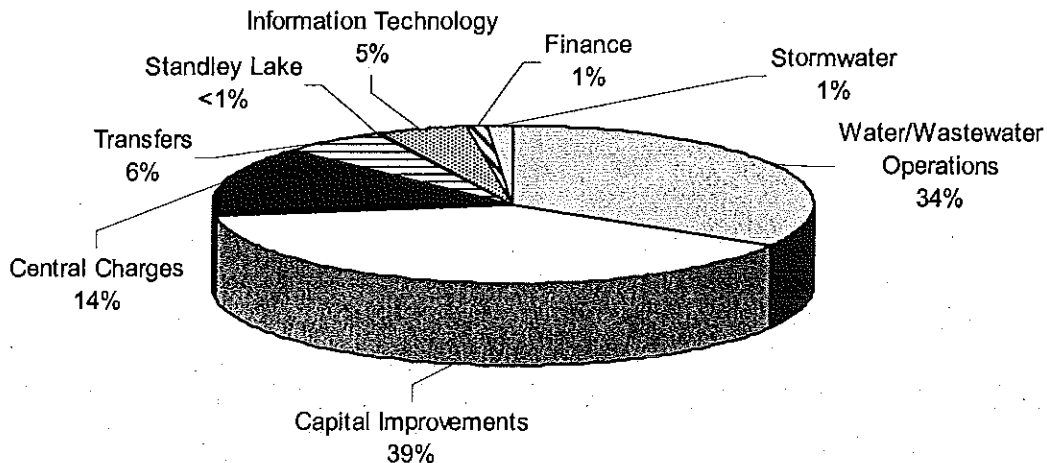
Proposed 2009 Utility Fund Revenues by Source



* "Other" includes Contractor's License Fees and Miscellaneous Income

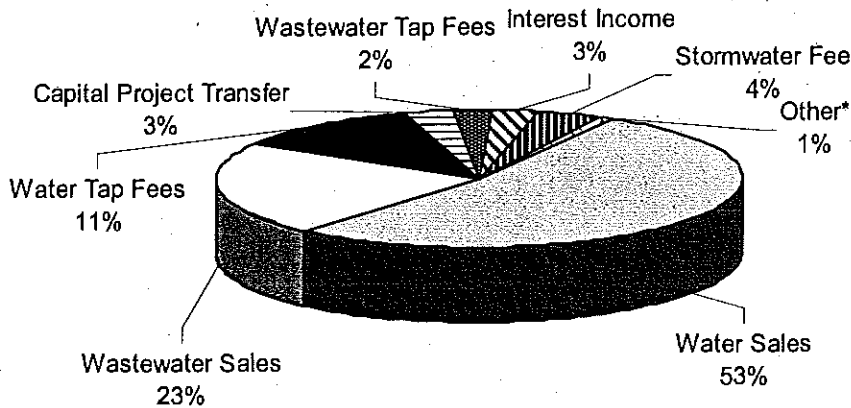
Expenditures for the proposed 2009 Utility Enterprise Fund budget total \$60,660,498, which is an increase of 5.2% from the 2008 estimated level of \$57,623,644, excluding carryover. This increase is due to an aggressive Capital Improvement Program focused on the repair and replacement of the City's water and wastewater system to ensure high quality and reliable service. The Utility Enterprise Fund is comprised of both water and wastewater operations, stormwater drainage services, and capital improvements.

Proposed 2009 Utility Fund Expenditures



The total Utility Enterprise Fund revenue is projected at \$52,739,949 for 2010, which represents a 13.2% decrease from the 2009 projected revenue. The reduction in revenues in 2010 is due to a significant reduction in the transfer payment from the Utility Capital Reserve Fund in anticipation of issuing approximately \$16.2 million in bonds during 2010 for capital projects. Water rates are proposed to increase 3.0% in 2010, while sewer rates are proposed increase by 4.5% in 2010. These rate increases will allow the City to continue to address its critical water and wastewater infrastructure needs while providing for long-term system sustainability.

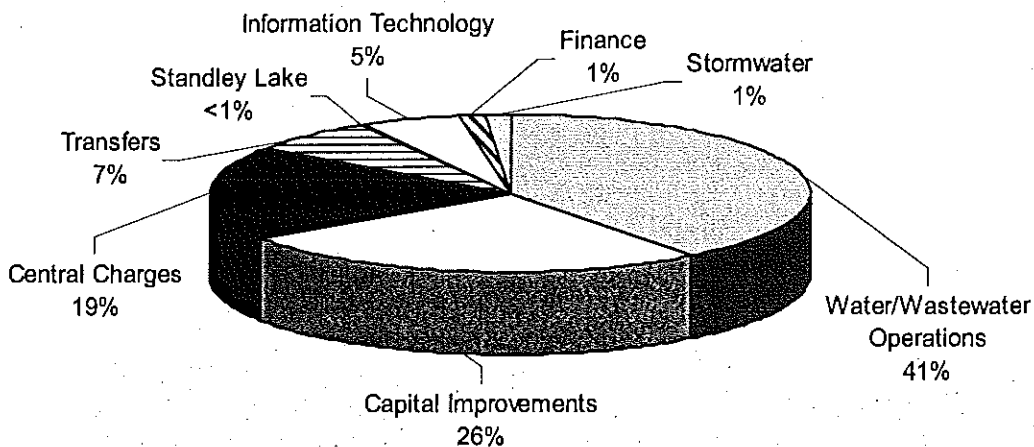
Proposed 2010 Utility Fund Revenues by Source



* "Other" includes Contractor's License Fees and Miscellaneous Income.

The total proposed 2010 Utility Enterprise Fund Budget is \$52,539,114, which is a decrease of 13.3% from the Proposed 2009 Budget. This budget includes continuation of an aggressive Capital Improvement Program focused on the repair and replacement of the City's water and wastewater system to ensure high quality and reliable service.

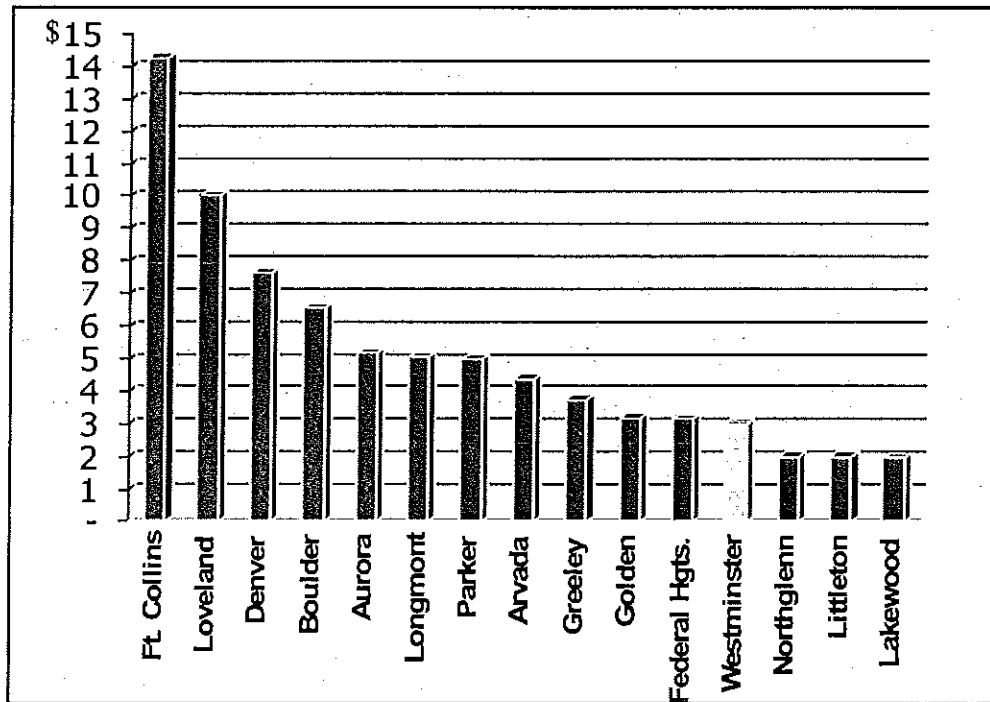
Proposed 2010 Utility Fund Expenditures



Stormwater Drainage Fund

Managed as a sub-fund of the Utility Enterprise Fund, the stormwater drainage fund has allowed the City to operate and maintain the City's drainage systems, complete drainage projects, and comply with the federally mandated National Pollution Discharge Elimination System (NPDES) requirements for stormwater drainage. In 2008, the Stormwater Drainage Fee increased to \$3.00 per month. This was the first increase of the Stormwater fee since its inception in 2001. The fee increase is funding the implementation of drainage improvements for flood control, the retrofitting of existing detention ponds for water quality, street sweeping activities for water quality purposes, and the updating of the storm sewer system in older portions of the City pursuant to priorities identified in the 2007 Storm Drainage Study. Out of 15 cities in the area, Westminster will be the fourth lowest for residential rates and sixth lowest for commercial rates of the 15 cities surveyed. The graph below shows residential rates.

Average 2008 Single Family Residential Monthly Stormwater Fee



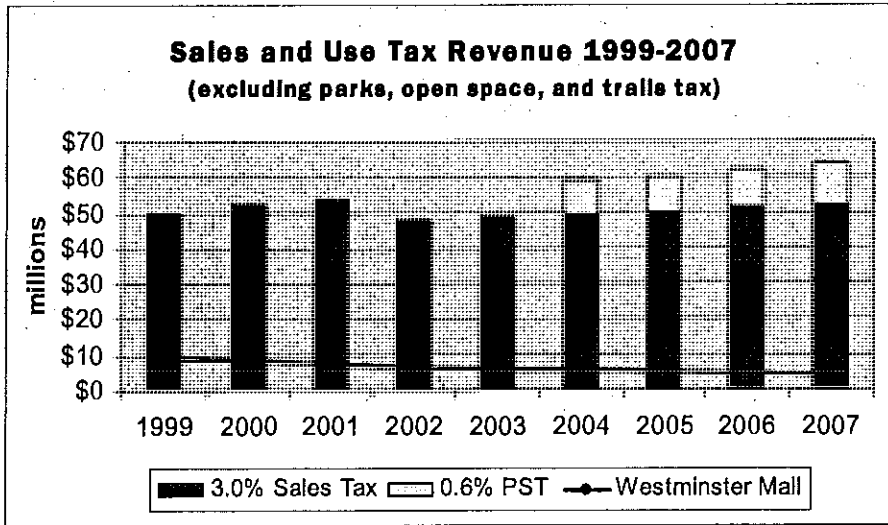
Utility Reserve Fund

The City's Utility Reserve Fund is split into three main components:

- The **Operating Reserve** functions to ensure adequate cash-flow to meet day-to-day expenses. The targeted minimum balances are 45 days (12.3%) of operating expenses for the water utility and 30 days (8.2%) for the wastewater utility. The Operating Reserves are projected to be \$4,048,728 in 2009 and \$4,249,563 in 2010. These funds are represented in the Budget Summary By Fund as Beginning and Ending Balances for the Utility Enterprise Fund.
- The **Rate Stabilization Reserve** offsets revenue risk associated with low water demand years by preventing the need to increase rates unexpectedly. The recommended minimum balance is 25% of projected rate revenue for the water utility and 5% of projected rate revenue for the wastewater utility. A total of \$11,517,793 in 2009 and \$11,920,915 in 2010 is proposed for the Rate Stabilization Reserve.
- The **Capital Projects Reserve** functions as a source for new or replacement assets and emergency funding for repair. In 2009, \$27,918,164 is proposed for the Capital Projects Reserve; \$27,617,067 is proposed in 2010.

Sales and Use Tax Fund

In Colorado, sales and use tax is the primary funding source for essential municipal government services, and this reality is no different in Westminster. Historically, sales and use tax revenue has made up between 60% to 67% of the City’s total General Fund revenues. Due to economic pressures, increasing retail competition and other factors, sales tax collections have remained relatively flat over the past several years. Excluding the City’s public safety tax (PST), which the City implemented in 2004, and excluding the City’s parks, open space, and trails (POST) tax, total sales and use tax revenue collections in 2007 were 2.6% or approximately \$1.4 million below the City’s 2001 actual revenue level. A major part of this situation is the continuing decline of the Westminster Mall. In 2007, sales tax collections from the Westminster Mall were \$4.1 million or 53% lower than collections from the mall in 1999. Working to revitalize the Westminster Mall remains one of City Council’s highest priorities. As is evident from the graph below, the implementation of the public safety sales tax has enabled the City to provide for public safety services at a service level desired by citizens during a challenging economic period without significantly reducing other City services.



While the current sales tax environment is challenging, Staff is projecting modest increases in sales tax revenue over the next two years thanks to increasing retail activity in the City’s urban renewal areas (The Orchard, Walnut Creek, etc.). The Sales and Use Tax Fund revenue is projected to be \$65,368,825 in 2009, which is a 1.0% increase from the 2008 estimated revenue of \$64,705,866. Sales tax returns, which constitute the largest share of the Sales and Use Tax Fund revenues, are projected to be \$52,654,024 for 2009; this is an increase of 3.7% from the 2008 estimated sales tax returns of \$50,786,980. The 2009 Sales and Use Tax Fund contains a \$59,709,449 transfer to the General Fund, which is a 3.6% increase over the 2008 estimated transfer of \$57,626,572. In addition, this fund includes a transfer of \$896,000 to the General Capital Improvement Fund (GCIF), a transfer to the Debt Service Fund totaling \$4,478,376, and a transfer to the Golf Course Enterprise Fund totaling \$285,000. Commencing in 2009 Staff is working to return sales and use tax funding of the GCIF back to 2004 levels of \$1.5 million. As one-time revenues continue to decline as the City approaches build-out, ongoing revenues such as sales and use tax become more critical to the long-term sustainability of the City’s infrastructure.

The 2010 Sales and Use Tax Fund revenue is projected to be \$69,487,982, which is a 6.3% increase from the 2009 projected revenue. Sales tax returns are projected to be \$56,548,417 for 2010; an increase of 7.4% over the projected 2009 returns. The 2010 Sales and Use Tax Fund contains a \$63,796,610 transfer to the General Fund, which is a 6.8% increase over the 2009 transfer. This fund also includes a transfer of \$1,500,000 to the General Capital Improvement Fund, a transfer to the Debt Service Fund totaling



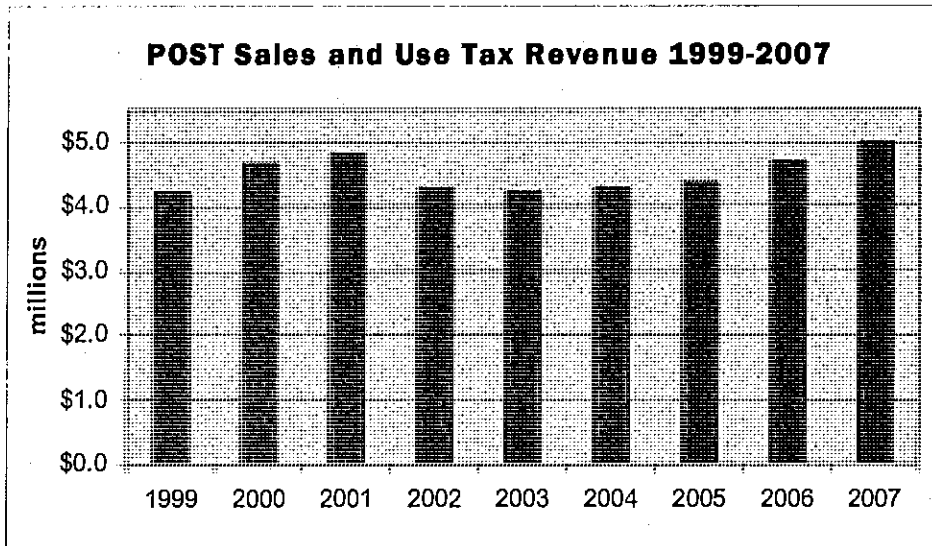
\$3,906,372 and a transfer to the Golf Course Enterprise Fund of \$285,000. These 2010 numbers show the positive impact that The Orchard development in particular is having on the Sales and Use Tax Fund.

Parks, Open Space and Trails (POST) Fund

As with the Sales and Use Tax Fund, increases are projected for the Parks, Open Space and Trails (POST) Fund in 2009 and 2010 primarily due to the activity of new retail developments in several urban renewal areas. POST sales and use tax proceeds are not captured within urban renewal areas or economic development agreements, which is why the POST Fund revenues outpace the Sales and Use Tax Fund. In 2006, voters approved an extension of the City's existing 0.25% POST sales and use tax until 2032, which allowed the City to issue \$20 million in POST bonds in 2007 to fund open space acquisitions, park development, and recreation center renovation projects.

The total POST Fund is projected at \$5,528,218 for 2009, which is 2.5% over the 2008 estimate of \$5,392,105 (excluding carryover) and includes a \$598,000 transfer to the General Capital Improvement Fund for park development as authorized by the Westminster voter-approved City Sales and Use Tax POST Fund split. Also included is a 2009 transfer of \$3,227,990 to debt service.

The total POST Fund is projected at \$5,723,834 for 2010, which is 3.5% over the projected total for 2009 and includes a \$472,000 transfer to the General Capital Improvement Fund for park development. Also included is a transfer of \$3,540,879 to debt service.



Debt Service Fund

In 2007, the City refunded four bond issues (STX 2007A, POST 2007B, STX 2007C, and COP 2007) for a total savings of \$3,235,101 in debt service over the term of those issues. Most of these savings were realized in 2007 and 2008, however, some of those savings will also be experienced in 2009. These refundings reduced future debt service obligations without extending maturities.

The Debt Service Fund addresses the City's non-Utility Fund and other enterprise fund debt payments. The 2009 proposed expenditure level of \$8,033,460 reflects payments on the following items: the 2007 POST Open Space Bonds (new and refinanced), the 2007 Streets Bond (refinanced), the 2001 Bond for 112th Avenue Improvements, and the 2002 Issue for the I-25 and 136th Avenue Interchange. The detailed Debt Service Schedule is presented in the Revenues and Expenditures Summary section of the Budget.

The 2010 proposed expenditure level of \$7,711,905 will provide another year of payments on these debt issues.

General Capital Improvement Fund

The General Capital Improvement Fund (GCIF) includes proposed funding for all 2009 and 2010 capital improvement projects, with the exception of utility system improvements budgeted in the Utility Enterprise Fund. 42 GCIF capital improvement projects are proposed in 2009 at a cost of \$8,828,000. None of the proposed 2009 Capital Improvement Program (CIP) will be debt financed. The total proposed GCIF for 2010 is \$8,544,000 and will fund 38 projects, 100% of which are proposed on a "pay-as-you-go" basis.

Despite challenges with several CIP funding sources, the City will utilize available revenues as effectively as possible to continue a robust CIP. CIP projects are mainly funded by one-time revenue sources such as building use taxes and park development fees. This fund also benefits from the City's share of Conservation Trust Funds (Lottery proceeds), Adams County Road Tax and continued growth in the Jefferson County Open Space attributable share, the City's POST Sales and Use Tax, and the Adams County Open Space Sales and Use Tax. Descriptions of all proposed 2009 and 2010 General Capital Improvement Fund projects are presented in the Capital Improvement Program section of this Budget. Revenue for this fund is shown in the Revenues and Expenditures Summary section. A sampling of GCIF projects is also described in the "other highlights" section of this Budget Message that follows.

Westminster Economic Development Authority Fund

The Westminster Economic Development Authority (WEDA), the City's Urban Renewal Authority, enables the City to utilize tax increment financing for needed development/re-development in specific urban renewal areas (URAs) throughout the City. Westminster's City Council serves as the Board of Directors for WEDA, although the Authority acts in a separate capacity from the City. Current projections reflect a \$10,839,807 budget for 2009 and \$11,523,235 for 2010 primarily for debt service. These figures will be finalized and reviewed with the WEDA Board in October. In 2009 and 2010 WEDA will pay debt service on the following:

- South Westminster URA - 1997 bond issue for the redevelopment of the Westminster Plaza on the northwest corner of 72nd Avenue and Federal Boulevard;
- North Huron URA - 2005 bond issue that funded the public improvements associated with The Orchard, including widening Huron Street and the construction of the interchange at 144th Avenue and I-25;
- Mandalay Gardens URA - 2006 bond issue refunding the 2003 taxable bond issue used for public improvements to The Shops at Walnut Creek area at US 36 and Church Ranch Boulevard; and
- South Sheridan URA - 2007 bond issue to finance the street improvements and architectural wall installation at 72nd Avenue and Sheridan Boulevard.

The revenues used to pay for debt service on these bonds and other WEDA expenses such as economic development agreement payments, contractual services for certain maintenance expenses, and loans from other funds are derived from the sales tax and property tax increment generated in each specific URA.

Golf Course Enterprise Fund

Decreasing rounds played and decreasing revenue are national and local trends in the golf industry due to economic conditions, the number of courses available, and the demands on golfers related to other time-consuming events. For several years, the City of Westminster's golf staff has utilized usage and marketing statistics to provide measurements of which fee and usage categories were being productive, and made subsequent management decisions to try to build on those strengths. As a result, Legacy Ridge and The Heritage have shown increases in rounds played and green fee revenue produced over the past two years. In 2007, based on the Colorado Golf Association rounds/revenue report, Legacy Ridge and The Heritage were the only golf courses in the metro area that had significant increases in rounds played and two of the few golf courses with significant revenue increases. The golf courses cover their operating expenses.

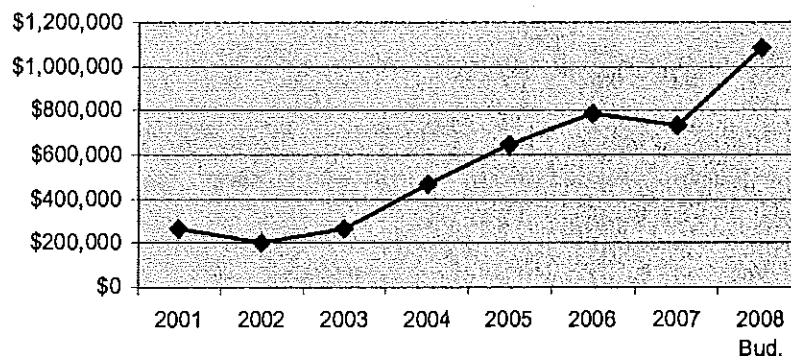
The total Golf Course Enterprise Fund is proposed at \$3,803,414 in 2009, which is an increase of 0.7% over the estimated 2008 total revenues of \$3,776,700. The total Golf Course Enterprise Fund is proposed

at \$3,873,928 in 2010, an increase of 1.9% over the proposed 2009 budget. In order to further address concerns about balancing expenditures against revenues, Staff will continue to pursue revenue generating ideas, including fee increases to keep the courses competitive within the market, creative marketing, and working to increase rounds played at each golf course. Again in 2009 and 2010, \$285,000 is proposed as a transfer from the Sales and Use Tax Fund and \$182,272 and \$182,591 respectively are proposed as a transfer from the POST fund to help pay for The Heritage debt service.

Fleet Maintenance Fund

As with all other organizations, fuel costs continue to pressure the City. In 2009, fuel charges represent an increase of \$248,385 over 2008 (24%). In 2009, Fleet is requesting a total of \$1,305,011 to cover fuel and lubricants for City operations. Staff believes this increase is conservative as fuel costs have risen dramatically over the past year. Fuel consumption at the City has remained relatively flat and Staff continues to look for ways to control fuel usage. For the rest of 2008, the City locked diesel prices at \$3.58 per gallon and unleaded at \$2.92 per gallon. The City will continue to pursue locking in fuel prices if the end analysis projects a cost savings. In 2010, fuel charges represent an increase of \$254,152 over 2009 (24%). In 2010, Fleet is requesting a total of \$1,559,163 to cover fuel and lubricants for City operations. The total Fleet Maintenance Fund is projected at \$2,591,536 for 2009, which is 13.2% over the 2008 estimate of \$2,288,917. For 2010, the total is proposed at \$2,868,811, which is 10.7% over the 2009 proposed figure. Fuel, parts, and maintenance costs continue to pressure this budget.

2001 - 2007 Actual Expenditures: Fuel/Lubricants



Property/Liability and Workers Compensation Funds

The Workers Compensation Fund is proposed to remain constant at \$1,021,555 in 2009 and 2010. A \$17,324 increase is proposed for the Property Liability Fund, for a total of \$1,240,505 proposed in 2009. The Property Liability Fund is proposed to remain constant in 2010. Both of these funds have appropriate reserves. These funds primarily provide resources to address insurance and claim costs.

General Capital Outlay Replacement Fund (GCORF)

This fund finances the replacement of vehicles (except utility vehicles) and replacement computers. GCORF is funded by an equipment rental charge to the General Fund for vehicles (general and public safety) and a PC replacement fee to all funds for computers. This fund levels capital outlay expenses in the operating budget and provides for ongoing vehicle and computer replacement needs. In 2009, 24 vehicles for a total of \$871,090 are proposed to be purchased through GCORF, including the replacement of 11 police patrol cars, one major fire apparatus, one ambulance, park trucks, and a street operations tandem truck. \$443,300 of this total will be spent on public safety vehicle replacements and is funded by the

public safety tax. In 2010, 27 vehicles are proposed to be purchased through GCORF, totaling \$920,500. \$496,300 will be spent on public safety vehicles funded by the public safety tax.

With the Proposed 2009/2010 Budget, an annual PC replacement fee of \$175 per desktop and \$363 per laptop will be charged to each department per year. In 2009, \$194,375 is budgeted and \$192,625 in 2010 for computer replacements and new purchases. For the few new computer purchases that are proposed, departments have budgeted the full cost of purchase in the first year and the PC replacement fee in the second year.

Budget History and 2009/2010 Recommendations - Vehicle Replacement

	2005 Adopted	2006 Adopted	2007 Adopted	2008 Amended	2009 Proposed	2010 Proposed
GCORF*	\$222,250	\$226,600	\$365,200	\$406,500	\$427,790	\$424,700
PST GCORF**	\$457,740	\$501,740	\$420,920	\$561,180	\$589,350	\$646,250
Utility Fund	\$287,400	\$393,500	\$380,000	\$376,250	\$405,000	\$307,500
Total:	\$967,390	\$1,121,840	\$1,166,120	\$1,343,930	\$1,422,140	\$1,378,450

* GCORF figures do not include any associated upgrade costs to vehicles that were/are budgeted in City Departments' operating budgets.

** For the purposes of this comparison, PST GCORF also includes any downpayments on fire apparatus that are budgeted in the Fire Department's operating budget, along with any motorcycle purchases that are budgeted in the Police Department's operating budget. The total in 2008 does not include a one-time \$200,000 amount to assist with the downpayment of the 2008 engine replacement to help reduce future lease payments associated with the ladder truck that was replaced in 2007.

OTHER HIGHLIGHTS FROM THE PROPOSED BUDGET

Capital Outlay

The City expends a portion of its budget each year on capital outlay needs throughout the organization. Capital outlay items include new computer software enhancements and miscellaneous equipment that will enable City Staff to perform their jobs in the most efficient and productive manner possible. A sampling of the capital outlay items included in the City's Proposed 2009/2010 Budget include: replacement printers, office furniture, police motorcycles, hand held speed control radar units, equipment for the reserve ambulances and fire engines, replacement hoses and nozzles, water meter and transponder units, equipment for water treatment plants and park maintenance equipment.

In 2009, \$2,402,087 is proposed to be invested in capital outlay equipment in the General, General Capital Outlay, Property/Liability, Utility, Fleet, Golf Course, and POST Funds. This represents a 9% decrease from the Amended 2008 Budget. A significant change proposed in 2009 is to lease purchase \$600,000 worth of major park maintenance equipment versus purchasing these items individually. This will allow for a more proactive long-term replacement plan that will ensure that the City has the equipment to maintain Westminster as a Beautiful City. This lease purchase is reflected in the Parks, Recreation and Libraries Department's operating budget and the total annual lease payment is budgeted at \$102,116. Capital outlay for the department has been reduced accordingly. In the General Fund in 2009, the capital outlay budget is proposed at \$478,715, of which 77% is designated for the Police and Fire Departments. \$815,907 is the proposed budget for capital outlay in the Utility Fund in 2009.

In 2010, \$2,418,327 is proposed to be invested in citywide capital outlay equipment. In the General Fund in 2010, the capital outlay budget is proposed at \$482,171, of which 80% is designated for the Police and Fire Departments. \$803,032 is the proposed budget for capital outlay in the Utility Fund in 2010, which represents a 2% decrease from 2009. Public Works and Utilities is proposing to add a 4x4 SUV to the fleet in 2010 to transport Staff and pull the water quality boat.

Staffing

The City Manager's Office prepared the proposed Staffing Plan for 2009 and 2010 based on staffing requests made and reviewed at the Department Head Budget Retreat in May. The City Manager's Office subsequently prioritized the requests and departments prepared their Proposed 2009/2010 Budget around these recommended positions. Overall, a net total of 1.6 full-time equivalents (FTE) additional staff are being proposed as part of the Proposed 2009 Budget. This brings Westminster's staffing level to 983.924 FTE. In 2010, a total of 3.0 additional full-time equivalent employees (FTE) are proposed in the budget. This brings Westminster's staffing level to 986.924 FTE. A summary of the proposed staffing changes are below.

2009 Proposed New Positions and Eliminations

FTE	Position	Department	Division
General Fund - Proposed NEW FTE			
1.0	Communications Supervisor	Police	Specialized Services
4.0	Police Officer	Police	Patrol Services/Promenade
+5.0 public safety tax funded			
0.5	Secretary	General Services	City Clerk's Office
1.0	Management Analyst	City Manager's Office	N/A
+1.5 non-public safety tax funded			
+6.5 Total Proposed New FTE			
General Fund - Authorized FTE TO BE ELIMINATED			
1.0	Police Officer (I)	Police	Patrol Services/Promenade
1.0	CSO Supervisor	Police	Patrol Services/Promenade
5.0	Community Service Officer	Police	Patrol Services/Promenade
1.0	Planner II (I)	Community Development	Planning/Westminster Housing Authority
-8.0 Total Proposed FTE to be Eliminated			
-1.5 FTE Proposed Net Change - General Fund			
Utility Fund - Proposed NEW FTE			
1.0	Senior Engineer	Public Works & Utilities	Capital Projects & Budget Management
1.0	Software Controls Technician	Public Works & Utilities	Water Resources and Treatment
0.1	Help Desk Technician	Information Technology	N/A
+2.1 FTE Total Proposed New - Utility Fund			
General Capital Improvement Fund - Proposed NEW FTE			
1.0	Facilities Project Coordinator	General Services	Building Operations and Maintenance
+1.0 FTE Total Proposed New - General Capital Improvement Fund			
+1.6 GRAND TOTAL NET NEW FTE PROPOSED FOR 2009			

2010 Proposed New Positions and Eliminations

FTE	Position	Department	Division
General Fund - Proposed NEW FTE			
1.0	Police Officer	Police	Patrol Services
1.0	EMS Field Coordinator	Fire	N/A
2.0 public safety tax funded			
+2.0 FTE Total Proposed New - General Fund			
Utility Fund - Proposed NEW FTE			
1.0	Reclaimed System Analyst	Public Works & Utilities	Water Resources & Treatment
+1.0 FTE Total Proposed New - Utility Fund			
+3.0 GRAND TOTAL NET NEW FTE PROPOSED FOR 2010			

The proposed 4.0 FTE eliminations in 2009 include a 1.0 FTE Planner II originally proposed to assist with Westminster Housing Authority (WHA) work tied to funding from the WHA that never developed, a 1.0 FTE indexed Police Officer position that was approved to be filled only if Promenade businesses agreed to pay additional fees that did not occur, along with 2.0 FTE Community Service Officers (CSO). The Community Service Officer reduction is part of the transition of the CSO program to regular Police Officers. Staff is proposing to replace 6.0 FTE formerly associated with the CSO program with 4.0 FTE Police Officers. In 2009, two of the "new" positions are replacements and upgrades to existing positions. The 1.0 FTE Management Analyst is proposed to be converted from a benefited but non-FTE'd position of Management Intern II. The 0.5 FTE Secretary position reflects the proposed, permanent conversion of a part-time, temporary Secretary position for passport services in the City Clerk's Office. This transition occurred in 2008.

A summary of the changes, including mid-year 2008 adjustments, is shown in the table below. The 2008 mid-year adjustments include the addition of 1.2 FTE for staffing of the MAC that was authorized by City Council on June 23, 2008.

Staffing	FTEs
1/1/08 Authorized Staffing Plan	981.124
2008 Midyear Adjustments	+1.200
2009 Budget New Positions and Eliminations	+1.600
Authorized Staffing Plan – 2009 Budget	983.924
2010 Budget New Positions	+3.00
Authorized Staffing Plan – 2010 Budget	986.924

The City's pay plan is also included as part of the Proposed 2009/2010 Budget for Council's deliberations. This pay plan ensures that City Staff's salaries and benefits remain competitive with other local municipalities, allowing the City to retain high quality employees. The City's pay plan includes recommended pay range adjustments and across-the-board increases that are anticipated to keep Westminster's salaries competitive with those being paid by the public sector in the Denver Metropolitan area.

The 2009 Proposed Budget includes a 2.0% percent across-the-board (ATB) increase to be implemented January 1, 2009. The cost of the proposed ATB is \$1,117,708 for all funds. This increase is key to the City's strategic commitment to pay employees wages that are competitive in the marketplace. The 2009 Proposed Budget also includes step and merit adjustments, which total \$734,826. In addition, the City's biennial classification and compensation survey proposes salary changes amounting to \$522,961 across all funds in 2009 in order to maintain the City's market competitive wages. The 2010 Proposed Budget includes a 1.0% percent ATB to be implemented January 1, 2010. Funds for 2010 merit and ATB adjustments are budgeted in the Central Charges regular salaries accounts totaling \$884,738 for step/merit and \$602,283 for ATB; these funds will be appropriated by City Council through a budget amendment in the fall of 2009. Staff will monitor revenues throughout the year, evaluate market area salary adjustments made in 2009, and make recommendations for any modifications to the 2010 Pay Plan in the fall of 2009.

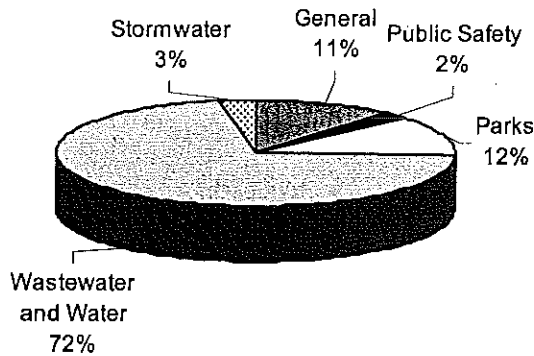
The City's total compensation to employees continues to include a comprehensive package of health care, disability and pension benefits. The costs of providing life, medical and dental insurance continues to increase significantly each year. The City's medical coverage rate adjustment for 2009 will be 9%. This increase totals \$8,180,345 in all funds, including proposed new staff. In 2010, medical insurance is projected to increase approximately 8% over 2009, which totals about \$8,866,259 across all funds, including proposed new staff. Staff will continue to pursue strategies to control health insurance costs and is implementing minor plan changes to produce cost savings in 2009 and 2010. Also, Staff will continue to enhance utilization of the City's innovative Wellness Program to help maintain a healthy workforce.

Capital Improvement Program (CIP)

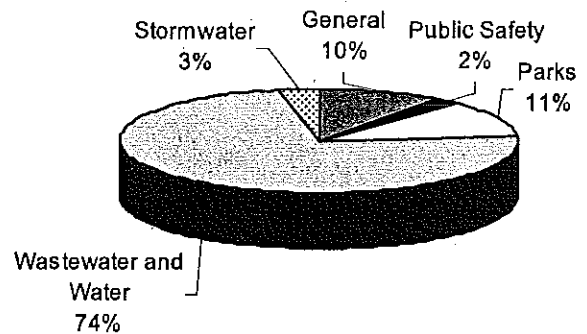
The City's Capital Improvement Program (CIP) prepares for future growth and allows for the maintenance and replacement of aging infrastructure. The CIP is funded by both one-time and ongoing revenue sources such as building use taxes, park development fees, Lottery proceeds, open space revenue, utility tap fees, water and wastewater fees, stormwater fees, and carryover funds. The CIP is budgeted within the General Capital Improvement Fund (GCIF) and the Utility Enterprise Fund. Projects included in the proposed 2009 and 2010 CIP focus on street improvements, park development and renovations, streetscape and landscape improvements, neighborhood revitalization, major maintenance for City facilities, public safety upgrades, water and sewer line rehabilitation, water meter replacements, and stormwater drainage improvements. Descriptions of all proposed 2009 and 2010 Capital Improvement Program projects, as well as the Five-Year Capital Improvement Plan, are presented in the Capital Improvement Program section of the budget document.

The total proposed 2009 Capital Improvement Program is \$34,446,000 consisting of 78 projects. The total proposed General Capital Improvement Fund is \$8,828,000, allocate to 42 projects, and are all "pay-as-you-go." A total of 36 projects are proposed in the 2009 Utility Fund Capital Improvement Program for a total of \$25,618,000. Two projects totaling \$1,969,000 are proposed to be funded with a 2010 debt issue. The remaining 34 projects are predicated on a "pay-as-you-go" basis in the amount of \$23,649,000. The total proposed 2010 Capital Improvement Program is \$36,302,000 consisting of 56 projects. The total proposed General Capital Improvement Fund is \$8,544,000 and consists of 38 projects. A total of 18 projects are proposed in the 2010 Utility Fund Capital Improvement Program for a total of \$27,758,000. Seventeen projects are predicated on a "pay-as-you-go" basis in the amount of \$13,572,000. The remaining project, a \$14,186,000 reclaimed water plant expansion, is proposed to be debt financed through a 2010 bond issue.

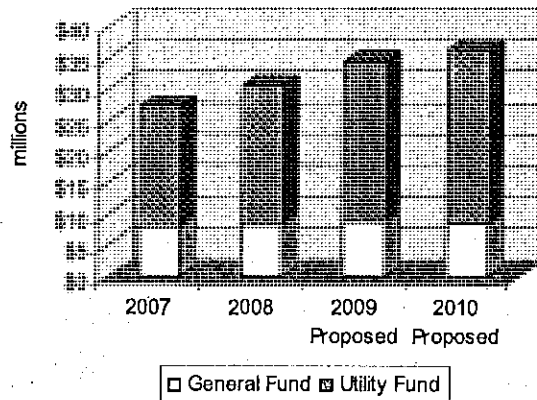
Proposed 2009 CIP



Proposed 2010 CIP



**Capital Improvement Program
Total Budgeted Expenditures**



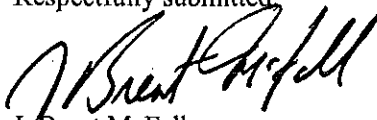
CONCLUSION

While the City of Westminster continues to face revenue challenges, the City's strategy with projects in several urban renewal areas is coming to fruition, allowing the City to continue providing high quality essential and quality of life services. The City will continue to focus on revitalization of the Westminster Mall and to identify redevelopment opportunities where appropriate. For instance, the potential for transit oriented developments around the three planned FasTracks commuter rail stations in the City of Westminster presents promising opportunities. However, as growth continues to slow as the City approaches build out, we must maintain a critical focus on sustainability where we balance our core services with limited resources. The City will continue to utilize its strategic planning process, performance measurement, and other tools to focus limited resources on key priorities while delivering exceptional value and quality of life.

City Council and City Staff form a committed and resourceful team. Together, we will continue to deliver responsive, efficient and effective local government to residents, businesses and visitors. Guided by the City's Strategic Plan, we will continue to provide high quality services at an exceptional value thanks to the steadfast leadership of City Council and the hard work and creativity of Staff. I look forward to working with City Council throughout the next two years as we implement the high quality programs and services identified in the Proposed 2009/2010 Budget.

I would like to acknowledge all of the Departments, and in particular the City Manager's Office and General Services Department, for the dedication they put forth in preparing this comprehensive budget document. Thank you for your commitment to this community and the SPIRIT you exhibit.

Respectfully submitted,



J. Brent McFall
City Manager

RESOLUTION

RESOLUTION NO. 49

INTRODUCED BY COUNCILLORS

SERIES OF 2008

A RESOLUTION OF THE CITY OF WESTMINSTER, COLORADO, SETTING THE 2008 MILL LEVY COLLECTIBLE IN 2009 AND THE 2009 MILL LEVY COLLECTIBLE IN 2010, ADOPTING THE BUDGET AND FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR THE FISCAL YEARS 2009 AND 2010.

WHEREAS, In accordance with Section 9.2 of the City Charter, the City Manager has prepared and submitted to the City Council a proposed budget for the fiscal years 2009 and 2010; and

WHEREAS, On September 8, 2008, a public hearing on the proposed 2009/2010 Budget was held by the City Council pursuant to Section 9.4 of the City Charter.

NOW THEREFORE, be it resolved, by the City Council of the City of Westminster, Colorado that there is hereby levied for the 2008 year and the 2009 year upon all taxable property within the City of Westminster, taxes in the amount of three and sixty-five hundredths (3.65) mills per dollar of assessed valuation in Adams and Jefferson Counties, which shall be paid into the General Fund of the City; and

NOW, THEREFORE, be it resolved by the City Council of the City of Westminster, Colorado that the annual budgets of the City of Westminster for the fiscal year beginning January 1, 2009, and fiscal year beginning January 1, 2010, which have been submitted by the City Manager are hereby adopted according to the attached exhibits:

FUND	EXHIBITS
General	A
Utility Enterprise	B
General Capital Improvement	C
Sales & Use Tax	D
Parks Open Space & Trails Sales and Use Tax	E
Fleet Maintenance	F
Golf Course Enterprise	G
Human Service Agency Funding	H
Five-Year Capital Improvement Program	I
Staffing Summary	J
General Reserves	K
Utility Reserves	K
Debt Service	L
Proposed New Staff 2009-2010	M
General Capital Outlay Replacement Fund	N

Be it further resolved, that the annual budget of the City of Westminster for fiscal year 2009 beginning January 1, 2009 and annual budget for the fiscal year 2010 beginning January 1, 2010, shall be established with the following totals:

BEGINNING BALANCE OF FUNDS:	2009 PROPOSED (1/1/09)	2010 PROPOSED (1/1/10)
General Fund	\$1,000,000	\$0
Utility Enterprise Fund	3,903,382	4,048,728
General Reserve Fund	9,499,644	9,784,633
Utility Reserve Fund	49,183,464	39,290,611
General Capital Improvement Fund	<u>944,000</u>	<u>0</u>
TOTAL Fund Balance	\$64,530,490	\$53,123,972

REVENUES:	2009 PROJECTED	2010 PROJECTED
General Fund	\$94,833,494	\$99,795,264
Utility Enterprise Fund	60,745,844	52,739,949
Fleet Maintenance Fund	2,591,536	2,868,811
General Capital Outlay Replacement Fund	1,065,465	1,113,125
Sales & Use Tax Fund	65,368,825	69,487,982
General Capital Improvement Fund	7,884,000	8,544,000
General Reserve Fund	284,989	342,462
Utility Reserve Fund	1,148,621	1,337,033
Conservation Trust Fund	625,000	625,000
Parks Open Space & Trails Fund	5,528,218	5,723,834
General Debt Service Fund	8,044,372	7,732,262
Golf Course Fund	<u>3,803,414</u>	<u>3,873,928</u>
TOTAL Revenues	\$251,923,778	\$254,183,650
Total Fund Balance	<u>64,530,490</u>	<u>53,123,972</u>
Total Funds Available	316,454,268	\$307,307,622
Less Transfers	<u>(86,751,953)</u>	<u>(81,842,741)</u>
Grand Total Revenues	\$229,702,315	\$225,464,881

EXPENDITURES	2009 PROPOSED	2010 PROPOSED
General Fund	\$94,833,494	\$98,795,264
Utility Fund	60,600,498	52,539,114
Fleet Maintenance Fund	2,591,536	2,868,811
General Capital Outlay Replacement Fund	1,065,465	1,113,125
Sales & Use Tax Fund	65,368,825	69,487,982
General Capital Improvement Fund	8,828,000	8,544,000
General Reserve Fund	0	0
Utility Reserve Fund	11,041,474	1,435,842
Conservation Trust Fund	625,000	625,000
Parks Open Space & Trails Fund	5,528,218	5,723,834
General Debt Service Fund	8,033,460	7,711,905
Golf Course Fund	<u>3,803,414</u>	<u>3,873,928</u>
TOTAL	\$262,319,384	\$252,718,805
Less Transfers	<u>(86,751,953)</u>	<u>(81,842,741)</u>
TOTAL Expenditures	\$175,567,431	\$170,876,064
Total Contingencies	<u>1,000,000</u>	<u>1,000,000</u>
GRAND TOTAL	\$176,567,431	\$171,876,064

ENDING BALANCE OF FUNDS:	2009 PROPOSED (12/31/09)	2010 PROPOSED (12/31/10)
Utility Enterprise Fund	\$4,048,728	\$4,249,563
General Reserve Fund	9,784,633	10,127,095
Utility Reserve Fund	39,290,611	39,191,802
General Debt Service Fund	<u>10,912</u>	<u>20,357</u>
TOTAL Fund Balance	\$53,134,884	\$53,588,817

PASSED AND ADOPTED this 13th day of October, 2008.

ATTEST:

Mayor

City Clerk

General Fund Revenues

Source	2007 Actuals	2008 Adjusted (8/18/08)	2008 Actual (9/1/08)	2008 Estimated	2009 Projected	09 Proj/ 08 Est	2010 Projected	10 Proj/ 09 Proj
Property Tax								
Property Tax Adams	\$2,309,203	\$2,380,710	\$2,307,626	\$2,380,710	\$2,404,517	1.0%	\$2,452,607	2.0%
Property Tax Jeffco	\$1,881,890	\$1,950,000	\$1,959,762	\$1,950,000	\$1,969,500	1.0%	\$2,028,585	3.0%
<i>Total</i>	<i>\$4,191,093</i>	<i>\$4,330,710</i>	<i>\$4,267,388</i>	<i>\$4,330,710</i>	<i>\$4,374,017</i>	<i>1.0%</i>	<i>\$4,481,192</i>	<i>2.5%</i>
Business Tax								
Public Service Co	\$2,905,712	\$3,152,989	\$1,714,361	\$3,152,989	\$3,080,258	-2.3%	\$3,248,846	5.5%
Qwest/US West Comm	\$137,799	\$165,000	\$105,397	\$165,000	\$169,125	2.5%	\$173,353	2.5%
New Franchise Fees	\$4,470	\$4,500	\$0	\$4,500	\$4,523	0.5%	\$4,523	0.0%
AT&T Cable	\$1,055,270	\$868,000	\$514,427	\$1,056,000	\$1,060,500	0.4%	\$1,065,000	0.4%
<i>Total</i>	<i>\$4,103,251</i>	<i>\$4,190,489</i>	<i>\$2,334,185</i>	<i>\$4,378,489</i>	<i>\$4,314,406</i>	<i>-1.5%</i>	<i>\$4,491,722</i>	<i>4.1%</i>
Admissions Tax								
Movie Theaters	\$335,696	\$410,000	\$276,567	\$402,835	\$443,119	10.0%	\$465,275	5.0%
Bowling Alleys	\$71,776	\$78,000	\$50,585	\$78,000	\$78,780	1.0%	\$79,568	1.0%
Butterfly Pavillion	\$30,269	\$25,000	\$18,489	\$25,000	\$25,000	0.0%	\$25,000	0.0%
Cover Charges	\$15,645	\$4,000	\$14,489	\$4,000	\$4,000	0.0%	\$4,000	0.0%
<i>Total</i>	<i>\$453,386</i>	<i>\$517,000</i>	<i>\$360,130</i>	<i>\$509,835</i>	<i>\$550,899</i>	<i>8.1%</i>	<i>\$573,843</i>	<i>4.2%</i>
License Revenue								
Contractors	\$79,830	\$75,000	\$67,645	\$80,000	\$80,000	0.0%	\$80,000	0.0%
Beer & Liquor	\$64,666	\$75,000	\$54,436	\$65,000	\$65,000	0.0%	\$68,000	4.6%
Other Licenses	\$92,945	\$45,000	\$15,315	\$45,000	\$45,000	0.0%	\$45,000	0.0%
<i>Total</i>	<i>\$237,441</i>	<i>\$195,000</i>	<i>\$137,396</i>	<i>\$190,000</i>	<i>\$190,000</i>	<i>0.0%</i>	<i>\$193,000</i>	<i>1.6%</i>
Building Permit Revenue								
Adams County Commercial	\$954,861	\$400,000	\$705,028	\$400,000	\$408,000	2.0%	\$416,160	2.0%
Jefferson County Commercial	\$598,426	\$200,000	\$195,030	\$200,000	\$204,000	2.0%	\$208,080	2.0%
Adams County Residential	\$734,277	\$650,000	\$336,158	\$650,000	\$663,000	2.0%	\$676,260	2.0%
Jefferson County Residential	\$129,021	\$130,000	\$204,320	\$130,000	\$132,600	2.0%	\$135,252	2.0%
<i>Total</i>	<i>\$2,416,585</i>	<i>\$1,380,000</i>	<i>\$1,440,536</i>	<i>\$1,380,000</i>	<i>\$1,407,600</i>	<i>2.0%</i>	<i>\$1,435,752</i>	<i>2.0%</i>
Intergovernmental Revenue								
Cigarette Tax	\$268,880	\$275,000	\$132,032	\$273,000	\$275,000	0.7%	\$275,000	0.0%
Vehicle/Highway Taxes:								
HUTF	\$2,808,501	\$2,700,000	\$1,333,886	\$2,836,586	\$2,864,952	1.0%	\$2,893,601	1.0%
Ownership Adams	\$218,197	\$235,000	\$121,879	\$225,000	\$231,750	3.0%	\$236,385	2.0%
Ownership Jeffco	\$174,248	\$200,000	\$98,932	\$185,000	\$192,400	4.0%	\$200,096	4.0%
Vehicle Reg Adams	\$196,758	\$200,000	\$110,080	\$200,000	\$204,000	2.0%	\$208,080	2.0%
Vehicle Reg Jeffco	\$143,805	\$150,000	\$83,567	\$150,000	\$153,000	2.0%	\$156,060	2.0%
Road/Bridge Adams	\$414,863	\$400,000	\$408,071	\$415,000	\$415,000	0.0%	\$415,000	0.0%
Road/Bridge Jeffco	\$652,464	\$634,000	\$581,312	\$650,000	\$650,000	0.0%	\$650,000	0.0%
<i>Subtotal</i>	<i>\$4,608,836</i>	<i>\$4,519,000</i>	<i>\$2,737,727</i>	<i>\$4,661,586</i>	<i>\$4,711,102</i>	<i>1.1%</i>	<i>\$4,759,222</i>	<i>1.0%</i>
State/Federal Grants:								
Federal Grants	\$278,970	\$46,000	\$43,025	\$66,000	\$48,520	-26.5%	\$30,695	-36.7%
State of Colorado	\$214,293	\$0	-\$305	\$0	\$0	N/A	\$0	N/A
County Grants	\$65,489	\$0	\$0	\$0	\$0	N/A	\$0	N/A
CDOT Signal Reimb	\$17,578	\$21,500	\$36,960	\$21,500	\$21,715	1.0%	\$21,932	1.0%
<i>Subtotal</i>	<i>\$576,330</i>	<i>\$67,500</i>	<i>\$79,680</i>	<i>\$87,500</i>	<i>\$70,235</i>	<i>-19.7%</i>	<i>\$52,627</i>	<i>-25.1%</i>
<i>Total</i>	<i>\$5,454,046</i>	<i>\$4,861,500</i>	<i>\$2,949,439</i>	<i>\$5,022,086</i>	<i>\$5,056,337</i>	<i>0.7%</i>	<i>\$5,086,849</i>	<i>0.6%</i>
Recreation Charges								
Swim Fitness Center	\$484,198	\$365,000	\$386,255	\$484,200	\$485,000	0.2%	\$412,250	-15.0%
Ice Center Joint Venture	\$1,034,323	\$1,032,933	\$481,624	\$1,032,933	\$1,022,520	-1.0%	\$1,021,765	-0.1%
Countryside Pool	\$67,745	\$70,000	\$60,091	\$70,000	\$71,400	2.0%	\$72,828	2.0%
Kings Mill Pool	\$19,952	\$20,000	\$17,426	\$20,000	\$20,400	2.0%	\$20,808	2.0%
Standley Lake	\$550,064	\$589,806	\$521,495	\$550,000	\$532,500	-3.2%	\$545,000	2.3%
General Recreation/Programs	\$1,170,925	\$1,156,058	\$976,148	\$1,173,000	\$1,190,595	1.5%	\$1,208,454	1.5%
Westminster Sports Center	\$78,118	\$265,000	\$107,691	\$265,000	\$270,300	2.0%	\$275,706	2.0%
City Park Rec Center	\$1,034,792	\$805,000	\$773,784	\$834,792	\$805,000	-3.6%	\$1,060,000	31.7%
City Park Fitness Center	\$680,764	\$717,876	\$464,809	\$701,187	\$788,400	12.4%	\$804,168	2.0%
West View Recreation Center	\$461,735	\$430,000	\$374,109	\$466,000	\$466,352	0.1%	\$471,016	1.0%

Source	2007 Actuals	2008 Adjusted (8/18/08)	2008 Actual (9/1/08)	2008 Estimated	2009 Projected	09 Proj/ 08 Est	2010 Projected	10 Proj/ 09 Proj
Park Rentals	\$30,730	\$27,500	\$17,172	\$27,500	\$28,325	3.0%	\$29,175	3.0%
The MAC	\$181,775	\$210,000	\$170,738	\$217,250	\$230,000	5.9%	\$245,000	6.5%
<i>Total</i>	<i>\$5,795,121</i>	<i>\$5,689,173</i>	<i>\$4,351,342</i>	<i>\$5,841,862</i>	<i>\$5,910,792</i>	<i>1.2%</i>	<i>\$6,166,170</i>	<i>4.3%</i>
Fines & Forfeitures								
Court Fines	\$1,931,703	\$2,143,275	\$1,162,146	\$2,028,288	\$2,000,000	-1.4%	\$2,050,000	2.5%
Library Fines	\$202,675	\$210,000	\$132,403	\$210,000	\$211,050	0.5%	\$212,105	0.5%
<i>Total</i>	<i>\$2,134,378</i>	<i>\$2,353,275</i>	<i>\$1,294,549</i>	<i>\$2,238,288</i>	<i>\$2,211,050</i>	<i>-1.2%</i>	<i>\$2,262,105</i>	<i>2.3%</i>
Interest Income	\$771,399	\$500,000	\$266,867	\$500,000	\$515,000	3.0%	\$494,400	-4.0%
Total Reimbursement	\$67,742	\$55,000	\$73,052	\$55,000	\$55,000	0.0%	\$55,000	0.0%
General Miscellaneous								
EMS Billings	\$2,165,960	\$2,143,693	\$1,058,384	\$2,187,620	\$2,220,434	1.5%	\$2,274,244	2.4%
Infrastructure Fee	\$1,045,563	\$1,037,000	\$696,534	\$1,045,563	\$1,045,563	N/A	\$1,045,563	0.0%
Large Item Cleanup Fee	\$10,550	\$20,000	\$9,100	\$9,030	\$10,000	N/A	\$10,000	0.0%
Promenade CAM Billings	\$432,274	\$435,528	\$321,454	\$461,008	\$461,008	0.0%	\$466,568	1.2%
Housing Authority Billings	\$70,000	\$70,000	\$0	\$70,000	\$70,000	0.0%	\$70,000	0.0%
Conf Ctr Lease Payments	\$1,150,000	\$1,250,000	\$625,000	\$1,250,000	\$0	-100.0%	\$0	N/A
Lakeview Pavillion Lease	\$175,000	\$175,000	\$87,500	\$175,000	\$0	-100.0%	\$0	N/A
Pension Fund Admin Fee	\$135,000	\$135,000	\$79,840	\$135,000	\$100,000	-25.9%	\$105,000	5.0%
Recording & Filing	\$128,600	\$186,810	\$77,196	\$186,810	\$190,546	2.0%	\$192,452	1.0%
Sale of Assets	\$45,417	\$30,000	\$54,821	\$30,000	\$30,000	0.0%	\$30,000	0.0%
Weed Cutting	\$3,223	\$5,000	\$4,027	\$5,000	\$5,000	0.0%	\$5,000	0.0%
Miscellaneous	\$341,274	\$360,001	\$569,096	\$360,001	\$260,000	-27.8%	\$285,000	9.6%
Passport Fees	\$105,586	\$0	\$45,895	\$0	\$105,000	N/A	\$106,050	1.0%
Off Duty Police Reimbursements	\$241,921	\$150,000	\$126,591	\$150,000	\$150,000	0.0%	\$150,000	0.0%
Westminster Faire	\$21,760	\$23,500	\$13,525	\$10,000	\$24,205	142.1%	\$24,932	3.0%
Elevator Inspection Fees	\$32,850	\$31,212	\$7,450	\$15,606	\$0	-100.0%	\$0	N/A
Street Cut Impact Fee	\$186,837	\$180,000	\$132,272	\$180,000	\$180,000	0.0%	\$180,000	0.0%
Thornton Reimbursement	\$268,671	\$1,268,028	\$338,438	\$1,268,028	\$1,267,700	0.0%	\$1,267,875	0.0%
GiD Admin Fee	\$75,172	\$52,560	\$0	\$52,560	\$69,596	32.4%	\$50,168	-27.9%
SRO Reimbursement	\$37,838	\$64,176	\$16,446	\$64,176	\$64,176	0.0%	\$64,176	0.0%
Rentals/Leases	\$90,305	\$272,251	\$170,682	\$272,251	\$295,925	8.7%	\$319,599	8.0%
PD Training Reimb	\$25,890	\$17,000	\$30,043	\$16,000	\$18,000	12.5%	\$18,000	0.0%
Westin Accommodations Tax	\$0	\$0	\$0	\$0	\$995,500	N/A	\$995,500	0.0%
Conference Center Fee	\$0	\$0	\$0	\$0	\$145,000	N/A	\$145,000	0.0%
WEDA Reimbursement	\$0	\$0	\$0	\$0	\$229,900	N/A	\$294,983	28.3%
<i>Total</i>	<i>\$6,789,691</i>	<i>\$7,906,759</i>	<i>\$4,464,294</i>	<i>\$7,943,653</i>	<i>\$7,937,553</i>	<i>-0.1%</i>	<i>\$8,100,110</i>	<i>2.0%</i>
Contributions	\$19,095	\$5,000	\$4,275	\$5,000	\$5,000	0.0%	\$5,000	0.0%
Transfer Payments								
From Utility Fund	\$2,677,742	\$2,540,500	\$1,693,667	\$2,540,500	\$2,596,391	2.2%	\$2,653,511	2.2%
From Sales & Use	\$55,960,254	\$57,504,632	\$38,454,428	\$57,504,632	\$59,709,449	3.8%	\$63,796,610	6.8%
<i>Total</i>	<i>\$58,637,996</i>	<i>\$60,045,132</i>	<i>\$40,148,095</i>	<i>\$60,045,132</i>	<i>\$62,305,840</i>	<i>3.8%</i>	<i>\$66,450,121</i>	<i>6.7%</i>
Total General Fund	\$91,071,224	\$92,029,038	\$62,091,548	\$92,440,055	\$94,833,494	2.6%	\$99,795,264	5.2%
Carryover	\$8,278,290	\$4,420,614	\$4,420,614	\$1,500,000	\$1,000,000	-33.3%	\$0	N/A
Total Funds Available	\$99,349,514	\$96,449,652	\$66,512,162	\$93,940,055	\$95,833,494	2.0%	\$99,795,264	4.1%

GENERAL FUND EXPENDITURES

Activity	2007 Actuals	2008 Adjusted (8/18/08)	2008 Actual (9/1/08)	2008 Estimated	2009 Proposed	09 Prop/ 08 Est	2010 Proposed	10 Prop/ 09 Prop
City Council	\$186,977	\$206,348	\$120,978	\$204,812	\$213,244	4.1%	\$240,362	12.7%
City Attorney's Office	\$1,038,739	\$1,105,473	\$693,438	\$1,175,434	\$1,174,235	-0.1%	\$1,179,581	0.5%
City Manager's Office	\$1,045,243	\$1,159,924	\$687,648	\$1,146,091	\$1,625,634	41.8%	\$1,627,946	0.1%
Central Charges	\$20,067,483	\$21,372,536	\$11,400,061	\$21,260,302	\$21,548,466	1.4%	\$24,179,206	12.2%
General Services								
Administration	\$577,641	\$596,481	\$353,653	\$580,085	\$539,364	-7.0%	\$540,468	0.2%
Human Resources	\$1,327,685	\$1,389,233	\$840,067	\$1,381,667	\$1,449,562	4.9%	\$1,449,569	0.0%
City Clerk's Office	\$417,484	\$416,217	\$275,109	\$416,217	\$475,044	14.1%	\$474,148	-0.2%
Municipal Court	\$1,334,000	\$1,434,346	\$887,370	\$1,432,909	\$1,528,598	6.7%	\$1,530,144	0.1%
Building Operations & Maint.	\$1,356,342	\$1,469,898	\$852,401	\$1,462,543	\$1,899,874	29.9%	\$1,953,016	2.8%
<i>Subtotal</i>	\$5,013,152	\$5,306,175	\$3,208,600	\$5,273,421	\$5,892,442	11.7%	\$5,947,345	0.9%
Finance								
Administration	\$331,418	\$355,486	\$178,288	\$355,486	\$366,340	3.1%	\$366,216	0.0%
Accounting	\$673,988	\$711,242	\$430,190	\$711,242	\$746,210	4.9%	\$756,810	1.4%
Treasury/Utility Billing	\$285,097	\$307,316	\$189,420	\$307,316	\$320,494	4.3%	\$317,570	-0.9%
Sales Tax	\$488,651	\$520,900	\$333,017	\$520,900	\$551,943	6.0%	\$550,143	-0.3%
<i>Subtotal</i>	\$1,779,154	\$1,894,944	\$1,130,915	\$1,894,944	\$1,984,987	4.8%	\$1,990,739	0.3%
Police								
Administration	\$726,041	\$724,448	\$420,911	\$727,716	\$808,689	11.1%	\$816,567	1.0%
Special Services	\$8,076,895	\$8,730,149	\$5,390,224	\$8,688,910	\$8,848,527	1.8%	\$8,915,734	0.8%
Patrol, Traffic & Spec Ops	\$10,310,221	\$11,199,879	\$7,000,814	\$11,184,330	\$11,606,423	3.8%	\$11,745,841	1.2%
<i>Subtotal</i>	\$19,113,157	\$20,654,476	\$12,811,949	\$20,600,956	\$21,263,639	3.2%	\$21,478,142	1.0%
Fire								
Emergency Services	\$10,724,006	\$11,312,021	\$7,028,846	\$11,312,021	\$11,910,586	5.3%	\$12,142,043	1.9%
<i>Subtotal</i>	\$10,724,006	\$11,312,021	\$7,028,846	\$11,312,021	\$11,910,586	5.3%	\$12,142,043	1.9%
<i>Subtotal Public Safety</i>	\$29,837,163	\$31,966,497	\$19,840,795	\$31,912,977	\$33,174,225	4.0%	\$33,620,185	1.3%
Community Development								
Administration	\$526,884	\$581,053	\$356,813	\$572,345	\$595,573	4.1%	\$619,772	4.1%
Economic Development	\$318,602	\$389,371	\$231,217	\$380,898	\$0	-100.0%	\$0	N/A
Planning	\$903,910	\$966,806	\$586,909	\$965,994	\$1,003,377	3.9%	\$1,100,498	9.7%
Building	\$1,465,038	\$1,304,890	\$849,472	\$1,351,137	\$1,310,134	-3.0%	\$1,314,335	0.3%
Engineering	\$1,497,937	\$1,408,605	\$920,866	\$1,389,116	\$1,444,793	4.0%	\$1,443,929	-0.1%
<i>Subtotal</i>	\$4,712,371	\$4,650,725	\$2,945,277	\$4,659,490	\$4,353,877	-6.6%	\$4,478,534	2.9%
Public Works & Utilities								
Street Maintenance	\$7,669,756	\$7,193,527	\$4,252,346	\$7,188,171	\$7,650,782	6.4%	\$7,895,445	3.2%
<i>Subtotal</i>	\$7,669,756	\$7,193,527	\$4,252,346	\$7,188,171	\$7,650,782	6.4%	\$7,895,445	3.2%
Parks, Recreation and Libraries								
Administration	\$754,751	\$818,561	\$515,822	\$794,893	\$850,130	6.9%	\$851,967	0.2%
Park Services	\$3,982,281	\$4,086,713	\$2,535,771	\$4,068,429	\$4,571,523	12.4%	\$4,815,821	5.3%
Library Services	\$2,609,053	\$2,747,974	\$1,606,750	\$2,722,308	\$2,825,026	3.8%	\$2,832,866	0.3%
Standley Lake	\$387,785	\$445,328	\$314,275	\$431,644	\$452,500	4.8%	\$457,000	1.0%
Design Development	\$449,177	\$462,885	\$273,123	\$462,885	\$487,106	5.2%	\$492,101	1.0%
Recreation Facilities	\$3,762,856	\$4,006,665	\$2,544,079	\$4,091,787	\$4,276,094	4.5%	\$4,386,812	2.6%
Recreation Programs	\$1,841,838	\$2,039,689	\$1,442,799	\$2,025,955	\$2,213,832	9.3%	\$2,251,963	1.7%
<i>Subtotal</i>	\$13,787,741	\$14,607,815	\$9,232,619	\$14,597,901	\$15,676,211	7.4%	\$16,088,530	2.6%
<i>Subtotal Operating</i>	\$85,137,779	\$89,463,964	\$53,512,677	\$89,313,543	\$93,294,103	4.5%	\$97,247,873	4.2%
Transfer Payments								
To Water Fund	\$100,000	\$0	\$0	\$0	\$0	N/A	\$0	N/A
To Golf Course Fund (The Heritage)	\$700,000	\$0	\$0	\$0	\$0	N/A	\$0	N/A
To Property/Liability	\$1,095,840	\$733,908	\$489,272	\$733,908	\$744,302	1.4%	\$744,302	0.0%

Exhibit A

Activity	2007 Actuals	2008 Adjusted (8/18/08)	2008 Actual (9/1/08)	2008 Estimated	2009 Proposed	09 Prop/ 08 Est	2010 Proposed	10 Prop/ 09 Prop
To Workers Compensation	\$708,009	\$715,089	\$476,726	\$715,089	\$715,089	0.0%	\$715,089	0.0%
To Capital Projects	\$5,804,463	\$3,986,482	\$3,434,815	\$3,986,482	\$80,000	-98.0%	\$88,000	10.0%
<i>Subtotal</i>	\$8,408,312	\$5,435,479	\$4,400,813	\$5,435,479	\$1,539,391	-71.7%	\$1,547,391	0.5%
<i>Subtotal General Fund (including transfers)</i>	\$93,546,091	\$94,899,443	\$57,913,490	\$94,749,022	\$94,833,494	0.1%	\$98,795,264	4.2%
Contingency	\$0	\$1,000,000	\$0	\$0	\$1,000,000	N/A	\$1,000,000	0.0%
TOTAL GENERAL FD EXP	\$93,546,091	\$95,899,443	\$57,913,490	\$94,749,022	\$95,833,494	1.1%	\$99,795,264	4.1%
Less: CIP Transfers	\$5,804,463	\$3,986,482	\$3,434,815	\$3,986,482	\$80,000	-98.0%	\$88,000	10.0%
TOTAL GF OPERATING EXP	\$87,741,628	\$91,912,961	\$54,478,675	\$90,762,540	\$95,753,494	5.5%	\$99,707,264	4.1%

*Note proceeds associated with the refinancing of the 1998 COP for Capital Facilities and the 1999 COP for the Westminster Boulevard Flyover (includes trust fees) are not reflected in the 2007 Actual columns as this one-time accounting function artificially scews the fund totals.

