



CITY COUNCIL AGENDA

NOTICE TO READERS: City Council meeting packets are prepared several days prior to the meetings. Timely action and short discussion on agenda items is reflective of Council's prior review of each issue with time, thought and analysis given.

Members of the audience are invited to speak at the Council meeting. Citizen Communication (item 7) and Citizen Presentations (item 12) are reserved for comments on items not contained on the printed agenda.

1. Pledge of Allegiance
2. Roll Call
3. Consideration of Minutes of Preceding Meetings
4. Report of City Officials
 - A. City Manager's Report
5. City Council Comments
6. Presentations
7. Citizen Communication (5 minutes or less)

The "Consent Agenda" is a group of routine matters to be acted on with a single motion and vote. The Mayor will ask if any citizen wishes to have an item discussed. Citizens then may request that the subject item be removed from the Consent Agenda for discussion separately.

8. Consent Agenda
 - A. Exclusion of Properties from North Metro Fire Rescue District
 - B. 128th Avenue / Big Dry Creek Park Design Contract
 - C. 144th Avenue and I-25 Interchange – Construction Contract
 - D. Water and Sewer Infrastructure Master Plan – Engineering Services Contract
 - E. City / WEDA / 144th Avenue GID IGA re Public Improvements in the North Huron URA
 - F. Second Reading CB No. 47 re Annexation of the Family in Christ Property
 - G. Second Reading CB No. 48 re CLUP Amendment for the Family in Christ Property
 - H. Second Reading CB No. 49 re Zoning the Family in Christ Property from A-1 and C-1 to O-1
 - I. Second Reading CB No. 50 re Annexation of the DeCroce Property
 - J. Second Reading CB No. 51 re CLUP Amendment for the DeCroce Property
 - K. Second Reading CB No. 52 re Zoning the DeCroce Property from A-1 to PUD
 - L. Second Reading CB No. 53 re Annexation of the Jaidinger Property
 - M. Second Reading CB No. 54 re CLUP Amendment for the Jaidinger Property
 - N. Second Reading CB No. 55 re Zoning the Jaidinger Property from A-1 to PUD
 - O. Second Reading CB No. 56 re Village at Standley Lake Business Assistance Package

9. Appointments and Resignations

10. Public Hearings and Other New Business

- A. Public Hearing re Costs for Ranch Subdivision SID No. 1 – Filing 6
- B. Councillor's Bill No. 58 re Costs for Ranch Subdivision SID No. 1 – Filing 6
- C. Public Hearing re Costs for Ranch Subdivision SID No. 2 – Filing 2
- D. Councillor's Bill No. 59 re Costs for Ranch Subdivision SID No. 2 – Filing 2
- E. Councillor's Bill No. 60 re Surplus Equipment Disposal Amendments
- F. Councillor's Bill No. 61 re Amendment to the City Council Allowance
- G. Human Services Board Recommendations for 2006 Funding
- H. Councillor's Bill No. 62 re Amendment to the 2006 Adopted Budget
- I. Resolution No. 41 re 2006 Pay Plan and Employee Benefits
- J. Councillor's Bill No. 63 re Department Head Severance Pay
- K. Revised 2006 Employment Agreement with Presiding Judge John A. Stipech
- L. Councillor's Bill No. 64 re 2006 Municipal Judge Salary
- M. Resolution No. 42 re Exclusion from North Metro Fire Rescue District
- N. Resolution No. 43 re Revisions to Council Rules and Regulations

11. Old Business and Passage of Ordinances on Second Reading

- A. TABLED Second Reading CB No. 46 re Cellular Tower Leases for Countryside Recreation Center and the Hydropillar

12. Citizen Presentations (longer than 5 minutes) and Miscellaneous Business

- A. City Council
- B. Executive Session – Real Estate Negotiations

13. Adjournment

**WESTMINSTER HOUSING AUTHORITY MEETING
WESTMINSTER ECONOMIC DEVELOPMENT AUTHORITY MEETING**

**136th Avenue GID Agenda following WEDA Meeting
144th Avenue GID Agenda following 136th Avenue Meeting
Amherst GID Agenda following 144th Avenue Meeting
Mandalay Town Center GID Agenda following Amherst Meeting
Promenade Parking GID Agenda following Mandalay Town Center Meeting
Sheridan Crossing GID Agenda following Promenade Parking Meeting**

GENERAL PUBLIC HEARING PROCEDURES ON LAND USE MATTERS

- A.** The meeting shall be chaired by the Mayor or designated alternate. The hearing shall be conducted to provide for a reasonable opportunity for all interested parties to express themselves, as long as the testimony or evidence being given is reasonably related to the purpose of the public hearing. The Chair has the authority to limit debate to a reasonable length of time to be equal for both positions.
- B.** Any person wishing to speak other than the applicant will be required to fill out a "Request to Speak or Request to have Name Entered into the Record" form indicating whether they wish to comment during the public hearing or would like to have their name recorded as having an opinion on the public hearing issue. Any person speaking may be questioned by a member of Council or by appropriate members of City Staff.
- C.** The Chair shall rule upon all disputed matters of procedure, unless, on motion duly made, the Chair is overruled by a majority vote of Councillors present.
- D.** The ordinary rules of evidence shall not apply, and Council may receive petitions, exhibits and other relevant documents without formal identification or introduction.
- E.** When the number of persons wishing to speak threatens to unduly prolong the hearing, the Council may establish a time limit upon each speaker.
- F.** City Staff enters a copy of public notice as published in newspaper; all application documents for the proposed project and a copy of any other written documents that are an appropriate part of the public hearing record;
- G.** The property owner or representative(s) present slides and describe the nature of the request (maximum of 10 minutes);
- H.** Staff presents any additional clarification necessary and states the Planning Commission recommendation;
- I.** All testimony is received from the audience, in support, in opposition or asking questions. All questions will be directed through the Chair who will then direct the appropriate person to respond.
- J.** Final comments/rebuttal received from property owner;
- K.** Final comments from City Staff and Staff recommendation.
- L.** Public hearing is closed.
- M.** If final action is not to be taken on the same evening as the public hearing, the Chair will advise the audience when the matter will be considered. Councillors not present at the public hearing will be allowed to vote on the matter only if they listen to the tape recording of the public hearing prior to voting.

CITY OF WESTMINSTER, COLORADO
MINUTES OF THE CITY COUNCIL MEETING
HELD ON MONDAY, OCTOBER 10, 2005 AT 7:00 P.M.

PLEDGE OF ALLEGIANCE

Mayor McNally led the Council, staff, and audience in the Pledge of Allegiance.

ROLL CALL

Mayor McNally, Mayor Pro Tem Kauffman, and Councillors Davia, Dittman, Dixon, and Price were present at roll call. Councillor Hicks was absent at roll call but joined the meeting in progress. J. Brent McFall, City Manager, Martin McCullough, City Attorney, and Linda Yeager, City Clerk, also were present.

CONSIDERATION OF MINUTES

Councillor Davia moved, seconded by Dixon, to approve the minutes of the regular meeting of September 26, 2005. The motion passed unanimously.

CITY COUNCIL COMMENTS

Councillor Davia noted that October was the last month of his term on City Council. It had been a pleasure to serve the residents and he appreciated the opportunity. Further, he reported that a recent issue of the *Westminster Window* had mentioned City Charter changes. He assured the citizenry that the published information was incorrect—there had been no changes.

Councillor Dittman congratulated the City Manager on a prestigious award he had received from Kansas University. Mayor McNally added that the Edwin O. Stene Award presented to Mr. McFall was a tribute to his managerial accomplishments. Mr. McFall was pleased and honored to receive this award, which was given by his peers.

Councillor Dittman noted that Westminster was the only city in the United States nominated as one of the most livable cities in the world. As a finalist in the competition; a contingency of City officials, including the Mayor and City Manager, would be traveling to Spain where the winner of the competition would be announced. The trip would not be funded by taxpayer revenues.

Councillor Dixon thanked the citizenry for the opportunity to serve on City Council the past 16 years. The experience had been rewarding and educational. She reported having attended a meeting of the Rocky Flats Coalition where the City's concerns about the inadequacy of final cleanup operations were stressed to Congressman Udall. There were lingering concerns that would be monitored with vigilance in the years to come.

Mayor McNally invited the public to attend a Farewell Celebration in honor of outgoing Councillors Dixon, Hicks, and Davia. The event would be held on October 25 at the City Park Recreation Center.

CITIZEN COMMUNICATION

Jane Fancher, 7260 Lamar Court, posed questions and commented on numerous financial matters, which included the estimated cost of the road at 128th and Dry Creek, the status of the Legacy Foundation funding the Human Services Board, the wisdom of retaining ownership of the Conference Center given increased property taxes for 2005 and a negative operations financial position, payment for police services at the Promenade and the Westminster Mall, and the use of revenues from the public safety tax to hire positions other than police or firemen. Further, she opposed the expenditure of City funds on a business assistance package for the Village at Standley Lake. Councillors and staff responded to Ms. Fancher's questions and suggested that she schedule a meeting with the Finance Director or City Manager to review the budget and answer her questions in detail.

Mayor McNally welcomed a Scout who was observing the meeting.

CONSENT AGENDA

The following items were submitted for Council's consideration on the consent agenda: approval of the Stipulation and Plan for exclusion of recently annexed territory from North Metro Fire Rescue District; \$86,295 professional services contract award to Shalkey and Team, Inc. for design of an 18-acre community park at 128th Avenue and Big Dry Creek, authorizing a 10% contingency and expenditure from the appropriate park Capital Improvement Project account; authority for the City Manager to award a contract and execute an agreement with Jalisco International, Inc. in the amount of \$20,198,858.76 for the construction of the roadway elements of the 144th Avenue and I-25 Interchange Project, to award a contract and execute an agreement with Coloco, Inc. in the amount of \$838,273.87 for the construction of the landscape and irrigation elements of the 144th Avenue and I-25 Interchange project, and to authorize a construction contingency of \$750,000, with \$375,000 coming from Certificate of Participation Funds; authority for the City Manager to execute an engineering services contract in an amount not to exceed \$870,000 with URS for the Water and Sewer Infrastructure Master Plan and authorize transfer of \$170,000 of Water Project Reserve Funds to the existing \$700,000 previously budgeted for the Plan; authorize the Mayor to sign an Intergovernmental Agreement between the City, the Westminster Economic Development Authority (WEDA), and the City of Westminster 144th Avenue General Improvement District (GID), providing for WEDA and the GID to provide revenue to fund construction of public improvements and other services the City provides; final passage of Councillor's Bill No. 47 annexing the Family in Christ property; final passage of Councillor's Bill No. 48 concerning the Family in Christ property Comprehensive Land Use Plan amendment; final passage of Councillor's Bill No. 49 zoning the Family in Christ property from A-1 and C-1 to O-1; final passage of Councillor's Bill No. 50 annexing the DeCroce property; final passage of Councillor's Bill No. 51 concerning the DeCroce property Comprehensive Land Use Plan amendment; final passage of Councillor's Bill No. 52 zoning the DeCroce property from A-1 to PUD; final passage of Councillor's Bill No. 53 annexing the Jaidinger property; final passage of Councillor's Bill No. 54 concerning the Jaidinger property Comprehensive Land Use Plan amendment; final passage of Councillor's Bill No. 55 zoning the Jaidinger property from A-1 to PUD; final passage of Councillor's Bill No. 56 regarding the Village at Standley Lake Business Assistance Package.

Mayor McNally asked if any member of Council or the audience wished to remove an item from the consent agenda for discussion purposes or separate vote. There were no requests.

It was moved by Councillor Davia and seconded by Councillor Dittman to approve the consent agenda as presented. The motion passed unanimously.

HEARING RE COSTS FOR RANCH SUBDIVISION SPECIAL IMPROVEMENT DISTRICT NO. 1

At 7:25 p.m. a hearing was opened to consider approving the costs of the Ranch Subdivision Special Improvement District No. 1, approving and confirming the apportionment of such costs, assessing a share of the costs against the affected real property, and prescribing the manner for the collection and payment of the assessments. John Carpenter, Community Development Director, presented background information. In March 2003, residents of the Ranch Filings 2 and 6, residing adjacent to 120th Avenue on either side of Zuni Street, had asked Council to form a special improvement district to finance the replacement of a deteriorated wooden fence with a high-quality masonry wall. Upon receipt of petitions reflecting signatures in excess of 60 percent of the property owners in Filing 2 and Filing 6, Council passed the necessary ordinances to form two special improvement districts known as the Ranch Subdivision Special Improvement District No. 1 – Filing 6 and the Ranch Subdivision Special Improvement District No. 2 – Filing 2. Construction commenced in 2005 and had been completed. This hearing was to consider certification of the final assessment roll for delivery to the Adams County Treasurer so that individual assessments could be included on property tax bills to be mailed in 2006. Notice of this hearing had been published in the *Westminster Window* and mailed to all benefiting property owners to be assessed.

The Mayor invited public testimony. No one wished to speak. The hearing was closed at 7:29 p.m.

COUNCILLOR'S BILL NO. 58 RE RANCH SPECIAL IMPROVEMENT DISTRICT NO. 1 ASSESSMENTS

It was moved by Councilor Dittman, seconded by Councillor Davia, to pass Councillor's Bill No. 58 approving the costs of the Ranch Subdivision Special Improvement District No. 1 and approving and confirming the apportionment of such costs, assessing a share of the costs against the real property described in the ordinance, prescribing the manner for the collection and payment of the assessments, and declaring an emergency for the purposes of the passage of the ordinance. The motion passed unanimously.

Clerk's Note: Councillor Hicks joined the meeting.

HEARING RE COSTS FOR RANCH SUBDIVISION SPECIAL IMPROVEMENT DISTRICT NO. 2

At 7:30 p.m. the Mayor opened a hearing to consider approving the costs of the Ranch Subdivision Special Improvement District No. 2, approving and confirming the apportionment of such costs, assessing a share of the costs against the affected real property, and prescribing the manner for the collection and payment of the assessments. With the concurrence of Council, John Carpenter, Community Development Director, was not asked to repeat background information conveyed in the previous hearing, as it was identical.

Mayor McNally invited public comment. No one wished to speak. Mr. Carpenter advised that notice of this hearing had been published in the *Westminster* Window and mailed to affected property owners. The hearing closed at 7:32 p.m.

COUNCILLOR'S BILL NO. 59 RE RANCH SPECIAL IMPROVEMENT DISTRICT NO. 2 ASSESSMENTS

Councillor Dittman moved to pass Councillor's Bill No. 59 approving the costs of the Ranch Subdivision Special Improvement District No. 2 and approving and confirming the apportionment of such costs, assessing a share of the costs against the real property described in the ordinance, prescribing the manner for the collection and payment of the assessments, and declaring an emergency for the purposes of the passage of the ordinance. Councillor Davia seconded the motion, and it passed unanimously at roll call.

COUNCILLOR'S BILL NO. 60 RE SURPLUS EQUIPMENT DISPOSAL

Mayor Pro Tem Kauffman moved for passage of Councillor's Bill No. 60 approving amendments to Chapter 2, Title 15 of the Westminster Municipal Code pertaining to the disposal of surplus City-owned equipment. The motion was seconded by Councillor Price and passed unanimously at roll call.

COUNCILLOR'S BILL NO. 61 RE AMENDMENT TO THE CITY COUNCIL ALLOWANCE

Upon a motion by Councillor Dixon, seconded by Councillor Davia, the Council voted unanimously on roll call vote to pass Councillor's Bill No. 61 on first reading amending City Council's monthly expense allowance, providing all Council members a monthly allowance, including the Mayor, in the amount of \$200/month to cover cell phone, internet service, fax line and car expenses for local, within Westminster, travel effective November 14, 2005.

HUMAN SERVICES BOARD RECOMMENDATIONS FOR 2006 FUNDING

It was moved by Councillor Davia and seconded by Dittman to accept the Human Services Board recommendations for 2006 funding, which identified the agencies that the City of Westminster would provide financial support to during FY2006 and the associated dollar amounts. The motion carried unanimously.

COUNCILLOR'S BILL NO. 62 AMENDING THE 2006 ADOPTED BUDGET

Councillor Davia moved to pass Councillor's Bill No. 62 on first reading amending the FY2006 budgets of the General, General Reserve, Utility, Golf Course, Fleet Maintenance, General Capital Outlay Replacement, Property Liability, Workers Compensation, Sales & Use Tax, General Capital Improvement and Debt Service Funds. With the second of Councillor Price, the motion passed unanimously on roll call vote.

RESOLUTION NO. 41 RE 2006 PAY PLAN AND EMPLOYEE BENEFITS

Councillor Price moved to adopt Resolution No. 41 amending the 2006 Pay Plan and Employee Benefits previously approved by Council. Councillor Dixon seconded the motion. At roll call the vote was unanimous.

COUNCILLOR'S BILL NO. 63 AMENDING SEVERANCE PAY FOR DEPARTMENT HEADS

It was moved by Councillor Price and seconded by Councillor Dixon to pass Councillor's Bill No. 63 on first reading approving a change in the severance pay provisions for department heads. The motion passed unanimously on roll call vote.

REVISED 2006 EMPLOYMENT AGREEMENT WITH PRESIDING JUDGE JOHN A. STIPECH

It was moved by Councillor Hicks, seconded by Councillor Dixon, to authorize the Mayor to execute a revised employment agreement with John A. Stipech for his services as Presiding Judge for 2006 with an effective date of January 1, 2006 and an automatic renewal for 2007 unless terminated by City Council. The motion carried unanimously.

COUNCILLOR'S BILL NO. 64 RE MUNICIPAL JUDGE SALARY

Councillor Hicks moved to pass Councillor's Bill No. 64 on first reading amending the salary for the Municipal Judge for 2006. After Councillor Dixon seconded the motion, the Council voted unanimously for approval at roll call.

RESOLUTION NO. 42 RE EXCLUSION FROM NORTH METRO FIRE RESCUE DISTRICT

Upon a motion by Councillor Dittman that was seconded by Councillor Price, the Council voted unanimously at roll call vote to adopt Resolution No. 42 approving the exclusion of recently annexed properties from the North Metro Fire Rescue District.

RESOLUTION NO. 43 RE REVISIONS TO COUNCIL RULES AND REGULATIONS

Councillor Dixon moved to adopt Resolution No. 43 amending procedures related to the Consent Agenda in the Council Rules and Regulations. The motion was seconded by Councillor Davia and passed unanimously on roll call vote.

EXECUTIVE SESSION

The City Manager announced that Council would meet in Executive Session following this meeting to discuss real estate negotiations and to discuss a personnel matter related to Boards and Commissions.

ADJOURNMENT:

There was no further business to come before Council, and the meeting adjourned at 7:42 p.m.

ATTEST:

City Clerk

Mayor



Agenda Item 8 A

WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 10, 2005



SUBJECT: Exclusion of Properties from North Metro Fire Rescue District

Prepared by: Tami Cannon, Paralegal

Recommended City Council Action

Approve the Stipulation and Plan for exclusion of recently annexed territory from the North Metro Fire Rescue District.

Summary Statement

The City has been negotiating with the District regarding the exclusion of recently annexed properties from the District. The District considered the Stipulation on first reading on October 4 and is scheduled to adopt the Stipulation following second reading on October 18.

This Stipulation (copy attached) will allow the City to proceed in an uncontested manner in Adams County District Court for the purpose of obtaining an Order excluding the five (5) recently annexed parcels of property covered under the Stipulation. Four of the parcels are within Jefferson County and one is within Adams County.

Expenditure Required: \$0

Source of Funds: N/A

Policy Issue

Whether to approve the Stipulation agreeing to provide fire protection services to properties recently annexed to the City and proposed to be excluded from the District.

Alternative

Do not approve the Stipulation and Plan for exclusion of properties from the North Metro Fire Rescue District. This is not recommended, since it would result in double taxation and duplicative fire protection services to the properties.

Background Information

The important components of the Stipulation are as follows: (1) An agreement that the quality of fire protection service to be provided by the City will be comparable and not inferior to the fire protection service now provided by the District; (2) Existing indebtedness of the District for which the excluded properties would remain liable; (3) An agreement that the District shall have the right to levy a mill levy not to exceed 0.5 mill against the excluded properties for five consecutive years for the District's Volunteer Firemen's Pension Fund; and (4) Transfer of fire protection service responsibilities to be effective January 1, 2006. Vicinity maps showing the areas to be excluded are also attached.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment

District Court, Adams County, Colorado Adams County Justice Center 1100 Judicial Center Drive Brighton, CO 80601 303-659-1161	
<p>Petitioners:</p> <p>THE CITY OF WESTMINSTER, COLORADO, a home-rule City, and THE MAYOR AND CITY COUNCIL OF THE CITY OF WESTMINSTER</p> <p>Defendant:</p> <p>THE BOARD OF DIRECTORS OF THE NORTH METRO FIRE RESCUE DISTRICT, and All Taxpaying Electors of the NORTH METRO FIRE RESCUE DISTRICT, as a class.</p>	<p>▲ COURT USE ONLY ▲</p>
City of Westminster Eugene Mei, #33442 Assistant City Attorney 4800 West 92 nd Avenue Westminster, CO 80031 Phone: 303-430-2400 Fax: 303-650-0158 E-mail: emei@ci.westminster.co.us	Case Number: 4825 Division: A Courtroom:
<p>STIPULATION AND PLAN FOR EXCLUSION OF CERTAIN TERRITORY FROM THE NORTH METRO FIRE RESCUE DISTRICT</p>	

COME NOW the parties hereto, by their respective counsel, and stipulate as follows:

PREAMBLE

1. This action is based upon the Petition of the City of Westminster pursuant to section 32-1-502, et seq., C.R.S., as amended, to exclude certain territory from the North Metro Fire Rescue District (hereinafter "District") because that territory is located within the City of Westminster which also provides fire protection service. The territory sought to be excluded is described in Exhibit "A" attached hereto and incorporated herein by reference.

2. This Stipulation and Plan is submitted pursuant to and in satisfaction of the requirements of section 32-1-502(2)(c) which provides that as a condition to the exclusion of the property which is the subject of this petition, the governing body of the City and the board of directors of the District shall each submit a plan for the disposition of assets and continuation of services to all areas of the District, and that said plans shall include, if applicable, provisions for the maintenance and continuity of facilities to be utilized by the territories both within and without the municipal boundaries and of services to all territories served or previously served by the special district, and further, that if the City and the District agree upon a single plan and enter into a contract incorporating its provisions, the court shall review such contract, and if it finds the contract to be fair and equitable, the court shall approve the contract and incorporate its provisions into its exclusion order.

3. The City Council of the City of Westminster, as its governing body, has met, considered and approved all of the terms of this Stipulation and Plan.

4. The Board of Directors of the District, as its governing body, has met, considered and approved all of the terms of this Stipulation and Plan.

STIPULATION AND PLAN

5. All notice requirements of the statute and of the Colorado Rules of Civil Procedure have been fully, completely and properly complied with. No objection to the exclusion has been made by any taxing elector, individually or on behalf of the class designated Taxpaying Electors. The District and the City consent to the exclusion of the property described in Exhibit "A," subject to the provisions of this Stipulation and Plan.

6. The parties further stipulate that:

A. The City of Westminster has provided and is now providing comparable fire protection services that the District provided in or to the territory proposed for exclusion.

B. The governing body of the City of Westminster agrees, and has agreed, by resolution, to provide the service provided by the District to the area described in the exclusion petition effective immediately upon entry of the exclusion order regardless of its later effective date.

C. The quality of fire protection service to be provided by the City of Westminster will not be inferior to the fire protection service now provided by the District in the territory proposed for exclusion and described in the Petition for Exclusion.

D. No election has been held or is required to be held pursuant to subsection (5) of section 32-1-502, C.R.S., as amended, and it is stipulated that the quality of service including, but not limited to, the fire insurance costs for the improvements within the excluded area will not be adversely affected by this exclusion.

E. The District owns no facilities or assets located within the territory that is proposed for exclusion.

F. The District has no outstanding bonded indebtedness.

7. Commencing the taxable year 2006, the District, for a period of five (5) years, shall have the right to assess and collect the proceeds of a mill levy of one-half (1/2) mill against the assessed value of the applicable excluded property, which proceeds shall be paid to and for the exclusive benefit of the District's Firemen's Pension Fund.

8. Pursuant to section 32-1-502, C.R.S., as amended, District and City agree to the following plan for disposition of assets and contribution of services to all areas of the District:

A. The District owns no real property or improvements within the territory described in the Petition for Exclusion and the City does not seek ownership of any such assets located in any other part of the District.

B. The City does not seek ownership of any firefighting equipment or other personal property now owned by the District and the Order of Exclusion may so state.

C. The City shall provide fire protection to the territory described in the Petition and shall continue to honor any mutual aid agreement with the District applicable to any District territory not excluded.

D. All other resources of the City Fire Department will be available to respond as the circumstances of any emergency or other situation may require.

E. City officers will also be responsible for safety inspections and other fire code enforcement within the territory described in the Petition.

F. Primary responsibility for fire protection in all territory of the District not proposed for exclusion shall remain with the District.

9. The City of Westminster shall assume fire protection service responsibility to the excluded area from the District effective January 1, 2006. Nothing in this Stipulation and Plan shall impair or negate the validity or effectiveness of any existing mutual aid agreement between the parties.

10. The District and its firefighters, including those residing in the excluded area, shall continue to have the right to operate District and personal vehicles and equipment as authorized emergency vehicles within said excluded area and the City of Westminster, for bona fide emergency purposes, as the District may deem necessary in fulfilling District obligations. Authorized emergency vehicles shall be those as defined by section 42-1-102, C.R.S., as amended, and shall include the right of District firefighters who reside in the excluded area to respond to emergency calls in personal vehicles and District vehicles which are operated as emergency vehicles.

11. Pursuant to section 32-1-503, C.R.S., as amended:

A. The change of boundaries of the District, which is accomplished by the Court Order, shall not impair nor affect its organizations, nor shall it affect, impair or discharge any contract, obligation, lien, or charge on which it might be liable or chargeable had such change of boundaries not been made.

B. For the taxable year 2006 and thereafter, the excluded property shall not be subject to any property tax levied by the District for operating costs.

C. For the purpose of retiring the District's outstanding indebtedness and the interest thereon existing at the effective date of the exclusion order, the applicable excluded territory shall be obligated only for that proportion of the District's outstanding indebtedness and the interest thereon existing immediately prior to January 1, 2006.

D. The excluded territory shall in no event become obligated for the payment of any bonded indebtedness created after the date of the Court's exclusion order.

12. This Court may, immediately upon presentation of this Stipulation and Plan, enter an Order consistent herewith excluding the territory described in Exhibit "A" from the District. The Order shall become effective, as provided by statute, on January 1, 2006. The form of the Order is attached hereto as Exhibit "B" and all of the terms of said Order are hereby incorporated by reference in this Stipulation and Plan.

13. The Court's Exclusion Order shall become effective January 1, 2006.

Respectfully submitted,

IRELAND, STAPLETON, PRYOR
& PASCOE, PC

CITY OF WESTMINSTER

By: _____
Dino Ross #20965
Attorney for Respondent
1675 Broadway, Suite 2600
Denver, CO 80202
303-623-2700

By: _____
Eugene Mei #33442
Attorney for Petitioners
4800 W. 92nd Avenue
Westminster, CO 80031
303-430-2400

APPROVED:

NORTH METRO FIRE
RESCUE DISTRICT

CITY OF WESTMINSTER, a
home-rule City

By _____
Richard O'Grady, President

By _____
Nancy McNally, Mayor

By _____
John J. O'Hayre, Chief

By _____
J. Brent McFall
City Manager

ATTEST:

ATTEST:

Richard M. Perse, II, Secretary

Linda Yeager, City Clerk

Big Dry Creek Open Space:

A parcel of land in the southwest quarter of Section 14 and in the southeast quarter of Section 15, Township 2 South, Range 69 West of the Sixth Principal Meridian, in the County of Jefferson, in the State of Colorado, more particularly described as follows;

Beginning at the southwest quarter corner of said Section 14 from whence the west quarter corner of said section bears N00°31'29"W, 2,586.26 feet on which all bearings hereon are based, the true point of beginning;

Thence along the east line of said Section 15, along the east line of that parcel annexed to the City of Westminster as recorded in Book 37 at Page 19, File 489530 of the records of the Jefferson County Clerk and Recorder, N00°31'29"W, 486.80 feet to a point on a non-tangent curve to the right on the west line of the Colorado & Southern Railroad; thence along said east line along said curve with a central angle of 56°23'07", a radius of 2006.00 feet, an arc length of 1974.13 feet, long chord bears N00°31'29"W, 1895.42 feet to a point on the west line of said Section 14 from whence the west quarter corner of said section bears N00°31'29"W, 204.03 feet; thence continuing along said east line along said curve with a central angle of 06°49'02", a radius of 2006.00 feet, an arc length of 238.68 feet, long chord bears N31°04'36"E, 238.54 feet to a point on the north line of said section from whence the west quarter corner of said section bears S89°52'19"W, 125.00 feet; thence N89°52'19"E, 167.50 feet to a point on the east line of said railroad, on the west line of Wadsworth Acres as recorded at Reception Number 62919166 of said records; thence along said west line S35°37'56"W, 167.02 feet; thence continuing along said west line S28°44'31"W, 225.20 feet to the northwesterly corner of Lot 23 of said acres; thence along the northerly line of said Lot S62°59'29"E, 201.30 feet to a point on a non-tangent curve left; thence along the easterly line of said lot along said curve with a central angle of 54°36'51", a radius of 134.60 feet, an arc length of 128.30 feet, long chord bears S00°17'54"E, 123.50 feet; thence along the southerly line of said lot S73°54'54"W, 271.84 feet to a point on the east line of said Section 15 on the east line of that parcel described at Reception Number F1046849 of said records; thence along said east line and the following five courses; 1) S00°54'37"E, 23.75 feet; 2) S44°14'02"W, 32.45 feet; 3) S09°22'11"W, 108.38 feet; 4) S22°21'45"E, 20.57 feet; 5) S06°43'31"W, 71.46 feet to a point on the north line of Big Dry Creek; thence along said north line S67°08'27"E, 46.50 feet to a point on the west line of said Section 14 on the west line of said acres; thence along said west line S00°31'29"E, 51.57 feet to a point on the south line of Big Dry Creek; thence continuing along said west line S00°31'29"E, 796.29 feet to a point on the east line of the Colorado & Southern Railroad; thence along said east line, continuing along said west line along the following six courses 1) S19°28'47"E, 75.99 feet; 2) S29°36'47"E, 203.67 feet; 3) S36°23'47"E, 210.07 feet; 4) S42°09'47"E, 238.77 feet; 5) S42°27'47"E, 217.67 feet; 6) S45°27'47"E, 131.78 feet to a point on the south line of said Section 14 at the northwest corner of that land annexed to the City of Westminster and recorded at Reception Number 83078140 of said records; thence S89°29'12"W, 283.10 feet to a point on the west line of said railroad on the east line of Colorado State Highway 121 (Wadsworth Boulevard) at the northeast corner of that land annexed to the City of Westminster and recorded at Reception Number 630745 of said records; thence along the north line of said annexation S89°29'12"W, 360.90 feet to the point of beginning;

Said property contains 638,902 square feet or 14.6672 acres more or less.

Exhibit "A"

Bott Open Space:

A parcel of land in the north half of Section 14, Township 2 South, Range 69 West of the Sixth Principal Meridian, in the County of Jefferson, State of Colorado, more particularly described as follows:

Commencing at the north quarter corner of said section from whence the center quarter corner of said section bears S00°44'21"E, 2642.89 feet the bearing of which all bearings hereon are based; thence along the north/south centerline of said section S00°44'21"E, 170.66 feet to the true point of beginning, a point on a non-tangent curve to the right, a point on the west line of that tract of land annexed to the City of Westminster and recorded at Reception Number 88080480 of the records of the Jefferson County Clerk and Recorder;

Thence along said curve with a central angle of 19°01'25", a radius of 318.10 feet and an arc length of 105.62 feet, long chord bears S10°15'04"E, 105.13 feet; thence S89°15'39"W, 10.00 feet to a point on the west line of Wadsworth Boulevard; thence along said line S00°44'21"E, 42.76 feet; thence S88°31'05"W, 7.37 feet to a point on said north/south centerline from whence the center quarter corner of said section bears S00°44'21"E, 2325.69 feet; thence S88°31'05"W, 385.81 feet to a point on the east line of the Colorado and Southern Railroad; thence along said line N39°29'33"E, 363.14 feet to a point on the westerly line of Wadsworth Boulevard, a point on a non-tangent curve to the right; thence along said curve with a central angle of 30°53'12', a radius of 289.30 feet and an arc length of 155.95 feet, long chord bears S53°01'44"E, 154.07 feet; thence N13°11'53"E, 22.33 feet to a point on the west line of said annexation, a point on a non-tangent curve to the right; thence along said curve with a central angle of 10°30'42", a radius of 318.10 feet and an arc length of 58.36 feet, long chord bears S25°01'07"E, 58.28 feet to the true point of beginning;

Said property contains 67,559 square feet or 1.5509 acres more or less.

Walker Open Space:

A parcel of land in the southeast quarter of Section 11, Township 2 South, Range 69 West of the Sixth Principal Meridian, in the County of Jefferson, State of Colorado, more particularly described as follows:

Commencing at the south quarter corner of said section, thence along the north/south centerline of said section on which all bearing heron are based N01°46'32"E, 1315.32 feet to the south sixteenth corner of said section; thence along the north line of the southwest quarter of the southeast quarter of said section N89°13'53"E, 40.04 feet to the true point of beginning on the apparent east line of Wadsworth Boulevard;

Thence along said east line N01°46'32"E, 446.66 feet to a point on the southerly line of lower Church Lake as described in Book 378 at Page 440 of the records of the Jefferson County Clerk and Recorder; thence along said southerly line S44°16'03"E, 504.03 feet; thence continuing along said southerly line S49°12'46"E, 121.51 feet to a point on said north line; thence along said north line N89°13'53"E, 311.78 feet to a point on the west line of the Colorado and Southern Railroad; thence along said west line S39°30'08"W, 165.01 feet; thence continuing along said line S39°30'08"W, 24.54 feet to a point on said south line of said lake; thence continuing along said west line S39°30'08"W, 12.09 feet; thence S89°13'53"W, 645.98 feet to a point on said apparent west line of Wadsworth Boulevard; thence along said west line N01°46'32"E, 154.00 feet to the true point of beginning.

Said property contains 208,359 square feet or 4.7833 acres more or less.

McGuire Property:

A parcel of land in the northwest of Section 33, Township 1 South, Range 68 west of the Sixth Principal Meridian in the County of Adams, State of Colorado more particularly described as follows;

Commencing at the north quarter corner of said section from whence the center quarter corner of said section bears S00°28'09"E, 2638.65 feet as referenced on the City of Westminster GIS Survey Plats, the line of which all bearings hereon are based. Thence along said line, said line is the west line of that tract of land annexed to the City of Westminster as recorded at File 12, Map 262 of the records of the Adams County Clerk and Recorder S00°28'09"E, 30.00 feet to the true point of beginning;

Thence continuing along said line S00°28'09"E, 1289.83; thence continuing along said annexation line S89°28'00"W, 40.00 feet to the southeast corner of the Egging Annexation to the City of Westminster as recorded at Reception number C0397605 of said records, said point being on the west line of Pecos Street; thence along said west line and along the east line of said annexation N00°28'09"W, 417.50 feet to the southeast corner of that tract of land described at Reception Number C1240026 of said records; thence along the east line of said tract N00°28'09"W, 497.70 feet; thence along the north line of said tract S89°18'48"W, 377.50 feet to a point on the easterly line of that tract of land annexed to the City of Westminster as recorded at File 14, Map 32, Reception Number 956482 of said records; thence along said easterly line N00°28'09"W, 374.52 feet to a point on the south line of east 128th Avenue, a point on the south line of that tract of land annexed to the City of Westminster as recorded at File 17, Map 850, Reception Number C0397605 of said records; thence along said south line N89°18'48"E, 417.50 feet to the true point of beginning;

Said property contains 156,361 square feet or 3.5869 acres more or less.

McGrath Property:

A parcel of land located in the northeast one-quarter of Section 23, Township 2 South, Range 69 West, of the 6th Principal Meridian, City of Westminster, County of Jefferson, State of Colorado being a part of Lots 23 and 24 of Greenlawn Acres and Reservoir as recorded in the office of Jefferson County Clerk and Recorder, in Plat Book 2 at Page 77, and being more particularly described as follows:

Commencing at the north one-quarter corner of said Section 23; thence N89°15'00"E along the north line of said Section 23 a distance of 1,309.51 feet to the northeast corner of said Lot 24; thence S00°22'40"E along the east line of said Lot 24 a distance of 30.00 feet; thence S89°15'00"W and parallel with the north line of said Lot 24 a distance of 10.00 feet; thence S00°22'40"E and parallel with the east line of said Lot 24 a distance of 434.37 feet; thence S89°15'00"W and parallel with the north line of said Lot 24 a distance of 200.00 feet to the true point of beginning; thence continuing S89°15'00"W and parallel with the north line of said Lot 24 a distance of 216.00 feet; thence N00°22'40"W and parallel with the east line of said Lot 24 a distance of 217.00 feet; thence N89°15'00"E and parallel with the north line of said Lot 24 a distance of 216.00 feet; thence S00°22'40"E and parallel with the east line of said Lot 24 a distance of 217.00 feet to the true point of beginning, containing an area of 46,871 square feet or 1.076 acres, more or less.

District Court, Adams County, Colorado Adams County Justice Center 1100 Judicial Center Drive Brighton, CO 80601 303-659-1161	
<p>Petitioners:</p> <p>THE CITY OF WESTMINSTER, COLORADO, a home-rule City, and THE MAYOR AND CITY COUNCIL OF THE CITY OF WESTMINSTER</p> <p>Defendant:</p> <p>THE BOARD OF DIRECTORS OF THE NORTH METRO FIRE RESCUE DISTRICT, and All Taxpaying Electors of the NORTH METRO FIRE RESCUE DISTRICT, as a class.</p>	<p>▲ COURT USE ONLY ▲</p>
City of Westminster Eugene Mei, #33442 Assistant City Attorney 4800 West 92 nd Avenue Westminster, CO 80031 Phone: 303-430-2400 Fax: 303-650-0158 E-mail: emei@ci.westminster.co.us	Case Number: 4825 Division: A Courtroom:
<p>ORDER FOR EXCLUSION OF CERTAIN TERRITORY FROM NORTH METRO FIRE RESCUE DISTRICT</p>	

THIS MATTER comes before the Court this ____ day of _____, 2005, upon the Stipulation and Plan of the parties to this action for entry of an Order excluding certain territory from the North Metro Fire Rescue District, upon terms and conditions set forth in the Stipulation and Plan and hereinafter approved and adopted.

The parties appear by Eugene Mei, Assistant City Attorney, counsel of record for Petitioners, and Dino Ross, counsel for Respondents, the Board of Directors of the North Metro Fire Rescue District. No other parties or counsel have appeared in this action.

The Court, having reviewed the Stipulation, heard statements of counsel, and being fully advised of the facts and circumstances surrounding this action,

Exhibit "B"

DOTH ORDER, ADJUDGE AND DECREE:

1. The Stipulation and Plan for Exclusion of Certain Territory from the North Metro Fire Rescue District presented to the Court this date, which Stipulation and Plan was approved by counsel for both parties to the action and by the governing bodies of the City of Westminster, Colorado, and the North Metro Fire Rescue District, as evidenced by the signatures of the appropriate officers of each governing body, hereby finds that the Stipulation and Plan for Exclusion constitutes a contract which is fair and equitable. The provisions of said Stipulation and Plan are hereby approved and incorporated in the remaining paragraphs of this Order.

2. All notice requirements of the statute and of the Colorado Rules of Civil Procedure have been duly, completely and properly complied with. No objection to the exclusion has been made by any taxpaying elector, individually or on behalf of the class designated Taxpaying Electors.

3. The Court has jurisdiction of all necessary parties and of the subject matter of this action.

4. The Court finds:

A. The City of Westminster has provided and is now providing comparable fire protection services which the North Metro Fire Rescue District has provided in or to the territory proposed for exclusion.

B. The governing body of the City of Westminster agrees, and has agreed, by resolution, to provide the service provided by the North Metro Fire Rescue District to the area described in the exclusion petition effective immediately upon entry of the exclusion order regardless of its later effective date.

C. The quality of fire protection service to be provided by the City of Westminster will not be inferior to the fire protection service now provided by the North Metro Fire Rescue District in the territory proposed for exclusion and described in the Petition for Exclusion.

D. No election has been held or is required to be held pursuant to subsection (5) of section 32-1-502, C.R.S., as amended, and the quality of service including, but not limited to, the fire insurance costs for the improvements within the excluded area will not be adversely affected by this exclusion.

E. The District owns no facilities or assets located within the territory which is proposed for exclusion.

F. The District has no current outstanding bonded indebtedness.

G. The District owns no real property or improvements within the territory described in the Petition for Exclusion and the City does not seek ownership of any such assets located in any other part of the District.

H. The City does not seek ownership of any firefighting equipment or other personal property now owned by the District and the Order of Exclusion may so state.

I. The City shall provide fire protection to the territory described in the Petition and shall continue to honor any mutual aid agreement with the District applicable to any District territory not excluded.

J. City officers will also be responsible for safety inspections and other fire code enforcement within the territory described in the Petition.

K. Primary responsibility for fire protection in all territory of the District not proposed for exclusion shall remain with the District.

5. The Court orders:

A. The District shall have the right to levy, collect, and pay the proceeds of a mill levy not to exceed one-half (1/2) mill against the applicable excluded property to the District's Firemen's Pension Fund for five (5) consecutive years, commencing taxable year 2006.

B. The City of Westminster shall assume fire protection service responsibility to the excluded area from the District effective January 1, 2006.

Nothing in the Stipulation and Plan shall impair or negate the validity or effectiveness of any existing mutual aid agreement between the parties.

C. The North Metro Fire Rescue District and its firefighters, including those residing in the excluded area, shall continue to have the right to operate District and personal vehicles and equipment as authorized emergency vehicles within said excluded area and the City of Westminster, for bona fide emergency purposes, as the District may deem necessary in fulfilling District obligations.

Authorized emergency vehicles shall be those as defined by section 42-1-102, C.R.S., as amended, with privileges as provided by section 42-4-108, C.R.S., as amended, and shall include the right of District firefighters who reside in the excluded area to respond to emergency calls in personal vehicles and District vehicles which are operated as emergency vehicles.

D. The change of boundaries of the District, which is accomplished by this Court Order shall not impair nor affect its organization, nor shall it affect, impair or discharge any contract, obligation, lien or charge on which it might be liable or chargeable had such change of boundaries not been made.

E. For the taxable year 2006, and thereafter, the excluded property shall not be subject to any property tax levied by the District for operating costs.

F. For the purpose of retiring the District's outstanding indebtedness and the interest thereon existing on January 1, 2006, the applicable excluded property shall be subject only for that proportion of the District's outstanding indebtedness and the interest thereon existing immediately prior to January 1, 2006.

G. The excluded territory shall in no event become obligated for the payment of any bonded indebtedness created after the effective date of this Exclusion Order.

H. This Order shall become effective January 1, 2006.

DONE AND SIGNED in Open Court this _____ day of _____, 2005.

BY THE COURT:

District Court Judge

APPROVED AS TO FORM:

CITY OF WESTMINSTER

By _____
Eugene Mei #33442
City Attorney for Petitioners
4800 W. 92nd Avenue
Westminster, CO 80031
(303) 430-2400

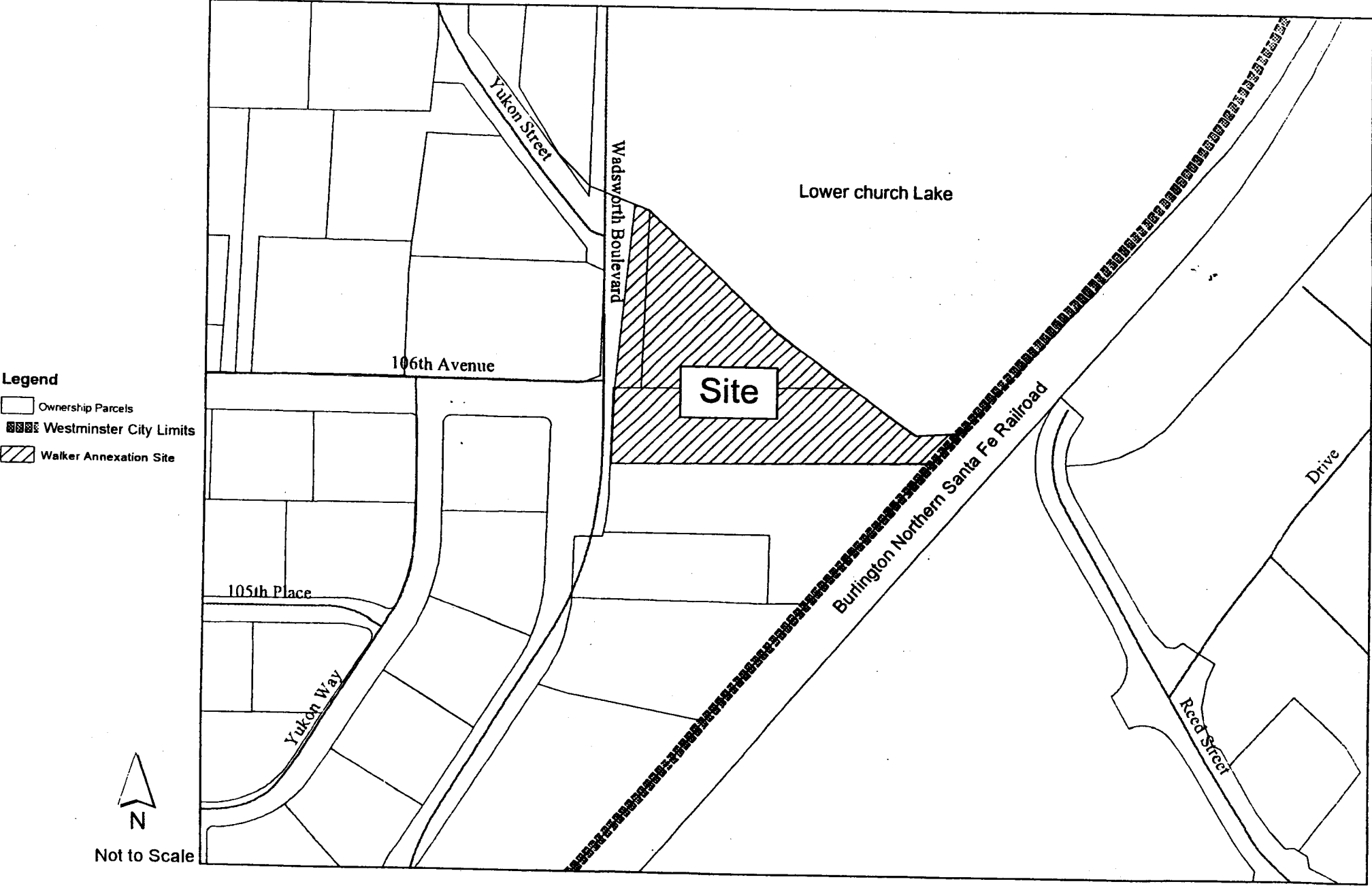
By _____
Dino Ross #20965
Attorney for Respondent District
Ireland, Stapleton, Pryor & Pascoe, PC
1675 Broadway, Suite 2600
Denver, CO 80202
(303) 623-2700

BIG DRY CREEK OPEN SPACE

Burlington Northern Santa Fe Railroad Annexation Map




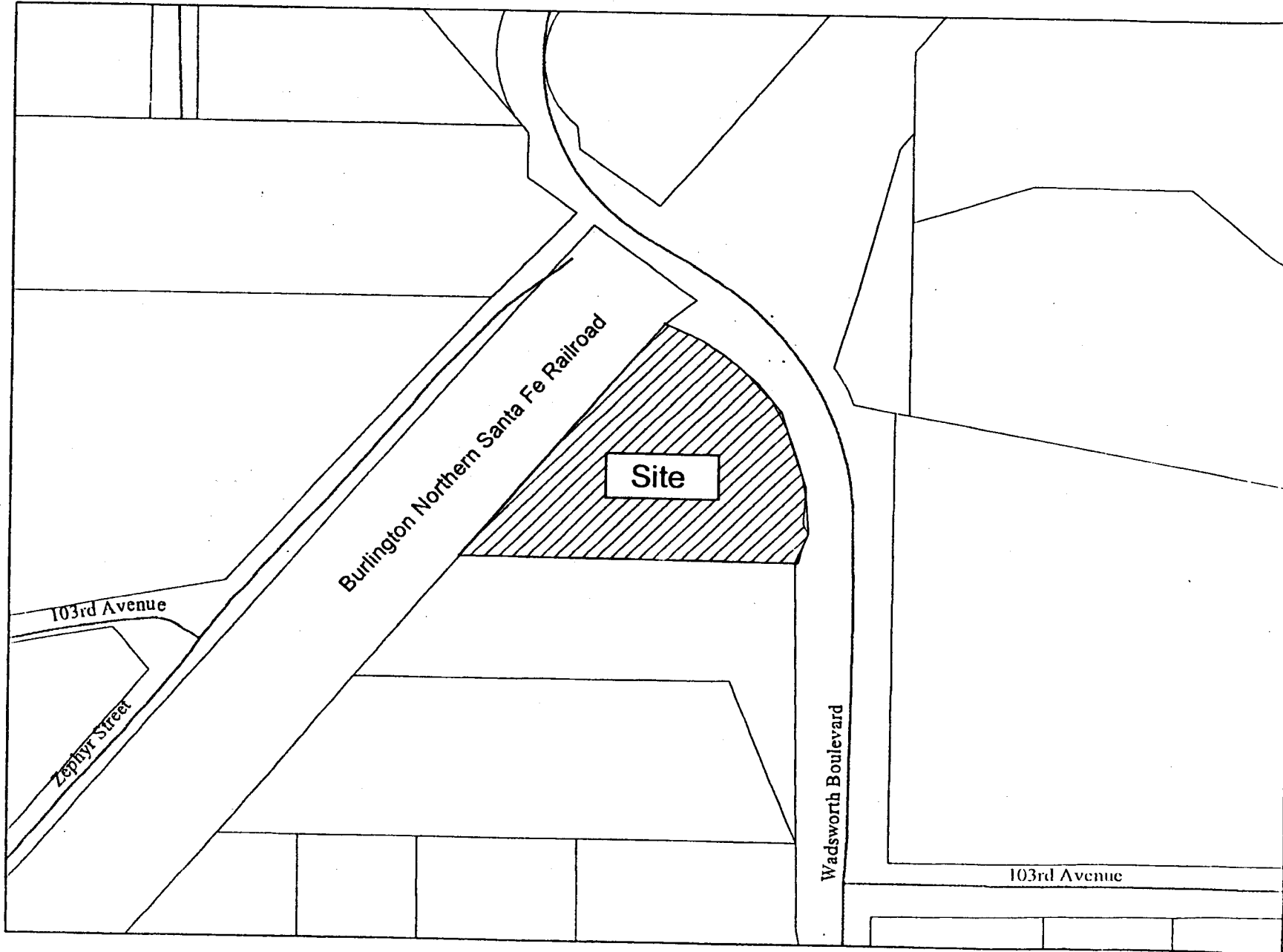
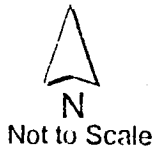
Walker Annexation



Bott Annexation

Legend

-  Ownership Parcels
-  Bott Annexation Site



McGuire Property Annexation

Legend

-  Ownership Parcels
-  McGuire Property Annexation



Not to Scale



Agenda Memorandum

City Council Meeting
October 10, 2005



SUBJECT: 128th Avenue/Big Dry Creek Park Design Contract

Prepared By: Julie M. Meenan Eck, Landscape Architect II

Recommended City Council Action

Award a professional services contract to Shalkey and Team, Inc. in the amount of \$86,295 for design of an 18-acre community park at 128th Avenue and Big Dry Creek, and authorize a 10% (\$8,629) design contingency to include reimbursable expenses for a total project budget of \$94,924 and charge the expense to the appropriate park Capital Improvement Project Account.