UTILITY FUND REVENUES

Source	2007 Actuals	2008 Adjusted (8/18/08)	2008 Actual (9/1/08)	2008 Estimated	2009 Projected	09 Proj/ 08 Est	2010 Projected	10 Proj/ 09 Proj
WATER REVENUES								
Contractor's License	\$95,210	\$70,000	\$65,090	\$75,000	\$75,000	0.0%	\$75,000	0.0%
Interest Income	\$1,663,014	\$900,000	\$697,629	\$1,000,000	\$900,000	-10.0%	\$800,000	-11.1%
Miscellaneous Income	\$1,561,542	\$300,000	\$1,575,820	\$300,000	\$300,000	0.0%	\$300,000	0.0%
Water Sales								
Residential	\$14,024,712	\$11,049,315	\$10,263,979	\$14,456,700	\$14,927,600	3.3%	\$15,438,500	3.4%
Commercial	\$5,999,768	\$11,400,000	\$3,979,945	\$6,183,000	\$6,420,000	3.8%	\$6,638,000	3.4%
Wholesale	\$1,325,070	\$1,073,535	\$948,241	\$1,505,000	\$1,550,700	3.0%	\$1,597,000	3.0%
Water Reclamation	\$1,159,326	\$550,000	\$849,664	\$1,300,400	\$1,353,070	4.1%	\$1,526,900	12.8%
Meter Service Fee	\$2,539,908	\$2,525,000	\$1,738,028	\$2,626,500	\$2,705,000	3.0%	\$2,786,500	3.0%
<i>Total</i>	<i>\$25,048,784</i>	<i>\$26,597,850</i>	<i>\$17,779,857</i>	<i>\$26,071,600</i>	<i>\$26,956,370</i>	<i>3.4%</i>	<i>\$27,986,900</i>	<i>3.8%</i>
Biosolids Farm	\$130,972	\$0	\$118,900	\$125,000	\$125,000	0.0%	\$125,000	0.0%
Water Tap Fees								
Residential	\$2,083,438	\$3,700,000	\$1,316,543	\$1,759,000	\$2,962,000	68.4%	\$3,000,000	1.3%
Commercial	\$2,489,443	\$3,800,000	\$4,625,930	\$5,775,000	\$2,777,000	-51.9%	\$2,860,000	3.0%
<i>Total</i>	<i>\$4,572,881</i>	<i>\$7,500,000</i>	<i>\$5,942,473</i>	<i>\$7,534,000</i>	<i>\$5,739,000</i>	<i>-23.8%</i>	<i>\$5,860,000</i>	<i>2.1%</i>
Total Water Revenue	\$33,072,403	\$35,367,850	\$26,179,769	\$35,105,600	\$34,095,370	-2.9%	\$35,146,900	3.1%
WASTEWATER REVENUES								
Interest Income	\$1,268,669	\$650,000	\$306,400	\$750,000	\$700,000	-6.7%	\$650,000	-7.1%
Miscellaneous	\$348,487	\$10,000	\$13	\$10,000	\$10,000	0.0%	\$10,000	0.0%
Wastewater Sales								
Residential	\$8,535,137	\$6,615,088	\$5,838,972	\$9,124,000	\$9,558,000	4.8%	\$10,006,777	4.7%
Commercial	\$1,919,272	\$4,448,939	\$1,393,936	\$2,051,000	\$2,160,000	5.3%	\$2,233,200	3.4%
<i>Total</i>	<i>\$10,454,409</i>	<i>\$11,064,027</i>	<i>\$7,232,908</i>	<i>\$11,175,000</i>	<i>\$11,718,000</i>	<i>4.9%</i>	<i>\$12,239,977</i>	<i>4.5%</i>
Wastewater Tap Fees								
Residential	\$497,483	\$1,125,000	\$334,317	\$457,000	\$710,000	55.4%	\$719,230	1.3%
Commercial	\$983,045	\$1,300,000	\$1,722,525	\$2,194,000	\$571,000	-74.0%	\$588,000	3.0%
<i>Total</i>	<i>\$1,480,528</i>	<i>\$2,425,000</i>	<i>\$2,056,842</i>	<i>\$2,651,000</i>	<i>\$1,281,000</i>	<i>-51.7%</i>	<i>\$1,307,230</i>	<i>2.0%</i>
Total Wastewater Revenue	\$13,552,093	\$14,149,027	\$9,596,163	\$14,586,000	\$13,709,000	-6.0%	\$14,207,207	3.6%
Total W/W Revenue, excluding tap fees	\$40,571,087	\$39,591,877	\$27,776,617	\$39,506,600	\$40,784,370	3.2%	\$42,186,877	3.4%
Water Tap Fee Income	\$4,572,881	\$7,500,000	\$5,942,473	\$7,534,000	\$5,739,000	-23.8%	\$5,860,000	2.1%
Wastewater Tap Fee Income	\$1,480,528	\$2,425,000	\$2,056,842	\$2,651,000	\$1,281,000	-51.7%	\$1,307,230	2.0%
<i>Tap Fees Total</i>	<i>\$6,053,409</i>	<i>\$9,925,000</i>	<i>\$7,999,315</i>	<i>\$10,185,000</i>	<i>\$7,020,000</i>	<i>-31.1%</i>	<i>\$7,167,230</i>	<i>2.1%</i>
Carryover Water	\$10,704,473	\$1,616,781	\$1,616,781	\$1,616,781	\$0	-100.0%	\$0	N/A
Carryover Wastewater	\$2,483,795	\$1,015,536	\$1,015,536	\$1,015,536	\$0	-100.0%	\$0	N/A
<i>Carryover Total</i>	<i>\$13,188,268</i>	<i>\$2,632,317</i>	<i>\$2,632,317</i>	<i>\$2,632,317</i>	<i>\$0</i>	<i>-100.0%</i>	<i>\$0</i>	<i>N/A</i>
Trsfr-Cap Proj Reserve to WFd	\$3,792,030	\$5,148,777	\$7,171,511	\$8,887,770	\$9,470,076	N/A	\$1,435,842	-84.8%
Trsfr-Cap Proj Reserve to WW Fd	\$333,564	\$1,272,299	\$848,199	\$1,272,299	\$1,571,398	N/A	\$0	-100.0%
<i>Capital Project Reserve Total</i>	<i>\$4,125,594</i>	<i>\$6,421,076</i>	<i>\$8,019,710</i>	<i>\$10,160,069</i>	<i>\$11,041,474</i>	<i>N/A</i>	<i>\$1,435,842</i>	<i>-87.0%</i>
Total Water/Wastewater Revenue	\$63,938,358	\$58,570,270	\$46,427,959	\$62,483,986	\$58,845,844	-5.8%	\$50,789,949	-13.7%

Source	2007 Actuals	2008 Adjusted (8/18/08)	2008 Actual (9/1/08)	2008 Estimated	2009 Projected	09 Proj/ 08 Est	2010 Projected	10 Proj/ 09 Proj
STORMWATER DRAINAGE REVENUES								
Stormwater Fee	\$971,599	\$1,840,000	\$1,339,378	\$1,875,000	\$1,900,000	1.3%	\$1,950,000	2.6%
<i>Total</i>	<i>\$971,599</i>	<i>\$1,840,000</i>	<i>\$1,339,378</i>	<i>\$1,875,000</i>	<i>\$1,900,000</i>	<i>1.3%</i>	<i>\$1,950,000</i>	<i>2.6%</i>
Carryover Stormwater	\$443,140	\$258,636	\$258,636	\$258,636	\$0	N/A	\$0	N/A
Total Stormwater Revenue	\$1,414,739	\$2,098,636	\$1,598,014	\$2,133,636	\$1,900,000	-11.0%	\$1,950,000	2.6%
TOTAL Utility Funds Available	\$65,353,097	\$60,668,906	\$48,025,973	\$64,617,622	\$60,745,844	-6.0%	\$52,739,949	-13.2%

UTILITY FUND EXPENDITURES

Activity	2007 Actuals	2008 Adjusted (8/18/08)	2008 Actual (9/1/08)	2008 Estimated	2009 Proposed	09 Prop/ 08 Est	2010 Proposed	10 Prop/ 09 Prop
Water Department Expenses								
Finance								
Utility Billing	\$571,031	\$649,035	\$365,867	\$648,975	\$671,815	3.5%	\$704,061	4.8%
<i>Subtotal</i>	\$571,031	\$649,035	\$365,867	\$648,975	\$671,815		\$704,061	4.8%
Parks, Recreation & Libraries								
Standley Lake	\$0	\$0	\$0	\$121,200	\$157,226	29.7%	\$146,340	-6.9%
<i>Subtotal</i>	\$0	\$0	\$0	\$121,200	\$157,226		\$146,340	-6.9%
Information Technology	\$2,418,101	\$2,719,813	\$1,614,835	\$2,719,713	\$2,808,228	3.3%	\$2,801,004	-0.3%
Public Works & Utilities								
Administration	\$249,808	\$288,098	\$147,217	\$273,505	\$287,468	5.1%	\$289,614	0.7%
Capital Projects & Budget	\$657,823	\$691,460	\$434,472	\$688,805	\$805,332	16.9%	\$815,068	1.2%
Water Resources & Treatment	\$6,852,243	\$7,455,115	\$4,442,898	\$7,354,639	\$7,892,922	7.3%	\$8,152,777	3.3%
Utilities	\$3,495,669	\$4,436,293	\$2,170,311	\$4,436,293	\$4,749,211	7.1%	\$4,650,997	-2.1%
<i>Subtotal</i>	\$11,255,543	\$12,870,966	\$7,194,898	\$12,753,242	\$13,734,933	7.7%	\$13,908,456	1.3%
Central Charges	\$3,398,903	\$6,716,457	\$3,067,409	\$6,639,789	\$6,784,090	2.2%	\$8,192,681	20.8%
Subtotal Water Operating	\$17,643,578	\$22,956,271	\$12,243,009	\$22,882,919	\$24,156,292	5.6%	\$25,752,542	6.6%
Transfer Payments								
To General Fund	\$1,781,625	\$1,625,920	\$1,083,947	\$1,625,920	\$1,661,690	2.2%	\$1,698,247	2.2%
To Utility Capital Reserve Fund	\$10,071,737	\$1,554,259	\$1,554,259	\$0	\$0	N/A	\$0	N/A
To Property/Liability Fund	\$301,532	\$319,028	\$212,685	\$319,028	\$322,532	1.1%	\$322,532	0.0%
To Workers Compensation Fund	\$121,373	\$122,586	\$81,724	\$122,586	\$122,586	0.0%	\$122,586	0.0%
<i>Subtotal</i>	\$12,276,267	\$3,621,793	\$2,932,615	\$2,067,534	\$2,106,808	1.9%	\$2,143,365	1.7%
WATER TOTAL EXPENSES	\$29,919,845	\$26,578,064	\$15,175,624	\$24,950,453	\$26,263,100	5.3%	\$27,895,907	6.2%
Wastewater Department Expenses								
Public Works & Utilities								
Water Resources & Treatment	\$3,833,261	\$5,066,854	\$2,598,740	\$4,970,601	\$5,149,508	3.6%	\$5,432,374	5.5%
Utilities	\$1,215,617	\$1,660,042	\$778,761	\$1,660,042	\$1,467,979	-11.6%	\$1,574,957	7.3%
<i>Subtotal</i>	\$5,048,878	\$6,726,896	\$3,377,501	\$6,630,643	\$6,617,487	-0.2%	\$7,007,331	5.9%
Central Charges	\$785,785	\$1,961,193	\$866,018	\$1,923,843	\$1,950,659	1.4%	\$2,021,061	3.6%
Subtotal Wastewater Operating	\$5,834,663	\$8,688,089	\$4,243,519	\$8,554,486	\$8,568,146	0.2%	\$9,028,392	5.4%
Transfer Payments								
To General Fund	\$896,117	\$914,580	\$609,720	\$914,580	\$934,701	2.2%	\$955,264	2.2%
To Utility Capital Reserve Fund	\$2,367,328	\$388,068	\$388,068	\$0	\$0	N/A	\$0	N/A
To Property/Liability Fund	\$162,363	\$170,245	\$113,497	\$170,245	\$173,671	2.0%	\$173,671	0.0%
To Workers Compensation Fund	\$182,059	\$183,880	\$122,587	\$183,880	\$183,880	0.0%	\$183,880	0.0%
<i>Subtotal</i>	\$3,607,867	\$1,656,773	\$1,233,872	\$1,268,705	\$1,292,252	1.9%	\$1,312,815	1.6%
WASTEWATER TOTAL EXPENSES	\$9,442,530	\$10,344,862	\$5,477,391	\$9,823,191	\$9,860,398	0.4%	\$10,341,207	4.9%
Stormwater Department Expenses								
General Services								
Environmental Services	\$82,648	\$91,860	\$30,368	\$91,860	\$92,000	0.2%	\$92,000	0.0%
<i>Subtotal</i>	\$82,648	\$91,860	\$30,368	\$91,860	\$92,000	0.2%	\$92,000	0.0%
Community Development								
Engineering	\$77,292	\$123,740	\$77,407	\$123,740	\$140,000	13.1%	\$147,000	5.0%
<i>Subtotal</i>	\$77,292	\$123,740	\$77,407	\$123,740	\$140,000	13.1%	\$147,000	5.0%

Activity	2007 Actuals	2008 Adjusted (8/18/08)	2008 Actual (9/1/08)	2008 Estimated	2009 Proposed	09 Prop/ 08 Est	2010 Proposed	10 Prop/ 09 Prop
Public Works & Utilities								
Street	\$86,417	\$360,400	\$153,951	\$360,400	\$396,000	9.9%	\$291,000	-26.5%
<i>Subtotal</i>	\$86,417	\$360,400	\$153,951	\$360,400	\$396,000	9.9%	\$291,000	-26.5%
Parks, Recreation & Libraries								
Park Services	\$0	\$200,000	\$105,619	\$200,000	\$200,000	0.0%	\$200,000	0.0%
<i>Subtotal</i>	\$0	\$200,000	\$105,619	\$200,000	\$200,000	0.0%	\$200,000	0.0%
<i>Subtotal Stormwater Operating</i>	\$246,357	\$776,000	\$367,345	\$776,000	\$828,000	6.7%	\$730,000	-11.8%
Capital Improvements								
Water/Wastewater Capital Improvements	\$18,523,000	\$20,810,000	\$12,262,140	\$20,810,000	\$22,577,000	8.5%	\$12,352,000	-45.3%
Stormwater Capital Improvements	\$644,000	\$1,264,000	\$1,690,451	\$1,264,000	\$1,072,000	-15.2%	\$1,220,000	13.8%
<i>Total Capital Improvements*</i>	\$19,167,000	\$22,074,000	\$13,952,591	\$22,074,000	\$23,649,000	7.1%	\$13,572,000	-42.6%
TOTAL UTILITY ENT. FUND EXP.	\$58,775,732	\$59,772,926	\$34,972,951	\$57,623,644	\$60,600,498	5.2%	\$52,539,114	-13.3%

NOTE: The reduction in the 2010 Water/Wastewater Capital Improvements compared to 2009 is in anticipation of issuing approximately \$16.2 million in bonds during 2010 for capital projects. Since the budget reflects only pay-as-you-go capital projects, this amount is not reflected in the Proposed 2010 Budget.

* Due to the nature of capital projects crossing fiscal years, the 2008 Actual Capital Improvements expenditures include funds appropriated in prior years but reflect actual expenditures January 1 to September 1, 2008.

GENERAL CAPITAL IMPROVEMENT FUND REVENUES

Source	2007 Actuals	2008 Adjusted (8/18/08)	2008 Actual (9/1/08)	2008 Estimated	2009 Projected	09 Proj/ 08 Est	2010 Projected	10 Proj/ 09 Proj
General Capital Improvements								
CIP Interest Income	\$2,786,708	\$650,000	\$1,291,215	\$650,000	\$800,000	23.1%	\$850,000	6.3%
ADCO Road Tax	\$2,704,512	\$2,133,000	\$1,123,412	\$2,707,217	\$1,150,000	-57.5%	\$1,171,000	1.8%
Cash-in Lieu Future Capital	\$2,365,658	\$200,000	\$7,800	\$200,000	\$200,000	0.0%	\$200,000	0.0%
Development Assessment Pmnts	\$69,199	\$200,000	\$40,536	\$200,000	\$200,000	0.0%	\$200,000	0.0%
Sale of Assets	\$602,109	\$0	\$0	\$0	\$0	N/A	\$0	N/A
Miscellaneous Income	\$0	\$400,000	\$354,928	\$400,000	\$400,000	0.0%	\$470,000	17.5%
Grants	\$0	\$0	\$1,319,170	\$0	\$0	N/A	\$0	N/A
Transfer From General Fund	\$5,685,469	\$4,331,482	\$3,831,482	\$4,331,482	\$0	N/A	\$0	N/A
Transfer From Sales & Use Tax	\$1,351,976	\$1,878,778	\$1,628,778	\$1,878,778	\$896,000	-52.3%	\$1,500,000	67.4%
Carryover	\$2,819,211	\$1,207,396	\$1,207,396	\$1,207,396	\$944,000	N/A	\$0	-100.0%
<i>Total General Capital Imp (non-park)</i>	<i>\$18,384,842</i>	<i>\$11,000,656</i>	<i>\$10,804,717</i>	<i>\$11,574,873</i>	<i>\$4,590,000</i>	<i>-60.3%</i>	<i>\$4,391,000</i>	<i>-4.3%</i>
Park Capital Improvements								
Park Development Fees	\$244,011	\$100,000	\$153,079	\$100,000	\$100,000	0.0%	\$100,000	0.0%
Accommodations Tax	\$1,425,434	\$1,120,000	\$847,985	\$1,200,000	\$1,212,000	1.0%	\$1,236,000	2.0%
Cash-in Lieu Parks	\$401,016	\$100,000	\$0	\$100,000	\$100,000	0.0%	\$97,000	-3.0%
Transfer From POST Fund	\$481,044	\$267,237	\$472,667	\$709,000	\$598,000	-15.7%	\$472,000	-21.1%
Transfer From Conservation Trust Fd	\$173,071	\$625,000	\$0	\$625,000	\$0	-100.0%	\$0	N/A
Transfer From General Fd	\$119,000	\$155,000	\$103,333	\$155,000	\$80,000	-48.4%	\$88,000	10.0%
Grants	\$73,000	\$0	\$0	\$0	\$0	N/A	\$0	N/A
Adco Open Space - Grants	\$0	\$0	\$574,878	\$0	\$0	N/A	\$0	N/A
Jeffco Open Space - Grants	\$50,000	\$0	\$544,000	\$0	\$0	N/A	\$0	N/A
Adco Open Space - City Share	\$0	\$244,375	\$207,231	\$300,000	\$309,000	3.0%	\$315,000	1.9%
Jeffco Open Space - City Share	\$50,000	\$1,167,982	\$471,773	\$1,190,000	\$1,214,000	2.0%	\$1,220,000	0.5%
Carryover	\$1,344,771	\$839,743	\$839,743	\$839,743	\$0	N/A	\$0	N/A
<i>Subtotal Park GCIF Revenues</i>	<i>\$4,361,347</i>	<i>\$4,619,337</i>	<i>\$4,214,689</i>	<i>\$5,218,743</i>	<i>\$3,613,000</i>	<i>-30.8%</i>	<i>\$3,528,000</i>	<i>-2.4%</i>
Conservation Trust Fund	\$0	\$0	\$0	\$0	\$625,000	N/A	\$625,000	0.0%
<i>Total Park Capital Imp</i>	<i>\$4,361,347</i>	<i>\$4,619,337</i>	<i>\$4,214,689</i>	<i>\$5,218,743</i>	<i>\$4,238,000</i>	<i>-18.8%</i>	<i>\$4,153,000</i>	<i>-2.0%</i>
TOTAL GCIF REVENUES	\$22,746,189	\$15,619,993	\$15,019,406	\$16,793,616	\$8,828,000	-47.4%	\$8,544,000	-3.2%

PROPOSED 2009 CAPITAL IMPROVEMENT PROGRAM

Proposed 2009 General Fund Capital Improvement Projects

General Capital Improvements

New Traffic Signals/Speed Control Devices	\$95,000
New Development Participation	\$200,000
Sidewalk Connection	\$25,000
New Street Light Program	\$21,000
Community Development Project Manager	\$60,000
Arterial Roadway Grinding/Resurfacing	\$650,000
112 th Avenue (Navajo to Huron)	\$700,000
Railroad Quiet Zone Study	\$50,000
City Facilities Parking Lot Maintenance Program	\$115,000
South Westminster Revitalization Project	\$155,000
Building Operations and Maintenance Major Maintenance	\$550,000
Small Business Assistance Program	\$50,000
Open Space Land Purchase Reimbursement	\$180,000
Major Software Upgrades	\$61,000
Storage Area Network (SAN) Drive Replacement	\$68,000
IP PBX Phone System Upgrade	\$75,000
South Westminster Transit Oriented Development	\$100,000
Westminster Center Transit Oriented Development	\$400,000
Tape Library Backup System Replacement	\$60,000
Railroad Crossing Surface Replacement Program	\$62,000
Bridge/Pedestrian Railing Repainting Project	\$65,000
Shoenberg Farm Restoration	<u>\$179,000</u>
Proposed 2009 General Capital Improvements Total	\$3,921,000

Public Safety Capital Improvements

Station Alarm Notification	\$117,000
Fire EMS Field Reporting	\$150,000
Public Safety Facilities' Maintenance (BO&M)	\$150,000
Major Software Upgrades	\$90,000
Storage Area Network (SAN) Replacement	\$34,000
IP PBX Phone System Upgrade	\$59,000
Tape Library Backup System Replacement	\$30,000
Eldorado Mountain Radio Microwave Upgrade/Replacement	<u>\$39,000</u>
Proposed 2009 Public Safety Capital Improvements Total	\$669,000

Park Capital Improvements

Community Enhancement Program	\$1,212,000
Greenbelt and Drainage Improvements	\$50,000
Trail Development	\$125,000
Landscape Architect II/Project Manager	\$60,000
Recreation Facilities Improvements	\$300,000
Park Maintenance (JCOS)	\$455,000
Adams County Open Space Land Acquisition	\$155,000
Park Renovation Program	\$650,000
Golf Course Improvements	\$50,000
Standley Lake Regional Park Improvements	\$80,000
Recreation Facilities Major Maintenance (BO&M)	\$951,000
City Park Playground and Shelter at Christopher Ballfields	<u>\$150,000</u>
Proposed 2009 Park Improvements Total	\$4,238,000
PROPOSED 2009 GENERAL FUND Total	\$8,828,000

Proposed 2009 Utility Fund Capital Improvement ProjectsWastewater System Capital Improvements

Sanitary Sewer Flowmeters	\$100,000
PACP Sanitary Sewer Line Trenchless Rehabilitation	\$2,000,000
PACP Sewer Line Open-Cut Replacement	\$2,950,000
Lift Station Improvements	\$75,000
Storage Area Network (SAN) Drive Replacement	\$34,000
IP PBX Phone System Upgrades	\$16,000
Tape Library Backup System Replacement	\$30,000
144 th Ave Sanitary Sewer Extension (Pecos to Tejon)	\$160,000
Strasburg Natural Resource Farm Projects	<u>\$55,000</u>
Proposed 2009 Wastewater System Capital Improvements Total	\$5,420,000

Water System Capital Improvements

Wattenberg Gravel Lakes Storage	\$175,000
Reclaimed Water Treatment Facility Expansion	\$1,389,000*
Major Software Upgrades	\$25,000
Water Meter and Transponder Replacement Program	\$300,000
Open-Cut Waterline Replacements	\$2,025,000
System-wide SCADA System Improvements	\$957,000
Water Pressure Zones Improvements	\$1,200,000
South Westminster Non-Potable System Improvements	\$125,000
Gregory Hill Pump Station Improvements	\$580,000*
Kershaw Ditch Non-Potable Water Pump Station Improvements	\$120,000
IP PBX Phone System Upgrade	\$16,000
Storage Area Network (SAN) Drive Replacement	\$34,000
Tape Library Backup System Replacement	\$30,000
Southern Zone 1 Transmission Pipeline	\$5,700,000
Semper Water Treatment Facility (SWTF) Major Repair & Replacement	\$1,350,000
Northwest Water Treatment Facility (NWTF) Major Repair & Replacement	\$260,000
Reclaimed System Improvements	\$1,600,000
Semper Water Treatment Facility (SWTF) Process Improvements	\$300,000
Quagga / Zebra Mussel Treatment Plan	\$100,000
Pump Station Improvements	\$390,000
Reclaimed Water System Open Storage	\$600,000
Raw Water Improvements	\$375,000
Pressure Relief Valves (PRV) Rehabilitations	\$175,000
10" Replacement Main, 80 th Avenue under US 36	<u>\$1,300,000</u>
Proposed 2009 Water Capital Improvements Total	\$19,126,000

* *Proposed debt financed projects = \$1,969,000*

Stormwater Capital Improvements

Miscellaneous Storm Drainage Improvements	\$157,000
City Park Channel Improvements (Lowell to Big Dry Creek)	\$150,000
Little Dry Creek (Lowell to Federal)	<u>\$765,000</u>
Proposed 2009 Stormwater Capital Improvements Total	\$1,072,000

PROPOSED 2009 UTILITY FUND Total**\$25,618,000****PROPOSED 2009 CAPITAL IMPROVEMENT PROGRAM GRAND TOTAL \$34,446,000**

PROPOSED 2010 CAPITAL IMPROVEMENT PROGRAM

Proposed 2010 General Fund Capital Improvement Projects

General Capital Improvements

New Traffic Signals/Speed Control Devices	\$120,000
New Development Participation	\$200,000
Community Development Project Manager	\$65,000
Geographic Information System (GIS) Upgrades	\$75,000
Arterial Roadway Grinding/Resurfacing	\$650,000
Sheridan Boulevard (westside, 98 th to 104 th Avenues)	\$25,000
Lowell Boulevard (120 th to 124 th Avenues)	\$274,000
City Facilities Parking Lot Maintenance Program	\$115,000
South Westminster Revitalization Project	\$201,000
Building Operations and Maintenance Major Maintenance	\$550,000
Small Business Assistance Program	\$50,000
Open Space Land Purchase Reimbursement	\$209,000
Major Software Upgrades	\$74,000
IP PBX Phone System Upgrade	\$76,000
South Westminster Transit Oriented Development	\$100,000
Westminster Center Transit Oriented Development	\$650,000
Railroad Crossing Surface Replacement Program	\$26,000
Bridge/Pedestrian Railing Repainting Project	\$65,000
City Park Recreation Center Concrete Replacement	<u>\$110,000</u>
Proposed 2010 General Capital Improvements Total	\$3,635,000

Public Safety Capital Improvements

Firefighting Simulator/Burn Building	\$127,000
Station Alarm Notification	\$131,000
Fire EMS Field Reporting	\$150,000
Public Safety Facilities' Maintenance (BO&M)	\$150,000
Major Software Upgrades	\$100,000
IP PBX Phone System Upgrade	\$60,000
PSC Fire Apparatus Parking Pad Concrete Replacement	<u>\$38,000</u>
Proposed 2010 Public Safety Capital Improvements Total	\$756,000

Park Capital Improvements

Community Enhancement Program	\$1,236,000
Greenbelt and Drainage Improvements	\$50,000
Trail Development	\$125,000
Landscape Architect II/Project Manager	\$65,000
City Park Phase IV	\$122,000
Recreation Facilities Improvements	\$300,000
Park Maintenance (JCOS)	\$482,000
Adams County Open Space Land Acquisition	\$155,000
Park Renovation Program	\$650,000
Golf Course Improvements	\$50,000
Standley Lake Regional Parks Improvements	\$88,000
Recreation Facilities Major Maintenance (BO&M)	<u>\$830,000</u>
Proposed 2010 Park Capital Improvements Total	\$4,153,000
PROPOSED 2010 GENERAL FUND Total	\$8,544,000

Proposed 2010 Utility Fund Capital Improvement ProjectsWastewater Capital Improvements

Inflow & Infiltration Study for Sewer Collection System	\$250,000
PACP Sanitary Sewer Line Trenchless Rehabilitation	\$1,250,000
PACP Sewer Line Open-Cut Replacement	\$1,500,000
Lift Station Improvements	\$600,000
IP PBX Phone System Upgrades	\$16,000
ERP/CMOM/Master Plan Updates	<u>\$250,000</u>
Proposed 2010 Wastewater Capital Improvements Total	\$3,866,000

Water Capital Improvements

Wattenberg Gravel Lakes Storage	\$510,000
Reclaimed Water Treatment Plant Expansion	\$14,186,000*
Major Software Upgrades	\$45,000
Water Meter and Transponder Replacement Program	\$250,000
Open-cut Waterline Replacements	\$2,500,000
Water Pressure Zone Improvements	\$4,050,000
IP PBX Phone Systems Upgrade	\$16,000
Reclaimed System Improvements	\$890,000
Pump Station Improvements	<u>\$225,000</u>
Proposed 2010 Water Capital Improvements Total	\$22,672,000
<i>* Proposed debt financed projects = \$14,186,000</i>	

Stormwater Capital Improvements

Miscellaneous Storm Drainage Improvements	\$155,000
City Park Channel Improvements (Lowell to Big Dry Creek)	\$200,000
Little Dry Creek (Lowell to Federal)	<u>\$865,000</u>
Proposed 2010 Stormwater Capital Improvements Total	\$1,220,000
PROPOSED 2010 UTILITY FUND Total	\$27,758,000

PROPOSED 2010 CAPITAL IMPROVEMENT PROGRAM GRAND TOTAL \$36,302,000

SALES & USE TAX FUND REVENUES

Source	2007 Actuals	2008 Adjusted (8/18/08)	2008 Actual (9/1/08)	2008 Estimated	2009 Projected	09 Proj/ 08 Est	2010 Projected	10 Proj/ 09 Proj
Sales Tax								
Returns	\$50,523,427	\$50,882,382	\$32,152,388	\$50,786,980	\$52,654,024	3.7%	\$56,548,417	7.4%
Audit	\$1,018,260	\$766,275	\$481,483	\$790,000	\$781,601	-1.1%	\$797,233	2.0%
Refunds	-\$238,491	-\$91,000	-\$32,510	-\$91,000	-\$91,000	0.0%	-\$91,000	0.0%
Audit Returns	-\$7,039	-\$7,500	-\$3,838	-\$7,500	-\$7,500	0.0%	-\$7,500	0.0%
<i>Total</i>	<i>\$51,296,157</i>	<i>\$51,550,157</i>	<i>\$32,597,523</i>	<i>\$51,478,480</i>	<i>\$53,337,125</i>	<i>3.6%</i>	<i>\$57,247,150</i>	<i>7.3%</i>
Use Tax								
Returns	\$2,739,942	\$2,443,399	\$2,058,857	\$2,904,339	\$2,799,375	-3.6%	\$2,860,135	2.2%
Building	\$3,264,230	\$2,756,041	\$1,934,794	\$3,460,084	\$2,834,061	-18.1%	\$2,896,406	2.2%
Auto	\$5,693,109	\$6,272,463	\$3,057,132	\$5,680,000	\$5,750,040	1.2%	\$5,807,540	1.0%
Audit	\$1,431,173	\$830,073	\$762,300	\$1,332,463	\$829,557	-37.7%	\$846,148	2.0%
Refunds	-\$120,245	-\$110,500	-\$31,854	-\$110,500	-\$123,831	12.1%	-\$124,020	0.2%
Collection Fees	-\$287,322	-\$360,000	-\$152,925	-\$284,000	-\$287,502	1.2%	-\$290,377	1.0%
<i>Total</i>	<i>\$12,720,887</i>	<i>\$11,831,476</i>	<i>\$7,628,304</i>	<i>\$12,982,386</i>	<i>\$11,801,700</i>	<i>-9.1%</i>	<i>\$11,995,832</i>	<i>1.6%</i>
Total Sales & Use Tax	\$64,017,044	\$63,381,633	\$40,225,827	\$64,460,866	\$65,138,825	1.1%	\$69,242,982	6.3%
Interest Income	\$249,715	\$108,000	\$128,110	\$245,000	\$230,000	-6.1%	\$245,000	6.5%
<i>Total</i>	<i>\$64,266,759</i>	<i>\$63,489,633</i>	<i>\$40,353,937</i>	<i>\$64,705,866</i>	<i>\$65,368,825</i>	<i>1.0%</i>	<i>\$69,487,982</i>	<i>6.3%</i>
Total Funds Available	\$64,266,759	\$63,489,633	\$40,353,937	\$64,705,866	\$65,368,825	1.0%	\$69,487,982	6.3%

NOTE: In November 2003, Westminster voters approved a 0.6% sales and use tax increase for the purpose of enhancing public safety. The public safety tax was implemented in January 2004 and the revenue collections are utilized for public safety purposes (primarily Police and Fire operations plus some support departments). The revenue collections are included in the figures above.

SALES & USE TAX FUND EXPENDITURES

		2007	2008	2008	2008	2009	2010	
		Actuals	Rev Bud (corrected 8/19/08)	ACTUALS (8/31/08)	Estimated	Proposed	Proposed	
SALES & USE TAX FUND								
Central Charges								
53010900								
Transfers								
79800	0100	Transfers General Fund	\$55,960,254	\$57,626,572	\$38,454,428	\$57,626,572	\$59,709,449	\$63,796,610
79800	0230	Transfer Heritage	\$285,000	\$285,000	\$190,000	\$285,000	\$285,000	\$285,000
79800	0450	Transfers GCORF	\$689,724	\$0	\$0	\$0	\$0	\$0
79800	0750	Transfers GCIF	\$1,351,976	\$1,878,778	\$1,628,778	\$1,878,778	\$896,000	\$1,500,000
79800	0800	Transfers Debt Service	\$5,003,532	\$5,050,000	\$3,366,667	\$5,050,000	\$4,478,376	\$3,906,372
		Subtotal	\$63,290,486	\$64,840,350	\$43,639,873	\$64,840,350	\$65,368,825	\$69,487,982
Sales and Use Tax Fund		Total	\$63,290,486	\$64,840,350	\$43,639,873	\$64,840,350	\$65,368,825	\$69,487,982

PARKS, OPEN SPACE & TRAILS (POST) FUND REVENUES

Source	2007 Actuals	2008 Adjusted (8/18/08)	2008 Actual (9/1/08)	2008 Estimated	2009 Projected	09 Proj/ 08 Est	2010 Projected	10 Proj/ 09 Proj
Sales Tax								
Returns	\$4,060,567	\$4,050,000	\$2,569,783	\$4,182,384	\$4,307,857	3.0%	\$4,443,090	3.1%
Audit	\$74,881	\$30,000	\$33,151	\$30,000	\$30,000	0.0%	\$30,000	0.0%
Refunds	-\$18,115	-\$5,500	-\$2,256	-\$5,500	-\$5,500	0.0%	-\$5,500	0.0%
<i>Total</i>	<i>\$4,117,333</i>	<i>\$4,074,500</i>	<i>\$2,600,678</i>	<i>\$4,206,884</i>	<i>\$4,332,357</i>	<i>3.0%</i>	<i>\$4,467,590</i>	<i>3.1%</i>
Use Tax								
Returns	\$193,029	\$174,138	\$145,243	\$198,820	\$204,784	3.0%	\$210,928	3.0%
Building	\$229,065	\$197,511	\$133,672	\$235,937	\$243,015	3.0%	\$250,306	3.0%
Auto	\$395,127	\$420,000	\$212,178	\$406,981	\$419,190	3.0%	\$431,766	3.0%
Audit	\$99,829	\$56,041	\$54,059	\$55,000	\$55,000	0.0%	\$55,000	0.0%
Refunds	-\$7,841	-\$5,000	-\$3,363	-\$5,000	-\$5,000	0.0%	-\$5,000	0.0%
Collection Fees	-\$19,939	-\$20,000	-\$10,614	-\$20,349	-\$20,960	3.0%	-\$21,588	3.0%
<i>Total</i>	<i>\$889,270</i>	<i>\$822,690</i>	<i>\$531,175</i>	<i>\$871,389</i>	<i>\$896,029</i>	<i>2.8%</i>	<i>\$921,412</i>	<i>2.8%</i>
Total Sales & Use Tax	\$5,006,603	\$4,897,190	\$3,131,853	\$5,078,273	\$5,228,386	3.0%	\$5,389,002	3.1%
Interest Income	\$35,500	\$60,000	\$27,413	\$75,000	\$31,000	-58.7%	\$37,000	19.4%
<i>Total</i>	<i>\$5,042,103</i>	<i>\$4,957,190</i>	<i>\$3,159,266</i>	<i>\$5,153,273</i>	<i>\$5,259,386</i>	<i>2.1%</i>	<i>\$5,426,002</i>	<i>3.2%</i>
Miscellaneous	\$177,884	\$80,000	\$56,444	\$80,000	\$80,000	0.0%	\$80,000	0.0%
Intergovernmental	\$749,307	\$0	\$0	\$0	\$0	N/A	\$0	N/A
Rentals	\$0	\$8,832	\$0	\$8,832	\$8,832	0.0%	\$8,832	0.0%
Transfer from GCIF	\$344,847	\$150,000	\$150,000	\$150,000	\$180,000	20.0%	\$209,000	16.1%
Carryover	\$747,423	\$1,234,737	\$1,234,737	\$1,234,737	\$0	N/A	\$0	N/A
Total Funds Available	\$7,061,564	\$6,430,759	\$4,600,447	\$6,626,842	\$5,528,218	-16.6%	\$5,723,834	3.5%

PARKS, OPEN SPACE & TRAILS (POST) FUND EXPENDITURES

		2007	2008	2008	2008	2009	2010	
		Actuals	Rev Bud (corrected 8/19/08)	ACTUALS (8/31/08)	Estimated	Proposed	Proposed	
POST (PARKS, OPEN SPACE & TRAILS) FUND								
Community Development								
54010900								
Personnel Services								
60200	0000	Regular Salaries	\$71,302	\$84,505	\$53,247	\$84,505	\$89,834	\$92,093
60200	0531	Regular Salaries Vol Crd	\$55,954	\$0	\$0	\$0	\$0	\$0
60400	0000	Salaries Overtime	\$462	\$0	\$0	\$0	\$2,000	\$2,000
61200	0000	Mileage Reimb	\$81	\$500	\$183	\$500	\$500	\$500
61400	0000	Meeting Expense	\$1,538	\$1,500	\$207	\$1,500	\$2,500	\$2,500
61400	0531	Meeting Expense Vol Crd	\$172	\$0	\$0	\$0	\$0	\$0
61800	0000	Career Dev	\$831	\$1,000	\$140	\$1,000	\$1,200	\$1,200
61800	0531	Career Dev Vol Crd	\$920	\$0	\$0	\$0	\$0	\$0
		Subtotal	\$131,260	\$87,505	\$53,777	\$87,505	\$96,034	\$98,293
Contractual Services								
65100	0000	Prof Serv	\$72,381	\$49,693	\$45,599	\$49,693	\$350,000	\$150,000
65100	0531	Prof Serv Vol Crd	\$3,030	\$0	\$0	\$0	\$0	\$0
65400	0000	Legal & Admin	\$0	\$1,000	\$1	\$1,000	\$1,000	\$1,000
66000	0531	Equip Rental Vol Crd	\$175	\$0	\$0	\$0	\$0	\$0
66900	0000	Telephone	\$0	\$0	\$280	\$0	\$420	\$420
66950	0000	PC Replacement Fee	\$500	\$250	\$250	\$250	\$350	\$350
67700	0000	Lease Payments to Others	\$417,349	\$440,795	\$90,010	\$440,795	\$565,395	\$564,395
67800	0531	Contract Svcs Vol Crd	\$2,661	\$0	\$0	\$0	\$0	\$0
		Subtotal	\$496,096	\$491,738	\$136,140	\$491,738	\$917,165	\$716,165
Commodities								
70200	0000	Supplies	\$1,881	\$1,000	\$2,009	\$1,000	\$1,000	\$1,000
70200	0531	Supplies Vol Crd	\$5,317	\$0	\$402	\$0	\$0	\$0
71800	0531	Build & Grd Mtrls Vol Crd	\$2,752	\$0	\$0	\$0	\$0	\$0
72400	0531	Maint Const Mtrls Vol Crd	\$4,879	\$0	\$0	\$0	\$0	\$0
72600	0531	Signing Mtrls Vol Crd	\$2,281	\$0	\$0	\$0	\$0	\$0
		Subtotal	\$17,110	\$1,000	\$2,411	\$1,000	\$1,000	\$1,000
Capital Outlay								
76400	0000	Construction	\$23,420	\$0	\$0	\$0	\$0	\$0
76600	0000	Land Purchases	\$1,782,753	\$184,466	\$184,377	\$184,466	\$165,528	\$363,718
		Subtotal	\$1,806,173	\$184,466	\$184,377	\$184,466	\$165,528	\$363,718
Debt Service								
79400	0000	Other Expenditures - Misc	\$218,525	\$0	\$0	\$0	\$0	\$0
		Subtotal	\$218,525	\$0	\$0	\$0	\$0	\$0
Transfers								
79800	0230	Transfers Heritage	\$163,200	\$182,150	\$121,433	\$182,150	\$182,272	\$182,591
79800	0750	Transfers GCIF	\$481,044	\$1,209,000	\$972,667	\$1,209,000	\$598,000	\$472,000
79800	0800	Transfers Debt Service	\$2,643,590	\$3,201,071	\$2,134,047	\$3,201,071	\$3,227,990	\$3,540,879
		Subtotal	\$3,287,834	\$4,592,221	\$3,228,147	\$4,592,221	\$4,008,262	\$4,195,470
540 POST Fund		Total	\$5,956,998	\$5,356,930	\$3,604,852	\$5,356,930	\$5,187,989	\$5,374,646
Parks, Recreation & Libraries - Park Services								
54050550								
Personnel Services								
60200	0000	Regular Salaries	\$0	\$56,862	\$36,076	\$56,862	\$57,999	\$59,458
60400	0000	Salaries Overtime	\$0	\$480	\$928	\$480	\$480	\$480
60600	0000	Salaries-Temporary	\$0	\$20,000	\$28,438	\$20,000	\$20,000	\$20,000
61000	0000	Unif & Equip Allow	\$0	\$200	\$0	\$200	\$200	\$200
61400	0000	Meeting Expense	\$0	\$200	\$52	\$200	\$200	\$200
61800	0000	Career Development	\$0	\$600	\$211	\$600	\$600	\$600
		Subtotal	\$0	\$78,342	\$65,705	\$78,342	\$79,479	\$80,938
Contractual Services								
65100	0000	Prof Serv	\$0	\$49,000	\$45,673	\$49,000	\$49,000	\$49,000
66000	0000	Equip Rental	\$0	\$3,000	\$337	\$3,000	\$3,000	\$3,000

66950	0000 PC Replacement Fee	\$0	\$250	\$250	\$250	\$250	\$250
67800	0000 Contract Svcs	\$0	\$4,000	\$173	\$4,000	\$4,000	\$4,000
	Subtotal	\$0	\$56,250	\$46,433	\$56,250	\$56,250	\$56,250
Commodities							
70200	0000 Supplies	\$0	\$5,000	\$5,669	\$5,000	\$8,000	\$8,000
71800	0000 Build & Grd Mtrls	\$0	\$51,000	\$26,534	\$50,175	\$50,000	\$57,500
72400	0000 Maint Const Mtrls	\$0	\$24,000	\$920	\$24,000	\$24,000	\$34,000
72600	0000 Signing Mtrls	\$0	\$2,500	\$2,029	\$2,500	\$2,500	\$2,500
	Subtotal	\$0	\$82,500	\$35,152	\$81,675	\$84,500	\$102,000
Capital Outlay							
76000	0000 Other Equipment	\$0	\$12,000	\$12,825	\$12,825	\$10,000	\$0
76400	0000 Construction	\$0	\$110,000	\$51,076	\$80,000	\$110,000	\$110,000
	Subtotal	\$0	\$122,000	\$63,900	\$92,825	\$120,000	\$110,000
540	POST Fund	Total	\$0	\$339,092	\$127,801	\$309,092	\$349,188
POST Fund	Total	\$5,956,998	\$5,696,022	\$3,732,653	\$5,666,022	\$5,528,218	\$5,723,834

FLEET MAINTENANCE FUND EXPENDITURES

		2007	2008	2008	2008	2009	2010	
		Actuals	Rev Bud	ACTUALS	Estimated	Proposed	Proposed	
			(corrected 8/19/08)	(8/31/08)				
FLEET MAINTENANCE FUND								
General Services - Fleet Maintenance								
30012460								
Personnel Services								
60200	0000	Regular Salaries	\$584,844	\$604,847	\$380,386	\$604,847	\$627,139	\$664,567
60200	0911	Regular Salaries PST	\$47,387	\$52,307	\$34,871	\$52,307	\$59,514	\$63,112
60400	0000	Salaries Overtime	\$44,774	\$25,000	\$22,376	\$25,000	\$25,000	\$25,000
60600	0000	Salaries Temp	\$0	\$0	\$2,597	\$0	\$0	\$0
61000	0000	Unif & Equip Allow	\$3,857	\$4,000	\$1,991	\$4,000	\$4,000	\$4,000
61200	0000	Mileage Reimbursement	\$1,117	\$200	\$295	\$200	\$200	\$200
61800	0000	Career Dev	\$7,858	\$7,525	\$1,681	\$7,525	\$7,525	\$7,525
64000	0000	Employee Med Expense	\$294	\$500	\$0	\$500	\$500	\$500
		Subtotal	\$690,131	\$694,379	\$444,197	\$694,379	\$723,878	\$764,904
Contractual Services								
66000	0000	Equip Rental	\$54,617	\$58,100	\$36,305	\$58,100	\$56,300	\$57,740
66100	0000	Maint/Rep Equip	\$5,092	\$6,000	\$2,605	\$6,000	\$6,000	\$6,000
66200	0000	Maint/Rep Infra	\$6,921	\$15,000	\$6,754	\$15,000	\$15,000	\$15,000
66900	0000	Telephone	\$2,609	\$6,000	\$1,691	\$6,000	\$4,000	\$4,000
66950	0000	PC Replacement Fee	\$2,500	\$2,500	\$2,500	\$2,500	\$2,314	\$2,314
67000	0000	Outside Comp Chgs	\$12,608	\$7,000	\$9,143	\$7,000	\$12,000	\$12,360
68800	0000	Maint Repair-Rolling Stock	\$84,775	\$59,000	\$84,734	\$59,000	\$59,000	\$59,000
68900	0000	Accident Repair Costs	\$9,620	\$12,500	\$7,704	\$12,500	\$12,500	\$12,500
		Subtotal	\$178,742	\$166,100	\$151,436	\$166,100	\$167,114	\$168,914
Commodities								
70200	0000	Supplies	\$36,274	\$42,200	\$26,471	\$42,200	\$38,700	\$38,700
70200	0911	Supplies-PST	\$800	\$800	\$533	\$800	\$4,300	\$4,300
72400	0000	Maint Const Mtrls	\$3,053	\$2,500	\$1,256	\$2,500	\$2,500	\$2,500
73000	0000	Chemicals	\$2,155	\$2,000	\$2,091	\$2,000	\$3,500	\$3,500
73600	0000	Parts	\$341,416	\$219,312	\$198,165	\$219,312	\$214,533	\$203,527
73600	0911	Parts PST	\$28,000	\$28,000	\$18,667	\$28,000	\$38,000	\$37,203
73800	0000	Tires	\$95,273	\$77,000	\$60,561	\$77,000	\$82,000	\$86,100
74000	0000	Fuel & Lubricants	\$471,164	\$761,230	\$476,016	\$761,230	\$917,063	\$1,091,523
74000	0911	Fuel & Lubricants PST	\$251,696	\$295,396	\$196,931	\$295,396	\$387,948	\$467,640
		Subtotal	\$1,229,831	\$1,428,438	\$980,691	\$1,428,438	\$1,688,544	\$1,934,993
Capital Outlay								
76000	0000	Other Equip	\$0	\$0	\$0	\$0	\$12,000	\$0
		Subtotal	\$0	\$0	\$0	\$0	\$12,000	\$0
300 Fleet Maintenance Fund		Total	\$2,098,704	\$2,288,917	\$1,576,324	\$2,288,917	\$2,591,536	\$2,868,811
Fleet Maintenance Fund		Total	\$2,098,704	\$2,288,917	\$1,576,324	\$2,288,917	\$2,591,536	\$2,868,811

GOLF COURSE ENTERPRISE FUND REVENUES

Source	2007 Actuals	2008 Adjusted (8/18/08)	2008 Actual (9/1/08)	2008 Estimated	2009 Projected	09 Proj/ 08 Est	2010 Projected	10 Proj/ 09 Proj
Golf Course Revenues								
Green Fees	\$1,994,904	\$2,017,615	\$1,475,322	\$2,042,700	\$2,093,767	2.5%	\$2,146,111	2.5%
Cart Rental	\$503,935	\$491,812	\$356,607	\$513,000	\$525,825	2.5%	\$538,971	2.5%
Driving Range	\$200,930	\$199,738	\$154,992	\$212,000	\$204,000	-3.8%	\$206,350	1.2%
Pro Shop Retail	\$334,766	\$345,736	\$235,810	\$368,000	\$347,000	-5.7%	\$349,025	0.6%
Junior Golf	\$7,280	\$7,100	\$7,090	\$7,850	\$7,450	-5.1%	\$7,550	1.3%
Lesson Fees	\$20,357	\$23,000	\$25,650	\$25,000	\$21,000	-16.0%	\$21,230	1.1%
Miscellaneous	\$51,621	\$55,000	\$64,812	\$55,500	\$51,500	-7.2%	\$51,500	0.0%
Rentals	\$17,788	\$20,100	\$15,543	\$19,500	\$19,600	0.5%	\$19,600	0.0%
Concessions	\$66,123	\$66,000	\$55,450	\$66,000	\$66,000	0.0%	\$66,000	0.0%
<i>Subtotal</i>	<i>\$3,197,704</i>	<i>\$3,226,101</i>	<i>\$2,391,276</i>	<i>\$3,309,550</i>	<i>\$3,336,142</i>	<i>0.8%</i>	<i>\$3,406,337</i>	<i>2.1%</i>
Transfer Payments								
From General Fund	\$700,000	\$0	\$39,971	\$0	\$0	N/A	\$0	N/A
From Sales & Use Fund	\$285,000	\$285,000	\$190,000	\$285,000	\$285,000	0.0%	\$285,000	0.0%
From POST Fund	\$163,200	\$182,150	\$121,433	\$182,150	\$182,272	0.1%	\$182,591	0.2%
<i>Subtotal</i>	<i>\$1,148,200</i>	<i>\$467,150</i>	<i>\$351,404</i>	<i>\$467,150</i>	<i>\$467,272</i>	<i>0.0%</i>	<i>\$467,591</i>	<i>0.1%</i>
Total Funds Available	\$4,345,904	\$3,693,251	\$2,742,680	\$3,776,700	\$3,803,414	0.7%	\$3,873,928	1.9%