Summary Statement

- City Council action is requested to award the bid for the design of the proposed 18-acre community park to be located to the south of 128th Avenue and east of Big Dry Creek to Shalkey and Team, Inc. See attached map.
- Hyland Hills is contributing \$500,000 toward this park project based on an IGA with the City regarding their 2002 general obligation bond.
- The City currently has \$250,000 budgeted and has an additional \$500,000 in the 2006 CIP Budget for this project.
- The future park is expected to have one or two little league fields and soccer fields, as well as neighborhood park components.
- A total of ten proposals were submitted, with three being disqualified for not meeting the RFP requirements.
- Shalkey and Team, Inc is currently working on the Harris Park project for the City, and has proven to be a qualified consultant.
- Shalkey and Team, Inc. have completed several other projects similar in scope to this community park.

Expenditure Required: \$94,924 including contingency

Source of Funds: Park Centre CIP Project Fund

Policy Issue

Does City Council feel it is appropriate to move forward with the design of this park?

Alternative

Council could direct Staff to re-bid in hopes of getting a better price; however Staff feels the bid from the low bidder is fair and reasonable and nothing would be gained from such an action.

Background Information

Through a Request for Proposals, professional architectural services were requested for schematic design, design development, construction documents and construction administration for this 18-acre park. Formal proposals were received from ten firms as follows:

Shalkey and Team, Inc.	\$ 86,295 / 5 month design process
Don Godi	\$ 89,571 / 7 month design process
Winston Associates	\$ 92,604 / 7 month design process
Norris Dullea	\$ 95,273 / 6 month design process
DHM Design	\$ 95,916 / 7 month design process
Architerra	\$ 99,694 / 6 month design process
Parks and Garden	\$129,028 / 7 month design process

The proposals were evaluated by Staff from the City and Hyland Hills Park and Recreation District. It was determined that several of the consultants had hidden costs or did not follow the requests of the RFP, and three were disqualified. Shalkey and Team, Inc. was one of the only consultants that met all of the requirements in the RFP, is the low bidder, and is deemed to be qualified based on their understanding of the specific project needs.

The goals of this project include creating a community park that serves the City and Hyland Hill’s needs for sports fields, as well as incorporating the neighborhood needs, based on a neighborhood survey that was sent out in July. It is extremely important to blend this park with the existing open space and Big Dry Creek corridor, minimizing the impact of this development on adjacent properties, while staying within a very tight budget. Staff anticipates coming to City Council in the future to ask for permission to apply for development grants. Construction is anticipated to be in 2006/2007. City Staff and Hyland Hills staffs believe this bid to be fair and that this consultant will provide the best park design for the beatification of the City.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment



128th Ave

Big Dry Creek

**128TH AVENUE / BIG DRY CREEK
FUTURE PARK SITE**
(actual park limits to be
determined with design)

S8

PRIVATE
PROPERTY

Pecos St

PRIVATE
PROPERTY

PRIVATE
PROPERTY



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 10, 2005



SUBJECT: 144th Avenue and I-25 Interchange - Construction Contract

Prepared By: David W. Loseman, Senior Projects Engineer

Recommended City Council Action

Authorize the City Manager to award the project and execute an agreement with Jalisco International, Inc. in the amount of \$20,198,858.76 for the construction of the roadway elements of the 144th Avenue and I-25 Interchange Project and award the project and execute an agreement with Coloco, Inc. in the amount of \$838,273.87 for the construction of the landscape and irrigation elements of the 144th Avenue and I-25 Interchange project and authorize a construction contingency of \$750,000, with \$375,000 coming from Certificate of Participation Funds.

Summary Statement

- Over the past several years, the Cities of Westminster and Thornton have taken several steps towards the construction of a new interchange at 144th Avenue and I-25.
- The final design and construction documents, environmental reports, all Right-of-Way acquisitions and all Colorado Department of Transportation and Federal Highway Authority approvals were completed in August 2005.
- Requests for bids for the construction of the roadway elements of the Interchange were advertised in the Daily Journal for four weeks and bids were opened on September 29. Seven bids were received and opened and the lowest bidder is Jalisco International, Inc. with a bid of \$20,198,858.76.
- Jalisco is the contractor that is currently working on the 120th Avenue and I-25 Interchange project for the Colorado Department of Transportation and their reputation is very good.
- Requests for bids for the construction of the landscape and irrigation elements of the Interchange were solicited from eight pre-qualified landscape firms for four weeks and five bids were opened on September 29. The lowest bidder is Coloco, Inc with a bid of \$ 838,273.87. Coloco was the contractor that recently completed the Thornton Town Center project for the City of Thornton. Thornton staff was very pleased with their work and they come highly recommended.
- Of the total roadway contract amount, \$11,265,782.08 (\$10,890,782.08 roadway plus \$375,000 contingency) will be paid from the Certificate of Participation Funds earmarked for this project; \$9,357,264.68 (\$8,982,264.68 roadway contract plus \$375,000 contingency) will be paid for from Tax Increment Financing Funds if authorized by the WEDA Board under separate consideration, and \$325,812 will be paid for from the appropriate utility fund account for the utility elements of the project.
- Of the total landscape and irrigation contract amount, \$446,431.74 will be paid from the Certificate of Participation Funds earmarked for this project and \$391,842.13 will be paid for from Tax Increment Financing Funds if authorized by the WEDA Board under separate consideration later this evening.

Expenditure Required: \$12,038,025.82 (\$11,712,213.82 Certificate of Participation Funds and \$325,812, Utility Funds)

Source of Funds: Certificate of Participation Funds and Utility Funds

Policy Issue

Should the City proceed with the construction of this interchange?

Alternative

Delay the construction of this project. This is not recommended because the bids are favorable and the City’s obligations to Forest City to open this interchange by September 2006 could not be met if the award of these contracts is delayed.

Background Information

Staff from the cities of Thornton and Westminster began joint planning of the 144th Avenue interchange with I-25 several years ago. Both cities were interested in advancing the approvals and progress of the new 144th Avenue interchange and assuring its place on the Denver Regional Council of Government’s Regional Transportation Plan. The required Systems Level Feasibility Study of the 144th Avenue interchange was completed in 2001. The Project Level Feasibility Study was completed in 2004 and determined that a diamond interchange design is the preferred alternative for 144th Avenue and I-25. The Colorado Department of Transportation and the Federal Highway Administration have approved moving ahead on the 144th Interchange project. The final step is to construct the new interchange.

The construction documents were separated into two contracts, one contract for the roadway and structural elements of the project and one contract for the landscape and irrigation elements. This is a slightly different approach than that used for the construction of the 136th Interchange project, which had one general roadway contractor overseeing the landscape and irrigation portions of the project as well as the roadway construction. Staff recommends this different approach because the selection of the landscape and irrigation contractor will be under the City’s control rather than under the control of the general roadway contractor. This allows the City to select from a pre-qualified list of landscape contractors that staff has worked with in the past with a comfort level in the quality of the work they will provide. The additional benefit of separating the contracts is that the control of the landscape maintenance work is directly in the hands of the City rather than having to coordinate these efforts through the general roadway contractor, which has proven to be a challenge on the 136th Interchange project.

The roadway construction package for this project was advertised in the Daily Journal for four weeks and bids were opened on September 29. Seven contractors submitted bids on this project with the low bid of \$ 20,198,858.76 being submitted by Jalisco International, Inc. It is recommended that City Council award the construction contract to Jalisco International, Inc. . The bid results are as follows:

<u>Bidder</u>	<u>Amount of Bid</u>
Jalisco International	\$20,198,858.76
SEMA Construction	\$20,666,666.00
Flatiron Constructors	\$21,056,355.95
Hamon Contractors	\$21,085,642.16
Lawrence Construction	\$21,538,968.24
Ames Construction	\$21,884,000.00
Concrete Express	\$22,807,264.02
Roadway Contract Engineer’s Estimate (Felsburg, Holt & Ullevig)	\$20,682,384.00

The landscape and irrigation construction package for this project was sent to eight pre-qualified firms for consideration for four weeks and bids were opened on September 29. Five contractors submitted bids on this project with the low bid of \$838,273.87 being submitted by Coloco, Inc. It is recommended that City Council award the construction contract to Coloco, Inc. The bid results are as follows:

Bidder	Amount of Bid
Coloco, Inc.	\$ 838,273.87
Urban Farmer	\$ 870,207.76
T2	\$ 906,264.15
American Civil Constructors	\$1,212,163.00
AJI	\$1,218,255.72
Landscape contract Engineer's estimate (Felsburg, Holt & Ullevig)	\$ 1,327,853.00

The City and Felsburg, Holt & Ullevig (the City's consultant) have reviewed the results of the bidding procedure and recommend that the low bidder for the roadway contract, Jalisco International, Inc. be awarded the contract for construction of the roadway elements of the project in the amount of \$20,198,858.76 and that Coloco, Inc. be awarded the contract for construction of the landscape and irrigation elements of the project in the amount of \$ 838,273.87. The cities of Westminster and Thornton and FHU are very familiar with both Jalisco International, Inc. and Coloco, Inc. and are confident that both firms will complete this project in a timely and professional manner.

The requested total construction contingency of \$750,000 (\$375,000 C.O.P. and \$375,000 T.I.F.) is 3.44% of the combined overall construction budget. This is a small but workable contingency for a project of this size and complexity.

Respectfully submitted,

J. Brent McFall
City Manager



Agenda Item 8 D

WESTMINSTER COLORADO

Agenda Memorandum

City Council Meeting
October 10, 2005



SUBJECT: Water and Sewer Infrastructure Master Plan - Engineering Services Contract

Prepared By: Richard A. Clark, P.E., Utilities Operations Manager
Jim Arndt, Director Public Works and Utilities

Recommended City Council Action

Authorize the City Manager to execute an engineering services contract for the Water and Sewer Infrastructure Master Plan with URS in an amount not to exceed \$870,000. Authorize transfer of \$170,000 of Water Project Reserve Funds to the existing \$700,000 previously budgeted for the Plan updates.

Summary Statement

- Over the past several years, the City has completed master planning projects for the water, sanitary sewer and reclaimed water systems, all intended to address the growth related capital needs of the systems through build out of the City's vacant developable property.
- These prior master plans have not addressed the growing need to identify and quantify the utility systems' long term maintenance needs. The costs and priorities of replacements for current infrastructure is a growing need of the water and sewer utility funds.
- These prior master plans have not been designed to use the condition or predicted condition of the City's infrastructure to prioritize replacements. Without a robust plan for replacement needs, replacements have been undertaken by City staff using only their experience and immediate emergency situations to guide the selection. As the utility infrastructure systems age, this becomes a less and less efficient way to manage the City's overall infrastructure, and a documented true needs assessment is unlikely.
- Additional monitoring requirements are being added to the City's water distribution system as part of the changes to the USEPA's Stage 2 Disinfection Byproducts Rule. This rule will require a more detailed study of the water distribution system and the age of the water at different points within the system, all in an effort to locate the monitoring points in the most representative locations in the system. The current water model does not have this level of detail, but it will be used as the basis of an updated model.
- The subject of this Agenda Memorandum is a request to authorize an engineering services agreement with URS. This contract will include 10 major task groups and a summary report of the findings. A thirty page detailed scope of work (available upon request) has been jointly developed by the City and URS to identify the necessary tasks and level of effort to complete them. Some tasks are independent, but most are dependent on earlier portions of the work. There is more uncertainty in those portions and changes in the scope of work may be expected during the course of the work as preliminary information gathered dictates other information needed.
- The study is expected to be completed in mid-2006, with sufficient time to incorporate the findings into the 2007-2008 Budget process.

Expenditure Required: \$870,000

Source of Funds:	2005 Water Capital Improvements Projects	\$500,000
	2005 Wastewater Capital Improvements Projects	\$200,000
	Water Project Reserve Fund	\$170,000

Policy Issue

Should the City proceed with a study to determine the long term infrastructure maintenance needs of the water and sewer utility systems and execute a contract with URS for engineering services so the project can proceed?

Alternative

Do not authorize execution of the contract with URS and solicit new proposals from other firms. Staff does not recommend this alternative for several reasons:

- The proposal from URS was reviewed and selected from an initial group of 12 nationally ranked firms that responded to the City's Request for Qualifications.
- Further delay would push the completion of the Infrastructure Master Plan beyond the time in which the results could be incorporated into the 2007-2008 Budget.
- Lack of an updated plan will leave the City at a disadvantage to effectively plan for future utility infrastructure needs.

Background Information

In May 2005, an initial Request for Proposals (RFP) was sent to twenty nationally ranked water and sewer engineering firms, with a basic description of the proposed Infrastructure Study. The firms were asked to respond with a letter of interest. Seven positive responses were received (HDR, URS, Brown & Caldwell, Black & Veatch, TetraTech, Arber and Boyle).

The seven responses were reviewed and the firms HDR, URS, Black & Veatch, TetraTech and Boyle were brought in for interviews over a period of several days and their teams were interviewed to determine their level of interest, experience and overall suitability for the project evaluated by Public Works Department staff. Two finalists, Black & Veatch and URS Corporation were selected to prepare final priced proposals.

The final proposals and final team interviews were further evaluated by Public Works Department staff. Public Works and Utilities staff unanimously selected the URS team for the project, based on their team approach and overall understanding of the desired study results. The proposal was discussed with URS directly and some value engineering and other changes were made to reduce overall costs and to maximize the City's in-house staff for areas where it was more cost effective. The final scope of work is currently valued at \$870,000.

Staff is confident that the negotiated contract with URS Corporation provides the best overall value to the City for the investment in the Water and Sewer Infrastructure Master Plan. The plan will not only identify the current capital needs for the City's utility systems, but will provide a tool for the City to continue to monitor the condition of the systems and the necessary changes to the Capital Improvement Plans in the future.

Respectfully submitted,

J. Brent McFall
City Manager



Agenda Item 8 E

WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 10, 2005



SUBJECT: City / WEDA / 144th Avenue GID Intergovernmental Cooperation Agreement Regarding the Construction of Public Improvements in The North Huron Urban Renewal Area And Sharing of Revenues To Pay For These Improvements

Prepared By: Robert Smith, Treasury Manager

Recommended City Council Action

Authorize the Mayor to sign an Intergovernmental Agreement between the City, the Westminster Economic Development Authority (WEDA) and the City of Westminster 144th Avenue GID (the "District") that provides for the City to contract for the construction of public improvements in the North Huron Urban Renewal Area and for WEDA and the GID to provide revenue to fund construction of public improvements and for other services the City provides.

Summary Statement

- The North Huron Urban Renewal Area was created on January 26, 2004 to facilitate the redevelopment of property within its boundaries.
- In May 2005, WEDA issued \$68.3 million of tax-exempt tax increment bonds to help finance the construction of public improvements in the North Huron URA including the construction of the western one-half of the interchange at 144th and I-25.
- The City, through the Westminster Building Authority, issued \$17.13 million of Certificates of Participation to fund the construction of the eastern one-half of the interchange at 144th and I-25.
- On August 30, 2004 Council approved a petition to create the 144th Avenue GID.
- On November 2, 2004 the voters in the General Improvement District agreed to a property tax mill levy not to exceed 20 mills in consideration for the City and WEDA financing the construction of the improvements.
- The IGA will spell out the obligations of the City, WEDA, and the District with regard to construction of and funding for the improvements.

Expenditure Required: \$0

Source of Funds: N/A

Policy Issue

Should the City of Westminster enter into an intergovernmental cooperation agreement with WEDA and the District to construct the public improvements, maintain those public improvements, and to receive and use revenues from WEDA and the District to pay for these improvements and maintenance?

Alternative

Do not authorize the execution of the intergovernmental cooperation agreement between the City, the Authority and the District for the cooperation in constructing public improvements in the URA and for the sharing of funds to finance these improvements. This alternative is not recommended. The sharing of revenue is necessary given the significant costs of building and maintaining public improvements that will benefit properties within the urban renewal area and the District.

Background Information

City Council created the North Huron Urban Renewal Area to encourage and support the redevelopment of properties within its boundaries. The City and WEDA are working together to design and construct public improvements within the URA to further enhance redevelopment.

The City will enter into one or more contracts to construct the public improvements within the URA and the eastern one-half of the 144th Ave / I-25 interchange. WEDA and the City will jointly participate in the financing of these improvements.

The voters within the General Improvement District have agreed to a property tax mill levy not to exceed 20 mills on all property within the District. The intent of the District is to use the revenues it receives from this levy to offset the costs of the City's constructing the improvements and providing to the District certain administrative costs.

An agreement between the City, WEDA, and the District is required to formalize the City's agreement to undertake the construction of the public improvements, to establish how project funds would be paid to vendors, and to establish how the revenues of the City, WEDA and the District would be shared to finance the debt used to finance the construction of the improvements.

From the City's perspective this Intergovernmental Cooperation Agreement accomplishes the following:

- The City agrees to enter into one or more contracts for the construction of the Improvements.
- The City agrees to pay for the portion of the cost of the Public Improvements that relate to the North Huron Project that are constructed outside of the boundaries of the North Huron URA.
- WEDA agrees to pay for the cost of that portion of the North Huron Project public Improvements located within the URA.
- The District agrees to levy annually a property tax mill levy not to exceed 20 mills and to remit to the City that portion of the property tax revenue that it collects.
- The City agrees to provide to the District administrative services and the District agrees to pay for those services in an amount agreed to each year in the operating budget of the District.

The intent of this Intergovernmental Cooperation Agreement is to facilitate the construction of and the financing for public improvements the City will make on behalf of WEDA within the North Huron Urban Renewal Area and those incurred to construct the eastern one-half of the 144th Ave / I-25 interchange.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment

**INTERGOVERNMENTAL COOPERATION AGREEMENT AMONG
THE WESTMINSTER ECONOMIC DEVELOPMENT AUTHORITY, THE CITY OF
WESTMINSTER AND THE CITY OF WESTMINSTER 144TH AVENUE GENERAL
IMPROVEMENT DISTRICT REGARDING DISTRICT TAX REVENUES AND TAX
INCREMENT REVENUES AND CONSTRUCTION OF STREET IMPROVEMENTS
AND THE 144TH AVENUE INTERCHANGE**

This Intergovernmental Cooperation Agreement (the "Agreement"), dated as of October 10, 2005, by and among the WESTMINSTER ECONOMIC DEVELOPMENT AUTHORITY ("WEDA"), a body corporate duly organized and existing as an urban renewal authority under the laws of the State of Colorado, the CITY OF WESTMINSTER (the City"), a home rule municipality duly organized and existing under the Constitution and laws of the State of Colorado, the CITY OF WESTMINSTER 144TH AVENUE GENERAL IMPROVEMENT DISTRICT ("District"), a quasi-municipal corporation and body corporate of the State of Colorado duly organized and existing pursuant to Title 31, Article 25, Part 6, C. R. S., as amended (collectively the "Parties").

W I T N E S S E T H ;

WHEREAS, the City Council of the City has adopted an urban renewal plan known as the "North Huron Urban Renewal Plan" ("Urban Renewal Plan") under and pursuant to the Colorado Urban Renewal Law, Section 31-25-101, et. seq., C.R.S., as amended (the "Act"); and

WHEREAS, in accordance with the Urban Renewal Plan and the Act, WEDA is authorized to undertake urban renewal projects and activities and to finance such projects and activities by utilization of certain incremental increases in property and sales taxes; and

WHEREAS, the District was created in part to finance a portion of the costs of street improvements including curbs, gutters, culverts, underpasses, overpasses, and other street drainage facilities, sidewalks, bridges, parking facilities, paving, lighting, traffic control, intersection improvements, grading, landscaping and other street improvements; and

WHEREAS, the District and the City desire to provide an interchange on I-25 at 144th Avenue, other street improvements, and all other necessary, incidental, appurtenant, and convenient facilities, equipment, land and property rights ("Improvements"); and

WHEREAS, at an election held on November 2, 2004, a majority of the eligible electors of the District voting thereon approved the following questions (the "Election Questions"):

SHALL CITY OF WESTMINSTER 144TH AVENUE GENERAL IMPROVEMENT DISTRICT TAXES BE INCREASED \$1,000,000 ANNUALLY IN THE FIRST YEAR OF COLLECTION OR BY SUCH OTHER AMOUNT AS IS COLLECTED IN THE FUTURE FROM A MILL LEVY OF NOT TO EXCEED 20 MILLS TO PAY THE ANNUAL EXPENSES OF THE DISTRICT; AND SHALL THE REVENUES FROM SUCH TAXES AND ANY EARNINGS FROM THE INVESTMENT OF SUCH REVENUES BE COLLECTED AND SPENT AS A VOTER APPROVED REVENUE CHANGE UNDER ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION AND NOTWITHSTANDING THE 5.5% REVENUE LIMIT OF SECTION 29-1-301, C.R.S. OR THE LIMITS OF ANY OTHER LAW?

SHALL CITY OF WESTMINSTER 144TH AVENUE GENERAL IMPROVEMENT DISTRICT DEBT BE INCREASED \$20,000,000, WITH A REPAYMENT COST OF \$68,400,000; AND SHALL THE DISTRICT TAXES BE INCREASED \$22,400,000 ANNUALLY, OR BY SUCH LESSER ANNUAL AMOUNT AS MAY BE NECESSARY TO PAY THE DISTRICT DEBT; SUCH DEBT TO CONSIST OF GENERAL OBLIGATION BONDS, REVENUE BONDS, LEASES, CONTRACTS, OR OTHER OBLIGATIONS, ISSUED OR INCURRED FOR THE PURPOSE OF PAYING, REIMBURSING OR FINANCING ALL OR ANY PART OF THE COSTS OF ACQUIRING, CONSTRUCTING, RELOCATING, INSTALLING, COMPLETING AND OTHERWISE PROVIDING, WITHIN OR WITHOUT THE BOUNDARIES OF THE DISTRICT, STREET IMPROVEMENTS INCLUDING CURBS, GUTTERS, CULVERTS, UNDERPASSES, OVERPASSES, AND OTHER STREET DRAINAGE FACILITIES, SIDEWALKS, BRIDGES, PARKING FACILITIES, PAVING, LIGHTING, TRAFFIC CONTROL, INTERSECTION IMPROVEMENTS, GRADING, LANDSCAPING AND OTHER STREET IMPROVEMENTS, TOGETHER WITH ALL NECESSARY, INCIDENTAL AND APPURTENANT FACILITIES, EQUIPMENT, LAND AND EASEMENTS, AND EXTENSIONS OF AND IMPROVEMENTS TO SAID FACILITIES, SUCH DEBT TO BEAR INTEREST AT A NET EFFECTIVE INTEREST RATE NOT IN EXCESS OF 12% PER ANNUM, SUCH INTEREST TO BE PAYABLE AT SUCH TIME OR TIMES AND WHICH MAY COMPOUND AS MAY BE DETERMINED BY THE DISTRICT, SUCH DEBT TO BE ISSUED OR INCURRED AT ONE TIME OR FROM TIME TO TIME, TO BE PAID FROM ANY LEGALLY AVAILABLE MONEYS OF THE DISTRICT, INCLUDING, WITHOUT LIMITATION, THE PROCEEDS OF AD VALOREM PROPERTY TAXES OR SPECIAL ASSESSMENTS; SUCH TAXES TO CONSIST OF AN AD VALOREM MILL LEVY IMPOSED ON ALL TAXABLE PROPERTY OF THE DISTRICT, WITHOUT LIMITATION OF RATE OR WITH SUCH LIMITATIONS AS MAY BE DETERMINED BY THE BOARD OR SPECIAL ASSESSMENTS, AND IN AMOUNTS SUFFICIENT TO PRODUCE THE ANNUAL INCREASE SET FORTH ABOVE OR SUCH LESSER AMOUNT AS MAY BE NECESSARY, TO BE USED SOLELY FOR THE PURPOSE OF PAYING THE PRINCIPAL OF, PREMIUM, IF ANY, AND INTEREST ON THE DISTRICT'S DEBT; SUCH DEBT TO BE SOLD IN ONE SERIES OR MORE AT A PRICE ABOVE, BELOW OR EQUAL TO THE PRINCIPAL AMOUNT OF SUCH DEBT AND ON SUCH TERMS AND CONDITIONS AS THE DISTRICT MAY DETERMINE, INCLUDING PROVISIONS FOR REDEMPTION OF THE DEBT PRIOR TO MATURITY WITH OR WITHOUT PAYMENT OF PREMIUM OF NOT TO EXCEED THREE PERCENT; AND SHALL THE PROCEEDS OF ANY SUCH DEBT AND THE PROCEEDS OF SUCH TAXES, ANY OTHER REVENUE USED TO PAY SUCH DEBT, AND INVESTMENT INCOME THEREON, BE COLLECTED AND SPENT BY THE DISTRICT AS A VOTER-APPROVED REVENUE CHANGE, WITHOUT REGARD TO ANY SPENDING, REVENUE-RAISING OR OTHER LIMITATION CONTAINED WITHIN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION AND WITHOUT LIMITING IN ANY YEAR THE AMOUNT OF OTHER REVENUES THAT MAY BE COLLECTED AND SPENT BY THE DISTRICT?

WHEREAS, the Parties are authorized by the Section 112 of Act to enter into cooperative agreements with respect to projects and activities and are authorized by Section 29-1-203, C.R.S. to enter into contracts to provide any function, service or facility lawfully authorized to each; and

WHEREAS, Parties desire to enter into an agreement setting forth their intent to cooperate as to the provision of the Improvements and to assure that taxes levied by the District are made available for purposes of implementing paying its share of the cost of the Improvements.

NOW THEREFORE, in consideration of the foregoing recitals, and the following terms and conditions, the City, WEDA and the District hereby agree as follows:

1. Improvements. The City agrees to enter into one or more contracts for the construction of the Improvements. In so doing it is understood that any contract that the City enters into for the construction of the Improvements are on behalf of both the City and WEDA. WEDA agrees to pay for the cost of that portion of the Improvements located within the Urban Renewal Plan from the proceeds of its \$68,300,000 aggregate original principal amount of Tax Increment Adjustable Rate Revenue Bonds (North Huron Urban Renewal Project) Series 2005 (the "Bonds"). The City agrees to pay for the portion of the cost of the Improvements located outside of the Urban Renewal Area.

2. District Obligation Levy Taxes. In consideration for the City and WEDA financing and the City constructing the Improvements, the District agrees to annually (beginning with tax levy year 2005) impose a property tax mill levy of not to exceed 20 mills provided that the total amount collected in any year shall not exceed the amounts authorized in the Election Questions. The obligation to levy such tax shall end when the Bonds are paid in full or when the amounts paid hereunder equal the maximum amounts authorized in the Election Questions. This promise to levy the tax constitutes a debt for purposes of the Election Questions. This debt shall be in a principal amount of \$20,000,000 with interest on the unpaid principal amount of [12] % per annum. Amounts paid hereunder shall be applied first to unpaid interest and then to unpaid principal.

3. Property Tax Revenues. In consideration for the City constructing the Improvements and for providing the Services (as herein defined), the District agrees that the revenues that it receives as a result of the District's current and future levy of ad valorem taxes on real and personal taxable property within the District, shall be segregated upon receipt and shall be remitted by the District to the City within fifteen (15) days of the end of each month.

4. Tax Increment Revenues. In consideration of the District levying the taxes as described in Section 2, WEDA agrees that the portion of revenues that it receives as a result of tax increment revenues pursuant to Section 107(9)(II) of the Act and the Urban Renewal Plan that are attributable to the District's current and future levy of ad valorem taxes on real and personal taxable property within the District and encompassed by the Urban Renewal Plan (the "District Tax Increment Revenues"), shall be used by WEDA to pay debt service on the Bonds. The obligation of the WEDA set forth herein shall constitute an obligation to the District within the meaning of Section 107(9) of the Act.

5. City Services. The City agrees to provide to the District administrative services reasonably required to operate the District to fulfill the purposes for which it was created. Such services shall include, but not be limited to, legal (provided no conflict of interest exists between the City and the District), accounting, management, clerical, and data processing services (the "Services"). Said Services shall be provided by City staff on an as-needed basis as may be required by the applicable laws and regulations pertaining to the operations of a General Improvement District. As compensation for the Services, the District shall pay the City the lump sum annual fee titled "Administration" as specified in the Annual Budget as adopted by the District. This Administration fee shall be due on or before August 1 of the year in which the

Services are provided. If the Administration fee is not paid by the District and so long as this Section is not terminated, unpaid fees shall accrue and be due and owing without interest subject to the right of the District to terminate this Section. In the event of any termination of this Section prior to the August 1 payment date, the District shall pay the City a pro-rated fee based on the length of time the Services were actually provided without payment. In the event of termination, however, there shall be no refund of any previously paid fees to the City.

6. Cooperation. The Parties covenant with each other that in any action or challenge of the Urban Renewal Plan and/or this Agreement, regarding the legality, validity or enforceability of any provision thereof, the Parties will work cooperatively and in good faith to defend and uphold each and every such provision.

7. Enforcement. WEDA agrees that it shall enforce the collection of all moneys that may qualify as District Tax Increment Revenues.

8. Effective Date; Term. This Agreement shall become effective as of the date set forth in the initial paragraph hereof. Unless sooner terminated by mutual consent of the Parties, this Agreement shall remain in full force and effect until the District has fully performed its obligations under Section 1 of this Agreement provided that WEDA's obligation under Sections 4 and 7 of this Agreement shall terminate when the tax allocation provisions of the Urban Renewal Plan and the Act terminate and provided that Section 5 may be terminated at any time by either party upon at least 30 days prior notice to the other party.

9. Amendments and Waivers. No amendment or waiver of any provision of this Agreement, nor consent to any departure herefrom, in any event shall be effective unless the same shall be in writing and signed by the Parties hereto, and then such waiver or consent shall be effective only in the specific instance and for the specific purpose for which given.

10. Governing Law. This Agreement shall be governed by, and construed in accordance with the laws of the State of Colorado.

11. Headings. Paragraph headings in this Agreement are included herein for convenience of reference only and shall not constitute a part of this Agreement for any other purpose.

12. Severability. If any covenant, term, condition, or provision under this Agreement shall, for any reason, be held to be invalid or unenforceable, the invalidity or unenforceability of such covenant, term, condition, or provision shall not affect any other provision contained herein, the intention being that such provisions are severable.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be duly executed and delivered by their respective officers thereunto and duly authorized as of the date first above written.

WESTMINSTER ECONOMIC DEVELOPMENT
AUTHORITY

By: _____
Executive Director

APPROVED AS TO FORM:

Attorney for Authority

CITY OF WESTMINSTER

By: _____
Mayor

(SEAL)

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

CITY OF WESTMINSTER 144TH AVENUE GENERAL IMPROVEMENT DISTRICT

By: _____
President

ATTEST

SECRETARY

APPROVED AS TO FORM:

District's Attorney

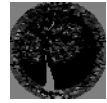


Agenda Item 8 F-H

WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 10, 2005



SUBJECT: Second Reading on Councillor’s Bill No. 47, 48, and 49 re the Family in Christ Property Annexation, Comprehensive Land Use Plan Amendment and Zoning

Prepared By: David Falconieri, Planner III

Recommended City Council Action

1. Pass Councillor’s Bill No. 47 on second reading approving the annexation of the Family in Christ property.
2. Pass Councillor’s Bill No. 48 on second reading approving the Comprehensive Land Use Plan amendment for the Family in Christ property changing the designation from Northeast Comprehensive Development Plan to City Owned Open Space. This recommendation is based on a finding that the proposed amendment will be in the public good and that:
 - a. There is justification for the proposed change and the Plan is in need of revision as proposed; and
 - b. The amendment is in conformance with the overall purpose and intent and the goals and policies of the Plan; and
 - c. The proposed amendment is compatible with existing and planned surrounding land uses; and
 - d. The proposed amendment would not result in excessive detrimental impacts to the City’s existing or planned infrastructure systems.
3. Pass Councillor’s Bill No. 49 on second reading approving the rezoning of the Family in Christ property from A-1 and C-1 (Jefferson County) to O-1. This recommendation is based on a finding that the criteria set forth in Section 11-5-3 of the Westminster Municipal Code have been met.

Summary Statement

- These requests were approved on first reading by City Council on September 26, 2005.
- The Family in Christ property is located at the northwest corner of Wadsworth Boulevard and 99th Avenue and consists of 5.4 acres.
- The City has purchased the western half of the property and has an option on the remainder that is scheduled for purchase next year. The property was purchased using open space funds and will be added to the Big Dry Creek open space corridor. A portion may be later sold to Jefferson Academy for use as parking. If a portion of the property is sold to Jefferson Academy for parking a CLUP amendment would be required.

Expenditure Required: \$0
Source of Funds: N/A

Respectfully submitted,

J. Brent McFall
City Manager
Attachments

BY AUTHORITY

ORDINANCE NO. **3233**

COUNCILLOR'S BILL NO. **47**

SERIES OF 2005

INTRODUCED BY COUNCILLORS
Hicks - Price

A BILL

**FOR AN ORDINANCE APPROVING AND ACCOMPLISHING THE ANNEXATION OF
CONTIGUOUS UNINCORPORATED TERRITORY IN A PARCEL OF LAND LOCATED IN
SECTION 14, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6TH P.M., COUNTY OF JEFFERSON,
STATE OF COLORADO.**

WHEREAS, pursuant to the laws of the State of Colorado, there was presented to and filed with the Council of the City of Westminster a written petition for annexation to and by the City of Westminster of the hereinafter-described contiguous, unincorporated territory situate, lying and being in the County of Jefferson, State of Colorado; and

WHEREAS, City Council has been advised by the City Attorney and the City Manager that the petition and accompanying maps are in substantial compliance with Section 31-12-101, et.seq., Colorado Revised Statutes, as amended; and

WHEREAS, City Council has held the required annexation hearing in conformance with all statutory requirements; and

WHEREAS, City Council has heretofore adopted Resolution No. 38 making certain findings of fact and conclusions regarding the proposed annexation as required by Section 31-12-110, C.R.S., and now finds that the property proposed for annexation under the Annexation Petition may be annexed by ordinance at this time; and

WHEREAS, the Council of the City of Westminster has satisfied itself concerning the conformance of the proposed annexation to the annexation policy of the City of Westminster.

NOW, THEREFORE, the City of Westminster ordains:

Section 1. That the annexation is hereby accomplished by and to the City of Westminster, State of Colorado, of the following described contiguous unincorporated territory situate, lying and being in the County of Jefferson, State of Colorado, to wit:

A tract of land in the south half of Section 14, Township 2 South, Range 69 West of the Sixth Principal Meridian in the County of Jefferson in the State of Colorado more particularly described as follows:

Commencing at the monument at the center quarter corner of said section as described on the City of Westminster GIS Survey Plat as deposited in Book 29 at Page 37 of the Land Survey Plat Records of the County of Jefferson, from whence the monument at the south quarter corner of said section as described in said records bears S00°46'17"W, 2568.69 feet the bearing of which all bearings hereon are based; thence along the east line of the southwest quarter of said section S00°46'17"W, 296.05 feet; thence N89°49'34"E, 30.00 feet to a point on the east line of Wadsworth Boulevard, a point on the west line of that annexation recorded at Reception Number 78088769 of the records of the Jefferson County Clerk and Recorder, the point of beginning;

Thence along said west line S00°46'17"W, 321.03 feet to the northeast corner of the former Lange Property annexation recorded at Reception Number F1444645 of said records; thence along the north line of said annexation S89°46'42"W, 30.00 feet to a point on the east line of said southwest quarter; thence continuing along said north line S89°46'42"W, 698.38 feet to the northwest corner of said annexation, a point on the west line of north Yarrow Street; thence along said west line N00°26'45"E, 321.61 feet to a point on the west projection of the north line of 99th Place; thence along said north line N89°49'34"EM 70021 feet to the point of beginning.

Containing 234316 square feet or 5.3792 acres more or less.

Section 2. This ordinance shall take effect upon its passage after second reading.

Section 3. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 26th day of September, 2005.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October, 2005.

ATTEST:

Mayor

City Clerk

Family in Christ Annexation

BY AUTHORITY

ORDINANCE NO. **3234**

COUNCILLOR'S BILL NO. **48**

SERIES OF 2005

INTRODUCED BY COUNCILLORS

Hicks - Price

**A BILL
FOR AN ORDINANCE AMENDING THE
WESTMINSTER COMPREHENSIVE LAND USE PLAN**

WHEREAS, the City maintains a Comprehensive Land Use Plan that regulates land uses within the City; and

WHEREAS, the City Council has annexed new properties to the City specifically described below; and

WHEREAS, an amendment of the Plan is necessary to provide a land use designation for the annexed property and to keep the Plan up to date; and

WHEREAS, the Planning Commission has reviewed the proposed amendment and has recommended approval to the City Council.

NOW THEREFORE, the City Council hereby finds that the required procedures for amending the Comprehensive Land Use Plan as delineated in the Westminster Municipal Code have been satisfied.

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The City Council authorizes City Staff to make the necessary changes to the maps and text of the Westminster Comprehensive Land Use Plan which are necessary to alter the designation of the Family in Christ annexation property, legally described as follows:

A tract of land in the south half of Section 14, Township 2 South, Range 69 West of the Sixth Principal Meridian in the County of Jefferson in the State of Colorado more particularly described as follows:

Commencing at the monument at the center quarter corner of said section as described on the City of Westminster GIS Survey Plat as deposited in Book 29 at Page 37 of the Land Survey Plat Records of the County of Jefferson, from whence the monument at the south quarter corner of said section as described in said records bears S00°46'17"W, 2568.69 feet the bearing of which all bearings hereon are based; thence along the east line of the southwest quarter of said section S00°46'17"W, 296.05 feet; thence N89°49'34"E, 30.00 feet to a point on the east line of Wadsworth Boulevard, a point on the west line of that annexation recorded at Reception Number 78088769 of the records of the Jefferson County Clerk and Recorder, the point of beginning;

Thence along said west line S00°46'17"W, 321.03 feet to the northeast corner of the former Lange Property annexation recorded at Reception Number F1444645 of said records; thence along the north line of said annexation S89°46'42"W, 30.00 feet to a point on the east line of said southwest quarter; thence continuing along said north line S89°46'42"W, 698.38 feet to the northwest corner of said annexation, a point on the west line of north Yarrow Street; thence along said west line N00°26'45"E, 321.61 feet to a point on the west projection of the north line of 99th Place; thence along said north line N89°49'34"EM 70021 feet to the point of beginning.

Containing 234,316 square feet or 5.3792 acres more or less.

The properties described above shall be changed from Northeast Comprehensive Development Plan, to City Owned Open Space, as shown on the attached "Exhibit A".

Section 2. Severability: If any section, paragraph, clause, word or any other part of this Ordinance shall for any reason be held to be invalid or unenforceable by a court of competent jurisdiction, such part deemed unenforceable shall not affect any of the remaining provisions.

Section 3. This ordinance shall take effect upon its passage after second reading.

Section 4. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 26th of September, 2005.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October, 2005.

ATTEST:

Mayor

City Clerk

Family in Christ Annexation

BY AUTHORITY

ORDINANCE NO. **3235**

COUNCILLOR'S BILL NO. **49**

SERIES OF 2005

INTRODUCED BY COUNCILLORS
Hicks - Price

**A BILL
FOR AN ORDINANCE AMENDING THE ZONING LAW AND ESTABLISHING THE ZONING
CLASSIFICATION OF CERTAIN DESCRIBED PROPERTY IN A PARCEL OF LAND
LOCATED IN SECTION 14, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6TH P.M., COUNTY OF
JEFFERSON, STATE OF COLORADO.**

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The City Council finds:

- a. That an application for the zoning of the property described below from Jefferson County A-1 and C-1 to City of Westminster O-1 zoning has been submitted to the City for its approval pursuant to Westminster Municipal Code Section 11-5-1.
- b. That Council has completed a public hearing on the requested zoning pursuant to the provisions of Chapter 5 of Title XI of the Westminster Municipal Code.
- c. That based on the evidence produced at the public hearing, the City Council finds that the proposed zoning complies with all requirements of City Code, including, but not limited to, the provisions of Westminster Municipal Code Section 11-5-3.
- d. That the proposed zoning is compatible with existing zoning and land uses of adjacent properties in the general vicinity of the property proposed for zoning.
- e. That the proposed zoning is consistent with all applicable general plans and policies concerning land use and development relative to the property proposed for zoning.

Section 2. The Zoning District Map of the City is hereby amended by reclassification of the property described herein from Jefferson County A-1 and C-1 to City of Westminster O-1. A parcel of land located in Section 14, Township 2 South, Range 69 West, 6th P.M., County of Jefferson, State of Colorado, more particularly described as follows:

A tract of land in the south half of Section 14, Township 2 South, Range 69 West of the Sixth Principal Meridian in the County of Jefferson in the State of Colorado more particularly described as follows:

Commencing at the monument at the center quarter corner of said section as described on the City of Westminster GIS Survey Plat as deposited in Book 29 at Page 37 of the Land Survey Plat Records of the County of Jefferson, from whence the monument at the south quarter corner of said section as described in said records bears S00°46'17"W, 2568.69 feet the bearing of which all bearings hereon are based; thence along the east line of the southwest quarter of said section S00°46'17"W, 296.05 feet; thence N89°49'34"E, 30.00 feet to a point on the east line of Wadsworth Boulevard, a point on the west line of that annexation recorded at Reception Number 78088769 of the records of the Jefferson County Clerk and Recorder, the point of beginning;

Thence along said west line S00°46'17"W, 321.03 feet to the northeast corner of the former Lange Property annexation recorded at Reception Number F1444645 of said records; thence along the north line of said annexation S89°46'42"W, 30.00 feet to a point on the east line of said southwest quarter; thence continuing along said north line S89°46'42"W, 698.38 feet to the northwest corner of said annexation, a point on the west line of north Yarrow Street; thence along said west line N00°26'45"E, 321.61 feet to a point on the west projection of the north line of 99th Place; thence along said north line N89°49'34"EM 70021 feet to the point of beginning.

Containing 234,316 square feet or 5.3792 acres more or less.

Section 3. This ordinance shall take effect upon its passage after second reading.

Section 4. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 26th day of September, 2005.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October, 2005.