GOLF COURSE ENTERPRISE FUND EXPENDITURES

		2007	2008	2008	2008	2009	2010
		Actuals	Rev Bud	ACTUALS	Estimated	Proposed	Proposed
			(corrected 8/19/08)	(8/31/08)			
GOLF COURSE ENTERPRISE FUND							
Legacy Ridge - Central Charges							
22010900							
Personnel Services							
60200	0000 Regular Salaries	\$0	\$0	\$0	\$0	\$0	\$13,693
62200	0000 Cafeteria Benefits	\$600	\$2,100	\$931	\$2,100	\$2,100	\$2,100
62400	0000 General Leave Buyback	\$3,303	\$0	\$0	\$0	\$0	\$0
62800	0590 Non Med Ins ER Life	\$1,680	\$1,900	\$1,145	\$1,900	\$2,000	\$2,200
62800	0591 Non Med Ins ER LTD	\$6,130	\$6,600	\$4,141	\$6,600	\$7,100	\$7,700
62800	0592 Non Med Ins ER SIB	\$2,969	\$3,100	\$2,006	\$3,100	\$3,380	\$3,650
63000	0594 Med Ins ER SELF	\$49,490	\$52,300	\$24,418	\$37,000	\$41,000	\$44,300
63000	0595 Med Ins ER Dental	\$4,428	\$4,800	\$2,738	\$4,800	\$5,200	\$5,600
63000	0596 Med Ins ER Kaiser	\$20,961	\$26,000	\$18,194	\$26,500	\$29,000	\$31,350
63600	0000 Medicare	\$8,461	\$10,900	\$5,721	\$8,000	\$9,000	\$9,225
	Subtotal	\$98,022	\$107,700	\$59,294	\$90,000	\$98,780	\$119,818
220 Legacy Ridge Fund		Total	\$98,022	\$107,700	\$59,294	\$90,000	\$98,780
Legacy Ridge - Facilities							
22050720							
Personnel Services							
60200	0000 Regular Salaries	\$329,867	\$345,091	\$201,335	\$297,625	\$325,470	\$325,470
60200	0249 Regular Salaries Club Ops	\$159,367	\$171,979	\$107,409	\$155,467	\$182,370	\$182,370
60400	0000 Salaries Overtime	\$213	\$500	\$91	\$500	\$500	\$500
60400	0249 Salaries Overtime Club Ops	\$314	\$1,675	\$208	\$0	\$1,675	\$1,675
60600	0000 Salaries Temp	\$76,266	\$90,993	\$55,334	\$90,993	\$90,993	\$90,993
60600	0011 Salaries - Temp Instructors	\$12,910	\$13,000	\$12,679	\$0	\$13,000	\$13,000
60600	0249 Salaries Temp Club Ops	\$63,821	\$69,643	\$44,687	\$69,643	\$69,643	\$69,643
61000	0000 Unif & Equip Allow	\$1,606	\$6,500	\$995	\$4,000	\$4,000	\$4,000
61000	0249 Unif & Equip Allow Club Ops	\$3,162	\$5,000	\$3,434	\$5,000	\$5,000	\$5,000
61200	0249 Mileage Reimb Club Ops	\$162	\$1,100	\$139	\$1,100	\$1,100	\$1,100
61400	0000 Meeting Expense	\$720	\$1,700	\$608	\$1,700	\$1,700	\$1,700
61400	0249 Meeting Expense Club Ops	\$491	\$1,000	\$799	\$1,000	\$1,000	\$1,000
61800	0000 Career Dev	\$2,743	\$1,790	\$1,654	\$1,790	\$1,790	\$1,790
61800	0249 Career Dev Club Ops	\$1,081	\$2,060	\$551	\$2,060	\$2,060	\$2,060
64200	0249 Cash Over/Short	(\$55)	\$0	\$21	\$0	\$0	\$0
	Subtotal	\$652,668	\$712,031	\$429,944	\$630,878	\$700,301	\$700,301
Contractual Services							
65100	0000 Prof Serv	\$10,087	\$5,400	\$5,005	\$5,400	\$5,400	\$5,400
65100	0249 Prof Serv Club Ops	\$33,323	\$32,186	\$24,921	\$32,186	\$32,186	\$32,701
65900	0000 Motor Fuel Chgs	\$17,173	\$22,000	\$13,987	\$22,000	\$24,000	\$24,000
66000	0000 Equip Rental	\$1,884	\$4,000	\$451	\$3,500	\$4,000	\$4,000
66000	0249 Equip Rental Club Ops	\$2,730	\$5,000	\$2,275	\$5,000	\$5,000	\$5,000
66100	0249 Maint/Rep Equip Club Ops	\$4,669	\$1,250	\$0	\$3,500	\$5,250	\$5,250
66200	0000 Maint/Rep Infra	\$232	\$1,000	\$924	\$1,000	\$1,000	\$1,000
66300	0000 Maint/Repair Radios	\$1,606	\$1,671	\$0	\$1,671	\$1,699	\$1,781
66800	0249 Bank Chgs-Club Operations	\$26,357	\$33,062	\$12,028	\$33,062	\$34,857	\$40,086
66900	0000 Telephone	\$1,813	\$2,448	\$878	\$2,448	\$558	\$558
66900	0249 Telephone Club Ops	\$162	\$6,412	\$3,912	\$6,412	\$6,582	\$6,582
66950	0000 PC Replacement Fee	\$2,000	\$2,000	\$2,000	\$2,000	\$1,400	\$1,400
67100	0000 Wtr & Sewer	\$72,898	\$93,200	\$10,006	\$104,000	\$101,588	\$106,667
67100	0249 Wtr & Sewer Club Ops	\$2,859	\$2,000	\$2,666	\$2,000	\$2,000	\$2,000
67200	0000 Electricity & Gas	\$24,998	\$48,000	\$18,479	\$42,000	\$52,800	\$55,440
67200	0249 Electricity & Gas Club Ops	\$40,580	\$47,000	\$28,604	\$47,000	\$51,700	\$51,700
67300	0000 Solid Waste Collect	\$4,279	\$5,000	\$3,215	\$4,500	\$5,000	\$5,000
67300	0249 Solid Waste Collect Club Ops	\$0	\$1,000	\$0	\$1,000	\$1,000	\$1,000
67600	0249 Spec Promo Club Ops	\$5,000	\$5,000	\$0	\$5,000	\$5,000	\$5,000
67700	0000 Lease Pay to Others	\$13,867	\$93,112	\$66,836	\$93,112	\$91,942	\$91,942

		2007	2008	2008	2008	2009	2010
		Actuals	Rev Bud (corrected 8/19/08)	ACTUALS (8/31/08)	Estimated	Proposed	Proposed
67700	0249 Lease Pay to Others Club Ops	\$2,540	\$54,798	\$14,620	\$54,798	\$71,376	\$71,376
67800	0000 Contract Svcs	\$2,392	\$4,000	\$886	\$4,000	\$4,000	\$4,000
	Subtotal	\$271,449	\$469,539	\$211,693	\$475,589	\$508,338	\$521,883
Commodities							
70200	0000 Supplies	\$3,937	\$18,000	\$14,471	\$18,000	\$18,150	\$18,000
70200	0249 Supplies Club Ops	\$29,201	\$32,200	\$27,060	\$32,200	\$32,200	\$32,200
71000	0000 Landscape Sup	\$54,278	\$33,600	\$25,872	\$35,000	\$36,100	\$36,100
71800	0249 Build & Grd Mtrls Club Ops	\$0	\$750	\$0	\$750	\$750	\$750
72200	0000 Irrigation Mtrls	\$1,577	\$11,000	\$9,224	\$11,000	\$11,000	\$11,000
73000	0000 Chemicals	\$1,949	\$5,000	\$0	\$4,500	\$5,000	\$5,000
73400	0249 Merch for Resale Club Ops	\$133,723	\$129,400	\$124,745	\$135,000	\$149,400	\$149,400
73600	0000 Parts	\$25,106	\$23,000	\$23,449	\$21,500	\$23,000	\$23,000
73600	0249 Parts Club Ops	\$0	\$1,500	\$0	\$1,500	\$1,500	\$1,500
	Subtotal	\$249,771	\$254,450	\$224,821	\$259,450	\$277,100	\$276,950
Capital Outlay							
76000	0000 Other Equip	\$3,112	\$0	\$1,233	\$0	\$5,182	\$7,541
	Subtotal	\$3,112	\$0	\$1,233	\$0	\$5,182	\$7,541
220 Legacy Ridge Fund		Total	\$1,177,000	\$1,436,020	\$867,691	\$1,365,917	\$1,490,921
Legacy Ridge - SECTION TOTAL			\$1,275,022	\$1,543,720	\$926,985	\$1,455,917	\$1,626,493
Heritage - Central Charges							
23010900							
Personnel Services							
60200	0000 Regular Salaries	\$0	\$0	\$0	\$0	\$0	\$13,748
62200	0000 Cafeteria Benefits	\$0	\$1,700	\$0	\$900	\$900	\$900
62400	0000 General Leave Buy Back	\$4,088	\$0	\$0	\$0	\$0	\$0
62800	0590 Non Med Ins ER Life	\$1,648	\$1,800	\$1,208	\$1,800	\$1,960	\$2,125
62800	0591 Non Med Ins ER LTD	\$6,002	\$6,200	\$4,445	\$6,200	\$6,700	\$7,250
62800	0592 Non Med Ins ER SIB	\$2,907	\$3,100	\$2,153	\$3,100	\$3,380	\$3,650
63000	0594 Med Ins ER SELF	\$25,023	\$50,400	\$9,803	\$16,000	\$17,500	\$19,000
63000	0595 Med Ins ER Dental	\$4,206	\$4,600	\$3,035	\$4,600	\$5,000	\$5,400
63000	0596 Med Ins ER Kaiser	\$45,761	\$25,000	\$35,125	\$50,000	\$54,500	\$58,900
63600	0000 Medicare	\$8,080	\$10,000	\$6,067	\$8,400	\$9,200	\$9,430
	Subtotal	\$97,715	\$102,800	\$61,836	\$91,000	\$99,140	\$120,403
230 Heritage at Westmoor Fund		Total	\$97,715	\$102,800	\$61,836	\$91,000	\$99,140
Heritage - Facilities							
23050720							
Personnel Services							
60200	0000 Regular Salaries	\$316,237	\$341,660	\$221,188	\$326,025	\$363,804	\$363,804
60200	0249 Regular Salaries Club Ops	\$162,651	\$177,949	\$109,676	\$159,593	\$182,826	\$182,826
60400	0000 Salaries Overtime	\$616	\$500	\$0	\$500	\$500	\$500
60400	0249 Salaries Overtime Club Ops	\$73	\$1,875	\$60	\$1,875	\$1,875	\$1,875
60600	0000 Salaries Temp	\$66,037	\$94,929	\$70,649	\$94,929	\$94,929	\$94,929
60600	0011 Salaries Temp Golf Instrs	\$9,905	\$13,000	\$5,035	\$13,000	\$13,000	\$13,000
60600	0249 Salaries Temp Club Ops	\$60,603	\$69,643	\$44,124	\$69,643	\$69,643	\$69,643
61000	0000 Unif & Equip Allow	\$2,993	\$6,000	\$1,781	\$4,200	\$4,500	\$4,500
61000	0249 Unif & Equip Allow Club Ops	\$2,841	\$5,000	\$1,993	\$5,000	\$5,000	\$5,000
61200	0249 Mileage Reimb Club Ops	\$465	\$1,000	\$216	\$1,000	\$1,000	\$1,000
61400	0000 Meeting Expense	\$1,030	\$1,700	\$653	\$1,700	\$1,700	\$1,700
61400	0249 Meeting Expense Club Ops	\$503	\$1,000	\$749	\$1,000	\$1,000	\$1,000
61800	0000 Career Dev	\$3,340	\$1,790	\$1,200	\$1,790	\$1,790	\$1,790
61800	0249 Career Dev Club Ops	\$0	\$1,800	\$0	\$1,800	\$1,800	\$1,800
64200	0000 Cash Over/Short	\$27	\$0	(\$1)	\$0	\$0	\$0
	Subtotal	\$627,321	\$717,846	\$457,323	\$682,055	\$743,367	\$743,367
Contractual Services							
65100	0000 Prof Serv	\$8,527	\$12,900	\$5,355	\$8,500	\$9,000	\$9,000
65100	0249 Prof Serv Club Ops	\$21,978	\$26,421	\$15,100	\$26,210	\$26,639	\$27,154
65900	0000 Motor Fuel Chgs	\$16,217	\$22,000	\$13,354	\$21,000	\$24,000	\$24,000
66000	0000 Equip Rental	\$905	\$4,000	\$2,078	\$3,000	\$3,000	\$3,000
66000	0249 Equip Rental Club Ops	\$25	\$1,000	\$0	\$1,000	\$1,000	\$1,000
66100	0000 Maint/Rep Equip	\$1,432	\$1,000	\$945	\$1,000	\$1,000	\$1,000

		2007	2008	2008	2008	2009	2010	
		Actuals	Rev Bud	ACTUALS	Estimated	Proposed	Proposed	
			(corrected 8/19/08)	(8/31/08)				
66100	0249 Maint/Rep Equip Club Ops	\$13,633	\$1,000	\$4,014	\$3,000	\$4,750	\$4,750	
66200	0000 Maint/Rep Infra	\$1,171	\$1,000	\$67	\$1,000	\$1,000	\$1,000	
66300	0000 Maint/Repair Radios	\$1,785	\$1,858	\$0	\$1,858	\$1,869	\$1,959	
66800	0249 Bank Chgs-Club Operations	\$21,401	\$33,062	\$10,187	\$0	\$33,062	\$33,062	
66900	0000 Telephone	\$263	\$748	\$160	\$748	\$0	\$0	
66900	0249 Telephone Club Ops	\$8,084	\$8,980	\$5,397	\$8,980	\$7,827	\$7,827	
66950	0000 PC Replacement Fee	\$2,000	\$2,000	\$2,000	\$2,000	\$1,400	\$1,400	
67100	0000 Wtr & Sewer	\$86,969	\$101,925	\$34,729	\$113,200	\$111,098	\$116,653	
67100	0249 Wtr & Sewer Club Ops	\$2,664	\$3,000	\$1,833	\$3,080	\$3,500	\$3,675	
67200	0000 Electricity & Gas	\$39,854	\$48,000	\$25,790	\$46,000	\$52,800	\$55,440	
67200	0249 Electricity & Gas Club Ops	\$44,392	\$50,000	\$33,695	\$50,000	\$55,000	\$57,750	
67300	0000 Solid Waste Collect	\$3,303	\$4,800	\$1,932	\$4,200	\$4,800	\$4,800	
67300	0249 Solid Waste Collect Club Ops	\$0	\$1,000	\$0	\$1,000	\$1,000	\$1,000	
67600	0249 Spec Promo Club Ops	\$7,000	\$7,000	\$0	\$7,000	\$7,000	\$7,000	
67700	0000 Lease Pay to Others	\$21,640	\$176,315	\$128,862	\$176,315	\$171,816	\$171,816	
67700	0249 Lease Pay to Others Club Ops	\$1,024	\$54,383	\$13,255	\$13,300	\$70,961	\$70,961	
67800	0000 Contract Svcs	\$1,507	\$4,000	\$827	\$2,500	\$2,500	\$2,500	
67800	0249 Contract Svcs Club Ops	\$0	\$1,500	\$175	\$1,500	\$1,500	\$1,500	
	Subtotal	\$305,774	\$567,892	\$299,755	\$496,391	\$596,522	\$608,247	
Commodities								
70200	0000 Supplies	\$17,820	\$18,000	\$13,289	\$18,000	\$18,150	\$18,000	
70200	0249 Supplies Club Ops	\$21,587	\$30,500	\$20,549	\$30,500	\$30,650	\$30,650	
71000	0000 Landscape Sup	\$57,258	\$40,000	\$23,573	\$46,000	\$47,900	\$47,900	
71800	0000 Build & Grd Mtrls	\$3,731	\$3,000	\$744	\$3,000	\$3,000	\$3,000	
71800	0249 Build & Grd Mtrls Club Ops	\$0	\$500	\$0	\$900	\$1,000	\$1,000	
72200	0000 Irrigation Mtrls	\$13,169	\$13,000	\$16,523	\$13,000	\$13,000	\$13,000	
73000	0000 Chemicals	(\$1,575)	\$3,000	\$1,005	\$3,000	\$3,000	\$3,000	
73400	0249 Merch for Resale Club Ops	\$172,285	\$132,678	\$101,192	\$132,678	\$132,678	\$132,678	
73600	0000 Parts	\$22,700	\$20,000	\$17,843	\$21,500	\$20,000	\$20,000	
	Subtotal	\$306,975	\$260,678	\$194,718	\$268,578	\$269,378	\$269,228	
Capital Outlay								
76000	0000 Other Equip	\$9,312	\$0	\$6,470	\$0	\$5,741	\$8,100	
	Subtotal	\$9,312	\$0	\$6,470	\$0	\$5,741	\$8,100	
Debt Service								
78200	0000 Principal	\$0	\$215,000	\$0	\$215,000	\$225,000	\$235,000	
78400	0000 Int Pay	\$298,885	\$285,165	\$142,583	\$285,165	\$274,415	\$262,940	
78600	0000 Paying Agent Fees	\$150	\$150	\$75	\$0	\$150	\$150	
	Subtotal	\$299,035	\$500,315	\$142,658	\$500,165	\$499,565	\$498,090	
230 Heritage at Westmoor Fund		Total	\$1,548,417	\$2,046,731	\$1,100,924	\$1,947,189	\$2,114,573	\$2,127,032
Heritage at Westmoor -SECTION TOTAL			\$1,646,132	\$2,149,531	\$1,162,760	\$2,038,189	\$2,213,713	\$2,247,435
Golf Course Enterprise Fund		Total	\$2,921,154	\$3,693,251	\$2,089,745	\$3,494,106	\$3,803,414	\$3,873,928

Human Services Agency Funding

	2008 Expended	2009 Requested	2009 Recommended
Access Housing	\$0	\$5,000	\$3,000
Adams County Housing Authority	\$11,000	\$20,000	\$11,000
Alternatives to Family Violence	\$11,000	\$20,000	\$11,000
Arvada Community Food Bank	\$1,000	\$2,000	\$1,000
Audio Information Network (Radio Reading Service of the Rockies)	\$1,500	\$1,500	\$1,500
CASA of Adams County	\$1,000	\$2,000	\$2,000
CASA of Jeffco & Gilpin Counties	\$500	\$1,000	\$1,000
Catholic Charities of Denver (North Area CARES)	\$4,000	\$9,000	\$5,000
Center for People with Disabilities	\$1,000	--	--
Children's Advocacy Program	\$2,000	\$5,000	\$2,000
Children's Outreach	\$2,500	\$3,500	\$3,500
Clinica Campesina Family Health Services, Inc.	\$11,000	\$20,000	\$12,000
Colorado Homeless Families	\$11,000	\$15,000	\$11,000
Colorado Housing Enterprises	\$1,500	\$5,000	\$1,000
Community Awareness Action Team (CAAT)	\$500	\$5,000	\$500
Community Health Center (Adams 50 School Dist. Health Centers)	\$12,000	\$20,000	\$15,000
Community Reach Center (ADCO Mental Health)	\$12,000	\$15,000	\$12,000
The Denver Hospice (Hospice of Metro Denver)	\$4,000	--	--
FACES	\$2,000	\$3,000	\$2,000
Family Tree, Inc.	\$11,000	\$13,000	\$10,000
FISH	\$5,500	\$6,500	\$5,000
Food Bank of the Rockies	\$3,500	\$6,000	\$3,500
Growing Home (ADCO Interfaith Hospitality Network, IHN)	\$7,500	\$15,000	\$0
Have a Heart Project, Inc.	\$4,000	\$10,000	\$4,500
Inter-Church ARMS	\$2,500	\$12,000	\$4,500
Jefferson Center for Mental Health	\$7,000	\$16,000	\$7,000
Kempe Children's Fund	\$1,000	\$0	\$0
Project Angel Heart - NEW 2009	\$0	\$20,000	\$2,000
RAAP	\$2,000	\$2,000	\$2,000
Ralston House (Arvada Child Advocacy Center)	\$4,000	\$5,000	\$4,000
Senior Hub	\$12,000	\$15,000	\$14,000
Senior Resource Center	\$1,000	\$1,200	\$1,000
Wilderness on Wheels	\$1,500	\$1,500	\$1,500
Yellow Ribbon/Light for Life Foundation	\$1,000	\$5,000	\$500
TOTAL	\$153,000	\$280,200	\$154,000

NOTE: New FY2009 agencies' requests are noted in **BOLD** text.

PROPOSED 2009-2013 CAPITAL IMPROVEMENT PROGRAM BUDGET

PROJECT NAME	REQ 2009	REC 2009	REQ 2010	REC 2010	REQ 2011	REC 2011	REQ 2012	REC 2012	REQ 2013	REC 2013	REQ TOTAL	REC TOTAL
GENERAL CAPITAL IMPROVEMENT FUND												
Streets and Traffic Improvements												
New Traffic Signals & Speed Control Devices	\$95	\$95	\$120	\$120	\$95	\$95	\$95	\$95	\$95	\$95	\$500	\$500
New Development Participation	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$1,000	\$1,000
Sidewalk Connection	\$100	\$25	\$0	\$0	\$25	\$50	\$25	\$25	\$25	\$0	\$175	\$100
New Street Light Program	\$21	\$21	\$25	\$0	\$25	\$25	\$0	\$0	\$0	\$0	\$71	\$46
Community Development Project Manager	\$85	\$60	\$87	\$65	\$89	\$70	\$92	\$75	\$94	\$80	\$447	\$350
Geographic Information System (GIS) Upgrades	\$0	\$0	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$300	\$300
Arterial Roadway Grinding/Resurfacing	\$650	\$650	\$650	\$650	\$650	\$650	\$650	\$650	\$650	\$650	\$3,250	\$3,250
112th Avenue (Navajo to Huron)	\$103	\$700	\$597	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$700	\$700
99th Avenue Trail Connection (BNRR trail connection)	\$10	\$0	\$35	\$0	\$571	\$50	\$570	\$50	\$0	\$50	\$1,186	\$150
Railroad Quiet Zone Study	\$50	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50	\$50
City Center Drive Reconstruction	\$0	\$0	\$0	\$0	\$0	\$0	\$58	\$58	\$658	\$458	\$716	\$516
136th Avenue Streetscape	\$500	\$0	\$336	\$0	\$0	\$50	\$0	\$100	\$0	\$100	\$836	\$250
Sheridan Blvd (west side, 98th to 104th)	\$25	\$0	\$0	\$25	\$290	\$290	\$0	\$0	\$0	\$0	\$315	\$315
Lowell Blvd (120th to 124th)	\$274	\$0	\$274	\$274	\$274	\$274	\$274	\$274	\$0	\$274	\$1,096	\$1,096
Sheridan Blvd (east side, 105th to 107th)	\$30	\$0	\$438	\$0	\$0	\$30	\$0	\$200	\$0	\$238	\$468	\$468
Federal Blvd/Turnpike Drive Roadway	\$0	\$0	\$0	\$0	\$200	\$100	\$600	\$200	\$600	\$200	\$1,400	\$500
Bradburn Boulevard Realignment	\$0	\$0	\$0	\$0	\$300	\$0	\$750	\$150	\$750	\$200	\$1,800	\$350
Federal Blvd (92nd to 94th)	\$25	\$0	\$175	\$0	\$0	\$25	\$0	\$50	\$0	\$100	\$200	\$175
Total Streets and Traffic Improvements	\$2,168	\$1,801	\$3,012	\$1,409	\$2,794	\$1,984	\$3,389	\$2,202	\$3,147	\$2,720	\$14,510	\$10,116
Other Capital Improvements												
City Facilities Parking Lot Maintenance Program	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$166	\$166	\$626	\$626
South Westminster Revitalization Project	\$500	\$155	\$500	\$201	\$500	\$100	\$500	\$150	\$500	\$150	\$2,500	\$756
Building O&M Major Maintenance	\$1,064	\$550	\$661	\$550	\$576	\$650	\$581	\$650	\$587	\$650	\$3,469	\$3,050

NOTE: All amounts are dollars in thousands.

PROJECT NAME	REQ 2009	REC 2009	REQ 2010	REC 2010	REQ 2011	REC 2011	REQ 2012	REC 2012	REQ 2013	REC 2013	REQ TOTAL	REC TOTAL
Small Business Assistance Program	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$250	\$250
Open Space Land Purchase Reimbursement	\$180	\$180	\$215	\$209	\$209	\$215	\$0	\$0	\$0	\$0	\$604	\$604
Major Software Upgrades	\$61	\$61	\$74	\$74	\$250	\$125	\$75	\$25	\$2,525	\$25	\$2,985	\$310
Financial Mgmt/HRIS Software Evaluation/Replacement	\$0	\$0	\$0	\$0	\$125	\$125	\$50	\$50	\$2,500	\$250	\$2,675	\$425
Storage Area Network (SAN) Drive Replacement	\$68	\$68	\$0	\$0	\$0	\$0	\$0	\$0	\$68	\$68	\$136	\$136
IP PBX Phone System Upgrade	\$114	\$75	\$113	\$76	\$0	\$76	\$0	\$0	\$0	\$0	\$227	\$227
South Westminster Transit Oriented Development	\$500	\$100	\$500	\$100	\$500	\$500	\$1,000	\$500	\$1,000	\$500	\$3,500	\$1,700
Westminster Center Transit Oriented Development	\$500	\$400	\$500	\$650	\$1,000	\$750	\$1,000	\$500	\$1,000	\$500	\$4,000	\$2,800
RTD FasTracks Local Match	\$0	\$0	\$2,567	\$0	\$2,567	\$0	\$0	\$500	\$0	\$500	\$5,134	\$1,000
RTD FasTracks Quiet Zone Construction	\$1,000	\$0	\$1,000	\$0	\$0	\$0	\$0	\$250	\$0	\$250	\$2,000	\$500
Tape Library Backup System Replacement	\$60	\$60	\$0	\$0	\$0	\$0	\$0	\$0	\$60	\$60	\$120	\$120
Core Data Network Switch Replacement/Upgrade	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60	\$60	\$60	\$60
Railroad Crossing Surface Replacement Program	\$110	\$62	\$62	\$26	\$26	\$30	\$30	\$110	\$25	\$25	\$253	\$253
Bridge/Pedestrian Railing Repainting Project	\$77	\$65	\$68	\$65	\$114	\$75	\$0	\$54	\$0	\$0	\$259	\$259
City Park Rec Ctr Concrete Replacement	\$0	\$0	\$110	\$110	\$0	\$0	\$0	\$0	\$0	\$0	\$110	\$110
Shoenberg Farm Restoration	\$179	\$179	\$15	\$0	\$15	\$0	\$15	\$0	\$15	\$0	\$239	\$179
Total Other Capital Projects	\$4,578	\$2,120	\$6,550	\$2,226	\$6,047	\$2,811	\$3,416	\$2,954	\$8,556	\$3,254	\$29,147	\$13,365
Total General Capital Improvement Projects (non-pst)	\$6,746	\$3,921	\$9,562	\$3,635	\$8,841	\$4,795	\$6,805	\$5,156	\$11,703	\$5,974	\$43,657	\$23,481
Public Safety Capital Improvements												
Fire Station Major Maintenance/Remodel	\$73	\$0	\$69	\$0	\$65	\$65	\$65	\$65	\$65	\$65	\$337	\$195
Firefighting Simulator/Burn Building	\$150	\$0	\$170	\$127	\$0	\$170	\$0	\$0	\$0	\$0	\$320	\$297
Station Alarm Notification	\$131	\$117	\$117	\$131	\$0	\$0	\$0	\$0	\$0	\$0	\$248	\$248
Fire Station Concrete/ Asphalt Replacement Program	\$0	\$0	\$0	\$0	\$50	\$50	\$0	\$0	\$0	\$0	\$50	\$50
Fire EMS Field Reporting	\$216	\$150	\$84	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$300
Public Safety Facilities' Maintenance (BO&M)	\$432	\$150	\$161	\$150	\$100	\$250	\$100	\$200	\$100	\$145	\$893	\$895

NOTE: All amounts are dollars in thousands.

PROJECT NAME	REQ 2009	REC 2009	REQ 2010	REC 2010	REQ 2011	REC 2011	REQ 2012	REC 2012	REQ 2013	REC 2013	REQ TOTAL	REC TOTAL
Major Software Upgrades	\$474	\$90	\$260	\$100	\$100	\$100	\$260	\$100	\$259	\$100	\$1,353	\$490
Storage Area Network (SAN) Drive Replacement	\$34	\$34	\$0	\$0	\$0	\$0	\$0	\$0	\$34	\$34	\$68	\$68
IP PBX Phone System Upgrade	\$90	\$59	\$89	\$60	\$0	\$60	\$0	\$0	\$0	\$0	\$179	\$179
Tape Library Backup System Replacement	\$30	\$30	\$0	\$0	\$0	\$0	\$0	\$0	\$30	\$30	\$60	\$60
Core Data Network Switch Replacement/Upgrade	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30	\$30	\$30	\$30
PSC Fire Apparatus Parking Pad Concrete Replacement	\$0	\$0	\$38	\$38	\$0	\$0	\$0	\$0	\$0	\$0	\$38	\$38
Eldorado Mountain Radio Microwave Upgrade/Replacement	\$39	\$39	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$39	\$39
PST Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$300	\$200	\$200	\$500	\$500
Total Public Safety Capital Projects	\$1,669	\$669	\$988	\$756	\$315	\$695	\$725	\$665	\$718	\$604	\$4,415	\$2,889
Total All Non-Park Projects	\$8,415	\$4,590	\$10,550	\$4,391	\$9,156	\$5,490	\$7,530	\$5,821	\$12,421	\$6,578	\$48,072	\$26,370
Park Improvements												
Community Enhancement Program	\$1,212	\$1,212	\$1,236	\$1,236	\$1,238	\$1,238	\$1,240	\$1,240	\$1,242	\$1,242	\$6,168	\$6,168
Greenbelt & Drainage Improvements	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$250	\$250
Trail Development	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$625	\$625
Landscape Architect II/ Project Manager	\$67	\$60	\$70	\$65	\$72	\$70	\$75	\$75	\$77	\$77	\$361	\$347
City Park Phase IV	\$0	\$0	\$450	\$122	\$470	\$400	\$450	\$500	\$450	\$500	\$1,820	\$1,522
Recreation Facilities Improvements	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$1,500	\$1,500
Park Maintenance (JCOS)	\$455	\$455	\$482	\$482	\$510	\$510	\$540	\$540	\$572	\$572	\$2,559	\$2,559
Adams County Open Space Land Acquisition	\$155	\$155	\$155	\$155	\$158	\$158	\$160	\$160	\$160	\$160	\$788	\$788
Park Renovation Program	\$650	\$650	\$650	\$650	\$650	\$650	\$650	\$650	\$650	\$650	\$3,250	\$3,250
Golf Course Improvements	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$250	\$250
Standley Lake Regional Park Improvements	\$100	\$80	\$100	\$88	\$125	\$85	\$125	\$85	\$135	\$85	\$585	\$423
Recreation Facilities Major Maintenance (BO&M)	\$1,423	\$951	\$573	\$830	\$500	\$550	\$500	\$565	\$500	\$600	\$3,496	\$3,496
City Park Playground and Shelter at Christopher Ballfields	\$150	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150	\$150
Total Park Improvements	\$4,737	\$4,238	\$4,241	\$4,153	\$4,248	\$4,186	\$4,265	\$4,340	\$4,311	\$4,411	\$21,802	\$21,328
GENERAL CAPITAL IMPROVEMENT FUND TOTAL - ALL PROJECTS	\$13,152	\$8,828	\$14,791	\$8,544	\$13,404	\$9,676	\$11,795	\$10,161	\$16,732	\$10,989	\$69,874	\$47,698

NOTE: All amounts are dollars in thousands.

PROJECT NAME	REQ 2009	REC 2009	REQ 2010	REC 2010	REQ 2011	REC 2011	REQ 2012	REC 2012	REQ 2013	REC 2013	REQ TOTAL	REC TOTAL
UTILITY ENTERPRISE FUND												
Wastewater System Improvements												
I&I Study for Sewer Collection System	\$0	\$0	\$250	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$250	\$250
Permanent Sanitary Sewer Flowmeters	\$100	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100	\$100
PACP Sanitary Sewer Line Trenchless Rehabilitation	\$2,000	\$2,000	\$1,250	\$1,250	\$2,070	\$2,070	\$2,142	\$2,142	\$2,217	\$2,217	\$9,679	\$9,679
PACP Sewer Line Open-Cut Replacement	\$2,950	\$2,950	\$1,500	\$1,500	\$1,992	\$1,992	\$1,607	\$1,607	\$1,663	\$1,663	\$9,712	\$9,712
Lift Station Improvements	\$75	\$75	\$600	\$600	\$104	\$104	\$1,018	\$1,018	\$55	\$55	\$1,852	\$1,852
Storage Area Network (SAN) Drive Replacement	\$34	\$34	\$0	\$0	\$0	\$0	\$0	\$0	\$34	\$34	\$68	\$68
IP PBX Phone System Upgrade	\$50	\$16	\$50	\$16	\$0	\$15	\$0	\$0	\$0	\$0	\$100	\$47
Tape Library Backup System Replacement	\$30	\$30	\$0	\$0	\$0	\$0	\$0	\$0	\$30	\$30	\$60	\$60
Core Data Network Switch Replacement/Upgrade	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30	\$30	\$30	\$30
144th Ave Sanitary Sewer Extension (Pecos to Tejon)	\$160	\$160	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$160	\$160
Strasburg Natural Resources Farm Projects	\$55	\$55	\$0	\$0	\$52	\$52	\$0	\$0	\$0	\$0	\$107	\$107
ERP/CMOM/Master Plan updates	\$0	\$0	\$250	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$250	\$250
Total Wastewater System Improvements	\$5,454	\$5,420	\$3,900	\$3,866	\$4,218	\$4,233	\$4,767	\$4,767	\$4,029	\$4,029	\$22,368	\$22,315
Water System Improvements												
Wattenberg Gravel Lakes Storage	\$175	\$175	\$510	\$510	\$376	\$376	\$268	\$268	\$277	\$277	\$1,606	\$1,606
Reclaimed Water Treatment Facility Expansion	\$1,389	\$1,389	\$14,186	\$14,186	\$0	\$0	\$0	\$0	\$0	\$0	\$15,575	\$15,575
Major Software Upgrades	\$105	\$25	\$45	\$45	\$25	\$25	\$25	\$25	\$25	\$25	\$225	\$145
Water Meter & Transponder Replacement Program	\$300	\$300	\$250	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$550	\$550
Open-Cut Waterline Replacements	\$2,025	\$2,025	\$2,500	\$2,500	\$4,422	\$4,422	\$2,678	\$2,678	\$2,772	\$2,772	\$14,397	\$14,397
System-Wide SCADA Improvements	\$957	\$957	\$0	\$0	\$100	\$100	\$0	\$0	\$0	\$0	\$1,057	\$1,057
Water Pressure Zones Improvements	\$1,200	\$1,200	\$4,050	\$4,050	\$5,175	\$5,175	\$3,749	\$3,749	\$4,269	\$4,269	\$18,443	\$18,443
South Westminster Non-Potable System Improvements	\$125	\$125	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125	\$125
Utility Fund Facilities Parking Lot Management	\$0	\$0	\$0	\$0	\$26	\$26	\$0	\$0	\$0	\$0	\$26	\$26
Church Ditch Little Dry Creek By-Pass	\$0	\$0	\$0	\$0	\$0	\$0	\$161	\$161	\$0	\$0	\$161	\$161
Gregory Hill Pump Station Improvements	\$580	\$580	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$580	\$580

NOTE: All amounts are dollars in thousands.

PROJECT NAME	REQ 2009	REC 2009	REQ 2010	REC 2010	REQ 2011	REC 2011	REQ 2012	REC 2012	REQ 2013	REC 2013	REQ TOTAL	REC TOTAL
Kershaw Ditch Non-Potable Water Pump Station Improvements	\$120	\$120	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120	\$120
IP PBX Phones System Upgrade	\$34	\$16	\$34	\$16	\$0	\$15	\$0	\$0	\$0	\$0	\$68	\$47
Storage Area Network (SAN) Drive Replacement	\$34	\$34	\$0	\$0	\$0	\$0	\$0	\$0	\$34	\$34	\$68	\$68
Tape Library Backup System Replacement	\$30	\$30	\$0	\$0	\$0	\$0	\$0	\$0	\$30	\$30	\$60	\$60
Core Data Network Switch Replacement/Upgrade	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30	\$30	\$30	\$30
Southern Zone 1 Transmission Pipeline	\$5,700	\$5,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,700	\$5,700
SWTF Major Repair & Replacement	\$1,350	\$1,350	\$0	\$0	\$1,025	\$1,025	\$257	\$257	\$0	\$0	\$2,632	\$2,632
NWTF Major Repair & Replacement	\$260	\$260	\$0	\$0	\$52	\$52	\$0	\$0	\$0	\$0	\$312	\$312
Reclaimed System Improvements	\$1,600	\$1,600	\$890	\$890	\$621	\$621	\$643	\$643	\$665	\$665	\$4,419	\$4,419
SWTF Process Improvements	\$300	\$300	\$0	\$0	\$2,070	\$2,070	\$0	\$0	\$0	\$0	\$2,370	\$2,370
Quagga/Zebra Mussel Treatment Plan	\$100	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100	\$100
Pump Station Improvements	\$390	\$390	\$225	\$225	\$104	\$104	\$1,285	\$1,285	\$111	\$111	\$2,115	\$2,115
Reclaimed Water Open Storage	\$600	\$600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600	\$600
Raw Water Improvements	\$375	\$375	\$0	\$0	\$3,390	\$3,390	\$0	\$0	\$721	\$721	\$4,486	\$4,486
Water Tank Improvments	\$0	\$0	\$0	\$0	\$0	\$0	\$1,928	\$1,928	\$1,774	\$1,774	\$3,702	\$3,702
PRV Rehabilitations	\$175	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175	\$175
Xeriscape Garden	\$0	\$0	\$0	\$0	\$0	\$0	\$320	\$320	\$0	\$0	\$320	\$320
10" replacement main, 80th Ave. under US36	\$1,300	\$1,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,300	\$1,300
72nd Ave. Mead to Osceola	\$0	\$0	\$0	\$0	\$595	\$595	\$0	\$0	\$0	\$0	\$595	\$595
Water Supply Model and GIS update/enhancements	\$0	\$0	\$0	\$0	\$155	\$155	\$0	\$0	\$0	\$0	\$155	\$155
Decommissioning Westminster's Wells	\$0	\$0	\$0	\$0	\$104	\$104	\$0	\$0	\$333	\$333	\$437	\$437
Standley Lake Improvements	\$0	\$0	\$0	\$0	\$274	\$274	\$1,741	\$1,741	\$0	\$0	\$2,015	\$2,015
NWTF Membrane Expansion	\$0	\$0	\$0	\$0	\$0	\$0	\$536	\$536	\$4,989	\$4,989	\$5,525	\$5,525
Total Water System Improvements	\$19,224	\$19,126	\$22,690	\$22,672	\$18,514	\$18,529	\$13,591	\$13,591	\$16,030	\$16,030	\$90,049	\$89,948
Total Water and Wastewater System Improvements	\$24,678	\$24,546	\$26,590	\$26,538	\$22,732	\$22,762	\$18,358	\$18,358	\$20,059	\$20,059	\$112,417	\$112,263

NOTE: All amounts are dollars in thousands.

PROJECT NAME	REQ 2009	REC 2009	REQ 2010	REC 2010	REQ 2011	REC 2011	REQ 2012	REC 2012	REQ 2013	REC 2013	REQ TOTAL	REC TOTAL
Stormwater System Improvements												
Misc Storm Drainage Improvements	\$300	\$157	\$200	\$155	\$200	\$185	\$200	\$95	\$200	\$100	\$1,100	\$692
City Park Channel Improvements (Lowell to Big Dry Creek)	\$150	\$150	\$200	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$350	\$350
Little Dry Creek Storm Drainage/Detention Project (Lowell-Federal)	\$765	\$765	\$865	\$865	\$865	\$865	\$0	\$0	\$0	\$0	\$2,495	\$2,495
South Branch Hylands Creek	\$0	\$0	\$0	\$0	\$1,200	\$170	\$0	\$1,030	\$0	\$0	\$1,200	\$1,200
Middle Branch Hylands Creek	\$0	\$0	\$0	\$0	\$0	\$0	\$570	\$100	\$0	\$470	\$570	\$570
Ranch Creek	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$812	\$660	\$812	\$660
Total Stormwater System Improvements	\$1,215	\$1,072	\$1,265	\$1,220	\$2,265	\$1,220	\$770	\$1,225	\$1,012	\$1,230	\$6,527	\$3,537
UTILITY FUND CAPITAL IMPROVEMENT TOTAL - ALL PROJECTS	\$25,893	\$25,618	\$27,855	\$27,758	\$24,997	\$23,982	\$19,128	\$19,583	\$21,071	\$21,289	\$118,944	\$115,800
GRAND TOTAL CIP - ALL FUNDS - ALL PROJECTS	\$39,045	\$34,446	\$42,646	\$36,302	\$38,401	\$33,658	\$30,923	\$29,744	\$37,803	\$32,278	\$188,818	\$163,498

NOTE: All amounts are dollars in thousands.

2009/2010 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
General Fund			
City Attorney's Office			
Business Unit: 10003120			
City Attorney	1.000	1.000	1.000
Assistant City Attorney I/II	3.450	3.450	3.450
Legal Administrator	1.000	1.000	1.000
Legal Secretary	2.000	2.000	2.000
Secretary	1.000	1.000	1.000
City Attorney's Office	8.450	8.450	8.450
Prosecuting Section			
Business Unit: 100031200125			
Assistant Prosecuting Attorney	1.700	1.700	1.700
Lead Prosecuting Attorney	0.750	0.750	0.750
Secretary	1.000	1.000	1.000
Prosecuting	3.450	3.450	3.450
City Attorney's Office - Public Safety			
Business Unit: 100031200911			
Assistant City Attorney I/II	0.250	0.250	0.250
Assistant Prosecuting Attorney	1.050	1.050	1.050
Lead Prosecuting Attorney	0.250	0.250	0.250
Legal Secretary	0.500	0.500	0.500
Prosecuting - Public Safety	2.050	2.050	2.050
City Attorney's Office Total	13.950	13.950	13.950
City Manager's Office			
Business Unit: 10005050			
City Manager	1.000	1.000	1.000
Assistant City Manager	1.000	1.000	1.000
Budget and Special Projects Manager	1.000	1.000	1.000
Executive Secretary to City Manager	1.000	1.000	1.000
Administrative Secretary	2.000	2.000	2.000
Senior Management Analyst	1.000	1.000	1.000
Management Analyst	0.000	1.000	1.000
Neighborhood Outreach Coordinator	0.800	0.800	0.800
Secretary	0.500	0.500	0.500
City Manager's Office	8.300	9.300	9.300
Public Information Section			
Business Unit: 100050500387			
Public Information Officer	0.800	0.800	0.800
Public Information Specialist	1.800	1.800	1.800
Senior Public Information Specialist	1.000	1.000	1.000
Public Information	3.600	3.600	3.600
Economic Development Division			
Business Unit: 10005340			
Economic Development Manager	0.000	1.000	1.000
Economic Development Administrator	0.000	1.000	1.000
Economic Development Specialist	0.000	1.000	1.000
Secretary	0.000	1.000	1.000
Economic Development Subtotal	0.000	4.000	4.000
City Manager's Office Total	11.900	16.900	16.900

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
Community Development			
Administration Division			
Business Unit: 10030050			
Community Development Director	1.000	1.000	1.000
Capital Projects Coordinator	1.000	1.000	1.000
Senior Projects Coordinator	1.000	1.000	1.000
Administrative Coordinator	1.000	1.000	1.000
Secretary	1.600	1.600	1.600
Administration Subtotal	5.600	5.600	5.600
<i>Economic Development Division</i>			
<i>Business Unit: 10030340</i>			
<i>Economic Development Manager</i>	<i>1.000</i>	<i>0.000</i>	<i>0.000</i>
<i>Economic Development Administrator</i>	<i>0.000</i>	<i>0.000</i>	<i>0.000</i>
<i>Economic Development Specialist</i>	<i>1.000</i>	<i>0.000</i>	<i>0.000</i>
<i>Secretary</i>	<i>1.000</i>	<i>0.000</i>	<i>0.000</i>
<i>Economic Development Aide</i>	<i>1.000</i>	<i>0.000</i>	<i>0.000</i>
<i>Economic Development Subtotal</i>	<i>4.000</i>	<i>0.000</i>	<i>0.000</i>
Planning Division			
Business Unit: 10030360			
Planning Manager	1.000	1.000	1.000
Planner I-III	4.200	4.200	4.200
Planning Coordinator	1.000	1.000	1.000
Senior Projects Planner	1.000	1.000	1.000
(I) Planner I-III	1.000	1.000	1.000
Planning Technician	2.000	2.000	2.000
Official Development Plan Inspector	1.000	1.000	1.000
Landscape Planner/Landscape Architect I/II	1.000	1.000	1.000
<i>Secretary</i>	<i>1.500</i>	<i>0.500</i>	<i>0.500</i>
Planning Aide	0.000	1.000	1.000
Records Management Technician	1.000	1.000	1.000
Planning Subtotal	14.700	14.700	14.700
Building Division			
Business Unit: 10030370			
Chief Building Official	1.000	1.000	1.000
Building Inspection Supervisor	1.000	1.000	1.000
Building Plans Analyst	1.000	1.000	1.000
Electrical Inspector	1.000	1.000	1.000
(I) Electrical Inspector	2.000	2.000	2.000
General Building Inspector	3.000	3.000	3.000
(I) General Building Inspector	2.000	2.000	2.000
Lead Housing Inspector	1.000	1.000	1.000
(I) Housing Inspector	1.000	1.000	1.000
Secretary	1.500	1.500	1.500
Building Permit Technician	1.000	1.000	1.000
(I) Assistant Building Plans Analyst	2.000	2.000	2.000
Building	17.500	17.500	17.500

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
Building Division - Public Safety			
Business Unit: 100303700911			
Assistant Building Plans Analyst	1.000	1.000	1.000
Building - Public Safety	1.000	1.000	1.000
Building Subtotal	18.500	18.500	18.500
Engineering Division			
Business Unit: 10030380			
City Engineer	1.000	1.000	1.000
Assistant City Engineer	1.000	1.000	1.000
Senior Engineer (Transportation)	1.000	1.000	1.000
Engineer/Senior Engineer (Civil)	1.000	1.000	1.000
Senior Projects Engineer	1.000	1.000	1.000
Transportation Systems Coordinator	1.000	1.000	1.000
Engineering Construction Inspector	2.000	2.000	2.000
(I) Engineering Construction Inspector	1.000	1.000	1.000
<i>Engineering Technician</i>	<i>1.000</i>	<i>0.000</i>	<i>0.000</i>
Traffic Technician	0.000	1.000	1.000
Secretary	0.500	0.500	0.500
GIS Specialist	1.000	1.000	1.000
Engineering Subtotal	13.500	13.500	13.500
Community Development Department Total	56.300	52.300	52.300
Finance Department			
Administration Division			
Business Unit: 10015050			
Finance Director	1.000	1.000	1.000
Administrative Secretary	1.000	1.000	1.000
Purchasing Officer	0.000	1.000	1.000
<i>Pension Administrator</i>	<i>1.000</i>	<i>0.000</i>	<i>0.000</i>
Retirement Administrator	0.000	1.000	1.000
Accounting Technician/Retirement	0.000	1.000	1.000
<i>Benefits Specialist, Pension</i>	<i>1.000</i>	<i>0.000</i>	<i>0.000</i>
Administration Subtotal	4.000	5.000	5.000
Treasury Division			
Business Unit: 10015240			
Treasury Manager	1.000	1.000	1.000
Revenue Services Representative	2.000	2.000	2.000
Senior Financial Analyst	1.000	1.000	1.000
Financial Analyst	1.000	1.000	1.000
Treasury Subtotal	5.000	5.000	5.000
Accounting Division			
Business Unit: 10015220			
Accounting Manager	1.000	1.000	1.000
Accountant	3.000	3.000	3.000
Internal Auditor	0.500	0.500	0.500
Accounting Specialist	0.000	1.000	1.000
Accounting Technician	4.500	3.500	3.500
Accounting	9.000	9.000	9.000

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
Accounting Division - Public Safety			
Business Unit: 100152200911			
Accountant	0.500	0.500	0.500
Accounting Technician	1.000	1.000	1.000
Accounting - Public Safety	1.500	1.500	1.500
Accounting Subtotal	10.500	10.500	10.500
Sales Tax Division			
Business Unit: 10015250			
Sales Tax Manager	1.000	1.000	1.000
Sales Tax Audit Supervisor	1.000	1.000	1.000
Sales Tax Auditor	4.000	4.000	4.000
Sales Tax Technician	1.000	1.000	1.000
Revenue Agent	1.000	1.000	1.000
Sales Tax	8.000	8.000	8.000
Sales Tax Division - Public Safety			
Business Unit: 100152500911			
Accountant	0.500	0.500	0.500
Sales Tax - Public Safety	0.500	0.500	0.500
Sales Tax Subtotal	8.500	8.500	8.500
Finance Department Total	28.000	29.000	29.000
Fire Department			
Emergency Services Division			
Business Unit: 10025260			
Fire Chief	1.000	1.000	1.000
Deputy Chief/Administration	1.000	1.000	1.000
Deputy Chief/Operations	0.000	1.000	1.000
<i>Deputy Chief/Technical Services</i>	<i>1.000</i>	<i>0.000</i>	<i>0.000</i>
Battalion Chief	3.000	3.000	3.000
Administrative Secretary	1.000	1.000	1.000
Management Analyst	1.000	1.000	1.000
Fire Captain	6.000	6.000	6.000
Fire Lieutenant	15.000	15.000	15.000
Fire Field Training Officer	1.000	1.000	1.000
Fire Lieutenant/Technical Services Coordinator	1.000	1.000	1.000
Fire Engineer	21.000	21.000	21.000
Firefighter I/II	43.000	42.000	42.000
Secretary	3.500	3.500	3.500
Fire Training Coordinator	1.000	1.000	1.000
Emergency Services	99.500	98.500	98.500
EMS Section			
Business Unit: 100252600546			
Fire Paramedic	33.000	33.000	33.000
EMS Field Coordinator	3.000	3.000	4.000
EMS Coordinator	1.000	1.000	1.000
EMS	37.000	37.000	38.000
Emergency Services Subtotal	136.500	135.500	136.500
Fire Prevention Division			
Business Unit: 100252600547			
Emergency Management Coordinator	1.000	1.000	1.000
Fire Marshal	1.000	1.000	1.000
Fire Plans Examiner/Inspector	1.000	1.000	1.000

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
Public Information Specialist	2.000	2.000	2.000
Fire Lieutenant/Fire Prevention Specialist	0.000	1.000	1.000
Fire Lieutenant/Fire Investigator	1.000	1.000	1.000
Fire Prevention Subtotal	6.000	7.000	7.000
Fire Department Total	142.500	142.500	143.500
General Services Department			
Administration Division			
Business Unit: 10012050			
Deputy City Manager	1.000	1.000	1.000
<i>Purchasing Officer</i>	<i>1.000</i>	<i>0.000</i>	0.000
Secretary	0.500	0.500	0.500
Administrative Secretary	1.000	1.000	1.000
Administration	3.500	2.500	2.500
Environmental Services Section			
Business Unit: 100120500552			
Environmental and Administrative Services Officer	1.000	1.000	1.000
Environmental Analyst	1.000	1.000	1.000
Administration - Environmental Services	2.000	2.000	2.000
Volunteer Programs Section			
Business Unit: 100120500015			
Volunteer Coordinator	1.000	1.000	1.000
Administration - Volunteer Programs	1.000	1.000	1.000
Administration Subtotal	6.500	5.500	5.500
Human Resources Division			
Business Unit: 10012060			
Human Resources Manager	1.000	1.000	1.000
Human Resources Administrator	1.000	1.800	1.800
Human Resources Analyst/Senior Human Resources Analyst	3.500	3.000	3.000
Human Resources Analyst/HRIS	1.000	1.000	1.000
Human Resources Technician	2.000	2.000	2.000
(I) Secretary	1.000	1.000	1.000
Secretary	1.350	1.050	1.050
Human Resources	10.850	10.850	10.850
Wellness Section			
Business Unit: 100120600544			
Recreation Specialist/Wellness	1.000	1.000	1.000
Human Resources - Wellness	1.000	1.000	1.000
Employee Development and Training Section			
Business Unit: 100120600612			
Employee Development Analyst	2.000	2.000	2.000
Human Resources - Employee Development and Training	2.000	2.000	2.000
Human Resources Division - Public Safety			
Business Unit: 100120600911			
Human Resources Analyst/Recruitment	1.000	1.000	1.000
Human Resources - Public Safety	1.000	1.000	1.000
Human Resources Subtotal	14.850	14.850	14.850

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
City Clerk's Office			
Business Unit: 10012070			
City Clerk	1.000	1.000	1.000
<i>Print Shop Coordinator</i>	<i>1.000</i>	<i>0.000</i>	<i>0.000</i>
Deputy City Clerk	1.000	1.000	1.000
Secretary	0.000	0.500	0.500
Switchboard Operator	1.126	1.126	1.126
<i>Press Operator Assistant</i>	<i>1.000</i>	<i>0.000</i>	<i>0.000</i>
Messenger	1.000	1.000	1.000
City Clerk	6.126	4.626	4.626
City Clerk's Office			
Business Unit: 100120700135			
Print Shop Coordinator	0.000	1.000	1.000
Press Operator Assistant	0.000	1.000	1.000
City Clerk - Print Shop	0.000	2.000	2.000
City Clerk Subtotal	6.126	6.626	6.626
Municipal Court			
Business Unit: 10012130			
Municipal Judge	1.000	1.000	1.000
Associate Judge	0.800	0.800	0.800
Court Administrator	1.000	1.000	1.000
Deputy Court Administrator	1.000	1.000	1.000
Collections Supervisor	1.000	1.000	1.000
Deputy Court Clerk	11.300	11.300	11.300
Municipal Court	16.100	16.100	16.100
Municipal Court - Public Safety			
Business Unit: 100121300911			
Deputy Court Clerk	1.500	1.500	1.500
Municipal Court - Public Safety	1.500	1.500	1.500
Probation Section			
Business Unit: 100121300130			
<i>Probation Services Coordinator</i>	<i>1.000</i>	<i>0.000</i>	<i>0.000</i>
Probation Supervisor	0.000	1.000	1.000
Probation Officer	1.500	1.500	1.500
Deputy Court Clerk	1.000	1.000	1.000
Probation	3.500	3.500	3.500
Probation - Public Safety			
Business Unit: 100121300911			
Probation Officer	0.500	0.500	0.500
Probation - Public Safety	0.500	0.500	0.500
Municipal Court Subtotal	21.600	21.600	21.600
Building Operations & Maintenance Division			
Business Unit: 10012390			
Facilities Manager	1.000	1.000	1.000
Electromechanic Specialist	1.000	1.000	1.000
HVAC Specialist	1.000	1.000	1.000
Foreman	1.000	1.000	1.000
Carpenter	1.000	1.000	1.000
HVAC Technician	1.000	1.000	1.000
Maintenanceworker	1.000	1.000	1.000
Building Repairworker	2.000	2.000	2.000

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
Crewleader, Custodial	1.000	1.000	1.000
Custodian	0.250	0.250	0.250
Secretary	1.000	1.000	1.000
Building and Operations Subtotal	11.250	11.250	11.250
General Services Department Total	60.326	59.826	59.826
Parks, Recreation and Libraries Department			
Administration Division			
Business Unit: 10050050			
Parks, Recreation and Libraries Director	1.000	1.000	1.000
Regional Parks and Golf Manager	1.000	1.000	1.000
Management Assistant	1.200	1.200	1.200
Administrative Coordinator	1.000	1.000	1.000
Secretary	4.000	4.000	4.000
Applications Specialist	1.000	1.000	1.000
Administration Subtotal	9.200	9.200	9.200
Park Services Division			
Park Services Section			
Business Unit: 10050550			
Park Services Manager	1.000	1.000	1.000
Foreman	2.000	2.000	2.000
Crewleader	4.000	4.000	4.000
Equipment Mechanic	2.000	2.000	2.000
<i>Irrigator I/II</i>	<i>3.000</i>	<i>0.000</i>	<i>0.000</i>
Parkswoker I/II	7.000	7.000	7.000
Parks Specialist	0.000	3.000	3.000
Electromechanic Specialist	1.000	1.000	1.000
Senior Maintenanceworker	1.000	1.000	1.000
Park Services	21.000	21.000	21.000
Standley Lake Section			
Business Unit: 10050660			
Lake Operations Coordinator	1.000	1.000	1.000
Senior Park Ranger	1.000	1.000	1.000
Park Ranger	1.000	1.000	1.000
Standley Lake	3.000	3.000	3.000
Design/Development Section			
Business Unit: 10050690			
Landscape Architect I/II	1.000	1.000	1.000
Park Supervisor	1.000	1.000	1.000
<i>Official Development Plan Inspector</i>	<i>1.000</i>	<i>0.000</i>	<i>0.000</i>
Parks Contract Maintenance Specialist	0.000	1.000	1.000
Parks Specialist	0.000	1.000	1.000
Equipment Operator I	2.000	1.000	1.000
Equipment Operator II	2.000	2.000	2.000
Design/Development	7.000	7.000	7.000
Parks Services Subtotal	31.000	31.000	31.000
Library Services Division			
Business Unit: 10050620			
Library Services Manager	1.000	1.000	1.000
Librarian I	6.100	6.100	6.100
Librarian II	2.000	2.000	2.000

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
Library Services Coordinator	5.000	5.000	5.000
Library Supervisor	1.000	1.000	1.000
Library Specialist	1.000	1.000	1.000
Library Associate I/II	8.150	8.150	8.150
Library Network Specialist	1.000	1.000	1.000
Secretary	1.000	1.000	1.000
Library Clerk I/II	10.250	10.250	10.250
Library Shelver	0.000	5.700	5.700
<i>Library Page</i>	<i>5.700</i>	<i>0.000</i>	<i>0.000</i>
Library Services Subtotal	42.200	42.200	42.200
Recreation Programs Division			
Business Unit: 10050760			
Recreation Services Manager	0.500	0.500	0.500
Recreation Specialist	6.000	5.000	5.000
Recreation Specialist/Facilities and Programs	0.000	1.000	1.000
Recreation Program Assistant	0.000	2.250	2.250
<i>Recreation Aide</i>	<i>2.250</i>	<i>0.000</i>	<i>0.000</i>
Recreation Programs	8.750	8.750	8.750
Mature Adult Center "THE MAC"			
Business Unit: 100507600017			
Recreation Supervisor/Senior Center	1.000	1.000	1.000
Recreation Specialist	1.000	1.000	1.000
Facility Assistant	0.500	0.500	0.500
(I) Facility Assistant	0.500	0.500	0.500
Guest Relations Clerk I/II	1.000	1.000	1.000
(I) Guest Relations Clerk I/II	0.900	0.900	0.900
(I) Recreation Aide	0.600	0.600	0.600
Custodian	1.000	1.000	1.000
The MAC	6.500	6.500	6.500
Recreation Programs/Arts Program Section			
Business Unit: 100507600532			
Recreation Program Assistant	0.000	0.500	0.500
<i>Recreation Aide</i>	<i>0.500</i>	<i>0.000</i>	<i>0.000</i>
Arts Program	0.500	0.500	0.500
Westminster Sports Center			
Business Unit: 100507600035			
Recreation Program Assistant	0.000	0.750	0.750
<i>Recreation Aide</i>	<i>0.750</i>	<i>0.000</i>	<i>0.000</i>
Sports Center	0.750	0.750	0.750
Recreation Programs Subtotal	16.500	16.500	16.500
Recreation Facilities Division			
Administration Section			
Business Unit: 10050720			
Recreation Services Manager	0.500	0.500	0.500
Administration	0.500	0.500	0.500
Administration/Fitness Section			
Business Unit: 100507200505			
Recreation Specialist	1.000	1.000	1.000
Recreation Program Assistant	0.000	0.500	0.500
<i>Recreation Aide</i>	<i>0.500</i>	<i>0.000</i>	<i>0.000</i>
Administration/Fitness	1.500	1.500	1.500

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
City Park Recreation Center			
Business Unit: 100507200860			
Recreation Supervisor/City Park	1.000	1.000	1.000
<i>Recreation Supervisor Assistant</i>	<i>1.000</i>	<i>0.000</i>	<i>0.000</i>
Assistant Recreation Supervisor	0.000	1.000	1.000
Recreation Specialist	1.000	1.000	1.000
Facility Assistant	3.000	3.000	3.000
Guest Relations Clerk I/II	7.900	7.900	7.900
Custodian	2.500	2.500	2.500
Assistant Pool Manager	2.000	2.000	2.000
Lead Lifeguard (Lifeguard)	9.948	9.948	9.948
Recreation Aide	1.000	1.000	1.000
City Park Recreation Center	29.348	29.348	29.348
City Park Fitness Center			
Business Unit: 100507200861			
Facility Assistant	1.500	1.500	1.500
Guest Relations Clerk I/II	4.800	4.800	4.800
Recreation Specialist	0.500	0.500	0.500
Custodian	1.000	1.000	1.000
Recreation Aide	1.000	1.000	1.000
City Park Fitness Center	8.800	8.800	8.800
Swim and Fitness Center			
Business Unit: 100507200963			
Recreation Supervisor/Swim Fit	1.000	1.000	1.000
Recreation Specialist	1.000	1.000	1.000
Facility Assistant	1.600	1.600	1.600
Guest Relations Clerk I/II	3.500	3.500	3.500
Custodian	1.250	1.250	1.250
Assistant Pool Manager	2.000	2.000	2.000
Lead Lifeguard (Lifeguard)	5.100	5.100	5.100
Recreation Aide	1.000	1.000	1.000
Swim and Fitness Center	16.450	16.450	16.450
West View Recreation Center			
Business Unit: 100507200967			
Recreation Supervisor/West View	1.000	1.000	1.000
Facility Assistant	1.800	1.800	1.800
Recreation Aide	1.000	1.000	1.000
Guest Relations Clerk I/II	3.900	3.900	3.900
Custodian	1.000	1.000	1.000
West View Recreation Center	8.700	8.700	8.700
Recreation Facilities Subtotal	65.298	65.298	65.298
Parks, Recreation and Libraries Department Total	164.198	164.198	164.198
Police Department			
Administration Division			
Business Unit: 10020050			
Police Chief	1.000	1.000	1.000
Administrative Coordinator	1.000	1.000	1.000
Senior Management Analyst	1.000	1.000	1.000
Administration Subtotal	3.000	3.000	3.000

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
Investigations and Technical Services Division			
Administration Section			
Business Unit: 10020300			
Deputy Police Chief	1.000	0.000	0.000
Sergeant	0.000	0.000	0.000
Secretary	1.000	0.000	0.000
I.T.S. - Administration	2.000	0.000	0.000
Community Services Section			
Business Unit: 100203000341			
Police Commander	1.000	0.000	0.000
Senior Police Officer	8.000	0.000	0.000
Secretary	1.000	0.000	0.000
I.T.S. - Community Services	10.000	0.000	0.000
Neighborhood Services Section			
Business Unit: 100203000342			
Neighborhood Services Administrator	1.000	0.000	0.000
Community Services Coordinator	1.000	0.000	0.000
Code Enforcement Officer	5.500	0.000	0.000
Code Enforcement Supervisor	1.000	0.000	0.000
Code Enforcement Technician	1.000	0.000	0.000
Animal Management Supervisor	1.000	0.000	0.000
Animal Management Officer	4.500	0.000	0.000
Liquor Investigations Officer	1.000	0.000	0.000
I.T.S. - Neighborhood Services	16.000	0.000	0.000
Technical Services Section			
Business Unit: 100203000343			
Police Commander	1.000	0.000	0.000
Police Records Supervisor	1.000	0.000	0.000
Lead Police Records Technician	2.000	0.000	0.000
Police Records Technician	12.300	0.000	0.000
I.T.S. - Technical Services	16.300	0.000	0.000
Communications Services Section			
Business Unit: 100203000345			
Public Safety Communications Administrator	1.000	0.000	0.000
Communications Supervisor	3.000	0.000	0.000
Communications Specialist I/II	24.500	0.000	0.000
Technical Services Coordinator	1.000	0.000	0.000
I.T.S. - Communications Services	29.500	0.000	0.000
Investigation Services Section			
Business Unit: 100203000344			
Police Commander	1.000	0.000	0.000
Sergeant	4.000	0.000	0.000
Criminalist/Senior Criminalist	4.000	0.000	0.000
Police Officer/Senior Police Officer	32.000	0.000	0.000
Victim Services Coordinator	1.000	0.000	0.000
Victim Advocate	3.000	0.000	0.000
Secretary	1.500	0.000	0.000
Property Evidence Technician	3.000	0.000	0.000
I.T.S. - Investigation Services	49.500	0.000	0.000
Investigations and Technical Services Subtotal	123.300	0.000	0.000

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
Police Specialized Services Division			
Administration Section			
Business Unit: 10020300			
Deputy Police Chief	0.000	1.000	1.000
Secretary	0.000	1.000	1.000
P.S.S. - Administration	0.000	2.000	2.000
Professional Services Section			
Business Unit: 100203000341			
Police Commander	0.000	1.000	1.000
Senior Police Officer	0.000	8.000	8.000
Secretary	0.000	1.000	1.000
P.S.S. - Professional Services	0.000	10.000	10.000
Neighborhood Services Section			
Business Unit: 100203000342			
Neighborhood Services Administrator	0.000	1.000	1.000
<i>Community Services Coordinator</i>	<i>0.000</i>	<i>0.000</i>	<i>0.000</i>
Neighborhood Services Specialist	0.000	1.000	1.000
Code Enforcement Officer	0.000	5.500	5.500
Code Enforcement Supervisor	0.000	1.000	1.000
Code Enforcement Technician	0.000	1.000	1.000
Animal Management Supervisor	0.000	1.000	1.000
Animal Management Officer	0.000	4.500	4.500
Liquor Investigations Officer	0.000	1.000	1.000
P.S.S. - Neighborhood Services	0.000	16.000	16.000
Records and Property Section			
Business Unit: 100203000343			
Police Commander	0.000	1.000	1.000
Property Evidence Technician	0.000	3.000	3.000
Police Records Supervisor	0.000	1.000	1.000
Lead Police Records Technician	0.000	2.000	2.000
Police Records Technician	0.000	12.300	12.300
P.S.S. - Records and Property	0.000	19.300	19.300
Communications Section			
Business Unit: 100203000345			
Public Safety Communications Administrator	0.000	1.000	1.000
Communications Supervisor	0.000	4.000	4.000
Communications Specialist I/II	0.000	24.500	24.500
Technical Services Coordinator	0.000	1.000	1.000
P.S.S. - Communications	0.000	30.500	30.500
Investigations Section			
Business Unit: 100203000344			
Police Commander	0.000	1.000	1.000
Sergeant	0.000	4.000	4.000
Criminalist/Senior Criminalist	0.000	4.000	4.000
Police Officer/Senior Police Officer	0.000	31.000	31.000
Victim Services Coordinator	0.000	1.000	1.000
Victim Advocate	0.000	3.000	3.000
Secretary	0.000	1.500	1.500
<i>Property Evidence Technician</i>	<i>0.000</i>	<i>0.000</i>	<i>0.000</i>
P.S.S. - Investigations	0.000	45.500	45.500
Police Specialized Services Subtotal	0.000	123.300	123.300

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
Patrol and Special Operations Division			
Administration Section			
Business Unit: 10020500			
Deputy Police Chief	1.000	0.000	0.000
Secretary	1.000	0.000	0.000
Administration	2.000	0.000	0.000
Special Operations Section			
Business Unit: 100205000347			
Police Commander	1.000	0.000	0.000
Equipment Services Assistant	1.000	0.000	0.000
Police Officer / Senior Police Officer	6.000	0.000	0.000
Special Operations	8.000	0.000	0.000
Traffic Section			
Business Unit: 100205000348			
Police Commander	1.000	0.000	0.000
Sergeant	2.000	0.000	0.000
Police Officer/Senior Police Officer	17.000	0.000	0.000
Traffic Enforcement Technician	1.000	0.000	0.000
Traffic Accident Investigator	6.000	0.000	0.000
Traffic	27.000	0.000	0.000
Patrol Operations Section			
Business Unit: 100205000349			
Police Commander	3.000	0.000	0.000
Sergeant	13.000	0.000	0.000
Police Officer/Senior Police Officer	88.000	0.000	0.000
Report Specialist	3.000	0.000	0.000
Patrol Operations	107.000	0.000	0.000
Patrol and Special Operations Subtotal	144.000	0.000	0.000
Police Patrol Services Division			
Administration Section			
Business Unit: 10020500			
Deputy Police Chief	0.000	1.000	1.000
Police Commander	0.000	1.000	1.000
Equipment Services Assistant	0.000	1.000	1.000
Police Officer / Senior Police Officer	0.000	8.000	8.000
Secretary	0.000	1.000	1.000
P.P.S. Administration	0.000	12.000	12.000
Traffic Section			
Business Unit: 100205000348			
Police Commander	0.000	1.000	1.000
Sergeant	0.000	2.000	2.000
Police Officer/Senior Police Officer	0.000	15.000	15.000
Traffic Enforcement Technician	0.000	1.000	1.000
Traffic Accident Investigator	0.000	6.000	6.000
P.P.S. Traffic	0.000	25.000	25.000
Patrol Section			
Business Unit: 100205000349			
Police Commander	0.000	3.000	3.000
Sergeant	0.000	13.000	13.000

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
Police Officer/Senior Police Officer	0.000	89.000	90.000
Report Specialist	0.000	3.000	3.000
P.P.S. Patrol	0.000	108.000	109.000
Police Patrol Services Subtotal	0.000	145.000	146.000
Police Department Total	270.300	271.300	272.300
Public Works & Utilities Department			
Street Maintenance Division			
Business Unit: 10035450			
Street Operations Manager	1.000	1.000	1.000
Street Supervisor	2.000	2.000	2.000
Street Inspector	3.000	3.000	3.000
Equipment Operator I	4.000	4.000	4.000
Equipment Operator II	3.000	3.000	3.000
Lead Street Operator	3.000	3.000	3.000
Maintenanceworker/Senior Maintenanceworker	9.000	9.000	9.000
Secretary	1.000	1.000	1.000
Streets Subtotal	26.000	26.000	26.000
Public Works and Utilities Department Total	26.000	26.000	26.000
Westminster Promenade Activities			
Parks, Recreation and Libraries Department - Parks Promenade			
Business Unit: 100505500106			
(I) Operations Coordinator (PR&L)	1.000	1.000	1.000
(I) Parksworker I/II	3.000	3.000	3.000
(I) Custodian	0.400	0.400	0.400
Parks Promenade Subtotal	4.400	4.400	4.400
Police Department - Patrol Promenade			
Business Unit: 100205000106			
Police Officer/Senior Police Officer	0.000	4.000	4.000
(I) Police Officer/Senior Police Officer	1.000	0.000	0.000
<i>CSO Supervisor</i>	<i>1.000</i>	<i>0.000</i>	<i>0.000</i>
<i>Community Service Officer</i>	<i>5.000</i>	<i>0.000</i>	<i>0.000</i>
Police (Patrol) Promenade Subtotal	7.000	4.000	4.000
Promenade Activities Total	11.400	8.400	8.400
Community Development Department			
Westminster Housing Authority			
Business Unit:			
<i>Planner II</i>	<i>1.000</i>	<i>0.000</i>	<i>0.000</i>
Westminster Housing Authority Total	1.000	0.000	0.000
General Fund Total	785.874	784.374	786.374
Utility Fund			
Community Development			
Engineering Division			
Business Unit: 25030380			
GIS Technician	1.000	1.000	1.000
(I) Engineer/Senior Engineer	1.000	1.000	1.000
Engineering	2.000	2.000	2.000
Community Development Department Total	2.000	2.000	2.000

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
Finance Department			
Treasury Division			
Business Unit: 20015240			
Utility Billing Supervisor	1.000	1.000	1.000
<i>Revenue and Banking Administrator</i>	0.000	0.000	0.000
Revenue Services Representative	4.250	4.250	4.250
Finance Department Total	5.250	5.250	5.250
Information Technology Department			
Business Unit: 20060230			
Information Technology Director	1.000	1.000	1.000
Lead Software Engineer	2.000	2.000	2.000
Software Engineering Manager	1.000	1.000	1.000
Internet Software Engineer	2.000	2.000	2.000
Software Engineer I/II	6.000	6.000	6.000
Senior Telecommunications Administrator	1.000	1.000	1.000
Administrative Secretary	1.000	1.000	1.000
Information Systems Manager	1.000	1.000	1.000
<i>Lead Systems Analyst</i>	2.000	0.000	0.000
Systems Analyst Supervisor	0.000	2.000	2.000
Systems Analyst/Senior Systems Analyst	6.200	6.200	6.200
Help Desk Technician	0.900	1.000	1.000
Network Administrator	1.600	1.600	1.600
Information Technology	25.700	25.800	25.800
Information Technology - Public Safety			
Business Unit: 200602300911			
Software Engineer I/II	0.300	0.300	0.300
<i>Systems Analyst I/II/III</i>	0.000	0.000	0.000
Systems Analyst/Senior Systems Analyst	0.300	0.300	0.300
Network Administrator	0.400	0.400	0.400
Information Technology - Public Safety	1.000	1.000	1.000
Information Technology Department Total	26.700	26.800	26.800
Public Works and Utilities Department			
Water Administration Division			
Business Unit: 20035050			
Public Works and Utilities Director	1.000	1.000	1.000
Administrative Secretary	1.000	1.000	1.000
(I) Special Projects Coordinator	0.250	0.250	0.250
Water Administration Subtotal	2.250	2.250	2.250
Capital Projects and Budget Management Division			
Business Unit: 20035430			
Capital Projects and Budget Manager	1.000	1.000	1.000
Engineer/Senior Engineer	3.000	4.000	4.000
(I) Engineer/Senior Engineer	1.000	1.000	1.000
GIS Specialist	1.000	1.000	1.000
Maintenance Management System Coordinator	1.000	1.000	1.000
(I) Secretary	1.000	1.000	1.000
Secretary	1.500	1.500	1.500
Capital Projects Subtotal	9.500	10.500	10.500

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
Water Resources and Treatment Division			
Water Resources Section			
Business Unit: 20035480			
Water Resources and Treatment Manager	1.000	1.000	1.000
Engineer/Senior Engineer	2.000	2.000	2.000
Water Resources Engineering Coordinator	1.000	1.000	1.000
Water Resources Technician	1.000	1.000	1.000
(I) Water Resources Analyst	1.000	1.000	1.000
Management Analyst	1.000	1.000	1.000
Official Development Plan Inspector	1.000	1.000	1.000
Reclaimed System Analyst	1.000	0.000	1.000
Reclaimed Water System Coordinator	0.000	1.000	1.000
Secretary	1.000	1.000	1.000
Water Resources	10.000	10.000	11.000
Water Plant Section			
Business Unit: 20035490			
Plant Superintendent (Water)	1.000	1.000	1.000
Electromechanic Specialist	1.000	1.000	1.000
Lead Plant Operator	1.000	1.000	1.000
Plant Operator Trainee - Plant Operator IV	8.000	8.000	8.000
Maintenanceworker/Senior Maintenanceworker	2.000	2.000	2.000
Utilities Technician	2.000	2.000	2.000
Control Systems Specialist	0.000	0.500	0.500
Control Systems Engineer/Senior Engineer	0.500	0.500	0.500
Water Plant	15.500	16.000	16.000
Water Quality Section			
Business Unit: 200354800943			
Water Quality Administrator	1.000	1.000	1.000
Water Quality	1.000	1.000	1.000
Business Unit: 200354900943			
Laboratory Analyst	2.000	1.000	1.000
Chemist	0.000	2.000	2.000
<i>Water Resources Technician</i>	<i>1.000</i>	<i>0.000</i>	<i>0.000</i>
Water Quality Specialist	1.000	1.000	1.000
Laboratory Aide	0.750	0.750	0.750
Water Quality	4.750	4.750	4.750
Water Quality Section	5.750	5.750	5.750
Wastewater Plant Section			
Business Unit: 21035490			
Plant Superintendent (Wastewater)	1.000	1.000	1.000
Electromechanic Specialist	1.000	1.000	1.000
Lead Plant Operator	1.000	1.000	1.000
Plant Operator Trainee - Plant Operator IV	8.000	8.000	8.000
Maintenanceworker/Senior Maintenanceworker	1.000	1.000	1.000
Control Systems Specialist	0.000	0.500	0.500
Control Systems Engineer/Senior Engineer	0.500	0.500	0.500
Wastewater Plants	12.500	13.000	13.000
Laboratory Services Section			
Business Unit: 210354900943			
Laboratory Services Coordinator	1.000	1.000	1.000
Laboratory Analyst	1.000	1.000	1.000
Chemist	0.000	1.000	1.000

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
<i>Water Resources Technician</i>	1.000	0.000	0.000
Water Quality Specialist	1.000	1.000	1.000
Laboratory Services	4.000	4.000	4.000
Biosolids			
Business Unit: 210354900401			
Equipment Operator II	3.000	3.000	3.000
Biosolids	3.000	3.000	3.000
PWU Water Plants/Reclaimed			
Business Unit: 200354900023			
Maintenanceworker/Senior Maintenanceworker	1.000	1.000	1.000
Water Reclaimed	1.000	1.000	1.000
Water Resources and Treatment Subtotal	51.750	52.750	53.750
Utilities Operations Division			
Water Field Operations Section			
Business Unit: 20035470			
Utilities Operations Manager	1.000	1.000	1.000
Utilities Supervisor	1.000	1.000	1.000
Utilities Systems Specialist	1.000	1.000	1.000
Utilities Technician	1.000	1.000	1.000
Foreman	1.000	1.000	1.000
Maintenanceworker/Senior Maintenanceworker	2.000	2.000	2.000
Secretary	2.000	2.000	2.000
(I) Maintenanceworker/Senior Maintenanceworker	2.000	2.000	2.000
Equipment Operator I	2.000	2.000	2.000
Equipment Operator II	2.000	2.000	2.000
Engineer / Senior Engineer	1.000	1.000	1.000
Utilities Operations Coordinator	1.000	1.000	1.000
Water Field Operations	17.000	17.000	17.000
Meter Shop Section			
Business Unit: 200354700402			
Foreman	1.000	1.000	1.000
Lead Meter Repairworker	1.000	1.000	1.000
Meter Technician	2.000	2.000	2.000
Meter Repairworker	4.000	4.000	4.000
Meter Shop	8.000	8.000	8.000
Water Field Operations/Water Line Replacement			
Business Unit: 200354700497			
Equipment Operator I	2.000	2.000	2.000
Equipment Operator II	2.000	2.000	2.000
Maintenanceworker/Senior Maintenanceworker	4.000	4.000	4.000
(I) Maintenanceworker/Senior Maintenanceworker	2.000	2.000	2.000
Foreman	1.000	1.000	1.000
Water Line Replacement	11.000	11.000	11.000
Wastewater Field Operations Section			
Business Unit: 21035470			
Utilities Supervisor	1.000	1.000	1.000
Foreman	1.000	1.000	1.000

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
Utilities Specialist	1.000	1.000	1.000
Utilities Technician	3.000	3.000	3.000
Wastewater Field Operations	6.000	6.000	6.000
Utilities Operations Subtotal	42.000	42.000	42.000
Public Works and Utilities Total	105.500	107.500	108.500
Utility Fund Total	139.450	141.550	142.550

Fleet Maintenance Fund**General Services Department****Fleet Division****Business Unit: 30012460**

Fleet Manager	1.000	1.000	1.000
Foreman	1.000	1.000	1.000
Mechanic I/II	6.000	6.000	6.000
Senior Maintenanceworker	1.000	1.000	1.000
Fleet Specialist	1.000	1.000	1.000
Secretary	1.000	1.000	1.000
Fleet Maintenance	11.000	11.000	11.000

Fleet Division - Public Safety**Business Unit: 300124600911**

Fire Mechanic	0.000	1.000	1.000
<i>Mechanic I/II</i>	<i>1.000</i>	<i>0.000</i>	<i>0.000</i>
Fleet Maintenance - Public Safety	1.000	1.000	1.000
Fleet Maintenance Fund Total	12.000	12.000	12.000

Property Liability Fund**General Services Department****Administration/Risk Management Section****Business Unit: 46010900**

Risk Management Officer	1.000	1.000	1.000
Risk Management Specialist	0.500	0.500	0.500
Administration/Risk Management	1.500	1.500	1.500

Administration/Risk Management - Public Safety**Business Unit: 460109000911**

Risk Management Specialist	0.000	0.500	0.500
<i>Risk Management Technician</i>	<i>0.500</i>	<i>0.000</i>	<i>0.000</i>
Administration/Risk Management - Public Safety	0.500	0.500	0.500
Property Liability Fund Total	2.000	2.000	2.000

Medical/Dental Fund**General Services Department****Human Resources Division - Benefits****Business Unit: 49010900**

Benefits Specialist	1.000	1.000	1.000
Human Resources Technician	0.500	0.500	0.500
Medical/Dental Fund Total	1.500	1.500	1.500

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
<u>Open Space Fund</u>			
Community Development Department			
Administration - Open Space			
Business Unit: 54010900			
Open Space Coordinator (CD)	1.000	1.000	1.000
Open Space Technician (CD)	0.500	0.500	0.500
Community Development Open Space Subtotal	1.500	1.500	1.500
Parks, Recreation & Libraries Department			
Administration - Open Space			
Business Unit: 54050550			
Open Space Volunteer Coordinator	1.000	1.000	1.000
Parks, Recreation and Libraries Open Space Subtotal	1.000	1.000	1.000
Open Space Fund Total	2.500	2.500	2.500
<u>Community Development Block Grant Fund</u>			
Community Development Department			
Community Development Admin/CD Block Grant			
Business Unit: 76030350			
Community Development Program Coordinator	1.000	1.000	1.000
CDBG Technician	1.000	1.000	1.000
Community Development Block Grant Fund Total	2.000	2.000	2.000
<u>Golf Course Enterprise Fund</u>			
Parks, Recreation, & Libraries Department			
Golf Course Enterprise Fund/Legacy			
Legacy Ridge Golf Course Maintenance			
Business Unit: 22050720			
Golf Superintendent	0.500	0.500	0.500
Assistant Golf Superintendent	1.000	1.000	1.000
Equipment Mechanic	1.000	1.000	1.000
Golf Irrigator	1.000	1.000	1.000
Golf Worker	2.000	2.000	2.000
Horticultural Specialist	0.500	0.500	0.500
Second Assistant Golf Superintendent	1.000	1.000	1.000
Legacy Maintenance	7.000	7.000	7.000
Legacy Ridge Club House			
Business Unit: 220507200249			
Golf Professional	1.000	1.000	1.000
Assistant Golf Professional	1.000	1.000	1.000
Second Assistant Golf Professional	1.000	1.000	1.000
Guest Relations Clerk I/II	0.500	0.500	0.500
Legacy Club House	3.500	3.500	3.500
Golf Course Enterprise Fund/Legacy Subtotal	10.500	10.500	10.500
Golf Course Enterprise Fund/Heritage			
Heritage Golf Course Maintenance			
Business Unit: 23050720			
Golf Superintendent	0.500	0.500	0.500
Assistant Golf Superintendent	1.000	1.000	1.000
Equipment Mechanic	1.000	1.000	1.000
Golf Irrigator	1.000	1.000	1.000

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
Golf Worker	2.000	2.000	2.000
Horticultural Specialist	0.500	0.500	0.500
Second Assistant Golf Superintendent	1.000	1.000	1.000
The Heritage Maintenance	7.000	7.000	7.000
The Heritage Club House			
Business Unit: 230507200249			
Golf Professional	1.000	1.000	1.000
Assistant Golf Professional	1.000	1.000	1.000
Second Assistant Golf Professional	1.000	1.000	1.000
Guest Relations Clerk I/II	0.500	0.500	0.500
The Heritage Club House	3.500	3.500	3.500
Golf Course Enterprise Fund/The Heritage Subtotal	10.500	10.500	10.500
Golf Course Enterprise Fund Total	21.000	21.000	21.000
General Capital Improvement Fund			
Parks, Recreation and Libraries Department			
Parks Services - Capital Projects			
Business Unit: 80175050037			
Landscape Architect I/II	1.000	1.000	1.000
General Capital Improvement Fund	1.000	1.000	1.000
Community Enhancement Program			
Business Unit: 80175050340			
(I) Landscape Architect I/II	1.000	1.000	1.000
Park Supervisor	1.000	1.000	1.000
Crewleader	1.000	1.000	1.000
City Forester	1.000	1.000	1.000
Parks Specialist	0.000	1.000	1.000
<i>Parkswoker I/II</i>	<i>1.000</i>	<i>0.000</i>	<i>0.000</i>
Community Enhancement Program	5.000	5.000	5.000
Parks Services Capital Projects Subtotal	6.000	6.000	6.000
Parks, Recreation and Libraries Department			
Parks Services - Capital Projects			
Park Maintenance (JCOS)			
Business Unit: 80275050512			
Parkswoker I/II	3.000	3.000	3.000
<i>Irrigator I/II</i>	<i>2.000</i>	<i>0.000</i>	<i>0.000</i>
Parks Specialist	0.000	2.000	2.000
(I) Parkswoker I/II	1.000	1.000	1.000
(I) Crewleader	1.000	1.000	1.000
Crewleader	2.000	2.000	2.000
Jeffco Attributable Share Subtotal	9.000	9.000	9.000
Community Development Department			
Engineering - Capital Projects			
Community Development Project Manager			
Business Unit: 80175030037			
(I) Engineer/Senior Engineer (Civil)	1.000	1.000	1.000
CD Engineering Capital Projects Subtotal	1.000	1.000	1.000

Position Title	2008 Amended Midyear	2009 Proposed	2010 Proposed
General Services Department Building Operations & Maintenance Division - Major Maintenance			
Business Unit: 80375012312			
Facilities Project Coordinator	0.000	1.000	1.000
	0.000	1.000	1.000
General Capital Improvement Fund Total	16.000	17.000	17.000
OTHER FUND TOTAL	57.000	58.000	58.000
FTE GRAND TOTAL	982.324	983.924	986.924

GENERAL RESERVE FUND

		2007	2008	2008	2008	2009	2010
		Actuals	Rev Bud	ACTUALS	Estimated	Proposed	Proposed
			(corrected 8/19/08)	(8/31/08)			
General Reserve Fund							
11010900							
79900	0000 Contingency	\$9,267,945	\$9,487,810	\$9,487,810	\$9,499,644	\$9,784,633	\$10,127,095
Subtotal		\$9,267,945	\$9,487,810	\$9,487,810	\$9,499,644	\$9,784,633	\$10,127,095
General Reserve Fund		Total	\$9,267,945	\$9,487,810	\$9,499,644	\$9,784,633	\$10,127,095

UTILITY RESERVE FUND

		2007	2008	2008	2008	2009	2010
		Actuals	Rev Bud	ACTUALS	Estimated	Proposed	Proposed
			(corrected 8/19/08)	(8/31/08)			
Utility Reserve Fund							
20510900							
Transfers							
79800	0200 Transfers to Water	\$3,792,030	\$5,148,777	\$7,171,511	\$8,887,770	\$9,470,076	\$1,435,842
79800	0210 Transfers Wastewater	\$333,564	\$1,272,299	\$848,199	\$1,272,299	\$1,571,398	\$0
Subtotal		\$4,125,594	\$6,421,076	\$8,019,710	\$10,160,069	\$11,041,474	\$1,435,842
Rate Stabilization Reserve Balance		\$11,015,976	\$11,182,323	\$11,182,323	\$11,182,323	\$11,517,793	\$11,920,915
Capital Project Reserve Balance		\$36,058,814	\$38,001,141	\$38,001,141	\$38,001,141	\$27,918,164	\$27,617,067
Subtotal		\$47,074,790	\$49,183,464	\$49,183,464	\$49,183,464	\$39,435,957	\$39,537,982
Utility Reserve Fund		Total	\$51,200,384	\$57,203,174	\$59,343,533	\$50,477,431	\$40,973,824

GENERAL DEBT SERVICE SCHEDULE

		2009	2010	2011	2012	2013	Outstanding Balance as of 12/31/07 *
Sales & Use Tax	Principal	\$1,185,000	\$190,000	\$195,000	\$205,000	\$215,000	\$5,770,000
Revenue Refunding Bonds	Interest	<u>\$184,048</u>	<u>\$136,648</u>	<u>\$129,048</u>	<u>\$121,053</u>	<u>\$112,340</u>	<u>\$1,428,643</u>
\$13,275,000; Issued 9/01	Total	\$1,369,048	\$326,648	\$324,048	\$326,053	\$327,340	\$7,198,643
Sales & Use Tax	Principal	\$670,000	\$690,000	\$715,000	\$745,000	\$775,000	\$13,255,000
Revenue Bonds	Interest	<u>\$610,068</u>	<u>\$587,288</u>	<u>\$561,413</u>	<u>\$532,813</u>	<u>\$503,013</u>	<u>\$5,925,985</u>
\$15,090,000; Issued 12/02	Total	\$1,280,068	\$1,277,288	\$1,276,413	\$1,277,813	\$1,278,013	\$19,180,985
Sales & Use Tax 2007A	Principal	\$915,000	\$1,140,000	\$1,190,000	\$1,240,000	\$1,300,000	\$10,715,000
Revenue Refunding Bonds	Interest	<u>\$478,925</u>	<u>\$442,325</u>	<u>\$396,725</u>	<u>\$349,125</u>	<u>\$287,125</u>	<u>\$2,892,188</u>
\$10,715,000; Issued 2/07	Total	\$1,393,925	\$1,582,325	\$1,586,725	\$1,589,125	\$1,587,125	\$13,607,188
POST 2007B	Principal	\$1,180,000	\$1,435,000	\$1,490,000	\$1,545,000	\$1,610,000	\$13,680,000
Revenue Refunding Bonds	Interest	<u>\$563,175</u>	<u>\$515,975</u>	<u>\$458,575</u>	<u>\$398,975</u>	<u>\$337,175</u>	<u>\$3,436,950</u>
\$13,680,000; Issued 2/07	Total	\$1,743,175	\$1,950,975	\$1,948,575	\$1,943,975	\$1,947,175	\$17,116,950
Sales & Use Tax 2007C	Principal	\$835,000	\$1,200,000	\$1,245,000	\$1,305,000	\$1,360,000	\$10,910,000
Revenue Refunding Bonds	Interest	<u>\$474,881</u>	<u>\$437,306</u>	<u>\$386,306</u>	<u>\$333,394</u>	<u>\$268,144</u>	<u>\$2,854,006</u>
\$10,910,000; Issued 10/07	Total	\$1,309,881	\$1,637,306	\$1,631,306	\$1,638,394	\$1,628,144	\$13,764,006
POST 2007D	Principal	\$0	\$0	\$0	\$0	\$0	\$20,000,000
Revenue Bonds	Interest	<u>\$930,863</u>	<u>\$930,863</u>	<u>\$930,863</u>	<u>\$930,863</u>	<u>\$930,863</u>	<u>\$16,741,693</u>
\$20,000,000; Issued 11/07	Total	\$930,863	\$930,863	\$930,863	\$930,863	\$930,863	\$36,741,693
Total Sales & Use Tax	Principal	\$4,785,000	\$4,655,000	\$4,835,000	\$5,040,000	\$5,260,000	\$74,330,000
Debt	Interest	<u>\$3,241,960</u>	<u>\$3,050,405</u>	<u>\$2,862,930</u>	<u>\$2,666,222</u>	<u>\$2,438,660</u>	<u>\$33,279,465</u>
	Total	\$8,026,960	\$7,705,405	\$7,697,930	\$7,706,222	\$7,698,660	\$107,609,465
Less:							
Open Space Fund Portion	Total	\$2,674,038	\$2,881,838	\$2,879,438	\$2,874,838	\$2,878,038	\$53,858,643
Golf Course/ Open Space Fund Portion	Total	\$550,852	\$655,942	\$655,616	\$657,549	\$655,053	\$5,576,388
Total Sales & Use Tax	Principal	\$3,248,469	\$2,743,267	\$2,848,913	\$2,976,502	\$3,108,073	\$36,244,295
Debt paid for via General	Interest	<u>\$1,553,601</u>	<u>\$1,424,358</u>	<u>\$1,313,963</u>	<u>\$1,197,334</u>	<u>\$1,057,496</u>	<u>\$11,930,138</u>
Debt Service Fund	Total	\$4,802,070	\$4,167,625	\$4,162,876	\$4,173,836	\$4,165,569	\$48,174,434

* Some debt issues extend beyond 2013 and Outstanding represents projected balances on 12/31/07.

GENERAL FUND LEASE-PURCHASE SCHEDULE

		2009	2010	2011	2012	2013	Outstanding Balance as of 12/31/07 *
Replacement Computers 2005	Principal	\$0	\$0	\$0	\$0	\$0	\$23,584
\$270,000	Interest	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$205</u>
Purchased 4/05	Total	\$0	\$0	\$0	\$0	\$0	\$23,789
CAD/ RMS 2005 **	Principal	\$0	\$0	\$0	\$0	\$0	\$39,431
\$451,425	Interest	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$342</u>
Purchased 4/05	Total	\$0	\$0	\$0	\$0	\$0	\$39,773
Energy Audit Lease	Principal	\$187,409	\$195,075	\$203,054	\$211,359	\$220,005	\$1,912,440
\$396,932	Interest	<u>\$66,990</u>	<u>\$59,325</u>	<u>\$51,346</u>	<u>\$43,040</u>	<u>\$34,395</u>	<u>\$377,156</u>
Purchased 12/05	Total	\$254,399	\$254,399	\$254,399	\$254,399	\$254,399	\$2,289,595
Fire Truck 2005	Principal	\$56,499	\$58,959	\$61,527	\$64,206	\$0	\$295,333
\$396,932	Interest	<u>\$9,436</u>	<u>\$6,975</u>	<u>\$4,408</u>	<u>\$1,729</u>	<u>\$0</u>	<u>\$34,341</u>
Purchased 12/05	Total	\$65,935	\$65,935	\$65,935	\$65,935	\$0	\$329,674
Fire Truck 2007	Principal	\$50,261	\$52,679	\$55,213	\$57,868	\$60,652	\$340,241
\$377,703	Interest	<u>\$12,930</u>	<u>\$10,512</u>	<u>\$7,979</u>	<u>\$5,323</u>	<u>\$2,540</u>	<u>\$54,705</u>
Purchased 3/07	Total	\$63,191	\$63,191	\$63,191	\$63,191	\$63,191	\$394,946
Bobcat 2007	Principal	\$10,104	\$10,583	\$5,478	\$0	\$0	\$35,811
\$40,626	Interest	<u>\$1,044</u>	<u>\$565</u>	<u>\$96</u>	<u>\$0</u>	<u>\$0</u>	<u>\$3,206</u>
Purchased 5/07	Total	\$11,148	\$11,148	\$5,574	\$0	\$0	\$39,017
Total General Lease Debt	Principa	\$304,273	\$317,295	\$325,270	\$333,433	\$280,655	\$2,646,838
	Interest	<u>\$90,399</u>	<u>\$77,377</u>	<u>\$63,827</u>	<u>\$50,091</u>	<u>\$36,934</u>	<u>\$469,954</u>
	Total	\$394,672	\$394,672	\$389,098	\$383,524	\$317,589	\$3,116,792

* Some leases may extend beyond 2013 and Outstanding represents projected balances on 12/31/07.

** Final lease payments made in 2008 with an outstanding balance as of 12/31/07.

POST FUND CERTIFICATES OF PARTICIPATION SCHEDULE

		2009	2010	2011	2012	2013	Outstanding Balance as of 12/31/07 *
Open Space Foundation	Principal	\$400,000	\$415,000	\$430,000	\$455,000	\$475,000	\$4,115,000
2006 COPS	Interest	<u>\$163,395</u>	<u>\$147,395</u>	<u>\$130,795</u>	<u>\$109,295</u>	<u>\$86,545</u>	<u>\$951,118</u>
\$4,920,000; Issued 4/06	Total	\$563,395	\$562,395	\$560,795	\$564,295	\$561,545	\$5,066,118

The COPS are an obligation of the Broomfield-Westminster Open Space Foundation. The City, as a member of the Foundation, has committed Open Space funds to pay the City's share of the COP obligation.

GENERAL FUND CERTIFICATES OF PARTICIPATION SCHEDULE

		2009	2010	2011	2012	2013	Outstanding Balance as of 12/31/07 *
Ice Centre 1998 COPS Issued 4/98 \$13,995,000	Principal	\$505,000	\$530,000	\$555,000	\$585,000	\$615,000	\$10,495,000
	Interest	<u>\$529,893</u>	<u>\$505,148</u>	<u>\$478,383</u>	<u>\$450,078</u>	<u>\$419,950</u>	<u>\$5,015,773</u>
	Total	\$1,034,893	\$1,035,148	\$1,033,383	\$1,035,078	\$1,034,950	\$15,510,773
Westminster Blvd 1999 COPS Issued 8/99 \$19,720,000	Principal	\$950,000	\$0	\$0	\$0	\$0	\$1,250,000
	Interest	<u>\$47,500</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$110,000</u>
	Total	\$997,500	\$0	\$0	\$0	\$0	\$1,360,000
Public Safety Building ** 2001 COPS Issued 6/01 \$18,740,000	Principal	\$760,000	\$795,000	\$830,000	\$865,000	\$905,000	\$15,365,000
	Interest	<u>\$723,131</u>	<u>\$690,831</u>	<u>\$656,050</u>	<u>\$618,700</u>	<u>\$578,694</u>	<u>\$6,910,733</u>
	Total	\$1,483,131	\$1,485,831	\$1,486,050	\$1,483,700	\$1,483,694	\$22,275,733
144th Interchange *** 2005 COPS Issued 5/05 \$17,130,000	Principal	\$660,000	\$680,000	\$715,000	\$735,000	\$770,000	\$16,510,000
	Interest	<u>\$711,450</u>	<u>\$690,000</u>	<u>\$659,400</u>	<u>\$635,269</u>	<u>\$602,194</u>	<u>\$8,188,550</u>
	Total	\$1,371,450	\$1,370,000	\$1,374,400	\$1,370,269	\$1,372,194	\$24,698,550
2007 Refunding 2007 COPS Issued 3/07 \$32,210,000	Principal	\$450,000	\$1,960,000	\$2,025,000	\$2,115,000	\$2,190,000	\$32,210,000
	Interest	<u>\$1,369,338</u>	<u>\$1,351,338</u>	<u>\$1,272,938</u>	<u>\$1,191,938</u>	<u>\$1,107,338</u>	<u>\$13,584,500</u>
	Total	\$1,819,338	\$3,311,338	\$3,297,938	\$3,306,938	\$3,297,338	\$45,794,500
Total Certificates of Participation Debt	Principal	\$3,325,000	\$3,965,000	\$4,125,000	\$4,300,000	\$4,480,000	\$75,830,000
	Interest	<u>\$3,381,311</u>	<u>\$3,237,316</u>	<u>\$3,066,770</u>	<u>\$2,895,984</u>	<u>\$2,708,175</u>	<u>\$33,809,555</u>
	Total	\$6,706,311	\$7,202,316	\$7,191,770	\$7,195,984	\$7,188,175	\$109,639,555
Less:							
Hyland Hills Share of Ice Centre COP (50%)	Principal	\$252,500	\$265,000	\$277,500	\$292,500	\$307,500	\$5,247,500
	Interest	<u>\$264,946</u>	<u>\$252,574</u>	<u>\$239,191</u>	<u>\$225,039</u>	<u>\$209,975</u>	<u>\$2,507,886</u>
	Total	\$517,446	\$517,574	\$516,691	\$517,539	\$517,475	\$7,755,386
Thornton's Reimbursement of 2005 COPS	Principal	\$610,000	\$630,000	\$660,000	\$680,000	\$710,000	\$15,260,000
	Interest	<u>\$677,475</u>	<u>\$657,700</u>	<u>\$637,875</u>	<u>\$609,525</u>	<u>\$587,250</u>	<u>\$7,570,788</u>
	Total	\$1,287,475	\$1,287,700	\$1,297,875	\$1,289,525	\$1,297,250	\$22,830,788
Net Certificates of Participation Debt	Principal	\$2,462,500	\$3,070,000	\$3,187,500	\$3,327,500	\$3,462,500	\$55,322,500
	Interest	<u>\$2,438,891</u>	<u>\$2,327,044</u>	<u>\$2,189,705</u>	<u>\$2,061,421</u>	<u>\$1,910,951</u>	<u>\$23,730,882</u>
	Total	\$4,901,391	\$5,397,044	\$5,377,205	\$5,388,921	\$5,373,451	\$79,053,382

* Some debt issues extend beyond 2013 and Outstanding represents projected balances on 12/31/07.

** Includes refunding of 2000 COPS Pavillion Issue.

*** Per Intergovernmental Agreement with Thornton, the City will be reimbursed the debt costs on this issue with the 1% Sales Tax revenue sharing component of the agreement.

UTILITY ENTERPRISE FUND DEBT SERVICE SCHEDULE

		2009	2010	2011	2012	2013	Outstanding Balance as of 12/31/07 *
Water Reclamation 1997 \$13,246,525 Issued 03/97	Principal	\$696,630	\$723,018	\$749,405	\$781,070	\$812,735	\$8,090,408
	Interest	\$242,701	\$215,935	\$185,895	\$155,111	\$123,539	\$1,492,634
	Service Fee	<u>\$105,972</u>	<u>\$105,972</u>	<u>\$105,972</u>	<u>\$105,972</u>	<u>\$105,972</u>	<u>\$847,778</u>
	Total	\$1,045,303	\$1,044,925	\$1,041,272	\$1,042,154	\$1,042,246	\$10,430,819
Water Reclamation 1998 \$4,085,697 Issued 06/98	Principal	\$218,012	\$223,395	\$228,778	\$234,161	\$242,235	\$2,295,850
	Interest	\$52,472	\$45,353	\$36,719	\$30,521	\$24,140	\$312,209
	Service Fee	<u>\$32,686</u>	<u>\$32,686</u>	<u>\$32,686</u>	<u>\$32,686</u>	<u>\$32,686</u>	<u>\$249,228</u>
	Total	\$303,169	\$301,433	\$298,182	\$297,367	\$299,061	\$2,857,285
Water Treatment Plant 2000 \$14,998,357 Issued 05/00	Principal	\$706,957	\$734,147	\$755,900	\$777,652	\$799,405	\$10,411,296
	Interest	\$285,042	\$264,548	\$242,124	\$218,911	\$193,926	\$2,221,224
	Service Fee	<u>\$119,987</u>	<u>\$119,987</u>	<u>\$119,987</u>	<u>\$119,987</u>	<u>\$119,987</u>	<u>\$1,289,776</u>
	Total	\$1,111,985	\$1,118,682	\$1,118,011	\$1,116,550	\$1,113,318	\$13,922,297
Water & Wastewater 2001 \$20,990,000 Issued 12/01	Principal	\$1,645,000	\$1,710,000	\$1,780,000	\$1,850,000	\$1,930,000	\$12,530,000
	Interest	<u>\$491,900</u>	<u>\$426,100</u>	<u>\$357,700</u>	<u>\$286,500</u>	<u>\$207,875</u>	<u>\$2,430,590</u>
	Total	\$2,136,900	\$2,136,100	\$2,137,700	\$2,136,500	\$2,137,875	\$14,960,590
Water & Wastewater 2002 Variable Interest Rate \$7,490,000 Issued 09/02	Principal	\$320,000	\$330,000	\$345,000	\$360,000	\$370,000	\$6,130,000
	Interest **	\$233,000	\$220,200	\$207,000	\$193,200	\$178,800	\$2,140,200
	Service Fees	<u>\$20,308</u>	<u>\$19,185</u>	<u>\$18,025</u>	<u>\$16,815</u>	<u>\$15,553</u>	<u>\$185,735</u>
	Total	\$573,308	\$569,385	\$570,025	\$570,015	\$564,353	\$8,455,935
Wastewater Plant 2005 \$15,440,000 Issued 05/05	Principal	\$637,500	\$655,000	\$675,000	\$695,000	\$717,500	\$13,950,000
	Interest	\$359,732	\$340,786	\$321,320	\$301,259	\$280,605	\$3,756,903
	Service Fees	<u>\$123,520</u>	<u>\$123,520</u>	<u>\$123,520</u>	<u>\$123,520</u>	<u>\$123,520</u>	<u>\$1,914,560</u>
	Total	\$1,120,752	\$1,119,306	\$1,119,840	\$1,119,779	\$1,121,625	\$19,621,463
Total Utility Enterprise Fund Bonded Debt & Notes	Principal	\$4,224,098	\$4,375,559	\$4,534,082	\$4,697,883	\$4,871,875	\$53,407,554
	Interest	\$1,664,846	\$1,512,922	\$1,350,758	\$1,185,503	\$1,008,885	\$12,353,759
	Service Fees	<u>\$402,473</u>	<u>\$401,350</u>	<u>\$400,190</u>	<u>\$398,980</u>	<u>\$397,717</u>	<u>\$4,487,077</u>
	Total	\$6,291,417	\$6,289,831	\$6,285,030	\$6,282,365	\$6,278,477	\$70,248,389

* Some debt issues extend beyond 2013 and Outstanding represents projected balances on 12/31/07.

** Assumes 4% interest rate, as projected for variable rate debt.

GOLF COURSE ENTERPRISE FUND DEBT SERVICE SCHEDULE

		2009	2010	2011	2012	2013	Outstanding Balance as of 12/31/07 *
Bonded Debt							
Golf Course Revenue Bonds	Principal	\$225,000	\$235,000	\$250,000	\$265,000	\$275,000	\$5,220,000
\$6,300,000	Interest	<u>\$274,415</u>	<u>\$262,940</u>	<u>\$250,250</u>	<u>\$236,750</u>	<u>\$222,440</u>	<u>\$2,768,475</u>
Issued 7/98	Total	\$499,415	\$497,940	\$500,250	\$501,750	\$497,440	\$7,988,475
Total Golf Course Fund	Principal	\$225,000	\$235,000	\$250,000	\$265,000	\$275,000	\$5,220,000
Bonded Debt	Interest	<u>\$274,415</u>	<u>\$262,940</u>	<u>\$250,250</u>	<u>\$236,750</u>	<u>\$222,440</u>	<u>\$2,768,475</u>
	Total	\$499,415	\$497,940	\$500,250	\$501,750	\$497,440	\$7,988,475
Leases							
Legacy Equipment 2007	Principal	\$71,750	\$75,308	\$79,043	\$82,963	\$87,077	\$509,646
\$547,000	Interest	<u>\$20,192</u>	<u>\$16,634</u>	<u>\$12,899</u>	<u>\$8,979</u>	<u>\$4,865</u>	<u>\$87,976</u>
Purchased 6/15	Total	\$91,942	\$91,942	\$91,942	\$91,942	\$91,942	\$597,622
Heritage Golf Carts 2006	Principal	\$81,096	\$84,657	\$88,373	\$92,253	\$47,634	\$471,699
\$582,144	Interest	<u>\$15,719</u>	<u>\$12,159</u>	<u>\$8,442</u>	<u>\$4,562</u>	<u>\$773</u>	<u>\$60,786</u>
Purchased 6/06	Total	\$96,815	\$96,815	\$96,815	\$96,815	\$48,407	\$532,485
Jefferson County	Interest	<u>\$75,000</u>	<u>\$75,000</u>	<u>\$75,000</u>	<u>\$75,000</u>	<u>\$86,946</u>	<u>\$1,500,000</u>
Airport Land 9/97	Total	\$75,000	\$75,000	\$75,000	\$75,000	\$86,946	\$1,500,000
Total Golf Course Fund	Principal	\$152,846	\$159,965	\$167,416	\$175,216	\$134,712	\$2,481,345
Lease Debt	Interest	<u>\$110,911</u>	<u>\$103,793</u>	<u>\$96,341</u>	<u>\$88,541</u>	<u>\$92,584</u>	<u>\$148,762</u>
	Total	\$263,756	\$263,756	\$263,756	\$263,756	\$227,294	\$2,630,106
Total Golf Course Fund	Principal	\$377,846	\$394,965	\$417,416	\$440,216	\$409,712	\$7,701,345
Debt Service	Interest	<u>\$385,326</u>	<u>\$366,733</u>	<u>\$346,591</u>	<u>\$325,291</u>	<u>\$315,024</u>	<u>\$2,917,237</u>
	Total	\$763,171	\$761,696	\$764,006	\$765,506	\$724,734	\$10,618,581

* Some debt issues and leases may extend beyond 2009 and Outstanding represents projected balances on 12/31/04.

** The debt from Sales/Use 1997 Issue was removed from the Golf Course Enterprise financials in 2002 since they are bonded deb Sales & Use Fund; however, original principal and interest expenses allocated to the Golf Course Fund remains in effect via tran the Parks, Open Space & Trails Fund and are detailed on General Debt Service Schedule.

2009/2010 PROPOSED NEW POSITIONS & ELIMINATIONS

2009 Proposed New Positions and Eliminations

FTE	Position	Department	Division
General Fund - Proposed NEW FTE			
1.0	Communications Supervisor	Police	Specialized Services
4.0	Police Officer	Police	Patrol Services/Promenade
<i>+5.0 public safety tax funded</i>			
0.5	Secretary	General Services	City Clerk's Office
1.0	Management Analyst	City Manager's Office	N/A
<i>+1.5 non-public safety tax funded</i>			
+6.5 Total Proposed New FTE			
General Fund - Authorized FTE TO BE ELIMINATED			
1.0	Police Officer (I)	Police	Patrol Services/Promenade
1.0	CSO Supervisor	Police	Patrol Services/Promenade
5.0	Community Service Officer	Police	Patrol Services/Promenade
1.0	Planner II (I)	Community Development	Planning/Westminster Housing Authority
-8.0 Total Proposed FTE to be Eliminated			
-1.5 FTE Proposed Net Change - General Fund			
Utility Fund - Proposed NEW FTE			
1.0	Senior Engineer	Public Works & Utilities	Capital Projects & Budget Management
1.0	Software Controls Technician	Public Works & Utilities	Water Resources and Treatment
0.1	Help Desk Technician	Information Technology	N/A
+2.1 FTE Total Proposed New - Utility Fund			
General Capital Improvement Fund - Proposed NEW FTE			
1.0	Facilities Project Coordinator	General Services	Building Operations and Maintenance
+1.0 FTE Total Proposed New - General Capital Improvement Fund			
+1.6 GRAND TOTAL NET NEW FTE PROPOSED FOR 2009			

2010 Proposed New Positions and Eliminations

FTE	Position	Department	Division
General Fund - Proposed NEW FTE			
1.0	Police Officer	Police	Patrol Services
1.0	EMS Field Coordinator	Fire	N/A
<i>2.0 public safety tax funded</i>			
+2.0 FTE Total Proposed New - General Fund			
Utility Fund - Proposed NEW FTE			
1.0	Reclaimed System Analyst	Public Works & Utilities	Water Resources & Treatment
+1.0 FTE Total Proposed New - Utility Fund			
+3.0 GRAND TOTAL NET NEW FTE PROPOSED FOR 2010			

GENERAL CAPITAL OUTLAY REPLACEMENT FUND EXPENDITURES

			2007	2008	2008	2008	2009	2010	
			Actuals	Rev Bud	ACTUALS	Estimated	Proposed	Proposed	
				(corrected 8/19/08)	(8/31/08)				
GENERAL CAPITAL OUTLAY REPLACEMENT FUND									
Central Charges									
45010900									
Capital Outlay									
80645010900	8888	Vehicles	\$286,731	\$406,500	\$342,770	\$406,500	\$427,790	\$424,200	
80645010911	8888	Vehicles PST	\$407,560	\$461,180	\$524,506	\$461,180	\$443,300	\$496,300	
80645010921	8888	PC Replacement Fee	\$254,558	\$253,198	\$201,216	\$253,198	\$194,375	\$192,625	
Subtotal			\$948,849	\$1,120,878	\$1,068,492	\$1,120,878	\$1,065,465	\$1,113,125	
General Capital Outlay Replacement Fund			Total	\$948,849	\$1,120,878	\$1,068,492	\$1,120,878	\$1,065,465	\$1,113,125

BY AUTHORITY

ORDINANCE NO.

COUNCILLOR'S BILL NO. **37**

SERIES OF 2008

INTRODUCED BY COUNCILLORS

**A BILL
FOR AN ORDINANCE MAKING APPROPRIATIONS TO PAY THE EXPENSE OF
CONTINUING THE PUBLIC BUSINESS FOR THE YEAR 2009 AND 2010 AND OTHER
PURPOSES REQUIRED BY THE CHARTER AND BY ANY OTHER LAW**

THE CITY OF WESTMINSTER ORDAINS:

Section 1: Carryover as of December 31, along with revenue for the calendar and fiscal year are combined and reflected as the total in each of the following funds:

NON-EMERGENCY RESERVE AND NEW REVENUE

	Fiscal Year 2009	Fiscal Year 2010
a. General Fund	\$95,833,494	\$99,795,264
b. Utility Fund	60,600,498	52,539,114
c. General Capital Improvement Fund	8,828,000	8,544,000
d. Fleet Maintenance Fund	2,591,536	2,868,811
e. General Capital Outlay Replacement Fund	1,065,465	1,113,125
f. General Debt Service Fund	8,033,460	7,711,905
g. Conservation Trust Fund	625,000	625,000
h. Sales and Use Tax Fund	61,645,254	69,487,982
i. Parks Open Space & Trails Fund	5,528,218	5,723,834
j. General Reserve Fund	0	0
k. Utility Reserve Fund	11,041,474	1,435,842
l. Golf Course Fund	<u>3,803,414</u>	<u>3,873,928</u>
Total Funds Available	\$263,289,384	\$253,718,805
Less Transfers	<u>-86,751,953</u>	<u>-81,842,741</u>
GRAND TOTAL	\$176,537,431	\$171,876,064

Section 2: The following amounts are hereby appropriated for expenditure by fund to be expended by the City Manager in accordance with the City Charter.

	Fiscal Year 2009	Fiscal Year 2010
a. General Fund	\$95,833,494	\$99,795,264
b. Utility Fund	60,600,498	52,539,114
c. General Capital Improvement Fund	8,828,000	8,544,000
d. Fleet Maintenance Fund	2,591,536	2,868,811
e. General Capital Outlay Replacement Fund	1,065,465	1,113,125
f. General Debt Service Fund	8,033,460	7,711,905
g. Conservation Trust Fund	625,000	625,000
h. Sales and Use Tax Fund	65,368,825	69,487,982
i. Parks Open Space & Trails Fund	5,528,218	5,723,834
j. General Reserve Fund	0	0
k. Utility Reserve Fund	11,041,474	1,435,842
l. Golf Course Fund	<u>3,803,414</u>	<u>3,873,928</u>
Total Funds Available	\$263,289,384	\$253,718,805
Less Transfers	<u>-86,751,953</u>	<u>-81,842,741</u>
GRAND TOTAL	\$176,537,431	\$171,876,064

Section 3. This ordinance shall become effective January 1, 2009.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 13th day of October, 2008.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 27th day of October, 2008.

ATTEST:

Mayor

City Clerk



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 13, 2008



SUBJECT: Councillor's Bill No. 38 re Approval of City Council Allowance and Salary

Prepared By: Barbara Opie, Budget & Special Projects Manager

Recommended City Council Action

Pass Councillor's Bill No. 38 on first reading amending City Council's monthly allowance to \$300/month, with automatic adjustments every two years tied to the Denver-Boulder Consumer Price Index in concert with the adoption of the two-year budget, and monthly compensation as follows: Mayor \$1,400/month, Mayor Pro Tem \$1,200/month and Councillors \$1,000/month; both the allowance and compensation adjustments will be effective December 1, 2009.

Summary Statement

In following up from the August 4, 2008, Study Session discussion concerning City Council's proposed 2009/2010 budget, Staff has drafted the attached ordinance to amend the existing City Council allowance from the adjusted 2009 rate of \$208/month to \$300/month per City Council direction. The amended rate is primarily in response to the rising costs of serving as a City Council member, particularly the in-city commuting costs associated with rising fuel costs.

At the August 11 City Council meeting, former City Councillor Sam Dixon encouraged City Council to consider changes to Councillors' compensation. At the City Council Budget Retreat held September 27, City Council reviewed comparison market survey data for Council members' salaries and directed Staff to prepare an amendment that would be effective December 1, 2009, after the City Council elections in November 2009. The last adjustment to City Council's compensation was January 1, 1998.

Expenditure Required: 2009 = \$90,666; 2010 = \$116,400

Source of Funds: General Fund, City Council Budget

Policy Issues

- Does City Council wish to amend their allowance (cell phone, internet service, fax line and car use) for the Councillors, Mayor Pro Tem and Mayor from the adjusted rate of \$208/month in 2009 per the current schedule to \$300/month?
- Does City Council wish to amend their monthly compensation as outlined, increasing the Mayor's monthly compensation by \$400/month, the Mayor Pro Tem's by \$300/month and Councillors' by \$200/month?

Alternative

Do not amend the monthly allowance or monthly compensation as proposed.

Background Information

Monthly Allowance – In November 2005, a City Council allowance was implemented to streamline expenses associated with internet service, in-city mileage, fax line and cell phone use. When the allowance was created, an escalator tied to the CPI-U Denver-Boulder rate was adopted. The Council allowance started at \$200/month, and then increased with the 2007/2008 Budget to \$204/month, and then again with the 2009/2010 Budget to \$208/month. At the August 4, 2008, Study Session discussion concerning City Council's proposed 2009/2010 Budget, the funding level of the allowance and associated adjustments over the last few years was identified as lacking in keeping up with escalating fuel costs. As such, City Council directed Staff to draft an ordinance to amend the existing City Council allowance from the adjusted 2009 rate of \$208/month to \$300/month. The amended rate is primarily in response to the rising costs of serving as a City Council member, particularly the in-city commuting costs associated with rising fuel costs. The attached ordinance retains the biennial adjustment escalator tied to the CPI-U Denver-Boulder rate.

Monthly Compensation – At the August 11 City Council meeting, Ms. Sam Dixon urged City Council to increase the Councillor salaries by \$200 per month. Currently, per Section 1-7-1 of the Municipal Code, members of City Council receive the following compensation for serving on the City Council: Mayor \$1,000/month (\$12,000/year), Mayor Pro Tem \$900/month (\$10,800/year) and Councillors \$800/month (\$9,600/year). The last adjustment made to the Westminster City Council's salaries occurred in 1998. Per the City Charter (Chapter 4, Section 4.3), compensation of the City Council may only be adjusted after the next City Council election. As such, any adjustments adopted at this time could not be effective until after the election in November 2009.

City Council reviewed market salary survey data provided by the Human Resources Division at the Budget Retreat. Based on the increasing costs that Council members have had to absorb since the last Council salary increase ten years ago, City Council directed Staff to prepare an ordinance to increase salaries as follows: +\$400/month Mayor (to \$1,400/month or \$16,800/year), +\$300/month Mayor Pro Tem (to \$1,200/month or \$14,400/year), and +\$200/month Councillor (to \$1,000/month or \$12,000/year). The increase to City Council's budget is \$1,700 for the month of December in 2009 and \$20,400 for the full year in 2010. Per City Council direction, the new salary will go into effect December 1, 2009, after the November election in compliance with the City Charter.

The attached ordinance will make both the allowance and compensation adjustments effective December 1, 2009, after the City Council election. By having the effective date following the November elections, both adjustments will be in compliance with the City Charter Section 4.3 that states that Council may not increase nor decrease their compensation during the current term of office, except members whose terms do not expire at the next regular City election.

Respectfully submitted,

J. Brent McFall
City Manager
Attachment

BY AUTHORITY

ORDINANCE NO.

COUNCILLOR'S BILL NO. **38**

SERIES OF 2008

INTRODUCED BY COUNCILLORS

A BILL

FOR AN ORDINANCE AMENDING THE WESTMINSTER MUNICIPAL CODE CONCERNING SALARIES FOR ELECTIVE OFFICERS

THE CITY OF WESTMINSTER ORDAINS:

Section 1. Section 1-7-1, W.M.C., is hereby AMENDED to read as follows:

1-7-1: ELECTIVE OFFICERS: The salaries of the City's elective officers shall be as follows:

Mayor	\$ 1,000 1,400 per month
Mayor Pro Tem, elected by Council	\$ 900 1,200 per month
Councillors, other than Mayor or Mayor Pro Tem	\$ 800 1,000 per month

The City's elective officers shall receive an additional monthly allowance for expenses related to the performance of their respective duties. Commencing January 1, ~~2007~~ 2011, the BELOW-STATED allowance shall be adjusted, and biennially thereafter each January 1, by the then current Denver/Boulder Consumer Price Index, rounded to the nearest whole dollar. This allowance shall be in lieu of any reimbursement to which the Mayor, Mayor Pro Tem or Councillor may otherwise be entitled to for Internet service, fax communications, cell phone usage, and local commuting costs within the city limits. All mileage for trips outside of the City limits shall be a reimbursable expense.