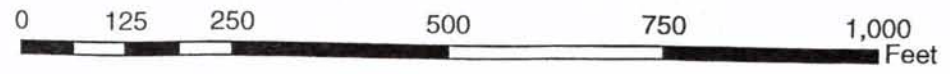
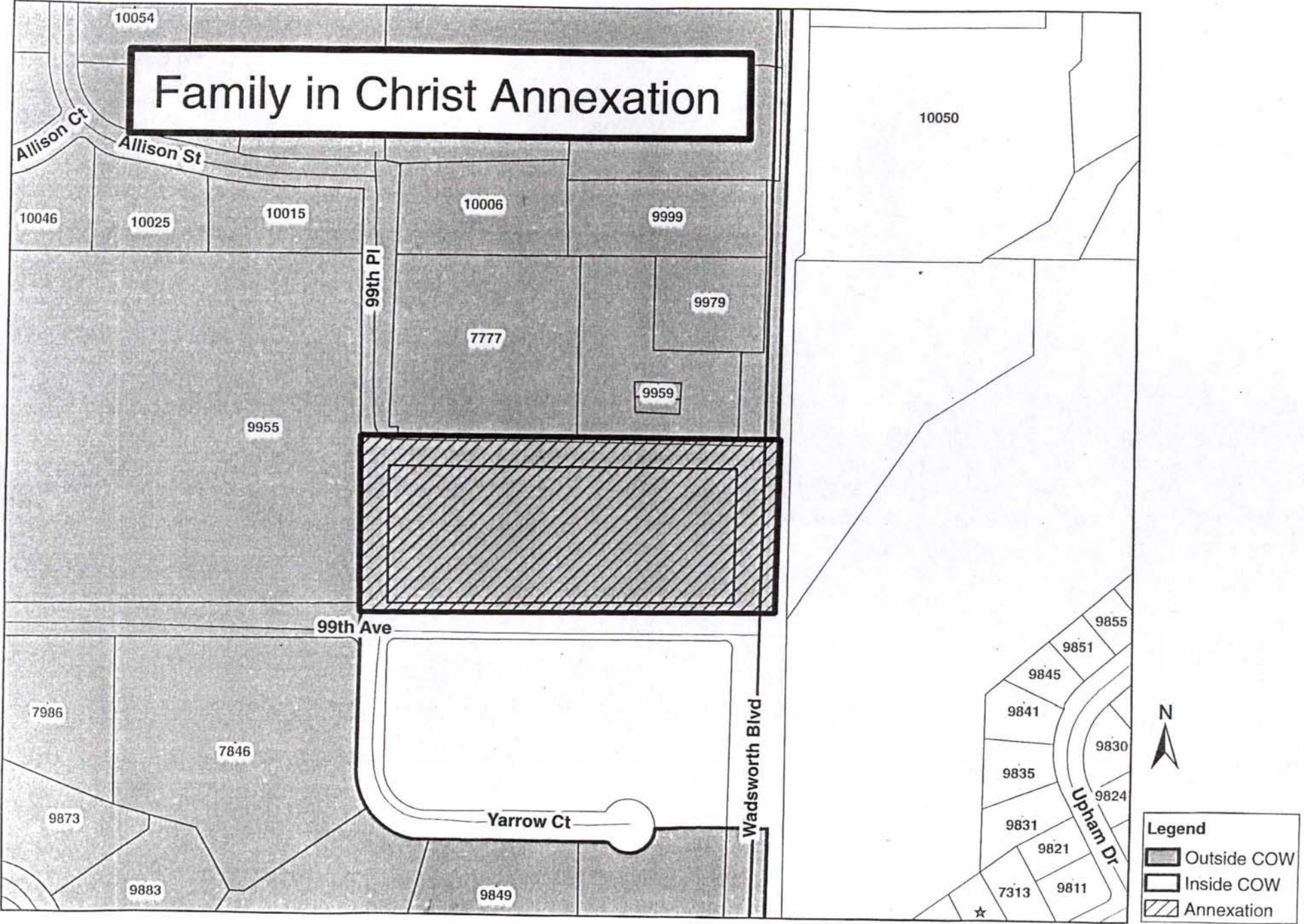
ATTEST:

Mayor

City Clerk

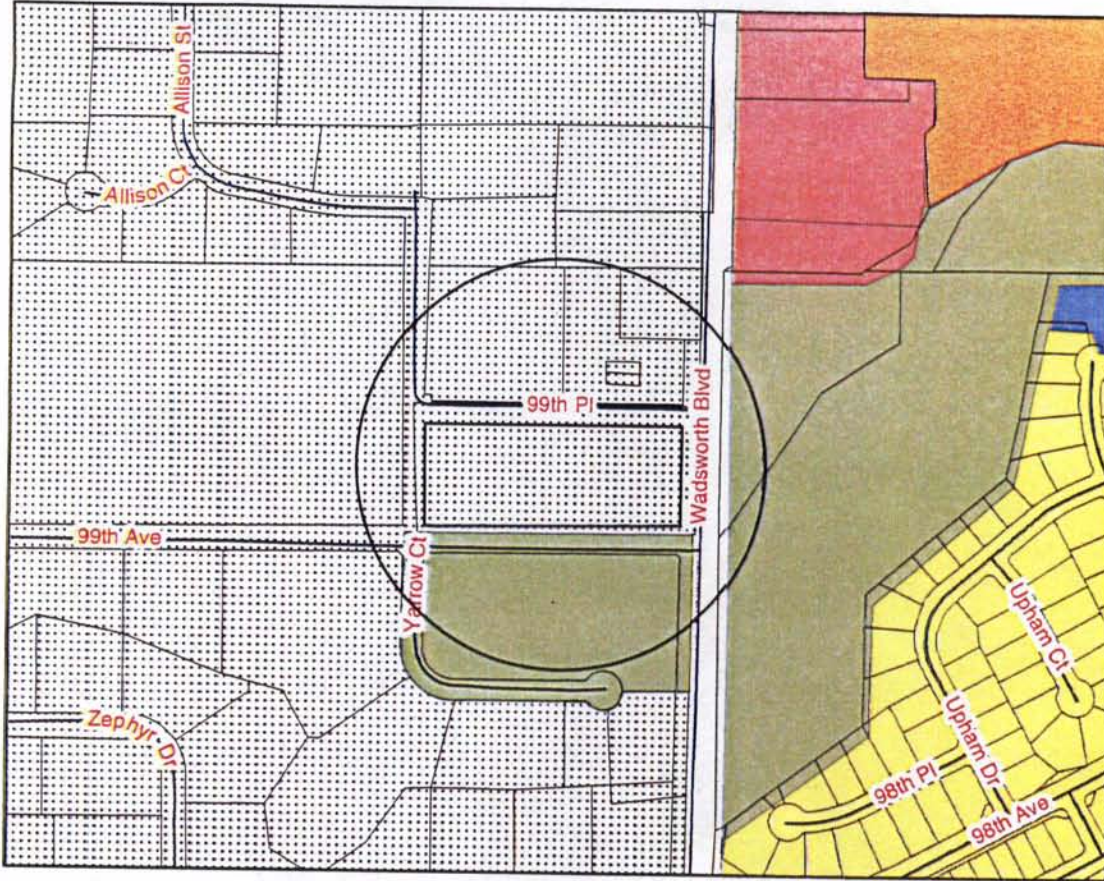
Family in Christ Zoning

Family in Christ Annexation

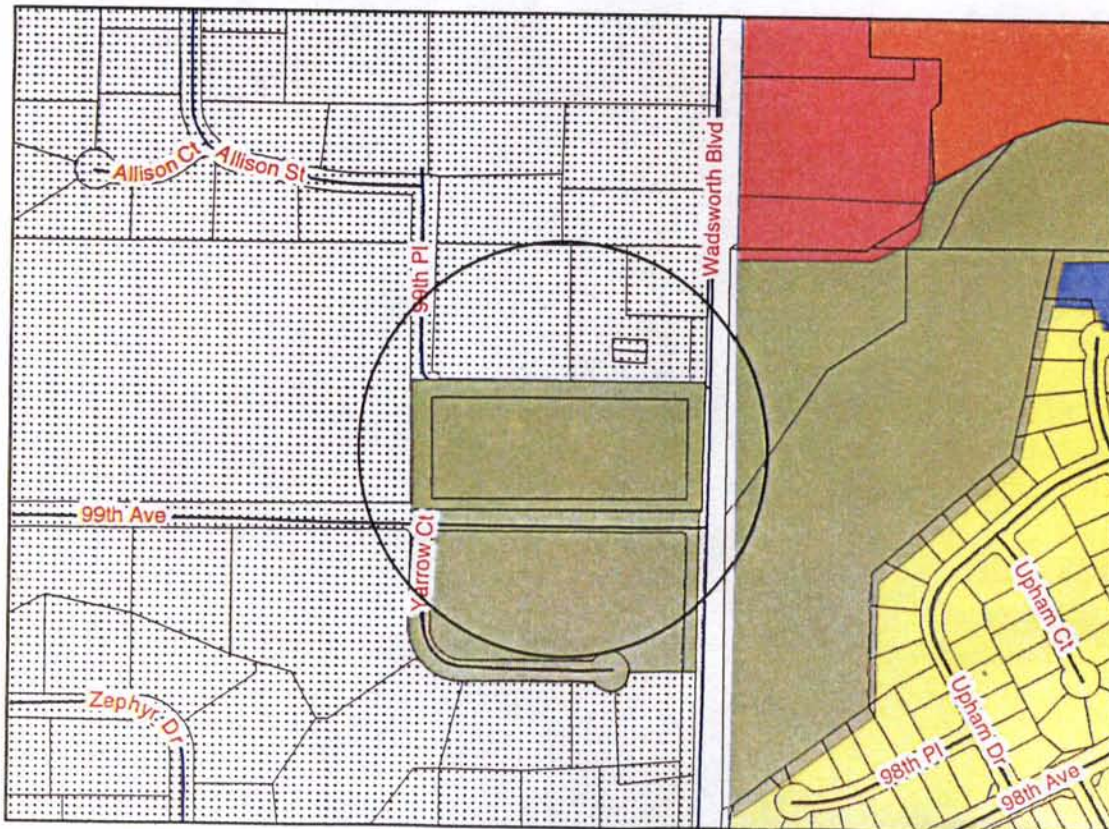


Family In Christ Annexation CLUP Amendment

Original CLUP Designation



Proposed CLUP Designation



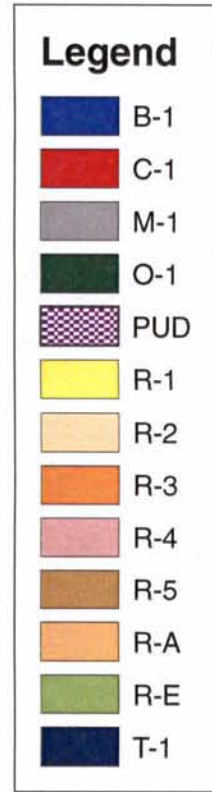
Description of Change:
 Property was designated
 Northeast Comprehensive
 Land Use Plan.
 Proposed designation is
 City Owned Open Space.



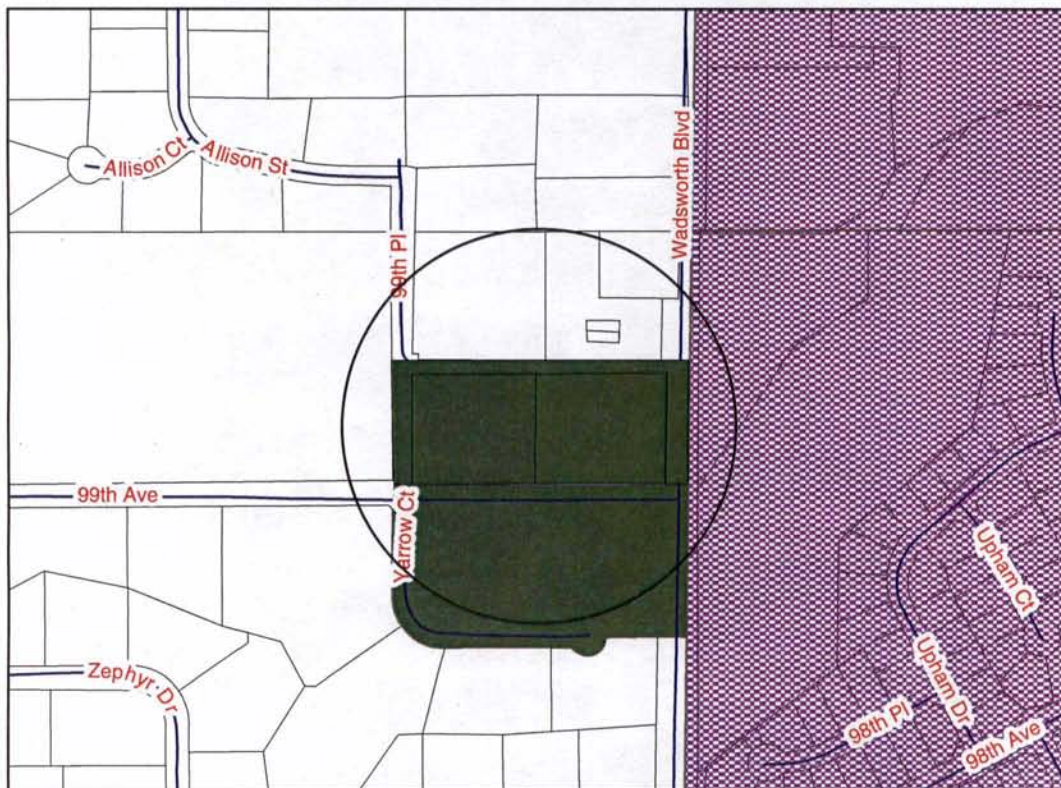
Not to Scale

Family In Christ Annexation Rezoning

Original Zoning Designation



Proposed Zoning Designation



Description of Change:
 Property was not in the
 City of Westminster.
 Proposed designation is
 O-1 (Open District).



Agenda Item 8 I-K

WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 10, 2005



SUBJECT: Second Reading for Councillor’s Bill No. 50, 51, and 52 re the DeCroce Annexation, Comprehensive Land Use Plan Amendment and Zoning

Prepared By: David Falconieri, Planner III

Recommended City Council Action

1. Pass Councillor’s Bill No. 50 on second reading annexing the DeCroce property to the City.
2. Pass Councillor’s Bill No. 51 on second reading amending the Comprehensive Land Use Plan for the DeCroce property changing the designation from Northeast Comprehensive Development Plan to R-2.5 Residential. This action is based on a finding that the proposed amendment will be in the public good and that:
 - a. There is justification for the proposed change and the Plan is in need of revision as proposed; and
 - b. The amendment is in conformance with the overall purpose and intent and the goals and policies of the Plan; and
 - c. The proposed amendment is compatible with existing and planned surrounding land uses; and
 - d. The proposed amendment would not result in excessive detrimental impacts to the City’s existing or planned infrastructure systems.
3. Pass Councillor’s Bill No. 52 on second reading rezoning of the DeCroce property from A-1 (Jefferson County) to Planned Unit Development (PUD). This recommendation is based on a finding that the criteria set forth in Section 11-5-14 of the Westminster Municipal Code have been met.

Summary Statement

- These requests were approved on first reading by City Council on September 26, 2005.
- The DeCroce property is located at the southwest corner of Church Ranch Boulevard and 101st Avenue, and is approximately 12,100 square feet in size.
- Mr. DeCroce is requesting annexation and approval of one single-family residence on the property. Due to the constrained nature of the site, the applicant is requesting zoning to Planned Unit Development (PUD) in order to make adjustments to the required setbacks.

Expenditure Required: \$0

Source of Funds: N/A

Respectfully submitted,

J. Brent McFall
City Manager

Attachments

BY AUTHORITY

ORDINANCE NO. **3236**

COUNCILLOR'S BILL NO. **50**

SERIES OF 2005

INTRODUCED BY COUNCILLORS
Dixon - Davia

A BILL

**FOR AN ORDINANCE APPROVING AND ACCOMPLISHING THE ANNEXATION OF
CONTIGUOUS UNINCORPORATED TERRITORY IN A PARCEL OF LAND LOCATED IN
SECTION 14, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6TH P.M., COUNTY OF JEFFERSON,
STATE OF COLORADO.**

WHEREAS, pursuant to the laws of the State of Colorado, there was presented to and filed with the Council of the City of Westminster a written petition for annexation to and by the City of Westminster of the hereinafter-described contiguous, unincorporated territory situate, lying and being in the County of Jefferson, State of Colorado; and

WHEREAS, City Council has been advised by the City Attorney and the City Manager that the petition and accompanying maps are in substantial compliance with Section 31-12-101, et.seq., Colorado Revised Statutes, as amended; and

WHEREAS, City Council has held the required annexation hearing in conformance with all statutory requirements; and

WHEREAS, City Council has heretofore adopted Resolution No. 39 making certain findings of fact and conclusions regarding the proposed annexation as required by Section 31-12-110, C.R.S., and now finds that the property proposed for annexation under the Annexation Petition may be annexed by ordinance at this time; and

WHEREAS, the Council of the City of Westminster has satisfied itself concerning the conformance of the proposed annexation to the annexation policy of the City of Westminster.

NOW, THEREFORE, the City of Westminster ordains:

Section 1. That the annexation is hereby accomplished by and to the City of Westminster, State of Colorado, of the following described contiguous unincorporated territory situate, lying and being in the County of Jefferson, State of Colorado, to wit:

A portion of Tract 61 of Mandalay Gardens Subdivision, located in the northwest ¼, Section 14, Township 2 South, Range 69 West of the 6th P.M., County of Jefferson, State of Colorado, more particularly described as follows:

Beginning at the southwest corner of said Tract 61, which point also lies on the northerly right-of-way of West 101st Avenue; thence N01°08'07"E, 97.65 feet to the southerly right-of-way of 101st/100th Avenue extension; thence S70°55'27"E, along the southerly right-of-way of 101st/100th Avenue extension 198.07 feet to the intersection of the westerly right-of-way of West 101st Avenue; thence S02°18'08"W, along the right-of-way of West 101st Avenue 30.85 feet; thence S89°21'57"W, continuing along what is now the northerly right-of-way of West 101st Avenue 187.90 feet to the point of beginning.

Section 2. This ordinance shall take effect upon its passage after second reading.

Section 3. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 26th day of September, 2005.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October, 2005.

ATTEST:

Mayor

City Clerk

DeCroce Annexation

BY AUTHORITY

ORDINANCE NO. **3237**

COUNCILLOR'S BILL NO. **51**

SERIES OF 2005

INTRODUCED BY COUNCILLORS
Dixon – Davia

**A BILL
FOR AN ORDINANCE AMENDING THE WESTMINSTER
COMPREHENSIVE LAND USE PLAN**

WHEREAS, the City maintains a Comprehensive Land Use Plan which regulates land uses within the City; and

WHEREAS, the City Council has annexed new properties to the City specifically described below; and

WHEREAS, an amendment of the Plan is necessary to provide a land use designation for the annexed property and to keep the Plan up to date; and

WHEREAS, the Planning Commission has reviewed the proposed amendment and has recommended approval to the City Council.

NOW THEREFORE, the City Council hereby finds that the required procedures for amending the Comprehensive Land Use Plan as delineated in the Westminster Municipal Code have been satisfied.

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The City Council authorizes City Staff to make the necessary changes to the maps and text of the Westminster Comprehensive Land Use Plan which are necessary to alter the designation of the DeCroke annexation property, legally described as follows:

A portion of Tract 61 of Mandalay Gardens Subdivision, located in the northwest ¼, Section 14, Township 2 South, Range 69 West of the 6th P.M., County of Jefferson, State of Colorado, more particularly described as follows:

Beginning at the southwest corner of said Tract 61, which point also lies on the northerly right-of-way of West 101st Avenue; thence N01°08'07"E, 97.65 feet to the southerly right-of-way of 101st/100th Avenue extension; thence S70°55'27"E, along the southerly right-of-way of 101st/100th Avenue extension 198.07 feet to the intersection of the westerly right-of-way of West 101st Avenue; thence S02°18'08"W, along the right-of-way of West 101st Avenue 30.85 feet; thence S89°21'57"W, continuing along what is now the northerly right-of-way of West 101st Avenue 187.90 feet to the point of beginning.

The properties described above shall be changed from Northeast Comprehensive Development Plan, to R-2.5 Residential, as shown on the attached "Exhibit A".

Section 2. Severability: If any section, paragraph, clause, word or any other part of this Ordinance shall for any reason be held to be invalid or unenforceable by a court of competent jurisdiction, such part deemed unenforceable shall not affect any of the remaining provisions.

Section 3. This ordinance shall take effect upon its passage after second reading.

Section 4. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 26th of September, 2005.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October, 2005.

ATTEST:

Mayor

City Clerk

BY AUTHORITY

ORDINANCE NO. **3238**

COUNCILLOR'S BILL NO. **52**

SERIES OF 2005

INTRODUCED BY COUNCILLORS

Dixon - Davia

**A BILL
FOR AN ORDINANCE AMENDING THE ZONING LAW AND ESTABLISHING THE ZONING
CLASSIFICATION OF CERTAIN DESCRIBED PROPERTY IN A PARCEL OF LAND
LOCATED IN SECTION 14, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6TH P.M., COUNTY OF
JEFFERSON, STATE OF COLORADO.**

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The City Council finds:

- a. That an application for the zoning of the property described below from Jefferson County A-1 to City of Westminster Planned Unit Development (PUD) zoning has been submitted to the City for its approval pursuant to Westminster Municipal Code Section 11-5-1.
- b. That Council has completed a public hearing on the requested zoning pursuant to the provisions of Chapter 5 of Title XI of the Westminster Municipal Code.
- c. That based on the evidence produced at the public hearing, the City Council finds that the proposed zoning complies with all requirements of City Code, including, but not limited to, the provisions of Westminster Municipal Code Section 11-5-3.
- d. That the proposed zoning is compatible with existing zoning and land uses of adjacent properties in the general vicinity of the property proposed for zoning.
- e. That the proposed zoning is consistent with all applicable general plans and policies concerning land use and development relative to the property proposed for zoning.

Section 2. The Zoning District Map of the City is hereby amended by reclassification of the property described herein from Jefferson County A-1 to City of Westminster Planned Unit Development (PUD). A parcel of land located in Section 14, Township 2 South, Range 69 West, 6th P.M., County of Jefferson, State of Colorado, more particularly described as follows:

A portion of Tract 61 of Mandalay Gardens Subdivision, located in the northwest $\frac{1}{4}$, Section 14, Township 2 South, Range 69 West of the 6th P.M., County of Jefferson, State of Colorado, more particularly described as follows:

Beginning at the southwest corner of said Tract 61, which point also lies on the northerly right-of-way of West 101st Avenue; thence N01°08'07"E, 97.65 feet to the southerly right-of-way of 101st/100th Avenue extension; thence S70°55'27"E, along the southerly right-of-way of 101st/100th Avenue extension 198.07 feet to the intersection of the westerly right-of-way of West 101st Avenue; thence S02°18'08"W, along the right-of-way of West 101st Avenue 30.85 feet; thence S89°21'57"W, continuing along what is now the northerly right-of-way of West 101st Avenue 187.90 feet to the point of beginning.

Section 3. This ordinance shall take effect upon its passage after second reading.

Section 4. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 26th day of September, 2005.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October, 2005.

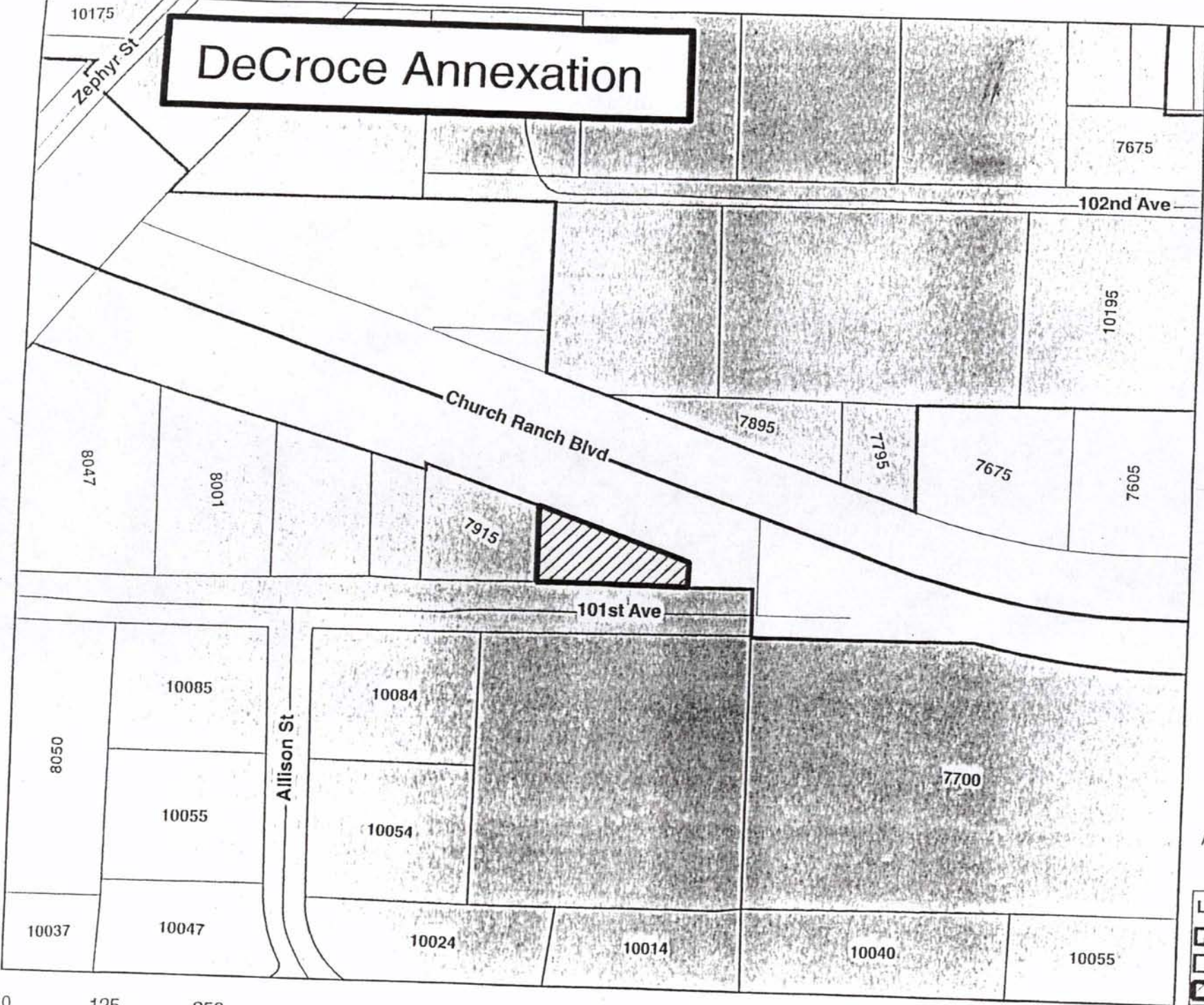
ATTEST:

Mayor

City Clerk

DeCroce Zoning

DeCroce Annexation



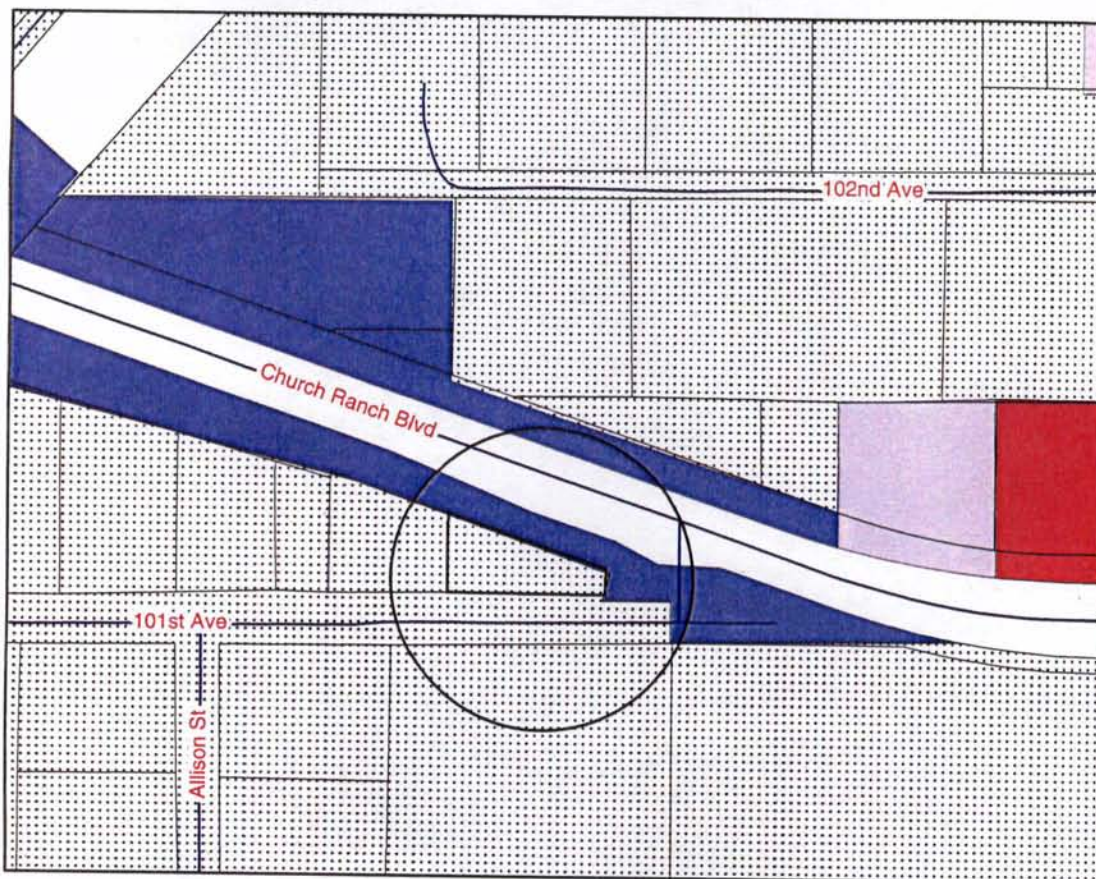
Legend

- Outside COW
- Inside COW
- Annexation

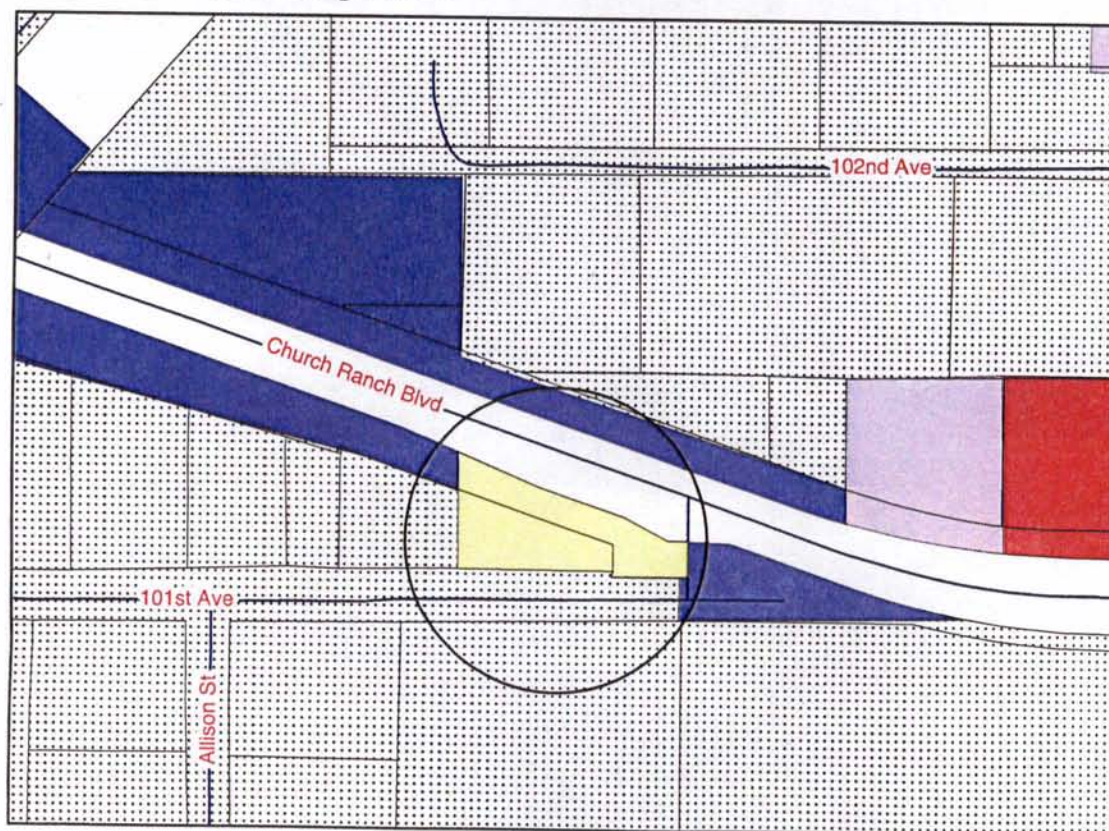


DeCroce Annexation CLUP Amendment

Original CLUP Designation



Proposed CLUP Designation



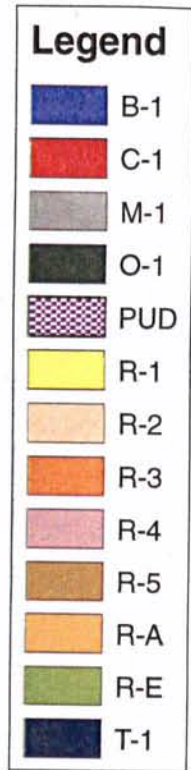
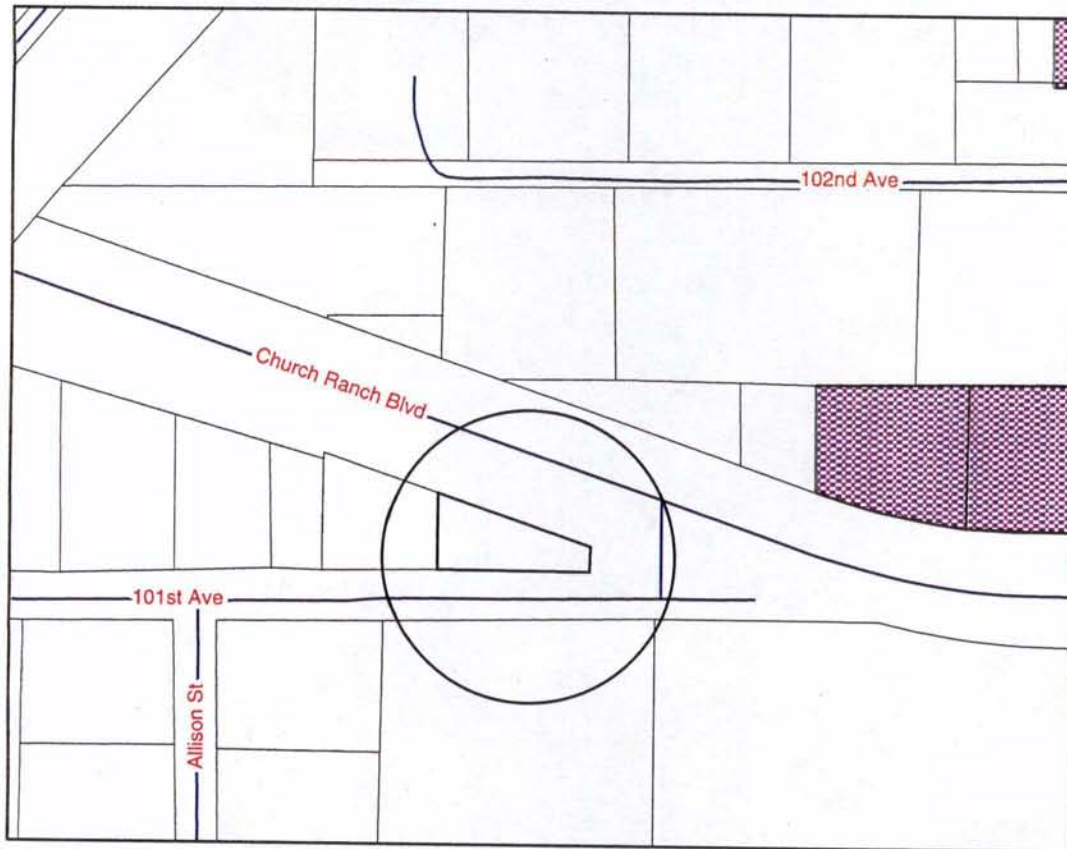
Description of Change:
 Property was designated
 Northeast Comprehensive
 Land Use Plan.
 Proposed designation is
 R-2.5 (Residential: Up to
 2.5 Dwelling Units per Acre).



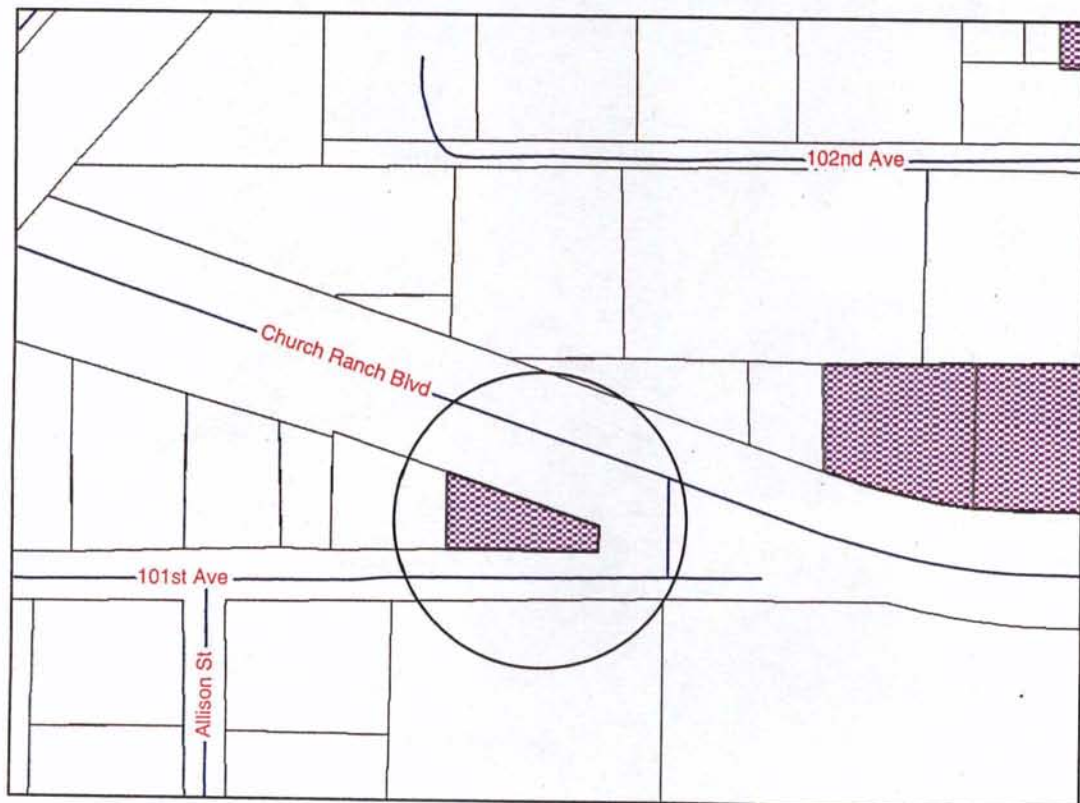
Not to Scale

DeCroce Annexation Rezoning

Original Zoning Designation



Proposed Zoning Designation



Description of Change:
Property was not in the
City of Westminster.
Proposed designation is
PUD (Planned Unit
Development).



Not to Scale



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 10, 2005



SUBJECT: Second Reading of Councillor’s Bill No. 53, 54, and 55 re the Jaidinger Property Annexation, Comprehensive Land Use Plan Amendment and Zoning

Prepared By: David Falconieri, Planner III

Recommended City Council Action

1. Pass Councillor’s Bill No. 53 on second reading annexing the Jaidinger property to the City.
2. Pass Councillor’s Bill No. 54 on second reading approving the amendment to the Comprehensive Land Use Plan for the Jaidinger property changing the designation from Northeast Comprehensive Development Plan to R-1 Residential. This recommendation is based on a finding that the proposed amendment will be in the public good and that:
 - a. There is justification for the proposed change and the Plan is in need of revision as proposed; and
 - b. The amendment is in conformance with the overall purpose and intent and the goals and policies of the Plan; and
 - c. The proposed amendment is compatible with existing and planned surrounding land uses; and
 - d. The proposed amendment would not result in excessive detrimental impacts to the City’s existing or planned infrastructure systems.
3. Pass Councillor’s Bill No. 55 on second reading rezoning the Jaidinger property from A-1 (Jefferson County) to Planned Unit Development (PUD). This recommendation is based on a finding that the criteria set forth in Section 11-5-14 of the Westminster Municipal Code have been met.

Summary Statement

- These requests were approved on first reading by City Council on September 26, 2005.
- The Jaidinger property is located at the southeast corner of 106th Avenue and Balsam Street, and is 8 acres in size. The owners wish to annex the property in order to subdivide into two lots, and provide City services to both new parcels.
- The property is governed by the provisions of the Northeast Comprehensive Development Plan that would permit the contemplated division. A portion of the property is also impacted by the Jefferson County Airport Critical Zone. However, the proposed location for the new house would be located outside of the critical zone.

Expenditure Required: \$0

Source of Funds: N/A

Respectfully submitted,

J. Brent McFall
City Manager

Attachments

BY AUTHORITY

ORDINANCE NO. **3239**

COUNCILLOR'S BILL NO. **53**

SERIES OF 2005

INTRODUCED BY COUNCILLORS

Dittman - Hicks

A BILL

**FOR AN ORDINANCE APPROVING AND ACCOMPLISHING THE ANNEXATION OF
CONTIGUOUS UNINCORPORATED TERRITORY IN A PARCEL OF LAND LOCATED IN
SECTION 11, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6TH P.M., COUNTY OF JEFFERSON,
STATE OF COLORADO.**

WHEREAS, pursuant to the laws of the State of Colorado, there was presented to and filed with the Council of the City of Westminster a written petition for annexation to and by the City of Westminster of the hereinafter-described contiguous, unincorporated territory situate, lying and being in the County of Jefferson, State of Colorado; and

WHEREAS, City Council has been advised by the City Attorney and the City Manager that the petition and accompanying maps are in substantial compliance with Section 31-12-101, et.seq., Colorado Revised Statutes, as amended; and

WHEREAS, City Council has held the required annexation hearing in conformance with all statutory requirements; and

WHEREAS, City Council has heretofore adopted Resolution No. 40 making certain findings of fact and conclusions regarding the proposed annexation as required by Section 31-12-110, C.R.S., and now finds that the property proposed for annexation under the Annexation Petition may be annexed by ordinance at this time; and

WHEREAS, the Council of the City of Westminster has satisfied itself concerning the conformance of the proposed annexation to the annexation policy of the City of Westminster.

NOW, THEREFORE, the City of Westminster ordains:

Section 1. That the annexation is hereby accomplished by and to the City of Westminster, State of Colorado, of the following described contiguous unincorporated territory situate, lying and being in the County of Jefferson, State of Colorado, to wit:

Beginning at the southwest corner of the southeast one quarter of the southwest one quarter of Section 11, Township 2 South, Range 69 West of the 6th P.M., thence N00°45'12"E a distance of 897.29 feet, thence N89°45'32"W a distance of 20.00 feet to the point of beginning;

Thence N00°45'12"E a distance of 392.23 feet;

Thence N89°52'02"W a distance of 635.25 feet

Along the south line of 106th Avenue;

Thence S00°56'05"W a distance of 631.06 feet

Along the east line of Balsam Street;

Thence S89°45'29"E a distance of 417.24 feet;

Thence N00°45'04"E a distance of 240.01 feet;

Thence S89°45'32"E a distance of 220.01 feet

To the point of beginning containing 8.01 acres, more or less.

Section 2. This ordinance shall take effect upon its passage after second reading.

Section 3. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 26th day of September, 2005.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October, 2005.

ATTEST:

Mayor

City Clerk

Jaidinger Annexation

BY AUTHORITY

ORDINANCE NO. **3240**

COUNCILLOR'S BILL NO. **54**

SERIES OF 2005

INTRODUCED BY COUNCILLORS
Dittman - Dixon

**A BILL
FOR AN ORDINANCE AMENDING THE WESTMINSTER
COMPREHENSIVE LAND USE PLAN**

WHEREAS, the City maintains a Comprehensive Land Use Plan which regulates land uses within the City; and

WHEREAS, the City Council has annexed new properties to the City specifically described below; and

WHEREAS, an amendment of the Plan is necessary to provide a land use designation for the annexed property and to keep the Plan up to date; and

WHEREAS, the Planning Commission has reviewed the proposed amendment and has recommended approval to the City Council.

NOW THEREFORE, the City Council hereby finds that the required procedures for amending the Comprehensive Land Use Plan as delineated in the Westminster Municipal Code have been satisfied.

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The City Council authorizes City Staff to make the necessary changes to the maps and text of the Westminster Comprehensive Land Use Plan which are necessary to alter the designation of the Jaidinger annexation property, legally described as follows:

Beginning at the southwest corner of the southeast one quarter of the southwest one quarter of Section 11, Township 2 South, Range 69 West of the 6th P.M., thence N00°45'12"E a distance of 897.29 feet, thence N89°45'32"W a distance of 20.00 feet to the point of beginning;

Thence N00°45'12"E a distance of 392.23 feet;
Thence N89°52'02"W a distance of 635.25 feet
Along the south line of 106th Avenue;
Thence S00°56'05"W a distance of 631.06 feet
Along the east line of Balsam Street;
Thence S89°45'29"E a distance of 417.24 feet;
Thence N00°45'04"E a distance of 240.01 feet;
Thence S89°45'32"E a distance of 220.01 feet
To the point of beginning containing 8.01 acres, more or less.

The properties described above shall be changed from Northeast Comprehensive Development Plan, to R-1, Residential, as shown on the attached "Exhibit A".

Section 2. Severability: If any section, paragraph, clause, word or any other part of this Ordinance shall for any reason be held to be invalid or unenforceable by a court of competent jurisdiction, such part deemed unenforceable shall not affect any of the remaining provisions.

Section 3. This ordinance shall take effect upon its passage after second reading.

Section 4. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 26th of September, 2005.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October, 2005.

ATTEST:

Mayor

City Clerk

Jaidinger Annexation

BY AUTHORITY

ORDINANCE NO. **3241**

COUNCILLOR'S BILL NO. **55**

SERIES OF 2005

INTRODUCED BY COUNCILLORS
Dittman - Dixon

**A BILL
FOR AN ORDINANCE AMENDING THE ZONING LAW AND ESTABLISHING THE ZONING
CLASSIFICATION OF CERTAIN DESCRIBED PROPERTY IN A PARCEL OF LAND
LOCATED IN SECTION 11, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6TH P.M., COUNTY OF
JEFFERSON, STATE OF COLORADO.**

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The City Council finds:

- a. That an application for the zoning of the property described below from Jefferson County A-1 to City of Westminster Planned Unit Development (PUD) zoning has been submitted to the City for its approval pursuant to Westminster Municipal Code Section 11-5-1.
- b. That Council has completed a public hearing on the requested zoning pursuant to the provisions of Chapter 5 of Title XI of the Westminster Municipal Code.
- c. That based on the evidence produced at the public hearing, the City Council finds that the proposed zoning complies with all requirements of City Code, including, but not limited to, the provisions of Westminster Municipal Code Section 11-5-3.
- d. That the proposed zoning is compatible with existing zoning and land uses of adjacent properties in the general vicinity of the property proposed for zoning.
- e. That the proposed zoning is consistent with all applicable general plans and policies concerning land use and development relative to the property proposed for zoning.

Section 2. The Zoning District Map of the City is hereby amended by reclassification of the property described herein from Jefferson County A-1 to City of Westminster Planned Unit Development (PUD). A parcel of land located in Section 11, Township 2 South, Range 69 West, 6th P.M., County of Jefferson, State of Colorado, more particularly described as follows:

Beginning at the southwest corner of the southeast one quarter of the southwest one quarter of Section 11, Township 2 South, Range 69 West of the 6th P.M., thence N00°45'12"E a distance of 897.29 feet, thence N89°45'32"W a distance of 20.00 feet to the point of beginning;

Thence N00°45'12"E a distance of 392.23 feet;
Thence N89°52'02"W a distance of 635.25 feet
Along the south line of 106th Avenue;
Thence S00°56'05"W a distance of 631.06 feet
Along the east line of Balsam Street;
Thence S89°45'29"E a distance of 417.24 feet;
Thence N00°45'04"E a distance of 240.01 feet;
Thence S89°45'32"E a distance of 220.01 feet
To the point of beginning containing 8.01 acres, more or less.

Section 3. This ordinance shall take effect upon its passage after second reading.

Section 4. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 26th day of September, 2005.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October, 2005.

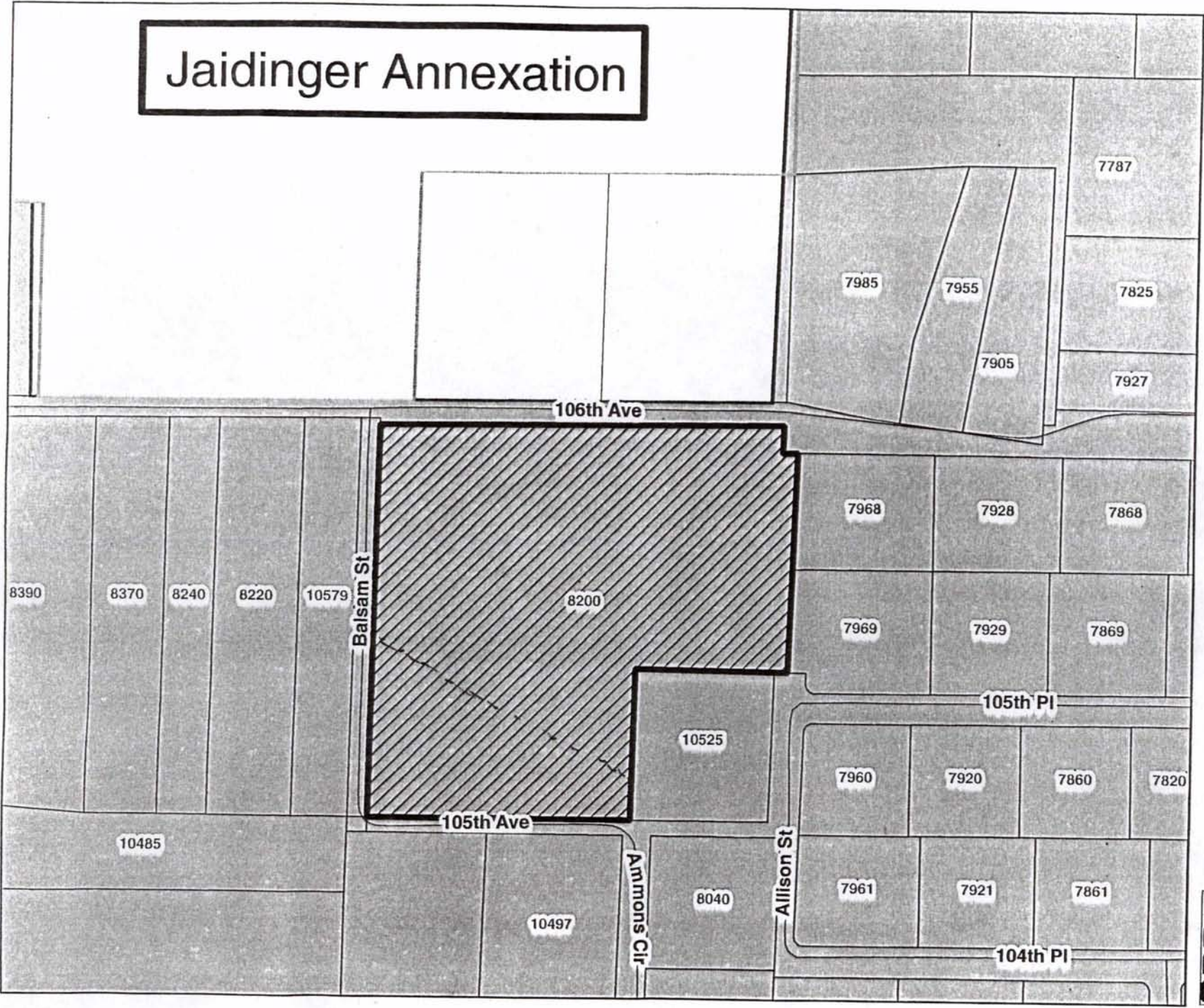
ATTEST:

Mayor

City Clerk

Jaidinger Zoning

Jaidinger Annexation



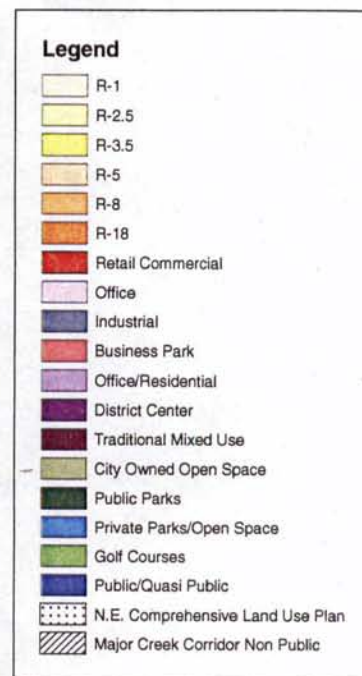
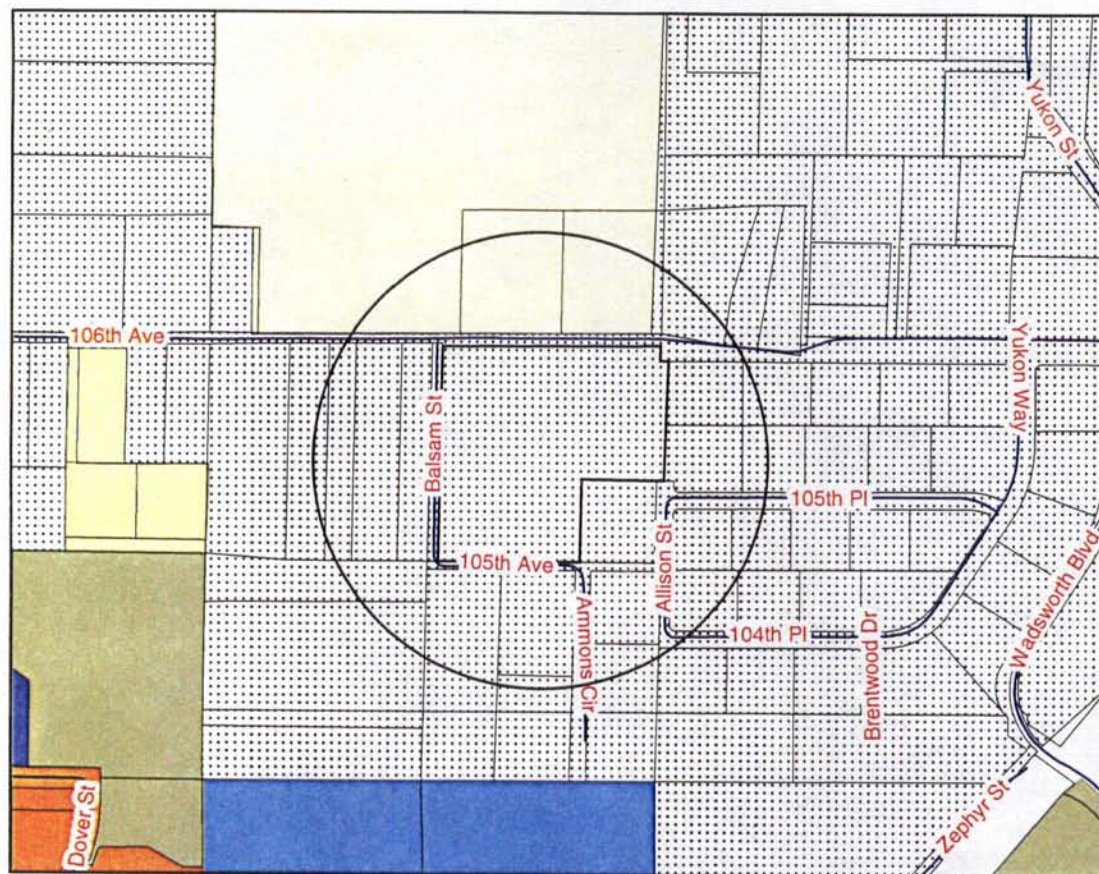
Legend

- Outside COW
- Inside COW
- Annexation

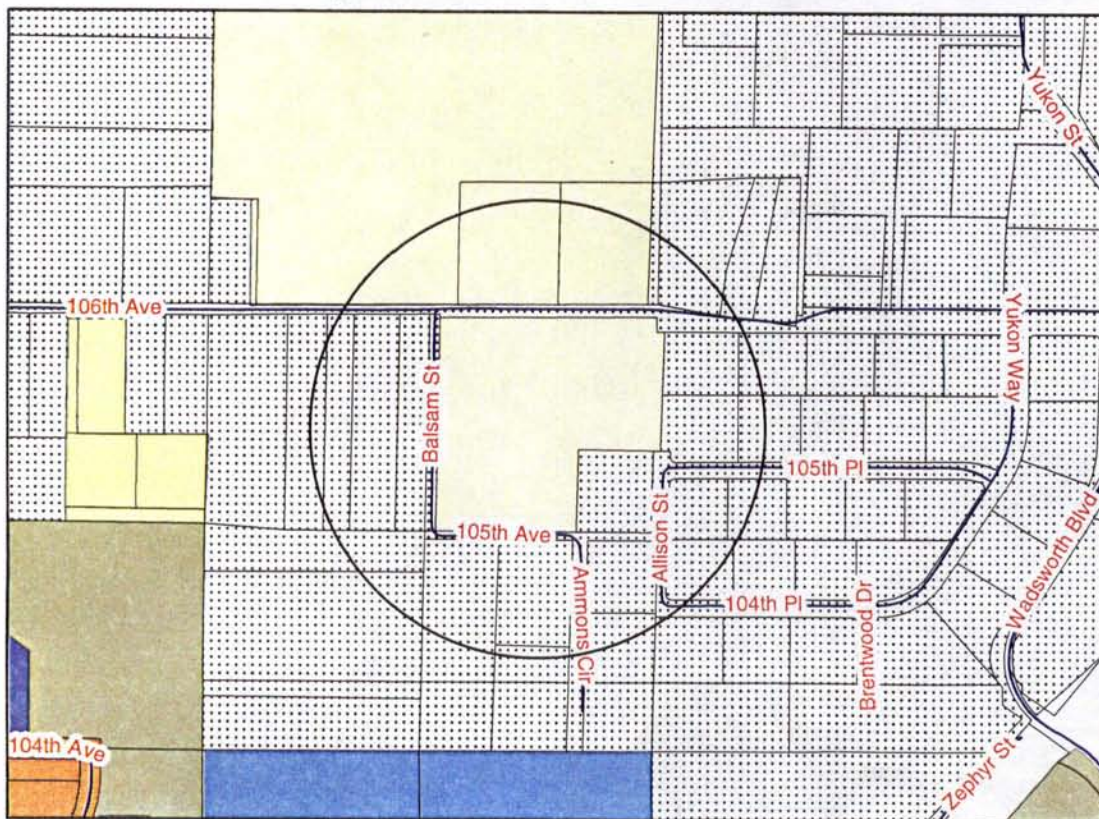


Jaidinger Annexation CLUP Amendment

Original CLUP Designation



Proposed CLUP Designation



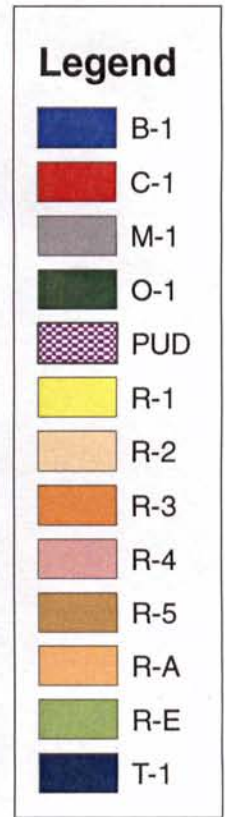
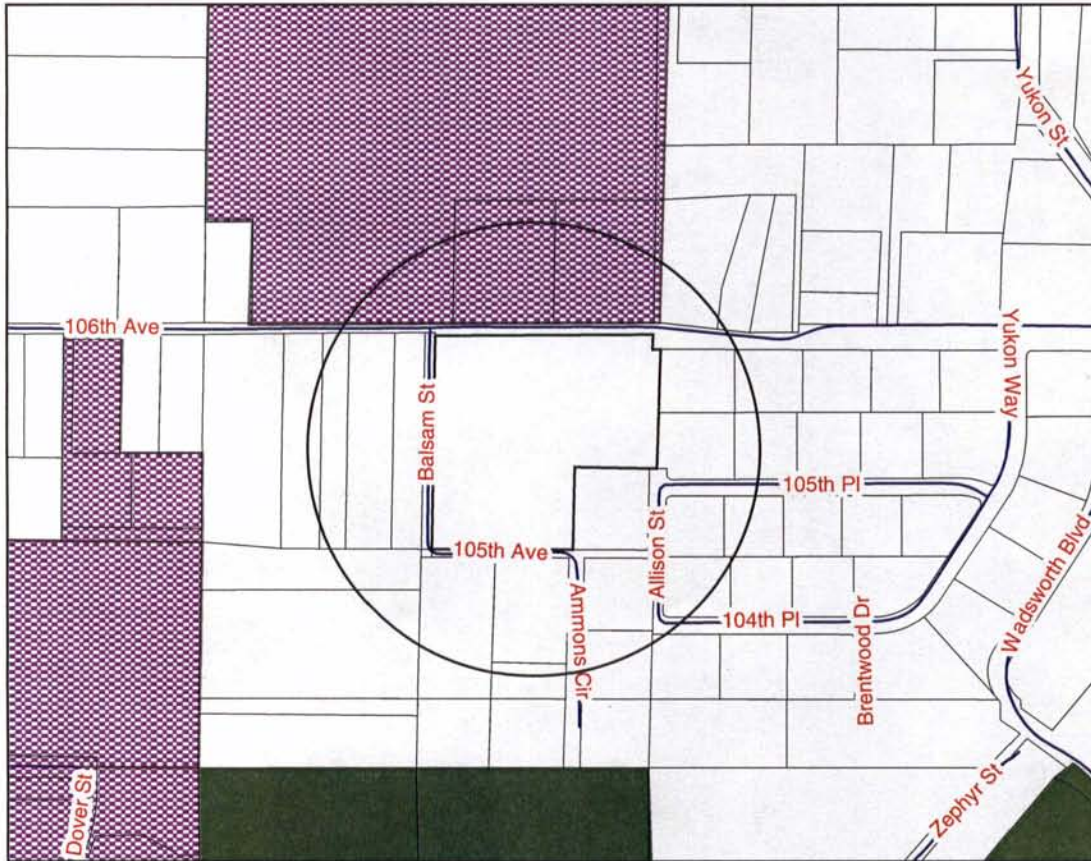
Description of Change:
 Property was designated
 Northeast Comprehensive
 Land Use Plan.
 Proposed designation is
 R-1 (Residential: Up to
 1 Dwelling Unit per Acre).



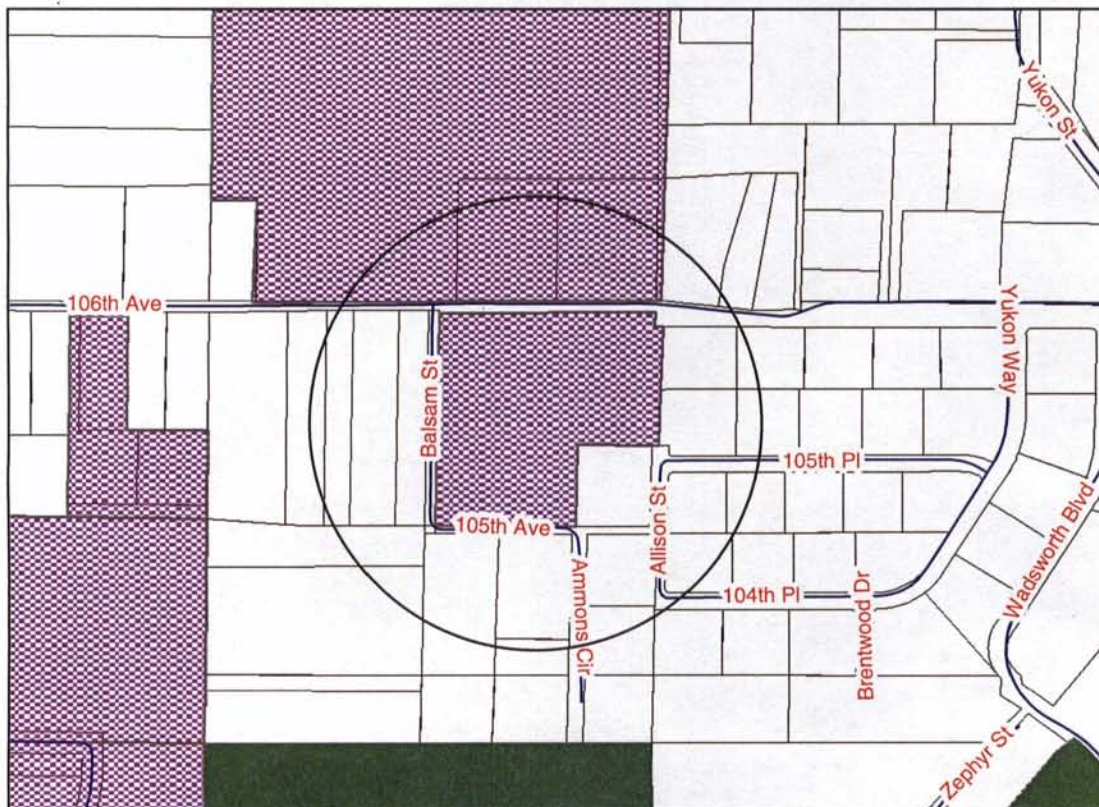
Not to Scale

Jaidinger Annexation Rezoning

Original Zoning Designation



Proposed Zoning Designation



Description of Change:
 Property was not in the
 City of Westminster.
 Proposed designation is
 PUD (Planned Unit
 Development).



Not to Scale



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 10, 2005



SUBJECT: Second Reading of Councillor's Bill No. 56 re Village at Standley Lake
Business Assistance Package

Prepared By: Susan Grafton, Economic Development Manager

Recommended City Council Action

Pass Councillor's Bill No. 56 on second reading authorizing the City Manager to execute and implement the business assistance package (BAP) with JWD Company, LLC, a Colorado limited liability company.

Summary Statement

- City Council action is requested to pass the attached Councillor's Bill that authorizes the execution of the attached business assistance package with JWD Company, LLC to assist with the funding of architectural upgrades and public art.
- JWD Company, LLC is constructing the 21 acre Village at Standley Lake at the northwest corner of 100th Avenue and Wadsworth Parkway.
- Assistance will not apply to any existing user in the City that closes another facility in Westminster and reopens at this location.
- This Councillor's Bill was passed on first reading on September 26, 2005

Expenditure Required: \$174,000 (Rebates)

Source of Funds: The business assistance package with JWD Company, LLC will be funded through revenue received from permit fees, construction use tax, and sales tax directly generated from the construction and operation of the Village at Standley Lake.

Respectfully submitted,

J. Brent McFall
City Manager

Attachments

BY AUTHORITY

ORDINANCE NO. **3242**

COUNCILLOR'S BILL NO. **56**

SERIES OF 2005

INTRODUCED BY COUNCILLORS
Kauffman - Dittman

**A BILL
FOR AN ORDINANCE AUTHORIZING A BUSINESS ASSISTANCE PACKAGE
WITH JWD COMPANY, LLC
FOR THE CONSTRUCTION OF THE VILLAGE AT STANDLEY LAKE RETAIL PROJECT IN
WESTMINSTER, COLORADO**

WHEREAS, the successful attraction and retention of high quality retail development to the City of Westminster provides employment opportunities and increased revenue for citizen services and is therefore an important public purpose; and

WHEREAS, it is important for the City of Westminster to generate additional sales tax revenue and remain competitive with other local governments in offering assistance for occupancy of existing retail space in the City; and

WHEREAS, JWD Company, LLC plans to construct a 20 acre upscale retail center at the northwest corner of 100th Avenue and Wadsworth Parkway, and

WHEREAS, a proposed Business Assistance Package between the City and JWD Company, LLC is attached hereto as Exhibit "A" and incorporated herein by this reference.

NOW, THEREFORE, pursuant to the terms of the Constitution of the State of Colorado, the Charter and ordinances of the City of Westminster, and Resolution No. 53, Series of 1988:

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The City Manager of the City of Westminster is hereby authorized to enter into a Business Assistance Package with JWD Company, LLC in substantially the same form as the one attached as Exhibit "A", and upon execution of the Agreement to fund and implement said Agreement.

Section 2. This ordinance shall take effect upon its passage after second reading.

Section 3. This ordinance shall be published in full within ten days after its enactment.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 26th day of September 2005.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October 2005.

ATTEST:

Mayor

City Clerk

EXHIBIT A

BUSINESS ASSISTANCE PACKAGE FOR JWD COMPANY, LLC IN THE CITY OF WESTMINSTER

THIS AGREEMENT is made and entered into this _____ day of _____, 2005, between the CITY OF WESTMINSTER (the "City"), and JWD Company, LLC, a Colorado limited liability company;

WHEREAS, the City wishes to provide certain assistance to JWD Company, LLC contingent upon the provision of upgraded architecture and public art for The Village at Standley Lake Shopping Center; and

WHEREAS, JWD Company, LLC plans to construct a 21 acre retail development at the northwest corner of 100th Avenue and Wadsworth Parkway, consisting of approximately 37,793 square feet of retail space; and

WHEREAS, City Council finds the execution of this Agreement will serve to provide benefit and advance the public interest and welfare of the City and its citizens by securing the location of this economic development project within the City.

In consideration of the mutual promises set forth below the City and JWD Company, LLC agree as follows:

1. Limitations. The terms of this agreement are subject to the following limitations. There will be no obligation on the City to carry out the terms of this agreement outlined in paragraphs 2, 3, and 4 outside of the bounds of these limitations:

- No assistance will be applied to any existing retailer in the City that closes another facility in Westminster and reopens at this location.
- The assistance is capped at a total of \$174,000. Once this amount is reached, no further assistance will be provided.
- Receipt of the rebates must occur within 12 months of the issuance of the first Certificate of Occupancy.

2. Building Permit Fee Rebates. The City shall rebate to JWD Company, LLC 50% of the building related permit fees for the construction of the Village at Standley Lake required under W.M.C. Section 11-10-3 (E), excluding water and sewer tap fees.

3. Use Tax Rebate- Construction. The City shall rebate to JWD Company, LLC 50% of the Building Use Tax on the construction materials, resulting from the construction of the Village at Standley Lake, required under W.M.C. sections 4-2-9 and 4-2-3.

4. Sales Tax Rebate. The City shall rebate to JWD Company, LLC 50% of the amount of the sales tax collected for the first twelve (12) months of operation of the retail uses in Village at Standley Lake. Such rebate shall be payable exclusively from sales tax revenue collected by the City attributable to the imposition of the City's 3.0% general sales tax (exclusive of the City's .25% Open Space Tax and the .6% Public Safety Tax). The total sales tax rebate shall not exceed \$174,000 less the amount previously rebated in permit fees (reference paragraph 2) and construction use tax (reference paragraph 3), and shall not exceed 1 year of duration.

The rebate shall be paid by the City in quarterly installments from the revenue actually collected and received by the City. The payment of each quarterly installment shall be made within 20 days following the close of each calendar quarter. Payments will be submitted electronically to a Village at Standley Lake LLC designated financial institution.

5. Entire Agreement. This instrument shall constitute the entire agreement between the City and JWD Company, LLC and supersedes any prior agreements between the parties and their agents or representatives, all of which are merged into and revoked by this Agreement with respect to its subject matter.

6. Termination. This Business Assistance Package shall terminate and become void and of no force or effect upon the City if JWD Company, LLC has not completed construction of the Village at Standley Lake on or before December 31, 2007; or, should JWD Company, LLC fail to comply with any City code and/or approval process.

7. Business Termination. In the event that an approved user ceases business operations in the City within five years after the new operations commence, JWD Company, LLC shall reimburse the City for any amounts rebated to or otherwise provided to JWD Company, LLC pursuant to this Agreement, unless the City approves a successor to the initial approved user, which is substantially similar in quality and sales tax production as the approved user.

8. Subordination. The City's obligations pursuant to this Agreement are subordinate to the City's obligations for the repayment of any current or future bonded indebtedness and are contingent upon the existence of a surplus in sales and use tax revenues in excess of the sales and use tax revenues necessary to meet such existing or future bond indebtedness. The City shall meet its obligations under this Agreement only after the City has satisfied all other obligations with respect to the use of sales tax revenues for bond repayment purposes. For the purposes of this Agreement, the terms "bonded indebtedness," "bonds," and similar terms describing the possible forms of indebtedness include all forms of indebtedness that may be incurred by the City, including, but not limited to, general obligation bonds, revenue bonds, revenue anticipation notes, tax increment notes, tax increment bonds, and all other forms of contractual indebtedness of whatsoever nature that is in any way secured or collateralized by sales and use tax revenues of the City.

9. Annual Appropriation. Nothing in this Agreement shall be deemed or construed as creating a multiple fiscal year obligation on the part of the City within the meaning of Colorado Constitution Article X, Section 20, and the City's obligations hereunder are expressly conditional upon annual appropriation by the City Council.

10. Governing Law: Venue. This Agreement shall be governed and construed in accordance with the laws of the State of Colorado. This Agreement shall be subject to, and construed in strict accordance with, the Westminster City Charter and the Westminster Municipal Code. In the event of a dispute concerning any provision of this agreement, the parties agree that prior to commencing any litigation, they shall first engage in a good faith the services of a mutually acceptable, qualified, and experience mediator, or panel of mediators for the purpose of resolving such dispute. The venue for any lawsuit concerning this agreement shall be in the District Court for Jefferson County, Colorado.

JDW Company, LLC
A Colorado Limited Liability Company

CITY OF WESTMINSTER

Patrick Hills

J. Brent McFall
City Manager

ATTEST:

ATTEST:

Linda Yeager
City Clerk

Adopted by Ordinance No.



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 10, 2005



SUBJECT: Councillor’s Bill No. 58 and 59 re Ranch Subdivision Filings 2 and 6 Special Improvement Districts – Assessment Ordinances

Prepared By: Aaron B. Gagné, Senior Projects Coordinator

Recommended City Council Action

- Hold a public hearing.
- Pass Councillor’s Bill No. 58 approving the costs of the Ranch Subdivision Special Improvement District No. 1 and approving and confirming the apportionment of such costs, assessing a share of the costs against the real property described in the ordinance, prescribing the manner for the collection and payment of the assessments, and declaring an emergency for the purposes of the passage of the ordinance.
- Hold a public hearing.
- Pass Councillor’s Bill No. 59 approving the costs of the Ranch Subdivision Special Improvement District No. 2 and approving and confirming the apportionment of such costs, assessing a share of the costs against the real property described in the ordinance, prescribing the manner for the collection and payment of the assessments, and declaring an emergency for the purposes of the passage of the ordinance.

Summary Statement:

- In March of 2003, Council was presented with a request from some residents of The Ranch Filings 2 and 6, adjacent to 120th Avenue on either side of Zuni Street, for the formation of a special improvement district (“SID”) to finance the replacement of the existing deteriorated wooden fence with a high-quality masonry wall.
- Council directed that petitions for the formation of the district or districts would be accepted with no less than 60% of the homeowners support.
- Beginning in August of 2004, the proposed program was introduced to the full membership of both HOA’s, and petitions for the formation of two separate SID’s were signed. Filing 2 collected signatures from 63.7% of the membership and Filing 6 collected signatures from 64.6% of the membership. Both petitions are on file with the City Clerk.
- In November of 2004, City Council passed, on second reading the ordinances forming the two SID’s at The Ranch.
- In November of 2004, a contract was awarded to USA Masonry for the construction of the masonry wall and other associated improvements. Construction commenced in early 2005.
- Despite substantial challenges relating to underground utilities, both SID’s projects were delivered under the maximum approved budget as represented in the SID petition documents submitted to City Council.
- The final steps in the process of creating the SID’s and completing the project include the passage of the two ordinances that are the subject of this agenda memo, the certification of the final assessment roll and its delivery to the Adams County Treasurer for inclusion on property tax bills to be mailed in early 2006.
- With the passage of the attached ordinances, a sixty-day period will commence allowing homeowners to pre-pay the full assessment and thereby avoid the SID interest charges.

Expenditure Required: \$0
Source of Funds: N/A

Background

A component of the original Official Development Plan (“ODP”) approval for The Ranch Filings 2 and 6 was the construction and HOA maintenance of a perimeter fence. Little reinvestment and preventative maintenance had occurred since its original installation, to the point where it needed to be replaced in its entirety. Ultimately, the respective HOA Boards approached the City of Westminster with a request to form two separate special improvement districts (“SID’s”) to enable the HOA’s to replace the deteriorated wooden fence with a higher quality structure that would have a longer life.

The SID’s were formed at the end of 2004, and construction commenced at the beginning of 2005. While construction was delayed and made significantly more complex by the existence of un-mapped underground utilities, the project was successfully completed in the summer of 2005. The final costs of the project also remained under the maximum amount approved by the homeowners in the respective subdivision filings. The following is a summary of project costs:

Cost Component	Filing 2 (SID 2)	Filing 6 (SID 1)	Totals
	\$		
Pre-Construction Soft Costs	3,562.14	\$ 3,562.14	\$ 7,124.27
	\$	\$	\$
Construction	227,734.00	245,600.00	473,334.00
	\$	\$	\$
Post-Construction - Legal	3,000.00	3,000.00	6,000.00
	\$	\$	\$
Post Construction - Accounting	2,475.00	2,475.00	4,950.00
	\$	\$	\$
Capitalized Insurance	5,695.00	7,840.00	13,535.00
	\$	\$	\$
SID Administrative Costs	5,000.00	5,000.00	10,000.00
	\$	\$	\$
Total Cost	247,466.14	267,477.14	514,943.27
Properties to be Assessed	102	65	
	\$	\$	
Per-Property Assessment	2,426.14	4,115.03	
	\$	\$	\$
Maximum Approved Assessment	2,441.00	4,627.00	549,737.00
	\$	\$	\$
Savings from Approved Max	14.86	511.97	34,793.73

The final steps in the process include the passage of the two ordinances that establish the per-lot assessment of the SID’s. Doing so will also open the “pre-payment period” for homeowners who choose not to finance the cost of the improvements through the SID. Once that period closes, lots for which pre-payment has not been made will be certified, along with the outstanding balance, to the Adams County Treasurer. Payments will be collected for a 10 year period via annual property tax bills. Homeowners will have an opportunity to pay the full outstanding balance, plus accrued interest, in any given year. Collected funds will be transferred back into the source of the original expenditures – primarily the City’s New Development Participation Account.

The Ranch SID project was viewed as a "pilot project" by staff. The Ranch presented a set of circumstances – common HOA ownership of the fence to be replaced, and over 60% of the HOA membership in support of the proposed project – that facilitated the effort. While it did involve a significant staff time investment, and the utilization of capital that might have been applied to other City projects, the "pilot" was considered a successful one. Many lessons were learned in the process, and valuable information on such project components as sound mitigation is being gathered. A future Study Session Staff Report will address requirements for any similar projects that may be requested in the future.

These ordinances are being presented as "emergency ordinances" to accommodate the deadlines of the Adams County Treasurers Office. Doing so will allow the first assessments to appear on 2005 tax bills mailed in 2006. Should the City not certify the roll to the County by the December deadline, repayments will either have to be collected by the City for the first year, or all repayments would have to be delayed for a period of one year.

Respectfully submitted,

J. Brent McFall
City Manager

Attachments: SID No. 1 – Filing 6 Notice of Public Hearing
SID No. 2 – Filing 2 Notice of Public Hearing
SID No. 1 – Filing 6 Ordinance
SID No 1 – Filing 6 Ordinance Appendix – Property Assessment Roll
SID No 2 – Filing 2 Ordinance
SID No 2 – Filing 2 Ordinance Appendix – Property Assessment Roll
Ranch SID – Before and After Photos
Ranch SID – Wall Location Map

SID No. 1 – Filing 6 Notice of Public Hearing

NOTICE

OF INTENT TO IMPOSE SPECIAL ASSESSMENTS UPON REAL PROPERTY LOCATED IN THE RANCH SUBDIVISION SPECIAL IMPROVEMENT DISTRICT NO. 1, CITY OF WESTMINSTER, FOR THE PURPOSE OF FUNDING PERIMETER WALL IMPROVEMENTS, AND OF A PUBLIC HEARING THEREON.

1. All owners of real property located in The Ranch Subdivision Special Improvement District No. 1 (the “District”), consisting of all lots in The Ranch Subdivision Filing No. 6, a part of the Northeast Quarter, Section 5, Township 2 South, Range 68 West of the 6th Principal Meridian, City of Westminster, County of Adams, State of Colorado, and all persons generally, are hereby notified that the Assessment Roll for the District has been completed and is on file in the office of the City Clerk of the City of Westminster.

2. The whole cost of the perimeter wall improvements for which the District was organized (the “Project”), including the costs of inspection, collection, District organization and administration, engineering, design, and capitalized insurance, together with all other incidental costs, is \$267,477.14. No portion thereof will be paid by the City of Westminster. The Assessment Roll apportions the whole cost of the Project equally among all of the lots and tracts of land in the District, with **each lot** being assessed **\$4,115.03**, as set forth on the Assessment Roll.

3. The property located within the District and to be assessed for the Project cost consists of all of Lots 1-22, inclusive, in Block 1, and Lots 1-43, inclusive, in Block 2, all in The Ranch Subdivision Filing No. 6, City of Westminster, County of Adams, State of Colorado.

4. The City Council of the City of Westminster will hold a PUBLIC HEARING on the Assessment Roll on Monday, October 10, 2005, at 7:00 p.m. at the Westminster City Hall, 4800 West 92nd Avenue, Westminster, Colorado 80031. Any complaints or objections to the Assessment Roll that may be made in writing by the owners of property in the District or any other citizen to the City Council and filed in writing on or prior to the date of the PUBLIC HEARING will be heard and determined by the City Council at that time and place. Following such public hearing and determination of complaints or objections, the City Council will consider an ordinance assessing the cost of the Project.

DATED as of September 15, 2005.

(SEAL)

Linda Yeager, City Clerk

Publish in: *The Westminster Window*

Publish on: September 22, 2005

SID No. 2 – Filing 2 Notice of Public Hearing

NOTICE

OF INTENT TO IMPOSE SPECIAL ASSESSMENTS UPON REAL PROPERTY LOCATED IN THE RANCH SUBDIVISION SPECIAL IMPROVEMENT DISTRICT NO. 2, CITY OF WESTMINSTER, FOR THE PURPOSE OF FUNDING PERIMETER WALL IMPROVEMENTS, AND OF A PUBLIC HEARING THEREON.

1. All owners of real property located in The Ranch Subdivision Special Improvement District No. 2 (the “District”), consisting of all lots in The Ranch Subdivision Filing No. 2, a replat of a portion of Front Range Country Club Second Filing Subdivision, and a part of Sections 4 and 5, Township 2 South, Range 68 West of the 6th Principal Meridian, City of Westminster, County of Adams, State of Colorado, and all persons generally, are hereby notified that the Assessment Roll for the District has been completed and is on file in the office of the City Clerk of the City of Westminster.

2. The whole cost of the perimeter wall improvements for which the District was organized (the “Project”), including the costs of inspection, collection, District organization and administration, engineering, design, and capitalized insurance, together with all other incidental costs, is \$247,466.14. No portion thereof will be paid by the City of Westminster. The Assessment Roll apportions the whole cost of the Project equally among all of the lots and tracts of land in the District, with **each lot** being assessed **\$2,426.14**, as set forth on the Assessment Roll.

3. The property located within the District and to be assessed for the Project cost consists of all of Lots 1-38, inclusive, in Block 1, Lots 1-16, inclusive, in Block 2, Lots 1-31, inclusive, in Block 3, and Lots 1-17, inclusive, in Block 4, all in The Ranch Subdivision Filing No. 2, City of Westminster, County of Adams, State of Colorado.

4. The City Council of the City of Westminster will hold a PUBLIC HEARING on the Assessment Roll on Monday, October 10, 2005, at 7:00 p.m. at the Westminster City Hall, 4800 West 92nd Avenue, Westminster, Colorado 80031. Any complaints or objections to the Assessment Roll that may be made in writing by the owners of property in the District or any other citizen to the City Council and filed in writing on or prior to the date of the PUBLIC HEARING will be heard and determined by the City Council at that time and place. Following such public hearing and determination of complaints or objections, the City Council will consider an ordinance assessing the cost of the Project.

DATED as of September 15, 2005.

(SEAL)

Linda Yeager, City Clerk

Publish in: *The Westminster Window*

Publish on: September 22, 2005

SID No. 1 – Filing 6 – Ordinance

BY AUTHORITY

ORDINANCE NO. **3243**

COUNCILLOR'S BILL NO. **58**

SERIES OF 2005

INTRODUCED BY COUNCILLORS
Dittman - Davia

A BILL

FOR AN ORDINANCE APPROVING THE COSTS OF THE RANCH SUBDIVISION SPECIAL IMPROVEMENT DISTRICT NO. 1 AND APPROVING AND CONFIRMING THE APPORTIONMENT OF SUCH COSTS, ASSESSING A SHARE OF THE COST AGAINST THE REAL PROPERTY DESCRIBED IN THIS ORDINANCE, PRESCRIBING THE MANNER FOR THE COLLECTION AND PAYMENT OF THE ASSESSMENTS, AND DECLARING AN EMERGENCY.

WHEREAS, on or about September 16, 2004, the owners of certain properties located in The Ranch Subdivision Filing No. 6, petitioned the City Council for the creation of a special improvement district within the City and prayed that improvements consisting of a brick perimeter wall and appurtenances be undertaken within the boundaries of the proposed district; and

WHEREAS, pursuant to Ordinance No. 3163, Series of 2004, the City Council created The Ranch Subdivision Special Improvement District No. 1 (the "District") for the purpose of constructing, installing and completing said perimeter wall improvements, consisting of a single-thickness brick perimeter wall, with foundation, cap, and major and minor brick columns, having elevations varying from 6 feet to 8 feet above existing grade (the "Project") and assessing the costs thereof against the real property included in the District; and

WHEREAS, the total cost of the Project has been reasonably ascertained and, in accordance with the requirements of Section 31-25-519, C.R.S., the City Council has caused to be prepared an Assessment Roll showing the whole cost of the Project and the portion thereof to be assessed upon each lot or tract of land in the District; and

WHEREAS, no portion of the cost of the Project is to be paid by the City; and

WHEREAS, in accordance with Section 31-25-520, C.R.S., there was prepared a notice (the "Notice") that the Assessment Roll was completed and, among other things, that a hearing would be held by the City Council (the "Assessment Hearing") to consider any complaints or objections made in writing by the property owners to be assessed or by any citizen to the City filing the same, such notice being provided by the City Clerk by publication at least 15 days prior to the date of Assessment Hearing in a newspaper of general circulation in the City and by first-class mail sent on or about the date of the publication to each property owner to be assessed; and

WHEREAS, at the time and place set forth in the Notice, the City Council met in open session for the purpose of hearing any complaints or objections that might be made; and

WHEREAS, all complaints and objections having been heard, the City Council has determined, based on the evidence submitted at the Assessment Hearing, to approve and confirm the assessments set forth on **Appendix A** attached and incorporated into this Ordinance and, pursuant to the provisions of Section 31-25-521, C.R.S., this Ordinance shall be prima facie evidence of the fact that the property assessed is benefited in the amount of the assessments and that such assessments have been lawfully levied; and

WHEREAS, the City intends to reimburse itself for any unpaid costs and expenses incurred by the City in connection with the District, the Project, and the administration thereof prior to the transfer of moneys, if any, remaining to the credit of the District.

NOW, THEREFORE, THE CITY OF WESTMINSTER COLORADO, ORDAINS AS FOLLOWS:

Section 1. Adoption of Recitals. The above and foregoing recitals are incorporated herein by reference and are adopted as findings and determinations of the City Council.

Section 2. Confirmation of Assessments. The whole cost of the Project and apportionment of the same, as set forth in the Assessment Roll, is hereby approved and confirmed. Said apportionment is hereby declared to be in accordance with the special benefits that the real property in the District will receive by reason of the construction, installation, and completion of the Project. A share of said cost is hereby assessed to and upon each lot or tract of land within the District in the proportions and amounts specified in the Assessment Roll and as set forth on **Appendix A** to this Ordinance.

Section 3. Payment of Assessments.

(a) The assessments shall be due and payable at the office of the City Finance Department within 60 days after the final publication of this Ordinance; provided however, all such assessments may be paid, at the election of the property owner, in one or more installments, with interest as hereinafter set forth.

(b) Failure to pay the whole assessment within 60 days after the final publication of this Ordinance shall be conclusively considered and held to be an election on the part of all persons interested, whether under disability or otherwise, to pay in installments. All persons so electing to pay in installments shall be conclusively held and considered as consenting to the Project. Such election shall be conclusively held and considered as a waiver of any right to question the power or jurisdiction of the City to construct the improvements, the quality of the work, the regularity or sufficiency of the proceedings, the validity or the correctness of the assessments, or the validity of the lien thereof.

(c) In the event of an election to pay in installments, the assessments shall be payable, with accrued interest, at the office of the Adams County Treasurer in ten (10) equal annual installments, the first of such installments to commence in the year 2006. The times of payment of installments shall be the same as the times of payment for installments of property taxes, as specified in Section 39-10-104.5(2), C.R.S. (the "Installment Payment Date"); provided however, in no event shall an Installment Payment Date be extended to a date that is later in time than the date currently provided in said Section. The remainder of the installments shall be due and payable successively on or before the Installment Payment Date in each year thereafter until paid in full. The tenth and final installment shall be due in the year 2015. Interest on the unpaid principal amount shall be charged at the rate per annum indicated below in paragraph (d). Interest on the unpaid principal amount shall commence 60 days after the publication date of this Ordinance, and shall be payable each year on the Installment Payment Date. Interest on the first installment shall be calculated to April 30, 2006, and, for each installment thereafter, interest shall be computed on a twelve-month basis calculated to April 30th of the year of payment. The owner of any property not in default as to any installment or payment may, at any time, pay the whole of the unpaid principal with accrued interest to the first April 30th following the date of such payment; provided however, if such payment is made on any April 30th, accrued interest shall be calculated to said date. The City Clerk is hereby directed to file the appropriate documentation with the Adams County Treasurer.

(d) Interest on any unpaid principal amount shall be charged at a fixed rate that is equal to six and one-half percent (6.50%).

Section 4. Penalty for Default or Non-Payment. Failure to pay any installment, whether of principal or interest, when due shall subject the property owner to the same late charges, penalties and interest as are provided by state law for delinquency in the payment of property taxes.

Section 5. Assessment Lien; Recordation.

(a) The assessments levied against the real property within the District, together with all interest thereon and penalties for default in payment thereof, and all costs in collecting the same shall constitute, from the date of final publication of this Ordinance, a perpetual lien in the several amounts assessed against each lot or tract of land and shall have priority over all other liens excepting general tax liens.

(b) The City Clerk shall file a copy of this Ordinance with the Adams County Clerk and Recorder after its final adoption for recording in the real property records. In addition, the City Clerk shall also file copies of this Ordinance after its final adoption with the Adams County Assessor and Adams County Treasurer.

Section 6. Repealer. All orders, bylaws, ordinances, and resolutions of the City, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed to the extent only of such inconsistency or conflict.

Section 7. Emergency Declaration. As a result of construction delays and a deadline for the filing of the final rolls and assessments with the Adams County Treasurer, an emergency is declared to exist. Any delay in the enactment of this Ordinance will result in financial injury to the City of Westminster in the form of delayed repayment of capital from the District, and therefore this ordinance is declared to be necessary for the immediate preservation of the public peace, health and safety. Wherefore, this Ordinance shall be in full force and effect upon adoption of this ordinance on October 10, 2005, by an affirmative vote of six of the members of the Council if six or seven members of the Council are present at the meeting at which this ordinance is presented, or by an affirmative vote of four of the members of the Council if four or five members of the Council are present at the meeting at which this ordinance is presented and the signature on this ordinance by the Mayor or the Mayor Pro Tem.

Section 8. Publication. This ordinance shall be published in full within ten days after its enactment.

INTRODUCED, READ IN FULL AND PASSED AND ADOPTED AS AN EMERGENCY ORDINANCE this 10th day of October, 2005.

Mayor

ATTEST:

APPROVED AS TO LEGAL FORM:

City Clerk

City Attorney's Office

Copies of this ordinance are available at the office of the City Clerk.

SID No. 2 – Filing 2 – Ordinance

BY AUTHORITY

ORDINANCE NO. **3244**

COUNCILLOR'S BILL NO. **59**

SERIES OF 2005

INTRODUCED BY COUNCILLORS

Dittman - Davia

A BILL

FOR AN ORDINANCE APPROVING THE COSTS OF THE RANCH SUBDIVISION SPECIAL IMPROVEMENT DISTRICT NO. 2 AND APPROVING AND CONFIRMING THE APPORTIONMENT OF SUCH COSTS, ASSESSING A SHARE OF THE COST AGAINST THE REAL PROPERTY DESCRIBED IN THIS ORDINANCE, PRESCRIBING THE MANNER FOR THE COLLECTION AND PAYMENT OF THE ASSESSMENTS, AND DECLARING AN EMERGENCY.

WHEREAS, on or about September 16, 2004, the owners of certain properties located in The Ranch Subdivision Filing No. 2, petitioned the City Council for the creation of a special improvement district within the City and prayed that improvements consisting of a brick perimeter wall and appurtenances be undertaken within the boundaries of the proposed district; and

WHEREAS, pursuant to Ordinance No. 3164, Series of 2004, the City Council created The Ranch Subdivision Special Improvement District No. 2 (the "District") for the purpose of constructing, installing and completing said perimeter wall improvements, consisting of a single-thickness brick perimeter wall, with foundation, cap, and major and minor brick columns, having elevations varying from 6 feet to 12 feet above existing grade (the "Project") and assessing the costs thereof against the real property included in the District; and

WHEREAS, the total cost of the Project has been reasonably ascertained and, in accordance with the requirements of Section 31-25-519, C.R.S., the City Council has caused to be prepared an Assessment Roll showing the whole cost of the Project and the portion thereof to be assessed upon each lot or tract of land in the District; and

WHEREAS, no portion of the cost of the Project is to be paid by the City; and

WHEREAS, in accordance with Section 31-25-520, C.R.S., there was prepared a notice (the "Notice") that the Assessment Roll was completed and, among other things, that a hearing would be held by the City Council (the "Assessment Hearing") to consider any complaints or objections made in writing by the property owners to be assessed or by any citizen to the City filing the same, such notice being provided by the City Clerk by publication at least 15 days prior to the date of Assessment Hearing in a newspaper of general circulation in the City and by first-class mail sent on or about the date of the publication to each property owner to be assessed; and

WHEREAS, at the time and place set forth in the Notice, the City Council met in open session for the purpose of hearing any complaints or objections that might be made; and

WHEREAS, all complaints and objections having been heard, the City Council has determined, based on the evidence submitted at the Assessment Hearing, to approve and confirm the assessments set forth on **Appendix A** attached and incorporated into this Ordinance and, pursuant to the provisions of Section 31-25-521, C.R.S., this Ordinance shall be prima facie evidence of the fact that the property assessed is benefited in the amount of the assessments and that such assessments have been lawfully levied; and

WHEREAS, the City intends to reimburse itself for any unpaid costs and expenses incurred by the City in connection with the District, the Project, and the administration thereof prior to the transfer of moneys, if any, remaining to the credit of the District.

NOW, THEREFORE, THE CITY OF WESTMINSTER COLORADO, ORDAINS AS FOLLOWS:

Section 1. Adoption of Recitals. The above and foregoing recitals are incorporated herein by reference and are adopted as findings and determinations of the City Council.