The allowances shall be as follows:

Mayor, Mayor Pro Tem and Councillors	\$ 200 300 per month
--------------------------------------	---------------------------------

In addition, the City shall contribute to the City deferred compensation accounts of each such officer an amount equal to the officer's City deferred compensation contributions. The combined contributions from the City and the elective officer shall be subject to all applicable I.R.S. regulations, but in no event shall such combined contributions from the City and the elective officer exceed 25% of the officer's total City salary.

Section 2. This ordinance shall take effect on December 1, 2009.

Section 3. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 13th day of October, 2008.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 27th day of October, 2008.

ATTEST:

Mayor

City Clerk

APPROVED AS TO LEGAL FORM:

City Attorney



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 13, 2008



SUBJECT: Resolution No. 50 re 2009 and 2010 Pay Plans

Prepared By: Debbie Mitchell, Human Resources Manager
Matt Lutkus, Deputy City Manager for Administration

Recommended City Council Action

Adopt Resolution No. 50 establishing the 2009 and 2010 Pay Plans.

Summary Statement

- A biennial compensation survey of all 84 City benchmark and 40 non-benchmark classifications was conducted in the spring and summer of 2008. This survey information was compiled from information in the Colorado Municipal League survey, City special survey efforts as well as Mountain States Employers Council public and private sector survey data. Based in large part on the analysis of the market information received in the survey, City Staff is recommending 94 changes to benchmark and other internally aligned classifications impacting 188 employees. The funds needed to implement the recommended adjustments have been included in the proposed 2009/2010 City Budget.
- Staff is recommending a 2009/2010 pay plan that includes a market range adjustment to Non-exempt and Exempt classifications of 2% in 2009 with an additional 1% at the beginning of 2010. The 2010 across-the-board adjustment recommendation will be revisited with Council in 2009 and would be contingent on adequate revenue availability. The across-the-board range increases would be made to all three pay plans and be reflected in the ranges for all incumbent full and part time non-exempt employees. Employees in the Exempt pay plan are eligible for merit-based increases in January of each year. The recommended changes are intended to ensure that the City's compensation package is competitive with other progressive cities along Colorado's northern Front Range.
- Staff recommends an increase in the width of the Administrative Officer pay plan, from 15% range width to 25%. The 10% adjustment to the pay ranges will be made to the top of the range. This plan redesign addresses market adjustment needs and increases the City's ability to attract and retain quality managers. This redesign impacts 34 department heads and division managers. Employees in the Administrative Officer pay plan are eligible for merit-based increases in January of each year. An additional 1% pay range increase is proposed for the Administrative Officer pay plan in 2010 and will be revisited with Council in 2009 and would be contingent on adequate revenue availability.
- Adjustments to three classifications in the 2009/2010 Seasonal and Hourly pay plans are recommended to maintain compliance with State minimum wage requirements. This adjustment will not require any additional funding requests in the 2009/2010 temporary salaries budget.

Expenditure Required: Addressed in the Proposed 2009/2010 Budget

Source of Funds: Various City funds as addressed in the Proposed 2009/2010 Budget

Policy Issue

Should City Council approve a revised pay plan that incorporates a number of changes to the present pay system?

Alternative

Approve a Pay Plan that does not incorporate any of the changes requested for 2009/2010. Staff does not recommend this as an alternative since it will reduce the City's ability to compete for quality personnel in the public sector labor market.

Background Information

The City develops the Employee Total Compensation Package through a review of pay and benefits of other cities and special districts that the City competes with directly for quality staff. The comprehensive analysis of market data is completed every other year as part of the City's two-year budgeting process. The process, which takes approximately six months, starts with completion of the Colorado Municipal League (CML) survey and includes a review of 84 benchmark positions and 40 special surveys and audits based on department requests and a comprehensive benefits survey.

City Staff's review of the 124 positions examined this year essentially provides a labor market assessment for all positions in the organization because all of the non-surveyed job classifications are internally aligned to specific benchmark classifications. The results of the benchmarks reviewed show that, as a whole, Westminster employees are earning 3% more than the prevailing wage in the market.

The extensive salary survey process includes a thorough analysis of CML submitted data as well as followup contact with cities when data is inconsistent with past survey reporting or when more specific job information is needed to ensure a solid match with the City position. Staff also reviews the Mountain States Employers Council public survey as well as private sector survey data to verify and supplement the compensation review of benchmarks. Forty special surveys and audits were conducted in this process. The two primary reasons for this review include changing position demands and responsibilities that may justify a change in wage and a desire to check the market on non-benchmark positions and verify that the internal alignments are accurate. The 2008 survey process included an adjustment to survey cities City Staff believe more accurately reflects the City's competitive market. The cities of Denver, Broomfield and Longmont were added to the survey group and Littleton and Englewood were dropped. The other cities included in the City's survey process are Arvada, Aurora, Boulder, Ft. Collins, Lakewood and Thornton.

Although City wages as a whole are currently above market, in order to remain competitive, City Staff is recommending an overall 4.5% increase to existing salary budgets in 2009. That equates to \$2.59 million in salary increases. The City increases wages in three different ways:

- An annual across the board market (ATB) increase. Two percent (2%) will be recommended for Non-exempt and Exempt pay plans for 2009 and 1% is earmarked in 2010;
- Position adjustments based on survey data resulting in 98 recommended classifications upgrades and adjustments impacting 214 employees; and
- Step and Merit increases for employees progressing through their range.

The recommended market adjustment of 2% to all pay ranges will result in automatic increases to non-exempt positions and additional merit increase opportunities for exempt employees and administrative officers. This continues the effort made in 2007/2008 to place a higher emphasis on the ATB increase allowing the City to continue its focus on retention of quality contributors who are at the top of their range. The multi-faceted wage adjustment strategy (ATB, classification market adjustments and step and merit increases) has proven effective in keeping the City competitive in its market group.

Staff is also recommending a modification of the Administrative Officer pay plan for 2009. The current pay plan has a 15% spread in the minimum to maximum wage. Staff has developed a pay plan with a 25% width in range, similar to the exempt pay plan. This was accomplished by adding 10% to the 2008 pay plan at the top of the range. Administrative Officers merit adjustments in 2009 will be based on the same performance criteria as other exempt employees and thus employees in these classifications will not be eligible for the full range increase in 2009. This adjustment in pay ranges will allow the City to compete for experienced managers in the market. The present narrow pay ranges have not positioned the organization to compete for outside candidates because the top of the ranges typically correspond to the actual salaries of candidates for whom the City is trying to recruit.

Currently, the City has an authorized FTE staffing level of 982.324. The proposed pay plans reflect an addition of 1.6 total FTEs for 2009 and an addition of 3.0 total FTEs for 2010, bringing the total FTE in 2009 to 983.924 and 2010 to 986.924.

This pay plan action impacts all of our Strategic Plan goals by facilitating the attraction and retention of quality employees charged with the achievement of these goals.

As Council is aware, General Services Department staff conducts a survey of the benefits provided in selected cities and special districts on a biennial basis. This survey was conducted in 2008 on the following benefits: pension contributions, medical and dental benefits, life insurance coverage, retiree medical benefits, prescription benefits, dental and orthodontic maximum benefits, leave benefits, special pay and education reimbursement programs. Based on this comprehensive survey and rising health care costs, minor plan design changes are being recommended to the existing benefit package. The health benefit package and the plan modifications are addressed in the agenda memorandum entitled "2009 City Employee Health Insurance Renewals and Rates."

Respectfully submitted,

J. Brent McFall
City Manager

Attachments

RESOLUTION

RESOLUTION NO. **50**

INTRODUCED BY COUNCILLORS

SERIES OF 2009

2009/2010 PAY PLANS

WHEREAS, Section 1-24-1 and 1-24-2 of the Official Code of the City of Westminster provides that the City Council, upon recommendation of the City Manager, shall by resolution establish the salary schedule for all position classifications in the municipal service; and

WHEREAS, the City Manager is recommending a 2% across-the-board salary increase for regular, Non-exempt employees and adjustments of approximately 2% to the top of the ranges for Exempt and 10% to the top of the ranges for Administrative Officers on January 1, 2009; and

WHEREAS, the City Manager is recommending a 1% across-the-board salary increase for regular, Non-exempt employees and adjustments of approximately 1% to the top of the ranges for Exempt and 1% for Administrative Officer ranges on January 1, 2010; and

WHEREAS, the City Manager is also recommending a number of pay grade adjustments based on a series of special surveys and audits conducted by the Human Resources Division; and

WHEREAS, several reclassifications, new classifications, and title adjustments are recommended as a result of organizational changes; and

NOW, THEREFORE, be it resolved by the City Council of the City of Westminster that the attached new salary schedule and titles described above are hereby adopted and approved and shall be put into effect on January 1, 2009; contingent upon approval of funds in the 2009/2010 City Budget.

PASSED AND ADOPTED this 13th day of October, 2009.

ATTEST:

Mayor

City Clerk

**City of Westminster
2009 / 2010 Proposed
Administrative Officer Titles**

Grade	Position	Class Code
A1	Accounting Manager	3102
A8	Assistant City Manager	2305
A2	Budget and Special Projects Manager	7106
A1	Capital Projects and Budget Manager	3353
A2	Chief Building Official	3401
A1	City Clerk	2303
A4	City Engineer	3301
A7	Community Development Director	2308
A1	Court Administrator	4401
A4	Deputy Chief/Administration	6102
A4	Deputy Chief/Operations	6103
A7	Deputy City Manager	2312
A5	Deputy Police Chief	6225
A4	Economic Development Manager	7104
A1	Facilities Manager	5101
A7	Finance Director	2304
A7	Fire Chief	6101
A1	Fleet Manager	5201
A5	Human Resources Manager	3701
A7	Information Technology Director	2310
A2	Library Services Manager	3601
A2	Park Services Manager	3901
A7	Parks, Recreation and Libraries Director	2307
A4	Planning Manager	3801
A7	Police Chief	6201
A7	Public Works and Utilities Director	2306
A2	Recreation Services Manager	3924
A2	Regional Parks and Golf Manager	3923
A1	Sales Tax Manager	3101
A2	Street Operations Manager	5501
A1	Treasury Manager	3103
A4	Utilities Operations Manager	5601
A4	Water Resources & Treatment Manager	3302

**City of Westminster
2009 Proposed
Administrative Officer Pay Plan**

Grade	Minimum	Maximum
A1	79,285	99,106
A2	85,231	106,539
A3	91,623	114,529
A4	98,495	123,119
A5	105,882	132,353
A6	113,824	142,279
A7	122,360	152,950
A8	131,537	164,422

**City of Westminster
2010 Proposed
Administrative Officer
Pay Plan**

Grade	Minimum	Maximum
A1	80,078	100,097
A2	86,083	107,604
A3	92,540	115,675
A4	99,480	124,350
A5	106,941	133,677
A6	114,962	143,702
A7	123,584	154,480
A8	132,853	166,066

**City of Westminster
2009 / 2010 Proposed
Exempt Position Titles**

Grade	Position	Class Code
E6	Accountant	3107
E4	Administrative Coordinator	4602
E3	Administrative Secretary	4603
E7	Assistant City Attorney I	3502
E12	Assistant City Attorney II	3501
E13	Assistant City Engineer	3303
E4	Assistant Golf Professional	3912
E5	Assistant Golf Superintendent	3917
E9	Assistant Prosecuting Attorney	3515
E6	Assistant Recreation Supervisor	3910
E13	Associate Judge	2202
E12	Battalion Chief	6129
E11	Capital Projects Coordinator	3335
E4	Collections Supervisor	4405
E8	Community Development Program Coordinator	3402
E9	Control Systems Engineer	3348
E6	Deputy Court Administrator	4403
E8	Economic Development Administrator	7137
E4	Economic Development Specialist	7115
E10	EMS Coordinator	6127
E10	Emergency Management Coordinator	6116
E6	Employee Development Analyst	7128
E7	Engineer	3342
E9	Environmental and Administrative Services Officer	7136
E5	Executive Secretary to the City Manager	4601
E6	Financial Analyst	3109
E8	Facilities Project Coordinator	5102
E10	Fire Captain	6125
E12	Fire Marshal	6124
E10	Fire Training Coordinator	6126
E10	GIS Coordinator	3347

**City of Westminster
2009 / 2010 Proposed
Exempt Position Titles**

Grade	Position	Class Code
E7	Golf Professional	3911
E9	Golf Superintendent	3918
E9	Human Resources Administrator	3716
E5	Human Resources Analyst	3703
E5	Human Resources Analyst/HRIS	3713
E5	Human Resources Analyst/Recruitment	3714
E7	(I) Engineer	3343
E5	(I) Landscape Architect I	5325
E7	(I) Landscape Architect II	5326
E5	(I) Planner I	3811
E6	(I) Planner II	3808
E8	(I) Planner III	3814
E10	(I) Senior Engineer	3344
E8	(I) Special Projects Coordinator	3354
E8	(I) Water Resources Analyst	3341
E12	Information Systems Manager	3209
E6	Internal Auditor	3110
E9	Internet Software Engineer	3202
E13	Judge Pro Tem	2203
E7	Lake Operations Coordinator	5302
E5	Landscape Architect I	5329
E7	Landscape Architect II	5328
E5	Landscape Planner	5331
E11	Lead Prosecuting Attorney	3513
E10	Lead Software Engineer	3201
E6	Legal Administrator	3516
E3	Legal Secretary	3514
E5	Librarian I	3603
E6	Librarian II	3602
E6	Library Network Specialist	4314
E7	Library Services Coordinator	3615

**City of Westminster
2009 / 2010 Proposed
Exempt Position Titles**

Grade	Position	Class Code
E6	Library Supervisor	3604
E8	Maintenance Management System Coordinator	4315
E5	Management Analyst	7130
E5	Management Assistant	7113
E2	Management Intern II	7119
E5	Neighborhood Outreach Coordinator	7124
E11	Neighborhood Services Administrator	6223
E9	Network Administrator	3210
E8	Open Space Coordinator	7101
E4	Open Space Volunteer Coordinator	7120
E4	Paralegal	3510
E8	Park Supervisor	5320
E5	Planner I	3804
E6	Planner II	3803
E8	Planner III	3802
E9	Planning Coordinator	3809
E11	Plant Superintendent	3340
E12	Police Commander	6228
E6	Probation Supervisor	3504
E9	Public Information Officer	7105
E5	Public Information Specialist	7109
E11	Public Safety Communications Administrator	4105
E6	Purchasing Officer	7132
E6	Reclaimed System Analyst	3350
E8	Reclaimed Water System Coordinator	3355
E4	Recreation Specialist	3908
E4	Recreation Specialist - Wellness	3709
E5	Recreation Specialist - Facilities and Programs	3907
E8	Recreation Supervisor - City Park	3904
E7	Recreation Supervisor - Senior Center	3914
E7	Recreation Supervisor - Swim and Fitness	3905

**City of Westminster
2009 / 2010 Proposed
Exempt Position Titles**

Grade	Position	Class Code
E7	Recreation Supervisor - West View	3916
E8	Retirement Administrator	3116
E5	Revenue Agent	3111
E9	Risk Management Officer	7126
E7	Sales Tax Audit Supervisor	3112
E6	Sales Tax Auditor	3108
E10	Senior Engineer	3345
E7	Senior Financial Analyst	3115
E7	Senior Human Resources Analyst	3710
E7	Senior Management Analyst	7131
E9	Senior Projects Coordinator	3806
E13	Senior Projects Engineer	3328
E9	Senior Projects Planner	3810
E6	Senior Public Information Specialist	7127
E6	Senior Systems Analyst	3221
E10	Senior Telecommunications Administrator	7122
E7	Software Engineer I	3204
E9	Software Engineer II	3203
E12	Software Engineering Manager	3219
E8	Street Supervisor	5519
E5	Systems Analyst	3220
E9	Systems Analyst Supervisor	3222
E8	Technical Services Coordinator	6227
E6	Transportation Systems Coordinator	3315
E7	Utilities Operations Coordinator	5611
E8	Utilities Supervisor	5602
E6	Utility Billing Supervisor	3114
E6	Victim Services Coordinator	3503
E4	Volunteer Coordinator	7112
E11	Water Resources Engineering Coordinator	3351
E11	Water Quality Administrator	3339

**City of Westminster
2009 / 2010 Proposed
Exempt Position Titles**

Grade	Position	Class Code
E8	Water Quality Specialist	3336

**City of Westminster
2009 Proposed
Exempt Pay Plan**

Grade	Minimum	Maximum
E1	37,350	46,687
E2	40,151	50,189
E3	43,163	53,953
E4	46,400	58,000
E5	49,880	62,350
E6	53,621	67,026
E7	57,642	72,053
E8	61,965	77,457
E9	66,613	83,266
E10	71,609	89,511
E11	76,979	96,224
E12	82,753	103,441
E13	88,959	111,199

**City of Westminster
2010 Proposed
Exempt Pay Plan**

Grade	Minimum	Maximum
E1	37,723	47,154
E2	40,552	50,690
E3	43,594	54,492
E4	46,863	58,579
E5	50,378	62,973
E6	54,156	67,695
E7	58,218	72,773
E8	62,584	78,231
E9	67,278	84,098
E10	72,324	90,405
E11	77,748	97,186
E12	83,580	104,475
E13	89,848	112,310

**City of Westminster
2009/ 2010 Proposed
Non-Exempt Position Titles**

Grade	Position	Class Code
N13	Accounting Specialist	4513
N12	Accounting Technician	4515
N12	Accounting Technician/Retirement	4516
N11	Animal Management Officer	6229
N14	Animal Management Supervisor	6230
N15	Applications Specialist	4312
N15	Assistant Building Plans Analyst	3422
N8	Assistant Pool Manager	5406
N15	Benefits Specialist	3711
N5	Building Ambassador	5113
N18	Building Inspection Supervisor	3403
N18	Building Plans Analyst	3404
N12	Building Permit Technician	3425
N11	Building Repairworker	5108
N12	CDBG Technician	3813
N15	Capital Projects Inspector	3418
N13	Carpenter	5103
N16	Chemist	3356
N16	City Forester	5304
N5	Clerk Typist I	4208
N8	Clerk Typist II	4204
N13	Code Enforcement Officer	3410
N15	Code Enforcement Supervisor	3426
N11	Code Enforcement Technician	3419
N11	Communications Specialist I	4104
N13	Communications Specialist II	4103
N16	Communications Supervisor	4102
N15	Control Systems Specialist	5703
N11	Crewleader - Custodial	5105

**City of Westminster
2009/ 2010 Proposed
Non-Exempt Position Titles**

Grade	Position	Class Code
N13	Crewleader	5716
N13	Criminalist	6209
N7	Custodian	5111
N14	Deputy City Clerk	4407
N11	Deputy Court Clerk	4412
N15	Electrical Inspector	3406
N15	Electromechanic Specialist	5702
NF17	EMS Field Coordinator	6122
N14	Engineering Construction Inspector	3409
N15	Environmental Analyst	7134
N11	Equipment Mechanic	5711
N12	Equipment Operator I	5717
N13	Equipment Operator II	5718
N9	Equipment Services Assistant	6212
N12	Facility Assistant	5404
NF16	Fire Engineer	6109
N18	Fire Field Training Officer	6128
NF17	Fire Lieutenant	6108
N17	Fire Lieutenant - Fire Investigator	6121
N17	Fire Lieutenant - Fire Prevention Specialist	6113
N17	Fire Lieutenant - Technical Services Coordinator	6120
N14	Fire Mechanic	5723
NF16	Fire Paramedic	6110
N17	Fire Plans Examiner/Inspector	6117
NF12	Firefighter I	6112
NF15	Firefighter II	6111
N13	Fleet Specialist	5722
N16	Foreman	5719
N15	General Building Inspector	3407

**City of Westminster
2009/ 2010 Proposed
Non-Exempt Position Titles**

Grade	Position	Class Code
N16	GIS Specialist	4308
N12	GIS Technician	4313
N12	Golf Irrigator	3919
N10	Golf Worker	3920
N5	Guest Relations Clerk I	4206
N7	Guest Relations Clerk II	4209
N12	Help Desk Technician	4311
N12	Horticultural Specialist	5319
N15	Housing Inspector	3417
N12	Human Resources Technician	3706
N13	HVAC Specialist	5708
N12	HVAC Technician	5712
N15	(I) Assistant Building Plans Analyst	3420
N13	(I) Crewleader	5720
N7	(I) Custodian	5112
N15	(I) Electrical Inspector	3416
N14	(I) Engineering Construction Inspector	3414
N12	(I) Facility Assistant	5415
N15	(I) General Building Inspector	3413
N5	(I) Guest Relations Clerk I	4213
N7	(I) Guest Relations Clerk II	4214
N15	(I) Housing Inspector	3421
N9	(I) Maintenanceworker	5613
N16	(I) Operations Coordinator	5327
N9	(I) Parksworker I	5323
N11	(I) Parksworker II	5324
N10	(I) Recreation Aide	5409
N10	(I) Secretary	4212
N7	Intern	7133

**City of Westminster
2009/ 2010 Proposed
Non-Exempt Position Titles**

Grade	Position	Class Code
N11	Laboratory Aide	3337
N16	Laboratory Analyst	3319
N16	Laboratory Services Coordinator	3327
N16	Lead Housing Inspector	3424
N4	Lead Lifeguard	5416
N13	Lead Meter Repairworker	5615
N16	Lead Plant Operator	3314
N12	Lead Police Records Technician	4415
N14	Lead Street Operator	5520
N8	Library Associate I	3606
N10	Library Associate II	3609
N6	Library Clerk I	3607
N7	Library Clerk II	3610
N3	Library Shelver	3617
N11	Library Specialist	3616
N13	Liquor Investigations Officer	6224
N9	Maintenanceworker	5511
N11	Management Intern I	7110
N12	Mechanic I	5709
N13	Mechanic II	5707
N8	Messenger	4205
N10	Meter Repairworker	5606
N13	Meter Technician	5605
N13	Neighborhood Services Specialist	5521
N13	Official Development Plan Inspector	3408
N13	Open Space Technician	3812
N10	Park Ranger	5330
N9	Parkswoker I	5311
N11	Parkswoker II	5308

**City of Westminster
2009/ 2010 Proposed
Non-Exempt Position Titles**

Grade	Position	Class Code
N12	Parks Specialist	5310
N13	Parks Contract Maintenance Specialist	3412
N11	Planning Aide	3815
N13	Planning Technician	3805
N11	Plant Operator I	3324
N12	Plant Operator II	3322
N13	Plant Operator III	3320
N14	Plant Operator IV	3316
N9	Plant Operator Trainee	3346
N14	Police Officer	6207
N11	Police Officer Trainee	6218
N15	Police Records Supervisor	4416
N11	Police Records Technician	4417
N10	Press Operator Assistant	5714
N13	Print Shop Coordinator	5721
N13	Probation Officer	3509
N12	Property Evidence Technician	6226
N12	Records Management Technician	3333
N6	Recreation Aide	5407
N7	Recreation Program Assistant	5405
N12	Report Specialist	6213
N10	Revenue Services Representative	4514
N15	Risk Management Specialist	3704
N12	Sales Tax Technician	4504
N12	Second Assistant Golf Professional	3913
N13	Second Assistant Golf Superintendent	3921
N10	Secretary	4202
N16	Senior Criminalist	6205
N11	Senior Maintenanceworker	5510

**City of Westminster
2009/ 2010 Proposed
Non-Exempt Position Titles**

Grade	Position	Class Code
N13	Senior Park Ranger	5318
N16	Senior Police Officer	6206
N19	Sergeant	6204
N14	Street Inspector	5517
N7	Switchboard Operator	4207
N14	Traffic Accident Investigator	6215
N12	Traffic Enforcement Technician	6231
N13	Traffic Technician	3357
N14	Utilities Specialist	5614
N15	Utilities Systems Specialist	5512
N13	Utilities Technician	5604
N13	Victim Advocate	3506
N13	Water Resources Technician	3334

**City of Westminster
2009 Proposed
Non-Exempt Pay Plan**

Grade	Step	Salary			
		Hourly	Bi-Weekly	Monthly	Annual
N1	1	8.71	696.48	1513.17	18,158.09
	2	8.92	713.89	1551.00	18,612.04
	3	9.15	731.73	1589.78	19,077.34
	4	9.38	750.03	1629.52	19,554.28
	5	9.61	768.78	1670.26	20,043.13
	6	9.85	788.00	1712.02	20,544.21
	7	10.10	807.70	1754.82	21,057.82
	8	10.35	827.89	1798.69	21,584.26
	9	10.61	848.59	1843.66	22,123.87
	10	10.87	869.80	1889.75	22,676.97
	11	11.14	891.55	1936.99	23,243.89
N2	1	9.36	748.71	1626.66	19,519.95
	2	9.59	767.43	1667.33	20,007.95
	3	9.83	786.61	1709.01	20,508.15
	4	10.08	806.28	1751.74	21,020.85
	5	10.33	826.44	1795.53	21,546.37
	6	10.59	847.10	1840.42	22,085.03
	7	10.85	868.28	1886.43	22,637.16
	8	11.12	889.98	1933.59	23,203.08
	9	11.40	912.23	1981.93	23,783.16
	10	11.69	935.04	2031.48	24,377.74
	11	11.98	958.41	2082.27	24,987.18
N3	1	10.06	804.86	1748.66	20,983.94
	2	10.31	824.99	1792.38	21,508.54
	3	10.57	845.61	1837.19	22,046.26
	4	10.83	866.75	1883.12	22,597.41
	5	11.11	888.42	1930.20	23,162.35
	6	11.38	910.63	1978.45	23,741.41
	7	11.67	933.40	2027.91	24,334.94
	8	11.96	956.73	2078.61	24,943.32
	9	12.26	980.65	2130.57	25,566.90
	10	12.56	1005.17	2183.84	26,206.07
	11	12.88	1030.29	2238.44	26,861.22

**City of Westminster
2009 Proposed
Non-Exempt Pay Plan**

Grade	Step	Salary			
		Hourly	Bi-Weekly	Monthly	Annual
N4	1	10.82	865.23	1879.81	22,557.74
	2	11.09	886.86	1926.81	23,121.68
	3	11.36	909.03	1974.98	23,699.73
	4	11.65	931.76	2024.35	24,292.22
	5	11.94	955.05	2074.96	24,899.52
	6	12.24	978.93	2126.83	25,522.01
	7	12.54	1003.40	2180.01	26,160.06
	8	12.86	1028.49	2234.51	26,814.06
	9	13.18	1054.20	2290.37	27,484.42
	10	13.51	1080.55	2347.63	28,171.53
	11	13.84	1107.57	2406.32	28,875.81
N5	1	11.63	930.12	2020.80	24,249.57
	2	11.92	953.37	2071.32	24,855.81
	3	12.22	977.21	2123.10	25,477.20
	4	12.52	1001.64	2176.18	26,114.13
	5	12.83	1026.68	2230.58	26,766.99
	6	13.15	1052.35	2286.35	27,436.16
	7	13.48	1078.66	2343.51	28,122.07
	8	13.82	1105.62	2402.09	28,825.12
	9	14.17	1133.26	2462.15	29,545.75
	10	14.52	1161.59	2523.70	30,284.39
	11	14.88	1190.63	2586.79	31,041.50
N6	1	12.50	999.88	2172.36	26,068.29
	2	12.81	1024.88	2226.67	26,720.00
	3	13.13	1050.50	2282.33	27,388.00
	4	13.46	1076.76	2339.39	28,072.69
	5	13.80	1103.68	2397.88	28,774.51
	6	14.14	1131.27	2457.82	29,493.88
	7	14.49	1159.55	2519.27	30,231.22
	8	14.86	1188.54	2582.25	30,987.00
	9	15.23	1218.26	2646.81	31,761.68
	10	15.61	1248.71	2712.98	32,555.72
	11	16.00	1279.93	2780.80	33,369.61

**City of Westminster
2009 Proposed
Non-Exempt Pay Plan**

Grade	Step	Salary			
		Hourly	Bi-Weekly	Monthly	Annual
N7	1	13.44	1074.87	2335.28	28,023.41
	2	13.77	1101.74	2393.67	28,723.99
	3	14.12	1129.29	2453.51	29,442.09
	4	14.47	1157.52	2514.85	30,178.15
	5	14.83	1186.46	2577.72	30,932.60
	6	15.20	1216.12	2642.16	31,705.92
	7	15.58	1246.52	2708.21	32,498.56
	8	15.97	1277.68	2775.92	33,311.03
	9	16.37	1309.63	2845.32	34,143.80
	10	16.78	1342.37	2916.45	34,997.40
	11	17.20	1375.93	2989.36	35,872.33
N8	1	14.44	1155.49	2510.43	30,125.17
	2	14.80	1184.37	2573.19	30,878.29
	3	15.17	1213.98	2637.52	31,650.25
	4	15.55	1244.33	2703.46	32,441.51
	5	15.94	1275.44	2771.05	33,252.55
	6	16.34	1307.33	2840.32	34,083.86
	7	16.75	1340.01	2911.33	34,935.96
	8	17.17	1373.51	2984.11	35,809.35
	9	17.60	1407.85	3058.72	36,704.59
	10	18.04	1443.04	3135.18	37,622.20
	11	18.49	1479.12	3213.56	38,562.76
N9	1	15.53	1242.15	2698.71	32,384.55
	2	15.92	1273.20	2766.18	33,194.17
	3	16.31	1305.03	2835.34	34,024.02
	4	16.72	1337.66	2906.22	34,874.62
	5	17.14	1371.10	2978.87	35,746.49
	6	17.57	1405.38	3053.35	36,640.15
	7	18.01	1440.51	3129.68	37,556.15
	8	18.46	1476.52	3207.92	38,495.06
	9	18.92	1513.44	3288.12	39,457.43
	10	19.39	1551.27	3370.32	40,443.87
	11	19.88	1590.06	3454.58	41,454.97

**City of Westminster
2009 Proposed
Non-Exempt Pay Plan**

Grade	Step	Salary			
		Hourly	Bi-Weekly	Monthly	Annual
N10	1	16.69	1335.31	2901.12	34,813.39
	2	17.11	1368.69	2973.64	35,683.73
	3	17.54	1402.91	3047.99	36,575.82
	4	17.97	1437.98	3124.18	37,490.22
	5	18.42	1473.93	3202.29	38,427.47
	6	18.88	1510.78	3282.35	39,388.16
	7	19.36	1548.55	3364.41	40,372.86
	8	19.84	1587.26	3448.52	41,382.19
	9	20.34	1626.95	3534.73	42,416.74
	10	20.85	1667.62	3623.10	43,477.16
	11	21.37	1709.31	3713.67	44,564.09
N11	1	17.94	1435.46	3118.70	37,424.40
	2	18.39	1471.34	3196.67	38,360.01
	3	18.85	1508.13	3276.58	39,319.01
	4	19.32	1545.83	3358.50	40,301.98
	5	19.81	1584.48	3442.46	41,309.53
	6	20.30	1624.09	3528.52	42,342.27
	7	20.81	1664.69	3616.74	43,400.83
	8	21.33	1706.31	3707.15	44,485.85
	9	21.86	1748.97	3799.83	45,598.00
	10	22.41	1792.69	3894.83	46,737.95
	11	22.97	1837.51	3992.20	47,906.39
NF11	1	12.82	1435.46	3118.70	37,424.40
	2	13.14	1471.34	3196.67	38,360.01
	3	13.47	1508.13	3276.58	39,319.01
	4	13.80	1545.83	3358.50	40,301.98
	5	14.15	1584.48	3442.46	41,309.53
	6	14.50	1624.09	3528.52	42,342.27
	7	14.86	1664.69	3616.74	43,400.83
	8	15.23	1706.31	3707.15	44,485.85
	9	15.62	1748.97	3799.83	45,598.00
	10	16.01	1792.69	3894.83	46,737.95
	11	16.41	1837.51	3992.20	47,906.39

**City of Westminster
2009 Proposed
Non-Exempt Pay Plan**

Grade	Step	Salary			
		Hourly	Bi-Weekly	Monthly	Annual
N12	1	19.29	1543.12	3352.60	40,231.23
	2	19.77	1581.70	3436.42	41,237.01
	3	20.27	1621.24	3522.33	42,267.93
	4	20.77	1661.77	3610.39	43,324.63
	5	21.29	1703.31	3700.65	44,407.75
	6	21.82	1745.90	3793.16	45,517.94
	7	22.37	1789.54	3887.99	46,655.89
	8	22.93	1834.28	3985.19	47,822.29
	9	23.50	1880.14	4084.82	49,017.85
	10	24.09	1927.14	4186.94	50,243.29
	11	24.69	1975.32	4291.61	51,499.37
NF12	1	13.78	1543.12	3352.60	40,231.23
	2	19.77	1581.70	3436.42	41,237.01
	3	20.27	1621.24	3522.33	42,267.93
	4	20.77	1661.77	3610.39	43,324.63
	5	21.29	1703.31	3700.65	44,407.75
	6	21.82	1745.90	3793.16	45,517.94
	7	22.37	1789.54	3887.99	46,655.89
	8	22.93	1834.28	3985.19	47,822.29
	9	23.50	1880.14	4084.82	49,017.85
	10	24.09	1927.14	4186.94	50,243.29
	11	24.69	1975.32	4291.61	51,499.37
N13	1	20.74	1658.85	3604.05	43,248.57
	2	21.25	1700.32	3694.15	44,329.78
	3	21.79	1742.83	3786.50	45,438.03
	4	22.33	1786.40	3881.17	46,573.98
	5	22.89	1831.06	3978.19	47,738.33
	6	23.46	1876.84	4077.65	48,931.79
	7	24.05	1923.76	4179.59	50,155.08
	8	24.65	1971.85	4284.08	51,408.96
	9	25.26	2021.15	4391.18	52,694.18
	10	25.90	2071.68	4500.96	54,011.54
	11	26.54	2123.47	4613.49	55,361.83

**City of Westminster
2009 Proposed
Non-Exempt Pay Plan**

Grade	Step	Salary			
		Hourly	Bi-Weekly	Monthly	Annual
N14	1	22.29	1783.26	3874.35	46,492.21
	2	22.85	1827.85	3971.21	47,654.52
	3	23.42	1873.54	4070.49	48,845.88
	4	24.00	1920.38	4172.25	50,067.03
	5	24.60	1968.39	4276.56	51,318.70
	6	25.22	2017.60	4383.47	52,601.67
	7	25.85	2068.04	4493.06	53,916.71
	8	26.50	2119.74	4605.39	55,264.63
	9	27.16	2172.74	4720.52	56,646.25
	10	27.84	2227.05	4838.53	58,062.40
	11	28.53	2282.73	4959.50	59,513.96
NF14	1	15.92	1783.26	3874.35	46,492.21
	2	16.32	1827.85	3971.21	47,654.52
	3	16.73	1873.54	4070.49	48,845.88
	4	17.15	1920.38	4172.25	50,067.03
	5	17.57	1968.39	4276.56	51,318.70
	6	18.01	2017.60	4383.47	52,601.67
	7	18.46	2068.04	4493.06	53,916.71
	8	18.93	2119.74	4605.39	55,264.63
	9	19.40	2172.74	4720.52	56,646.25
	10	19.88	2227.05	4838.53	58,062.40
	11	20.38	2282.73	4959.50	59,513.96
N15	1	23.96	1917.01	4164.93	49,979.13
	2	24.56	1964.94	4269.05	51,228.61
	3	25.18	2014.06	4375.78	52,509.32
	4	25.81	2064.41	4485.17	53,822.06
	5	26.45	2116.02	4597.30	55,167.61
	6	27.11	2168.92	4712.23	56,546.80
	7	27.79	2223.14	4830.04	57,960.47
	8	28.48	2278.72	4950.79	59,409.48
	9	29.20	2335.69	5074.56	60,894.72
	10	29.93	2394.08	5201.42	62,417.08
	11	30.67	2453.93	5331.46	63,977.51

**City of Westminster
2009 Proposed
Non-Exempt Pay Plan**

Grade	Step	Salary			
		Hourly	Bi-Weekly	Monthly	Annual
NF15	1	17.12	1917.01	4164.93	49,979.13
	2	17.54	1964.94	4269.05	51,228.61
	3	17.98	2014.06	4375.78	52,509.32
	4	18.43	2064.41	4485.17	53,822.06
	5	18.89	2116.02	4597.30	55,167.61
	6	19.37	2168.92	4712.23	56,546.80
	7	19.85	2223.14	4830.04	57,960.47
	8	20.35	2278.72	4950.79	59,409.48
	9	20.85	2335.69	5074.56	60,894.72
	10	21.38	2394.08	5201.42	62,417.08
	11	21.91	2453.93	5331.46	63,977.51
N16	1	25.76	2060.79	4477.30	53,727.56
	2	26.40	2112.31	4589.23	55,070.75
	3	27.06	2165.11	4703.96	56,447.52
	4	27.74	2219.24	4821.56	57,858.71
	5	28.43	2274.72	4942.10	59,305.18
	6	29.14	2331.59	5065.65	60,787.81
	7	29.87	2389.88	5192.29	62,307.50
	8	30.62	2449.63	5322.10	63,865.19
	9	31.39	2510.87	5455.15	65,461.82
	10	32.17	2573.64	5591.53	67,098.37
	11	32.97	2637.98	5731.32	68,775.82
NF16	1	18.40	2060.79	4477.30	53,727.56
	2	18.86	2112.31	4589.23	55,070.75
	3	19.33	2165.11	4703.96	56,447.52
	4	19.81	2219.24	4821.56	57,858.71
	5	20.31	2274.72	4942.10	59,305.18
	6	20.82	2331.59	5065.65	60,787.81
	7	21.34	2389.88	5192.29	62,307.50
	8	21.87	2449.63	5322.10	63,865.19
	9	22.42	2510.87	5455.15	65,461.82
	10	22.98	2573.64	5591.53	67,098.37
	11	23.55	2637.98	5731.32	68,775.82

**City of Westminster
2009 Proposed
Non-Exempt Pay Plan**

Grade	Step	Salary			
		Hourly	Bi-Weekly	Monthly	Annual
N17	1	27.69	2215.34	4813.09	57,757.13
	2	28.38	2270.73	4933.42	59,201.06
	3	29.09	2327.50	5056.76	60,681.09
	4	29.82	2385.68	5183.18	62,198.11
	5	30.57	2445.33	5312.76	63,753.07
	6	31.33	2506.46	5445.57	65,346.89
	7	32.11	2569.12	5581.71	66,980.57
	8	32.92	2633.35	5721.26	68,655.08
	9	33.74	2699.18	5864.29	70,371.46
	10	34.58	2766.66	6010.90	72,130.74
	11	35.45	2835.83	6161.17	73,934.01
NF17	1	19.78	2215.34	4813.09	57,757.13
	2	20.27	2270.73	4933.42	59,201.06
	3	20.78	2327.50	5056.76	60,681.09
	4	21.30	2385.68	5183.18	62,198.11
	5	21.83	2445.33	5312.76	63,753.07
	6	22.38	2506.46	5445.57	65,346.89
	7	22.94	2569.12	5581.71	66,980.57
	8	23.51	2633.35	5721.26	68,655.08
	9	24.10	2699.18	5864.29	70,371.46
	10	24.70	2766.66	6010.90	72,130.74
	11	25.32	2835.83	6161.17	73,934.01
N18	1	29.77	2381.50	5174.08	62,088.92
	2	30.51	2441.03	5303.43	63,641.14
	3	31.28	2502.06	5436.01	65,232.17
	4	32.06	2564.61	5571.91	66,862.97
	5	32.86	2628.73	5711.21	68,534.55
	6	33.68	2694.44	5853.99	70,247.91
	7	34.52	2761.80	6000.34	72,004.11
	8	35.39	2830.85	6150.35	73,804.21
	9	36.27	2901.62	6304.11	75,649.32
	10	37.18	2974.16	6461.71	77,540.55
	11	38.11	3048.52	6623.26	79,479.06

**City of Westminster
2009 Proposed
Non-Exempt Pay Plan**

Grade	Step	Salary			
		Hourly	Bi-Weekly	Monthly	Annual
NF18	1	21.26	2381.50	5174.08	62,088.92
	2	21.79	2441.03	5303.43	63,641.14
	3	22.34	2502.06	5436.01	65,232.17
	4	22.90	2564.61	5571.91	66,862.97
	5	23.47	2628.73	5711.21	68,534.55
	6	24.06	2694.44	5853.99	70,247.91
	7	24.66	2761.80	6000.34	72,004.11
	8	25.28	2830.85	6150.35	73,804.21
	9	25.91	2901.62	6304.11	75,649.32
	10	26.56	2974.16	6461.71	77,540.55
	11	27.22	3048.52	6623.26	79,479.06
N19	1	32.00	2560.11	5562.13	66,745.59
	2	32.80	2624.11	5701.19	68,414.22
	3	33.62	2689.71	5843.72	70,124.58
	4	34.46	2756.96	5989.81	71,877.69
	5	35.32	2825.88	6139.55	73,674.64
	6	36.21	2896.53	6293.04	75,516.50
	7	37.11	2968.94	6450.37	77,404.42
	8	38.04	3043.16	6611.63	79,339.53
	9	38.99	3119.24	6776.92	81,323.01
	10	39.97	3197.22	6946.34	83,356.09
	11	40.96	3277.15	7120.00	85,439.99

**City of Westminster
2010 Proposed
Non Exempt Pay Plan**

Grade	Step	Salary			
		Hourly	Bi-Weekly	Monthly	Annual
N1	1	8.79	703.44	1528.31	18,339.67
	2	9.01	721.03	1566.51	18,798.16
	3	9.24	739.05	1605.68	19,268.12
	4	9.47	757.53	1645.82	19,749.82
	5	9.71	776.47	1686.96	20,243.57
	6	9.95	795.88	1729.14	20,749.65
	7	10.20	815.77	1772.37	21,268.40
	8	10.45	836.17	1816.68	21,800.11
	9	10.71	857.07	1862.09	22,345.11
	10	10.98	878.50	1908.64	22,903.74
	11	11.26	900.46	1956.36	23,476.33
N2	1	9.45	756.20	1642.93	19,715.15
	2	9.69	775.10	1684.00	20,208.02
	3	9.93	794.48	1726.10	20,713.23
	4	10.18	814.34	1769.25	21,231.06
	5	10.43	834.70	1813.49	21,761.83
	6	10.69	855.57	1858.82	22,305.88
	7	10.96	876.96	1905.29	22,863.53
	8	11.24	898.88	1952.93	23,435.11
	9	11.52	921.35	2001.75	24,020.99
	10	11.80	944.39	2051.79	24,621.52
	11	12.10	968.00	2103.09	25,237.05
N3	1	10.16	812.91	1766.15	21,193.78
	2	10.42	833.24	1810.30	21,723.63
	3	10.68	854.07	1855.56	22,266.72
	4	10.94	875.42	1901.95	22,823.39
	5	11.22	897.30	1949.50	23,393.97
	6	11.50	919.74	1998.23	23,978.82
	7	11.78	942.73	2048.19	24,578.29
	8	12.08	966.30	2099.40	25,192.75
	9	12.38	990.46	2151.88	25,822.57
	10	12.69	1015.22	2205.68	26,468.13
	11	13.01	1040.60	2260.82	27,129.83

**City of Westminster
2010 Proposed
Non Exempt Pay Plan**

N4	1	10.92	873.88	1898.61	22,783.32
	2	11.20	895.73	1946.07	23,352.90
	3	11.48	918.12	1994.73	23,936.72
	4	11.76	941.07	2044.59	24,535.14
	5	12.06	964.60	2095.71	25,148.52
	6	12.36	988.72	2148.10	25,777.23
	7	12.67	1013.43	2201.81	26,421.66
	8	12.98	1038.77	2256.85	27,082.20
	9	13.31	1064.74	2313.27	27,759.26
	10	13.64	1091.36	2371.10	28,453.24
	11	13.98	1118.64	2430.38	29,164.57
N5	1	11.74	939.42	2041.01	24,492.06
	2	12.04	962.91	2092.03	25,104.37
	3	12.34	986.98	2144.33	25,731.98
	4	12.65	1011.66	2197.94	26,375.27
	5	12.96	1036.95	2252.89	27,034.66
	6	13.29	1062.87	2309.21	27,710.52
	7	13.62	1089.44	2366.94	28,403.29
	8	13.96	1116.68	2426.11	29,113.37
	9	14.31	1144.60	2486.77	29,841.20
	10	14.67	1173.21	2548.94	30,587.23
	11	15.03	1202.54	2612.66	31,351.91
N6	1	12.62	1009.88	2194.08	26,328.97
	2	12.94	1035.13	2248.93	26,987.19
	3	13.26	1061.00	2305.16	27,661.87
	4	13.59	1087.53	2362.79	28,353.42
	5	13.93	1114.72	2421.85	29,062.26
	6	14.28	1142.59	2482.40	29,788.81
	7	14.64	1171.15	2544.46	30,533.53
	8	15.01	1200.43	2608.07	31,296.87
	9	15.38	1230.44	2673.27	32,079.29
	10	15.77	1261.20	2740.11	32,881.27
	11	16.16	1292.73	2808.61	33,703.31

**City of Westminster
2010 Proposed
Non Exempt Pay Plan**

N7	1	13.57	1085.62	2358.64	28,303.64
	2	13.91	1112.76	2417.60	29,011.23
	3	14.26	1140.58	2478.04	29,736.51
	4	14.61	1169.09	2539.99	30,479.93
	5	14.98	1198.32	2603.49	31,241.92
	6	15.35	1228.28	2668.58	32,022.97
	7	15.74	1258.99	2735.30	32,823.55
	8	16.13	1290.46	2803.68	33,644.14
	9	16.53	1322.72	2873.77	34,485.24
	10	16.95	1355.79	2945.61	35,347.37
	11	17.37	1389.69	3019.25	36,231.05
N8	1	14.59	1167.04	2535.53	30,426.42
	2	14.95	1196.22	2598.92	31,187.08
	3	15.33	1226.12	2663.90	31,966.75
	4	15.71	1256.78	2730.49	32,765.92
	5	16.10	1288.20	2798.76	33,585.07
	6	16.51	1320.40	2868.72	34,424.70
	7	16.92	1353.41	2940.44	35,285.31
	8	17.34	1387.25	3013.95	36,167.45
	9	17.77	1421.93	3089.30	37,071.63
	10	18.22	1457.48	3166.54	37,998.42
	11	18.67	1493.91	3245.70	38,948.38
N9	1	15.68	1254.57	2725.70	32,708.40
	2	16.07	1285.93	2793.84	33,526.11
	3	16.48	1318.08	2863.69	34,364.26
	4	16.89	1351.03	2935.28	35,223.37
	5	17.31	1384.81	3008.66	36,103.95
	6	17.74	1419.43	3083.88	37,006.55
	7	18.19	1454.92	3160.98	37,931.71
	8	18.64	1491.29	3240.00	38,880.00
	9	19.11	1528.57	3321.00	39,852.00
	10	19.58	1566.79	3404.03	40,848.31
	11	20.07	1605.96	3489.13	41,869.51

**City of Westminster
2010 Proposed
Non Exempt Pay Plan**

N10	1	16.86	1348.66	2930.13	35,161.53
	2	17.28	1382.38	3003.38	36,040.56
	3	17.71	1416.94	3078.46	36,941.58
	4	18.15	1452.36	3155.43	37,865.12
	5	18.61	1488.67	3234.31	38,811.75
	6	19.07	1525.89	3315.17	39,782.04
	7	19.55	1564.04	3398.05	40,776.59
	8	20.04	1603.14	3483.00	41,796.01
	9	20.54	1643.21	3570.08	42,840.91
	10	21.05	1684.29	3659.33	43,911.93
	11	21.58	1726.40	3750.81	45,009.73
N11	1	18.12	1449.81	3149.89	37,798.64
	2	18.58	1486.06	3228.63	38,743.61
	3	19.04	1523.21	3309.35	39,712.20
	4	19.52	1561.29	3392.08	40,705.00
	5	20.00	1600.32	3476.89	41,722.63
	6	20.50	1640.33	3563.81	42,765.69
	7	21.02	1681.34	3652.90	43,834.83
	8	21.54	1723.37	3744.23	44,930.71
	9	22.08	1766.46	3837.83	46,053.97
	10	22.63	1810.62	3933.78	47,205.32
	11	23.20	1855.88	4032.12	48,385.46
NF11	1	12.94	1449.81	3149.89	37,798.64
	2	13.27	1486.06	3228.63	38,743.61
	3	13.60	1523.21	3309.35	39,712.20
	4	13.94	1561.29	3392.08	40,705.00
	5	14.29	1600.32	3476.89	41,722.63
	6	14.65	1640.33	3563.81	42,765.69
	7	15.01	1681.34	3652.90	43,834.83
	8	15.39	1723.37	3744.23	44,930.71
	9	15.77	1766.46	3837.83	46,053.97
	10	16.17	1810.62	3933.78	47,205.32
	11	16.57	1855.88	4032.12	48,385.46

**City of Westminster
2010 Proposed
Non Exempt Pay Plan**

N12	1	19.48	1558.55	3386.13	40,633.54
	2	19.97	1597.51	3470.78	41,649.38
	3	20.47	1637.45	3557.55	42,690.61
	4	20.98	1678.39	3646.49	43,757.88
	5	21.50	1720.35	3737.65	44,851.82
	6	22.04	1763.35	3831.09	45,973.12
	7	22.59	1807.44	3926.87	47,122.45
	8	23.16	1852.62	4025.04	48,300.51
	9	23.74	1898.94	4125.67	49,508.02
	10	24.33	1946.41	4228.81	50,745.72
	11	24.94	1995.07	4334.53	52,014.36

NF12	1	13.92	1558.55	3386.13	40,633.54
	2	19.97	1597.51	3470.78	41,649.38
	3	20.47	1637.45	3557.55	42,690.61
	4	20.98	1678.39	3646.49	43,757.88
	5	21.50	1720.35	3737.65	44,851.82
	6	22.04	1763.35	3831.09	45,973.12
	7	22.59	1807.44	3926.87	47,122.45
	8	23.16	1852.62	4025.04	48,300.51
	9	23.74	1898.94	4125.67	49,508.02
	10	24.33	1946.41	4228.81	50,745.72
	11	24.94	1995.07	4334.53	52,014.36

N13	1	20.94	1675.44	3640.09	43,681.05
	2	21.47	1717.33	3731.09	44,773.08
	3	22.00	1760.26	3824.37	45,892.41
	4	22.55	1804.27	3919.98	47,039.72
	5	23.12	1849.37	4017.98	48,215.71
	6	23.70	1895.61	4118.43	49,421.10
	7	24.29	1943.00	4221.39	50,656.63
	8	24.89	1991.57	4326.92	51,923.05
	9	25.52	2041.36	4435.09	53,221.12
	10	26.15	2092.39	4545.97	54,551.65
	11	26.81	2144.70	4659.62	55,915.44

**City of Westminster
2010 Proposed
Non Exempt Pay Plan**

N14	1	22.51	1801.10	3913.09	46,957.13
	2	23.08	1846.12	4010.92	48,131.06
	3	23.65	1892.28	4111.19	49,334.34
	4	24.24	1939.58	4213.97	50,567.70
	5	24.85	1988.07	4319.32	51,831.89
	6	25.47	2037.78	4427.31	53,127.69
	7	26.11	2088.72	4537.99	54,455.88
	8	26.76	2140.94	4651.44	55,817.28
	9	27.43	2194.46	4767.73	57,212.71
	10	28.12	2249.32	4886.92	58,643.02
	11	28.82	2305.56	5009.09	60,109.10
NF14	1	16.08	1801.10	3913.09	46,957.13
	2	16.48	1846.12	4010.92	48,131.06
	3	16.90	1892.28	4111.19	49,334.34
	4	17.32	1939.58	4213.97	50,567.70
	5	17.75	1988.07	4319.32	51,831.89
	6	18.19	2037.78	4427.31	53,127.69
	7	18.65	2088.72	4537.99	54,455.88
	8	19.12	2140.94	4651.44	55,817.28
	9	19.59	2194.46	4767.73	57,212.71
	10	20.08	2249.32	4886.92	58,643.02
	11	20.59	2305.56	5009.09	60,109.10
N15	1	24.20	1936.18	4206.58	50,478.92
	2	24.81	1984.58	4311.74	51,740.89
	3	25.43	2034.20	4419.53	53,034.41
	4	26.06	2085.05	4530.02	54,360.27
	5	26.71	2137.18	4643.27	55,719.28
	6	27.38	2190.61	4759.36	57,112.26
	7	28.07	2245.37	4878.34	58,540.07
	8	28.77	2301.51	5000.30	60,003.57
	9	29.49	2359.05	5125.30	61,503.66
	10	30.23	2418.02	5253.44	63,041.25
	11	30.98	2478.47	5384.77	64,617.28

**City of Westminster
2010 Proposed
Non Exempt Pay Plan**

NF15	1	17.29	1936.18	4206.58	50,478.92
	2	17.72	1984.58	4311.74	51,740.89
	3	18.16	2034.20	4419.53	53,034.41
	4	18.62	2085.05	4530.02	54,360.27
	5	19.08	2137.18	4643.27	55,719.28
	6	19.56	2190.61	4759.36	57,112.26
	7	20.05	2245.37	4878.34	58,540.07
	8	20.55	2301.51	5000.30	60,003.57
	9	21.06	2359.05	5125.30	61,503.66
	10	21.59	2418.02	5253.44	63,041.25
	11	22.13	2478.47	5384.77	64,617.28
N16	1	26.02	2081.39	4522.07	54,264.84
	2	26.67	2133.43	4635.12	55,621.46
	3	27.33	2186.76	4751.00	57,011.99
	4	28.02	2241.43	4869.77	58,437.29
	5	28.72	2297.47	4991.52	59,898.23
	6	29.44	2354.91	5116.31	61,395.68
	7	30.17	2413.78	5244.21	62,930.57
	8	30.93	2474.12	5375.32	64,503.84
	9	31.70	2535.98	5509.70	66,116.43
	10	32.49	2599.37	5647.45	67,769.35
	11	33.30	2664.36	5788.63	69,463.58
NF16	1	18.58	2081.39	4522.07	54,264.84
	2	19.05	2133.43	4635.12	55,621.46
	3	19.52	2186.76	4751.00	57,011.99
	4	20.01	2241.43	4869.77	58,437.29
	5	20.51	2297.47	4991.52	59,898.23
	6	21.03	2354.91	5116.31	61,395.68
	7	21.55	2413.78	5244.21	62,930.57
	8	22.09	2474.12	5375.32	64,503.84
	9	22.64	2535.98	5509.70	66,116.43
	10	23.21	2599.37	5647.45	67,769.35
	11	23.79	2664.36	5788.63	69,463.58

**City of Westminster
2010 Proposed
Non Exempt Pay Plan**

N17	1	27.97	2237.50	4861.22	58,334.70
	2	28.67	2293.44	4982.76	59,793.07
	3	29.38	2350.77	5107.32	61,287.89
	4	30.12	2409.54	5235.01	62,820.09
	5	30.87	2469.78	5365.88	64,390.59
	6	31.64	2531.52	5500.03	66,000.36
	7	32.44	2594.81	5637.53	67,650.37
	8	33.25	2659.68	5778.47	69,341.63
	9	34.08	2726.17	5922.93	71,075.17
	10	34.93	2794.33	6071.00	72,852.05
	11	35.80	2864.19	6222.78	74,673.35
NF17	1	19.98	2237.50	4861.22	58,334.70
	2	20.48	2293.44	4982.76	59,793.07
	3	20.99	2350.77	5107.32	61,287.89
	4	21.51	2409.54	5235.01	62,820.09
	5	22.05	2469.78	5365.88	64,390.59
	6	22.60	2531.52	5500.03	66,000.36
	7	23.17	2594.81	5637.53	67,650.37
	8	23.75	2659.68	5778.47	69,341.63
	9	24.34	2726.17	5922.93	71,075.17
	10	24.95	2794.33	6071.00	72,852.05
	11	25.57	2864.19	6222.78	74,673.35
N18	1	30.07	2405.31	5225.82	62,709.80
	2	30.82	2465.44	5356.46	64,277.55
	3	31.59	2527.08	5490.37	65,884.49
	4	32.38	2590.26	5627.63	67,531.60
	5	33.19	2655.01	5768.32	69,219.89
	6	34.02	2721.39	5912.53	70,950.39
	7	34.87	2789.42	6060.35	72,724.14
	8	35.74	2859.16	6211.85	74,542.25
	9	36.63	2930.64	6367.15	76,405.80
	10	37.55	3003.90	6526.33	78,315.95
	11	38.49	3079.00	6689.49	80,273.85

**City of Westminster
2010 Proposed
Non Exempt Pay Plan**

NF18	1	21.48	2405.31	5225.82	62,709.80
	2	22.01	2465.44	5356.46	64,277.55
	3	22.56	2527.08	5490.37	65,884.49
	4	23.13	2590.26	5627.63	67,531.60
	5	23.71	2655.01	5768.32	69,219.89
	6	24.30	2721.39	5912.53	70,950.39
	7	24.91	2789.42	6060.35	72,724.14
	8	25.53	2859.16	6211.85	74,542.25
	9	26.17	2930.64	6367.15	76,405.80
	10	26.82	3003.90	6526.33	78,315.95
	11	27.49	3079.00	6689.49	80,273.85

N19	1	32.32	2585.71	5617.75	67,413.04
	2	33.13	2650.35	5758.20	69,098.36
	3	33.96	2716.61	5902.15	70,825.82
	4	34.81	2784.53	6049.71	72,596.47
	5	35.68	2854.14	6200.95	74,411.38
	6	36.57	2925.49	6355.97	76,271.66
	7	37.48	2998.63	6514.87	78,178.46
	8	38.42	3073.59	6677.74	80,132.92
	9	39.38	3150.43	6844.69	82,136.24
	10	40.36	3229.20	7015.80	84,189.65
	11	41.37	3309.93	7191.20	86,294.39

**City of Westminster
2009 / 2010 Proposed
Pay Plan**

Proposed Seasonal Pay Plan					
Class Code	Grade	Position	1st Year	2nd Year	3rd Year
9011	S2	Assistant Supervisor	10.26	10.77	11.31
9002	S5	Gate Attendant	7.64	8.02	8.42
9012	S3	Golf Course Attendant	7.28	7.28	7.28
9015	S6	Golf Course Starter	7.29	7.65	8.03
9020	S7	Laboratory Aide	7.87	8.26	8.67
9006	S8	Outdoor Lifeguard	8.81	9.45	10.13
9005	S9	Outdoor Pool Manager	10.45	10.97	11.50
9026	S12	Summer Camp Aide	9.25	9.71	10.20
9027	S13	Summer Camp Leader	10.45	10.97	11.50
9028	S14	Summer Camp Supervisor	12.68	13.32	14.00
9014	S6	Range Attendant	7.29	7.65	8.03
9017	S16	Retail Shop Clerk	8.05	8.45	8.88
9019	S1	Seasonal Assistant Golf Professional	9.53	10.02	10.51
9008	S17	Seasonal Laborer	8.63	9.06	9.52
9004	S10	Seasonal Park Ranger	10.78	11.32	11.89
9003	S18	Seasonal Specialist	10.01	10.51	11.03
9001	S19	Seasonal Supervisor	11.06	11.62	12.20
9010	S5	Student Trainee	7.64	8.02	8.42
<i>*Progression through the pay range is based on administrative policy relating to length of service and job performance.</i>					

Proposed Golf Instructor Pay Plan				
Class Code	Grade	Position	Step 1	Step 2
9061	G1	Golf Instructor Grade 1	20.00	25.00
9062	G2	Golf Instructor Grade 2	45.00	50.00
9063	G3	Golf Instructor Grade 3	55.00	60.00
9064	G4	Golf Instructor Grade 4	65.00	70.00

Proposed Emergency Relief Pay Plan				
Class Code	Grade	Position	Entry	Maximum
9025	E1	Emergency Worker	Min. Wage	200.00
<i>***Emergency Relief Pay Plan to be enacted only during a City of Westminster state of emergency***</i>				

**City of Westminster
2009 / 2010 Proposed
Hourly (Non-benefited) Pay Plan**

Class Code	Grade	Position	Step 1	Step 2	Step 3
9101	H19	After Hours Facility Supervisor	19.24	20.63	22.12
9102	H13	After School Program Coordinator	13.67	14.66	15.72
9103	H6	Arts Instructor I	9.25	9.92	10.64
9104	H11	Arts Instructor II	12.40	13.30	14.26
9105	H5	Assistant Sport Coach	8.81	9.45	10.13
9106	H13	Bus Driver	13.67	14.66	15.72
9107	H2	Child Care Attendant	7.28	7.81	8.37
9108	H6	Child/Teen Activities Instructor I	9.25	9.92	10.64
9109	H10	Child/Teen Activities Instructor II	11.81	12.67	13.58
9110	H6	Climbing Wall Attendant	9.25	9.92	10.64
9111	H9	Climbing Wall Instructor	11.25	12.06	12.93
9112	H13	Dance Instructor	13.67	14.66	15.72
9113	H17	Dance Program Director	17.45	18.71	20.07
9114	H21	Dietitian	27.07	29.03	31.13
9115	H6	Dog Obedience Instructor	9.25	9.92	10.64
9116	H6	Field Trip Chaperone	9.25	9.92	10.64
9117	H15	Fitness Instructor I	15.07	16.16	17.33
9118	H16	Fitness Instructor II	15.83	16.97	18.20
9119	H5	Lifeguard (Hourly)	8.81	9.45	10.13
9120	H6	Martial Arts Instructor I	9.25	9.92	10.64
9121	H9	Martial Arts Instructor II	11.25	12.06	12.93
9122	H21	Massage Therapist	27.07	29.03	31.13
9123	H11	Outdoor Program Coordinator	12.40	13.30	14.26
9157	H9	Park Ranger (Hourly)	11.25	12.06	12.93
9124	H18	Personal Trainer	18.32	19.65	21.07
9125	H20	Pilates Instructor	25.78	27.65	29.65
9126	H21	Pilates Reformer Trainer	27.07	29.03	31.13
9127	H5	Preschool Program Aide	8.81	9.45	10.13
9128	H12	Preschool Program Director (Licensed-Large)	13.02	13.96	14.97

**City of Westminster
2009 / 2010 Proposed
Hourly (Non-benefited) Pay Plan**

Class Code	Grade	Position	Step 1	Step 2	Step 3
9129	H11	Preschool Program Director (Licensed-Small)	12.40	13.30	14.26
9130	H8	Preschool Program Leader	10.20	10.94	11.73
9131	H16	Private Swim Lesson Instructor	15.83	16.97	18.20
9132	H3	Program Aide	7.61	8.16	8.75
9133	H3	Program Aide Aquatics	7.61	8.16	8.75
9134	H3	Program Aide Art Studio	7.61	8.16	8.75
9135	H3	Program Aide Child/Teen Activities	7.61	8.16	8.75
9136	H3	Program Aide Child/Teen Field Trips	7.61	8.16	8.75
9137	H3	Program Aide Dance	7.61	8.16	8.75
9138	H3	Program Aide Senior Trips	7.61	8.16	8.75
9139	H3	Program Aide Special Events	7.61	8.16	8.75
9140	H11	Program Coordinator	12.40	13.30	14.26
9141	H6	Program Instructor I	9.25	9.92	10.64
9142	H9	Program Instructor II	11.25	12.06	12.93
9143	H12	Safety Certification Instructor	13.02	13.96	14.97
9144	H2	Scorekeeper	7.28	7.78	8.34
9145	H18	Sign Language Interpreter	18.32	19.65	21.07
9146	H11	Sport Coach	12.40	13.30	14.26
9147	H17	Sport Official (Adult)	17.45	18.71	20.07
9148	H8	Sport Referee I (Youth)	10.20	10.94	11.73
9149	H15	Sport Referee II (Youth)	15.07	16.16	17.33
9150	H9	Sport Supervisor	11.25	12.06	12.93
9151	H7	Tot Activities Instructor (Non-licensed)	9.72	10.42	11.17
9152	H11	Tournament Director	12.40	13.30	14.26
9153	H4	Van Driver	8.39	9.00	9.65
9154	H9	Water Fitness Instructor I	11.25	12.06	12.93
9155	H13	Water Fitness Instructor II	13.67	14.66	15.72
9156	H20	Yoga Instructor	25.78	27.65	29.65



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 13, 2009



SUBJECT: 2009 City Employee Health Insurance Renewals and Rates

Prepared By: Matt Lutkus, Deputy City Manager for Administration
Debbie Mitchell, Human Resources Manager
Dee Martin, Human Resources Administrator

Recommended City Council Action

Authorize the City Manager to renew contracts with Great-West Healthcare, Kaiser Permanente and Delta Dental; and authorize the continuation of a four-tier rate structure with the employer and employee premium rates as shown on the attachments to this memorandum.