Section 2. Confirmation of Assessments. The whole cost of the Project and apportionment of the same, as set forth in the Assessment Roll, is hereby approved and confirmed. Said apportionment is hereby declared to be in accordance with the special benefits that the real property in the District will receive by reason of the construction, installation, and completion of the Project. A share of said cost is hereby assessed to and upon each lot or tract of land within the District in the proportions and amounts specified in the Assessment Roll and as set forth on **Appendix A** to this Ordinance.

Section 3. Payment of Assessments.

(a) The assessments shall be due and payable at the office of the City Finance Department within 60 days after the final publication of this Ordinance; provided however, all such assessments may be paid, at the election of the property owner, in one or more installments, with interest as hereinafter set forth.

(b) Failure to pay the whole assessment within 60 days after the final publication of this Ordinance shall be conclusively considered and held to be an election on the part of all persons interested, whether under disability or otherwise, to pay in installments. All persons so electing to pay in installments shall be conclusively held and considered as consenting to the Project. Such election shall be conclusively held and considered as a waiver of any right to question the power or jurisdiction of the City to construct the improvements, the quality of the work, the regularity or sufficiency of the proceedings, the validity or the correctness of the assessments, or the validity of the lien thereof.

(c) In the event of an election to pay in installments, the assessments shall be payable, with accrued interest, at the office of the Adams County Treasurer in ten (10) equal annual installments, the first of such installments to commence in the year 2006. The times of payment of installments shall be the same as the times of payment for installments of property taxes, as specified in Section 39-10-104.5(2), C.R.S. (the "Installment Payment Date"); provided however, in no event shall an Installment Payment Date be extended to a date that later in time than the date currently provided in said Section. The remainder of the installments shall be due and payable successively on or before the Installment Payment Date in each year thereafter until paid in full. The tenth and final installment shall be due in the year 2015. Interest on the unpaid principal amount shall be charged at the rate per annum indicated below in paragraph (d). Interest on the unpaid principal amount shall commence 60 days after the publication date of this Ordinance, and shall be payable each year on the Installment Payment Date. Interest on the first installment shall be calculated to April 30, 2006, and, for each installment thereafter, interest shall be computed on a twelve-month basis calculated to April 30th of the year of payment. The owner of any property not in default as to any installment or payment may, at any time, pay the whole of the unpaid principal with accrued interest to the first April 30th following the date of such payment; provided however, if such payment is made on any April 30th, accrued interest shall be calculated to said date. The City Clerk is hereby directed to file the appropriate documentation with the Adams County Treasurer.

(d) Interest on any unpaid principal amount shall be charged at a fixed rate that is equal to six and one-half percent (6.50%).

Section 4. Penalty for Default or Non-Payment. Failure to pay any installment, whether of principal or interest, when due shall subject the property owner to the same late charges, penalties and interest as are provided by state law for delinquency in the payment of property taxes.

Section 5. Assessment Lien; Recordation.

(a) The assessments levied against the real property within the District, together with all interest thereon and penalties for default in payment thereof, and all costs in collecting the same shall constitute, from the date of final publication of this Ordinance, a perpetual lien in the several amounts assessed against each lot or tract of land and shall have priority over all other liens excepting general tax liens.

(b) The City Clerk shall file a copy of this Ordinance with the Adams County Clerk and Recorder after its final adoption for recording in the real property records. In addition, the City Clerk shall also file copies of this Ordinance after its final adoption with the Adams County Assessor and Adams County Treasurer.

Section 6. Repealer. All orders, bylaws, ordinances, and resolutions of the City, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed to the extent only of such inconsistency or conflict.

Section 7. Emergency Declaration. As a result of construction delays and a deadline for the filing of the final rolls and assessments with the Adams County Treasurer, an emergency is declared to exist. Any delay in the enactment of this Ordinance will result in financial injury to the City of Westminster in the form of delayed repayment of capital from the District, and therefore this ordinance is declared to be necessary for the immediate preservation of the public peace, health and safety. Wherefore, this Ordinance shall be in full force and effect upon adoption of this ordinance on October 10, 2005, by an affirmative vote of six of the members of the Council if six or seven members of the Council are present at the meeting at which this ordinance is presented, or by an affirmative vote of four of the members of the Council if four or five members of the Council are present at the meeting at which this ordinance is presented and the signature on this ordinance by the Mayor or the Mayor Pro Tem.

Section 8. Publication. This ordinance shall be published in full within ten days after its enactment.

INTRODUCED, READ IN FULL AND PASSED AND ADOPTED AS AN EMERGENCY ORDINANCE this 10th day of October, 2005.

Mayor

ATTEST:

APPROVED AS TO LEGAL FORM:

City Clerk

City Attorney's Office

Copies of this ordinance are available at the office of the City Clerk.

RANCH SID – BEFORE & AFTER







**Ranch SID
Nos. 1 & 2**

SID #2 Wall

Filing 2 Added
Fence - Hot SID

120th Avenue

Zuni Street

Filing 6 Added
Wall - Hot SID

SID #1 Wall

Filing 6 Added
Wall - Hot SID

Decatur Street

THE RANCH SUBDIVISION
SPECIAL IMPROVEMENT DISTRICT NO. 2
City of Westminster, Colorado

ASSESSMENT ROLL
September 15, 2005

Project: Perimeter wall improvements, consisting of a single-thickness brick perimeter wall, with foundation, cap, and major and minor brick columns, having elevations varying from 6 feet to 12 feet above existing grade.

Whole cost of Project, including the costs of inspection, collection, District organization and administration, engineering, design, and capitalized insurance, together with all other incidental costs (the "Project cost"): **\$247,466.14.**

Portion of Project cost to be paid by the City of Westminster: -0-

Description of District: The property located within the District and to be assessed for the Project cost consists of all of the lots in The Ranch Subdivision Filing No. 2, a replat of a portion of Front Range Country Club Second Filing Subdivision, and a part of Sections 4 and 5, Township 2 South, Range 68 West of the 6th Principal Meridian, City of Westminster, County of Adams, State of Colorado, more particularly described as follows:

Lots 1-38, inclusive, Block 1,
Lots 1-16, inclusive, Block 2,
Lots 1-31, inclusive, Block 3,
Lots 1-17, inclusive, Block 4.

Apportionment of Project cost among lots and tracts of land in the District: The cost is apportioned equally among all of the lots in the District, as set forth on the following sheets, with each such lot to be assessed in the amount of **\$2,426.14.**

Special Improvement District Number 2, Ranch Filing 2

APN	"R" NUMBER	BLOCK	LOT	MAIL NUMBER	MAIL STREET	MAIL CITY	STATE	ZIP	OWNER	ASSESSED AMOUNT
1719 04 2 05 002	R0031268	1	1	1					James D Obstfeld	\$ 2,426.14
1719 04 2 05 003	R0031269	1	2	11913	Wyandot Cir	Westminster	CO	80234	Bahar & Kamjoo Azamian	\$ 2,426.14
1719 04 2 05 004	R0031270	1	3	11925	Wyandot Cir	Denver	CO	80234	Paul A & Lou Ann Stout	\$ 2,426.14
1719 04 2 05 005	R0031271	1	4	11937	Wyandot Cir	Westminster	CO	80234	Gene & Julie Sharla	\$ 2,426.14
1719 04 2 05 006	R0031272	1	5	11445	Quivas Way	Westminster	CO	80234	Robert N & Isolde Gilliland	\$ 2,426.14
1719 04 2 05 007	R0031273	1	6	11948	Wyandot Cir	Westminster	CO	80234	Donald B & Mary A Davis	\$ 2,426.14
1719 04 2 05 008	R0031274	1	7	11936	Wyandot Cir	Westminster	CO	80234	Leonard & Arlene Heckman	\$ 2,426.14
1719 04 2 05 009	R0031275	1	8	11924	Wyandot Cir	Westminster	CO	80234	Xuan G Vu	\$ 2,426.14
1719 04 2 05 010	R0031276	1	9	2394	W 119th Ave	Westminster	CO	80234	Donald R & Jill N Manaly	\$ 2,426.14
1719 04 2 05 011	R0031277	1	10	2382	W 119th Ave	Westminster	CO	80234	Nicki Kravcisin	\$ 2,426.14
1719 04 2 05 012	R0031278	1	11	2370	W 119th Ave	Westminster	CO	80234	John D & Hilde R Ziel	\$ 2,426.14
1719 04 2 05 013	R0031279	1	12	2368	W 119th Ave	Denver	CO	80234	Michael P & Heather M Quaintance	\$ 2,426.14
1719 04 2 05 014	R0031280	1	13	2366	W 119th Ave	Westminster	CO	80234	Sven O & Kristine L Nelson	\$ 2,426.14
1719 04 2 05 015	R0031281	1	14	2354	W 119th Ave	Westminster	CO	80234	Teresa A Womble	\$ 2,426.14
1719 04 2 05 016	R0031282	1	15	2342	W 119th Ave	Denver	CO	80234	Giao Ngoc Nguyen	\$ 2,426.14
1719 04 2 05 017	R0031283	1	16	2340	W 119th Ave	Westminster	CO	80234	James M & Amber A Beaudry	\$ 2,426.14
1719 04 2 05 018	R0031284	1	17	2338	W 119th Ave	Westminster	CO	80234	Marc F Lee	\$ 2,426.14
1719 04 2 05 019	R0031285	1	18	2326	W 119th Ave	Westminster	CO	80234	Kevin W Storatz	\$ 2,426.14
1719 04 2 05 020	R0031286	1	19	2324	W 119th Ave	Westminster	CO	80234	Aura A Buluran	\$ 2,426.14
1719 04 2 05 021	R0031287	1	20	2312	W 119th Ave	Westminster	CO	80234	Walter E & Erin A Marquardt	\$ 2,426.14
1719 04 2 05 022	R0031288	1	21	8400	E Prentice Ave #1500	Greenwood Village	CO	80111	Kirby & Judy Garrison	\$ 2,426.14
1719 04 2 05 023	R0031289	1	22	2011	Amethyst Dr	Longmont	CO	80504	Dwight A & Jo Anne DePeau	\$ 2,426.14
1719 04 2 05 024	R0031290	1	23	750	S Vance St #4114	Lakewood	CO	80226	Diana Hodges	\$ 2,426.14
1719 04 2 05 026	R0031292	1	24	11878	Vallejo St	Westminster	CO	80234	Leslie L Stellish	\$ 2,426.14
1719 04 2 05 027	R0031293	1	25	11866	Vallejo St	Denver	CO	80234	Jonne C Stressler	\$ 2,426.14
1719 04 2 05 028	R0031294	1	26	11854	Vallejo St	Denver	CO	80234	Stanley S & Paula M Nakayama	\$ 2,426.14
1719 04 2 05 029	R0031295	1	27	11842	Vallejo St	Denver	CO	80234	John D Ellard	\$ 2,426.14
1719 04 2 05 030	R0031296	1	28	11830	Vallejo St	Westminster	CO	80234	Jerry D & Linda A Miller	\$ 2,426.14
1719 04 2 05 031	R0031297	1	29	11828	Vallejo St	Denver	CO	80234	Laura Folchi & David M Harris	\$ 2,426.14
1719 04 2 05 032	R0031298	1	30	11816	Vallejo St	Westminster	CO	80234	Michael A Faulhaber	\$ 2,426.14
1719 04 2 05 033	R0031299	1	31	11804	Vallejo St	Denver	CO	80234	Sammuel C Donelson	\$ 2,426.14
1719 04 2 05 034	R0031300	1	32	2264	W 118th Ave	Westminster	CO	80234	Thomas & Patricia Kittridge	\$ 2,426.14
1719 04 2 05 035	R0031301	1	33	2252	W 118th Ave	Denver	CO	80234	Dennis B McAfee	\$ 2,426.14
1719 04 2 05 036	R0031302	1	34	2240	W 118th Ave	Westminster	CO	80234	Kristen E Kern	\$ 2,426.14
1719 04 2 05 037	R0031303	1	35	2238	W 118th Ave	Denver	CO	80234	Marvin L & Patricia M Pester	\$ 2,426.14
1719 04 2 05 038	R0031304	1	36	2226	W 118th Ave	Westminster	CO	80234	Roger D Nelson	\$ 2,426.14
1719 04 2 05 039	R0031305	1	37	2214	W 118th Ave	Denver	CO	80234	David P & Mary J Cran	\$ 2,426.14
1719 04 2 05 040	R0031306	1	38	6632	Shenandoah Ct	Lincoln	NE	68510	Charles Humble	\$ 2,426.14
1719 04 2 06 001	R0031307	2	16	2361	W 119th Ave	Denver	CO	80234	Michael & Cindy Beck	\$ 2,426.14
1719 04 2 06 002	R0031308	2	15	2359	W 119th Ave	Denver	CO	80234	Elinor M Guerrie	\$ 2,426.14

1719 04 2 06 003	R0031309	2	14	2347	W 119th Ave	Westminster	CO	80234	Moe F Tabrizi	\$ 2,426.14
1719 04 2 06 004	R0031310	2	13	2335	W 119th Ave	Westminster	CO	80234	David E & Joyce A Ballard	\$ 2,426.14
1719 04 2 06 005	R0031311	2	12	11893	Vallejo St	Denver	CO	80234	Ralph E & Meyer Sylvia Thomas	\$ 2,426.14
1719 04 2 06 007	R0031313	2	11	11806	Wyandot Cir	Westminster	CO	80234	Raymond & Rebecca Ciaramitaro	\$ 2,426.14
1719 04 2 06 008	R0031314	2	10	11818	Wyandot Cir	Westminster	CO	80234	Grace A Conway	\$ 2,426.14
1719 04 2 06 009	R0031315	2	9	11820	Wyandot Cir	Denver	CO	80234	Janet E Brown	\$ 2,426.14
1719 04 2 06 010	R0031316	2	8	11822	Wyandot Cir	Westminster	CO	80234	Ralph A & Michelle K Berninzoni Jr.	\$ 2,426.14
1719 04 2 06 011	R0031317	2	7	11834	Wyandot Cir	Denver	CO	80234	Brian D & Susan M Shuyler	\$ 2,426.14
1719 04 2 06 012	R0031318	2	6	11846	Wyandot Cir	Denver	CO	80234	Eric H & Kathleen McNulty Kropp	\$ 2,426.14
1719 04 2 06 013	R0031319	2	5	11858	Wyandot Cir	Westminster	CO	80234	Robert E & Roxanne L Morgan	\$ 2,426.14
1719 04 2 06 014	R0031320	2	4	11860	Wyandot Cir	Westminster	CO	80234	Glennon A Wiczorek	\$ 2,426.14
1719 04 2 06 015	R0031321	2	3	2	PO Box 22	Loma	CO	81524	Michael T Jennings	\$ 2,426.14
1719 04 2 06 016	R0031322	2	2	11884	Wyandot Cir	Westminster	CO	80234	Wuanita & Mark Larusso	\$ 2,426.14
1719 04 2 06 017	R0031323	2	1	11896	Wyandot Cir	Denver	CO	80234	Monty & Sholeh Mani	\$ 2,426.14
1719 04 2 07 002	R0031325	3	1	11897	Wyandot Cir	Denver	CO	80234	Joseph A & Emma J Romero Jr.	\$ 2,426.14
1719 04 2 07 003	R0031326	3	2	11895	Wyandot Cir	Denver	CO	80234	Nobuo & Teresa Ann Matsushita	\$ 2,426.14
1719 04 2 07 004	R0031327	3	3	11893	Wyandot Cir	Denver	CO	80234	Martha Ackerman	\$ 2,426.14
1719 04 2 07 005	R0031328	3	4	11885	Wyandot Cir	Denver	CO	80234	Kevin J & Eileen T Meis	\$ 2,426.14
1719 04 2 07 006	R0031329	3	5	11883	Wyandot Cir	Denver	CO	80234	Robert D & Karen R Alter	\$ 2,426.14
1719 04 2 07 007	R0031330	3	6	11881	Wyandot Cir	Denver	CO	80234	John H & Sandra L Wilson	\$ 2,426.14
1719 04 2 07 008	R0031331	3	7	11879	Wyandot Cir	Denver	CO	80234	Kerry J Shanahan	\$ 2,426.14
1719 04 2 07 009	R0031332	3	8	11877	Wyandot Cir	Westminster	CO	80234	Gary Sellers	\$ 2,426.14
1719 04 2 07 010	R0031333	3	9	11865	Wyandot Cir	Westminster	CO	80234	Russel H Long	\$ 2,426.14
1719 04 2 07 011	R0031334	3	10	11853	Wyandot Cir	Denver	CO	80234	James M Wood	\$ 2,426.14
1719 04 2 07 012	R0031335	3	11	11851	Wyandot Cir	Denver	CO	80234	Michael K & Genevieve E Obryan	\$ 2,426.14
1719 04 2 07 013	R0031336	3	12	11849	Wyandot Cir	Westminster	CO	80234	James B Reiter	\$ 2,426.14
1719 04 2 07 014	R0031337	3	13	11847	Wyandot Cir	Denver	CO	80234	Dwight A & Joanne Depeau	\$ 2,426.14
1719 04 2 07 015	R0031338	3	14	11835	Wyandot Cir	Denver	CO	80234	Ludwig Pelzmann	\$ 2,426.14
1719 04 2 07 016	R0031339	3	15	11833	Wyandot Cir	Westminster	CO	80234	Mark W & Laura J Ingram	\$ 2,426.14
1719 04 2 07 017	R0031340	3	16	11821	Wyandot Cir	Westminster	CO	80234	Franklin G & Carole J Martin Jr.	\$ 2,426.14
1719 04 2 07 018	R0031341	3	17	11819	Wyandot Cir	Westminster	CO	80234	Timothy J & Catherine D Heine	\$ 2,426.14
1719 04 2 07 019	R0031342	3	18	11807	Wyandot Cir	Westminster	CO	80234	Alfred Eugene & Judith Ann Roybal	\$ 2,426.14
1719 04 2 07 020	R0031343	3	19	11805	Wyandot Cir	Westminster	CO	80234	Miyoung M Shin	\$ 2,426.14
1719 04 2 07 021	R0031344	3	20	11803	Vallejo St	Denver	CO	80234	Felicitas Gandarilla	\$ 2,426.14
1719 04 2 07 022	R0031345	3	21	2290	W 118th Ave	Westminster	CO	80234	Gary D Spigel	\$ 2,426.14
1719 04 2 07 023	R0031346	3	22	2300	W 118th Ave	Westminster	CO	80234	Thomas G Evans	\$ 2,426.14
1719 04 2 07 024	R0031347	3	23	2312	W 118th Ave	Westminster	CO	80234	Benedict H & Anita L Brauch	\$ 2,426.14
1719 04 2 07 025	R0031348	3	24	2324	W 118th Ave	Denver	CO	80234	Michael G & Nancy E Bray	\$ 2,426.14
1719 04 2 07 026	R0031349	3	25	2336	W 118th Ave	Westminster	CO	80234	Michael F Bavero	\$ 2,426.14
1719 04 2 07 027	R0031350	3	26	2348	W 118th Ave	Westminster	CO	80234	David G Harrang	\$ 2,426.14
1719 04 2 07 028	R0031351	3	27	2350	W 118th Ave	Westminster	CO	80234	Brian O & Elizabeth C Hassan	\$ 2,426.14
1719 04 2 07 029	R0031352	3	28	2362	W 118th Ave	Denver	CO	80234	Larry Alan & Kathleen J Hoy	\$ 2,426.14
1719 04 2 07 030	R0031353	3	29	2374	W 118th Ave	Westminster	CO	80234	James T & Carla Tressell	\$ 2,426.14

1719 04 2 07 031	R0031354	3	30	2386	W 118th Ave	Westminster	CO	80234	Sandra Seliga	\$ 2,426.14
1719 04 2 07 032	R0031355	3	31	2398	W 118th Ave	Westminster	CO	80234	Maylene K Hugh	\$ 2,426.14
1719 04 2 08 001	R0031356	4	1	2399	W 118th Ave	Westminster	CO	80234	Darreldeen A Schroeder	\$ 2,426.14
1719 04 2 08 002	R0031357	4	2	2387	W 118th Ave	Westminster	CO	80234	Henry W & Mary D Staub	\$ 2,426.14
1719 04 2 08 003	R0031358	4	3	2375	W 118th Ave	Denver	CO	80234	Charles R & Carolyn G Sullivan	\$ 2,426.14
1719 04 2 08 004	R0031359	4	4	2363	W 118th Ave	Denver	CO	80234	Christopher Bartholomew Bonny	\$ 2,426.14
1719 04 2 08 005	R0031360	4	5	2351	W 118th Ave	Westminster	CO	80234	Robert D & Barbara A Hudson	\$ 2,426.14
1719 04 2 08 006	R0031361	4	6	n.a.	PO Box 351149	Westminster	CO	80035	Maria D Brownell	\$ 2,426.14
1719 04 2 08 007	R0031362	4	7	2337	W 118th Ave	Westminster	CO	80234	Kristine Stremel	\$ 2,426.14
1719 04 2 08 008	R0031363	4	8	2325	W 118th Ave	Westminster	CO	80234	David E Nichols	\$ 2,426.14
1719 04 2 08 009	R0031364	4	9	2313	W 118th Ave	Denver	CO	80234	Gene A Ciancio	\$ 2,426.14
1719 04 2 08 010	R0031365	4	10	2301	W 118th Ave	Denver	CO	80234	Kenneth L Wnuck	\$ 2,426.14
1719 04 2 08 011	R0031366	4	11	2297	W 118th Ave	Denver	CO	80234	William L & Edna L Pelzmann	\$ 2,426.14
1719 04 2 08 012	R0031367	4	12	2285	W 118th Ave	Westminster	CO	80234	Kenneth G & Tonya J Sargent	\$ 2,426.14
1719 04 2 08 013	R0031368	4	13	2273	W 118th Ave	Westminster	CO	80234	Brian Bell	\$ 2,426.14
1719 04 2 08 014	R0031369	4	14	744	Olive Street	Denver	CO	80220	Hansen Family Trust Division C	\$ 2,426.14
1719 04 2 08 015	R0031370	4	15	11445	Quivas Way	Denver	CO	80234	Robert Nelson Gilliland	\$ 2,426.14
1719 04 2 08 016	R0031371	4	16	2247	W 118th Ave	Denver	CO	80234	William T Brockett	\$ 2,426.14
1719 04 2 08 017	R0031372	4	17	2235	W 118th Ave	Denver	CO	80234	Curtis E & Maryanne Martin	\$ 2,426.14

THE RANCH SUBDIVISION
SPECIAL IMPROVEMENT DISTRICT NO. 1
City of Westminster, Colorado

ASSESSMENT ROLL
September 15, 2005

Project: Perimeter wall improvements, consisting of a single-thickness brick perimeter wall, with foundation, cap, and major and minor brick columns, having elevations varying from 6 feet to 8 feet above existing grade.

Whole cost of Project, including the costs of inspection, collection, District organization and administration, engineering, design, and capitalized insurance, together with all other incidental costs (the "Project cost"): **\$267,477.14.**

Portion of Project cost to be paid by the City of Westminster: -0-

Description of District: The property located within the District and to be assessed for the Project cost consists of all of the lots in The Ranch Subdivision Filing No. 6, a part of the Northeast Quarter, Section 5, Township 2 South, Range 68 West of the 6th Principal Meridian, City of Westminster, County of Adams, State of Colorado, more particularly described as follows:

Lots 1-22, inclusive, Block 1,
Lots 1-43, inclusive, Block 2.

Apportionment of Project cost among lots and tracts of land in the District: The cost is apportioned equally among all of the lots in the District, as set forth on the following sheets, with each such lot to be assessed in the amount of **\$4,115.03.**

Special Improvement District Number 1, Ranch Filing 6

APN	"R" NUMBER	BLOCK	LOT	MAIL NUMBER	MAILSTREET	MAILCITY	STATE	ZIP	OWNER	ASSESSED AMOUNT
1719 05 1 05 002	R0032016	1	1	11923	Clay Ct	Denver	CO	80234	Brian E & Barbara A Donohue	\$ 4,115.03
1719 05 1 05 003	R0032017	1	2	11933	Clay Ct	Denver	CO	80234	Josef & Dolores L Obermayr	\$ 4,115.03
1719 05 1 05 004	R0032018	1	3	11943	Clay Ct	Denver	CO	80234	Susan Haley	\$ 4,115.03
1719 05 1 05 006	R0032020	1	4	11953	Clay Ct	Westminster	CO	80234	Mitchell R & Mary Ellen Ashley	\$ 4,115.03
1719 05 1 05 007	R0032021	1	5	11948	Clay Ct	Denver	CO	80234	Frank J Acierno	\$ 4,115.03
1719 05 1 05 008	R0032022	1	6	11938	Clay Ct	Denver	CO	80234	Arthur E Fast	\$ 4,115.03
1719 05 1 05 009	R0032023	1	7	11928	Clay Ct	Denver	CO	80234	Sam H & Terry L Winchester	\$ 4,115.03
1719 05 1 05 010	R0032024	1	8	9164	Marshall Pl	Westminster	CO	80031	Ronald S & Rebecca B Faillaci	\$ 4,115.03
1719 05 1 05 011	R0032025	1	9	2735	W 119th Ave	Westminster	CO	80234	Eric & Mary Ann Borcherding	\$ 4,115.03
1719 05 1 05 012	R0032026	1	10	2725	W 119th Ave	Denver	CO	80234	Paul Joseph Dilucchio	\$ 4,115.03
1719 05 1 05 013	R0032027	1	11	2715	W 119th Ave	Westminster	CO	80234	Harry J Studer	\$ 4,115.03
1719 05 1 05 014	R0032028	1	12	2705	W 119th Ave	Denver	CO	80234	Terry & Debra Callenius	\$ 4,115.03
1719 05 1 05 015	R0032029	1	13	2693	W 119th Ave	Denver	CO	80234	Michael John & Lisa Kay Rady	\$ 4,115.03
1719 05 1 05 016	R0032030	1	14	2683	W 119th Ave	Denver	CO	80234	Michael T Koren Jr.	\$ 4,115.03
1719 05 1 05 017	R0032031	1	15	2673	W 119th Ave	Westminster	CO	80234	Michael D & Monica T Sisneros	\$ 4,115.03
1719 05 1 05 018	R0032032	1	16	2663	W 119th Ave	Westminster	CO	80234	Edward R & Margery L Martinez	\$ 4,115.03
1719 05 1 05 019	R0032033	1	17	2653	W 119th Ave	Westminster	CO	80234	Robert J & Bernadette E Buljung	\$ 4,115.03
1719 05 1 05 020	R0032034	1	18	2643	W 119th Ave	Westminster	CO	80234	John H & Shellaugh W Gordon	\$ 4,115.03
1719 05 1 05 021	R0032035	1	19	2633	W 119th Ave	Denver	CO	80234	Rick J & Janette L Jewert	\$ 4,115.03
1719 05 1 05 022	R0032036	1	20	2623	W 119th Ave	Denver	CO	80234	Peter & Teresa Edney	\$ 4,115.03
1719 05 1 05 024	R0032038	1	21	2613	W 119th Ave	Westminster	CO	80234	Earl D Poynor	\$ 4,115.03
1719 05 1 05 025	R0032039	1	22	2603	W 119th Ave	Denver	CO	80234	Thomas J & Virginia A Rizzo	\$ 4,115.03
1719 05 1 06 002	R0032042	2	1	2784	W 119th Ave	Denver	CO	80234	Danny R & Marilyn A Wine	\$ 4,115.03
1719 05 1 06 003	R0032043	2	2	2774	W 119th Ave	Denver	CO	80234	Glenn & Jane Mueller Family Trust	\$ 4,115.03
1719 05 1 06 004	R0032044	2	3	2764	W 119th Ave	Westminster	CO	80234	Sharon Brinkman	\$ 4,115.03
1719 05 1 06 005	R0032045	2	4	2754	W 118th Ave	Westminster	CO	80234	Larry M & Teri L Odegard	\$ 4,115.03
1719 05 1 06 006	R0032046	2	5	2744	W 118th Ave	Denver	CO	80234	Michael J & Dianne C Taravella	\$ 4,115.03
1719 05 1 06 007	R0032047	2	6	2734	W 118th Ave	Denver	CO	80234	Jimmy L & Virginia A Love	\$ 4,115.03
1719 05 1 06 008	R0032048	2	7	2724	W 118th Ave	Westminster	CO	80234	Bryan P & Lynne A Hahn	\$ 4,115.03
1719 05 1 06 009	R0032049	2	8	2714	W 118th Ave	Denver	CO	80234	Eddie R & Nancy C Bush	\$ 4,115.03
1719 05 1 06 010	R0032050	2	9	2704	W 118th Ave	Westminster	CO	80234	Eric P & Beth Ann Mott	\$ 4,115.03
1719 05 1 06 011	R0032051	2	10	2682	W 118th Ave	Denver	CO	80234	William H & Wenda J Lewis	\$ 4,115.03
1719 05 1 06 012	R0032052	2	11	2672	W 118th Ave	Westminster	CO	80234	Chris Harkbum & Miyoung M Shin	\$ 4,115.03
1719 05 1 06 013	R0032053	2	12	2662	W 118th Ave	Denver	CO	80234	Frank Brontsema	\$ 4,115.03
1719 05 1 06 014	R0032054	2	13	2652	W 118th Ave	Westminster	CO	80234	Edward F & Joan P Bagwell Jr.	\$ 4,115.03
1719 05 1 06 015	R0032055	2	4	2642	W 118th Ave	Denver	CO	80234	Jack H Valentine	\$ 4,115.03
1719 05 1 06 016	R0032056	2	15	2647	W 118th Ave	Denver	CO	80234	Mark R & Karen K Ast	\$ 4,115.03
1719 05 1 06 017	R0032057	2	16	2657	W 118th Ave	Denver	CO	80234	Nicholas & Diana Hartney	\$ 4,115.03

1719 05 1 06 018	R0032058	2	17	2667	W 118th Ave	Denver	CO	80234	Gregory D Bennett	\$ 4,115.03
1719 05 1 06 019	R0032059	2	18	2677	W 118th Ave	Denver	CO	80234	Frank & Jeanne Manculich	\$ 4,115.03
1719 05 1 06 020	R0032060	2	19	10201	W 43rd Ave	Wheat Ridge	CO	80033	Robert E & Anna M Gash	\$ 4,115.03
1719 05 1 06 021	R0032061	2	20	10460	Dale Cir	Westminster	CO	80234	Edward L & Cynthia A Williams	\$ 4,115.03
1719 05 1 06 022	R0032062	2	21	2721	W 118th Ave	Denver	CO	80234	Mark L & Jule Behr	\$ 4,115.03
1719 05 1 06 023	R0032063	2	22	2731	W 118th Ave	Westminster	CO	80234	Pauline M Johnson	\$ 4,115.03
1719 05 1 06 024	R0032064	2	23	2741	W 118th Ave	Westminster	CO	80234	Jeff A & Stephanie S Wood	\$ 4,115.03
1719 05 1 06 025	R0032065	2	24	2734	W 119th Ave	Westminster	CO	80234	Richard T & Rosemarie E Elder	\$ 4,115.03
1719 05 1 06 026	R0032066	2	25	2724	W 119th Ave	Denver	CO	80234	Russell A & Kristen E Stone	\$ 4,115.03
1719 05 1 06 027	R0032067	2	26	2714	W 119th Ave	Westminster	CO	80234	Michael L & Betty J Collard	\$ 4,115.03
1719 05 1 06 032	R0032068	2	31	2646	W 119th Ave	Westminster	CO	80234	Timothy R & Kimberley K Beedle	\$ 4,115.03
1719 05 1 06 033	R0032069	2	32	651	Foxbrook Dr	Glendora	CA	91740	Kay A McAfee	\$ 4,115.03
1719 05 1 06 034	R0032070	2	33	11881	Bryant Cir	Westminster	CO	80234	Virginia L & Stanley G Terry	\$ 4,115.03
1719 05 1 06 035	R0032071	2	34	11871	Bryant Cir	Denver	CO	80234	James M & Kathleen J Thompson	\$ 4,115.03
1719 05 1 06 036	R0032072	2	35	428	S Samuel St	Charles Town	WV	25414	Patricia W Davis	\$ 4,115.03
1719 05 1 06 037	R0032073	2	36	11851	Bryant Cir	Westminster	CO	80234	Craig S & Joann M Fischer	\$ 4,115.03
1719 05 1 06 038	R0032074	2	37	11841	Bryant Cir	Denver	CO	80234	George & Carol Werkmeister	\$ 4,115.03
1719 05 1 06 039	R0032075	2	38	11836	Bryant Cir	Denver	CO	80234	Randy G & Lorane J Slaybaugh	\$ 4,115.03
1719 05 1 06 040	R0032076	2	39	11840	Bryant Cir	Westminster	CO	80234	Joseph A & Kristen L Lovato	\$ 4,115.03
1719 05 1 06 041	R0032077	2	40	11850	Bryant Cir	Westminster	CO	80234	John & Mireille Zerwin	\$ 4,115.03
1719 05 1 06 042	R0032078	2	41	11860	Bryant Cir	Denver	CO	80234	Marybeth & Scott P Greiner	\$ 4,115.03
1719 05 1 06 043	R0032079	2	42	11870	Bryant Cir	Westminster	CO	80234	Ernest C & M P Wakham	\$ 4,115.03
1719 05 1 06 044	R0032080	2	43	11880	Bryant Cir	Denver	CO	80234	Patrick J & Estrelleta L Maher	\$ 4,115.03
1719 05 1 06 046	R0032081	2	27	2686	W 119th Ave	Westminster	CO	80234	Mark J & Nicole Ringelmann	\$ 4,115.03
1719 05 1 06 047	R0032082	2	28	2676	W 119th Ave	Westminster	CO	80234	Thomas R Ensor	\$ 4,115.03
1719 05 1 06 048	R0032083	2	29	10523	King St	Westminster	CO	80031	Michael D & Deborah R Sharkey	\$ 4,115.03
1719 05 1 06 049	R0032084	2	30	2656	W 119th Ave	Denver	CO	80234	Lawrence E & Pamela J Kimmett	\$ 4,115.03



Agenda Item 10 E

WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 10, 2005



SUBJECT: Councillor's Bill No. 60 re Surplus Equipment Disposal Amendments

Prepared By: Carl F. Pickett, Purchasing Officer

Recommended City Council Action

Pass Councillor's Bill No. 60 on first reading, approving amendments to Chapter 2, Title 15 of the Westminster Municipal Code pertaining to the disposal of surplus City owned equipment.

Summary Statement

- Currently, the City Manager has the authority to dispose of surplus City equipment with a value under \$5,000 through trade, a formal bid process, or public auction.
- On occasion, the City finds itself with specialized, obsolete equipment that has no commercial value other than scrap, but can be utilized by other governmental agencies.
- Staff is proposing an amendment that includes donations as an acceptable method for disposing surplus equipment.
- Donations under \$5,000 could be approved by the City Manager. Donations of \$5,000 or more would still require the approval of City Council.

Expenditure Required: \$0

Source of Funds: N/A

Policy Issue

Does City Council wish to allow the City Manager to approve donations of relatively low dollar items deemed surplus, when trade, bid or auctions are not viable options?

Alternative

Retain the current policy whereby all donation requests must be approved by City Council.

Background Information

Over the last several months, Staff has been working on updating the City's internal expenditure authorization policies. As part of this process, Staff is recommending to City Council a proposal to increase the City Manager's authorization level to include being able to donate surplus equipment with a value less than \$5,000. The City Manager currently has authority to dispose of City property with a value less than \$5,000 through trade, bid or sale. The value of the surplus City property is determined through market analysis, vendor input, and input from several local auctioneers.

There are occasions where some very specialized, outdated, surplus equipment has little or no value in the market. Some examples of these items are obsolete radio equipment and obsolete water purification equipment. These types of equipment can benefit smaller political subdivisions while saving the City the expense of disposal. Requests for donations are infrequent, only a few times a year. There are two pending requests, one from the Consolidated Mutual Water District for Semper's old de-chlorination equipment and one from Red Rocks Community College (RRCC) for some plastic barrels also located at the Semper plant. RRCC would use the barrels to make a model of a water plant for their water program.

The section of the Municipal Code proposed to be modified is attached with the proposed amendments noted in all capital letters. The primary items modified with this proposed amendment follow:

- Adding donations as an acceptable method of disposing of surplus equipment.
- Adding to the City Manager's authority to donate assets with a value of less than \$5,000 when the sale or trade of these items is deemed impractical.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment

BY AUTHORITY

ORDINANCE NO.

COUNCILLOR'S BILL NO. **60**

SERIES OF 2005

INTRODUCED BY COUNCILLORS

**A BILL
FOR AN ORDINANCE AMENDING THE WESTMINSTER MUNICIPAL CODE
CONCERNING THE METHODS AND PROCEDURES OF DISPOSAL OF CITY PROPERTY**

THE CITY OF WESTMINSTER ORDAINS:

Section 1. Section 15-2-1, W.M.C., is hereby AMENDED to read as follows:

15-2-1: METHODS OF DISPOSAL AND PROCEDURES:

(A) Obsolete, surplus or other City property, including real estate, may be traded as part of the purchase of new property, sold to the public through formal bidding procedures or public auction, DONATED or disposed of in some other manner that has been approved by City Council.

(B) An agreement for the trade or sale of City property with an estimated value of \$5,000 or more per item shall be approved by City Council. All other agreements for the trade or sale of City property shall be approved by the City Manager.

(C) THE CITY MANAGER MAY AUTHORIZE THE DONATION OF CITY PROPERTY WITH A VALUE OF LESS THAN \$5,000 IF SUCH PROPERTY CANNOT BE DISPOSED OF THROUGH TRADE OR SALE, OR IF SUCH PROPERTY IS DEEMED TO BE OF SUCH NOMINAL VALUE THAT TRADE OR SALE IS IMPRACTICAL. CITY COUNCIL MAY AUTHORIZE THE DONATION OF CITY PROPERTY REGARDLESS OF ITS VALUE.

~~(C)~~(D) When City property is to be sold through formal bidding procedures or public auction, a notice inviting bids or a notice of public auction shall be published at least once in an area newspaper selected for maximum impact on prospective bidders or shall be sent to three or more potential bidders at least FIVE (5) days prior to the public auction or the deadline for receipt of bids. The notice shall include a general description of the property to be sold.

Section 2. This ordinance shall take effect upon its passage after second reading.

Section 3. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 10th day of October, 2005.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 24th day of October, 2005.

Mayor

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney's Office



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 10, 2005



SUBJECT: Councillor's Bill No. 61 re Amendment to the City Council Allowance

Prepared By: Barbara Opie, Assistant to the City Manager

Recommended City Council Action

Pass Councillor's Bill No. 61 on first reading amending City Council's monthly expense allowance, providing all Council members a monthly allowance, including the Mayor, in the amount of \$200/month to cover cell phone, internet service, fax line and car expenses for local, within Westminster, travel effective November 14, 2005.

Summary Statement

This proposed amendment modifies the "local commuting" definition from those counties included within the Denver Regional Council of Governments (DRCOG) (i.e., Adams, Arapahoe, Boulder, Broomfield, Clear Creek, Denver, Douglas, Gilpin, and Jefferson Counties) to any travel outside of the City's limits. Staff is also proposing that the Mayor's allowance be reduced from \$250/month to \$200/month in concert with this change. This amendment eliminates the differential amount of \$50 per month originally adopted for the Mayor and allows all Council members to submit for mileage reimbursement for trips made outside of the City limits on City business. An additional \$5,000 to City Council's budget is included in the proposed amendment to the 2006 Adopted Budget ordinance on tonight's City Council agenda to cover the anticipated increased costs associated with the mileage reimbursement change.

Expenditure Required: \$5,000

Source of Funds: General Fund, City Council's 2006 Budget

Policy Issue

Does City Council wish to change this allowance (cell phone, internet service, fax line and car use) for the Councillors, Mayor Pro Tem and Mayor as proposed?

Alternatives

- Leave the adopted allowance as is.
- Direct Staff to identify an alternative amount for the allowance for cell phone, internet service, fax line and car use.

Background Information

City Council adopted an allowance at the April 11, 2005 City Council meeting for City Councillors, Mayor Pro Tem and Mayor. This comprehensive monthly allowance would cover the expenses incurred by Councillors for cell phone, internet access, fax line and car use (i.e., local commuting costs), and eliminate the paperwork required by City Council and Staff. The adopted allowance totaled \$200/month, which included \$53/month for internet service \$79/month for vehicle usage, \$33 for fax line and \$35 for cell phone use. The Mayor's monthly allowance was set at \$250 to compensate the Mayor for the additional duties this position requires, especially as it relates to travel for such things as membership on and attending DRCOG's Board of Directors, US 36 Mayor and Commissioners Coalition (US 36 MCC), etc. This new allowance is scheduled to be implemented November 14, 2005 after the new City Council is seated.

However, with escalating fuel costs, City Council discussed at the September 19th 2006 Adopted Budget Review either increasing the allowance to allow for the increasing fuel costs, pull the vehicle component out of the allowance completely or do something in between. After this meeting, the Mayor requested that Staff identify another alternative and return with that for Council's review.

Staff is recommending a reduction in the Mayor's allowance from \$250/month to \$200/month (i.e., the same level as the other Councillors), and modify the ordinance establishing the allowance to exclude vehicle use outside of the City limits. Therefore, Staff is returning with this modification to the City Code (1-7-1: Elective Officers Salaries) to reflect these changes.

The attached ordinance will make the amended allowance effective November 14, 2005 after the City Council election. By having the effective date after the November elections, this new allowance for costs incurred as a Council member will be handled as an adjustment to City Council's compensation and done according to City Charter Section 4.3, which states that Council may not increase nor decrease their compensation during the current term of office, except members whose terms do not expire at the next regular City election.

The car use allowance component was intended to cover commuting expenses (bus, personal vehicle use, light rail, etc.) within the Denver metropolitan area as defined by those counties included within the Denver Regional Council of Governments (DRCOG) (i.e., Adams, Arapahoe, Boulder, Broomfield, Clear Creek, Denver, Douglas, Gilpin, and Jefferson Counties). Use of personal vehicle for travel outside of the DRCOG counties was to be considered a reimbursable expense at the rate equal to that allowed by the Internal Revenue Service. For example, if a Councillor attends the Colorado Municipal League's Annual Conference in Vail and uses his/her personal vehicle to travel to the conference, then the mileage for that trip is reimbursable and not counted against the monthly allowance.

However, with the recent spikes in fuel costs, the car use component of the allowance will be modified to cover only local commuting within the City limits. Any commuting to attend meetings anywhere within the state outside of the City limits, including the DRCOG counties, will then be reimbursable under the rate set by the Internal Revenue Service (IRS), which is currently set at \$0.485 per mile. The \$600 per year saved by reducing the Mayor's allowance from \$250/month to \$200/month will be moved into the Mileage Reimbursement account as well as an additional \$5,000 be added to City Council's budget to cover mileage expenses. The \$5,000 is Staff's best estimate of what separating the mileage reimbursement from the allowance may cost based on recent City Council expenditure history for mileage reimbursement.

The proposed amendments to the 2006 Adopted Budget included on tonight's agenda reflects the changes necessary to implement the change proposed with this ordinance. If City Council should choose to leave the allowance as originally adopted, Staff will need to modify the ordinance amending the 2006 Adopted Budget, which could be done for the second reading of the budget amendment ordinance.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment

BY AUTHORITY

ORDINANCE NO.
SERIES OF 2005

COUNCILLOR'S BILL NO. **61**
INTRODUCED BY COUNCILLORS

**A BILL
FOR AN ORDINANCE AMENDING THE WESTMINSTER MUNICIPAL CODE
CONCERNING SALARIES FOR ELECTIVE OFFICERS**

THE CITY OF WESTMINSTER ORDAINS:

Section 1. Title I, Chapter 7, W.M.C., is hereby AMENDED to read as follows:

1-7-1: ELECTIVE OFFICERS: The salaries of the City's elective officers shall be as follows:

Mayor	\$1,000 per month
Mayor Pro Tem, elected by Council	\$ 900 per month
Councillors, other than Mayor or Mayor Pro Tem	\$ 800 per month

The City's elective officers shall receive an additional monthly allowance for expenses related to the performance of their respective duties. Commencing January 1, 2007, the allowance shall be adjusted, and biennially thereafter each January 1, by the then current Denver/Boulder Consumer Price Index, rounded to the nearest whole dollar. This allowance shall be in lieu of any reimbursement to which the Mayor, Mayor Pro Tem or Councillor may otherwise be entitled to for Internet service, fax communications, cell phone usage, and local commuting costs **WITHIN THE CITY LIMITS. ALL MILEAGE FOR TRIPS OUTSIDE OF THE CITY LIMITS SHALL BE A REIMBURSEABLE EXPENSE., including mileage for attendance at meetings and conferences located within the Denver metropolitan area as defined by the counties included within the Denver Regional Council of Governments (DRCOG).**

The allowances shall be as follows:

Mayor	\$250 per month
MAYOR, Mayor Pro Tem and Councillors	\$200 per month

In addition, the City shall contribute to the City deferred compensation accounts of each such officer an amount equal to the officer's City deferred compensation contributions. The combined contributions from the City and the elective officer shall be subject to all applicable I.R.S. regulations, but in no event shall such combined contributions from the City and the elective officer exceed 25% of the officer's total City salary.

Section 2. This ordinance shall take effect on November 14, 2005.

Section 3. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 10th day of October, 2005.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 24th day of October, 2005.

ATTEST:

Mayor

City Clerk



Agenda Memorandum

City Council Meeting
October 10, 2005



SUBJECT: Councillor's Bill No. 62 re Amendment to the 2006 Adopted Budget

Prepared By: Steve Smithers, Assistant City Manager
Barbara Opie, Assistant to the City Manager
Emily Moon, Senior Management Analyst

Recommended City Council Action

- Accept the Human Services Board recommendations for 2006 funding, which identifies the agencies that the City of Westminster will provide financial support to during FY2006 and the associated dollar amounts.
- Pass Councillor's Bill No. 62 on first reading amending the FY2006 budgets of the General, General Reserve, Utility, Golf Course, Fleet Maintenance, General Capital Outlay Replacement, Property Liability, Workers Compensation, Sales & Use Tax, General Capital Improvement and Debt Service Funds.

Summary Statement

- A financial update/budget review was conducted to review any recommended modifications to the 2006 budget, review any new citizen requests, and address any miscellaneous financial issues that Staff or Council wished to raise. Staff conducted this Budget Review at City Council's September 19 Study Session.
- This Agenda Memorandum includes a summary of the items discussed at the Budget Review and highlights the significant changes to the 2006 Adopted Budget.
- A public meeting on the 2006 Adopted Budget was held on Monday, September 12, providing the public an opportunity to receive a financial update and make any requests of Council for the 2006 budget year. At that meeting, City Council received two requests from citizens that are included in this document.

Expenditure Required: \$144,232,177, plus \$18,099,250 in reserves and \$4,237,769 in contingency accounts

Source of Funds: General, General Reserve, Utility, Golf Course, Fleet Maintenance, General Capital Outlay Replacement, Sales & Use Tax, Open Space, Conservation Trust, General Capital Improvement, and Debt Service Funds

Policy Issue

Does City Council support the amendments recommended to the 2006 Adopted Budget as presented?

Alternative

Not pass the attached Councillor’s Bill amending the 2006 Adopted Budget. This is not recommended as reductions were necessary in order to balance the 2006 Budget based on revised projected revenues.

Background Information

The City Council is required by the City Charter to adopt the annual budget no later than the fourth Monday in October. However, this requirement does not apply to the 2006 Budget since City Council officially adopted a two-year budget (i.e., two 12-month budgets) for 2005 and 2006 in October 2004. A financial update/budget review was conducted to review any recommended modifications to the 2006 budget, review any new citizen requests, and address any miscellaneous financial issues that Staff or Council wished to raise on the September 19 Study Session.