Summary Statement

- Staff is recommending the continuation of a three-option medical benefit package for employees: the Kaiser Permanente HMO, and the Point of Service (POS) and Preferred Provider Organization (PPO) options provided through Great-West Healthcare (owned by CIGNA).
- The proposed healthcare benefit package will require increases of 9% in premiums for both the City and employees for all plan options effective January 1, 2009, as well as continue the use of a “blended” rate for all the plan options (see attachment). The original renewal estimates from the City’s broker, Gallagher Benefits, was an 18.3% increase from our current premium rates. This increase was reduced through minor plan design adjustments and the draw down of approximately \$440,000 from the Self Funded Plan reserve balance.
- Adjustments in the plan structure include an increase in the self-funded specific stop loss limit from a \$120,000 attachment point per group member to a \$150,000 attachment point per member per year and elimination of the aggregate stop loss coverage for the plan.
- Medical plan design changes include adjustments to office visit, prescription co-pays, and annual deductibles.
- The City’s cost for these benefits is within the amount included in the proposed 2009 budget for employee benefits.

Expenditure Required: \$8,180,345

Source of Funds:	General Fund	\$6,718,500
	Water Fund	\$1,061,240
	Wastewater Fund	\$ 248,405
	Golf Course Funds	\$ 152,200

Policy Issue

Should the City maintain essentially the same level of medical and dental coverage with the present sharing of premium costs between employee and employer?

Alternatives

1. Renew the healthcare plans at existing levels of coverage but shift the percentage of premiums paid by employees to a higher level, reducing the cost to the City for medical/dental benefits.
2. Further reduce the level of coverage provided in the healthcare plans, thereby reducing the overall cost of the City medical/dental benefit budget.

The biennial benefit survey completed in 2008 demonstrated that the City of Westminster benefits were very competitive but not beyond the market. Staff therefore does not recommend either of these alternatives.

Background Information

The City currently provides all benefited employees with an excellent medical benefit package with coverage offered by Kaiser Permanente, a Health Maintenance Organization (HMO), and two self-insured options administered by Great-West Healthcare – a preferred provider organization plan (PPO) and point of service plan (POS). These plan options were put in place in 2003 when the City moved to Great-West Healthcare from Anthem Blue Cross Blue Shield. Great West was purchased by CIGNA in 2007 and is currently maintaining Great West and its operating philosophy and design. A summary of the plan benefits is attached.

The breakdown of enrollment in the three plans by the number of employees enrolled is as follows:

Great-West PPO Plan	72
Great-West POS Plan	518
Kaiser Permanente HMO	313
Number of employees opting out of plans	110

The City also self-insures its dental benefit. The PPO plan is administered by Delta Dental and, from an employee’s perspective, operates very much like a fully insured plan. Diagnostic and preventative services are provided at 100% while basic and major services are covered at 80% after a \$50 deductible. The maximum benefit per patient per calendar year is \$1,500. Orthodontics is covered at 50% up to a maximum lifetime benefit of \$1,500.

The City pays for approximately 80% of the total cost of the medical plans. These employer contribution levels are competitive with those provided by other entities included in the City’s every-other-year salary and benefit survey.

Like employers throughout the country, the City has felt the pressures of steadily increasing medical costs. These increases are largely caused by increasing hospitalization costs, increasing costs for prescription drugs, increasing costs of physicians, increasing utilization of the benefit by employees and their dependents and the fact that, industry wide, previous efforts to manage healthcare costs have likely run their course.

The City self insures a large portion of its medical benefit. The City has an “administrative services only” or ASO contract with Great-West Healthcare. This contract includes the fixed costs of the plan, that is, third party administrative services, claims management review, specific claim excess insurance beyond the threshold of \$120,000 and aggregate stop loss insurance for the claim payments in excess of 125% of estimated claims. Beginning in 2009, the specific stop loss coverage will be increased from \$120,000 to \$150,000 per claim. Although the change will increase the City’s financial exposure, based on a review of prior years’ claims experience, the costs to the Plan are anticipated to be more than offset by the savings in stop loss insurance premiums. Additionally, the City will drop the aggregate stop loss for the

plan, saving approximately \$41,000 per year. The City has never reached or come close to the 125% aggregate stop loss threshold and the self funded balance is adequate to address an occurrence in the future. The Self Funded balance is anticipated to be a healthy \$3.4 million in January of 2009.

The biennial comprehensive benefit survey was conducted earlier this year and gathered information from the City's survey organizations on medical, dental, pension, Medicare, life, long term disability and survivor income benefits. The total contribution for all benefits by the City currently is \$14.8 million. Under the proposed 2009 City Budget, the City will be committing an additional \$1.5 million for benefit expenses to maintain this competitive package. Rate renewals for healthcare coverage estimated an 18.3% increase in costs with no changes to our current coverage. However, Staff is recommending a premium increase of only 9%. This increase was reduced through minor plan design adjustments, the estimated use of \$440,000 from the Self Funded Plan balance as well as the recommended stop loss coverage changes noted above.

The specific plan design changes are listed below:

- Move from \$120,000 Specific Stop Loss to \$150,000
- Drop aggregate stop loss for the plan
- Increase Calendar Year Deductibles for the PPO plan from \$200 individual/\$400 family to \$300 individual/\$500 family
- Increase Office Visit co-pay from \$20 to \$25 in the POS/PPO plans
- Increase Calendar Year Deductible for the POS from \$100 individual/\$200 family to \$200 individual/\$500 family
- Change POS RX - from \$10/\$20/\$35 Retail to \$10/\$25/\$40
- Change Kaiser Office Visit/Specialist Visit co-pay from \$10/\$20 to \$20/\$30
- Change Kaiser RX Retail from \$10/\$20 – 60 day to \$10/\$20 - 30 day
- Change Kaiser RX Mail from \$10/\$20 – 60 day to \$20/\$40 - 90 day

There continue to be clear advantages to remaining with a self-insured plan. This is due to the fact that the City has the ability under self-insurance plan to retain any savings that occur above claims and administrative costs, the City has the protection of the stop loss coverage, and it can be much more proactive with regard to controlling losses by directing wellness efforts in those areas where they are most needed. This comprehensive medical and dental benefit package combined with other benefits and market based pay recommendations create a fair and competitive total compensation package that will continue to allow the City to recruit and retain quality staff that supports the strategic objective of a financially sustainable City government.

Respectfully submitted,

J. Brent McFall
City Manager

Attachments

City of Westminster
PPO/POS and HMO Plan Design - ATTACHMENT A
January 1, 2009

	Great West PPO Plan		Great West POS Plan		Kaiser HMO Plan
	In Network	Out of Network	In Network	Out of Network	410NP
Benefits					
Deductible					
- Individual	\$300	\$600	\$200	\$400	\$0
- Family	\$500	\$1,000	\$500	\$1,000	\$0
	Do not cross accumulate		Do not cross accumulate		
Breakpoint/Out of Pocket Maximum	Breakpoint	Breakpoint	Breakpoint	Breakpoint	Out of Pocket Maximum
- Individual	\$7,000	\$7,000	\$15,000	\$15,000	\$2,000
- Family	\$14,000	\$14,000	\$30,000	\$30,000	\$4,500
Lifetime Max.	\$2,000,000 combined in and out of network		Unlimited	\$2,000,000	Unlimited
Coinsurance	80%	60% of allowable charges	90%	60% of allowable charges	N/A
Office Visit Copay	\$25 Copay	60% after Deductible of allowable charges	\$25 Copay	60% after Deductible of allowable charges	\$20 Routine/\$30 Specialist Copay \$0 Preventative Visits
Inpatient Hospital	80% after Deductible	60% after Deductible of allowable charges	90%	60% after Deductible of allowable charges	\$250 Copay/admission, 100% after
Outpatient Hospital	80% after Deductible	60% after Deductible of allowable charges	90%	60% after Deductible of allowable charges	\$100 Copay/visit
Emergency Room/Urgent Care Copay	80% after Deductible	60% after Deductible of allowable charges	\$100/visit (waived if admitted)	60% after Deductible of allowable charges	ER: \$100 Copay/visit Urgent Care: \$50 Copay/visit (ER: waived if admitted)
Well Baby (7 days - 24 months)	\$25 Copay	60% after Deductible of allowable charges	\$25 Copay	60% after Deductible of allowable charges	\$0 Preventative
Routine Physical (Adult Health Maintenance Visits)	\$25 Copay (No Max)	60% after Deductible of allowable charges	\$25 Copay (No Max)	60% after Deductible of allowable charges	\$0 Preventative
Rx					20% coinsurance for office or self administered drugs
- Retail	\$15/\$25/\$40	N/A	\$10/\$25/\$40	N/A	\$10/\$20 (for 30 day supply)
- Mail Order	2 x for 90 day supply		2 x for 90 day supply		\$10/\$20 (for 30 day supply)
Ambulance	80%, No Deductible		\$50 copay No Deductible	60% after Deductible of allowable charges	20%, to max of \$500/trip
X-Ray & Lab	No Deductible, 80%	No Deductible, 60% of allowable charges	90%	No Deductible, 60% of allowable charges	100% (diagnostic) \$20 Therapeutic copay/visit \$100 copay for MRI,CT,PET or NMS per procedure
Mental Nervous & Substance Abuse & Substance Abuse, and comined for both in/out of network) (5 day detox benefit-counts towards 45 day max)					
- Inpatient	50% after Deductible, 45 days/cal.yr.	50% after Deductible of allowable charges	50%, 45 days/cal.yr.	50% after Deductible of allowable charges	\$250 Copay/visit, 45 day max.
- Outpatient	\$25 Copay for 30 visit max.	60% after Deductible of allowable charges	\$25 Copay for 30 visit max.	60% after Deductible of allowable charges	\$20 Copay/visit, 20 visit max.
Occupational, Speech, Hearing & Physical Therapy (combined visit max. for all therapy services per illness)					
- Inpatient	80% after Deductible	60% after Deductible of allowable charges	90%	60% after Deductible of allowable charges	\$250 Copay/adm./ind.
- Outpatient	\$25 Copay, 30 visit max./condition	60% after Deductible of allowable charges	\$25 Copay, 30 visit max./condition	60% after Deductible of allowable charges	\$20 Copay/visit, 20 visit max.
Durable Medical Equipment	80% after Deductible	60% after Deductible of allowable charges	90%	60% after Deductible of allowable charges	20% coinsurance, \$2,000 max./yr. (oxygen 20% coinsurance not included in max)
Home Health Care	100%, 100 day max.	100%, 100 day max. of allowable charges	100%, 100 day max.	100%, 100 days of allowable charges	100%
Hospice	100%, 180 day max.	60%, 180 day max. of allowable charges	100%, 180 day max.	60%, 180 days of allowable charges	100%
Skilled Nursing	100%, 90 day max.	60%, 90 day max. of allowable charges	100%, 90 day max.	60%, 90 days of allowable charges	100%, 100 day max.
Chiropractic	\$25 Copay	60% after Deductible of allowable charges	\$25 Copay	60% after Deductible of allowable charges	\$20 Copay, 20 visit max.
	20 visit max. for both in/out of network		20 visit max. for both in/out of network		
Disclaimer:					
This summary is a brief overview of your benefits. In the event of a discrepancy between this summary and the contract, the contract will prevail.					
You can receive a detailed Summary Plan Description which describes your benefits in greater detail on line.					

**City of Westminster
2009 Medical/Dental Rates
Exempt Employees & Administrative Officers
Effective 1/1/2009**

If the employee is a participant & a non-smoker in the City's Wellness Program, increase the City portion & decrease the employee portion by the following: \$10.00 employee only, \$20.00 employee + child(ren) or spouse, \$30.00 employee + spouse + 1 or more child(ren).

FULL-TIME (1.0FTE) (40 Hours/week)	Total Monthly Premium	Employee Portion	City Portion
Employee only	455.70	45.20	410.50
Employee + child(ren)	962.60	127.00	835.60
Employee + spouse	988.86	130.50	858.36
Employee + spouse + 1 or more child(ren)	1,426.74	222.98	1203.76
PART-TIME (.9FTE) (36 Hours/week)			
Employee only	455.70	86.16	369.54
Employee + child(ren)	962.60	210.54	752.06
Employee + spouse	988.86	216.36	772.50
Employee + spouse + 1 or more child(ren)	1,426.74	306.84	1119.88
PART-TIME (.8FTE) (32 Hours/week)			
Employee only	455.70	127.22	328.48
Employee + child(ren)	962.60	294.16	668.44
Employee + spouse	988.86	302.22	686.64
Employee + spouse + 1 or more child(ren)	1,426.74	458.84	967.90
PART-TIME (.7FTE) (28 Hours/week)			
Employee only	455.70	154.94	300.76
Employee + child(ren)	962.60	327.28	635.32
Employee + spouse	988.86	336.20	652.66
Employee + spouse + 1 or more child(ren)	1,426.74	476.84	949.90
PART-TIME (.6FTE) (24 Hours/week)			
Employee only	455.70	168.56	287.14
Employee + child(ren)	962.60	356.16	606.44
Employee + spouse	988.86	365.88	622.98
Employee + spouse + 1 or more child(ren)	1,426.74	518.88	907.86
PART-TIME (.5FTE) (20 Hours/week)			
Employee only	455.70	182.30	273.40
Employee + child(ren)	962.60	385.06	577.54
Employee + spouse	988.86	395.54	593.32
Employee + spouse + 1 or more child(ren)	1,426.74	561.00	865.74

**City of Westminster
2009 Medical/Dental Rates
Non-Exempt Employees
Effective 1/1/09**

If the employee is a participant in our Wellness Program & a non-smoker, increase the City portion & decrease the employee portion by the following: \$10.00 employee only, \$20.00 employee + child(ren) or spouse, \$30.00 employee + spouse + 1 or more child(ren).

FULL-TIME (1.0FTE) (40 Hours/week)	Total Monthly <u>Premium</u>	Employee <u>Portion</u>	City <u>Portion</u>
Employee only	\$455.70	\$45.20	410.50
Employee + child(ren)	\$962.60	\$176.10	786.50
Employee + spouse	\$988.86	\$180.96	807.90
Employee + spouse + 1 or more child(ren)	\$1,426.74	\$363.20	1,063.54
PART-TIME (.9FTE) (36 Hours/week)			
Employee only	\$455.70	\$86.16	369.54
Employee + child(ren)	\$962.60	\$231.04	731.56
Employee + spouse	\$988.86	\$262.04	726.82
Employee + spouse + 1 or more child(ren)	\$1,426.74	\$392.68	1,034.06
PART-TIME (.8FTE) (32 Hours/week)			
Employee only	\$455.70	\$127.60	328.10
Employee + child(ren)	\$962.60	\$327.28	635.32
Employee + spouse	\$988.86	\$336.20	652.66
Employee + spouse + 1 or more child(ren)	\$1,426.74	\$476.84	949.90
PART-TIME (.7FTE) (28 Hours/week)			
Employee only	\$455.70	\$159.46	296.24
Employee + child(ren)	\$962.60	\$336.82	625.78
Employee + spouse	\$988.86	\$346.10	642.76
Employee + spouse + 1 or more child(ren)	\$1,426.74	\$490.86	935.88
PART-TIME (.6FTE) (24 Hours/week)			
Employee only	\$455.70	\$177.68	278.02
Employee + child(ren)	\$962.60	\$375.46	587.14
Employee + spouse	\$988.86	\$385.66	603.20
Employee + spouse + 1 or more child(ren)	\$1,426.74	\$546.92	879.82
PART-TIME (.5FTE) (20 Hours/week)			
Employee only	\$455.70	\$191.40	264.30
Employee + child(ren)	\$962.60	\$404.26	558.34
Employee + spouse	\$988.86	\$415.34	573.52
Employee + spouse + 1 or more child(ren)	\$1,426.74	\$589.08	837.66



Agenda Memorandum



City Council Meeting
October 13, 2008

SUBJECT: Stipulation and Plan re Exclusion of Properties From North Metro Fire Rescue District

Prepared by: Tami Cannon, Legal Administrator

Recommended City Council Action

Approve the Stipulation and Plan for exclusion of recently annexed territory from the North Metro Fire Rescue District.

Summary Statement

The City has been negotiating with the District regarding the exclusion of recently annexed properties from the District. The District is scheduled to consider the Stipulation on first reading on October 7 and adopt the Stipulation following second reading on October 21.

This Stipulation (copy attached) will allow the City to proceed in an uncontested manner in Adams County District Court for the purpose of obtaining an Order excluding the three (e) parcels of property recently annexed by the City and covered under the Stipulation. Two of the parcels are within Jefferson County and one is within Adams County.

Expenditure Required: \$0

Source of Funds: N/A

SUBJECT: Exclusion of Properties From North Metro Fire Rescue District Page 2

Policy Issue

Should the City approve the Stipulation agreeing to provide fire protection services to properties recently annexed to the City and proposed to be excluded from the District?

Alternative

Do not approve the Stipulation and Plan for exclusion of properties from the North Metro Fire Rescue District. This is not recommended, since it would result in double taxation and duplicative fire protection services to the properties.

Background Information

The important components of the Stipulation are as follows: (1) An agreement that the quality of fire protection service to be provided by the City will be comparable and not inferior to the fire protection service now provided by the District; (2) Existing indebtedness of the District for which the excluded properties would remain liable; (3) An agreement that the District shall have the right to levy a mill levy not to exceed 0.5 mill against the excluded properties for five consecutive years for the District's Volunteer Firemen's Pension Fund; and (4) Transfer of fire protection service responsibilities to be effective January 1, 2009. Vicinity maps showing the areas to be excluded are also attached.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment

District Court, Adams County, Colorado Adams County Justice Center 1100 Judicial Center Drive Brighton, CO 80601 303-659-1161	<p style="text-align: center;">▲ COURT USE ONLY ▲</p>
<p>Petitioners:</p> <p>THE CITY OF WESTMINSTER, COLORADO, a home-rule City, and THE MAYOR AND CITY COUNCIL OF THE CITY OF WESTMINSTER</p> <p>Defendant:</p> <p>THE BOARD OF DIRECTORS OF THE NORTH METRO FIRE RESCUE DISTRICT, and All Taxpaying Electors of the NORTH METRO FIRE RESCUE DISTRICT, as a class.</p>	
City of Westminster Eugene Mei, #33442 Assistant City Attorney 4800 West 92 nd Avenue Westminster, CO 80031 Phone: 303-658-2400 Fax: 303-706-3920 E-mail: emei@cityofwestminster.us	Case Number: 4825 Division: A Courtroom:
STIPULATION AND PLAN FOR EXCLUSION OF CERTAIN TERRITORY FROM THE NORTH METRO FIRE RESCUE DISTRICT	

COME NOW the parties hereto, by their respective counsel, and stipulate as follows:

PREAMBLE

1. This action is based upon the Petition of the City of Westminster pursuant to section 32-1-502, et seq., C.R.S., as amended, to exclude certain territory from the North Metro Fire Rescue District (hereinafter "District") because that territory is located within the City of Westminster which also provides fire protection service. The territory sought to be excluded is described in Exhibit "A" attached hereto and incorporated herein by reference.

2. This Stipulation and Plan is submitted pursuant to and in satisfaction of the requirements of section 32-1-502(2)(c) which provides that as a condition to the exclusion of the property which is the subject of this petition, the governing body of the City and the board of directors of the District shall each

submit a plan for the disposition of assets and continuation of services to all areas of the District, and that said plans shall include, if applicable, provisions for the maintenance and continuity of facilities to be utilized by the territories both within and without the municipal boundaries and of services to all territories served or previously served by the special district, and further, that if the City and the District agree upon a single plan and enter into a contract incorporating its provisions, the court shall review such contract, and if it finds the contract to be fair and equitable, the court shall approve the contract and incorporate its provisions into its exclusion order.

3. The City Council of the City of Westminster, as its governing body, has met, considered and approved all of the terms of this Stipulation and Plan.

4. The Board of Directors of the District, as its governing body, has met, considered and approved all of the terms of this Stipulation and Plan.

STIPULATION AND PLAN

5. All notice requirements of the statute and of the Colorado Rules of Civil Procedure have been fully, completely and properly complied with. No objection to the exclusion has been made by any taxpaying elector, individually or on behalf of the class designated Taxpaying Electors. The District and the City consent to the exclusion of the property described in Exhibit "A," subject to the provisions of this Stipulation and Plan.

6. The parties further stipulate that:

A. The City of Westminster has provided and is now providing comparable fire protection services that the District provided in or to the territory proposed for exclusion.

B. The governing body of the City of Westminster agrees, and has agreed, by resolution, to provide the service provided by the District to the area described in the exclusion petition effective immediately upon entry of the exclusion order regardless of its later effective date.

C. The quality of fire protection service to be provided by the City of Westminster will not be inferior to the fire protection service now provided by the District in the territory proposed for exclusion and described in the Petition for Exclusion.

D. No election has been held or is required to be held pursuant to subsection (5) of section 32-1-502, C.R.S., as amended, and it is stipulated that the quality of service including, but not limited to, the fire insurance costs for the improvements within the excluded area will not be adversely affected by this exclusion.

E. The District owns no facilities or assets located within the territory that is proposed for exclusion.

F. The District has a current outstanding bonded indebtedness of \$24,850,000.

7. Commencing the taxable year 2009, the District, for a period of five (5) years, shall have the right to assess and collect the proceeds of a mill levy of one-half (1/2) mill against the assessed value of the applicable excluded property, which proceeds shall be paid to and for the exclusive benefit of the District's Firemen's Pension Fund.

8. Pursuant to section 32-1-502, C.R.S., as amended, District and City agree to the

following plan for disposition of assets and contribution of services to all areas of the District:

A. The District owns no real property or improvements within the territory described in the Petition for Exclusion and the City does not seek ownership of any such assets located in any other part of the District.

B. The City does not seek ownership of any firefighting equipment or other personal property now owned by the District and the Order of Exclusion may so state.

C. The City shall provide fire protection to the territory described in the Petition and shall continue to honor any mutual aid agreement with the District applicable to any District territory not excluded.

D. All other resources of the City Fire Department will be available to respond as the circumstances of any emergency or other situation may require.

E. City officers will also be responsible for safety inspections and other fire code enforcement within the territory described in the Petition.

F. Primary responsibility for fire protection in all territory of the District not proposed for exclusion shall remain with the District.

9. The City of Westminster shall assume fire protection service responsibility to the excluded area from the District effective January 1, 2009. Nothing in this Stipulation and Plan shall impair or negate the validity or effectiveness of any existing mutual aid agreement between the parties.

10. The District and its firefighters, including those residing in the excluded area, shall continue to have the right to operate District and personal vehicles and equipment as authorized emergency vehicles within said excluded area and the City of Westminster, for bona fide emergency purposes, as the District may deem necessary in fulfilling District obligations. Authorized emergency vehicles shall be those as defined by section 42-1-102, C.R.S., as amended, and shall include the right of District firefighters who reside in the excluded area to respond to emergency calls in personal vehicles and District vehicles which are operated as emergency vehicles.

11. Pursuant to section 32-1-503, C.R.S., as amended:

A. The change of boundaries of the District, which is accomplished by the Court Order, shall not impair nor affect its organizations, nor shall it affect, impair or discharge any contract, obligation, lien, or charge on which it might be liable or chargeable had such change of boundaries not been made.

B. For the taxable year 2009 and thereafter, the excluded property shall not be subject to any property tax levied by the District for operating costs.

C. For the purpose of retiring the District's outstanding indebtedness and the interest thereon existing at the effective date of the exclusion order, the applicable excluded territory shall be obligated only for that proportion of the District's outstanding indebtedness and the interest thereon existing immediately prior to January 1, 2009.

D. The excluded territory shall in no event become obligated for the payment of any bonded indebtedness created after the date of the Court's exclusion order.

E. Commencing the taxable year 2009, the District, for a period of five (5) years, shall have the right to assess and collect the proceeds of a mill levy of one-half (1/2) mill against the assessed value of the applicable excluded property, which proceeds shall be paid to and for the exclusive benefit of the District's Firemen's Pension Fund.

12. This Court may, immediately upon presentation of this Stipulation and Plan, enter an Order consistent herewith excluding the territory described in Exhibit "A" from the District. The Order shall become effective, as provided by statute, on January 1, 2009. The form of the Order is attached hereto as Exhibit "B" and all of the terms of said Order are hereby incorporated by reference in this Stipulation and Plan.

13. The Court's Exclusion Order shall become effective January 1, 2009.

Respectfully submitted,

IRELAND, STAPLETON, PRYOR
& PASCOE, PC

CITY OF WESTMINSTER

By: _____
Richard L. Shearer #8792
Michelle B. Ferguson #33536
Attorneys for Respondent
1675 Broadway, Suite 2600
Denver, CO 80202
303-623-2700

By: _____
Eugene Mei #33442
Attorney for Petitioners
4800 W. 92nd Avenue
Westminster, CO 80031
303-658-2400

APPROVED:

NORTH METRO FIRE
RESCUE DISTRICT

CITY OF WESTMINSTER, a
home-rule City

By _____
Robert Kammerzell, President

By _____
Nancy McNally, Mayor

By _____
John J. O'Hayre, Chief

By _____
J. Brent McFall
City Manager

ATTEST:

ATTEST:

Randall Sullivan, Secretary

Linda Yeager, City Clerk

Exhibit A

Fonay and Bull Canal ROW Annexation

A parcel of land located in the south one-half of the northwest quarter of Section 22, Township 1 South, Range 68 West of the 6th P.M., County of Adams, State of Colorado, being more particularly described as follows:

Commencing at the west quarter of said Section 22; Thence South 89°57'18" East, along the south line of the south one-half of the northwest quarter of said Section 22, a distance of 30.00 feet to the west line of North Huron Street right of way as described in Reception No. 20050620000646750 said point and being the point of beginning;

Thence North 00°42'47" West, along the west line of North Huron Street right of way described in Reception No. 20050620000646750 and Reception No. 20041025001072230; a distance of 1322.47 feet to the north line of the south one-half of the northwest quarter of said Section 22;

Thence South 89°56'14" East, along the north line of the south one-half of the northwest quarter of said Section 22, a distance of 2391.55 feet to the west line of a right of way described in Book 473, Page 187;

Thence South 00°45'07" East, along said west right of way line, along a line parallel with and 200.02 feet west of the east line of said south one-half of the northwest quarter of said Section 22, a distance of 1321.75 feet to the south line of the south one-half of the northwest quarter of said Section 22;

Thence North 89°57'18" West, along the south line of the south one-half of the northwest quarter of said Section 22, a distance of 2392.44 feet to the point of beginning;

Said annexation parcel contains 72.594 acres, more or less, subject to all easements and encumbrances of record.

Wadsworth Crossing Annexation

A parcel of land being Tract 63A, Mandalay Gardens except right-of-way dedicated in Reception #F0480526, located in the northwest quarter of Section 14, Township 2 South, Range 69 West of the Sixth Principal Meridian in the County of Jefferson, State of Colorado more particularly described as follows:

Commencing at the center quarter corner of Section 14, thence S89°52'19"W along the southerly line of said northwest quarter a distance of 28.72 feet to a point on the westerly right-of-way of Wadsworth Boulevard; thence N00°44'06"E along said westerly right-of-way line a distance of 327.56 feet to the southeast corner of Tract 63A and the Point of Beginning; thence S89°41'49"W along the southerly line of said Tract 63A, a distance of 661.09 feet to the southwest corner of said Tract 63A; thence N00°57'20"E along the westerly line of said Tract 63A, a distance of 329.46 feet to the northwest corner of said Tract 63A and the southerly right-of-way line of 101st Avenue; thence N89°38'58"E along said northerly line of said Tract 63A, a distance of 273.59 feet to a point on the southerly right-of-way line of Church Ranch Boulevard as recorded in Reception #F0480526; thence along said southerly right-of-way the following 3 courses; (1) 230.27 feet along a non-tangent curve to the left having a radius of 1015.00 feet, a central angle of 12°59'55" and a chord which bears S82°27'47"E a distance of 229.78 feet to a point of tangency; (2) thence S88°57'33"E a distance of 108.28 feet to a point of curvature; (3) thence 78.27 feet along the arc of a tangent curve to the right having a radius of 50.00 feet, a central angle of 89°41'39" and a chord

which bears S44°06'43"E a distance of 70.52 feet to a point on the westerly right-of-way line of Wadsworth Boulevard; thence departing the westerly right-of-way line N00°44'06"E a distance of 85.30 feet; thence S88°55'42"E a distance of 58.53 feet to a point on the easterly right-of-way line of Wadsworth Boulevard; thence continuing along said right-of-way line S01°04'18"W a distance of 328.81 feet; thence departing said easterly right-of-way line of Wadsworth Boulevard S89°41'49"W a distance of 56.61 feet to the Point of Beginning.

Said parcel contains 5.195 acres, (226,274 sq. ft.) more or less.

Basis of Bearings

Bearings are based on the south line of the northwest quarter of Section 14, Township 2 South, Range 69 West of the Sixth Principal Meridian being monumented by a found 2-1/2" aluminum cap in range box, LS #16412 at the center quarter corner of Section 14 and by a found 3-1/4" cap in range box, LS #13212 at the west quarter corner of Section 14 bearing S89°52'19"W per City of Westminster GIS control maps.

Consisting of approximately 4.76 Acres

Wadsworth Boulevard/98th Avenue ROW Annexation

A parcel of land in the south half of Section 14, Township 2 South, Range 69 West of the Sixth Principal Meridian, County of Jefferson, State of Colorado more particularly described as follows:

Commencing at the south quarter corner of said section 14 from whence the center of section 14 bears north 00°46'37" east and on which the following bearings are based;

Thence north 00°46'37" east, along the east line of the southwest quarter of said section 14, a distance of 835.58 feet to the point of beginning;

Thence north 89°13'23" west a distance of 40.00 feet to a point on the west right-of-way line of Wadsworth Boulevard;

Thence north 00°46'37" east, along said west right-of-way line, a distance of 188.16 feet to a point;

Thence north 43°41'28" west a distance of 20.74 feet to a point of non-tangent curvature, said point lies on the south right-of-way line of west 98th avenue;

Thence along said south right-of-way line being the arc of a non-tangent curve to the left having a central angle of 01°46'51", a radius of 15.00 feet and an arc length of 0.47 feet (chord bears north 88°19'57" west, 0.47 feet) to a point;

Thence south 89°20'37" west, continuing along said south right-of-way line, a distance of 1.87 feet to a point;

Thence north 00°39'23" west a distance of 60.00 feet to a point on the north right-of-way line of west 98th avenue;

Thence north 00°46'37" east a distance of 61.84 feet to a point;

Thence north 12°06'09" east a distance of 93.50 feet to a point;

Thence north 00°46'37" east a distance of 167.41 feet to a point;

Thence north 89°13'23" west a distance of 78.81 feet to a point;

Thence north 11°47'11" east a distance of 159.77 feet to a point on the south line of the former Lange Property Annexation to the City of Westminster recorded at reception No. F1444645 in the records of the Jefferson County Clerk and Recorders;

Thence north 89°37'14" east, along said south line, a distance of 118.33 feet to a point on the west line of the Amended Annexation Plat recorded at Reception No. 78088169 of said Jefferson County Records;

Thence south 00°46'37" west, along said west line, a distance of 743.05 feet to a point;

Thence north 89°13'23" west a distance of 30.00 feet to the point of beginning.

Consisting of approximately 65,096 square feet or 1.494 acres.

District Court, Adams County, Colorado Adams County Justice Center 1100 Judicial Center Drive Brighton, CO 80601 303-659-1161	▲ COURT USE ONLY ▲
<p>Petitioners:</p> <p>THE CITY OF WESTMINSTER, COLORADO, a home-rule City, and THE MAYOR AND CITY COUNCIL OF THE CITY OF WESTMINSTER</p> <p>Defendant:</p> <p>THE BOARD OF DIRECTORS OF THE NORTH METRO FIRE RESCUE DISTRICT, and All Taxpaying Electors of the NORTH METRO FIRE RESCUE DISTRICT, as a class.</p>	
City of Westminster Eugene Mei, #33442 Assistant City Attorney 4800 West 92 nd Avenue Westminster, CO 80031 Phone: 303-658-2400 Fax: 303-706-3920 E-mail: emei@cityofwestminster.us	Case Number: 4825 Division: A Courtroom:
ORDER FOR EXCLUSION OF CERTAIN TERRITORY FROM NORTH METRO FIRE RESCUE DISTRICT	

THIS MATTER comes before the Court this ____ day of _____, 2008, upon the Stipulation and Plan of the parties to this action for entry of an Order excluding certain territory from the North Metro Fire Rescue District, upon terms and conditions set forth in the Stipulation and Plan and hereinafter approved and adopted.

The parties appear by Eugene Mei, Assistant City Attorney, counsel of record for Petitioners, and Richard Shearer, counsel for Respondents, the Board of Directors of the North Metro Fire Rescue District. No other parties or counsel have appeared in this action.

The Court, having reviewed the Stipulation, heard statements of counsel, and being fully advised of the facts and circumstances surrounding this action,

Exhibit "B"

DOTH ORDER, ADJUDGE AND DECREE:

1. The Stipulation and Plan for Exclusion of Certain Territory from the North Metro Fire Rescue District presented to the Court this date, which Stipulation and Plan was approved by counsel for both parties to the action and by the governing bodies of the City of Westminster, Colorado, and the North Metro Fire Rescue District, as evidenced by the signatures of the appropriate officers of each governing body, hereby finds that the Stipulation and Plan for Exclusion constitutes a contract which is fair and equitable. The provisions of said Stipulation and Plan are hereby approved and incorporated in the remaining paragraphs of this Order.

2. All notice requirements of the statute and of the Colorado Rules of Civil Procedure have been duly, completely and properly complied with. No objection to the exclusion has been made by any taxpaying elector, individually or on behalf of the class designated Taxpaying Electors.

3. The Court has jurisdiction of all necessary parties and of the subject matter of this action.

4. The Court finds:

A. The City of Westminster has provided and is now providing comparable fire protection services which the North Metro Fire Rescue District has provided in or to the territory proposed for exclusion.

B. The governing body of the City of Westminster agrees, and has agreed, by resolution, to provide the service provided by the North Metro Fire Rescue District to the area described in the exclusion petition effective immediately upon entry of the exclusion order regardless of its later effective date.

C. The quality of fire protection service to be provided by the City of Westminster will not be inferior to the fire protection service now provided by the North Metro Fire Rescue District in the territory proposed for exclusion and described in the Petition for Exclusion.

D. No election has been held or is required to be held pursuant to subsection (5) of section 32-1-502, C.R.S., as amended, and the quality of service including, but not limited to, the fire insurance costs for the improvements within the excluded area will not be adversely affected by this exclusion.

E. The District owns no facilities or assets located within the territory which is proposed for exclusion.

F. The District has a current outstanding bonded indebtedness of \$24,850,000.

G. The District owns no real property or improvements within the territory described in the Petition for Exclusion and the City does not seek ownership of any such assets located in any other part of the District.

H. The City does not seek ownership of any firefighting equipment or other personal property now owned by the District and the Order of Exclusion may so state.

I. The City shall provide fire protection to the territory described in the Petition and shall continue to honor any mutual aid agreement with the District applicable to any District territory not excluded.

J. City officers will also be responsible for safety inspections and other fire code enforcement within the territory described in the Petition.

K. Primary responsibility for fire protection in all territory of the District not proposed for exclusion shall remain with the District.

5. The Court orders:

A. The District shall have the right to levy, collect, and pay the proceeds of a mill levy not to exceed one-half (1/2) mill against the applicable excluded property to the District's Firemen's Pension Fund for five (5) consecutive years, commencing taxable year 2009.

B. The City of Westminster shall assume fire protection service responsibility to the excluded area from the District effective January 1, 2009.

Nothing in the Stipulation and Plan shall impair or negate the validity or effectiveness of any existing mutual aid agreement between the parties.

C. The North Metro Fire Rescue District and its firefighters, including those residing in the excluded area, shall continue to have the right to operate District and personal vehicles and equipment as authorized emergency vehicles within said excluded area and the City of Westminster, for bona fide emergency purposes, as the District may deem necessary in fulfilling District obligations.

Authorized emergency vehicles shall be those as defined by section 42-1-102, C.R.S., as amended, with privileges as provided by section 42-4-108, C.R.S., as amended, and shall include the right of District firefighters who reside in the excluded area to respond to emergency calls in personal vehicles and District vehicles which are operated as emergency vehicles.

D. The change of boundaries of the District, which is accomplished by this Court Order shall not impair nor affect its organization, nor shall it affect, impair or discharge any contract, obligation, lien or charge on which it might be liable or chargeable had such change of boundaries not been made.

E. For the taxable year 2009, and thereafter, the excluded property shall not be subject to any property tax levied by the District for operating costs.

F. For the purpose of retiring the District's outstanding indebtedness and the interest thereon existing on January 1, 2009, the applicable excluded property shall be subject only for that proportion of the District's outstanding indebtedness and the interest thereon existing immediately prior to January 1, 2009.

G. The excluded territory shall in no event become obligated for the payment of any bonded indebtedness created after the effective date of this Exclusion Order.

H. This Order shall become effective January 1, 2009.

DONE AND SIGNED in Open Court this _____ day of _____, 2008.

BY THE COURT:

District Court Judge

APPROVED AS TO FORM:

CITY OF WESTMINSTER

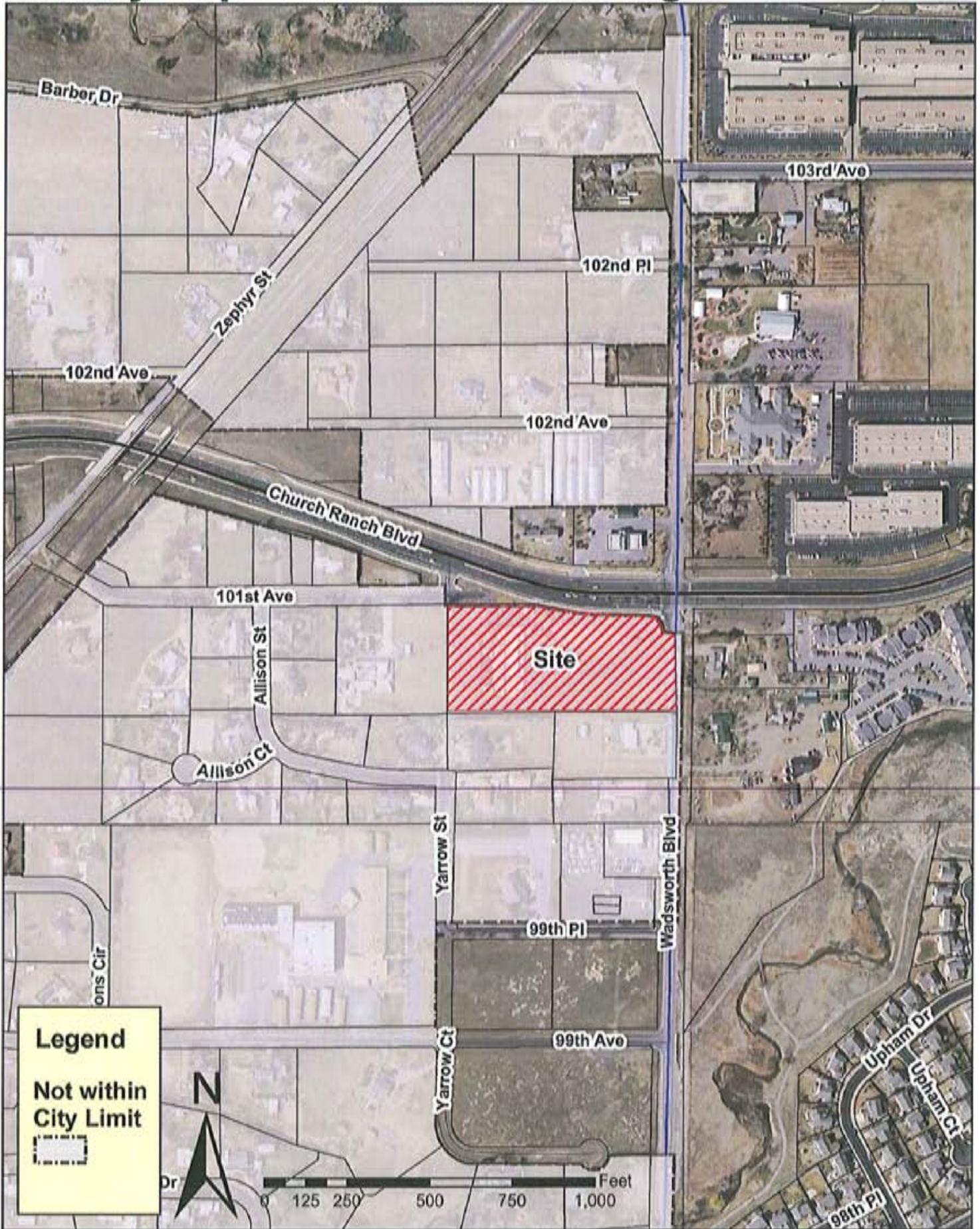
By _____
Eugene Mei #33442
City Attorney for Petitioners
4800 W. 92nd Avenue
Westminster, CO 80031
(303) 658-2400

By _____
Richard L. Shearer #8792
Attorney for Respondent District
Ireland, Stapleton, Pryor & Pascoe, PC
1675 Broadway, Suite 2600
Denver, CO 80202
(303) 623-2700

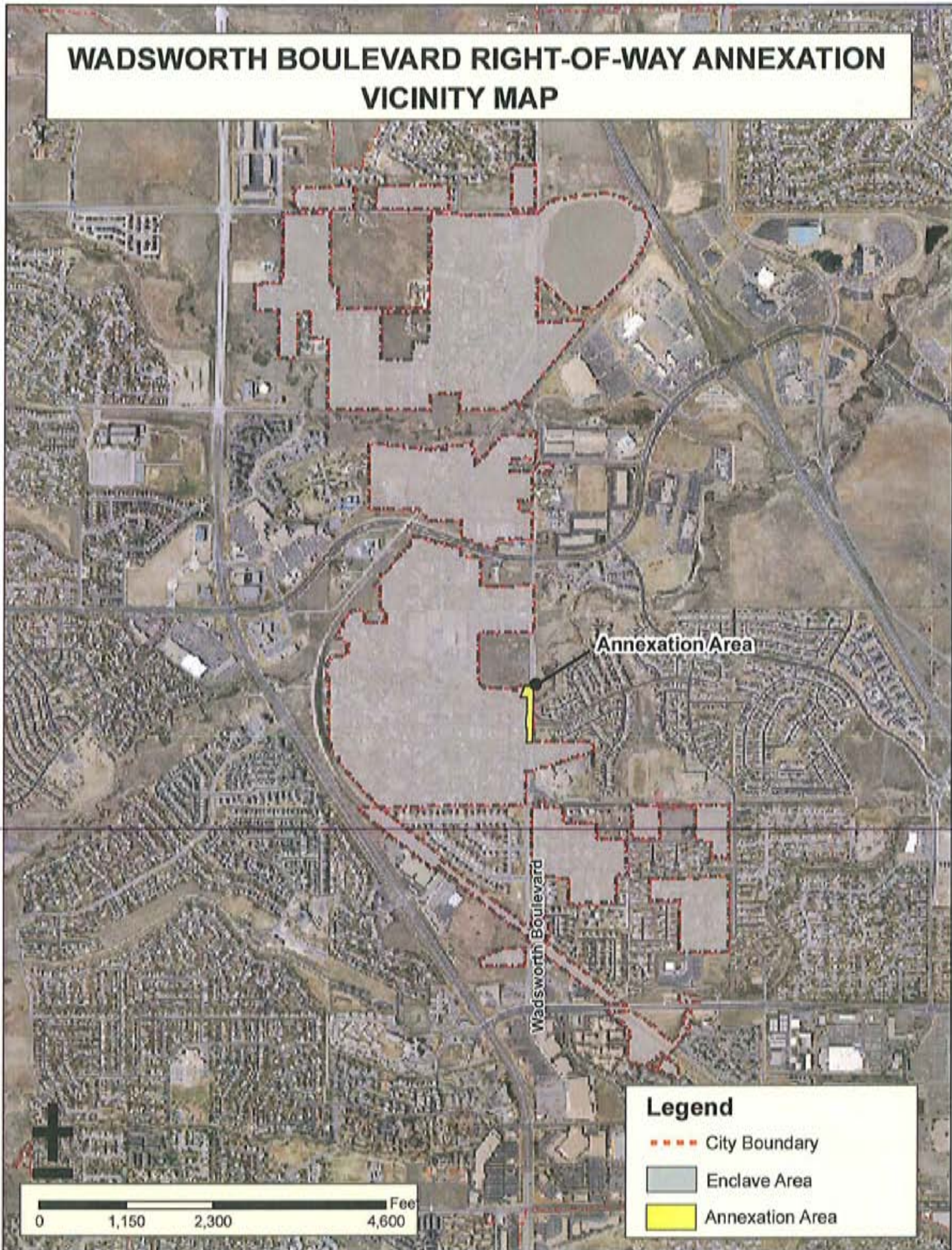
Vicinity Map - Fonay Annexation



Vicinity Map - Wadsworth Crossing



WADSWORTH BOULEVARD RIGHT-OF-WAY ANNEXATION VICINITY MAP





WESTMINSTER
COLORADO

Agenda Memorandum



City Council Meeting
October 13, 2008

SUBJECT: Resolution No. 51 re Exclusion From North Metro Fire Rescue District

Prepared by: Tami Cannon, Legal Administrator

Recommended City Council Action

Adopt Resolution No. 51 approving the exclusion of recently annexed properties from the North Metro Fire Rescue District.

Summary Statement

- This item is related to the approval of the Stipulation and Plan for exclusion also appearing on October 13's Council agenda. Two of the parcels to be excluded are within Jefferson County and one is within Adams County.
- City Council has acted on these annexations (listed in Exhibit A) over the last several months. This action is necessary to complete the technical requirements for exclusion from the North Metro Fire Rescue District.

Expenditure Required: \$0

Source of Funds: N/A

Policy Issue

Should the City approve the exclusion of recently annexed properties from the District in order to avoid double taxation and duplicative fire protection services?

Alternative

Do not approve the exclusion of recently annexed properties from the District. This is not recommended, since it would result in double taxation and duplicative fire protection services to the properties.

Background Information

In order for the City Attorney's Office to proceed with the filing of the exclusion documents, the exclusion statutes require that City Council adopt the attached Resolution indicating the City's agreement to provide the fire protection services provided by the District to the area described in the Stipulation and Plan within one year from the effective date of the exclusion order as required by statute.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment: Resolution

SERIES OF 2008

RESOLUTION

EXCLUSION OF TERRITORY FROM THE NORTH METRO FIRE RESCUE DISTRICT

WHEREAS, it is in the public interest and a policy of the City of Westminster to eliminate the overlapping of services provided by local governments and the double taxation that may occur because of annexation when all or part of the territory lies within the boundaries of both the City of Westminster and a special district; and

WHEREAS, Colorado statutes provide an orderly procedure to eliminate such overlapping of services and double taxation, which procedure is found in section 32-1-502, et seq., C.R.S., as amended; and

WHEREAS, the City Council of the City of Westminster has been informed by City Staff and now finds that such a situation exists in the area described on Exhibit "A" attached hereto and incorporated herein by reference and that there is an overlapping of fire protection services by the City of Westminster and the North Metro Fire Rescue District (hereinafter "District") and double taxation resulting from the territory described in Exhibit "A" being within the boundaries of both the City and the District; and

WHEREAS, the City Council, based upon information provided by its Staff, has found that the quality of service to be provided by the City of Westminster will not be inferior to the service provided by the District in the territory described in Exhibit "A" attached hereto, based upon the Westminster Fire Department's service capability, which includes operations out of six (6) existing fire stations that are strategically located throughout the City; an extensive fleet of sophisticated firefighting and emergency medical vehicles including five (5) fire engines, two (2) aerial trucks, three (3) reserve fire engines, five (5) ambulances, two (2) reserve ambulances, two (2) attack units, and other support apparatus, operated by an authorized full-time career staff of one hundred and forty-one (141) personnel, one hundred and twenty-four (124) of which are highly trained front-line firefighters and paramedics; and

WHEREAS, evidence gathered in previous proceedings for exclusion from other Districts, and applicable to this proceeding also, establishes that fire insurance costs for the improvements within the excluded area will not be adversely affected by such exclusion.

WHEREAS, City officials and representatives of the District are negotiating the City's proposal to exclude from the Fire District, and are working towards a mutually acceptable exclusion agreement; and

WHEREAS, the City Council of the City of Westminster is willing to agree by this Resolution to provide the service provided by the District to the area described in Exhibit "A" within one year from the effective date of the exclusion order as required by statute, and more specifically, immediately upon the effective date of the exclusion order;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WESTMINSTER:

1. That the City proceed at once to exclude the territory described in Exhibit "A" from the District by filing its Petition in the District Court of Adams County, pursuant to the provisions of section 32-1-502, et seq., C.R.S., as amended.

2. That the City Council of the City of Westminster agrees, by this Resolution, to provide the service provided by the District to the area described in Exhibit "A" within one year from the effective date of the exclusion order as required by statute, and specifically, immediately upon the effective date of the exclusion order.

3. That the quality of service to be provided by the City of Westminster will not be inferior to the service provided by the District in the territory described in Exhibit "A" and the fire insurance costs for the improvements within the excluded area will not be adversely affected by such exclusion.

4. That the City Attorney is instructed to petition the Court and carry out all notification requirements as contained in applicable state statutes.

PASSED AND ADOPTED this 13th day of October, 2008.

Mayor

ATTEST:

APPROVED AS TO LEGAL FORM:

City Clerk

City Attorney's Office

Exhibit A

Fonay and Bull Canal ROW Annexation

A parcel of land located in the south one-half of the northwest quarter of Section 22, Township 1 South, Range 68 West of the 6th P.M., County of Adams, State of Colorado, being more particularly described as follows:

Commencing at the west quarter of said Section 22; Thence South 89°57'18" East, along the south line of the south one-half of the northwest quarter of said Section 22, a distance of 30.00 feet to the west line of North Huron Street right of way as described in Reception No. 20050620000646750 said point and being the point of beginning;

Thence North 00°42'47" West, along the west line of North Huron Street right of way described in Reception No. 20050620000646750 and Reception No. 20041025001072230; a distance of 1322.47 feet to the north line of the south one-half of the northwest quarter of said Section 22;

Thence South 89°56'14" East, along the north line of the south one-half of the northwest quarter of said Section 22, a distance of 2391.55 feet to the west line of a right of way described in Book 473, Page 187;

Thence South 00°45'07" East, along said west right of way line, along a line parallel with and 200.02 feet west of the east line of said south one-half of the northwest quarter of said Section 22, a distance of 1321.75 feet to the south line of the south one-half of the northwest quarter of said Section 22;

Thence North 89°57'18" West, along the south line of the south one-half of the northwest quarter of said Section 22, a distance of 2392.44 feet to the point of beginning;

Said annexation parcel contains 72.594 acres, more or less, subject to all easements and encumbrances of record.

Wadsworth Crossing Annexation

A parcel of land being Tract 63A, Mandalay Gardens except right-of-way dedicated in Reception #F0480526, located in the northwest quarter of Section 14, Township 2 South, Range 69 West of the Sixth Principal Meridian in the County of Jefferson, State of Colorado more particularly described as follows:

Commencing at the center quarter corner of Section 14, thence S89°52'19"W along the southerly line of said northwest quarter a distance of 28.72 feet to a point on the westerly right-of-way of Wadsworth Boulevard; thence N00°44'06"E along said westerly right-of-way line a distance of 327.56 feet to the southeast corner of Tract 63A and the Point of Beginning; thence S89°41'49"W along the southerly line of said Tract 63A, a distance of 661.09 feet to the southwest corner of said Tract 63A; thence N00°57'20"E along the westerly line of said Tract 63A, a distance of 329.46 feet to the northwest corner of said Tract 63A and the southerly right-of-way line of 101st Avenue; thence N89°38'58"E along said northerly line of said Tract 63A, a distance of 273.59 feet to a point on the southerly right-of-way line of Church Ranch Boulevard as recorded in Reception #F0480526; thence along said southerly right-of-way the following 3 courses; (1) 230.27 feet along a non-tangent curve to the left having a radius of 1015.00 feet, a central angle of 12°59'55" and a chord which bears S82°27'47"E a distance of 229.78 feet to a point of tangency; (2) thence S88°57'33"E a distance of 108.28 feet to a point of curvature; (3) thence 78.27 feet along the arc of a tangent curve to the right having a radius of 50.00 feet, a central angle of 89°41'39" and a chord

which bears S44°06'43"E a distance of 70.52 feet to a point on the westerly right-of-way line of Wadsworth Boulevard; thence departing the westerly right-of-way line N00°44'06"E a distance of 85.30 feet; thence S88°55'42"E a distance of 58.53 feet to a point on the easterly right-of-way line of Wadsworth Boulevard; thence continuing along said right-of-way line S01°04'18"W a distance of 328.81 feet; thence departing said easterly right-of-way line of Wadsworth Boulevard S89°41'49"W a distance of 56.61 feet to the Point of Beginning.

Said parcel contains 5.195 acres, (226,274 sq. ft.) more or less.

Basis of Bearings

Bearings are based on the south line of the northwest quarter of Section 14, Township 2 South, Range 69 West of the Sixth Principal Meridian being monumented by a found 2-1/2" aluminum cap in range box, LS #16412 at the center quarter corner of Section 14 and by a found 3-1/4" cap in range box, LS #13212 at the west quarter corner of Section 14 bearing S89°52'19"W per City of Westminster GIS control maps.

Consisting of approximately 4.76 Acres

Wadsworth Boulevard/98th Avenue ROW Annexation

A parcel of land in the south half of Section 14, Township 2 South, Range 69 West of the Sixth Principal Meridian, County of Jefferson, State of Colorado more particularly described as follows:

Commencing at the south quarter corner of said section 14 from whence the center of section 14 bears north 00°46'37" east and on which the following bearings are based;

Thence north 00°46'37" east, along the east line of the southwest quarter of said section 14, a distance of 835.58 feet to the point of beginning;

Thence north 89°13'23" west a distance of 40.00 feet to a point on the west right-of-way line of Wadsworth Boulevard;

Thence north 00°46'37" east, along said west right-of-way line, a distance of 188.16 feet to a point;

Thence north 43°41'28" west a distance of 20.74 feet to a point of non-tangent curvature, said point lies on the south right-of-way line of west 98th avenue;

Thence along said south right-of-way line being the arc of a non-tangent curve to the left having a central angle of 01°46'51", a radius of 15.00 feet and an arc length of 0.47 feet (chord bears north 88°19'57" west, 0.47 feet) to a point;

Thence south 89°20'37" west, continuing along said south right-of-way line, a distance of 1.87 feet to a point;

Thence north 00°39'23" west a distance of 60.00 feet to a point on the north right-of-way line of west 98th avenue;

Thence north 00°46'37" east a distance of 61.84 feet to a point;

Thence north 12°06'09" east a distance of 93.50 feet to a point;

Thence north 00°46'37" east a distance of 167.41 feet to a point;

Thence north 89°13'23" west a distance of 78.81 feet to a point;

Thence north 11°47'11" east a distance of 159.77 feet to a point on the south line of the former Lange Property Annexation to the City of Westminster recorded at reception No. F1444645 in the records of the Jefferson County Clerk and Recorders;

Thence north 89°37'14" east, along said south line, a distance of 118.33 feet to a point on the west line of the Amended Annexation Plat recorded at Reception No. 78088169 of said Jefferson County Records;

Thence south 00°46'37" west, along said west line, a distance of 743.05 feet to a point;

Thence north 89°13'23" west a distance of 30.00 feet to the point of beginning.

Consisting of approximately 65,096 square feet or 1.494 acres.



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 13, 2008



SUBJECT: Cost-sharing Agreement with Lambertson Farms Metropolitan District No. 1 and Councillors' Bill No. 39 Authorizing a Supplemental Appropriation of Funds

Prepared By: Stephen C. Baumann, Assistant City Engineer

Recommended City Council Action

1. Authorize the City Manager to execute a Joint Development and Cost-Sharing Agreement with the Lambertson Farms Metropolitan District No. 1 to apportion costs of certain improvements to 136th Avenue between the City and the Metropolitan District; and authorize the expenditure of the City's cost share for the 136th Avenue Pedestrian Underpass not to exceed \$400,000.
2. Pass Councillors' Bill No. 39 on first reading appropriating a total of \$453,840 received from the Lambertson Farms Metropolitan District No. 1 as follows: \$400,000 to the 136th Avenue Pedestrian Underpass project and \$53,840 to the Capital Projects Reserve.

Summary Statement

- In August 2007, City Council established cost recovery assessments to properties benefiting from the Huron Street improvements projects. This included the Lambertson Farms development in Broomfield at the northwest corner of 136th Avenue and Huron Street for which an assessment of \$453,840 was approved.
- The City and County of Broomfield formed the Lambertson Farms Metropolitan District to improve and widen the north side of 136th Avenue. The District will also install a pedestrian box culvert under the full width of 136th Avenue, with Westminster's participation in half the cost of the culvert and the associated modifications to 136th Avenue. A Joint Development and Cost-Sharing agreement was drawn to formalize a procedure whereby the Metro District designs and constructs the pedestrian box culvert and other shared-cost improvements and applies Westminster's share of those costs (approximately \$400,000) toward its financial obligation to the City. Even though this transaction does not officially appear on the City's books, it requires a supplemental appropriation in order to reflect the installation of this asset (136th Avenue box culvert).
- The proposed Cost-Sharing Agreement calls for the balance of funds (\$53,840) owed to Westminster to be paid directly to the City. These funds will be appropriated to the Capital Projects Reserve. Staff may be returning to City Council at a future date if necessary to get authorization for expenditures from these remaining Huron Street Project assessment funds.

Expenditure Required: Not to exceed \$400,000

Source of Funds: Lambertson Farms Metropolitan District Assessment

Policy Issue

Should the City allow the Lambertson Farms Metropolitan District to pay its financial obligations to Westminster under the terms of the proposed Joint Development and Cost-Sharing Agreement including designing and installing improvements to 136th Avenue?

Alternative

The alternative to the proposed cost-sharing agreement and its plan for the completion of portions of improvements to 136th Avenue is to have the entire amount owed by Lambertson paid directly to the City. It would be deposited in the General Fund and appropriated as City Council chooses. Taking this approach misses a prime opportunity to complete an important improvement to 136th Avenue, a pedestrian box culvert under 136th Avenue. A share of the cost of this facility would be Westminster's. When installed, it will open up significant additional safe trail opportunities for pedestrians and bicyclists in the nearby neighborhoods. Building only the Broomfield (north) half of this pedestrian box culvert would not make sense. The cost-sharing agreement represents the best use of these funds under very good circumstances and timing.

Background Information

In August 2007, City Council established cost recovery assessments against properties benefiting from the Huron Street improvements projects, built by the City between 128th Avenue and 152nd Avenue in 2005 and 2006. These properties include the Lambertson Farms P.U.D. in Broomfield at the northwest corner of 136th Avenue and Huron Street where an assessment of \$453,840 was approved. Broomfield Staff has agreed to enforce this obligation in the subdivision agreement they have with the Lambertson Farms Metropolitan District No. 1 (Metro District). The Metro District is the agency installing the public improvements that support the Lambertson P.U.D., including the construction of the north side of 136th Avenue between Huron Street and Zuni Street. This will complete 136th Avenue as an arterial street with two through-lanes in each direction, a raised landscaped median and turn lanes at intersection approaches.

One of the conditions of Broomfield's approval of the Lambertson Farms P.U.D. was that the north side of 136th Avenue would be situated such that in the future, the south curb could be shifted north by Westminster, creating a larger buffer than now exists between east-bound traffic and the Amherst and Quail Crossing subdivisions. The buffer area is intended to be improved at a future time with landscaping and an eight-foot sidewalk. As a result of the collaboration of Westminster and Broomfield, the Metro District was also directed to install a pedestrian underpass of 136th Avenue between Tejon Street and Quivas Street, making it possible to construct a grade-separated crossing for the trail along Quail Creek. With the Lambertson Farms development, the trail will be extended north, ultimately providing access to the City's McKay Lake open space and Broomfield's trail system. Because 136th Avenue is located partially within Westminster and partially within Broomfield, Westminster would have to pay approximately half the cost of the box culvert and other costs occasioned by its installation.

Though Westminster has no existing funding for their share of the costs of the improvements described above, Lambertson's obligations to the City and the timing of their improvements to the north side of 136th Avenue make it possible to build the entire pedestrian underpass. A Joint Development and Cost-Sharing Agreement has been prepared that apportions the responsibilities and costs of the pedestrian box culvert and other improvements being done by the Metro District across the full width of 136th Avenue. Generally, the City's share of those improvements applies to the south half of 136th Avenue and is estimated to be \$400,000. The proposed cost-sharing agreement allows the Metro District to reduce its obligation to Westminster by that amount.

A supplemental appropriation is necessary to account for the funds being received and the expenditures from the appropriate capital project account and is the subject of the attached Councillors' Bill. Even though the City's share of the cost of the pedestrian crossing is not a real receipt of cash, it must be accounted for because of the installation of this asset, which will be added to the City's asset list. It will

be appropriated in the 136th Avenue Pedestrian Box Underpass account in the Capital Improvement Fund. The balance of funds that the City will receive from Lambertson in cash (\$53,840) will be included in the appropriation and put in the Capital Project Reserve for future use, at which time Staff may return to Council for consideration and authorization of expenditures.

This appropriation will amend the General Capital Improvement Fund revenue and expense accounts as follows:

REVENUES

Description	Account Number	Current Budget	Amendment	Revised Budget
Reimbursements	7500.43080.0000	\$0	<u>\$453,840</u>	\$453,840
Total Change to Revenues			<u>\$453,840</u>	

EXPENSES

Description	Account Number	Current Budget	Amendment	Revised Budget
136 th Avenue Pedestrian Underpass	80875030833.80400.8888	\$0	\$400,000	\$400,000
CD Capital Project Reserve	80175030186.80400.8888	\$39,385	<u>\$53,840</u>	\$93,225
Total Change to Expenses			<u>\$453,840</u>	

Respectfully submitted,

J. Brent McFall
City Manager

Attachments: Joint Development and Cost-Sharing Agreement
Councillors' Bill No. 39

BY AUTHORITY

ORDINANCE NO.

COUNCILLOR'S BILL NO. **39**

SERIES OF 2008

INTRODUCED BY COUNCILLORS

A BILL

FOR AN ORDINANCE AMENDING THE 2008 BUDGET OF THE GENERAL CAPITAL IMPROVEMENT FUND AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION FROM THE 2008 ESTIMATED REVENUES IN THE FUNDS

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The 2008 appropriation for the General Capital Improvement Fund initially appropriated by Ordinance No. 3316 is hereby increased by \$453,840. This increase is due to the appropriation of cost recovery assessments from the Lambertson Farms development.

Section 2. The \$453,840 increase shall be allocated to City Revenue and Expense accounts as described in the City Council Agenda Item 10 H & I dated October 13, 2008 (a copy of which may be obtained from the City Clerk) increasing City fund budgets as follows:

General Capital Improvement Fund	<u>\$453,840</u>
Total	<u>\$453,840</u>

Section 3 – Severability. The provisions of this Ordinance shall be considered as severable. If any section, paragraph, clause, word, or any other part of this Ordinance shall for any reason be held to be invalid or unenforceable by a court of competent jurisdiction, such part shall be deemed as severed from this ordinance. The invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect the construction or enforceability of any of the remaining provisions, unless it is determined by a court of competent jurisdiction that a contrary result is necessary in order for this Ordinance to have any meaning whatsoever.

Section 4. This ordinance shall take effect upon its passage after the second reading.

Section 5. This ordinance shall be published in full within ten days after its enactment.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 13th day of October, 2008.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 27th day of October, 2008

ATTEST:

Mayor

City Clerk

JOINT DEVELOPMENT AND COST-SHARING AGREEMENT

THIS JOINT DEVELOPMENT AND COST-SHARING AGREEMENT (the "Agreement") is made and entered into this ____ day of September, 2008, by and between Lambertson Farms Metropolitan District No.1, a quasi-municipal corporation and political subdivision of the State of Colorado (the "District"), and the City of Westminster, Colorado (the "City").

This Agreement is made and entered into in contemplation of the following facts and circumstances:

A. The real property included within the District is located in the City and County of Broomfield and is comprised of the subdivision known as Lambertson Farms Filing No.1 (the "Subdivision"). The property within the District abuts the rights of way of 136th Avenue on the South and Huron Street on the East. As part of the development of the real property included within the District, certain improvements have been and/or will be made to both 136th Avenue and Huron Street, including the expansion of 136th Avenue from two lanes to four lanes.

B. The portion of Huron Street which is adjacent to the Subdivision, and approximately the South one-half of the 136th Avenue (after the same is expanded to four lanes) between Kalamath Street and Zuni Street, are located within the boundaries of the City.

C. The District and the City desire to define and agree upon the manner in which they will share the costs of certain improvements to Huron Street (adjacent to the Subdivision) which have already been completed, all as more particularly set forth herein.

D. The District and the City further desire to define and agree upon the manners in which certain improvements to 136th Avenue (between Kalamath Street and Zuni Street) will be completed and the costs thereof will be paid, all as more particularly set forth herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

1. Costs of Huron Street Improvements. The City has already completed the design and construction of certain improvements to that portion of Huron Street extending from the northern boundary of the Subdivision on the North to 136th Avenue on the South (collectively, the "Huron Improvements") which were necessary for the development of the Subdivision. The parties hereby agree that the District's share of all of the costs relating to the design and construction of the Huron Improvements shall be Four Hundred Fifty-Three Thousand Eight Hundred Forty and No/100ths Dollars (\$453,840.00) (the "District's Share of Huron Costs"). The District shall pay the District's Share of Huron Costs in accordance with the terms set forth in Paragraph 4 below.

2. General Division of Responsibility for Completing 136th Avenue Improvements. Except as otherwise specifically set forth herein, the parties agree that: (a) the District shall be responsible for the design and construction of all of the improvements within that portion of 136th Avenue from the south curb line of the median to be constructed within 136th Avenue to the north right of way line of 136th Avenue, including the asphalt patching/overlay reasonably necessary to

tie the south median curb to the existing asphalt south of south median curb, extending from Kalamath Street to Zuni Street (collectively, the “North Half Improvements”); and (b) the City shall be responsible for the design and construction of all of the improvements within that portion of 136th Avenue from the south side of the asphalt patching/overlay area adjacent to the south curb line of the median to be constructed within 136th Avenue to the south right of way line of 136th Avenue, extending from Kalamath Street to Zuni Street (collectively, the “South Half Improvements”). The manner in which the costs of designing and constructing such improvements shall be shared by the parties is set forth in Paragraph 4 below.

3. Division of Responsibility for Completing Certain 136th Avenue Improvements. With regard to the following specific improvements, the parties hereby agree as follows:

a. Pedestrian Underpass. The District shall be responsible for the design and construction of the pedestrian underpass (the “Pedestrian Underpass”) adjacent to Quail Creek which will extend under the entire width of 136th Avenue, as well as the wing walls on both the North side of the underpass and the South side of the underpass (collectively, the “Pedestrian Underpass Improvements”). The design of the wing walls on the South side of the Pedestrian Underpass shall be subject to the prior approval of the City, which approval shall not be unreasonably withheld.

b. New Traffic Signal at Tejon Street. The District shall be responsible for the design and construction of the traffic signals to be installed for vehicular traffic at the intersection of Tejon Street and 136th Avenue (collectively, the “Traffic Signal Improvements”).

c. Relocation of Certain Dry Utilities Adjacent to Underpass. Certain utility lines of Xcel Energy and Qwest shown on Exhibit A must be relocated as a result of the construction of the Pedestrian Underpass (collectively, the “Dry Utility Improvements”). The parties assume that Xcel Energy and Qwest shall each design and construct the relocation of their respective utility lines.

d. Relocation of Waterline. A certain waterline shown on Exhibit A must be relocated as a result of the construction of the Pedestrian Underpass (the “Waterline Improvements”). The District shall be responsible for the design and construction of the Waterline Improvements.

e. Relocation of Storm Water Inlets. Two (2) storm water inlets must be relocated as a result of the construction of the Pedestrian Underpass (the “Storm Water Improvements”). The District shall be responsible for the design and construction of the Storm Water Improvements.

4. Allocation of Costs of 136th Avenue Improvements / Terms of Payment of the District’s Share of Huron Costs. Except as specifically set forth herein, the District shall be solely responsible for paying all of the costs relating to the design and construction of the North Half Improvements, and the City shall be solely responsible for paying all of the costs relating to the design and construction of the South Half Improvements.

a. Costs of Designing the South Half Improvements. The District has contracted with S.A. Miro to design the South Half Improvements. S.A. Miro shall submit all of its invoices for

such work to both the City and the District and, after the City has approved of such invoices, the District shall pay such approved invoices in full. Such invoices shall include the modification to the agreement with Accurate EngiSurv, LLC dated February 28, 2008 which increased the compensation payable to EngiSurv, LLC by \$3,115.00. The aggregate amount so paid by the District shall be credited against the District's Share of Huron Costs.

b. Costs of Pedestrian Underpass Improvements. The District and the City shall each be responsible for one-half of the costs of designing and constructing the Pedestrian Underpass Improvements, excluding only the costs of designing and constructing the wing walls on both the North side and South side of the Pedestrian Underpass (collectively, the "Underpass Costs"). The District shall be responsible for all of the costs of designing and constructing the wing walls on the North side of the Pedestrian Underpass (the "North Wing Wall Costs"), and the City shall be responsible for all of the costs of designing and constructing the wing walls on the South side of the Pedestrian Underpass (the "South Wing Wall Costs"). However, the District shall pay all of the Underpass Costs, the North Wing Wall Costs and the South Wing Wall Costs, and shall receive a credit against the District's Share of Huron Costs in the amount of one-half of the Underpass Costs and one hundred percent (100%) of the South Wing Wall Costs. Upon the District's receipt and approval of invoices for such work, the District shall pay such costs and, within thirty (30) days of making such payments, the District shall deliver copies of the invoices therefor and proof of payment thereof to the City.

c. Costs of Traffic Signal Improvements. The District shall be solely responsible for paying all of the costs of designing and constructing the Traffic Signal Improvements.

d. Costs of Dry Utility Improvements. The District and the City shall request that both Xcel Energy and Qwest pay for the costs of designing and constructing their respective portions of the Dry Utility Improvements. If Xcel Energy and/or Qwest do not agree to pay for their respective shares of such costs, then the District and the City shall each be responsible for one-half of the total amount which is not paid by Xcel Energy and/or Qwest (which unpaid amount shall be referred to as the "Unpaid Dry Utility Costs"). However, the District shall pay all of the Unpaid Dry Utility Costs, and shall receive a credit against the District's Share of Huron Costs in the amount of one-half of the Unpaid Dry Utility Costs. Upon the District's receipt and approval by the City and the District of invoices for such work, the District shall pay such costs and, within thirty (30) days of making such payments, the District shall deliver copies of the invoices therefor and proof of payment thereof to the City.

e. Costs of Waterline Improvements. The District and the City shall each be responsible for one-half of the costs of designing and constructing the Waterline Improvements (the "Water Improvements Costs"). However, the District shall pay all of the Waterline Improvements Costs, and shall receive a credit against the District's Share of Huron Costs in the amount of one-half of the Waterline Improvements Costs. Upon the District's receipt and approval of invoices for such work, the District shall pay such costs and, within thirty (30) days of making such payments, the District shall deliver copies of the invoices therefor and proof of payment thereof to the City.

f. Costs of Storm Water Improvements. The District and the City shall each be

responsible for one-half of the costs of designing and constructing the Storm Water Improvements (collectively, the “Storm Water Costs”). However, the District shall pay all of the Storm Water Costs, and shall receive a credit against the District’s Share of Huron Costs in the amount of one-half of the Storm Water Costs. Upon the District’s receipt and approval of invoices for such work, the District shall pay such costs and, within thirty (30) days of making such payments, the District shall deliver copies of the invoices therefor and proof of payment thereof to the City.

g. Payment of Balance of the District’s Share of Huron Costs. After crediting the District for all amounts which it has paid or is obligated to pay under any other provision of this Agreement and which are to be credited against the District’s Share of Huron Costs pursuant to the terms hereof, the District shall pay the balance of the District’s Share of Huron Costs (the “Balance of Huron Costs”) in the following manner. As the construction of the South Half Improvements progresses, the City shall deliver monthly invoices for such work (which have been approved by the City) to the District, and the District shall pay the amounts of such invoices to the City (in an aggregate amount not to exceed the Balance of Huron Costs) within thirty (30) days after the District receives such invoices. The District’s obligation to pay such amounts shall terminate at such time as the total amount of payments made by the District under this Subparagraph 4(g) equals the Balance of Huron Costs. Notwithstanding the foregoing, in the event that any portion of the District’s Share of Huron Costs remains unpaid as of February 1, 2009, then the District shall pay the entire unpaid portion thereof to the City on February 1, 2009. Further, in the event the District’s Share of Huron Costs is paid in full before the time at which all of the other costs referenced in Subparagraphs 4(a) through 4(f), inclusive, are paid in full, then the District shall no longer be obligated to pay any portion of such costs for which the District is entitled to a credit against the District’s Share of Huron Costs, since there will be no remaining portion of the District’s Share of Huron Costs against which such credits could be applied.

5. Self-Help Rights. In addition to all other remedies available at law or in equity, if either party fails to pay the costs which it is obligated to pay under this Agreement as and when the same becomes due, and such failure is not cured within twenty (20) days after written notice of such default from the other party, then the other party shall have the right, but not the obligation, to pay such monies on behalf of the defaulting party and be reimbursed by the defaulting party upon demand for the amount so paid together with interest thereon at ten percent (10%) per annum, compounded annually, from and after the date on which such monies were paid on behalf of the defaulting party.

6. No Partnership. Nothing contained in this Agreement is intended to create, nor shall anything contained herein be deemed to create, a partnership, joint venture, an agency relationship or any other type of relationship between the parties other than that of two contracting parties.

7. Miscellaneous Provisions.

a. Power and Authority. Each of the parties executing this Agreement, and each of the persons executing this Agreement on behalf of any party, represent and warrant that they have full power and authority to do so and that once executed, this Agreement shall constitute a valid and binding agreement enforceable according to its terms against each such party.

b. Entire Agreement / Modification and Waiver. This Agreement, together with the Exhibits attached hereto, constitute the entire agreement between the parties pertaining to the subject matter contained herein, and all prior or contemporaneous agreements, letters of intent, representations, and understandings of the parties are superseded by and merged into this Agreement. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing by all the parties. No waiver shall be binding unless executed in writing by the party making the waiver. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver.

c. Notices. Any notice between the parties which is necessary, required or desired to be given hereunder shall be in writing and shall be deemed effective: (i) upon receipt, if personally delivered; (ii) upon transmission if sent before 5:00 p.m. on a business day or upon the next business day after transmission if sent after 5:00 p.m. or during a non-business day, if sent to the facsimile numbers set forth below, provided that an electronic confirmation of valid transmission is obtained and further provided that a copy of such notice is deposited into a U.S. mail receptacle for delivery by First Class U.S. Mail, postage prepaid, to the addressee within twenty-four (24) hours after such facsimile transmission; (iii) upon the next business day after deposit with a nationally recognized overnight courier service company; or (iv) two (2) business days after deposit into the U.S. Mail (whether claimed or not) if sent by certified mail, postage prepaid, addressed as follows:

If to the District:

Lambertson Farms Metropolitan District No. 1
c/o Jerrie F. Eckelberger
Jackson Law Offices, P.C.
9137 E. Mineral Circle, Suite 360
Centennial, CO 80112
Telephone: (720) 335-1370
Facsimile: (303) 796-7333

With a copy to:

Paul Cockrel
Collins, Cockrel and Cole
390 Union Blvd., Suite 400
Denver, CO 80228
Telephone: (303) 986-1551
Facsimile: (303) 986-1755

If to the City:

Director of Community Development
City of Westminster
4800 West 92nd Avenue
Westminster, CO 80031

Telephone: (303) 430-2400
Facsimile: (303) 706-3922

Either party and any designated recipient may change its address and/or telefax number for purposes of this notice provision by delivering written notice thereof in accordance with the foregoing notice provisions.

d. Remedies. In addition to the Self-Help Rights set forth herein, upon the breach of any provision of this Agreement, the nonbreaching party shall be entitled to enforce the provisions of this Agreement at law or in equity, and shall be entitled to pursue any and all available remedies. The prevailing party in any legal or administrative action shall receive an award against the non-prevailing party for its costs and expenses of such action, including without limitation, reasonable attorneys' fees.

e. Governing Law and Venue. This Agreement shall be interpreted in accordance with and governed by the laws of the State of Colorado. The forum for resolution of any and all disputes arising hereunder shall be the District Court in and for the City and County of Broomfield, State of Colorado.

f. No Recordation. This Agreement may not be recorded by any of the parties hereto or any other person or entity. Any attempted recordation of this Agreement by any party shall be deemed a breach entitling the nonbreaching party to pursue any and all available remedies set forth above including, without limitation, a court order directing that such recorded document be released of record. The parties instruct any title examiner to disregard this Agreement in the event it is so recorded.

g. Successors and Assigns. Neither of the parties may assign any of its respective rights or obligations under this Agreement without the prior written consent of the other party, which consent may be withheld in the other party's sole discretion. Subject to the foregoing restriction, this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, personal representatives, executors, successors and permitted assigns.

h. Joint Draftsmanship. The parties each acknowledge and agree that each provision hereof has been separately negotiated and separately drafted by each, such that any rule of construction that requires interpretation of any provision to be construed against the drafter thereof shall have no applicability. Instead, each party shall be deemed a drafter of each provision herein.

i. Severability. In the event any provision herein is found to be invalid or unenforceable by a court of competent jurisdiction, then such invalid or unenforceable provision shall be reformed to the least extent possible to make the same valid and enforceable or, if no such reformation is possible, then such invalid or unenforceable provision shall be stricken from this Agreement without affecting the validity or enforceability of the remainder of this Agreement.

j. Counterparts/Facsimile. This Agreement may be executed and delivered in counterparts, each of which shall be deemed to be a duplicate original hereof, and all of which when taken together shall constitute one and the same original instrument. Evidence of execution of this

Agreement may be delivered by telefax and all such telefax signatures shall have the same force and effect of original signatures for all purposes hereunder.

[SIGNATURE PAGE FOLLOWS.]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

DISTRICT:

LAMBERTSON FARMS METROPOLITAN DISTRICT NO. 1,
a quasi-municipal corporation and political subdivision of the State of
Colorado

By: _____
Name: _____
Title: _____

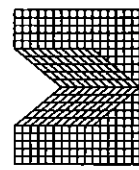
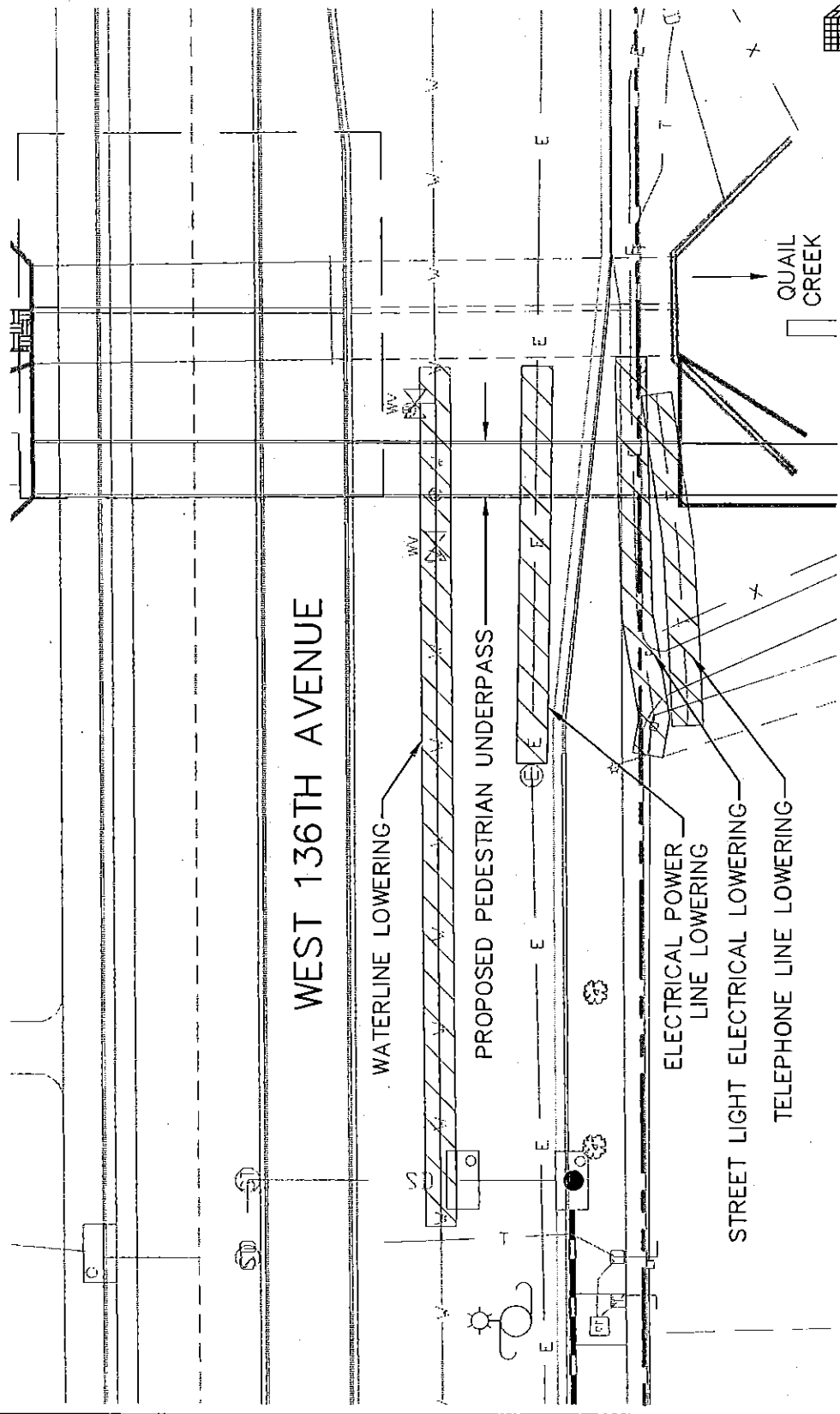
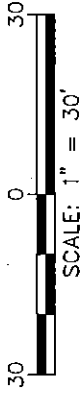
CITY:

CITY OF WESTMINSTER

By: _____
Name: J. Brent McFall
Title: City Manager

Approved as to legal form

By: _____
Name: Martin R. McCullough
Title: City Attorney



M I R O

PROJECT NO. 08005
08/12/08

JOINT DEVELOPMENT AND COST SHARING AGREEMENT
LAMBERTSON FARMS METROPOLITAN DISTRICT AND
CITY OF WESTMINSTER
EXHIBIT A

WESTMINSTER ECONOMIC DEVELOPMENT AUTHORITY
WESTMINSTER CITY HALL, 4800 W. 92ND AVENUE
MONDAY, October 13, 2008
7:00 P.M.

- 1. Roll Call**
- 2. Minutes of Previous Meeting** (August 11, 2008)
- 3. New Business**
 - A. Public Hearing re WEDA Budget for 2009 and 2010
 - B. Resolution No. 104 re 2009/2010 Budget Adoption and Fund Appropriation
- 4. Adjournment**

CITY OF WESTMINSTER, COLORADO
MINUTES OF THE WESTMINSTER ECONOMIC DEVELOPMENT AUTHORITY
MONDAY, AUGUST 11, 2008 AT 7:26 P.M.

ROLL CALL

Present at roll call were Chairperson McNally, Vice Chairperson Dittman, and Board Members Briggs, Kaiser, Lindsey, Major, and Winter. Also present were J. Brent McFall, Executive Director, Jeff Betz, Acting Attorney for the Authority, and Linda Yeager, Secretary.

CONSIDERATION OF MINUTES

Board Member Briggs moved, seconded by Kaiser, to approve the minutes of the meeting of July 14, 2008 with no additions or corrections. The motion carried unanimously.

HEARING ON 2ND QUARTER 2008 HOUSEKEEPING SUPPLEMENTAL APPROPRIATION

At 7:27 p.m. the Chairperson opened a public hearing to consider the 2nd quarter 2008 housekeeping supplemental appropriation. Staff was present to answer questions. There were no questions from the Board and no one wished to testify. The hearing was closed at 7:27 p.m.

RESOLUTION NO. 103 AUTHORIZING A SUPPLEMENTAL APPROPRIATION TO 2008 BUDGET

Vice Chairperson Dittman moved, seconded by Major, to adopt Resolution No. 103 authorizing a supplemental appropriation to the 2008 budget of the Westminster Economic Development Authority and authorizing the reallocation of previously appropriated bond proceeds and interest earnings. At roll call, the motion passed unanimously.

ADJOURNMENT

There being no other business to come before the Authority, the meeting adjourned at 7:28 p.m.

ATTEST:

Secretary

Chairperson

WEDA Agenda Item 3 A & B

Agenda Memorandum

Westminster Economic Development Authority Meeting
October 13, 2008



SUBJECT: Public Hearing and Resolution No. 104 re 2009 and 2010 Westminster Economic Development Authority (WEDA) Budgets

Prepared By: Karen Creager, Accountant
Robert Smith, Treasury Manager
Bob Byerhof, Senior Financial Analyst
Rachel Kammerzell, Financial Analyst

Recommended Westminster Economic Development Authority Action

1. Hold a Public Hearing on the WEDA Budget for 2009 and 2010.
2. Adopt Resolution No. 104 adopting the 2009 and 2010 proposed budget for WEDA as presented and appropriating the funds as budgeted.

Summary Statement

- At the October 6 Study Session, Staff reviewed with the Board WEDA's 2008 financial update through August 31, 2008 and the priorities for the 2009/2010 WEDA budget.
- This agenda memo includes a summary of the items presented at the budget review. Only one minor modification was made to the WEDA budget and is discussed in the background section below.
- The Board is requested to adopt the attached Resolution approving the 2009/2010 budget for WEDA that reflects all current proposed operations and services to be provided in 2009 and 2010. This budget includes all current obligations. If new projects are proposed, the budget will be amended via a regularly scheduled housekeeping supplemental appropriation.
- Local Government Budget Law (Budget Law), C.R.S. 29-1-103, requires an annual budget to be adopted for WEDA.
- WEDA currently consists of six Urban Renewal Areas (URAs): Holly Park, Mandalay Gardens, North Huron, South Sheridan, South Westminster and Westminster Center East Sub-Area.
- The preliminary 2008 estimated incremental assessed valuation from Adams County and Jefferson County for WEDA is \$56,898,480 and is used to calculate property tax increment paid to WEDA in 2009. The combined estimated property tax increment from this valuation is \$6,011,038 for 2009. This same estimated valuation plus anticipated value of new construction in the URAs during 2008 was used to estimate 2010 property tax increment of \$7,168,525.
- Total revenues including incremental revenues and transfers-in are estimated at \$15,369,170 for 2009 and \$18,125,684 for 2010.
- Projected costs for 2009 of \$11,313,628 include economic development agreement (EDA) payments and contractual maintenance payable to the City of \$1,832,007, County's property tax collection fees of \$90,166, debt service of \$9,103,866 and a contingency for unanticipated expenses of \$287,589.
- Projected costs for 2010 of \$11,831,483 include EDA payments and contractual maintenance payable to the City of \$2,064,287, County's property tax collection fees of \$107,529, debt service of \$9,336,160 and a contingency of \$323,507 for unanticipated expenses.

Expenditure Required: \$11,313,628 for 2009 and \$11,831,483 for 2010

Source of Funds: Incremental tax revenues and transfers

Policy Issue

Should the attached 2009 and 2010 WEDA budgets be adopted by the Board?

Alternative

The alternative would be to not adopt a budget for 2009/2010. However, according to Budget Law, C.R.S. 29-1-103, WEDA is required to adopt a budget each year. If a budget is not adopted, Budget Law, C.R.S. 29-1-108 allows for the re-appropriation of ninety percent of the amount appropriated in the current fiscal year for WEDA's expenses. This would negatively impact the WEDA's ability to operate.

Background Information

Pursuant to the Westminster Municipal Code and Title 31 of the Colorado Revised Statutes, WEDA was created to provide a regulatory and financial vehicle for improving and redeveloping properties and facilities within defined URAs. Accordingly, WEDA was given the right to provide funding for administration, planning, and financing of revitalization and redevelopment projects. WEDA's principal revenue sources are sales tax increment and property tax increment within each of the URAs.

Since its inception in 1987, WEDA has established six URAs:

- Holly Park
- Mandalay Gardens
- North Huron
- South Sheridan
- South Westminster
- Westminster Center East Sub-Area

The Finance Department generally provides administrative services to WEDA; however the Department of Community Development manages the redevelopment projects and, in some cases, the Department of Parks, Recreation and Libraries contracts with WEDA for required maintenance of right of way. When appropriate, these Departments provide input for the budget. The Finance Department prepared and is presenting a consolidated budget for WEDA as a whole.

As with the City budget, Staff has taken a conservative approach to preparing the WEDA budget. Property tax increment projections are based on preliminary assessed valuation information for 2008 and adjusted for anticipated new development. Sales tax increment projections are based on existing retail and adjusted for changes to retail establishments located within each URA.

Summarized below are the highlights of the 2009/2010 budgets for each of the individual URAs. For all of the URAs that have received bond proceeds, interest earnings on the bond proceeds are not included in the proposed revenues, as the bond covenants restrict how the earnings can be spent. These earnings will be appropriated through quarterly housekeeping supplemental appropriations in order to more easily track their use for Federal Internal Revenue Code arbitrage purposes and to ensure compliance with bond covenants. Additionally, pooled interest earnings are not included in the proposed revenues. Due to the fluctuations in the monthly balances of the pooled cash, the interest earnings are difficult to forecast. The fluctuations result from the timing of property tax receipts, the point in time that the sales tax base is met, and the accrual of the EDA liabilities to developers and/or commercial entities. Since the interest earnings currently are not needed to meet obligations, the earnings will be appropriated when necessary or will increase fund balance for use at a later date.

No contingency is included in the budgets of URAs that have bonded debt. Instead, any revenue that exceeds expenses will increase fund balance in the URA to be used at a later date. Contingency for unanticipated expenses is budgeted in URAs without bonded debt.

Holly Park URA

Holly Park URA was established on February 23, 2004. The URA encompasses approximately 23 acres along the west side of Federal Boulevard between 96th Avenue and 97th Avenue. The main objective of the URA plan is to renovate or redevelop the deteriorated, unsafe and outdated buildings as well as eliminate the unsafe, unsanitary and unhealthy conditions resulting from abandonment of a defunct residential project. On July 25, 2005 City Council approved an allocation to the General Capital Improvement Fund for a Holly Park project of \$1,125,000 from the 2004 Carryover. On June 12, 2006 those funds were moved from the General Capital Improvement Fund to a WEDA Capital Project account for Holly Park.

After a protracted legal battle, on April 11, 2006 WEDA was granted title to the Holly Park property and immediately there after moved to demolish the abandoned structures. WEDA will ultimately realize revenue from the redevelopment of the project, in the form of a purchase price from a to-be-named developer who will complete the project, and in the form of incremental tax revenue generated by the completed project. It has always been staff's intent that such revenue would be pledged to the City to repay the total amounts loaned of \$1,245,000 to WEDA for the Holly Park redevelopment. On July 14, 2008 WEDA entered into a contract with Coldwell Banker to act as listing agent in order to attract more interest in the redevelopment of the remaining property.

Based on the current status of the property, no operating budget is proposed for 2009 or 2010. When the property status changes, a supplemental appropriation will be brought to the Board to amend the budget as necessary.

Mandalay Gardens URA

WEDA initiated a redevelopment project in 2003, known as the Shops at Walnut Creek. This redevelopment project is generally bound by US 36, Church Ranch Boulevard, and the Burlington Northern/Santa Fe railroad line. In 2003 variable rate taxable tax increment revenue bonds were issued for the development of the Shops at Walnut Creek located within in the URA. The City pledged the 3% general sales tax as security for the bonds. These bonds were refunded to variable rate tax exempt tax increment revenue bonds in March 2006, to save an estimated \$6.2 million in interest expense over the life of the bonds. That pledge was reduced to 1.75% in October 2007. Debt service on the bonds is paid with tax increment revenues. As of December 31, 2007, outstanding principal on the bonds is \$38,205,000.

Budgeted transfers-in consist of the net revenues of the Mandalay Town Center General Improvement District (District). The transfer assists the Mandalay Gardens URA with the debt service payments on the 2006 bonds. The 2008 estimated assessed valuation for the District remains stable; however, ownership taxes are increasing. It is anticipated that the transfer from the District to this URA will be \$93,000 in 2009 and \$77,282 in 2010. Additionally, the Open Space fund will transfer \$200,000 in 2009 and 2010 to complete the reimbursement for the open space land within the URA.

The preliminary 2008 estimated tax increment valuation certified by Jefferson County is used to calculate property tax increment paid to WEDA in 2009. Current market values resulted in a preliminary tax increment valuation of \$15,263,900 for 2008, an increase of \$2,187,500 from 2007. This valuation will produce an estimated \$1,788,949 in property tax increment for 2009. Proposed property tax increment of \$1,839,980 for 2010 is based on the estimated tax increment valuation for 2008 plus anticipated new construction in the URA.

Revenues for Mandalay Gardens URA are estimated to be \$3,694,027 for 2009 and \$3,807,514 for 2010 and include tax increment revenues and transfers-in. Estimated expenses for Mandalay Gardens URA for 2009 of \$2,917,045 include the County's property tax collection fee of \$26,834 and debt service of \$2,890,211. Estimated expenses for 2010 of \$2,906,215 include County's property tax collection fee of \$27,600 and debt service of \$2,878,615. This URAs debt is variable rate debt with interest budgeted at 4%.

Any excess revenues over expenses will increase fund balance. Those funds will be available for future appropriations in the URA when needed.

North Huron URA

WEDA established the North Huron URA on January 26, 2004. The boundaries of the URA are approximately 124th Ave to 150th, Interstate 25 to Huron Street. In 2005, variable rate tax exempt tax increment revenue bonds were issued for development in the URA including the interchange at 144th and I-25, Huron Street improvements from approximately 124th Avenue to 150th Avenue and the public improvements at "The Orchard." Debt service on the bonds is paid with tax increment revenues. As of December 31, 2007, outstanding principal on the bonds is \$68,300,000.

One-third of the 3% general sales tax collected in this area is shared with the City of Thornton per an Intergovernmental Agreement (IGA) dated November 10, 2004. Per a second IGA, Thornton will use some or all of this revenue as needed to pay their share of the cost of the 144th Avenue Interchange. The sales tax increment figures shown in this report are net of Thornton's share of the 3% sales tax increment. The remaining 2% general sales tax is pledged as security for this URAs bonds.

The preliminary 2008 estimated tax increment valuation certified by Adams County is used to calculate property tax increment paid to the URA in 2009. Current market values resulted in a preliminary tax increment valuation of \$30,779,520 for 2008, an increase of \$11,745,920 from 2007. This valuation will produce an estimated \$3,297,780 in property tax increment for 2009. Proposed property tax increment of \$4,230,369 for 2010 is based on the estimated tax increment valuation for 2008 plus anticipated new construction in the URA.

Incremental revenues, net of the revenue sharing agreement with Thornton, for North Huron URA are estimated to be \$8,683,770 for 2009 and \$10,700,396 for 2010. Estimated expenses for North Huron URA for 2009 of \$5,658,963 include for EDA payments and contractual maintenance payable to the City of \$469,573, County's property tax collection fee of \$49,467 and debt service of \$5,139,923. Estimated expenses for 2010 of \$5,662,117 include for EDA payments and contractual maintenance payable to the City of \$460,276, County's property tax collection fee of \$63,456 and debt service of \$5,138,385. This URAs debt is variable rate debt with interest budgeted at 4%.

Any excess revenues over expenses will increase fund balance. Those funds will be available for future appropriations in the URA when needed.

South Sheridan URA

The South Sheridan URA was established by WEDA on March 29, 2004. The approximate boundaries of the URA are commercial and vacant land north of 70th Avenue, east of Depew Street, south of 75th Avenue, and west of Xavier Street. On June 22, 2007, WEDA issued variable rate tax exempt tax increment revenues bonds of \$8,320,000 to finance the construction of public infrastructure improvements in the URA. Debt service on the bonds will be paid with tax increment revenues. As of December 31, 2007 outstanding principal on the bonds is \$8,320,000.

Revenues for 2009 include 1) a full year of sales tax increment from the redevelopment of the Shoenberg Center and 2) first year of property tax increment due to redevelopment projects in the South Sheridan URA. It is anticipated that revenues in 2010 will increase slightly from 2009.

The preliminary 2008 estimated tax increment valuations certified by Jefferson County and Adams County are used to calculate property tax increment paid to the URA in 2009. Current market values resulted in a preliminary tax increment valuation of \$2,417,650 for 2008, an increase of \$2,417,650 from 2007. This valuation will produce an estimated \$187,687 in property tax increment for 2009. Proposed property tax increment of \$268,464 for 2010 is based on the estimated tax increment valuation for 2008 plus anticipated new construction in the URA.

Incremental revenues for South Sheridan URA are estimated to be \$2,068,325 for 2009 and \$2,446,978 for 2010. Estimated expenses for South Sheridan URA for 2009 of \$1,546,834 include for EDA payments of \$1,126,851, County's property tax collection fee of \$2,815 and debt service of \$417,168. Estimated expenses for 2010 of \$1,813,326 include for EDA payments and contractual maintenance payable to the City of \$1,197,159, County's property tax collection fee of \$4,027 and debt service of \$612,140. This URAs debt is variable rate debt with interest budgeted at 4%.

Any excess revenues over expenses will increase fund balance. Those funds will be available for future appropriations in the URA when needed.

South Westminster URA

The WEDA, organized by City Council on September 14, 1987, was first established to revitalize and redevelop the City's older commercial areas in the general vicinity of 72nd Avenue and Federal Boulevard. The South Westminster URA was the first URA established under WEDA, and includes two Phases.

Phase I of the URA was originally established in 1988, but redevelopment was delayed. In 1996, WEDA authorized Staff to begin the process of redeveloping the Westminster Plaza Shopping Center. Per WEDA's direction, in conjunction with the acquisition effort, WEDA authorized the issuance of bonds to provide financing for the project. The bonds are repaid from the tax increment generated in the urban renewal area, including the redeveloped Westminster Plaza shopping center, anchored by a grocery store. Phase II – In October, 1992, the South Westminster URA boundaries were expanded with the addition being called "Phase II."

The preliminary 2008 estimated tax increment valuation certified by Adams County is used to calculate property tax increment paid to the URA in 2009. Current market values resulted in a preliminary tax increment valuation of \$3,699,500 for 2008, a decrease of \$221,220 from 2007. This valuation will produce an estimated \$337,043 in property tax increment for 2009. Proposed property tax increment of \$365,608 for 2010 is based on the estimated tax increment valuation for 2008 plus anticipated new construction in the URA.

Incremental revenues for South Westminster URA are estimated to be \$523,412 for 2009 and \$706,652 for 2010. Estimated expenses for South Westminster URA for 2009 of \$791,150 include EDA payments of \$129,530, County's property tax collection fee of \$5,056 and debt service of \$656,564. Estimated expenses for 2010 of \$985,681 include EDA payments of \$273,177, County's property tax collection fee of \$5,484 and debt service of \$707,020. This URAs debt is variable rate debt with interest budgeted at 4%. In order to meet its obligations for both 2009 and 2010, South Westminster URA will use a portion of fund balance.

Westminster Center East Sub-Area URA

WEDA established the Westminster Center East Sub-Area URA on December 8, 2003. The approximate boundaries of the URA are commercial properties north of the Burlington Northern Railroad just south of the Westminster Mall running north to 98th Avenue, west of Sheridan Boulevard and east of Harlan Street. The URA boundaries do include the vacant parcel at the northeastern corner of 92nd and Yates, but do not include the Westminster Mall.

The preliminary 2008 estimated tax increment valuations certified by Jefferson County and Adams County are used to calculate property tax increment paid to the URA in 2009. Current market values resulted in a preliminary tax increment valuation of \$4,738,520 for 2008, an increase of \$33,290 from 2007. This valuation will produce an estimated \$399,579 in property tax increment for 2009. Proposed property tax increment of \$464,104 for 2010 is based on the estimated tax increment valuation for 2008 plus anticipated new construction in the URA.

Incremental revenues for Westminster Center East Sub-Area URA are estimated to be \$399,636 for 2009 and \$464,144 for 2010. Estimated expenses for Westminster Center East Sub-Area URA for 2009 of \$112,047 include EDA payments of \$106,053, the County's property tax collection fee of \$5,994 and a contingency of \$287,589 for unanticipated expenses. Estimated expenses for 2010 of \$140,637 include EDA payments and contractual maintenance payable to the City of \$133,675, the County's property tax collection fee of \$6,962 and a contingency of \$323,507 for unanticipated expenses. Contingency of \$287,589 and \$323,507 for 2009 and 2010, respectively, is budgeted for unanticipated expenses because the URA has no bonded debt.

Budget Law requires that a budget message be filed along with a certified copy of the budget to the Division of Local Government (DLG) no later than 30 days following the beginning of the fiscal year. The budget message to be submitted to the DLG is below:

BUDGET MESSAGE

The attached 2009 budget for the Westminster Economic Development Authority (WEDA) includes these important features:

WEDA was created pursuant to the Urban Renewal Law of the State of Colorado for the purpose undertaking certain urban renewal activities within the City of Westminster described in the Westminster Urban Renewal Plan originally adopted by City Council in 1988 and updated in 1997 for the South Westminster URA. Over the last several years, WEDA has established additional Urban Renewal Areas (URAs).

The total budget for 2009 and 2010 is inclusive of the following URAs within WEDA, although no appropriations are proposed for Holly Park for 2009 or 2010:

- Holly Park
- Mandalay Gardens
- North Huron
- South Sheridan
- South Westminster
- Westminster Center East Sub-Area

Due to current market conditions, redevelopment within the Holly Park URA is progressing slowly; existing space and an additional building in the Mandalay Gardens URA are expected to be leased by the end of 2010; additional commercial development in the North Huron URA is expected to be completed in the next couple of years with tax increment revenue continuing to grow with the additional development; the anticipated opening of the anchor store as part of the Northgate Center redevelopment in the South Westminster URA will provide a boost to the overall tax increment in the URA; incremental revenues are beginning to flow with the opening of the anchor store in 2008 as part of the Shoenberg Center redevelopment in the South Sheridan URA and the increment for Westminster Center East Sub-area URA remains constant.

The preliminary 2008 estimated incremental assessed valuation from Adams and Jefferson County for WEDA is \$56,898,480, an increase of \$16,096,560 from 2007. This valuation will be used to calculate property tax increment paid to the URAs in 2009. The estimated tax increment valuation for will produce approximately \$6,011,038 in property tax increment in 2009. This estimated valuation plus anticipated value of new construction in the URAs was used to estimate 2010 property tax increment of \$7,168,525. Sales tax increment is estimated to be \$9,065,075 for 2009 and \$10,679,837 for 2010. Total estimated revenue for 2009 is \$15,369,170 and \$18,125,684 for 2010.

Debt service expense for 2009 is estimated at \$9,103,866 and \$9,336,160 for 2010. WEDA has four debt issues outstanding: 1997 WEDA Revenue Bonds, 2006 WEDA Revenue Bonds (refunding of the 2003 WEDA Revenue Bonds), the 2005 WEDA Revenue bonds and the 2007 WEDA Revenue bonds. All four issues are variable rate; therefore, the interest expense and paying agents are estimated using a rate of 4%.

Additional estimated expenses for WEDA for 2009 of \$1,922,173 include economic development agreement (EDA) payments and contractual maintenance payable to the City of Westminster of \$1,832,007, the County's property tax collection fees of \$90,166 and a contingency of \$287,589 for unanticipated expenses. Additional estimated expenses for 2010 of \$2,171,816 include economic development agreement (EDA) payments and contractual maintenance payable to the City of Westminster of \$2,064,287, the County's property tax collection fees of \$107,529 and a contingency of \$323,507 for unanticipated expenses. Total general operating expenses budget for 2009 is \$11,313,628 and for 2010 is \$11,831,483. WEDA will be using fund balance in both 2009 and 2010 to meet its obligations in the South Westminster Urban Renewal Area.

No contingency is included in the budgets of URAs that have bonded debt. Instead, any revenue that exceeds expenses will increase fund balance in the URA to be used at a later date. Contingency for unanticipated expenses is budgeted in URAs without bonded debt.

The budgetary basis of accounting for the District is the modified accrual basis.

Respectfully submitted,

J. Brent McFall
Executive Director

Attachments

WESTMINSTER ECONOMIC DEVELOPMENT AUTHORITY

RESOLUTION NO. **104**

INTRODUCED BY BOARD MEMBERS

Series 2008

WHEREAS, the Board of Directors of the Westminster Economic Development Authority must adopt an operating budget prior to each fiscal year; and

WHEREAS, a proposed budget for 2009/2010 was prepared and submitted to the Board of Directors on October 13, 2008 for review;

WHEREAS, proper notice was published on October 2, 2008 pursuant to the requirements of Section 29-1-106 Colorado Revised Statutes; and

WHEREAS, a public hearing was held on October 13, 2008 pursuant to the requirements of Section 29-1-108, Colorado Revised Statutes; and

WHEREAS, no objections have been filed by any elector of WEDA to the proposed budgets;

WHEREAS, there is the need for the Westminster Economic Development Authority to administer studies and programs related to revitalization and redevelopment of the established Urban Renewal Areas in WEDA; and

WHEREAS, WEDA is obligated to pay economic development agreement expenses, contractual obligations and debt service related to the redevelopment of various Urban Renewal Areas in WEDA; and

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Westminster Economic Development Authority of Adams County, Colorado:

1. That the attached budget is hereby approved and the amounts stated herein are hereby appropriated for the fiscal year 2009 and 2010.
2. That the City of Westminster Finance Director, Tammy Hitchens, is hereby directed to cause a certified copy of the attached budget to be filed in the office of the Division of Local Government, Department of Local Affairs, 1313 Sherman Street, Room 520, Denver, Colorado, 80203.

PASSED AND ADOPTED this 13th day of October, 2008.

Chairperson

ATTEST:

Secretary

Westminster Economic Development Authority
Consolidated Budget for All URAs
2009/2010 Proposed Budget

	2007 Actual	2008 Budget	2008 Actual Estimated	2009 Proposed	2010 Proposed
OPERATING					
<i>Operating Activities</i>					
Revenues					
Property Tax Increment	\$ 1,877,653	\$ 4,143,254	\$ 4,363,773	\$ 6,011,038	\$ 7,168,525
Sales Tax Increment	4,876,683	6,939,809	6,509,811	9,065,075	10,679,837
Total Tax Increment	<u>6,754,336</u>	<u>11,083,063</u>	<u>10,873,584</u>	<u>15,076,113</u>	<u>17,848,362</u>
Investment Interest Earnings	332,058	114,978	264,778	-	-
Pooled Interest Earnings	216,229	50,513	74,200	-	-
Other	-	-	41	57	40
Total Other Revenues	<u>548,287</u>	<u>165,491</u>	<u>339,019</u>	<u>57</u>	<u>40</u>
Total Revenues	<u>7,302,623</u>	<u>11,248,554</u>	<u>11,212,603</u>	<u>15,076,170</u>	<u>17,848,402</u>
Expenditures:					
Operating Activities					
Contractual	373,078	1,153,965	1,359,633	1,832,007	2,064,287
Other	-	200,000	-	-	-
Treasurer Fees	28,776	62,149	65,456	90,166	107,529
Contingency	-	2,417,863	-	287,589	323,507
Total Operating Expenditures	<u>401,854</u>	<u>3,833,977</u>	<u>1,425,089</u>	<u>2,209,762</u>	<u>2,495,323</u>
Debt Service					
Interest Paid	2,892,708	4,473,539	3,215,000	4,347,809	4,376,833
Principal Paid	520,000	3,165,000	3,165,000	4,160,000	4,385,000
Agent Fees	514,212	558,649	575,860	596,057	574,327
Total Debt Service	<u>3,926,920</u>	<u>8,197,188</u>	<u>6,955,860</u>	<u>9,103,866</u>	<u>9,336,160</u>
Total Expenditures	<u>4,328,774</u>	<u>12,031,165</u>	<u>8,380,949</u>	<u>11,313,628</u>	<u>11,831,483</u>
Net Operating Revenue (Expense)	<u>2,973,849</u>	<u>(782,611)</u>	<u>2,831,654</u>	<u>3,762,542</u>	<u>6,016,919</u>
Other Financing Sources					
Sale of capital asset	-	184,466	-	-	-
Transfers In	399,500	264,145	248,611	293,000	277,282
Total Other Financing Sources	<u>399,500</u>	<u>448,611</u>	<u>248,611</u>	<u>293,000</u>	<u>277,282</u>
Excess Revenue over (under) Expenditures	3,373,349	(334,000)	3,080,265	4,055,542	6,294,201
<i>Beginning Balance Operating - January 1</i>	<u>\$ 9,976,829</u>	<u>\$ 4,950,927</u>	<u>\$ 13,489,534</u>	<u>\$ 16,569,799</u>	<u>\$ 20,625,341</u>
<i>Ending Balance Operating - December 31</i>	<u>\$ 13,350,178</u>	<u>\$ 4,616,927</u>	<u>\$ 16,569,799</u>	<u>\$ 20,625,341</u>	<u>\$ 26,919,542</u>

**Westminster Economic Development Authority
Consolidated Budget for All URAs
2009/2010 Proposed Budget**

	2007 Actual	2008 Budget	2008 Actual Estimated	2009 Proposed	2010 Proposed
CAPITAL PROJECTS					
<i>For informational purposes only. All capital project funds have been previously appropriated with no additional requests in 2009/2010.</i>					
Revenue	\$ 9,688,523	\$ 281,607	\$ 281,607	\$ -	\$ -
Debt expense	(1,728,771)	-	-	-	-
Project expense	(10,993,344)	(281,607)	(281,607)	-	-
Excess Revenue over (under) Expenditures	(3,033,592)	-	-	-	-
<i>Beginning Balance Capital - January 1</i>	\$ 21,271,628	\$ 46,106,515	\$ 18,238,036	\$ 18,238,036	\$ 18,238,036
<i>Ending Balance Capital - December 31</i>	<u>\$ 18,238,036</u>	<u>\$ 46,106,515</u>	<u>\$ 18,238,036</u>	<u>\$ 18,238,036</u>	<u>\$ 18,238,036</u>
<i>Total Ending Balance</i>	<u>\$ 31,588,214</u>	<u>\$ 50,723,442</u>	<u>\$ 34,807,835</u>	<u>\$ 38,863,377</u>	<u>\$ 45,157,578</u>

CITY OF WESTMINSTER GENERAL IMPROVEMENT DISTRICTS
WESTMINSTER CITY HALL, 4800 W. 92ND AVENUE
MONDAY, October 13, 2008
7:00 P.M.

1. Roll Call

2. Minutes of Previous Meetings
 - A. 136th Avenue GID (December 17, 2007)
 - B. 144th Avenue GID (October 8, 2007)
 - C. Amherst GID (October 8, 2007)
 - D. Mandalay Town Center GID (December 17, 2007)
 - E. Promenade Parking GID (October 8, 2007)
 - F. Sheridan Crossing GID (October 8, 2007)

3. New Business
 - A. Public Hearing re City of Westminster GIDs re 2008 Budgets
 - B. 136th Avenue GID 2008 Budget and Mill Levy (Resolution No. 11)
 - C. 144th Avenue GID 2008 Budget and Mill Levy (Resolution No. 5)
 - D. Amherst GID 2008 Budget and Mill Levy (Resolution No. 27)
 - E. Mandalay Town Center GID 2008 Budget and Mill Levy (Resolution No. 11)
 - F. Promenade Parking GID 2008 Budget and Mill Levy (Resolution No. 9)
 - G. Sheridan Crossing GID 2008 Budget and Mill Levy (Resolution No. 24)

4. Adjournment

CITY OF WESTMINSTER, COLORADO
MINUTES OF THE 136TH AVENUE GENERAL IMPROVEMENT DISTRICT
MONDAY, DECEMBER 17, 2007 AT 7:21 P.M.

ROLL CALL

Present at roll call were Chairperson McNally, Vice Chairperson Dittman, Board Members Briggs, Kaiser, Lindsey, Major, and Winter. Also present were J. Brent McFall, City Manager, Martin McCullough, City Attorney and Linda Yeager, Secretary.

CONSIDERATION OF MINUTES

Board Member Major moved, seconded by Dittman, to approve the minutes of the meeting of October 8, 2007 with no additions or corrections. The motion passed with all members voting favorably.

PUBLIC HEARING RE 2007 SUPPLEMENTAL BUDGET APPROPRIATION

At 7:22 p.m. a hearing was opened to receive public comment on proposed supplemental appropriations to the 2007 budgets of the 136th Avenue General Improvement District (GID) and the Mandalay Town Center GID. Staff was present to address questions. No one wished to comment and there were no questions. The Chairperson closed the public hearing at 7:23 p.m.

RESOLUTION NO. 10 RE 2007 SUPPLEMENTAL APPROPRIATION TO BUDGET

It was moved by Board Member Major and seconded by Lindsey to adopt Resolution No. 10 authorizing a \$6,173 supplemental appropriation to the 2007 budget of the 136th Avenue GID. At roll call, the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:24 p.m.

Chairperson

ATTEST:

Secretary

CITY OF WESTMINSTER, COLORADO
MINUTES OF THE 144TH AVENUE GENERAL IMPROVEMENT DISTRICT
MONDAY, OCTOBER 8, 2007 AT 8:04 P.M.

ROLL CALL

Present at roll call were Chairperson McNally, Vice Chairperson Kauffman, Board Members Dittman, Kaiser, Lindsey, Major, and Price. Also present were J. Brent McFall, City Manager, Martin McCullough, City Attorney and Linda Yeager, Secretary.

CONSIDERATION OF MINUTES

Board Member Dittman moved, seconded by Price to accept the minutes of the meeting of May14, 2007 with no additions or corrections. The motion passed with all members voting favorably.