NEW POSITIONS INCLUDED IN THE ADOPTED 2006 CITY BUDGET

A total of 11.975 new FTE were authorized in the 2006 Adopted Budget as part of the City’s Three-Year Re-Staffing Plan. The 2006 Adopted Budget includes all salary and benefit expenses for these positions. Of the 2006 authorized new 11.975 full-time equivalents (FTEs), 9.375 FTE are in the General Fund, 2.5 FTE of which will be funded by the public safety tax. In the Utility Fund, 2.6 FTE were authorized. A summary of these positions previously approved in the 2006 Adopted Budget follow:

Department	FTE	Title	Total Salary & Benefit Cost
GENERAL FUND			
City Manager’s Office	0.4	Senior Public Information Specialist (salary \$21,266; benefits \$3,615)	\$24,881
General Services Department - Municipal Court	0.5	Deputy Court Clerk (salary \$16,649; benefits \$2,830)	\$19,479
Police Department – Patrol, Traffic and Special Operations Division	2.0	Police Officers (salary \$44,469/officer; benefits \$7,560/officer)	\$104,058
Fire Department	0.0	Management Intern I (one benefited non-FTE position) (salary \$35,795; benefits \$6,085)	\$41,880
Community Development Department – Economic Development Division	1.0	Economic Development Aide (conversion of two-year Economic Development Intern into a permanent FTE) (salary \$38,480; benefits \$6,542) (net change to the General Fund of \$0)	\$45,022
Public Works and Utilities Department – Street Maintenance Division	1.0	Community Services Coordinator (salary \$35,795; benefits \$6,085)	\$41,880
Parks, Recreation and Libraries Department – Recreation Facilities Division	3.0	Recreation Aides (salary \$24,934/aide; benefits \$4,239/aide)	\$87,519
Parks, Recreation and Libraries Department – Library Services Division	0.7	Library Associate I/II (salary \$23,313; benefits \$3,963)	\$27,276
Parks, Recreation and Libraries Department – Library Services Division	0.775	Library Page (salary \$14,465; benefits \$2,459)	\$16,924
GENERAL FUND TOTAL	9.375		\$408,919

Department	FTE	Title	Total Salary & Benefit Cost
UTILITY FUND			
Public Works and Utilities Department – Wastewater Utility Operations	1.0	Foreman (salary \$61,085; benefits \$10,384)	\$71,469
Public Works and Utilities Department – Wastewater Biosolids	1.0	Equipment Operator II (salary \$45,741; benefits \$7,776)	\$53,517
Information Technology Department	0.1	Senior Telecommunications Administrator (salary \$6,604; benefits \$1,123)	\$7,727
Information Technology Department	0.5	Systems Analyst III (salary \$26,585; benefits \$4,519)	\$31,104
UTILITY FUND TOTAL	2.6		\$163,817

An additional 2.0 FTE are proposed with the 2006 budget amendment process in the General Fund for the Police and Parks, Recreation and Libraries Departments and are noted within the Proposed Modifications section below.

The September 19 Budget Review focused on modifications necessary to the 2006 Adopted Budget. Only one adjustment resulted from this review and is reflected below under the City Council’s section in the General Fund. A summary of proposed modifications follows.

PROPOSED MODIFICATIONS TO THE 2006 ADOPTED CITY BUDGET

Overall, the total City budget including all funds for 2006 is proposed to be modified from the Adopted total of \$166,945,404 which includes \$21,737,019 in contingencies and reserves, to \$166,569,196 which includes \$22,337,019 in contingencies and reserves (a reduction of 0.23% in the total City budget).

The modifications proposed are summarized below by fund.

General Fund

All Departments:

- Modification to departments’ regular salary accounts based on actual salary adjustments made in 2005. Human Resources projected regular salaries for every full-time equivalent (FTE) employee within the City for both years of the two-year budget in June 2004. These projections were based on the following assumptions: the employee currently filling each position remains in that position and the employee currently filling the position receives the maximum salary increase available. However, turnover may occur during the year with the vacancy being filled with someone at a lower entry level salary and/or an employee may not receive the maximum salary increase available during that year. Human Resources has provided updated salary projections for 2006 based on salary adjustments that actually occurred in 2005, thus resulting in modifications necessary in the 2006 Adopted Budget. As originally included in the 2006 Adopted Budget, Staff is recommending that the 1% across-the-board (ATB) adjustment to the City’s Pay Plan remain. As previously reviewed with City Council in 2004, this ATB will help keep the City’s Pay Plan within the market and keep wages competitive. The full amount of ATB and step and merit increases were budgeted in Central Charges to be distributed to the departments’ budgets as part of this mid-year budget review. (Net change is -\$525,464)
- The Information Technology Department recommends that the City of Westminster no longer lease-purchase computers and instead purchase all new and replacement computers outright. The lease-purchase plan served the City well by allowing the cost of new and replacement computers to be spread out over a three to four year period as well as getting the City caught up on technology. Prior to the lease purchase program being implemented in 2001, the City owned and attempted to maintain

computers that ranged in age from one year old to eight years old, many of these older computers could not operate new software. However, the price of computers now has dropped dramatically in recent years and leasing is now less cost-effective. Beginning in 2006, Staff proposes that the City purchase all new and replacement computers and phase-out the lease program. All existing leases will be completed in 2008. By converting to a purchase program, Staff anticipates that the City will save \$70,000 in 2006. These savings are reflected as a proposed reduction in the General Fund and are reflected in each General Fund department's budget. (Net change is -\$70,000)

- Modification to departments' electricity and gas accounts based on increases in both electricity and natural gas prices anticipated for 2006. The total \$353,048 increase proposed for the General and Utility Funds is regardless of the projected energy savings per the proposed energy performance contract reviewed with City Council at the September 12 Post City Council meeting. (Net change to the General Fund is +\$292,758)

City Council:

- **MODIFIED SINCE SEPTEMBER 19 STUDY SESSION:** Minor modifications are proposed to City Council's 2006 Adopted Budget to reflect the implementation of Council's monthly allowance for expenses, which was authorized by City Council on April 11 and will go into effect on November 14, 2005. City Council reviewed these proposed changes to their 2006 Adopted Budget at the August 15 Study Session. The implementation of the new City Council allowance as originally authorized totaled \$17,400 for the full fiscal year 2006. Staff originally proposed modifying several accounts and adding the funds needed to cover this new allowance. However, the Mayor requested that Staff provide an alternate proposal after the discussion concluded at the September 19 Study Session where the 2006 Adopted Budget Review was conducted. City Council discussed at that meeting the escalating fuel costs and whether the Council allowance would cover expenses. In addition, they discussed that by including mileage in the allowance, it was now a taxable expense versus a straight reimbursement if it were simply submitted like it is currently. This is according to Internal Revenue Service (IRS) regulations – if it is included in an allowance, it is taxable; if mileage is left as a reimbursement whereby each mile is tracked and accounted for, it is purely a reimbursement and not taxable. Based on this discussion, Staff recommends in a separate Agenda Memorandum included in tonight's agenda that the allowance be leveled to \$200/month for the Mayor and City Council. If City Council approves this change, Staff proposes reducing the following accounts to reflect the implementation of the allowance: telephone (-\$6,195) and other contractual services (-\$2,100). Funds totaling \$7,905 are needed to fully implement the new allowance; this amount is proposed to be added to City Council's 2006 Adopted Budget. In addition, \$600 from the reduction to the Mayor's allowance plus an additional \$5,000 for travel outside of the City limits for mileage reimbursement is recommended to be added to City Council's mileage reimbursement account budget for 2006. (Net change is +\$12,405)

City Attorney's Office:

- An increase of \$1,945 is proposed to its outside computer charges account due to a six percent increase in its Westlaw on-line informational resource subscription. The City Attorney's Office has identified two partially offsetting decreases in its professional services account (-\$500) and telephone account (-\$300) to address the Westlaw increase. (Net change is +\$1,145)
- A \$950 increase is also proposed in the City Attorney's Office contractual services account for the prosecutors to cover increased postage costs and need for interpreter payments. (Net change is +\$950)

City Manager's Office:

- A net increase of \$35,342 associated with the addition of a 0.4 FTE Senior Public Information Specialist (+\$21,266). This position is noted under the previously authorized New Positions section above. The difference of \$14,076 between the net increase in the department's budget and the increase of 0.4 FTE reflects the modifications made based on 2005 actual salary adjustments and those projected for 2006 as noted under the All Departments text above. (Net change is +\$35,342)

Central Charges:

- In 2005, health insurance costs increased by 17%. Staff included an additional 17% increase in the 2006 Adopted Budget based on continued health care cost pressures. However, the City's health insurance providers revisited these projected increases and recommends that health insurance costs for 2006 be increased by only 3% over the 2005 rates. This resulted in an overall savings in the medical/dental accounts of \$1,200,911 in the General Fund. In the General Fund alone, the City now pays approximately \$6.1 million annually in medical/dental benefits. All funds combined, the total change to medical/dental benefit costs decreased \$1,287,847; all funds combined, the City now pays approximately \$7.5 million annually. (Net General Fund change is -\$1,200,911)
- Health insurance costs for new staff included within the originally 2006 Adopted Budget and the proposed 2006 amendment. The regular salaries for these staff are included within their respective department's budgets and their associated medical/dental costs are included within the Central Charges budget. (Net change is +\$74,108)
- The City's retirement contribution expense is projected to be \$30,000 less than originally budgeted in 2006. Pay projections were reduced for 2006 based on current employment and pay information. This directly impacts the Pension projections since they are based on a percentage of base salary. (Net change is -\$30,000)
- The City's long term disability and life insurance rates are increasing 16% and 15% respectively. This reflects substantial increases in usage of the benefit by employees and their beneficiaries over the past two years. Staff was able to negotiate a reduction in the originally proposed 25% renewal rate increase based on the long term relationship with The Standard Insurance Company. The policy in place will be reviewed in the 2007/2008 benefit review. (Net change +\$80,500)
- The professional services account, from which unanticipated studies are funded, is proposed to decrease from \$100,000 to \$80,000 in order to help offset other increase in Central Charges and the General Fund. Staff may request carryover funds, should they be available in 2006, to help return this account to a more realistic funding level. (Net change is -\$20,000)
- The City retains ownership of the Westminster Conference Center, while the Westin Westminster manages and operates the facility. The Westin makes payments to the City for the lease of this facility. By contract, the City is obligated to pay any assessed property tax for the conference center. In 2005, property taxes totaled \$205,440. Staff estimates that 2006 property taxes will total \$229,606 based on a new valuation of the conference center. Staff recommends increasing a contract services account in Central Charges for the property tax payment in 2006. Staff is recommending an additional \$40,000 be added to the \$190,000 budgeted for this expense. Staff continues to work with Inland Pacific to address the effects of this contractual obligation on the City. (Net change is +\$40,000)
- As City Council is aware, the 2006 Adopted Budget originally included \$170,000 for the Human Services Board (HSB) funded agencies. Of this amount, \$105,000 is funded by Community Development Block Grant (CDBG) funds that have strict limitations on agencies and programs that may utilize these funds. The balance of \$65,000 was funded by the General Fund. However, as previously reported to City Council, the amount of the City's CDBG allocation is anticipated to be reduced by Congress up to 15%, which is why Staff is recommending that the 2006 CDBG funding be reduced from \$105,000 to \$84,000 (using the base 2005 allocation of \$100,000 and reducing it by approximately 15%). The 2006 recommended agencies to be funded by CDBG moneys totals \$84,000 and General Fund totals \$86,000 (an increase of \$21,000 from the originally budgeted \$65,000 for 2006). The General Fund has had to absorb this difference of \$21,000 for 2006. (Net change is +\$21,000)
- The electronic media accounts, from which Internet and cable Channel 8 programming is funded, are proposed to be decreased from \$80,809 to \$74,309 in order to help offset other increases in Central Charges and the General Fund. This is in addition to the original 10% reduction (-\$10,000) included in the 2006 Adopted Budget. With this additional reduction as part of the mid-year budget review, the electronic media's budget will be reduced a total of 18% from the 2005 budgeted amount. (Net change is -\$7,500)

- The Community Oriented Governance (COG) program budget is proposed to decrease by \$10,000 to help offset other increases in Central Charges and the General Fund. The COG budget was reduced in 2002 by approximately 28% from \$55,600 to \$40,100 to help balance the General Fund during the height of the budget reductions necessary due to the economic downturn. The COG budget has remained at that level since 2002. To help balance the General Fund for 2006, the COG program is again being reduced by \$10,000 (approximately 25%), to a total program budget of \$30,100. This reduction will not impact services provided by the COG program but rather, more accurately reflects recent expenditure trends for this program. (Net change is -\$10,000)
- The citywide memberships account is proposed to be reduced by \$7,000 pursuant to City Council's decision to terminate the City's membership in the Transit Alliance organization. The organization was primarily focused on the passage of FastTracks and with that ballot measure's success, the City believes that continued membership is not an efficient use of City funds nor City Council and Staff's time. This reduction also helps offset increases in the General Fund budget. (Net change is -\$7,000)
- A decrease of \$40,500 in the payment made to the General Capital Outlay Replacement Fund (GCORF) for replacement General Fund vehicles is proposed. This is primarily a result of the mid-year review and evaluation of vehicles proposed to be replaced in 2006. In General Services, Building Operations & Maintenance Division, a pick up truck that was originally scheduled to be replaced in 2006 is recommended to be sent to auction and not replaced. Based on operational changes in that Division, the vehicle is no longer needed. In Parks, Recreation & Libraries, a pick up truck that was scheduled for replacement in 2006 was replaced in 2005, ahead of schedule. As a result, the funds originally included in the GCORF payment for these two pick up trucks are no longer needed. (Net change is -\$40,500)
- Transfer payments to the Fleet Fund are proposed to increase by a combined total of \$350,000 for the General and Utility Funds for escalating fuel costs. As fuel costs continue to escalate, the City's ability to get fuel for the reduced rates of the early 2000's is no longer possible. The General Fund's portion of this increase equals \$280,000 and is based proportionately on the current charges made to both the General and Utility Funds. (Net change is +\$280,000)
- For 2006, the City Manager intends to increase the Department Head group's car allowance by \$50 per month. The Department Heads currently utilize their personal vehicles for City business, including many evening meetings at various locations in the metropolitan area. Their current car allowance is \$290 per month. With the escalating fuel costs and increasing personal vehicle insurance costs, the City Manager believes an adjustment to this car allowance is warranted. The last time this allowance was adjusted was in 1996. The total increase is \$5,400 for nine Department Heads, excluding the City Manager, City Attorney and Judge, whose allowances are set by the City Council. This increase in transfer payments to the Fleet Fund is split between the General and Utility Funds based on where the Department Head is funded. (Net increase to the General Fund is +\$4,200)
- The transfer payment to the Workers Compensation Fund is proposed to increase by a combined total of \$200,000 for the General and Utility Funds. This is due to continued increases in claims payments that have been experienced over the last several years. This amount is proposed to be split based on the employee split between the funds, resulting in an increase in the General Fund of \$140,000. (Net change for the General Fund is +\$140,000)

General Services:

- No net change is proposed for the General Services Department's budget; however, several accounts are proposed for deletion or to be moved from one division to another due to a reorganization within the department during 2005. The Organizational Support Services (OSS) Division is being dissolved and its functions and staff are being absorbed within other General Services divisions. (Net change is \$0)
- Two General Services Department positions are recommended for reclassification. The Administration Division recommends reclassifying and upgrading the Environmental Services Coordinator, who was previously in the Organizational Support Services Division, to Environmental and Administrative Services Officer for the Administration Division, at an estimated cost increase of \$5,130. Also, to

accomplish this reorganization, the Organizational Support Services Manager is proposed for reclassification and downgrade to Human Resources Administrator, at a cost decrease of \$10,294. (Net change is -\$5,164)

Finance:

- On August 22, 2005, City Council approved a revised agreement transferring the responsibility of paying for Pension salaries, trainings, reference resources, computers, and office supply costs from the Pension Trust to the City. The Pension Trust will now pay a fee to the City to cover these costs. As a result of this restructuring, the Finance Department proposes amending its 2006 budget to increase a total of \$135,000 for 2.0 FTE Pension staff salaries, training, supplies, training and reference materials, and computer software and hardware for the Pension staff. The Pension Trust, as outlined in the revised agreement, will pay the General Fund for the cost of these staff and their associated expenses annually. (Net change is +\$135,000)

Police Department:

- The Patrol, Traffic and Special Operations Division is proposed to increase by \$15,600 for overtime, uniforms, equipment, cleaning allowances, and training for the 2.0 FTE Police Officers that were previously authorized in the 2006 Adopted Budget. These items were not previously included within the 2006 Adopted Budget but are needed for these employees to be fully operational. (Net change is +\$15,600)
- On February 14, 2005, City Council authorized the addition of a 1.0 FTE Traffic Accident Investigator and a 1.0 FTE Traffic Technician as part of the City's revamped neighborhood traffic enforcement program. These positions' associated costs are included in the proposed budget amendment. In addition to salary and benefits costs, \$3,860 has been included in the proposed budget amendment for the Patrol, Traffic and Special Operations Division to cover overtime, uniforms, cleaning and boot allowances, and training for the 2005 approved Traffic Accident Investigator. Another \$2,650 has been included for similar items for the 2005 approved Traffic Technician. (Net change is +\$6,510)
- The Patrol, Traffic and Special Operations Division proposed with the February 14 memorandum adding another 1.0 FTE Traffic Accident Investigator to aid the department's neighborhood traffic enforcement efforts with the 2006 budget amendment. City Council received an Information Only Staff Report in the September 19 week's packet that detailed the Police Department's request and the progress of the neighborhood traffic enforcement program. This budget amendment includes \$44,469 in estimated salary and \$7,560 in estimated benefits costs for the proposed 1.0 FTE Traffic Accident Investigator. In addition, \$8,690 is proposed for overtime, uniforms, equipment, cleaning allowances, and training for the proposed new Traffic Accident Investigator. (Net change to the Police Department budget is +\$53,159; the benefits are reflected in the Central Charges budget)
- A new van and related equipment are proposed to be added for the Accident Investigator that was added in 2005 and for the additional Accident Investigator proposed in this 2006 budget amendment. (Net change is +\$39,000)
- The Investigations and Technical Services Division is requesting \$5,688 for a new T-1 telecommunications line that will allow the Police Department to access data from every Jefferson County law enforcement agency. The City of Westminster entered into a Memorandum of Understanding with Jefferson County to implement this data-sharing resource, called CopLink, and has received some grant funds to cover eight months of maintenance costs for the T-1 line. The \$5,688 proposed for this item includes installation of the T-1 line, line charges and four months of maintenance costs. (Net change is +\$5,688)
- The Patrol, Traffic and Special Operations Division proposes a net increase of \$10,000 to its budget due to a change in the Harley Davidson motorcycle lease program. The Police Department currently leases Harley Davidson motorcycles for the Traffic Unit through a one-year lease program at the rate of \$1 per year per motorcycle (total of 18 motorcycles, of which 6 are training motorcycles). The Police Department received notification that it will not be able to secure the one-year lease agreement for the same costs in 2006; the new rate offered is \$239 per month. The Police Department is proposing to lease a total of 12 motorcycles, eliminating the training motorcycles. The total increase to the motorcycle program is \$37,000, which includes \$2,584 towards title, equipment conversion and

maintenance expenses. As a result, the department proposes reallocating \$27,000 that was originally approved in the 2006 Adopted Budget for end-of-lease repair costs toward payment of a two-year lease for its Harleys. In addition, the division proposes an increase to its budget of \$10,000 to cover the first-year lease costs. Staff has conducted research into leasing and purchasing motorcycles and believes that a two-year lease (2006-2007), which utilizes Harley Davidson equipment the City already owns, is the most cost-effective approach for the next two years. The Police Department will reevaluate motorcycle lease and purchase options during the 2008 budget development process. (Net change is +\$10,000)

- The Patrol, Traffic and Special Operations Division proposes an increase of \$63,700 to its budget to replace 91 ballistic vests that will reach the end of their five-year recommended life spans in 2006. The Police Department plans to develop a replacement program that will ensure that vests are scheduled for regular and more evenly-spaced replacements, thus leveling these replacement costs over multiple years. This new replacement schedule will be factored into the 2007/2008 budget preparation. (Net change is +\$63,700)
- The Investigations and Technical Services Division proposes an increase of \$11,000 to create additional cubicle workspaces for staff added as a result of the public safety tax increase. (Net change is +\$11,000)
- The Police Department proposes purchasing two new computers and software for Records Section personnel for a total cost of \$1,280. Currently the section has too few computers for the number of employees that require computers to do their jobs. The Administration Division's lease payments to others and hardware/software account will be increased to cover these costs; however, the Investigations and Technical Services Division's contractual services account will be reduced by \$1,280 to offset this increase. The net budgetary effect of this purchase is \$0. (Net change is \$0)
- A \$90,000 reduction is proposed for the Police Department's extra duty overtime expenditure account. Private businesses or residents may hire off duty Police Officers to perform security at their businesses or special events, such as a wedding reception or graduation party held at one of the City's recreation facilities. This service is coordinated through the Police Department and associated Police Officer overtime expenses are budgeted there. These security expenses are offset by revenues received from the businesses or residents as reimbursement to the City. Fewer businesses are requesting a uniformed officer for their private security needs and the department needs less money to pay officers who are performing this service. As a result, the amount of money the City receives from these private businesses reimbursing the City for the officers' extra duty pay is decreasing. Therefore, a corresponding reduction in General Fund revenue for this item is also included within this proposed amendment. (Net change is -\$90,000)

Fire Department:

- The Fire Department proposes to reclassify public safety tax firefighter position that has not been filled as a civilian Public Education Specialist. Salary and benefit expenses for the proposed reclassification to a 1.0 FTE Public Education Specialist (estimated at \$46,595 for salary and \$7,921 for benefits) are included in this budget amendment and result in a net departmental decrease of \$10,228. The Public Safety Futures Task Force, which preceded the public safety tax increase ballot measure, identified a need for a public education and information position. A Public Information/Education Specialist was hired in October 2004. The Fire Department has come to understand that the duties associated with its public information needs are a full time job. By separating the public information and education functions through hiring a 1.0 FTE Public Education Specialist position, the department will be better able to promote wellness throughout the community and provide services such as injury prevention and enhanced emergency management. Specific duties of this position would include: juvenile fire-setter counseling, Fire Prevention Week programming, development of curriculum, Firefighter and citizen training, and grant research and writing. The Fire Department believes that the reclassification of a 1.0 FTE Firefighter position to a 1.0 FTE Public Education Specialist will not adversely affect Fire Department emergency personnel staffing because the proposed position will positively affect the incidence of fire and injuries within Westminster. The Fire Department's 2006 budget is proposed to

increase by an additional \$7,020 for uniforms, bunker gear, equipment, supplies, training aids, cleaning allowance, meeting expenses, and career development for the 1.0 FTE Public Education Specialist. (Net change is -\$3,208)

- The Fire Department anticipates a \$30,000 increase in the ambulance billing contract fee and therefore is proposing to increase their contractual services account accordingly. The Fire Department anticipates that this expense will be recovered through revenue generated from ambulance billings and collections. (Net change is +\$30,000)

Community Development:

- A net increase of \$5,044 reflects the modifications made department-wide based on 2005 actual salary adjustments and those projected for 2006 as noted under the All Departments text above. (Net change is +\$5,044)

Public Works & Utilities

- The street light account, which pays for street light electricity and maintenance and repair of street lights conducted by Xcel Energy, is proposed to increase by \$45,000. However, this increase is offset by a proposed reduction in the Street Division's maintenance construction materials account of the same amount. (Net change is \$0)

Parks, Recreation & Libraries:

- The Recreation Programs Section proposes adding an indexed 0.5 FTE Facility Assistant (\$24,026 in salary; \$4,084 in benefits) and an indexed 0.3 FTE Guest Relations Clerk II (\$8,039 in salary; \$1,367 in benefits) in accordance with an August 22, 2005 intergovernmental agreement to convert these Hyland Hills employees to City employees. Hyland Hills is obligated to pay the City for the cost of these employees. The Senior Center also proposes adding \$300 to cover the purchase payment for a PC for the Facility Assistant position. (Net change to PR&L's budget is +\$32,365; the benefits are reflected in the Central Charges budget)
- The Administration Division also recommends adding 0.2 FTE total to two existing Management Assistant positions, at a total cost of \$11,574, resulting in an additional eight hours of work each week. This FTE increase will be split between the two existing, part-time Management Assistants to allow them greater time to work on Legacy Foundation projects. (Net change is +\$11,574)
- To address rising bank charges that result from increased use of credit cards at City Recreation facilities, the Parks, Recreation and Libraries Department proposes an increase of \$4,526 to its bank charges accounts. When a customer uses a credit card to pay for a service, the bank charges a percentage of that credit card charge back to the entity providing the credit card access. As the use of credit cards increases, so does the amount the City must pay for allowing the flexibility of using them. (Net change is +\$4,526)
- The Recreation Programs Section proposes a \$1,920 increase for field repair materials due to an increase in field rentals. The City is experiencing an increase in rental revenue that more than offsets this expense. (Net change is +\$1,920)
- The Recreation Facilities Section is proposing a \$6,500 increase in chemical costs, as all four city pools are converting from a gas chlorine disinfecting system to safer, but more expensive, chemicals. City Council approved the Pool Disinfectant and Monitoring System capital improvement project on August 8, 2005. (Net change is +\$6,500)
- The Recreation Programs Section proposes an increase to fund additional temporary salaries for adult sports programming. Recreation Programs has experienced increased revenues in adult sports that will more than offset this cost. (Net change is +\$5,261)
- The Park Services Division proposes an increase to the funding for water and sewer services provided to the American West Little League for the Countryside Ballfields. The City has an agreement with this Little League whereby the City pays for the watering of these fields. The cost associated with these fields has continued to increase to a point that the PR&L Department can no longer absorb, thus the request to increase their budget from \$8,000 to \$17,000 in 2006. (Net change is +\$9,000)

- In the 2006 Adopted Budget, a Design Development Section 1-ton dump truck was approved to be upgraded to a 2 ½ ton dump truck. At the time of the development of the 2005/2006 Budget, it was projected to cost an additional \$6,200, which was included in the 2006 Adopted Budget. However, the Purchasing Officer reviewed all of the vehicle purchases for 2006 and anticipates that an upgrade to a Design Development Section dump truck will cost \$9,200 instead of the \$6,200 budgeted. This increase is included in this proposed budget amendment. (Net change is +\$3,000)

Below is a summary chart of the net changes made to the General Fund department budgets.

General Fund Department	Net Change Proposed to Adopted Budget
City Council	+\$11,554
City Attorney’s Office	-\$8,536
City Manager’s Office	+\$35,342
Central Charges (including transfer payments)	-\$2,040,689
General Services	-\$7,288
Finance	+\$152,562
Police	+\$576,010
Fire	+\$193,040
Community Development	+\$5,044
Public Works & Utilities	+\$41,049
Parks, Recreation & Libraries	+\$228,660
TOTAL	-\$813,252

NOTE: The Net Change Proposed to Adopted Budget column will not necessarily match the items described under each department’s summary above as a result of impacts of the adjustments discussed in the All Departments section (i.e., adjustments citywide to salaries, computer purchases and energy costs).

Utility Fund

All Departments:

- Modification to departments’ regular salary accounts based on actual salary adjustments made in 2005. As originally included in the 2006 Adopted Budget, Staff is recommending that the 1% across-the-board (ATB) adjustment to the City’s Pay Plan remain. As previously reviewed with City Council in 2004, this ATB will help keep the City’s Pay Plan within the market and keep wages competitive. The full amount of ATB and step and merit increases were budgeted in Central Charges to be distributed to the departments’ budgets as part of this mid-year budget review. (Net change is -\$123,887)

Central Charges

- As noted in the General Fund section previously, Staff included an additional 17% increase in the 2006 Adopted Budget based on continued health care cost pressures. However, the City’s health insurance providers revisited these projected increases and recommends that health insurance costs for 2006 be increased by only 3% over the 2005 rates. This resulted in an overall savings in the medical/dental accounts of \$88,814 in the Utility Fund. In the Utility Fund alone, the City now pays approximately \$1.2 million annually in medical/dental benefits. (Net Utility Fund change is -\$88,814)
- Health insurance costs for new staff included within the originally 2006 Adopted Budget and the proposed amendment. The regular salaries for these staff are included within their respective department’s budgets and their associated medical/dental costs are included within the Central Charges budget. (Net change is +\$23,803)
- The City’s retirement contribution expense is projected to be \$500 less than originally budgeted in 2006. Pay projections were reduced for 2006 based on current employment and pay information. This directly impacts the Pension projections since they are based on a percentage of base salary. (Net change is -\$500)

- The City's long term disability and life insurance rates are increasing based on substantial increases in usage of the benefit by employees and their beneficiaries over the past two years. (Net change +\$14,400)
- Transfer payments to the Fleet Fund are proposed to increase by a combined total of \$350,000 for the General and Utility Funds for escalating fuel costs. The Utility Fund's portion of this increase equals \$70,000 and is based proportionately on the current charges made to both the General and Utility Funds. (Net change is +\$70,000)
- For 2006, the City Manager intends to increase the Department Head group's car allowance by \$50 per month. The total increase is \$5,400 for nine Department Heads, excluding the City Manager, City Attorney and Judge, whose allowances are set by the City Council. This increase in transfer payments to the Fleet Fund is split between the General and Utility Funds based on where the Department Head is funded. (Net increase to the Utility Fund is +\$1,200)
- The transfer payment to the Workers Compensation Fund is proposed to increase by a combined total of \$200,000 for the General and Utility Funds. This is due to continued increases in claims payments that have been experienced over the last several years. This amount is proposed to be split based on the employee split between the funds, resulting in an increase in the Utility Fund of \$60,000. (Net change for the Utility Fund is +\$60,000)
- Modification to departments' electricity and gas accounts based on increases in both electricity and natural gas prices anticipated for 2006. (Net change to the Utility Fund is +\$60,290)

Public Works and Utilities:

- An increase of \$25,000 is proposed for the Water Resources and Treatment Division to provide maintenance of the raw water ditch system, which was previously funded in the Capital Improvement Program (CIP). (Net change is +\$25,000)
- A \$9,100 increase is proposed for the Wastewater Plant Section to line a tanker trailer that is scheduled for replacement in 2006. Staff believes the lining would extend the life of this replacement unit by approximately seven to eight years. Changes in waste treatment operations have resulted in increased corrosion inside the tanks. Staff recommends purchasing future replacement tankers with non-corrosive lining installed. (Net change is +\$9,100)
- During 2005, a reorganization occurred with the Public Works & Utilities Department and the new Capital Projects and Budget Division was created. With this new division, a 1.0 FTE Senior Management Analyst was reclassified and upgraded to Capital Projects and Budget Manager, for a total estimated cost increase of \$7,155. Two other positions are affected by the creation of this new division and will become positions within this new division: a 1.0 FTE Reclaimed System Coordinator would be reclassified and downgraded to Senior Engineer for a total cost decrease of \$6,265; and a 1.0 FTE Water Resources Engineering Coordinator would be reclassified and upgraded for a total cost of \$6,210. (Net change is +\$890)

Information Technology:

- The Information Technology Department completed two projects in 2005 that were scheduled for completion in 2006. As a result of completing the Utility Billing Section's computer system replacement and the sales tax system conversion early, Information Technology proposes reducing its computer software and hardware account by \$30,000. (Net change is -\$30,000)
- Staff also proposes increasing the budget that will be used to implement a four-year replacement schedule for data communication equipment by \$10,000. This equipment is utilized in organizing and keeping current telephone and data connection systems located throughout the City. (Net change is +\$10,000)
- Information Technology proposes a \$300 increase to its budget in order to purchase a computer for the previously authorized Systems Analyst III that will be added in 2006. A computer was not originally included in the 2006 Adopted Budget as the department was uncertain whether one would be needed. Subsequently, the department realized that this new position will indeed need a computer for his/her job. (Net change is +\$300)

- The department proposes a \$9,600 increase to its professional services account to fund contractual assistance for JD Edwards (JDE) Financial Management system upgrades and application enhancements in 2006. The JDE capital improvement project budget will be closed in 2005 and this proposed funding is needed to ensure ongoing support for the application in 2006. (Net change is +\$9,600)

Water and Wastewater Capital Improvement Program (CIP):

- The Department of Public Works and Utilities (PW&U) presented proposed Utility Fund Capital Improvement Program projects' modifications at the May 2, 2005 Study Session and City Council approved changes via resolution at the May 23, 2005 Council meeting. As part of this continued review and evaluation, Staff evaluated what was previously approved in the 2006 Adopted Budget and identified eight (8) projects that are not deemed necessary or ready to undertake at this time. Rather than have the funds held up in a project that may not proceed, Staff is recommending that these funds be moved into the water and wastewater project reserve accounts and several new projects as identified below. Staff will be conducting further review of the CIP budget and reserve funds and will be bringing back additional recommendations to City Council at a later date. PW&U is currently pursuing an Infrastructure Master Plan update that is anticipated to be under contract in October or November. The Infrastructure Master Plan update will be a comprehensive look at the water and wastewater systems, specifically in the areas of existing utilities and the repair/rehabilitation/replacement needs of the two systems. The findings from this study will define CIP budget requests in the future. The projects impacted are as follows:
 - Wastewater Master Plan System Improvement (-\$250,000),
 - Semper Water Treatment Optimization/Renovation (-1,500,000),
 - Raw Water System Improvements (-\$200,000),
 - PW&U Project Inspection (reduced from \$170,000 to \$100,000),
 - Utility Projects Landscaping (-\$50,000),
 - Additional Northwest Water System Storage (-\$500,000),
 - Water Storage Tank Major Repair (-\$150,000),
 - Master Plan Water Main Maintenance/Replacement/Additions (-\$230,000), and
 - Miscellaneous Waterline Maintenance/Replacement/Additions (-\$250,000)
- The Utility Fund CIP is proposed to increase a total \$200,000 due to increased tap fee revenues. These increased revenues are proposed to be deposited into the respective Water or Wastewater Capital Project Reserve accounts to be allocated at a later date by City Council.
- The funds from these projects are proposed to be moved to the following reserve accounts and new projects for 2006:
 - Wastewater Capital Project Reserve (Net change is +\$300,000)
 - Water Capital Project Reserve (Net change is +\$2,450,000)
 - Relocation of 128th Avenue Pressure Reducing Valve – The current pressure reducing valve is not constructed to City standards and is starting to fail. Staff has no way to isolate the main valve for service without shutting it down entirely. The unit does not have a relief valve to relieve over pressures in event of a mechanical failure. In addition, the current location is flood prone and the high groundwater in the valve vault is deteriorating valves and fittings. (Net change is +\$105,000)
 - Country Club Village 24-inch Water Main Upsizing in Zuni Street – This watermain is required to be replaced as part of the development project at 120th Avenue and Zuni Street. Per the Water Master Plan, the current 12-inch main needs to be upsized to a 24-inch water main. The developer is required to install the 12-inch main and Public Works & Utilities is proposing to upsize the water main at this time rather than waiting until a later date, avoiding higher costs and additional disruptions to vehicle travel and businesses. These funds are for the incremental costs between a 12-inch and 24-inch main plus new bore and connections to the water main on the south side of 120th Avenue. (Net change is +\$300,000)
 - Shoenberg Property Water Mains to 70th Avenue – This project installs a 12-inch water main connection across Sheridan Boulevard at 70th Avenue. This 12-inch water main will connect to the proposed water main within the Shoenberg site and extends across Sheridan Boulevard. This

project will be coordinated with the Sheridan widening to minimize the length of bore, as well as simplifying permitting needed through the Colorado Department of Transportation (CDOT). This connection will reinforce the water main loop in the southern portion of the Westminster water system, providing greater reliability for fire flows for commercial and residential properties in the area. (Net change is +\$220,000)

Below is a summary chart of the net changes made to the Utility Fund department budgets.

Utility Fund Department	Net Change Proposed to Adopted Budget
Central Charges (including Transfer Payments)	-\$178,411
Finance	+\$6,198
Public Works & Utilities	+\$140,306
Information Technology	+\$31,907
Water/Wastewater Capital Improvements	+\$200,000
TOTAL	+\$200,000

NOTE: The Net Change Proposed to Adopted Budget column will not necessarily match the items described under each department’s summary above as a result of impacts of the adjustments discussed in the All Departments section (i.e., adjustments citywide to salaries and energy costs).

Reserve Funds

- The General Reserve Fund for 2006 is projected to be higher than originally budgeted in the 2006 Adopted Budget. The increase is a result of the appropriation of \$600,000 in 2005 from 2004 carryover funds. The City works to maintain a General Reserve Fund of approximately 10% of General Fund operating expenditures for unanticipated one-time expenditures and emergencies. With the implementation of the public safety tax in 2004, the overall City budget increased by approximately \$10 million with no increase to the General Reserve Fund; therefore these carryover moneys recommended for the Reserve Fund are from public safety tax carryover. Prior to the appropriation of the carryover moneys, the General Reserve Fund was approximately 9.3% of the 2006 General Fund operating budget. (Net change is +\$600,000)
- No change is proposed to the Utility Reserve Fund. (Net change is \$0)

Below is a summary chart of the net changes made to the Reserve Funds.

Fund	Net Change Proposed to Adopted Budget
General Reserve	+\$600,000
Utility Reserve	+\$0
TOTAL	+\$600,000

Fleet Fund

- An adjustment to the Department Heads’ car allowances proposed for 2006 requires additional funds as noted previously. Car allowances are paid from the Fleet Fund. A transfer from Central Charges in the General and Utility Funds to the Fleet Fund for the adjusted allowance that totals \$5,400 is proposed in this budget amendment. (Net change is +\$5,400)
- A \$350,000 increase to the Fleet Fund is proposed to address escalating fuel costs. City Council approved a \$350,000 carryover increase to the 2005 Adopted Budget on August 8, 2005. To cover this increase, Staff proposes increasing the transfer from the General Fund (\$280,000), Water Fund (\$31,500) and Wastewater Fund (\$38,500) to the Fleet Fund. (Net change is +\$350,000)

Fleet Maintenance Fund	Net Change Proposed to Adopted Budget
Fleet Maintenance Division	+\$355,400
TOTAL	+\$355,400

Self-Insurance Fund

Workers Compensation:

- An increase of \$200,000 is proposed for the Workers Compensation Fund, as the 2006 Adopted Budget (\$603,815) allowed for only a 1% increase over the 2005 Adopted Budget and claims payments are estimated to exceed this amount in 2006. Staff is working aggressively to increase safety and decrease injuries both for the well-being of staff and to minimize financial implications for the City. As previously note in the Central Charges sections for the General and Utility Funds, this increase is proposed to be split \$140,000 and \$60,000 respectively. (Net change is +\$200,000)

Property Liability:

- A minor change associated with salary adjustments is proposed to the 2006 Adopted Budget. (Net change is +\$115)

Self-Insurance Fund	Net Change Proposed to Adopted Budget
Workers Compensation	+\$200,000
Property Liability	+\$155
TOTAL	+\$200,155

General Capital Outlay Replacement Fund (GCORF)

Staff recommends that the GCORF be decreased in 2006 by \$40,500 due to the elimination of a Building Operations and Maintenance Division truck from the City's fleet that was scheduled to be replaced in 2006 and the early purchase of a Parks, Recreation and Libraries replacement truck in 2005. The 2006 Adopted Budget for the GCORF was \$728,340 and 2006 Amended Budget is recommended at \$687,840. The Fleet Manager, after working with staff from other departments, has made some minor changes to the proposed vehicle replacements for 2006. These changes include replacing two fewer Patrol cars than originally approved (12 replacement patrol cars are approved per the 2006 Adopted Budget) and replacing three Investigations and Technical Services Division staff vehicles and a crime investigations van in their place. These proposed changes in the Police Department vehicles were reviewed with the department and are recommended based on their recommendation; no additional funds are needed with these proposed changes. (Net change = -\$40,500)

General Capital Outlay Replacement Fund	Net Change Proposed to Adopted Budget
GCORF	-\$40,500
TOTAL	-\$40,500

Golf Course Fund

The Golf Course Fund continues to struggle in light of the increased competition in golf play in the metropolitan area and the burden of paying the remaining portion of debt service that is not being covered by other sources of funds. Play at the golf courses has remained stagnate or declined over the last year, where rounds played at Legacy are down 0.9% through August over the same period last year and up 8.2% at The Heritage. In 2003 and 2004, Legacy experienced a 13.7% and 5.7% decrease respectively in rounds played. In 2003 and 2004, The Heritage experienced an 18.9% and 3.0% decrease respectively in rounds played.

- Staff is recommending an increase in the transfer payment from the Sales and Use Tax Fund of \$85,000 to the Golf Course Fund's 2006 Budget. The Adopted 2005 Budget includes a transfer payment of \$250,000. In the 2006 Adopted Budget, this transfer payment was reduced to \$200,000. Based on Staff’s current assessment of the Fund, the transfer payment in 2006 is being recommended to be increased to a total of \$285,000. As Council will recall, the strategy that was put in place brought a subsidy to the courses to cover debt service. The subsidy approved covered all of the Legacy debt service but did not cover all of the Heritage debt service. The Heritage Golf Course’s debt service in 2005 totals \$498,990 and in 2006 totals \$500,018. The proposed increase to \$285,000 will cover a larger portion of this debt service. If all the debt service is excluded from the Golf Course operations budget, the golf courses are very close to covering all operating expenses.
- Modification to departments’ regular salary accounts based on actual salary adjustments made in 2005. As originally included in the 2006 Adopted Budget, Staff is recommending that the 1% across-the-board (ATB) adjustment to the City’s Pay Plan remain. As previously reviewed with City Council in 2004, this ATB will help keep the City’s Pay Plan within the market and keep wages competitive. The full amount of ATB and step and merit increases were budgeted in Central Charges to be distributed to the departments’ budgets as part of this mid-year budget review. (Net change is -\$17,585)
- Staff also proposes to continue to freeze a 1.0 FTE Golfworker position at Legacy Ridge. This results in a decrease in the Golf Course Fund's expenditures of \$31,750. (Net change is -\$31,750)
- As noted in the General and Utility Funds’ previously, Staff included an additional 17% increase in the 2006 Adopted Budget based on continued health care cost pressures. However, the City’s health insurance providers revisited them and recommend that health insurance costs for 2006 be increased by only 3% over the 2005 rates. This resulted in an overall savings in the medical/dental accounts of \$20,794 in the Golf Course Fund. In the Golf Course Fund alone, the City now pays approximately \$164,400 annually in medical/dental benefits. (Net Golf Course Fund change is -\$20,794)
- The City’s long term disability and life insurance rates are increasing based on substantial increases in usage of the benefit by employees and their beneficiaries over the past two years. However, more funding than what was needed included in the Adopted 2006 Golf Course Fund Budget, therefore resulting in a reduction of \$14,100. (Net change -\$14,100)

Staff continues to address budget shortfalls with expenditure reductions and an increased emphasis on increasing golf rounds. Staff will continue to be aggressive in marketing the golf courses to assure that play is maximized and that revenues continue to increase.

Golf Course Fund	Net Change Proposed to Adopted Budget
Legacy Ridge	-\$32,438
The Heritage	-\$4,087
TOTAL	-\$36,525

NOTE: The Net Change Proposed to Adopted Budget column will not necessarily match the items described under each department’s summary above as a result of impacts of the adjustments discussed in the All Departments section (i.e., adjustments citywide to salaries).

Sales and Use Tax Fund

As previously reported to City Council, the 2005 Budget for the Sales and Use Tax Fund, excluding the public safety tax, was projected at a 4% growth over the estimated collections for 2004. However, since the Actual 2004 collections were higher than anticipated, the net result is that the 2005 Adopted Sales & Use Tax budget is 3.2% over 2004 collections on an adjusted basis. Despite this better than expected performance in 2004, the performance in 2005 has not been as robust. Sales tax collections remain positive, but the use tax collections continue a roller coaster trend, pulling down the entire Sales and Use Tax fund. As such, Staff has revised year-end estimates for 2005 down to approximately 1% increase over the 2004 actual collections. Other General Fund revenues are performing better than expected, helping offset some of this reduction in Sales and Use Tax revenues. All City departments have been

practicing restraint in their spending in 2005, including preserving salary savings, to assure that the City ends the year in a positive financial position.

These trends ripple forward and impact revenue projections for 2006. The 2006 Adopted Budget is predicated on a 3.4% increase over the 2005 Adopted Budget for the Sales and Use Tax Fund. Based on the revised projections for 2005, the figures for the 2006 Budget amendment are being revised downward to 1.5% increase over the 2005 year-end estimated figure.

The peak sales and use tax collections year for the City was 2001, when \$53.4 million was collected. Based on the revised 2006 revenue projections, excluding open space and the public safety tax, the City remains \$3.1 million below that figure, or down 5.9%.

Staff continues to watch revenues closely. With the recent announcement of the nationwide closures for Mervyn’s stores, Staff anticipates that the Mervyn’s store at the Westminster Mall will close in early 2006. This is the second major closure at the Mall and its impacts are anticipated as a reduction of approximately \$320,000 for the portion of Sales and Use Taxes transferred to the General Fund. Staff has built into the revenue projections for the Sales & Use Tax Fund a 10% reduction in Westminster Mall collections, which accounts for the closure of the Mervyn’s store as well as continuing reductions in revenues generated by the Mall. In addition, the impacts from Hurricane Katrina and escalating fuel costs weighed into the 2006 revenue projections. Staff will continue to monitor all revenue collections very closely and will be prepared to make any necessary modifications in expenditures early in 2006. One option Staff has identified to address a potential revenue shortfall is to delay the hiring of new staff proposed with the Adopted and Amended 2006 Budget. Staff will be prepared to institute this hiring freeze if the City’s financial condition warrants such action. Staff will be diligent in monitoring revenues through the balance of 2005 and into 2006 and return to Council should this option and/or others be necessary.

Sales & Use Tax Fund	Net Change Proposed to Adopted Budget
Sales & Use Tax	-\$1,191,192
TOTAL	-\$1,191,192

General Capital Improvement Fund (GCIF)

The General Fund Capital Fund CIP is proposed to decrease a total \$60,000 due to projected reduced revenues for 2006. Proposed changes to the Adopted 2006 CIP:

- Elimination of Neighborhood Traffic Mitigation project. This project implemented traffic mitigation measures (e.g., traffic control signs, traffic circles, medians, speed humps and other measures) in residential neighborhoods where speeding occurs. In January 2004, City Council placed a moratorium on new Neighborhood Traffic Mitigation Program projects to allow time for City Staff and City Council to evaluate the effectiveness of the Program and consider alternative means of addressing the issue of speeding within residential neighborhoods. City Council and Staff concluded that the original engineering fix was not effective in addressing the problem of speeding in the neighborhoods and decided to phase in a enhanced Police traffic enforcement program over the 2005 and 2006 budget years, which is reflected in the General Fund operating budget amendment. As such, this project is no longer required in the GCIF. (Net change is -\$200,000)
- Building Division Field Operating System – This is a new project proposed for 2006. This project is for the purchase and programming of hand held computer devices for field use associated with the new Building Division Accela Automation software installed this year. The software manages building permits, inspection information and rental property maintenance records. These hand held devices were not in the original scope of the Accela project. (Net change is +\$80,000)

- JDE Upgrades for 2006 – This project is proposed to use savings from the original J.D. Edwards (JDE) financial and human resources management software system implementation project to allow staff to catch up on upgrades that have not been implemented from the last few years due to other priorities. (Net change is \$0; Staff proposes utilizing \$100,000 from current JDE project when it is closed out at year end)
- Public Safety Emergency Generator – \$150,000 is included in the Adopted 2006 CIP budget for the replacement or an emergency generator for the Public Safety Center. An additional \$10,000 is proposed in the 2006 budget amendment for a project contingency. Staff has received an estimate of approximately (\$145,000-\$150,000) which leaves no funding for contingency. This increase is proposed to be paid from public safety tax revenues. (Net change is +\$10,000 from \$150,000 to \$160,000)
- Community Enhancement Program – This fund provides for a wide variety of projects throughout the City of Westminster. This project is funded solely by earmarked Accommodations Tax revenues in the GCIF for enhancement projects. Staff is projecting an increase in revenues for 2006 for this revenue source and since they are dedicated to the Community Enhancement Program, this project budget is proposed to increase accordingly. (Net change is +\$50,000 from \$1,050,000 to \$1,100,000)
- Heritage 9-hole Expansion – This project was for the preliminary design of an additional 9-holes to The Heritage golf course. However, upon further review, Staff is recommending the elimination of this project currently as too many issues exist to pursue at this time. Staff continues to work on this expansion option but rather than tying up these funds, recommends using them for the City Park Recreation Center Energy Audit Improvements. (Net change is -\$115,000)
- City Park Recreation Center Energy Audit Improvements – This is a new project proposed for 2006. Staff is recommending that the funds for The Heritage 9-hole expansion project be redirected to assist with the initial costs to offset annual capital contribution associated with the energy audit. The improvements associated with the energy audit for the City Park Recreation Center alone total approximately \$1.26 million associated with HVAC improvements, excluding lighting and water retrofits. (Net change is +\$115,000)

General Capital Improvement Fund	Net Change Proposed to Adopted Budget
Streets & Traffic Improvements	-\$200,000
Other Capital Improvements	+\$80,000
Public Safety Capital Improvements	+\$10,000
Park Improvements	+\$50,000
TOTAL	-\$60,000

Debt Service Fund

A decrease of \$213,875 is proposed to the Debt Service Fund due to the early payment on the Shaw Heights bond issue. The City issued bonds in 1987 for improvements including an arterial street widening along 92nd Avenue and storm drainage improvements downstream of the Westminster Mall. The Shaw Heights storm drainage improvements run along Sheridan between 88th Avenue and the Burlington – Northern Railroad Property. The remaining debt payments were associated with the Mall’s special assessment entered in January 1987 for these improvements. The Mall decided to pay off the remaining special assessment in March 2005; this debt issue was originally scheduled to be paid off in 2007. As a result of the early payment of this bond, the Debt Service Fund no longer has this financial obligation and therefore reduced by the revenue payment received from the Mall for their special assessment and the expenditure made by the City in paying this debt (this debt was a pass through for the City due to the special assessment on the Mall). (Net change is -\$213,875)

Debt Service Fund	Net Change Proposed to Adopted Budget
Debt Service	-\$213,875
TOTAL	-\$213,875

Summary of Modifications

The table below summarizes the proposed net changes to each of the funds discussed in this Staff Report.

Fund	Adopted 2006 Budget	Revised 2006 Budget	Net Change
General	\$86,209,579	\$85,396,327	-\$813,252
General Reserve	\$7,954,400	\$8,554,400	+\$600,000
Utility	\$42,879,223	\$43,079,223	+\$200,000
Utility Reserve	\$9,544,850	\$9,544,850	+\$0
Self-Insurance	\$1,965,900	\$2,166,055	+\$200,155
Fleet Maintenance	\$1,589,394	\$1,944,794	+\$355,400
General Capital Outlay Replacement	\$728,340	\$687,840	-\$40,500
Golf Course	\$3,380,092	\$3,343,567	-\$36,525
Sales & Use Tax	\$62,783,108	\$61,591,916	-\$1,191,192
General Capital Improvement	\$7,668,000	\$7,608,000	-\$60,000
Debt Service	\$8,442,782	\$8,228,907	-\$213,875

NOTE: The Net Change Proposed to Adopted Budget column will not necessarily match the items described under each department’s summary above as a result of impacts of the adjustments discussed in the All Departments section (i.e., adjustments citywide to salaries, computer purchases and energy costs).

PAY, CLASSIFICATION AND BENEFITS PLAN

Pay and Classification

Staff completed the biennial review of the pay and classification system in 2004 for the 2005 and 2006 Budgets. The pay and classification adjustment recommendations were based on the following:

- An extensive salary survey process of eight metro cities (Arvada, Aurora, Boulder, Englewood, Fort Collins, Lakewood, Littleton and Thornton), special districts and private sector information;
- Data collected from the Colorado Municipal League (CML) survey on 75 benchmarks;
- A special City survey of 18 benchmarks not included in CML;
- Direct contacts with other municipalities to verify or clarify survey data;
- Mountain States Employers Council private and public sector data; and
- Special surveys and audits of 33 department requested positions.

Staff continues to use a benchmark system whereby those City positions that are relatively similar among other Denver Metro area cities are surveyed. Examples of these positions include: Clerk Typist II, Police Officer/Senior Police Officer, Firefighter I/II, Parksworkeer I/II, Planner III and Accounting Manager. The salaries for non-benchmark positions are linked to the salaries of specific benchmark positions based on their relationship to a job group and relative value to the organization. An in-depth survey was conducted of all 93 benchmarks in 2004. Recommended range adjustments were based on a review of each benchmark position’s minimum and maximum range value in comparison to the market. Generally, an adjustment is recommended when a position is more than 3.5% outside the market. This thorough market survey will be conducted on a biennial basis in conjunction with the 2-year budget process; the next market survey will be conducted during 2006 in preparation for the 2007/2008 Budget. A City survey of other organizations anticipated across-the-board 2006 pay plan adjustments will be reviewed with City Council as well at the Budget Review.

Per the 2004 review made in January 2005, the 2005 and 2006 pay plans included pay and/or classification changes for 143 positions, impacting a total of 528.75 full time equivalents (FTE). A 1% across-the-board increase was implemented for all full and part-time classifications for 2005 and was previously adopted by City Council for 2006. Based on revised 2006 revenue projections, Staff is recommending no change to the 1% across-the-board increase included in the 2006 Adopted Pay Plan.

As part of the 2006 Budget review process, the 2006 recommended amended pay plan includes a number of classification and titles changes due to reorganization and restructuring of position responsibilities. Seventeen (17) total position changes are recommended including 6 upgrades and 7 downgrades due to reorganization of responsibilities and 4 titles and/or classification changes not impacting pay grades. The total impact to the regular salaries budget was a reduction of \$12,747 from the total 2006 Adopted Budget. These recommended changes will be discussed with City Council on September 19 at the Budget Review.

In conducting the mid-year budget review for the 2006 Adopted Budget, the regular salary accounts were re-projected with current employment data. The result of these projections and reclassifications is a reduction in regular salary accounts of \$830,979, with \$557,893 reduced in the General Fund. New 2006 positions comprise \$575,944 of regular salaries plus \$97,910 in additional benefit costs for a total of \$673,854 in all funds. The total regular salaries recommended budget for 2006 with new positions is \$51,456,049 and represents a 973.824 full time equivalent (FTE) positions. As noted in the department descriptions above, a total of 2.0 FTE additional staff is proposed with this amendment process for 2006. These additional FTE's represent 0.8 FTE increase for the Community Senior Center based on the new intergovernmental agreement with Hyland Hills Parks and Recreation District (IGA approved 8/22/05), 0.2 FTE Management Assistant increase to address ongoing efforts with the Legacy Foundation, and 1.0 Traffic Accident Investigator as proposed with the February 2005 reorganization of city-wide residential traffic mitigation efforts.

Currently, the City has an authorized full-time equivalent (FTE) staffing level of 958.849 for 2005. The 2005 pay plan reflects a net change of -14.775 FTE from the 2004 pay plan as a result of eliminating positions previously frozen through 2004; this does include the addition of 1.0 FTE in February 2005 for the Police Department's enhanced traffic mitigation program. The current Adopted 2006 pay plan reflects an increase of 11.975 FTE. In addition, as noted above, 2.0 FTE are proposed as part of the mid-year budget review, bringing the total increase to the 2006 pay plan of 13.975 FTE. These new FTE bring the total in 2006 to 973.824 FTE.

Benefits

General Services Department Staff conducts a survey of the benefits provided in selected cities and special districts on an every other year basis. This survey was conducted in 2004 on the following benefits: pension contributions, medical and dental benefits, life insurance coverage, retiree medical benefits, prescription benefits, dental and orthodontic maximum benefits, leave benefits, special pay and education reimbursement programs. Based on this comprehensive survey, no benefit changes were recommended. The 2004 survey confirmed that the City benefit package is comparable or superior to other entities surveyed, keeping the City in a competitive position. Staff conducts the benefits survey every two years; the next benefits survey will be conducted in 2006 in preparation for the 2007/2008 Budget.

Benefit renewals for medical insurance were significantly less than originally anticipated in the 2006 budget. Medical and dental costs will be increasing by 3% instead of the budgeted 17%, resulting in a savings of approximately \$1.28 million city-wide. However, the City is experiencing significant increases in long term disability and life insurance premiums. The increases have been negotiated to a reasonable level of increase at \$75,000 total for the General Fund based on the strength of our long term relationship with The Standard Insurance Company.

City Council concurred with Staff's recommendation to maintain the 1% across-the-board adjustment in the 2006 Adopted Pay Plan, step and merit increases, implement the 17 total position changes recommended, and amend the benefits' budgets accordingly with the noted changes. The Resolution to change to the 2006 Adopted Pay Plan is included in a separate Agenda Memorandum on tonight's agenda.

HUMAN SERVICES BOARD RECOMMENDATIONS REVIEW

On August 1, 2005 City Council reviewed the Staff Report Human Services Board (HSB) Recommended 2006 Funding that outlined recommendations for HSB funding to thirty-three (33) non-profit agencies serving Westminster residents for the 2006 HSB funding year.

One agency, the Community Reach Center, was absent without notice from their scheduled interview session with the HSB. This absence was due to an emergency hospitalization required by the person scheduled to represent the Community Reach Center at the HSB interview.

In response to the Community Reach Center’s unexpected absence and in keeping with the HSB rules of not allocating funds to agencies that are not interviewed, the HSB initially recommended \$0. Realizing the potential implications of not funding the Community Reach Center, the HSB allotted \$12,000 to the Community Reach Center in case extenuating circumstances were the cause of the agency’s absence from their scheduled interview time. The \$12,000 reduced by half the amount that the Community Reach Center was awarded in 2005, but would serve to show that the HSB recognized the importance of their continued services to the Westminster community. The thinking of the HSB on this issue was not stated clearly in the August 1, 2005 Staff Report nor clearly articulated by Staff at the Study Session.

At the August 1 Study Session, the City Council requested that the HSB reconvene in person or through e-mail to reconsider the award amount to the Community Reach Center for 2006 HSB funds after learning the special circumstances surrounding the absence of the Community Reach Center from their HSB interview.

The HSB reconvened through e-mail with the result that four of the five members elected to let the recommended \$12,000 to the Community Reach Center stand. One HSB member responded that they would concur with the majority opinion on this matter. The HSB had directed the Staff Liaison to include the \$12,000 if the Community Reach Center did indeed have extenuating circumstances that prevented them from attending their scheduled interview. This is the figure Staff included in the August 1 Staff Report and the HSB chose to remain with their original funding recommendation.

As part of the HSB review process, Staff recommends that the agencies listed below be funded through the City’s 2006 allocation of Community Development Block Grant (CDBG) monies. These agencies meet the requirements set by CDBG and have the financial resources to operate on a fiscal year of April 1, 2006, to March 31, 2007, which is the fiscal year for CDBG. These agencies received notification prior to the application and interview process that the City would be considering them for CDBG funding. Agencies were asked if they believed they would have any difficulties in adhering to CDBG regulations and reporting prior to final consideration for CDBG funding. (The recommended CDBG funded agencies are noted with an “X” mark in the “Proposed CDBG” column on the attached spreadsheet).

Adams 50 School District Health Centers	\$13,000
Adams County Housing Authority	\$12,000
Alternatives to Family Violence	\$13,000
Clinica Campesina	\$10,000
Colorado Homeless Families	\$11,000
Family Tree	\$13,000
<u>Senior Hub</u>	<u>\$12,000</u>
TOTAL	\$84,000

Upon receiving the additional information from the HSB, City Council concurred with the HSB recommendations at the September 19 Budget Review.

CITIZEN REQUESTS REVIEW

On September 12, 2005 a public meeting was held to review the 2006 Adopted Budget and to collect any remaining citizen requests for funding. A total of three residents (Larry Dean Valente, Jane Fancher, and Jim Raley) spoke, inquiring about potential plans for the Westminster Mall, the home rule charter and development paying for itself, and about the quantity of park improvement moneys in the Capital Improvement Program.

Two requests were received on the 2006 Adopted Budget and are summarized below. Staff requests that City Council review the Staff recommendation and provide direction on changes, if any, for inclusion in the final budget proposal to be acted on by City Council on October 10, 2005.

1. Request: Funds for a City Charter Review and Amendment (Received at the September 12 public meeting on the 2006 Adopted Budget)

Staff Research: Larry D. Valente requested that funds be placed aside to update the City Charter to be in conformity with state law and represent modern day Westminster. The City Charter was approved by voters in January 1958. He requested that these funds be set aside to allow the City to work with residents to modify the Charter. He requested that any amendments return for a vote at the November 2006 election.

Staff Recommendation: The General Fund has been reduced by \$813,252 with the mid-year budget amendment process and reductions have been made throughout the budget to meet this revenue reduction for 2006. Staff does not recommend allocating any funding for this request. The Charter has served the City of Westminster well over its lifetime and continues to do so. Charter Amendments have been drafted and put before the voters on a number of occasions based on technical adjustments identified by Staff and City Council. In addition, the City of Westminster's Charter has been identified by the Colorado Municipal League and other organizations as a model charter for home rule cities. The Charter was last amended in November 2000 with the voter approved amendment to allow the City Council to officially adopt a two-year budget. Staff will continue to work, as it does each election cycle, to identify Charter amendments that are critical to the effective and proper operation of the City.

Council Direction: City Council concurred with Staff's recommendation not to fund this request due to the budget constraints and other priorities within the General Fund as adopted in 2006.

2. Request: Evaluation of costs in the Parks Capital Improvement budget (Received at the September 12 public meeting on the 2006 Adopted Budget)

Staff Research: Jane Fancher was concerned about the City's funding level for parks and park improvements in the capital improvement program. The City of Westminster has taken a very strategic approach to improving the quality of life in the community. The City's parks have been consistently identified in the biennial citizen survey as one of the most valued and highly rated services that the City provides. A Parks and Recreation Master Plan is in place and was updated by City Council in December of 2004. This plan identifies a vision for the future of parks and recreation improvements that both addresses community needs and is fiscally prudent. The fact that the City maintains an AA bond rating is strong evidence that the financial markets believe the City is acting prudently.

Staff Recommendation: Adopt the Park Capital Improvement budget as proposed.

Council Direction: City Council concurred with Staff's recommendation not to modify the park funding due to the revenue restrictions (i.e., the Park Capital Improvement funds are dedicated revenue sources) and other priorities within the General Capital Improvement Fund (GCIF) as adopted in 2006.

Respectfully submitted,

J. Brent McFall
City Manager

Attachments

Human Services Board Recommended 2006 Funding

Agency	Proposed CDBG	2005 Council Award	Agency 2006 Funding Requests	Final HSB 2006 Recommendation
Access Housing		--	\$10,000	\$7,500
Adams 50 School District Health Centers	X	\$12,500	\$40,000	\$13,000
ADCO Housing Authority	X	\$16,000	\$20,000	\$12,000
ADCO Interfaith Hospitality Network		\$5,000	\$15,000	\$7,500
Alternatives to Family Violence	X	\$13,500	\$20,000	\$13,000
Arapahoe House		\$1,000	\$5,000	\$1,000
Arvada Child Advocacy Center		\$4,000	\$4,000	\$4,000
Community Awareness Action Team (CAAT)		\$1,000	\$5,000	\$1,000
CASA - New Agency Request		--	\$1,000	\$1,000
Catholic Charities of Denver		\$3,500	\$9,000	\$3,500
CEF Hearing & Vision Assistance		\$500	--	--
Center for People with Disabilities		--	\$7,500	\$1,000
Children's Outreach Project		\$2,000	\$2,500	\$2,500
Clinica Campesina	X	\$6,500	\$20,000	\$10,000
Colorado Homeless Families	X	\$11,000	\$18,000	\$11,000
Colorado Housing Enterprises		\$1,500	\$5,000	\$1,500
Community Housing Services		--	\$2,500	\$1,000
Community Reach Center		\$24,000	\$28,000	\$12,000
Exempla Lutheran Hospice LMC		--	\$5,000	\$4,000
FACES		\$1,500	\$2,500	\$2,000
Family Tree	X	\$13,000	\$15,000	\$13,000
FISH of Westminster		\$5,500	\$5,500	\$5,500
Food Bank of the Rockies		\$4,000	\$5,000	\$3,500
Have A Heart Project, Inc		\$4,000	\$10,000	\$4,500
Hospice of Metro Denver		\$6,000	\$11,000	\$4,000
Inter Church ARMS		\$2,000	\$8,000	\$3,000
Jefferson Center for Mental Health		\$10,000	\$20,000	\$8,000
Jefferson County Foster Care - toys for kids		\$2,000	--	--
Kempe Children's Foundation		\$1,000	\$1,500	\$1,000
Light for Life Foundation /Yellow Ribbon		\$1,500	--	--
North Metro Community Services		\$1,000	--	--
RAAP		\$2,000	\$5,000	\$2,000
Radio Reading Service		\$1,000	\$2,500	\$1,000
Santa Claus Workshop		--	\$2,500	\$1,500
Senior Hub	X	\$12,000	\$12,000	\$12,000
Senior's Resource Center		\$1,000	\$5,000	\$1,000
Wilderness on Wheels - New Agency Request		--	\$1,500	\$1,500
Total		\$169,500	\$324,500	\$170,000

	2006 Recommendation
Total CDBG Proposed	\$84,000
Total General Fund Proposed	\$86,000
TOTAL 2006 HSB Allocation	\$170,000

- HUMAN SERVICES BOARD AGENCY DESCRIPTIONS -

Access Housing – Provides emergency shelter and affordable transitional housing options to homeless and at-risk families while promoting stability, self-sufficiency, and personal growth.

Adams 50 School District Health Centers – Provides extended health care services to students and families receiving free or reduced lunch within the Adams 50 School District.

ADCO Housing Authority – Offers programs for families in Adams County by providing housing, personal development opportunities, counseling, financial assistance and educational services through networking and collaboration. ACHA creates an environment conducive for growth and development in order to promote self-sufficiency.

ADCO Interfaith Hospitality Network – Provides shelter, meals and comprehensive assistance to homeless families and increase community involvement in direct service and advocacy.

Alternatives to Family Violence – Provides safety and empowerment to those affected by domestic violence, while promoting non-violence as a social value. They strive to be the first resource for families affected by domestic violence in Adams County.

Arapahoe House – Provides a safe environment for female adolescents in crisis, focusing on developmental and mental health issues and to promote self-sufficiency and self-respect.

Arvada Child Advocacy Center – Offers a child-friendly, safe place for young children to come during the investigative process of their outcries of sexual abuse.

Catholic Charities of Denver – Provides emergency services that meet the human needs existing within the broader community. Services provided include: limited financial assistance for rent, medical prescriptions, job-related transportation costs, temporary shelter, and a 2-3 day supply of emergency food with a referral to a larger food bank.

Center for People with Disabilities – Provides resources, information and advocacy to assist people with disabilities in overcoming barriers to independent living and community integration.

Children’s Outreach Project – Offers an integrated, quality, early childhood and kindergarten education to typical, accelerated and developmentally delayed children.

Clinica Campesina – Provides medical care and health promotion services to the medically underserved, low-income households, and minority people on a sliding fee scale basis.

Colorado Homeless Families – Provides transitional housing and supportive services for homeless families with children, helping them become self-sufficient within eighteen months to two years.

Colorado Housing Enterprises – Provides housing counseling, credit counseling and repair, foreclosure prevention, financial education and home maintenance courses to our community.

Community Awareness Action Team (CAAT) – Serves as a catalyst for facilitating programs that will be effective in the prevention of the use of alcohol, tobacco and other drugs by children and teens.

Community Housing Services - Provides assistance to seniors who are in need of subsidized housing, information to tenants on their rights and responsibilities as a tenant, and general housing information to the public.

Community Reach Center – Provides mental health care to residents of Adams County including outpatient counseling, a 24-hour crisis line, treatment programs and programs designed to provide education and training to prepare individuals for employment and independent living.

Exempla Lutheran Hospice LMC – Provides comprehensive hospice services to terminally ill children, adults, and their families who lack the financial resources to pay for the care.

Family Advocacy, Care, Education, Support, Inc. (FACES) – Assists families at risk for abuse or neglect, but not yet involved with Child Protective Services.

Family Tree, Inc. – Offers services to help people be safe, strong, and self-reliant. Services provided include: emergency shelter and support services for victims of domestic abuse, comprehensive supportive housing assistance for homeless families and individuals, emergency shelter and outreach services for youth in crisis, and out-client services for families experiencing abuse, divorce, or separation.

FISH of Westminster – Provides area residents with short term, emergency staple foods.

Food Bank of the Rockies – Creates an efficient means of channeling food to participating agencies (food banks) that assist the needs of the hungry. Food is provided to shelters, emergency assistance programs, child welfare centers, senior citizen nutrition programs, churches, synagogues, community centers and halfway houses.

Have a Heart Project, Inc. – Provides for the basic needs of food and clothing for elementary age children and their families in the Westminster School District 50 area.

Hospice of Metro Denver – Provides specialized care and support for terminally ill individuals and their families while increasing community awareness of death and grief as a natural part of life

Inter Church ARMS – Inter-Church Arvada Resources for Ministry and Service (ARMS) is a non-profit coalition of twelve Arvada-area churches that combines volunteer and financial resources to help people who are striving to create and maintain their independence. Services include financial aid.

Jefferson Center for Mental Health – Promotes mental health and provides quality mental health services to persons with emotional problems and/or serious mental illness.

Kempe Children's Foundation – Provides an on-call physician and social worker 24-hours a day, seven days a week to evaluate and treat approximately 1,000 children who are suspected victims of sexual, physical or emotional abuse each year.

Rape Assistance and Awareness Program (RAAP) – Assists victims of sexual violence while educating the public about preventing sexual violence. Services provided include: rape crisis hotline, victim advocacy, counseling services, community outreach, abuse prevention training program, and personal safety skills for women.

Radio Reading Service of the Rockies – Provides audio reading of newspapers, magazines and other reading materials through a series of radio and televised broadcasts for the blind and hearing impaired community of Colorado.

Santa Claus Workshop – Provides free toys, books, games, and gifts to needy families living in Adams County who have children between the ages of birth and twelve years old.

The Senior Hub: Meals on Wheels – Delivers hot or frozen meals to homebound residents that are unable to prepare nutritious meals themselves, are unable to travel independently to a senior center or restaurant to obtain a balance meal and unable to afford the purchase of meals. **Respite and In-Home Supportive Services** – Assists those living at home alone with simple, non-medical assistance.

Seniors' Resource Center – Works in partnership with older persons and the community to provide centralized and coordinated service, information, education, and leadership to assist seniors in maximizing their independence and personal dignity.

– New Agencies Requesting Funds –

Court Appointed Special Advocates (CASA) – Provides advocacy services to abused and neglected children who are involved in the court system through no fault of their own.

Wilderness On Wheels – Provides, builds and maintains wilderness access to the handicapped, seniors and others through a series of platform trails built by volunteers in the south west metro area.

BY AUTHORITY

ORDINANCE NO.
SERIES OF 2005

COUNCILOR'S BILL NO. **62**
INTRODUCED BY COUNCILLORS

**A BILL
FOR AN ORDINANCE AMENDING THE 2006 BUDGETS OF THE GENERAL FUND,
UTILITY FUND, FLEET MAINTENANCE FUND, GENERAL CAPITAL OUTLAY
REPLACEMENT FUND, SALES AND USE TAX FUND, GENERAL CAPITAL
IMPROVEMENT FUND, GENERAL RESERVE FUND, GOLF COURSE FUND AND DEBT
SERVICE FUND AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION OR UN-
APPROPRIATION FROM THE 2006 ESTIMATED REVENUES IN THE FUNDS.**

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The 2006 appropriation for the General Fund initially appropriated by Ordinance No. 3162 in the amount of \$86,209,579 is hereby decreased by \$813,252 which, when added to the fund balance as of the City Council action on October 10, 2005 will equal \$85,396,327. The actual amount in the General Fund on the date this ordinance becomes effective may vary from the amount set forth in this section due to intervening City Council actions. This un-appropriation is due to a budget amendment for revised revenue projections and expenditure estimates for 2006.

Section 2. The \$813,252 decrease in the General Fund shall be allocated to City Revenue and Expense accounts, which shall be amended as follows:

REVENUES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Prop Tax Adco	1000.40035.0010	\$2,075,033	\$172,801	\$2,247,834
Prop Tax Jeffco	1000.40035.0020	1,912,092	(22,801)	1,889,291
Admis Movies	1000.40050.0006	500,000	(25,000)	475,000
Bldg Pmt Com Ad	1000.40185.0010	300,000	68,000	368,000
Bldg Pmt Res Jef	1000.40190.0020	250,000	(50,000)	200,000
Cigarette Tax	1000.40340.0000	310,000	(60,000)	250,000
Auto Own Adco	1000.40350.0010	260,000	(20,000)	240,000
Road & Bridge Ad	1000.40400.0010	325,000	35,000	360,000
Road & Bridge Jef	1000.40400.0020	600,000	10,000	610,000
Admis Senior Ctr	1000.40820.0017	190,000	37,515	227,515
Admis Standley	1000.40820.0256	375,000	10,000	385,000
Admis City Park	1000.40820.0860	975,000	(35,000)	940,000
Admis CP Fit	1000.40820.0861	760,000	(50,000)	710,000
Admis Kings Mills	1000.40820.0964	6,500	10,500	17,000
Admis Cntryside	1000.40820.0965	50,000	7,000	57,000
Adult Activities	1000.41030.0503	925,000	25,000	950,000

Franch Fee Xcel	1000.41180.0040	2,422,560	77,440	2,500,000
Franch Fee Cable	1000.41180.0052	715,000	60,000	775,000
EMS Svc Fee	1000.41220.0000	1,550,000	215,000	1,765,000
Street Cut Fee	1000.41230.0000	300,000	(100,000)	200,000
Concrete Repl Fee	1000.41240.0000	110,000	45,000	155,000
Maint Promenade	1000.41280.0106	360,764	(20,764)	340,000
Security Prom	1000.41290.0106	64,236	(4,236)	60,000
Weed Cutting	1000.41320.0000	12,500	(6,000)	6,500
Off Duty Police	1000.41340.0000	275,000	(90,000)	185,000
Elev/Escalator	1000.41430.0000	11,000	14,000	25,000
Pension Adm Fee	1000.41255.0000	0	135,000	135,000
General	1000.43060.0000	176,200	24,485	200,685
Trf Sales & Use Tax	1000.45000.0530	57,033,108	(1,276,192)	55,756,918

Total Change to Revenues

\$(813,252)

EXPENSES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
City Council				
Council Allowance	10001010.61100.0000	\$0	\$16,800	\$16,800
Mileage Reimb	10001010.61200.0000	2,000	4,400	6,400
Telephone	10001010.66900.0000	6,300	(6,195)	105
Lease Payments	10001010.67700.0000	5,019	(1,351)	3,668
Contract Svcs	10001010.67800.0000	39,050	(2,100)	36,950
City Attorney's Office				
Regular Salaries	10003120.60200.0000	596,251	(6,317)	589,934
Reg Salaries Pros	10003120.60200.0125	179,221	(2,819)	176,402
Reg Salaries PST	10003120.60200.0911	46,583	214	46,797
Prof Svcs	10003120.65100.0000	13,500	(500)	13,000
Telephone	10003120.66900.0000	2,046	(300)	1,746
Outside Comp	10003120.67000.0000	17,400	1,945	19,345
Lease Pymts	10003120.67700.0000	6,346	(1,709)	4,637
Contract Svcs Pros	10003120.67800.0125	1,960	950	2,910
City Manager's Office				
Regular Salaries	10005050.60200.0000	670,675	19,877	690,552
Reg Salaries PIO	10005050.60200.0387	199,631	17,271	216,902
Lease Pymts	10005050.67700.0000	6,706	(1,806)	4,900
Central Charges				
Regular Salaries	10010900.60200.0000	1,430,343	(1,410,343)	20,000
Regular Sal COG	10010900.60200.0704	8,500	(1,000)	7,500
Salaries OT COG	10010900.60400.0704	14,500	(7,000)	7,500
Career Dev COG	10010900.61800.0704	2,500	(1,000)	1,500
Retire City Contrib	10010900.62600.0000	3,840,000	(30,000)	3,810,000
Non Med Ins ER	10010900.62800.0590	130,000	19,500	149,500
Non Med Ins ER	10010900.62800.0591	378,000	61,000	439,000
Med Ins ER	10010900.63000.0594	4,276,080	(598,615)	3,677,465
Med Ins ER Delta	10010900.63000.0595	350,000	(63,000)	287,000
Med Ins ER Kaiser	10010900.63000.0596	2,680,831	(465,188)	2,215,643

Prof Services	10010900.65100.0000	100,000	(20,000)	80,000
Equip Rental	10010900.66000.0450	728,340	(40,500)	687,840
Elec & Gas	10010900.67200.0000	320,000	47,857	367,857
City Memberships	10010900.67500.0000	144,250	(7,000)	137,250
Lease Pymts	10010900.67700.0000	9,800	(2,100)	7,700
Contract Svcs	10010900.67800.0000	232,260	40,000	272,260
Contract Svcs Elec	10010900.67800.0386	72,450	(7,500)	64,950
Con Svcs Human	10010900.67800.0706	65,000	21,000	86,000
Supplies COG	10010900.70200.0704	6,000	(1,000)	5,000
Transfers Fleet	10010900.79800.0300	0	284,200	284,200
Transfers Worker's Comp	10010900.79800.0480	568,009	140,000	708,009
Gen Svcs - Admin				
Regular Salaries	10012050.60200.0000	205,239	29,589	234,828
Reg Sal Vol Prog	10012050.60200.0015	0	51,056	51,056
Reg Sal Envir Svc	10012050.60200.0552	0	119,068	119,068
Sal OT Envir Svc	10012050.60400.0552	0	2,600	2,600
Mileage Reimb	10012050.61200.0000	200	180	380
Mileage Envir Svc	10012050.61200.0552	0	200	200
Mtg Exp Env Svc	10012050.61400.0552	0	300	300
Career Dev	10012050.61800.0000	3,970	2,250	6,220
Car Dev Env Svc	10012050.61800.0552	0	3,250	3,250
Educ Reimb	10012050.63800.0000	0	25,000	25,000
Prof Svc Env Svc	10012050.65100.0552	0	38,000	38,000
Maint/Rep Env	10012050.66100.0552	0	500	500
Printing Env Svc	10012050.66600.0552	0	500	500
Postage Env Svc	10012050.66700.0552	0	200	200
Telephone Env Svc	10012050.66900.0552	0	700	700
Cont Svc Vol Prog	10012050.67800.0015	0	12,700	12,700
Cont Svc Env Svc	10012050.67800.0552	0	5,900	5,900
Supplies Vol Prog	10012050.70200.0015	0	5,000	5,000
Supplies Env Svc	10012050.70200.0552	0	6,290	6,290
Gen Svcs – Human Resources				
Regular Salaries	10012060.60200.0000	584,845	51,393	636,238
Reg Salaries Training	10012060.60200.0612	0	116,363	116,363
Reg Sal Wellness	10012060.60200.0544	51,343	2,769	54,112
Reg Sal PST	10012060.60200.0911	44,290	1,107	45,397
Mileage Reimb	10012060.61200.0612	0	270	270
Mtg Exp Training	10012060.61400.0612	0	1,000	1,000
Car Dev Training	10012060.61800.0612	0	4,500	4,500
Prof Svc Training	10012060.65100.0612	0	71,700	71,700
Main/Rep Equip	10012060.66100.0000	47,550	600	48,150
Lease Pymts	10012060.67700.0000	8,693	1,056	9,749
Lease Pymts PST	10012060.67700.0911	440	(118)	322
Cont Svc ERAT	10012060.67800.0030	0	4,000	4,000
Cont Svc Training	10012060.67800.0612	0	20,000	20,000
Supplies ERAT	10012060.70200.0030	0	22,600	22,600
Ref Mtls Training	10012060.71400.0612	0	21,800	21,800
Gen Svcs – City Clerk				
Regular Salaries	10012070.60200.0000	276,595	(1,672)	274,923

Lease Payments	10012070.67700.0000	1,574	(424)	1,150
Supplies	10012070.70200.0000	31,600	(12,600)	19,000
Gen Svcs – Org Support Services				
Regular Salaries	10012110.60200.0000	308,583	(308,583)	0
Reg Sal – Envir	10012110.60200.0552	113,412	(113,412)	0
Overtime – Envir	10012110.60400.0552	2,600	(2,600)	0
Mileage	10012110.61200.0000	450	(450)	0
Mileage Envir	10012110.61200.0552	200	(200)	0
Meeting Exp	10012110.61400.0000	1,000	(1,000)	0
Meeting Exp Envir	10012110.61400.0552	300	(300)	0
Career Dev	10012110.61800.0000	6,750	(6,750)	0
Career Dev Envir	10012110.61800.0552	3,250	(3,250)	0
Education Reimb	10012110.63800.0000	25,000	(25,000)	0
Prof Svc Envir	10012110.65100.0552	38,000	(38,000)	0
Prof Svc Train	10012110.65100.0612	71,700	(71,700)	0
Maint/Repair	10012110.66100.0000	600	(600)	0
Maint/Rep Envir	10012110.66100.0552	500	(500)	0
Printing Envir	10012110.66600.0552	500	(500)	0
Postage Envir	10012110.66700.0552	200	(200)	0
Telephone Envir	10012110.66900.0552	700	(700)	0
Lease Payments	10012110.67700.0000	4,647	(4,647)	0
Contract Svcs	10012110.67800.0000	20,000	(20,000)	0
Cont Svcs Vol	10012110.67800.0015	12,700	(12,700)	0
Cont Svcs ERAT	10012110.67800.0030	4,000	(4,000)	0
Cont Svcs Envir	10012110.67800.0552	5,900	(5,900)	0
Supplies Vol Prog	10012110.70200.0015	5,000	(5,000)	0
Supplies ERAT	10012110.70200.0030	10,000	(10,000)	0
Supplies Envir	10012110.70200.0552	6,290	(6,290)	0
Train & Ref Mtls	10012110.71400.0612	21,800	(21,800)	0
Gen Svcs – Court				
Regular Salaries	10012130.60200.0000	782,113	(9,363)	772,750
Reg Salaries – Prob	10012130.60200.0130	141,215	2,770	143,985
Reg Salaries PST	10012130.60200.0911	68,905	2,921	71,826
Elec & Gas	10012130.67200.0000	29,000	531	29,531
Lease Payments	10012130.67700.0000	16,640	(2,999)	13,641
Lease Pymts Prob	10012130.67700.0130	3,410	(474)	2,936
Lease Pymts PST	10012130.67700.0911	1,140	(307)	833
Gen Svcs – BO&M				
Regular Salaries	10012390.60200.0000	458,763	56,488	515,251
Elec & Gas	10012390.67200.0000	7,300	134	7,434
Lease Payments	10012390.67700.0000	1,982	(534)	1,448
Finance – Admin				
Regular Salaries	10015050.60200.0000	147,777	126,550	274,327
Career Dev	10015050.61800.0000	4,250	1,500	5,750
Lease Pymts	10015050.67700.0000	1,160	(312)	848
Supplies	10015050.70200.0000	7,555	1,500	9,055
Train & Ref Mtls	10015050.71400.0000	0	1,500	1,500
Comp Soft/Hard	10015050.75400.0000	0	500	500
Finance – Acctg				
Regular Salaries	10015220.60200.0000	465,676	407	466,083
Reg Sal PST	10015220.60200.0911	63,167	6,631	69,798

Lease Pymts	10015220.67700.0000	5,384	(1,450)	3,934
Lease Pymts PST	10015220.67700.0911	880	(237)	643
Finance – Treasury				
Regular Salaries	10015240.60200.0000	261,288	11,304	272,592
Lease Pymts	10015240.67700.0000	1,270	(342)	928
Finance – Sales Tax				
Regular Salaries	10015250.60200.0000	381,927	(1,496)	380,431
Reg Sal PST	10015250.60200.0911	24,766	6,507	31,273
PD – Admin				
Regular Salaries	10020050.60200.0000	259,224	(19,922)	239,302
Elec & Gas	10020050.67200.0000	125,000	2,288	127,288
Lease Pymts	10020050.67700.0000	205,989	(18,642)	187,347
Comp Soft/Hard	10020050.75400.0000	0	2,010	2,010
Police – Investigations & Tech Svcs				
Regular Salaries	10020300.60200.0000	133,408	85,275	218,683
Reg Sal – Prom	10020300.60200.0106	206,869	25,059	231,928
Reg Sal – Com Svcs	10020300.60200.0341	493,060	81,118	574,178
Reg Sal – Neigh Svcs	10020300.60200.0342	645,086	12,390	657,476
Reg Sal – Tech Svcs	10020300.60200.0343	1,872,620	81,679	1,954,299
Reg Sal – Inv Svcs	10020300.60200.0344	2,958,181	56,615	3,014,796
Lease Pymts – Tech Svcs	10020300.67700.0343	5,700	5,688	11,388
Cont Svcs – Tech Svcs	10020300.67800.0343	59,975	(1,280)	58,695
Office Equip	10020300.75200.0000	0	11,000	11,000
Other Equip-Tech Svcs	10020300.76000.0343	173,500	6,900	180,400
Police – Patrol, Traffic & Special Operations				
Regular Salaries	10020500.60200.0000	132,974	2,702	135,676
Reg Sal Spec Ops	10020500.60200.0347	814,306	(286,407)	527,899
Reg Sal Traffic	10020500.60200.0348	1,472,539	180,021	1,652,560
Reg Sal Patrol	10020500.60200.0349	5,859,470	304,246	6,163,716
Sal OT Extra Duty	10020500.60400.0005	275,000	(90,000)	185,000
Sal OT Traffic	10020500.60400.0348	83,500	6,500	90,000
Sal OT Patr Svcs	10020500.60400.0349	463,062	3,000	466,062
Unif & Equip Traf	10020500.61000.0348	6,000	2,270	8,270
Unif & Equip Patr	10020500.61000.0349	2,850	6,000	8,850
Career Dev Traf	10020500.61800.0348	13,600	1,500	15,100
Career Dev Pat Svcs	10020500.61800.0349	28,000	2,000	30,000
Lease Pay	10020500.67700.0000	12,000	700	12,700
Cont Svcs Traff	10020500.67800.0348	27,500	10,000	37,500
Supplies – Spec Ops	10020500.70200.0347	50,800	63,700	114,500
Supplies – Traff	10020500.70200.0348	3,320	600	3,920
Vehicles – Patrol	10020500.75600.0348	0	22,000	22,000
Other Equip-Traff	10020500.76000.0348	0	17,000	17,000
Fire Department				
Regular Salaries	10025260.60200.0000	5,609,073	78,586	5,687,659
Reg Salaries EMS	10025260.60200.0546	2,106,785	126,821	2,233,606

Reg Salaries Prev	10025260.60200.0547	424,527	(46,039)	378,488
Unif & Equip Prev	10025260.61000.0547	5,160	3,000	8,160
Meeting Expense	10025260.61400.0000	2,900	500	3,400
Career Dev Prev	10025260.61800.0547	9,768	500	10,268
Postage	10025260.66700.0000	3,000	500	3,500
Telephone	10025260.66900.0000	42,354	550	42,904
Elec & Gas	10025260.67200.0000	62,400	1,142	63,542
Lease Payments	10025260.67700.0000	360,512	(4,160)	356,352
Cont Svcs EMS	10025260.67800.0546	92,000	30,000	122,000
Supplies Prev	10025260.70200.0547	4,500	500	5,000
Train & Ref Mtls	10025260.71400.0000	11,123	500	11,623
Office Equip	10025260.75200.0000	30,900	300	31,200
Comp Soft/Hard	10025260.75400.0000	7,458	340	7,798
Comm Dev – Admin				
Regular Salaries	10030050.60200.0000	356,310	8,725	365,035
Lease Pymts	10030050.67700.0000	2,514	(677)	1,837
Comm Dev – Eco Devo				
Regular Salaries	10030340.60200.0000	232,177	7,205	239,382
Comm Dev – Planning				
Regular Salaries	10030360.60200.0000	857,516	13,769	871,285
Lease Pymts	10030360.67700.0000	6,013	(1,619)	4,394
Comm Dev – Building				
Regular Salaries	10030370.60200.0000	958,009	14,525	972,534
Reg Salaries PST	10030370.60200.0911	46,203	3,991	50,194
Lease Pymts	10030370.67700.0000	11,738	(3,160)	8,578
Lease Pymts	10030370.67700.0911	440	(118)	322
Comm Dev – Engineering				
Regular Salaries	10030380.60200.0000	1,098,746	(36,611)	1,062,135
Elec & Gas	10030380.67200.0000	72,700	1,331	74,031
Lease Pymts	10030380.67700.0000	8,604	(2,317)	6,287
PW&U – Infrastructure				
Regular Salaries	10035430.60200.0000	214,290	(3,751)	210,539
Lease Pymts	10035430.67700.0000	1,530	(412)	1,118
PW&U – Streets				
Regular Salaries	10035450.60200.0000	1,095,381	18,130	1,113,511
Street Lights	10035450.67400.0000	1,500,000	72,457	1,572,457
Lease Pymts	10035450.67700.0000	1,394	(375)	1,019
Maint Const Mtls	10035450.72400.0000	453,424	(45,000)	408,424
PR&L – Admin				
Regular Salaries	10050050.60200.0000	576,007	(33,038)	542,969
Lease Pymts	10050050.67700.0000	5,366	(1,445)	3,921
PR&L – Park Svcs				
Regular Salaries	10050550.60200.0000	964,566	1,512	966,078
Reg Salaries – Prom	10050550.60200.0106	181,592	11,874	193,466
Wtr Swr LLeague	10050550.67100.0709	8,000	9,000	17,000
Elec & Gas	10050550.67200.0000	79,000	9,767	88,767
Elec & Gas Prom	10050550.67200.0106	23,000	421	23,421

Lease Pymts	10050550.67700.0000	9,354	(2,518)	6,836
PR&L – Library				
Regular Salaries	10050620.60200.0000	1,685,906	(6,702)	1,679,204
Elec & Gas	10050620.67200.0000	94,500	10,730	105,230
Lease Pymts	10050620.67700.0000	34,626	(9,323)	25,303
PR&L – Standley Lake				
Regular Salaries	10050660.60200.0000	176,665	(8,311)	168,354
Elec & Gas	10050660.67200.0000	3,500	64	3,564
Lease Pymts	10050660.67700.0000	800	(215)	585
PR&L – Design				
Regular Salaries	10050690.60200.0000	368,380	12,246	380,626
Lease Pymts	10050690.67700.0000	2,855	(769)	2,086
Vehicles	10050690.75600.0000	6,200	3,000	9,200
PR&L – Rec Fac				
Regular Salaries	10050720.60200.0000	44,159	(1,440)	42,719
Reg Salaries Fitness	10050720.60200.0505	49,172	1,223	50,395
Reg Salaries CP	10050720.60200.0860	942,062	15,474	957,536
Reg Salaries CP Fit	10050720.60200.0861	286,867	(7,819)	279,048
Reg Salaries Swim & Fit	10050720.60200.0963	473,949	17,607	491,556
Reg Salaries West View	10050720.60200.0967	334,243	9,188	343,431
Bank Chrgs CP	10050720.66800.0860	10,696	749	11,445
Bank Chrgs CP Fit	10050720.66800.0861	7,804	435	8,239
Bank Chrgs Swim & Fit	10050720.66800.0963	1,819	713	2,532
Bank Chrgs West View	10050720.66800.0967	3,488	370	3,858
Elec & Gas CP	10050720.67200.0860	176,750	95,521	272,271
Elec & Gas CP Fit	10050720.67200.0861	69,286	7,552	76,838
Elec & Gas Swim & Fit	10050720.67200.0963	120,695	29,828	150,523
Elec & Gas Cntrysd	10050720.67200.0965	13,130	240	13,370
Elec & Gas West View	10050720.67200.0967	82,820	11,554	94,374
Lease Pymts	10050720.67700.0860	4,027	(1,084)	2,943
Lease Pymts CP	10050720.67700.0861	3,356	(904)	2,452
Lease Pymts Swim & Fit	10050720.67700.0963	2,014	(542)	1,472
Lease Pymts West View	10050720.67700.0967	3,022	(814)	2,208
Chemicals Aquac	10050720.73000.0511	28,500	6,500	35,000
PR&L – Rec Programs				
Regular Salaries	10050760.60200.0000	345,468	832	346,300
Reg Salaries Senior	10050760.60200.0017	188,160	36,482	224,642
Reg Salaries Arts	10050760.60200.0532	30,263	876	31,139
Sal Temp Adult Sports	10050760.60600.0504	72,739	5,261	78,000
Bank Charges	10050760.66800.0000	6,582	2,259	8,841
Elec & Gas Seniors	10050760.67200.0017	38,000	1,341	39,341

Lease Pymts	10050760.67700.0000	3,015	(812)	2,203
Lease Pymts Seniors	10050760.67700.0017	1,645	(143)	1,502
Build & Grd Mtls	10050760.71800.0000	8,080	<u>1,920</u>	10,000

Total Change to Expenses \$(813,252)

Section 3. The 2006 appropriation for the General Reserve Fund initially appropriated by Ordinance No. 3162 in the amount of \$7,954,400 is hereby increased by \$600,000 which, when added to the fund balance as of the City Council action on October 10, 2005 will equal \$8,554,400. The actual amount in the General Reserve Fund on the date this ordinance becomes effective may vary from the amount set forth in this section due to intervening City Council actions. This appropriation is due to a budget amendment for revised revenue projections and expenditure estimates for 2006.

Section 4. The \$600,000 increase in the General Reserve Fund shall be allocated to City revenue and expense accounts, which shall be amended as follows:

REVENUES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Carryover	1100.40020.0000	\$7,744,350	<u>\$600,000</u>	\$8,344,350

Total Change to Revenues \$600,000

EXPENSES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Contingency	11010900.79900.0000	\$7,954,000	<u>\$600,000</u>	\$600,000

Total Change to Expenses \$600,000

Section 5. The 2006 appropriation for the Utility Fund initially appropriated by Ordinance No. 3162 in the amount of \$42,879,223 is hereby increased by \$200,000 which, when added to the fund balance as of the City Council action on October 10, 2005 will equal \$43,079,223. The actual amount in the Utility Fund on the date this ordinance becomes effective may vary from the amount set forth in this section due to intervening City Council actions. This appropriation is due to a budget amendment for revised revenue projections and expenditure estimates for 2006.