PUBLIC HEARING ON 2008 BUDGET AND MILL LEVY

At 8:04 p.m. a hearing was opened to receive public comment on the proposed 2008 Budgets of the City of Westminster's General Improvement Districts (GID), which included the 136th Avenue GID, the 144th Avenue GID, the Amherst GID, the Mandalay Town Center GID, the Promenade Parking Garage GID, and Sheridan Crossing GID. Staff was present to address questions. No one wished to comment. The Chairperson closed the public hearing at 8:06 p.m.

RESOLUTION NO. 4 ADOPTING 144TH AVENUE GID 2008 BUDGET AND MILL LEVY

It was moved by Vice Chair Kauffman and seconded by Major to adopt Resolution No. 4 adopting the 2008 Budget for the 144th Avenue General Improvement District, as presented, appropriating funds therein budgeted, and setting the District's mill levy for 2008 at 20 mills. At roll call, the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 8:08 p.m.

Chairperson

ATTEST:

Secretary

CITY OF WESTMINSTER, COLORADO
MINUTES OF THE AMHERST GENERAL IMPROVEMENT DISTRICT
MONDAY, OCTOBER 8, 2007 AT 8:04 P.M.

ROLL CALL

Present at roll call were Chairperson McNally, Vice Chairperson Kauffman, Board Members Dittman, Kaiser, Lindsey, Major, and Price. Also present were J. Brent McFall, City Manager, Martin McCullough, City Attorney and Linda Yeager, Secretary.

CONSIDERATION OF MINUTES

Board Member Dittman moved, seconded by Price to accept the minutes of the meeting of October 9, 2006 with no additions or corrections. The motion passed with all members voting favorably.

PUBLIC HEARING ON 2008 BUDGET AND MILL LEVY

At 8:04 p.m. a hearing was opened to receive public comment on the proposed 2008 Budgets of the City of Westminster's General Improvement Districts (GID), which included the 136th Avenue GID, the 144th Avenue GID, the Amherst GID, the Mandalay Town Center GID, the Promenade Parking Garage GID, and Sheridan Crossing GID. Staff was present to address questions. No one wished to comment. The Chairperson closed the public hearing at 8:06 p.m.

RESOLUTION NO. 26 ADOPTING AMHERST GID 2008 BUDGET AND MILL LEVY

It was moved by Vice Chair Kauffman and seconded by Major to adopt Resolution No. 26 adopting the 2008 Budget for the Amherst General Improvement District, as presented, appropriating funds therein budgeted, and setting the District's mill levy for 2008 at 5 mills. At roll call, the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 8:08 p.m.

Chairperson

ATTEST:

Secretary

CITY OF WESTMINSTER, COLORADO
MINUTES OF THE MANDALAY TOWN CENTER GENERAL IMPROVEMENT DISTRICT
MONDAY, DECEMBER 17, 2007 AT 7:21 P.M.

ROLL CALL

Present at roll call were Chairperson McNally, Vice Chairperson Dittman, Board Members Briggs, Kaiser, Lindsey, Major, and Winter. Also present were J. Brent McFall, City Manager, Martin McCullough, City Attorney and Linda Yeager, Secretary.

CONSIDERATION OF MINUTES

Board Member Major moved, seconded by Dittman, to approve the minutes of the meeting of December 10, 2007 with no additions or corrections. The motion passed with all members voting favorably.

PUBLIC HEARING RE 2007 SUPPLEMENTAL BUDGET APPROPRIATION

At 7:22 p.m. a hearing was opened to receive public comment on proposed supplemental appropriations to the 2007 budgets of the 136th Avenue General Improvement District (GID) and the Mandalay Town Center GID. Staff was present to address questions. No one wished to comment and there were no questions. The Chairperson closed the public hearing at 7:23 p.m.

RESOLUTION NO. 6 RE 2007 SUPPLEMENTAL APPROPRIATION TO BUDGET

It was moved by Board Member Major and seconded by Lindsey to adopt Resolution No. 6 authorizing a \$80,444 supplemental appropriation to the 2007 budget of the Mandalay Town Center GID. At roll call, the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:24 p.m.

Chairperson

ATTEST:

Secretary

CITY OF WESTMINSTER, COLORADO
MINUTES OF THE PROMENADE PARKING GARAGE GENERAL IMPROVEMENT DISTRICT
MONDAY, OCTOBER 8, 2007 AT 8:04 P.M.

ROLL CALL

Present at roll call were Chairperson McNally, Vice Chairperson Kauffman, Board Members Dittman, Kaiser, Lindsey, Major, and Price. Also present were J. Brent McFall, City Manager, Martin McCullough, City Attorney and Linda Yeager, Secretary.

CONSIDERATION OF MINUTES

Board Member Dittman moved, seconded by Price to accept the minutes of the meeting of October 9, 2006 with no additions or corrections. The motion passed with all members voting favorably.

PUBLIC HEARING ON 2008 BUDGET AND MILL LEVY

At 8:04 p.m. a hearing was opened to receive public comment on the proposed 2008 Budgets of the City of Westminster's General Improvement Districts (GID), which included the 136th Avenue GID, the 144th Avenue GID, the Amherst GID, the Mandalay Town Center GID, the Promenade Parking Garage GID, and Sheridan Crossing GID. Staff was present to address questions. No one wished to comment. The Chairperson closed the public hearing at 8:06 p.m.

RESOLUTION NO. 8 ADOPTING PROMENADE PARKING GARAGE GID BUDGET/MILL LEVY

It was moved by Vice Chair Kauffman and seconded by Major to adopt Resolution No. 8 adopting the 2008 Budget for the Promenade Parking Garage General Improvement District, as presented, appropriating funds therein budgeted, and setting the District's mill levy for 2008 at 5.5 mills. At roll call, the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 8:08 p.m.

Chairperson

ATTEST:

Secretary

CITY OF WESTMINSTER, COLORADO
MINUTES OF THE SHERIDAN CROSSING GENERAL IMPROVEMENT DISTRICT
MONDAY, OCTOBER 8, 2007 AT 8:04 P.M.

ROLL CALL

Present at roll call were Chairperson McNally, Vice Chairperson Kauffman, Board Members Dittman, Kaiser, Lindsey, Major, and Price. Also present were J. Brent McFall, City Manager, Martin McCullough, City Attorney and Linda Yeager, Secretary.

CONSIDERATION OF MINUTES

Board Member Dittman moved, seconded by Price to accept the minutes of the meeting of October 9, 2006 with no additions or corrections. The motion passed with all members voting favorably.

PUBLIC HEARING ON 2008 BUDGET AND MILL LEVY

At 8:04 p.m. a hearing was opened to receive public comment on the proposed 2008 Budgets of the City of Westminster's General Improvement Districts (GID), which included the 136th Avenue GID, the 144th Avenue GID, the Amherst GID, the Mandalay Town Center GID, the Promenade Parking Garage GID, and Sheridan Crossing GID. Staff was present to address questions. No one wished to comment. The Chairperson closed the public hearing at 8:06 p.m.

RESOLUTION NO. 23 ADOPTING SHERIDAN CROSSING GID 2008 BUDGET/MILL LEVY

It was moved by Vice Chair Kauffman and seconded by Major to adopt Resolution No. 23 adopting the 2008 Budget for the Sheridan Crossing General Improvement District, as presented, appropriating funds therein budgeted, and setting the District's mill levy for 2008 at 12 mills. At roll call, the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 8:08 p.m.

Chairperson

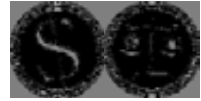
ATTEST:

Secretary

GID Agenda Item 3 A

Agenda Memorandum

General Improvement Districts Meeting
October 13, 2008



SUBJECT: Public Hearing re: General Improvement Districts' 2009 Budgets

Prepared By: Karen Creager, Special Districts Accountant

Recommended Board Action:

Hold a Public Hearing on the 2009 Budgets for the following General Improvement Districts: 136th Avenue GID, 144th Avenue GID, Amherst GID, Mandalay Town Center GID, Promenade Parking Garage GID and Sheridan Crossing GID.

Summary Statement

- City Council acts as the Board of Directors of the General Improvement Districts (GIDs within the boundaries of the City of Westminster, including 136th Avenue GID, 144th Avenue GID, Amherst GID, Mandalay Town Center GID, Promenade Parking Garage GID and Sheridan Crossing GID.
- Local Government Budget Law (Budget Law), C.R.S. 29-1-103, requires an annual budget to be adopted for each District.
- Budget Law, C.R.S. 29-1-108, requires a public hearing to be held prior to the adoption of the proposed budget.
- Specific budget details for each of the GIDs are included in the agenda items 3 B-G.

Expenditure Required: \$0

Source of Funds: N/A

Policy Issue

Should a public hearing be held for the GID budgets?

Alternative

The alternative would be to not hold a public hearing. This is not recommended as Budget Law, C.R.S. 29-1-108, requires a public hearing be held to consider the adoption of the proposed budgets of the GIDs.

Background Information

Staff has determined that holding one public hearing for all six of the GIDs is legally permissible and administratively more efficient. Therefore, for the 2009 budgets of the GIDs, one consolidated public hearing notice was published in the Westminster Window on October 2, 2008. The Board is requested to open one public hearing with subsequent consideration of each GIDs budget scheduled following the close of the public hearing.

Respectfully submitted,

J. Brent McFall
Executive Director

136th Avenue GID Agenda Item 3 B

Agenda Memorandum

136th Avenue General Improvement District Meeting
October 13, 2008



SUBJECT: Resolution No. 11 re 2009 136th Avenue General Improvement District Budget

Prepared By: Karen Creager, Special Districts Accountant

Recommended 136th Avenue GID Board Action:

Adopt Resolution No. 11 adopting the 2009 proposed budget for the 136th Avenue General Improvement District (District) as presented, appropriating the funds so budgeted and setting the District's mill levy for the taxable year 2008 for collection in 2009 at 15.719 mills.

Summary Statement

- The Board is requested to adopt the attached Resolution approving the 2009 Budget for the 136th Avenue General Improvement District that reflects all proposed District operations and services to be provided in 2009.
- The State of Colorado Local Government Budget Law (Budget Law), C.R.S. 29-1-103, requires that an annual budget be adopted for the District.
- A public hearing was held on October 13, 2008 before the meeting for this District, as required by Budget Law, C.R.S. 29-1-108.
- The 2008 estimated total assessed valuation for the District is \$13,896,980 and is used to calculate property taxes paid in 2009. The incremental value is \$12,677,350 with a base valuation of \$1,219,630.
- Adams County certifies the final valuation in early December each year.
- The mill levy will be 15.719 mills for 2009 collections and must be certified with Adams County by December 15th each year. The mill levy is recommended to be reduced from the prior year level of 15.781 mills.
- The 15.719 mill levy will generate \$218,446 in property tax revenue. Total revenues including ownership tax and interest earnings are estimated at \$238,446.
- Projected expenses in 2009 are \$19,428 for City administrative fees (including \$9,248 balance for the fee not paid in previous years), \$287 for County's property tax collection fee and a transfer of \$263,007 to the City's Debt Service Fund. Total expenditures are estimated at \$282,722.
- An emergency reserve of \$7,153 as required under Article X, Section 20 of the Colorado Constitution (TABOR Amendment) is included in the ending fund balance.

Expenditure Required: \$282,722

Source of Funds: Estimated revenues for the District including property taxes, ownership taxes and interest earnings

Policy Issue

Should the attached proposed 2009 Budget be adopted by the Board?

Alternative

The alternative would be to not adopt a budget for 2009. However, according to Budget Law, C.R.S. 29-1-103, the District is required to adopt a budget each year. If a budget is not adopted, Budget Law, C.R.S. 29-1-108 allows for the re-appropriation of ninety percent of the amount appropriated in the current fiscal year for District expenses. This would negatively impact the District's ability to operate.

Background Information

The 136th Avenue General Improvement District was organized by City Council on August 14, 2000. The principal purpose of the District is to finance the construction of the interchange at 136th Avenue and I-25. Pursuant to the creation ordinance, the Westminster City Council is the Board of Directors of the District.

On November 7, 2000 the property owners in the District: (1) authorized the District to issue \$11,000,000 of debt, (2) authorized maximum debt service repayment of 15 mills, which will end in 2021 or when the aggregate collections of principal equal \$11,000,000, whichever is greater, (3) approved a mill levy, not to exceed 1 mill as is necessary to generate up to \$10,000 annually for general operating expenses, and (4) authorized the District to collect, keep and spend all revenues it receives as a voter approved revenue change under the TABOR Amendment. However, an emergency reserve of \$7,153 is still required and has been established. The operating mill levy will be reduced to .719 from .781 in the previous year in order to stay within the \$10,000 allowable maximum revenue.

In December 2002, the City issued Sales and Use Tax Revenue Bonds for the construction of the interchange at 136th Avenue and I-25 located within the District. Currently, the commercial development is progressing as anticipated and has thereby resulted in the increase in the total assessed valuation in the District.

The District overlaps the North Huron Urban Renewal Area established in January 2004 under the Westminster Economic Development Authority (WEDA) umbrella. WEDA is a tax increment financing district that receives incremental property tax revenues attributable to urban renewal development from overlapping taxing jurisdictions. These property tax revenues are considered pledged revenues for debt service purposes. However, the principal purpose for the establishment of the 136th Avenue GID was to assist in the repayment of the City's 2002 Sales and Use Tax Revenue Bonds. Therefore, the incremental property tax generated by the District was specifically excluded from the WEDA bond pledge. On a monthly basis WEDA returns this incremental property tax revenue to the District. On an annual basis, all other net revenues received by the District are transferred to the City's Debt Service Fund. For 2009 that transfer is anticipated to be \$263,007 and is reflected in the proposed budget for 2009 for the City's Debt Service Fund.

Budget Law requires that a budget message be filed along with a certified copy of the budget to the Division of Local Government (DLG) no later than 30 days following the beginning of the fiscal year. The budget message to be submitted to the DLG is below:

BUDGET MESSAGE

The attached 2009 budget for 136th Avenue General Improvement District ("District") includes these important features:

Westminster City Council organized the District on August 14, 2000. Pursuant to the creation ordinance, the Westminster City Council is the Board of Directors of the District. The District overlaps the

Westminster Economic Development Authority (WEDA) North Huron Urban Renewal Area (URA), established in January 2004, which receives any incremental property tax revenues attributable to urban renewal development from overlapping jurisdictions in the URA. However, the principal purpose for the establishment of the 136th Avenue GID was to assist in the repayment of the City's 2002 Sales and Use Tax Revenue Bonds issued to finance the construction of the interchange at 136th Avenue and I-25 located within the District. The District is to repay the City up to \$11,000,000 of principal, or until 2021 whichever is greater, from a 15 mill debt levy on the assessed valuation of the District. Therefore, the incremental property tax generated by the District was specifically excluded from the WEDA bond pledge. On a monthly basis WEDA returns the incremental property tax revenue to the District. On an annual basis, all other net revenues received by the District are transferred to the City's Debt Service Fund.

The District's 2008 total assessed valuation is \$13,896,980 with an incremental valuation of \$12,677,350 leaving the base assessed valuation of \$1,219,630. This is a decrease in the base assessed valuation of \$493,710 from the 2007 base assessed valuation. Because the operating mill levy is limited to generating \$10,000 in revenue, the operating mill levy will be decreased to .719 for the taxable year 2008 for collections in 2009 from .781 for collections in the prior year. The total mill levy for 2009 collections of 15.719 mills will produce \$218,446 in revenue. Total estimated revenue including ownership taxes and interest is \$238,446.

Projected expenses in 2009 are \$19,248 for City administrative fees (\$10,000 for 2009 and \$9,248 balance of fee not paid in previous years), \$287 for County's property tax collection fee and a transfer of \$263,007 to the City of Westminster Debt Service Fund. Total expenses are estimated to be \$282,722 for 2009.

An emergency reserve of \$7,153, as required under Article X, Section 20 of the Colorado Constitution, is included in the ending fund balance.

The budgetary basis of accounting used by the District is the modified accrual basis.

The mill levy will be certified with Adams County, Colorado for 15.719 mills.

Respectfully submitted,

J. Brent McFall
Executive Director

Attachments

136th AVENUE GENERAL IMPROVEMENT DISTRICT

RESOLUTION NO. **11**

INTRODUCED BY BOARD MEMBERS

SERIES 2008

WHEREAS, the Board of Directors of the 136TH Avenue General Improvement District must adopt an operating budget prior to each fiscal year; and

WHEREAS, a proposed budget for 2009 was prepared and submitted to the Board of Directors on October 13, 2008 for its review; and

WHEREAS, proper notice was published on October 2, 2008 pursuant to the requirements of Section 29-1-106, Colorado Revised Statutes; and

WHEREAS, a public hearing was held on October 13, 2008 pursuant to the requirements of Section 29-1-108, Colorado Revised Statutes; and

WHEREAS, no objections have been filed by any member of the public to the proposed budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the 136th Avenue General Improvement District of Adams County, Colorado:

1. That the attached budget for \$282,722 is hereby approved and the amounts stated therein are hereby appropriated for the fiscal year 2009.
2. That the tax levy of 15.719 mills is fixed for the taxable year 2008 for collections in 2009.
3. That City of Westminster Finance Director, Tammy Hitchens, is hereby directed to certify said tax levy to the Adams County Board of County Commissioners and to cause a certified copy of the attached budget to be filed in the office of the Division of Local Government, Department of Local Affairs, 1313 Sherman Street, Room 520, Denver, Colorado 80203.

PASSED AND ADOPTED THIS 13th day of October 2008.

Chairperson

ATTEST:

Secretary

144th Avenue GID Agenda Item 3 C

Agenda Memorandum

144th Avenue General Improvement District Meeting
October 13, 2008



SUBJECT: Resolution No. 5 re 2009 144th Avenue General Improvement District Budget

Prepared By: Karen Creager, Special Districts Accountant

Recommended 144th Avenue General Improvement District Board Action:

Adopt Resolution No. 5 adopting the 2009 proposed budget for the 144th Avenue General Improvement District (District) as presented, appropriating the funds so budgeted and setting the District's mill levy for taxable year 2008 for collections in 2009 at 20 mills.

Summary Statement

- The Board is requested to adopt the attached Resolution approving the 2009 budget for the 144th Avenue General Improvement District which reflects all proposed District operations and services to be provided in 2009.
- The State of Colorado Local Government Budget Law (Budget Law), C.R.S. 29-1-103, requires that an annual budget be adopted for the District.
- As required by Budget Law, C.R.S. 29-1-108, a public hearing was held on October 13, 2008, before the meeting for this District.
- The 2008 estimated total assessed valuation for the District is \$19,282,700 and is used to calculate property taxes paid in 2009. The incremental value is \$17,590,520 with a base valuation of \$1,692,180.
- Adams County certifies the final valuation in early December each year.
- The operating mill levy will be 20 mills for 2009 collections and must be certified with Adams County by December 15. This mill levy remains unchanged from the previous year.
- The 20 mill levy will generate \$33,844 in property tax revenue. Total revenues including interest earnings are estimated at \$64,554.
- Projected costs in 2009 are \$20,000 for City administrative fee (including \$10,000 balance for the fee not paid in previous years), \$508 for County's property tax collection fee and a transfer of \$56,000 to the City of Westminster to assist with the lease payment for the 2005 Certificates of Participation issued to fund improvements benefiting the District. Total expenditures are estimated at \$76,508.
- An emergency reserve of \$1,937 as required under Article X, Section 20 of the Colorado Constitution (TABOR Amendment) is included in the ending fund balance.

Expenditure Required: \$76,508

Source of Funds: Estimated revenues for the District including property taxes, ownership taxes and interest earnings.

Policy Issue

Should the attached 2009 budget be adopted by the Board?

Alternative

The alternative would be to not adopt a budget for 2009. However, according to Budget Law, C.R.S. 29-1-103, the District is required to adopt a budget each year. If a budget is not adopted, Budget Law, C.R.S. 29-1-108 allows for the re-appropriation of ninety percent of the amount appropriated in the current fiscal year for District expenses. This would negatively impact the District's ability to operate.

Background Information

The 144th Avenue General Improvement District was organized by Council on August 30, 2004. The Westminster City Council is the Board of Directors of the District. The principal purpose of the District is to pay the debt associated with improvements within or without the District that benefit the District.

The District overlaps the North Huron Urban Renewal Area established in January 2004 under the WEDA umbrella. WEDA is a tax increment financing district that receives incremental property tax revenues attributable to urban renewal development from overlapping taxing jurisdictions. These property tax revenues are considered pledged revenues for debt service purposes. WEDA issued bonds in May, 2005 for the development of the North I-25 and 144th Avenue area including construction of the west side of the interchange at Interstate 25 and 144th Avenue. As such, the District mill levy on any valuation above the base is allocated to WEDA for the debt service on the 2005 tax increment bonds.

In addition to the WEDA bonds, the City of Westminster's financing arm, the Westminster Building Authority, issued Certificates of Participation (COPs) in 2005 for the construction of the east side of the interchange at I-25 and 144th Avenue which also benefits the District. Property taxes attributed to the base valuation of the District are being utilized to augment the City's lease payment on the 2005 COPs. This transfer to the City of Westminster is anticipated to be \$56,000 for 2009.

The original boundaries of the District were set in August, 2004 when the District was created and included a 1-acre parcel. On April 23, 2007 the Board approved the inclusion of additional property within the District that resulted in a significant increase in assessed valuation.

One particular item of note in the 2009 budget is the amount budgeted for the administrative fee. The intergovernmental cooperation agreement between the City and the District provides that any unpaid fee is deemed an obligation until paid. As there were not sufficient revenues in previous years to pay the fee, the District has an outstanding obligation to the City. The administrative fee budgeted for 2009 includes the current year fee and the balance of the outstanding obligation.

Budget Law requires that a budget message be filed along with a certified copy of the budget to the Division of Local Government (DLG) no later than 30 days following the beginning of the fiscal year. The budget message to be submitted to the DLG is below:

BUDGET MESSAGE

The attached 2009 budget for the 144th Avenue General Improvement District (District) includes these important features:

The District was organized by Council on August 30, 2004. The Westminster City Council is the Board of Directors of the District. The principal purpose of the District is to pay the debt associated with improvements within or without the District that benefit the District.

The District overlaps the North Huron Urban Renewal Area (URA) established in January 2004 under the Westminster Economic Development Authority (WEDA) umbrella. WEDA is a tax increment financing district that receives incremental property tax revenues attributable to urban renewal development from overlapping taxing jurisdictions. WEDA issued bonds in May, 2005 for the development of the North I-25 and 144th Avenue area including construction of the west side of the interchange at I-25 and 144th Avenue. As such, the District mill levy on any valuation above the base is allocated to WEDA for the debt service on the 2005 tax increment bonds.

In addition to the WEDA bonds, the City of Westminster's financing arm, the Westminster Building Authority, issued Certificates of Participation (COPs) in 2005 for the construction of the east side of the interchange at I-25 and 144th Avenue that also benefits the District. Property taxes attributed to the base valuation of the District are being utilized to augment the City's lease payment on the 2005 COPs. This transfer to the City of Westminster is anticipated to be \$56,000 for 2009.

The District's 2008 total assessed valuation is \$19,282,700 with an incremental valuation of \$17,590,520 leaving a base assessed valuation of \$1,692,180. This is an increase in the net assessed valuation of \$551,970 from the 2007 base assessed valuation. The mill levy of 20 mills will produce \$33,844 in property tax revenue. Total revenues are estimated to be \$64,554.

Projected expenses for 2009 are \$20,000 for the City's administrative fee (including \$10,000 balance for the fee not paid in previous years), and County's property tax collection fee of \$508 and a transfer to the City of Westminster of \$56,000. Total expenses are estimated to be \$76,508 for 2009.

An emergency reserve of \$1,937 as required under Article X, Section 20 of the Colorado Constitution is included in the ending fund balance.

The budgetary basis of accounting used by the District is the modified accrual basis

The mill levy will be certified with Adams County, Colorado for 20 mills.

Respectfully submitted,

J. Brent McFall
Executive Director

Attachment

144th AVENUE GENERAL IMPROVEMENT DISTRICT

RESOLUTION NO. **5**

INTRODUCED BY BOARD MEMBERS

Series 2008

WHEREAS, the Board of Directors of the 144th Avenue General Improvement District must adopt an operating budget prior to each fiscal year; and

WHEREAS, a proposed budget for 2009 was prepared and submitted to the Board of Directors on October 13, 2008 for its review; and

WHEREAS, proper notice was published on October 2, 2008 pursuant to the requirements of Section 29-1-106, Colorado Revised Statutes; and

WHEREAS, a public hearing was held on October 13, 2008 pursuant to the requirements of Section 29-1-108, Colorado Revised Statutes; and

WHEREAS, no objections have been filed by any member of the public to the proposed budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the 144th Avenue General Improvement District of Adams County, Colorado:

1. That the attached budget for \$76,508 is hereby approved and the amounts stated therein are hereby appropriated for the fiscal year 2009.
2. That the tax levy of 20 mills is fixed for the taxable year 2008 and for collections in 2009.
3. That City of Westminster Finance Director, Tammy Hitchens, is hereby directed to certify said tax levy to the Adams County Board of County Commissioners and to cause a certified copy of the attached budget to be filed in the office of the Division of Local Government, Department of Local Affairs, 1313 Sherman Street, Room 520, Denver, CO 80203.

PASSED AND ADOPTED THIS 13th day of October 2008.

ATTEST:

Chairperson

Secretary

**144th Avenue General Improvement District
2009 Proposed Budget**

	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2008 Estimated</u>	<u>2009 Proposed</u>
Revenues				
Taxes:				
Property taxes	\$0	\$22,898	\$22,898	\$33,844
Ownership taxes	0	0	14,000	30,000
Total taxes	<u>0</u>	<u>22,898</u>	<u>36,898</u>	<u>63,844</u>
Interest	0	282	177	710
<i>Total Revenues</i>	<u>0</u>	<u>23,180</u>	<u>37,075</u>	<u>64,554</u>
 General Operating Expenditures:				
Administration	0	20,000	20,000	20,000
Contingency	0	437	0	0
Treasurer's fees	0	343	343	508
<i>Total general operating</i>	<u>0</u>	<u>20,780</u>	<u>20,343</u>	<u>20,508</u>
 Other financing uses:				
Transfers to WEDA	0	1,700	0	0
Transfers to General Fund	<u>0</u>	<u>0</u>	<u>1,700</u>	<u>56,000</u>
 <i>Total Expenditures and other financing uses</i>	 <u>0</u>	 <u>22,480</u>	 <u>22,043</u>	 <u>76,508</u>
 <i>Excess of revenue over (under) expenditures and other uses</i>	 0	 700	 15,032	 (11,954)
 Beginning Balance	 <u>1</u>	 <u>2</u>	 <u>1</u>	 <u>15,033</u>
 Ending Balance	 <u>\$1</u>	 <u>\$702</u>	 <u>\$15,033</u>	 <u>\$3,079</u> *

* Ending balance includes \$1,937 budgeted for emergency reserves to comply with TABOR Amendment.

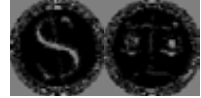
Mill Levy	
Year	Amount
2009	20
2008	20
2007	20

Assessed Valuation	
Year	Amount
2008	1,692,180
2007	1,140,210
2006	10

Amherst GID Agenda Item 3 D

Agenda Memorandum

Amherst General Improvement District Meeting
October 13, 2008



SUBJECT: Resolution No. 27 re 2009 Amherst General Improvement District Budget

Prepared By: Karen Creager, Special Districts Accountant

Recommended Amherst General Improvement District Board Action:

Adopt Resolution No. 27 adopting the 2009 proposed budget for the Amherst General Improvement District (District) as presented, appropriating the funds so budgeted and setting the District's mill levy for the taxable year 2008 for collections in 2009 at 5 mills.

Summary Statement

- The Board is requested to adopt the attached Resolution approving the 2009 budget for the Amherst General Improvement District that reflects all proposed District operations and services to be provided in 2009.
- State of Colorado Local Government Budget Law (Budget Law), C.R.S. 29-1-103, requires an annual budget to be adopted for the District.
- A public hearing was held on October 13, 2008 before the meeting for this District, as required by Budget Law, C.R.S. 29-1-108.
- The 2008 estimated total assessed valuation for the District is \$12,556,000 and is used to calculate property taxes paid in 2009.
- Adams County certifies the final valuation in early December each year.
- The mill levy will be 5 mills for 2009 collections and must be certified with Adams County by December 15. This mill levy remains unchanged from the previous year.
- The 5 mill levy will generate \$62,780 in property tax revenue. Total revenues including ownership tax and interest earnings are estimated at \$72,324.
- Projected costs in 2009 are \$10,000 for City administration fees, \$942 for the County's property tax collection fee, \$40,000 for landscape maintenance and improvement repair expenses and a contingency of \$5,000 for unanticipated expenses. Total expenditures are estimated at \$55,942.
- Remaining revenues will fall to fund balance to fund capital expenditures in future years.
- An emergency reserve of \$2,170 as required under Article X, Section 20 of the Colorado Constitution (TABOR Amendment) is included in the ending fund balance.

Expenditure Required: \$55,942

Source of Funds: Estimated revenues for the District including property taxes, ownership taxes and interest earnings

Policy Issue

Should the attached 2009 budget be adopted by the Board?

Alternative

The alternative would be to not adopt a budget for 2009. However, according to Budget Law, C.R.S. 29-1-103, the District is required to adopt a budget each year. If a budget is not adopted, Budget Law, C.R.S. 29-1-108, allows for the re-appropriation of ninety percent of the amount appropriated in the current fiscal year for District expenses. This would negatively impact the District's ability to operate.

Background Information

The Amherst General Improvement District was organized by City Council on September 26, 1988. The principal purpose of the District is to operate and maintain the landscaped right-of-ways, open space, drainage areas and certain capital improvements within the Amherst Subdivision. Pursuant to the creation ordinance, the Westminster City Council is the ex-officio Board of Directors of the District. In creating the District, a Development Agreement was executed between the City, the District and Melody Homes establishing the District's principal revenue source to be income from an ad-valorem property tax levy of no greater than five mills.

Previously, Staff determined that the District was not subject to the revenue limitations imposed by the TABOR Amendment. The determination was based on the District entering into a contractual agreement prior to the passing of the TABOR Amendment. However, an emergency reserve of \$2,170 has been established as required by TABOR.

Budget Law requires that a budget message be filed along with a certified copy of the budget to the Division of Local Government (DLG) no later than 30 days following the beginning of the fiscal year. The budget message to be submitted to the DLG is as follows:

BUDGET MESSAGE

The attached 2009 budget for Amherst General Improvement District ("District") includes these important features:

The District was created to provide operation and maintenance of the landscaped right-of-way, open space and drainage areas within the Amherst Subdivision. Revenues not needed in the current year to fund operations and maintenance accumulate in fund balance in order to pay for future required major maintenance and unanticipated repairs.

The District's 2008 total assessed valuation is \$12,556,000. This is a decrease of \$2,940 from 2007. The assessed valuation certified by Adams County for 2008 is used for property taxes paid in 2009. The District will certify a 5 mill levy, which will generate property tax revenues of \$62,780. Total revenues including ownership taxes and interest earnings are estimated at \$72,324.

Projected expenses for 2009 are \$10,000 for City administrative fees; \$942 for the County's property tax collection fee, \$40,000 for landscape maintenance expenses and a contingency of \$5,000 for unanticipated expenses. Total expenses are estimated to be \$55,942 for 2009. Revenues over expenses at the end of 2009 will be added to fund balance to cover required major maintenance and/or certain capital improvements in future years.

An emergency reserve of \$2,170 as required under Article X, Section 20 of the Colorado Constitution is included in the ending fund balance.

The budgetary basis of accounting for the District is the modified accrual basis.

SUBJECT: Resolution re 2009 Amherst GID Budget

Page 3

The mill levy will be certified with Adams County, Colorado for 5 mills.

Respectfully submitted,

J. Brent McFall
Executive Director

Attachment

AMHERST GENERAL IMPROVEMENT DISTRICT

RESOLUTION NO. **27**

INTRODUCED BY BOARD MEMBERS

Series 2008

WHEREAS, the Board of Directors of the Amherst General Improvement District must adopt an operating budget prior to each fiscal year; and

WHEREAS, a proposed budget for 2009 was prepared and submitted to the Board of Directors on October 13, 2008 for its review; and

WHEREAS, proper notice was published on October 2, 2008 pursuant to the requirements of Section 29-1-106, Colorado Revised Statutes; and

WHEREAS, a public hearing was held on October 13, 2008 pursuant to the requirements of Section 29-1-108, Colorado Revised Statutes; and

WHEREAS, no objections have been filed by any member of the public to the proposed budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Amherst General Improvement District of Adams County, Colorado:

1. That the attached budget for \$55,942 is hereby approved and the amounts stated therein are hereby appropriated for the fiscal year 2009.
2. That the tax levy of 5 mills is fixed for the taxable year 2008 for collections in 2009.
3. That City of Westminster Finance Director, Tammy Hitchens, is hereby directed to certify said tax levy to the Adams County Board of County Commissioners and to cause a certified copy of the attached budget to be filed in the office of the Division of Local Government, Department of Local Affairs, 1313 Sherman Street, Room 520, Denver, Colorado 80203.

PASSED AND ADOPTED THIS 13th day of October 2008.

ATTEST:

Chairperson

Secretary

**Amherst General Improvement District
2009 Adopted Budget**

	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2008 Estimated</u>	<u>2009 Proposed</u>
Revenues				
Taxes:				
Property taxes	\$ 64,329	\$ 62,795	\$ 62,795	\$ 62,780
Ownership taxes	<u>5,944</u>	<u>5,880</u>	<u>5,300</u>	<u>5,300</u>
Total taxes	70,273	68,675	68,095	68,080
Interest	<u>7,593</u>	<u>3,072</u>	<u>5,400</u>	<u>4,244</u>
<i>Total Revenues</i>	<u>77,866</u>	<u>71,747</u>	<u>73,495</u>	<u>72,324</u>
Expenditures				
General operating:				
Professional services	24,063	35,000	30,000	30,000
Administration	10,000	10,000	10,000	10,000
Water-sewer	9,732	10,900	10,000	10,000
Irrigation materials	0	0	0	0
Contingency	0	5,000	0	5,000
Treasurer's fees	<u>965</u>	<u>942</u>	<u>942</u>	<u>942</u>
<i>Total Expenditures</i>	<u>44,760</u>	<u>61,842</u>	<u>50,942</u>	<u>55,942</u>
<i>Excess Revenue over (under) Expenditures</i>	33,106	9,905	22,553	16,382
Beginning balance	<u>85,803</u>	<u>144,832</u>	<u>118,909</u>	<u>141,462</u>
Ending balance	<u>\$ 118,909</u>	<u>\$ 154,737</u>	<u>\$ 141,462</u>	<u>\$ 157,844</u> *

* Ending balance includes \$2,170 budgeted for emergency reserves to comply with TABOR Amendment.

Mill Levy	
	Operating
2009	5.00
2008	5.00
2007	5.00
<i>Maximum levy is 5 mills</i>	

Assessed Valuation	
Year	Value
2008	12,556,000
2007	12,558,940
2006	12,863,740

Mandalay Town Center GID Agenda Item 3 E

Agenda Memorandum

Mandalay Town Center General Improvement District Meeting
October 13, 2008



SUBJECT: Resolution No. 11 re 2009 Mandalay Town Center General Improvement District Budget

Prepared By: Karen Creager, Special Districts Accountant

Recommended Mandalay Town Center General Improvement District Board Action:

Adopt Resolution No. 11 adopting the 2009 proposed budget for the Mandalay Town Center General Improvement District (District) as presented, appropriating the funds so budgeted and setting the District's mill levy for the taxable year 2008 for collection in 2009 at 35 mills.

Summary Statement

- The Board is requested to adopt the attached Resolution approving the 2009 budget for the Mandalay Town Center General Improvement District, which reflects all proposed District operations and services to be provided in 2009.
- State of Colorado Local Government Budget Law (Budget Law), C.R.S. 29-1-103, requires an annual budget to be adopted for the District.
- A public hearing was held on October 13, 2008 before the meeting for this District, as required by Budget Law, C.R.S. 29-1-108.
- The 2008 estimated total assessed valuation for the District is \$16,595,600 and is used to calculate property taxes paid in 2009. The incremental value is \$15,263,290 with a base valuation of \$1,332,310.
- Jefferson County certifies the final valuation in early December each year.
- The mill levy will be 35 mills for 2009 collections and must be certified with Jefferson County by December 15th each year. This mill levy is unchanged from the prior year.
- The 35 mill levy will generate \$46,631 in property tax revenue. Total revenues including ownership tax and interest earnings are estimated at \$87,981.
- Projected costs in 2009 are \$10,000 for City administrative fees, \$699 for the County's property tax collection fee and a transfer of \$93,000 to the Westminster Economic Development Authority (WEDA) fund for debt service. Total expenditures are estimated at \$103,699.
- An emergency reserve of \$2,639 as required under Article X, Section 20 of the Colorado Constitution (TABOR Amendment) is included in the ending fund balance.

Expenditure Required: \$103,699

Source of Funds: Estimated revenues for the District including property taxes, ownership taxes and interest earnings.

Policy Issue

Should the attached 2009 budget be adopted by the Board?

Alternative

The alternative would be to not adopt a budget for 2009. However, according to Budget Law, C.R.S. 29-1-103, the District is required to adopt a budget each year. If a budget is not adopted, Budget Law, C.R.S. 29-1-108 allows for the re-appropriation of ninety percent of the amount appropriated in the current fiscal year for District expenses. This would negatively impact the District's ability to operate.

Background Information

The Mandalay Town Center General Improvement District was organized by City Council on September 8, 2003. Pursuant to the creation ordinance, the Westminster City Council is the ex-officio Board of Directors of the District.

On November 4, 2003, the property owners in the District approved two significant ballot resolutions. These resolutions authorized the District 1) to assess property taxes at a levy of 35 mills to pay the annual expenses of the District and 2) to collect, keep, and spend all revenues it receives as a voter approved revenue change under the TABOR Amendment. However, an emergency reserve of \$2,639 is still required and has been established.

The District overlaps the Mandalay Gardens Urban Renewal Area established in March 2003 under the WEDA umbrella. WEDA is a tax increment financing district that receives incremental property tax revenues attributable to urban renewal development from overlapping taxing jurisdictions. WEDA issued taxable tax increment bonds in 2003 that were refunded to tax-exempt tax increment bonds in 2006. The initial proceeds were used to fund the re-development of the US 36 and Westminster Boulevard area located within the District. Incremental property tax revenues are considered pledged revenues for this bond issue. As such, the District mill levy on any valuation above the base is allocated to WEDA for the debt service of its 2006 tax increment bonds. Property taxes attributed to the base valuation of the District are being utilized to augment debt service on these bonds. On an annual basis, all other net revenues received by the District are transferred to WEDA. For 2009 that transfer is anticipated to be \$93,000 and is reflected in the 2009 proposed budget for WEDA.

Budget Law requires that a budget message be filed along with a certified copy of the budget to the Division of Local Government (DLG) no later than 30 days following the beginning of the fiscal year. The budget message to be submitted to the DLG is as follows:

BUDGET MESSAGE

The attached 2009 budget for Mandalay Town Center General Improvement District ("District") includes these important features:

The District was organized by City Council on September 8, 2003. The Westminster City Council is the Board of Directors of the District.

The District overlaps the Mandalay Gardens Urban Renewal Area (URA) established in March 2003 under the Westminster Economic Development Authority (WEDA) umbrella. WEDA is a tax increment financing district that receives incremental property tax revenues attributable to urban renewal development from overlapping taxing jurisdictions. The principal purpose of the District is to finance a portion of the cost of street improvements and other necessary and related appurtenant facilities. Because the District overlaps the Mandalay Gardens URA, the District receives the property tax attributable to the base assessed valuation only.

The District's 2008 total assessed valuation is \$16,595,600 with an incremental valuation of \$15,263,290 leaving the base assessed valuation of \$1,332,310. This is a decrease of \$12,000 in the base valuation from 2007. The mill levy for 2009 collections of 35 mills will produce \$46,631 in property taxes. Total revenues are estimated to be \$87,981.

Projected expenses in 2009 are \$10,000 for City administration fees, \$699 for the County's property tax collection fee and \$93,000 transfer to WEDA for debt service. Total expenditures are estimated to be \$103,699.

An emergency reserve of \$2,639 as required by the TABOR Amendment is included in the ending fund balance.

The budgetary basis of accounting used by the District is the modified accrual basis.

The mill levy will be certified with Jefferson County, Colorado for 35 mills.

Respectfully submitted,

J. Brent McFall
Executive Director

Attachments

MANDALAY TOWN CENTER GENERAL IMPROVEMENT DISTRICT

RESOLUTION NO. **11**

INTRODUCED BY BOARD MEMBERS

Series 2008

WHEREAS, the Board of Directors of the Mandalay Town Center General Improvement District must adopt an operating budget prior to each fiscal year; and

WHEREAS, a proposed budget for 2009 was prepared and submitted to the Board of Directors on October 13, 2008 for its review; and

WHEREAS, proper notice was published on October 2, 2008 pursuant to the requirements of Section 29-1-106, Colorado Revised Statutes; and

WHEREAS, a public hearing was held on October 13, 2008 pursuant to the requirements of Section 29-1-108, Colorado Revised Statutes; and

WHEREAS, no objections have been filed by any member of the public to the proposed budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Mandalay Town Center General Improvement District of Jefferson County, Colorado:

1. That the attached budget for \$103,699 is hereby approved and the amounts stated therein are hereby appropriated for the fiscal year 2009.
2. That the tax levy of 35 mills is fixed for the taxable year 2008 for collections in 2009.
3. That City of Westminster Finance Director, Tammy Hitchens, is hereby directed to certify said tax levy to the Jefferson County Board of County Commissioners and to cause a certified copy of the attached budget to be filed in the office of the Division of Local Government, Department of Local Affairs, 1313 Sherman Street, Room 520, Denver, Colorado 80203.

PASSED AND ADOPTED THIS 13th day of October 2008.

ATTEST:

Chairperson

Secretary

**Mandalay Town Center General Improvement District
2009 Proposed Budget**

	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Estimated</u>	2009 <u>Proposed</u>
Revenues				
Taxes:				
Property Taxes	\$ 45,331	\$ 47,051	\$ 47,053	\$ 46,631
Ownership taxes	28,855	25,000	40,400	40,400
Total taxes	<u>74,186</u>	<u>72,051</u>	<u>87,453</u>	<u>87,031</u>
Interest	5,246	1,100	950	950
<i>Total Revenues</i>	<u>79,432</u>	<u>73,151</u>	<u>88,403</u>	<u>87,981</u>
General Operating Expenditures:				
Administration	30,000	10,000	10,000	10,000
Treasurer's fees	680	706	706	699
<i>Total general operating</i>	<u>30,680</u>	<u>10,706</u>	<u>10,706</u>	<u>10,699</u>
Other financing uses:				
Transfers to WEDA	114,000	62,445	62,445	93,000
<i>Total Expenditures and other financing uses</i>	<u>144,680</u>	<u>73,151</u>	<u>73,151</u>	<u>103,699</u>
<i>Excess of revenue over (under) expenditures and other uses</i>	(65,248)	0	15,252	(15,718)
Beginning Balance	<u>69,022</u>	<u>3,273</u>	<u>3,774</u>	<u>19,026</u>
Ending Balance	<u>\$ 3,774</u>	<u>\$ 3,273</u>	<u>\$ 19,026</u>	<u>\$ 3,308</u> *

* Ending balance includes \$2,639 budgeted for emergency reserves to comply with TABOR Amendment.

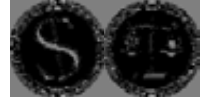
Mill Levy	
Budget Year	Mills
2009	35.00
2008	35.00
2007	35.00

Assessed Valuation	
Year	Amount
2008	1,332,310
2007	1,344,310
2006	1,294,980

Promenade Parking Garage GID Agenda Item 3 F

Agenda Memorandum

Promenade Parking Garage General Improvement District Meeting
October 13, 2008



SUBJECT: Resolution No. 9 Re 2009 Promenade Parking Garage General Improvement District Budget

Prepared By: Karen Creager, Special Districts Accountant

Recommended Promenade Parking Garage General Improvement District Board Action:

Adopt Resolution No. 9 adopting the 2009 proposed budget for the Promenade Parking Garage General Improvement District (District) as presented, appropriating the funds so budgeted and setting the District's operating mill levy for taxable year 2008 for collections in 2009 at 5.5 mills.

Summary Statement

- The Board is requested to adopt the attached Resolution approving the 2009 budget for the Promenade Parking Garage General Improvement District that reflects all proposed District operations and services to be provided in 2009.
- State of Colorado Local Government Budget Law (Budget Law), C.R.S. 29-1-103, requires an annual budget to be adopted for the District.
- As required by Budget Law, C.R.S. 29-1-108, a public hearing was held on October 13, 2008 before the meeting for this District.
- The 2008 estimated assessed valuation for the District is \$30,510 and is used to calculate property taxes paid in 2009.
- Jefferson County certifies the final valuation in early December each year.
- The operating mill levy will be 5.5 mills for 2009 collections and must be certified with Jefferson County by December 15. This mill levy is unchanged from the prior year.
- The 5.5 mill levy will generate \$168 in property tax revenue
- Projected costs in 2009 are \$165 for City administration fees and \$3 for the County's property tax collection fee.
- An emergency reserve of \$5 as required under Article X, Section 20 of the Colorado Constitution (TABOR Amendment) is included in the ending fund balance.

Staff is discussing possible alternative uses for the property in this District. If any of these alternatives require budgetary changes, these will be brought back to the Board at a later date.

Expenditure Required: \$168

Source of Funds: Estimated property tax revenues for the District

Policy Issue

Should the attached 2009 budget be adopted by the Board?

Alternative

The alternative would be to not adopt a budget for 2009. However, according to Budget Law, C.R.S. 29-1-103, the District is required to adopt a budget each year. If a budget is not adopted, Budget Law, C.R.S. 29-1-108, allows for the re-appropriation of ninety percent of the amount appropriated in the current fiscal year for District expenses. This would negatively impact the District's capacity to operate.

Background Information

The Promenade Parking General Improvement District was organized by City Council on August 14, 2000. The principal purpose of the District is to facilitate the construction of the Promenade Parking Garage and to operate and maintain it once constructed. Pursuant to the creation ordinance, the Westminster City Council is the Board of Directors of the District.

On November 7, 2000, the property owners in the District took the following actions: 1) Approved \$100,000 annually for expenses of the District, provided by a mill levy not to exceed 5.5 mills; 2) Authorized debt of \$9,885,000 to finance the costs of constructing a parking facility and related costs; 3) Authorized refunding of the District's debt in the amount of \$10,500,000; and 4) Authorized the District to collect and spend all taxes and other revenues received without regard to any expenditure revenue raising or other limitation contained within the TABOR Amendment or the laws of the State of Colorado.

The District entered into an agreement on May 15, 2001 with the City of Westminster (City), Inland Pacific Colorado, LLC (IPC) and Westminster Promenade Development Company, LLC (WPDC). The agreement sets the District's total mill levy not to exceed 32 mills unless approved by WPDC, facilitates the completion of the Promenade Parking Facility and each party's obligations thereto, and outlines the repayment of the construction costs to the City and WPDC through the District's mill levy.

As indicated in last year's budget agenda, development of the parking garage has been postponed due to changes in plans for this remaining parcel at the Promenade. Staff believes that it is important to keep the District in place to be able to address the parking demand that might be created by the alternative uses being considered. If none of the alternatives move forward in the next couple of years, Staff will bring a recommendation to the Board on the future of the District.

Budget Law requires that a budget message be filed along with a certified copy of the budget to the Division of Local Government (DLG) no later than 30 days following the beginning of the fiscal year. The budget message to be submitted to the DLG is as follows:

BUDGET MESSAGE

The attached 2009 budget for Promenade Parking General Improvement District (District) includes these important features:

The District was organized by City Council on August 14, 2000. The principal purpose of the District is to facilitate the construction of the Promenade Parking Garage and to operate and maintain the parking garage once constructed. Pursuant to the creation ordinance, the Westminster City Council is the Board of Directors of the District.

Staff continues to pursue alternative uses for the property in the GID. Staff believes that it is important to keep the District in place to be able to address the parking demand that might be created by the alternative uses being considered. If none of the alternatives move forward in the next couple of years, Staff will bring a recommendation to the Board on the future of the Parking Garage GID.

The District's 2008 assessed valuation is \$30,510 which remained the same from 2007. The 5.5 operating mill levy will generate property tax revenues of \$168. Expenses for 2009 are estimated to be \$168 that includes \$165 for City administrative fees and \$3 for the County's property tax collection fee.

An emergency reserve of \$5 as required by the TABOR Amendment is included in the ending fund balance.

The budgetary basis of accounting used by the District is the modified accrual basis.

The mill levy will be certified with Jefferson County, Colorado for 5.5 mills.

Respectfully submitted,

J. Brent McFall
Executive Director

Attachments

PROMENADE PARKING GARAGE GENERAL IMPROVEMENT DISTRICT

RESOLUTION NO. **9**

INTRODUCED BY BOARD MEMBERS

Series 2008

WHEREAS, the Board of Directors of the Promenade Parking Garage General Improvement District must adopt an operating budget prior to each fiscal year; and

WHEREAS, a proposed budget for 2009 was prepared and submitted to the Board of Directors on October 13, 2008 for its review; and

WHEREAS, proper notice was published on October 2, 2008 pursuant to the requirements of Section 29-1-106, Colorado Revised Statutes; and

WHEREAS, a public hearing was held on October 13, 2008 pursuant to the requirements of Section 29-1-108, Colorado Revised Statutes; and

WHEREAS, no objections have been filed by any member of the public to the proposed budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Promenade Parking Garage General Improvement District of Jefferson County, Colorado:

1. That the attached budget for \$168 is hereby approved and the amounts stated therein are hereby appropriated for the fiscal year 2009.
2. That the tax levy of 5.5 mills is fixed for the taxable year 2008 for collections in 2009.
3. That City of Westminster Finance Director, Tammy Hitchens, is hereby directed to certify said tax levy to the Jefferson County Board of County Commissioners and to cause a certified copy of the attached budget to be filed in the office of the Division of Local Government, Department of Local Affairs, 1313 Sherman Street, Room 520, Denver, Colorado 80203.

PASSED AND ADOPTED THIS 13th day of October 2008.

Chairperson

ATTEST:

Secretary

**Promenade Parking Garage General Improvement District
2009 Proposed Budget**

	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2008 Estimated</u>	<u>2009 Adopted</u>
Revenues				
Taxes:				
Property taxes-gen operating	\$ 185	\$ 168	\$ 175	\$ 168
Ownership taxes	0	0	0	0
Total taxes	<u>185</u>	<u>168</u>	<u>175</u>	<u>168</u>
Interest	8	0	0	0
Total Revenues	<u><u>193</u></u>	<u><u>168</u></u>	<u><u>175</u></u>	<u><u>168</u></u>
Expenditures				
General Operating:				
Administration	172	165	172	165
Treasurer's fees	3	3	3	3
Total Expenditures	<u><u>175</u></u>	<u><u>168</u></u>	<u><u>175</u></u>	<u><u>168</u></u>
<i>Excess Revenue over (under) Expenditures</i>	18	0	0	0
Beginning Balance	<u>407</u>	<u>407</u>	<u>425</u>	<u>425</u>
Ending Balance	<u><u>\$ 425</u></u>	<u><u>\$ 407</u></u>	<u><u>\$ 425</u></u>	<u><u>\$ 425</u></u> *

* Ending balance includes \$5 budgeted for emergency reserves to comply with TABOR Amendment.

Mill Levy				Assessed Valuation	
Budget Year	Operating	Debt Svc	Total		
2008	5.50	0.00	5.50	2007	\$30,510
2007	5.50	0.00	5.50	2006	\$30,510
2006	5.50	0.00	5.50	2005	\$31,830
<i>Maximum levy is 32 mills by contract, inclusive of max 5.5 mills general operating</i>					

Sheridan Crossing GID Agenda Item 3 G

Agenda Memorandum

Sheridan Crossing General Improvement District Meeting
October 13, 2008



SUBJECT: Resolution No. 24 re 2009 Sheridan Crossing General Improvement District Budget

Prepared By: Karen Creager, Special Districts Accountant

Recommended Board Action:

Adopt Resolution No. 24 adopting the 2009 proposed budget for the Sheridan Crossing General Improvement District (District) as presented, appropriating the funds so budgeted and setting the District's mill levy for the taxable year 2008 for collections in 2009 at 12 mills.

Summary Statement

- The Board is requested to adopt the attached Resolution approving the 2009 Budget for the Sheridan Crossing General Improvement District that reflects all proposed District operations and services to be provided in 2009.
- The State of Colorado Local Government Budget Law (Budget Law), C.R.S. 29-1-103, requires an annual budget to be adopted for the District.
- A public hearing was held on October 13, 2008 before the meeting for this District as required by Budget Law, C.R.S. 29-1-108.
- The 2008 estimated total assessed valuation for the District is \$8,295,910 and is used to calculate property taxes paid in 2009.
- Adams County certifies the final valuation in early December each year.
- The mill levy will be 12 mills for 2009 collections and must be certified with Adams County by December 15. This mill levy remains unchanged from the previous year.
- The 12 mill levy will generate \$99,551 in property tax revenue. Total revenues including ownership tax and interest earnings are estimated at \$130,525.
- Projected costs in 2009 are \$10,000 for City administration fees, \$1,493 for the County's property tax collection fee and \$47,000 for landscape maintenance and improvement repair expenses and a contingency of \$5,000 for unanticipated expenses. Total expenditures are estimated at \$63,493.
- An emergency reserve of \$3,916 as required under Article X, Section 20, of the Colorado Constitution (TABOR Amendment) is included in the ending fund balance.

Expenditure Required: \$63,493

Source of Funds: Estimated revenues for the District including property taxes, ownership taxes and interest earnings.

Policy Issue:

Should the attached 2009 Budget be adopted by the Board?

Alternative

The alternative would be to not adopt a budget for 2009. However, according to Budget Law, C.R.S. 29-1-103, the District is required to adopt a budget each year. If a budget is not adopted, Budget Law, C.R.S. 29-1-108 allows for the re-appropriation of ninety percent of the amount appropriated in the current fiscal year for District expenses. This would negatively impact the District's ability to operate.

Background Information

Sheridan Crossing General Improvement District was organized by City Council on September 9, 1996. The sole purpose of the District is to maintain the right-of-way landscaping and drainage channel within the 120th Avenue right-of-way abutting the Sheridan Crossing Shopping Center, as well as incidental and appurtenant properties to the District. Pursuant to the creation ordinance, the Westminster City Council is the Board of Directors of the District.

Ross Investments developed the Sheridan Crossing Shopping Center at the southeast corner of 120th Avenue and Sheridan Boulevard. Ross made significant modifications to the existing drainage area on the south side of 120th Avenue within the public right-of-way. Ross met resistance from prospective tenants to passing-on the long term maintenance costs of the area as part of "common area" maintenance expenses. However, these same tenants were not adverse to a property tax increase to pay for the expenses for maintenance of the area.

On November 5, 1996, the property owners in the District 1) unanimously approved the creation of the District; 2) approved a mill levy not to exceed 12 mills, and 3) authorized the District to collect and spend all taxes and other revenues received without regard to any expenditure revenue raising or other limitation contained under the TABOR Amendment or the laws of the State of Colorado. The proposed budget includes an emergency reserve of \$3,916 as required by TABOR.

Budget Law requires that a budget message be filed along with a certified copy of the budget to the Division of Local Government no later than 30 days following the beginning of the fiscal year. The budget message to be submitted to the Division of Local Government is below:

BUDGET MESSAGE

The attached 2009 budget for Sheridan Crossing General Improvement District ("District") includes these important features:

The District was created to provide operation and maintenance of storm drainage improvements and maintenance of all necessary incidental and appurtenant properties and facilities within the District.

The District's total assessed valuation of \$8,295,910 for 2008. This is a decrease of \$31,460 from 2007. The total mill levy for 2009 collections of 12 mills will produce \$99,551 in property tax revenue. Total estimated revenue including ownership taxes and interest is \$130,525. Any excess revenues over expenses will be utilized to build a reserve for the capital repair and improvement of infrastructure, including three bridges appurtenant to the easement.

Projected costs in 2009 are \$10,000 for City administration fees, \$1,493 for County's property tax collection fee, \$47,000 for landscape maintenance expense and a \$5,000 contingency for unanticipated expenses. Total expenditures are estimated at \$63,493.

Included in 2009 projected expenses are funds for landscape improvements in the District. Improvements will include shrub and flower beds to add color and texture along with additional tree species to soften the commercial areas.

An emergency reserve of \$3,916 as required by the TABOR Amendment is included in the ending fund balance.

The budgetary basis of accounting for the District is the modified accrual basis.

The mill levy will be certified with Adams County, Colorado for 12 mills.

Respectfully submitted,

J. Brent McFall
Executive Director

Attachments

SHERIDAN CROSSING GENERAL IMPROVEMENT DISTRICT

RESOLUTION NO. **24**

INTRODUCED BY BOARD MEMBERS

Series 2008

WHEREAS, the Board of Directors of the Sheridan Crossing General Improvement District must adopt an operating budget prior to each fiscal year; and

WHEREAS, a proposed budget for 2009 was prepared and submitted to the Board of Directors on October 13, 2008 for its review; and

WHEREAS, proper notice was published on October 2, 2008 pursuant to the requirements of Section 29-1-106, Colorado Revised Statutes; and

WHEREAS, a public hearing was held on October 13, 2008 pursuant to the requirements of Section 29-1-108, Colorado Revised Statutes; and

WHEREAS, no objections have been filed by any member of the public to the proposed budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Sheridan Crossing General Improvement District of Adams County, Colorado:

1. That the attached budget for \$63,493 is hereby approved and the amounts stated therein are hereby appropriated for the fiscal year 2009.
2. That the tax levy of 12 mills is fixed for the taxable year 2008 for collections in 2009.
3. That City of Westminster Finance Director, Tammy Hitchens, is hereby directed to certify said tax levy to the Adams County Board of County Commissioners and to cause a certified copy of the attached budget to be filed in the office of the Division of Local Government, Department of Local Affairs, 1313 Sherman Street, Room 520, Denver, Colorado 80203.

PASSED AND ADOPTED this 13th day of October 2008.

Chairperson

ATTEST:

Secretary

**Sheridan Crossing General Improvement District
2009 Proposed Budget**

	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Estimated</u>	2009 <u>Proposed</u>
Revenues				
Taxes:				
Property taxes	\$ 98,174	\$ 99,954	\$ 99,928	\$ 99,551
Ownership taxes	9,098	9,060	8,400	8,400
Total taxes	<u>107,272</u>	<u>109,014</u>	<u>108,328</u>	<u>107,951</u>
Interest	34,373	14,701	18,269	22,574
Total Revenues	<u>141,645</u>	<u>123,715</u>	<u>126,597</u>	<u>130,525</u>
Expenditures				
General Operating:				
Professional services	8,319	11,016	11,016	30,000
Administration	10,000	10,000	10,000	10,000
Maint/Repair infrastructure	6,000	7,560	8,000	7,000
Water-sewer	6,858	12,066	7,560	10,000
Contingency	0	5,000	0	5,000
Treasurer's fees	1,473	1,499	1,499	1,493
Total Expenditures	<u>32,650</u>	<u>47,141</u>	<u>38,075</u>	<u>63,493</u>
<i>Excess Revenue over (under) Expenditures</i>	108,995	76,574	88,522	67,032
Beginning Balance	<u>447,000</u>	<u>643,595</u>	<u>555,995</u>	<u>644,517</u>
Ending Balance	<u>\$ 555,995</u>	<u>\$ 720,169</u>	<u>\$ 644,517</u>	<u>\$ 711,549</u> *

*Ending balance includes \$3,916 budgeted for emergency reserves to comply with the TABOR Amendment.

Mill Levy	
Budget Year	Mills
General Operating-2009	12.00
General Operating-2008	12.00
General Operating-2007	12.00
<i>Maximum levy is 12 mills</i>	

Assessed Valuation	
\$8,295,910	2008
\$8,327,370	2007
\$8,204,100	2006