Section 6. The \$200,000 increase in the Utility Fund shall be allocated to City revenue and expense accounts, which shall be amended as follows:

REVENUES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Water Sales Recl	2000.40710.0023	\$502,264	(94,264)	\$408,000
Water Sales Res	2000.40710.0027	9,801,709	173,291	9,975,000

Water Sales Comm	2000.40710.0028	9,285,767	59,233	9,345,000
Water Sales Whole	2000.40710.0029	1,305,025	(200,185)	1,104,841
Meter Service Fee	2000.40710.0031	2,165,627	211,925	2,377,552
Water Tap Comm	2000.40720.0028	1,350,000	150,000	1,500,000
Reimbursements	2000.43080.0000	150,000	(150,000)	0
WW Taps Comm	2100.40740.0028	500,000	50,000	550,000

Total Change to Revenues

\$200,000

EXPENSES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Central Charges				
Regular Salaries	20010900.60200.0000	\$194,232	(\$194,232)	0
Retire City Contrib	20010900.62600.0000	490,300	11,700	502,000
Non Med Ins Life	20010900.62800.0590	20,400	2,100	22,500
Non Med Ins LTD	20010900.62800.0591	64,800	10,200	75,000
Med Ins ER BCBS	20010900.63000.0594	617,522	(75,137)	542,385
Med Ins ER Delta	20010900.63000.0595	48,700	(6,100)	42,600
Med Ins ER Kaiser	20010900.63000.0596	286,102	40,355	326,457
Elec & Gas	20010900.67200.0000	20,000	(6,477)	13,523
Transfers Fleet	20010900.79800.0300	0	32,700	32,700
Tfr Workers Comp	20010900.79800.0480	97,373	24,000	121,373
Finance – Utility Billing				
Regular Salaries	20015240.60200.0000	232,026	6,710	238,736
Lease Pymts	20015240.67700.0000	3,474	(512)	2,962
PW&U – Admin				
Regular Salaries	20035050.60200.0000	330,689	167,633	498,322
Salaries Temp	20035050.60600.0000	0	21,600	21,600
Career Dev	20035050.61800.0000	6,300	1,500	7,800
Telephone	20035050.66900.0000	23,054	840	23,894
Lease Pymts	20035050.67700.0000	2,557	(412)	2,145
PW&U – Field Ops				
Regular Salaries	20035470.60200.0000	1,082,621	200,866	1,283,487
Reg Salaries – wtrline replace	20035470.60200.0497	423,082	11,391	434,473
Career Dev	20035470.61800.0000	13,500	(500)	13,000
Telephone	20035470.66900.0000	6,500	(420)	6,080
Elece & Gas	20035470.67200.0000	189,420	5,845	195,265
PW&U – Water Resources				
Regular Salaries	20035480.60200.0000	575,009	(53,611)	521,398
Reg Salaries – Wtr Quality	20035480.60200.0943	73,700	7,222	80,922
Career Dev	20035480.61800.0000	11,000	(500)	10,500
Maint/Rep Infra	20035480.66200.0000	162,078	25,000	187,078
Telephone	20035480.66900.0000	3,525	(420)	3,105
PW&U – Water Plants				
Regular Salaries	20035490.60200.0000	754,395	3,720	758,115

Reg Salaries- Rec Svc	20035490.60200.0023	173,367	(90,102)	83,265
Reg Salaries – Wtr Qual	20035490.60200.0943	236,298	5,687	241,985
Career Dev Rec Svc	20035490.61800.0023	2,000	(500)	1,500
Elec & Gas	20035490.67200.0000	369,337	(5,440)	363,897
Elec & Gas Rec Svc	20035490.67200.0023	165,375	5,103	170,478
Elec & Gas Wtr Trt Plt 2	20035490.67200.0083	126,787	43,249	170,036
Lease Pymts	20035490.67700.0000	2,399,326	(45,000)	2,354,326
Chemicals	20035490.73000.0000	255,000	45,000	300,000
Information Technology				
Regular Salaries	20060230.60200.0000	1,690,335	40,372	1,730,707
Reg Sal PST	20060230.60200.0911	62,021	1,635	63,656
Prof Services	20060230.65100.0000	63,835	9,600	73,435
Lease Pymts	20060230.67700.0000	46,900	300	47,200
Comp Soft/Hard	20060230.75400.0000	194,800	(30,000)	164,800
Comp Soft/Hard Data Com	20060230.75400.0599	10,000	10,000	20,000

Central Charges				
Regular Salaries	21010900.60200.0000	52,790	(52,790)	0
Retire City Contrib	21010900.62600.0000	145,200	(12,200)	133,000
Non Med Ins Life	21010900.62800.0590	4,700	300	5,000
Non Med Ins LTD	21010900.62800.0591	17,700	1,800	19,500
Med Ins ER	21010900.63000.0594	212,305	(32,409)	179,896
Med Ins ER Delta	21010900.63000.0595	13,000	300	13,300
Med Ins ER Kaiser	21010900.63000.0596	100,585	7,979	108,564
Elec & Gas	21010900.67200.0000	15,000	(5,000)	10,000
Tfr Fleet	21010900.79800.0300	0	38,500	38,500
Tfr Workers Comp	21010900.79800.0480	146,059	36,000	182,059
PW&U – Field Ops				
Regular Salaries	21035470.60200.0000	643,126	(219,094)	424,032
Elec & Gas	21035470.67200.0000	26,460	816	27,276
PW&U – Wastewater Plants				
Regular Salaries	21035490.60200.0000	643,566	(13,840)	626,726
Reg Salaries – Biosolids	21035490.60200.0401	140,903	3,451	144,354
Reg Salaries-Wtr Quality	21035490.60200.0943	184,321	1,406	185,727
Spec Assess MWRD	21035490.66500.0513	1,815,211	(10,000)	1,805,211
Elec & Gas	21035490.67200.0000	341,761	10,546	352,307
Elec & Gas Bio	21035490.67200.0401	5,513	170	5,683
Contract Svcs	21035490.67800.0000	19,500	10,000	29,500
Vehicles Biosolids	21035490.75600.0401	169,800	9,100	178,900
Utility Fund Capital Projects				
Wastewater Proj Reserve	80121035184.80400.8888	2,202,608	300,000	2,502,608
WW Master Plan	80621035705.80400.8888	250,000	(250,000)	0
Semper Optim	80120035079.80400.8888	1,512,501	(1,500,000)	12,501

Raw Water Impr	80120035159.80400.8888	212,684	(200,000)	12,684
PW&U Proj Insp	80120035117.80400.8888	354,626	(70,000)	284,626
Utility Proj Landsc	80120035177.80400.8888	360,941	(50,000)	310,941
Add'l NW Storage	80520035408.80400.8888	500,000	(500,000)	0
Water Tank Repair	80520035416.80400.8888	150,000	(150,000)	0
Masterplan Maint	80520035410.80400.8888	230,000	(230,000)	0
Misc Waterline	80520035411.80400.8888	250,000	(250,000)	0
Relocation 128 th	80620035724.80400.8888	0	105,000	105,000
County Club Villa	80620035725.80400.8888	0	300,000	300,000
Shoenberg Prop	80620035726.80400.8888	0	220,000	220,000
Water Proj Reserve	80120035181.80400.8888	9,610,183	<u>2,475,000</u>	12,085,183

Total Change to Expenses

\$200,000

Section 7. The 2006 appropriation for the Golf Course Fund initially appropriated by Ordinance No. 3162 in the amount of \$3,380,092 is hereby decreased by \$36,525 which, when added to the fund balance as of the City Council action on October 10, 2005 will equal \$3,343,567. The actual amount in the Golf Course Fund on the date this ordinance becomes effective may vary from the amount set forth in this section due to intervening City Council actions. This un-appropriation is due to a budget amendment for revised revenue projections and expenditure estimates for 2006.

Section 8. The \$36,525 decrease in the Golf Course Fund shall be allocated to City revenue and expense accounts, which shall be amended as follows:

Description	Current Budget	Amendment	Final Budget
REVENUES			

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Legacy Ridge				
Miscellaneous	2200.40850.0220	\$11,469	\$72	\$11,541
Concessions	2200.40910.0220	20,853	15,147	36,000
Pro-shop Merch	2200.40920.0220	187,678	(18,628)	169,050
Lessons	2200.41040.0000	13,554	(1,554)	12,000
Green Fees	2200.41050.0000	1,038,483	(88,483)	950,000
Cart Rental	2200.41060.0000	234,597	5,403	240,000
Jr Golf	2200.41080.0000	3,128	(128)	3,000
Gift Certificates	2200.41090.0000	0	10,000	10,000
Heritage				
Rentals	2300.40900.0230	12,511	(4,511)	8,000
Concessions	2300.40910.0230	20,853	9,147	30,000
Pro Shop Merch	2300.40920.0230	189,764	(41,897)	147,867
Lessons	2300.41040.0000	12,512	(2,512)	10,000
Green Fees	2300.41050.0000	974,880	(19,880)	955,000
Cart Rental	2300.41060.0000	210,616	4,384	215,000
Jr Golf	2300.41080.0000	2,085	1,915	4,000
Gift Certificates	2300.41090.0000	0	10,000	10,000
Trfr frm S&U Tax	2300.45000.0530	200,000	<u>85,000</u>	285,000

Total Change to Revenues

(\$36,525)

EXPENSES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Legacy Ridge-Central Charges				
Regular Salaries	22010900.60200.0000	\$16,318	\$(16,318)	\$0
Non Med Ins ER Life	22010900.62800.0590	17,100	(14,600)	2,500
Non Med Ins ER LTD	22010900.62800.0591	5,700	300	6,000
Med Ins ER	22010900.63000.0594	64,871	(23,443)	41,428
Med Ins ER Dental	22010900.63000.0595	4,550	(550)	4,000
Med Ins ER Kaiser	22010900.63000.0596	8,541	21,459	30,000
Legacy Ridge – Rec Facilities				
Regular Salaries	22050720.60200.0000	281,116	(6,558)	274,558
Reg Salaries – Club Operations	22050720.60200.0249	148,195	7,272	155,467
Heritage-Central Charges				
Regular Salaries	23010900.60200.0000	15,985	(15,985)	0
Non Med Ins ER LTD	23010900.62800.0591	5,700	200	5,900
Med Ins ER	23010900.63000.0594	35,100	12,500	47,600
Med Ins ER Dental	23010900.63000.0595	5,000	(1,200)	3,800
Med Ins ER Kaiser	23010900.63000.0596	44,460	(15,460)	29,000
Heritage – Rec Facilities				
Regular Salaries	23050720.60200.0000	302,835	6,899	309,734
Reg Salaries – Club Operations	23050720.60200.0249	150,634	<u>8,959</u>	159,593

Total Change to Expenses

(\$36,525)

Section 9. The 2006 appropriation for the Fleet Fund initially appropriated by Ordinance No. 3162 in the amount of \$1,589,394 is hereby increased by \$355,400 which, when added to the fund balance as of the City Council action on October 10, 2005 will equal \$1,944,794. The actual amount in the Fleet Fund on the date this ordinance becomes effective may vary from the amount set forth in this section due to intervening City Council actions. This appropriation is due to a budget amendment for revised revenue projections and expenditure estimates for 2006.

Section 10. The \$355,400 increase in the Fleet Fund shall be allocated to City revenue and expense accounts, which shall be amended as follows:

REVENUES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Transfer GF	3000.45000.0100	\$0	\$284,200	\$284,000
Transfer Water	3000.45000.0200	0	32,700	32,700
Transfer W/WW	3000.45000.0210	0	<u>38,500</u>	38,500

Total Change to Revenues

\$355,400

EXPENSES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Regular Salaries	30010900.60200.0000	\$568,108	\$(10,524)	\$557,584
Reg Sal PST	30012460.60200.0911	40,428	5,803	46,231
Equip Rental	30012460.66000.0000	51,500	5,400	56,900
Part	30012460.73600.0000	214,591	4,721	219,312
Fuel & Lubricants	30012460.74000.0000	393,456	<u>350,000</u>	743,456

Total Change to Expenses \$355,400

Section 11. The 2006 appropriation for the Sales Tax Fund initially appropriated by Ordinance No. 3162 in the amount of \$62,783,108 is hereby decreased by \$1,191,192 which, when added to the fund balance as of the City Council action on October 10, 2005 will equal \$61,591,916. The actual amount in the Sales Tax Fund on the date this ordinance becomes effective may vary from the amount set forth in this section due to intervening City Council actions. This un-appropriation is due to a budget amendment for revised revenue projections and expenditure estimates for 2006.

Section 12. The \$1,191,192 decrease in the Sales Tax Fund shall be allocated to City revenue and expense accounts, which shall be amended as follows:

REVENUES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Sales Tax Returns	5300.40070.0000	\$41,245,638	\$(841,698)	\$40,403,940
Sales Tax Ret PST	5300.40070.0911	7,611,947	967,504	8,579,451
Sales Tax Aud PST	5300.40075.0911	116,600	32,245	148,845
Sales Tax Ref PST	5300.40080.0911	(13,390)	(3,572)	(16,962)
Sales Tax Audit Refund PST	5300.40085.0911	(1,030)	463	(567)
Use Tax Returns	5300.40095.0000	1,720,374	29,547	1,749,921
Use Tax Rets PST	5300.40095.0911	424,000	(64,972)	359,028
Use Tax Building	5300.40100.0000	2,714,806	(422,866)	2,291,940
Use Tax Bldg PST	5300.40100.0911	445,200	34,200	479,400
Use Tax Auto	5300.40105.0000	6,013,338	(811,338)	5,202,000
Use Tax Auto PST	5300.40105.0911	1,007,000	(68,600)	938,400
Interest Earn PST	5300.42510.0911	72,105	<u>(42,105)</u>	30,000

Total Change to Revenues \$(1,191,192)

EXPENSES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Transfers	53010900.79800.0100	\$57,033,108	\$(1,276,192)	\$55,756,916
Transfers	53010900.79800.0230	200,000	<u>85,000</u>	285,000

Total Change to Expenses \$(1,191,192)

Section 13. The 2006 appropriation for the Open Space Fund initially appropriated by Ordinance No. 3162 in the amount of \$4,563,535. The total appropriations for the Open Space Fund do not change with this ordinance. However, the expense accounts revised are shown here for informational purposes.

Section 14. The revisions in the Open Space Fund shall be allocated to City expense accounts, which shall be amended as follows:

EXPENSES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Regular Salaries	54010900.60200.0000	\$94,404	\$(2,465)	\$91,939
Reg Salaries Vol Cord	54010900.60200.0531	51,071	3,041	54,112
Prof Svcs	54010900.65100.0000	50,000	<u>(576)</u>	49,424

Total Change to Expenses \$0

Section 15. The 2006 appropriation for the General Capital Improvement Fund initially appropriated by Ordinance No. 3162 in the amount of \$7,668,000 is hereby decreased by \$60,000 which, when added to the fund balance as of the City Council action on October 10, 2006 will equal \$7,608,000. The actual amount in the General Capital Improvement Fund on the date this ordinance becomes effective may vary from the amount set forth in this section due to intervening City Council actions. This unappropriation is due to a budget amendment for revised revenue projections and expenditure estimates for 2006.

Section 16. The \$60,000 decrease in the General Capital Improvement Fund shall be allocated to City revenue and expense accounts, which shall be amended as follows:

REVENUES

Description	Account Number	2006 Adopted	Amendment	20046 Revised
Spec Assessments	7500.40255.0065	\$350,000	\$(100,000)	\$250,000
Transp Tax Adco	7500.40470.0010	1,800,000	100,000	1,900,000
Interest Earnings	7500.42510.0000	700,000	(110,000)	590,000
Accomm Tax	7501.40055.0000	1,050,000	<u>50,000</u>	1,100,000

Total Change to Revenues \$(60,000)

EXPENSES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Pub Safety Emerg Generator	80675020702.80400.8888	\$150,000	\$10,000	\$160,000
Neigh Traff Mitig	80175030064.80400.8888	548,928	(200,000)	348,928
Comm Enhance	80175050132.80400.8888	4,750,525	50,000	4,800,525
Heritage Expan	80375050324.80400.8888	190,000	(115,000)	75,000
Bldg Field Op Sys	80275030508.80400.8888	125,000	80,000	205,000
HVAC Energy Audit	80675050727.80400.8888	0	<u>115,000</u>	115,000

Total Change to Expenses \$(60,000)

Section 17. Although formal adoption of a budget for the Property & Liability Self Insurance Fund is not required, changes in the Fund are being shown here for clarification purposes. These changes are due to a correction in the original budget for 2006 and revises only expenses.

Section 18. The \$155 increase in the Property & Liability Self Insurance Fund shall be allocated to City expense accounts, which shall be amended as follows:

EXPENSES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Regular Salaries	46010900.60200.0000	\$97,106	\$255	\$97,361
Train & Ref Mtls	46010900.71400.0000	3,000	<u>(100)</u>	2,900

Total Change to Expenses \$155

Section 19. Although formal adoption of a budget for the Worker's Compensation Self Insurance Fund is not required, changes in the Fund are being shown here for clarification purposes. These changes are due to a budget amendment for revised revenue projections and expenditure estimates for 2006.

Section 20. The \$200,000 increase in the Worker's Compensation Self Insurance Fund shall be allocated to City revenue and expense accounts, which shall be amended as follows:

REVENUES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Trf Gen Fund	4800.45000.0100	\$568,009	\$140,000	\$708,009
Trf Water Fund	4800.45000.0200	97,373	24,000	121,373
Trf Wastewater Fund	4800.45000.0210	146,059	<u>36,000</u>	182,059

Total Change to Revenues \$200,000

EXPENSES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Self Ins Claim Pay	48010900.68200.0000	\$603,815	<u>\$200,000</u>	\$803,815

Total Change to Expenses \$200,000

Section 21. The 2006 appropriation for the General Capital Outlay Replacement Fund initially appropriated by Ordinance No. 3162 in the amount of \$2,966,109 is hereby decreased by \$40,500 which, when added to the fund balance as of the City Council action on October 10, 2005 will equal \$2,925,609. The actual amount in the General Capital Outlay Replacement Fund on the date this ordinance becomes effective may vary from the amount set forth in this section due to intervening City Council actions. This un-appropriation is due to a budget amendment for revised revenue projections and expenditure estimates for 2006.

Section 22. The \$40,500 decrease in the General Capital Outlay Replacement Fund shall be allocated to City revenue and expense accounts, which shall be amended as follows:

REVENUES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Internal Billings	4500.43140.0100	\$728,340	<u>\$(40,500)</u>	\$687,840

Total Change to Revenues \$(40,500)

EXPENSES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Vehicles	45010900.75600.0000	\$226,600	<u>\$(40,500)</u>	\$186,100

Total Change to Expenses \$(40,500)

Section 23. The 2006 appropriation for the Debt Service Fund initially appropriated by Ordinance No. 3162 in the amount of \$8,442,782 is hereby decreased by \$213,875 which, when added to the fund balance as of the City Council action on October 10, 2005 will equal \$8,228,907. The actual amount in the Debt Service Fund on the date this ordinance becomes effective may vary from the amount set forth in this section due to intervening City Council actions. This un-appropriation is due to a budget amendment for revised revenue projections and expenditure estimates for 2006.

Section 24. The \$213,875 decrease in the Debt Service Fund shall be allocated to City revenue and expense accounts, which shall be amended as follows:

REVENUES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Shaw Hgts	8000.40255.0064	\$213,875	<u>\$(213,875)</u>	\$0

Total Change to Revenues \$(213,875)

EXPENSES

Description	Account Number	2006 Adopted	Amendment	2006 Revised
Prin Shaw Hgts	80010900.78200.0064	\$185,000	<u>\$(185,000)</u>	\$0
Int Pay Shaw Hgts	80010900.78400.0064	28,875	<u>(28,875)</u>	0

Total Change to Expenses \$(213,875)

Section 25. – Severability. The provisions of this Ordinance shall be considered as severable. If any section, paragraph, clause, word, or any other part of this Ordinance shall for any reason be held to be invalid or unenforceable by a court of competent jurisdiction, such part shall be deemed as severed from this ordinance. The invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect the construction or enforceability of any of the remaining provisions, unless it is determined by a court of competent jurisdiction that a contrary result is necessary in order for this Ordinance to have any meaning whatsoever.

Section 26. This ordinance shall take effect upon its passage after the second reading.

Section 27. This ordinance shall be published in full within ten days after its enactment.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED
PUBLISHED this 10th day of October, 2005.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 24th
day of October, 2005.

ATTEST:

Mayor

City Clerk



**WESTMINSTER
COLORADO**

Agenda Memorandum

City Council Meeting
October 10, 2005



SUBJECT: Resolution No. 41 re 2006 Pay Plan and Employee Benefits and
Councillor’s Bill No. 63 re Department Head Severance Pay

Prepared By: Debbie Mitchell, Human Resources Manager
Matt Lutkus, Deputy City Manager for Administration

Recommended City Council Action

Adopt Resolution No. 41 amending the 2006 Pay Plan and Employee Benefits previously approved by Council.

Pass Councillor’s Bill No. 63 on first reading approving a change in the severance pay provisions for department heads.

Summary Statement

- Based on a comprehensive review of benchmark and special survey positions in 2004, City Staff recommended and City Council approved a resolution adopting the 2005 and 2006 Pay Plans.
- On September 19, 2005, City Staff reviewed with Council a number of changes being recommended to the 2006 amended Budget. Among these changes were modifications to the 2006 Pay Plan and two benefit changes.
- Staff is continuing to recommend a 1% across-the-board pay increase for 2006 as approved by Council within the 2005/2006 budget adoption in October of 2004. The across-the-board range increases would be made to all three pay plans and be reflected in the ranges for all incumbent full and part time non-exempt employees. Employees in the Exempt and Administrative Officer pay plans are eligible for merit-based increases in January of each year. No change to the instructor or seasonal pay plans is recommended. The recommended changes are intended to ensure that the City’s compensation package is competitive with other progressive cities along Colorado’s northern Front Range.
- Other changes recommended for the 2006 Pay Plan include title and grade adjustments impacting 20.5 full time equivalent positions. The funds needed to implement the recommended adjustments are minimal and have been included in the proposed 2006 City Budget.
- Staff is requesting a change in the department head auto allowance and a change in the severance package for department heads. The recommended severance package would allow for up to six months pay and benefits based on a length of service sliding scale and would come into play only in the event of a City-mandated separation. These are the only recommended changes to the benefit package for 2006.

Expenditure Required: Amendments to the 2006 Pay Plan require the following adjustments:
 \$32,429 - General Fund (cost savings)
 \$10,226 - Utility Funds
 \$ 9,456 – Fleet Maintenance Fund

Source of Funds: Utility Funds and Fleet Maintenance Fund

Policy Issue

Should City Council approve revisions to the previously approved 2006 Pay Plan and the changes to department head benefits described in this report?

Alternative

Approve a Pay Plan that does not incorporate the changes requested for 2006. Staff does not recommend this as an alternative since the recommended actions will continue to keep the City's compensation package at a level that is competitive in the City's labor markets.

Background Information

Staff completed the biennial review of the pay and classification system in 2004 for the 2005/2006 Budget. The pay and classification adjustment recommendations were based on the following:

- An extensive salary survey process of eight metro cities (Arvada, Aurora, Boulder, Englewood, Fort Collins, Lakewood, Littleton and Thornton), special districts and private sector information;
- Data collected from the Colorado Municipal League (CML) survey on 78 benchmarks;
- A special City survey of 10 benchmarks not included in CML;
- Direct contacts with other municipalities to verify or clarify survey data;
- Mountain States Employers Council private and public sector data; and
- Special surveys and audits of 17 department-requested positions.

Staff continues to use a benchmark system whereby those City positions that are relatively similar among other Denver Metro area cities are surveyed. Examples of these positions include: Secretary, Police Officer/Senior Police Officer, Firefighter I/II, Parksworkeer I/II, Planner III and Accounting Manager. The salaries for non-benchmark positions are linked to the salaries of specific benchmark positions based on their relationship to a job group and relative value to the organization. An in-depth survey was conducted of all 88 City benchmarks in 2004. Recommended range adjustments were based on a review of each benchmark position's minimum and maximum range value in comparison to the market. Generally, an adjustment is recommended when a position is more than 3.5% outside the market.

Based on the 2004 review, the 2005 and 2006 pay plans included 140 classification change recommendations and 4 title change recommendations. A total of 529.75 full time equivalents (FTE) were affected by these Council-approved changes. A 1% across-the-board increase was implemented for all full and part-time classifications in 2005. Based on revenue availability, Staff continues to recommend a 1% across the board increase for 2006 as proposed in the original 2005 and 2006 Pay Plans.

As part of the 2006 Budget review process, 17 additional classifications changes are being recommended, affecting 20.5 full time equivalents (FTE). Changes recommended by staff consist of

- Reclassifying an Indexed General Building Inspector to Indexed Electrical Inspector
- Reclassifying and upgrading an Environmental Services Coordinator to Environmental and Administrative Services Officer
- Reclassifying and downgrading an Organizational Support Services Manager to Human Resources Administrator
- Title change from Animal Control Supervisor and Officer to Animal Management Supervisor and Officer
- Reclassifying and downgrading a Records Supervisor to Lead Records Specialist
- Reclassifying a Mechanic II to Crewleader
- Reclassifying and downgrading a Mechanic I to Equipment Mechanic

- Reclassifying a Firefighter II to Public Information Specialist
- Reclassifying and upgrading a Senior Management Analyst to Capital Projects and Budget Manager
- Reclassifying and downgrading an Electromechanic Specialist to Senior Maintenanceworker
- Reclassifying and downgrading a Reclaimed System Coordinator to Senior Engineer
- Upgrade a Water Resources Coordinator
- Reclassifying and upgrading a System Analyst III to Software Engineer I
- Reclassifying and downgrading a Mechanic I to Senior Maintenanceworker
- Reclassifying and upgrading a Parts Technician to Applications Specialist
- Reclassifying and Upgrading a Mechanic II to Foreman

In 2004, Council authorized a full-time equivalent (FTE) staffing level of 971.824 for 2006. The amended 2006 pay plan reflects an increase of 2 (FTE) bringing the total for 2006 to 973.824.

As Council is aware, General Services Department Staff conducts a survey of the benefits provided in selected cities and special districts on an every other year basis. Such a survey was conducted in 2004 on the following benefits: pension contributions, medical and dental benefits, life insurance coverage, retiree medical benefits, prescription benefits, dental and orthodontic maximum benefits, leave benefits, special pay and education reimbursement programs. Several design changes in the medical insurance program were made in the 2005/2006 benefits package to control costs. No additional changes in the health plan benefit are being recommended for 2006.

For 2006, Staff is recommending an increase in the department head auto allowance of \$50 additional per month and a change in the severance package for department heads in the event of a forced resignation. The department head car allowance was last adjusted in 1996. The change reflects to a limited degree the increased costs of owning and maintaining a vehicle since the allowance rate was last changed. The recommended severance package would allow for up to six months pay and benefits based on a length of service sliding scale and would come into play only in the event of a City-mandated separation. Since the department head severance provisions are outlined in the Westminster Municipal Code, amending this provision requires approval of the attached Councillor's Bill.

Funding for all the proposed pay plan and benefit changes has been included in the recommended 2006 Budget.

Respectfully submitted,

J. Brent McFall
City Manager

Attachments

RESOLUTION

RESOLUTION NO. **41**

INTRODUCED BY COUNCILLORS

SERIES OF 2005

WHEREAS, Section 1-24-1 and 1-24-4 of the Official Code of the City of Westminster provides that the City Council, upon recommendation of the City Manager, shall by resolution establish the salary schedule for all position classifications in the municipal service; and

WHEREAS, City Council previously approved the 2006 salary schedule as part of the 2005/2006 City Budget approval process; and

WHEREAS, the City Manager is recommending a 1% across-the-board salary increase for regular, Non-exempt employees and adjustments of approximately 1% to the top of the ranges for Exempt and Administrative Officer positions on January 1, 2006; and

WHEREAS, a number of reclassifications, new classifications, and title adjustments are also recommended as a result of organizational changes; and

WHEREAS, the City Manager is recommending a \$50 increase in the monthly car allowance provided to City department heads.

NOW, THEREFORE, BE IT RESOLVED THAT THE WESTMINSTER CITY COUNCIL RESOLVES that the attached new salary schedule, the authorized personnel schedule described above and an increase in the department head car allowance to \$340 per month are hereby adopted and approved and shall be put into effect on January 1, 2006.

PASSED AND ADOPTED this 10th of October, 2005.

ATTEST:

Mayor

City Clerk

BY AUTHORITY

ORDINANCE NO.

COUNCILLOR'S BILL NO. **63**

SERIES OF 2005

INTRODUCED BY COUNCILLORS

**A BILL
ADMINISTRATION**

THE CITY OF WESTMINSTER ORDAINS:

Section 1: Title I Administration, Chapter 24-3, W.M.C., is hereby AMENDED as follows:

12. Administrative Officer Service: Administrative officer positions receive salaries within the parameters of the existing pay plan as determined by department heads. Part-time administrative officers will be paid on a salaried basis, prorated based on their full-time equivalency. Individuals holding administrative officer positions are entitled to the fringe benefits approved by City Council. Administrative officers shall be subject to termination at the discretion of the City Manager. Such employees who are involuntarily separated shall be eligible for ~~up to thirty (30) days~~ severance pay as determined by length of service and position ~~as follows:~~ AS PROVIDED BELOW, EXCEPT THAT IN THE EVENT THAT THE EMPLOYEE IS TERMINATED BECAUSE OF THE EMPLOYEE'S CONVICTION OF ANY ILLEGAL ACTION, THE CITY HAS NO OBLIGATION TO PROVIDE SEVERANCE COMPENSATION.

a. ~~Department Heads and City Clerk.~~ Those employees employed as ~~administrative officers~~ DEPARTMENT HEADS more than six (6) months, but less than ~~two (2)~~ THREE (3) consecutive years shall be granted full pay and benefits for fifteen (15) working days following involuntary separation. Employees with AT LEAST ~~two (2)~~ three (3) years service in these classifications, but less than ~~five (5)~~ SIX (6) years service, shall receive ~~twenty (20)~~ FORTY-FIVE (45) working days of full pay and benefits. EMPLOYEES WITH AT LEAST SIX (6) YEARS BUT LESS THAN TEN (10) YEARS OF SERVICE SHALL RECEIVE NINETY (90) WORKING DAYS OF FULL PAY AND BENEFITS. Employees with service of ~~five (5)~~ TEN (10) or more years shall receive ~~thirty (30)~~ ONE HUNDRED THIRTY (130) working days of pay and benefits upon involuntary separation.

Section 2. This ordinance shall take effect upon its passage after second reading. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 10TH day of October, 2005.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 24TH day of October, 2005.

ATTEST:

City Clerk

Mayor

APPROVED AS TO LEGAL FORM:

City Attorney's Office

**2006 PROPOSED
ADMINISTRATIVE OFFICERS POSITION TITLES**

<u>Grade</u>	<u>Position</u>	<u>Class Code</u>
A4	Accounting Manager	3102
A10	Assistant City Manager	2305
A5	Battalion Chief	6104
A3	Capital Projects and Budget Manager	3353
A4	Chief Building Official	3401
A3	City Clerk	2303
A6	City Engineer	3301
A9	Community Development Director	2308
A3	Court Administrator	4401
A6	Deputy Chief/Administration	6102
A6	Deputy Chief/Technical Services	6103
A8	Deputy City Manager for Administration	2309
A6	Deputy Police Chief	6225
A6	Economic Development Manager	7104
A3	Facilities Manager	5101
A8	Finance Director	2304
A9	Fire Chief	6101
A3	Fleet Manager	5201
A6	Human Resources Manager	3701
A8	Information Technology Director	2310
A3	Infrastructure Improvements Manager	5516
A4	Library Services Manager	3601
A5	Park Services Manager	3901
A9	Parks, Recreation and Libraries Director	2307
A6	Planning Manager	3801
A9	Police Chief	6201
A9	Public Works and Utilities Director	2306
A5	Recreation Services Manager	3924
A5	Regional Parks and Golf Manager	3923
A4	Sales Tax Manager	3101
A8	Special Projects Director	2311
A4	Street Operations Manager	5501
A4	Treasury Manager	3103
A6	Utilities Operations Manager	5601
A6	Water Resources & Treatment Manager	3302

**2006 Authorized Administrative Officer
Pay Plan**

<u>Grade</u>	<u>Minimum</u>	<u>Maximum</u>
A1	60,746	69,858
A2	65,302	75,097
A3	70,200	80,730
A4	75,465	86,784
A5	81,125	93,293
A6	87,209	100,290
A7	93,750	107,812
A8	101,789	117,056
A9	107,895	124,079
A10	114,369	131,524

2006 PROPOSED EXEMPT POSITION TITLES

<u>Grade</u>	<u>Position</u>	<u>Class Code</u>
E6	Accountant	3107
E3	Administrative Coordinator	4602
E2	Administrative Secretary	4603
E7	Assistant City Attorney I	3502
E10	Assistant City Attorney II	3501
E12	Assistant City Engineer	3303
E3	Assistant Golf Professional	3912
E4	Assistant Golf Superintendent	3917
E5	Assistant Prosecuting Attorney I	3511
E7	Assistant Prosecuting Attorney II	3512
E9	Assistant to the City Manager	7107
E12	Associate Judge	2202
E11	Capital Projects Coordinator	3335
E4	Collections Supervisor	4405
E8	Community Development Program Coordinator	3402
E6	Contract Services Coordinator	5104
E9	Control Systems Engineer	3348
E6	Deputy Court Administrator	4403
E8	Economic Development Specialist	7115
E9	Emergency Management Coordinator	6116
E5	Employee Development Analyst	7128
E7	Engineer	3342
E9	Environmental and Administrative Services Officer	7136
E10	ERP Software Engineer	3217
E4	Executive Secretary to the City Manager	4601
E6	Financial Analyst	3109
E9	GIS Coordinator	3347
E6	Golf Professional	3911
E9	Golf Superintendent	3918
E9	Human Resources Administrator	3716
E4	Human Resources Analyst	3703
E4	Human Resources Analyst/HRIS	3713
E4	Human Resources Analyst/Recruitment	3714
E7	(I) Engineer	3343
E5	(I) Landscape Architect I	5325
E7	(I) Landscape Architect II	5326
E5	(I) Planner I	3811
E6	(I) Planner II	3808
E7	(I) Rocky Flats Coordinator	3329
E9	(I) Senior Engineer	3344
E12	(I) Senior Projects Engineer	3349
E7	(I) Water Resources Analyst	3341
E10	Information Systems Manager	3209
E6	Internal Auditor	3110
E9	Internet Software Engineer	3202
E12	Judge Pro Tem	2203
E7	Lake Operations Coordinator	5302
E5	Landscape Architect I	5329
E7	Landscape Architect II	5328

2006 PROPOSED EXEMPT POSITION TITLES

<u>Grade</u>	<u>Position</u>	<u>Class Code</u>
E7	Lead ERP Systems Analyst	3218
E9	Lead Prosecuting Attorney	3513
E11	Lead Software Engineer	3201
E7	Lead Systems Analyst	3213
E2	Legal Secretary	3514
E4	Librarian I	3603
E5	Librarian II	3602
E6	Library Services Coordinator	3615
E5	Library Supervisor	3604
E4	Management Analyst	7130
E5	Management Assistant	7113
E2	Management Intern II	7119
E5	Neighborhood Outreach Coordinator	7124
E12	Neighborhood Services Administrator	6223
E8	Network Administrator	3210
E8	Open Space Coordinator	7101
E4	Open Space Volunteer Coordinator	7120
E4	Paralegal	3510
E8	Park Supervisor	5320
E9	Pension Administrator	3106
E5	Planner I	3804
E6	Planner II	3803
E8	Planner III	3802
E9	Planning Coordinator	3809
E10	Plant Superintendent	3340
E12	Police Commander	6228
E5	Probation Services Coordinator	3505
E7	Projects Coordinator	3330
E9	Public Information Officer	7105
E5	Public Information Specialist	7109
E6	Purchasing Officer	7132
E10	Reclaimed System Coordinator	3352
E5	Reclaimed System Analyst	3350
E4	Recreation Specialist	3908
E4	Recreation Specialist - Wellness	3709
E7	Recreation Supervisor - City Park	3904
E6	Recreation Supervisor - Senior Center	3914
E6	Recreation Supervisor - Swim and Fitness	3905
E6	Recreation Supervisor - West View	3916
E4	Recreation Supervisor Assistant	5413
E7	Research & Analysis Coordinator	7117
E7	Revenue Administrator	3104
E4	Revenue Agent	3111
E9	Risk Management Officer	7126
E5	Sales Tax Auditor	3108
E9	Senior Engineer	3345
E7	Senior Human Resources Analyst	3710
E7	Senior Management Analyst	7131
E9	Senior Projects Coordinator	3806

2006 PROPOSED EXEMPT POSITION TITLES

<u>Grade</u>	<u>Position</u>	<u>Class Code</u>
E12	Senior Projects Engineer	3328
E9	Senior Projects Planner	3810
E6	Senior Public Information Specialist	7127
E9	Senior Telecommunications Administrator	7122
E7	Software Engineer I	3204
E9	Software Engineer II	3203
E4	Systems Analyst I	3214
E5	Systems Analyst II	3215
E6	Systems Analyst III	3216
E7	Technical Services Coordinator	6227
E5	Transportation Systems Coordinator	3315
E7	Utilities Operations Coordinator	5611
E8	Utilities Supervisor	5602
E5	Victim Services Coordinator	3503
E4	Volunteer Coordinator	7112
E11	Water Resources Engineering Coordinator	3351
E10	Water Quality Administrator	3339
E7	Water Quality Specialist	3336

2006 Authorized Exempt Pay Plan

<u>Grade</u>	<u>Minimum</u>	<u>Maximum</u>
E1	34,853	43,566
E2	37,467	46,833
E3	40,277	50,346
E4	43,298	54,122
E5	46,545	58,181
E6	50,036	62,545
E7	53,788	67,235
E8	57,823	72,278
E9	62,159	77,699
E10	66,821	83,526
E11	71,833	89,791
E12	77,220	96,525

2006 PROPOSED NON-EXEMPT POSITION TITLES

<u>Grade</u>	<u>Position</u>	<u>Class Code</u>
N12	Accounting Specialist	4513
N11	Accounting Technician	4515
N11	Animal Control Officer	6210
N11	Animal Management Officer	6229
N14	Animal Control Supervisor	6220
N14	Animal Management Supervisor	6230
N13	Applications Specialist	4312
N15	Assistant Building Plans Analyst	3422
N9	Assistant Equipment Mechanic	5314
N8	Assistant Pool Manager	5406
N14	Benefits Specialist	3711
N14	Benefits Specialist, Pension	3712
N18	Building Inspection Supervisor	3403
N18	Building Plans Analyst	3404
N10	Building Repairworker	5108
N15	Capital Projects Inspector	3418
N13	Carpenter	5103
N16	City Forester	5304
N5	Clerk Typist I	4208
N8	Clerk Typist II	4204
N13	Code Enforcement Officer	3410
N11	Code Enforcement Technician	3419
N10	Communications Specialist I	4104
N12	Communications Specialist II	4103
N16	Communications Supervisor	4102
N11	Community Services Coordinator	5515
N10	Community Service Officer	6221
N11	Crewleader - Custodial	5105
N13	Crewleader	5716
N13	Criminalist	6209
N6	Custodian	5111
N10	Data Processing Technician	4303
N13	Deputy City Clerk	4407
N10	Deputy Court Clerk	4412
N19	Deputy Fire Marshal	6105
N12	Economic Development Aide	7135
N15	Electrical Inspector	3406
N14	Electromechanic Specialist	5702
N18	EMS Coordinator	6118
NF17	EMS Field Coordinator	6122
N14	Engineering Construction Inspector	3409
N13	Engineering Technician	3332
N13	Environmental Analyst	7134
N11	Equipment Mechanic	5711
N11	Equipment Operator I	5717
N12	Equipment Operator II	5718
N9	Equipment Services Assistant	6212
N12	Facility Assistant	5404
NF18	Fire Captain	6106

2006 PROPOSED NON-EXEMPT POSITION TITLES

<u>Grade</u>	<u>Position</u>	<u>Class Code</u>
N18	Fire Captain - Field Training Officer	6119
NF16	Fire Engineer	6109
NF17	Fire Lieutenant	6108
N17	Fire Lieutenant - Fire Investigator	6121
N17	Fire Lieutenant - Fire Prevention Specialist	6113
N17	Fire Lieutenant - Technical Services Coordinator	6120
NF16	Fire Paramedic	6110
N17	Fire Plans Examiner/Inspector	6117
NF11	Firefighter I	6112
NF15	Firefighter II	6111
N16	Foreman	5719
N15	General Building Inspector	3407
N15	GIS Specialist	4308
N11	GIS Technician	4313
N11	Golf Irrigator	3919
N9	Golf Worker	3920
N5	Guest Relations Clerk I	4206
N7	Guest Relations Clerk II	4209
N11	Help Desk Technician	4311
N12	Horticultural Specialist	5319
N15	Housing Inspector	3417
N11	Human Resources Technician	3706
N13	HVAC Specialist	5708
N12	HVAC Technician	5712
N15	(I) Assistant Building Plans Analyst	3420
N8	(I) Clerk Typist II	4211
N13	(I) Crewleader	5720
N6	(I) Custodian	5112
N15	(I) Electrical Inspector	3416
N14	(I) Engineering Construction Inspector	3414
N12	(I) Facility Assistant	5415
N15	(I) General Building Inspector	3413
N5	(I) Guest Relations Clerk I	4213
N7	(I) Guest Relations Clerk II	4214
N15	(I) Housing Inspector	3421
N8	(I) Maintenanceworker	5613
N16	(I) Operations Coordinator	5327
N9	(I) Parksworker I	5323
N11	(I) Parksworker II	5324
N13	(I) Police Officer	6208
N9	(I) Secretary	4212
N15	(I) Senior Police Officer	6217
N7	Intern	7133
N11	Irrigator I	5309
N12	Irrigator II	5307
N9	Laboratory Aide	3337
N14	Laboratory Analyst	3319
N14	Laboratory Services Coordinator	3327
N14	Lead Code Enforcement Officer	3423

2006 PROPOSED NON-EXEMPT POSITION TITLES

<u>Grade</u>	<u>Position</u>	<u>Class Code</u>
N16	Lead Housing Inspector	3424
N13	Lead Meter Repairworker	5615
N16	Lead Plant Operator	3314
N12	Lead Records Specialist	4414
N8	Library Associate I	3606
N10	Library Associate II	3609
N5	Library Clerk I	3607
N6	Library Clerk II	3610
N2	Library Page	3608
N11	Library Specialist	3616
N4	Lifeguard	5414
N13	Liquor Investigations Officer	6224
N14	Maintenance Coordinator	5710
N8	Maintenanceworker	5511
N11	Management Intern I	7110
N12	Mechanic I	5709
N13	Mechanic II	5707
N8	Messenger	4205
N14	Meter Program Specialist	5610
N10	Meter Repairworker	5606
N13	Meter Technician	5605
N13	Official Development Plan Inspector	3408
N13	Open Space Technician	3812
N10	Park Ranger	5330
N9	Parkswoker I	5311
N11	Parkswoker II	5308
N12	Parts Technician	5715
N12	Planning Technician	3805
N11	Plant Operator I	3324
N12	Plant Operator II	3322
N13	Plant Operator III	3320
N14	Plant Operator IV	3316
N8	Plant Operator Trainee	3346
N14	Police Officer	6207
N11	Police Officer Trainee	6218
N8	Press Operator Assistant	5714
N11	Print Shop Coordinator	5721
N12	Probation Officer	3509
N11	Property Evidence Technician	6226
N11	Records Management Technician	3333
N10	Records Specialist	4413
N15	Records Supervisor	4404
N6	Recreation Aide	5407
N11	Report Specialist	6213
N10	Revenue Services Representative	4514
N11	Risk Management Technician	3715
N14	Risk Management Specialist	3704
N11	Sales Tax Technician	4504
N11	Second Assistant Golf Professional	3913

2006 PROPOSED NON-EXEMPT POSITION TITLES

<u>Grade</u>	<u>Position</u>	<u>Class Code</u>
N12	Second Assistant Golf Superintendent	3921
N9	Secretary	4202
N5	Security Officer	5109
N14	Senior Community Service Officer	6222
N16	Senior Criminalist	6205
N10	Senior Maintenanceworker	5510
N13	Senior Park Ranger	5318
N16	Senior Police Officer	6206
N19	Sergeant	6204
N13	Street Inspector	5517
N12	Street Technician	5518
N6	Switchboard Operator	4207
N14	Traffic Accident Investigator	6215
N12	Traffic Enforcement Technician	6231
N19	Training Captain	6115
N13	Utilities Specialist	5614
N15	Utilities Systems Specialist	5512
N12	Utilities Technician	5604
N12	Victim Advocate	3506
N12	Water Resources Technician	3334

2006 Authorized Non Exempt Pay Plan

<u>Grade</u>	<u>Step</u>	<u>Hourly Salary</u>	<u>Bi-Weekly Salary</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>
N1	1	8.12	649.92	1412.02	16,944.24
	2	8.33	666.16	1447.32	17,367.85
	3	8.54	682.82	1483.50	17,802.04
	4	8.75	699.89	1520.59	18,247.09
	5	8.97	717.39	1558.61	18,703.27
	6	9.19	735.32	1597.57	19,170.85
	7	9.42	753.70	1637.51	19,650.12
	8	9.66	772.55	1678.45	20,141.38
	9	9.90	791.86	1720.41	20,644.91
	10	10.15	811.66	1763.42	21,161.03
	11	10.40	831.95	1807.50	21,690.06
N2	1	8.73	698.66	1517.92	18,215.06
	2	8.95	716.13	1555.87	18,670.43
	3	9.18	734.03	1594.77	19,137.20
	4	9.40	752.38	1634.64	19,615.63
	5	9.64	771.19	1675.50	20,106.02
	6	9.88	790.47	1717.39	20,608.67
	7	10.13	810.23	1760.32	21,123.88
	8	10.38	830.49	1804.33	21,651.98
	9	10.64	851.25	1849.44	22,193.28
	10	10.91	872.53	1895.68	22,748.11
	11	11.18	894.34	1943.07	23,316.81
N3	1	9.39	751.06	1631.77	19,581.19
	2	9.62	769.84	1672.56	20,070.72
	3	9.86	789.08	1714.37	20,572.48
	4	10.11	808.81	1757.23	21,086.80
	5	10.36	829.03	1801.16	21,613.97
	6	10.62	849.76	1846.19	22,154.32
	7	10.89	871.00	1892.35	22,708.17
	8	11.16	892.77	1939.66	23,275.88
	9	11.44	915.09	1988.15	23,857.78
	10	11.72	937.97	2037.85	24,454.22
	11	12.02	961.42	2088.80	25,065.58
N4	1	10.09	807.39	1754.15	21,049.78
	2	10.34	827.57	1798.00	21,576.02
	3	10.60	848.26	1842.95	22,115.42
	4	10.87	869.47	1889.03	22,668.31
	5	11.14	891.21	1936.25	23,235.01
	6	11.42	913.49	1984.66	23,815.89
	7	11.70	936.32	2034.27	24,411.29
	8	12.00	959.73	2085.13	25,021.57
	9	12.30	983.73	2137.26	25,647.11
	10	12.60	1008.32	2190.69	26,288.29
	11	12.92	1033.53	2245.46	26,945.49

2006 Authorized Non Exempt Pay Plan

<u>Grade</u>	<u>Step</u>	<u>Hourly Salary</u>	<u>Bi-Weekly Salary</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>
N5	1	10.85	867.94	1885.71	22,628.51
	2	11.12	889.64	1932.85	23,194.22
	3	11.40	911.88	1981.17	23,774.08
	4	11.68	934.68	2030.70	24,368.43
	5	11.98	958.05	2081.47	24,977.64
	6	12.27	982.00	2133.51	25,602.08
	7	12.58	1006.55	2186.84	26,242.13
	8	12.90	1031.71	2241.52	26,898.19
	9	13.22	1057.51	2297.55	27,570.64
	10	13.55	1083.94	2354.99	28,259.91
	11	13.89	1111.04	2413.87	28,966.41
N6	1	11.66	933.04	2027.14	24,325.65
	2	11.95	956.37	2077.82	24,933.79
	3	12.25	980.27	2129.76	25,557.13
	4	12.56	1004.78	2183.01	26,196.06
	5	12.87	1029.90	2237.58	26,850.96
	6	13.20	1055.65	2293.52	27,522.24
	7	13.53	1082.04	2350.86	28,210.29
	8	13.86	1109.09	2409.63	28,915.55
	9	14.21	1136.82	2469.87	29,638.44
	10	14.57	1165.24	2531.62	30,379.40
	11	14.93	1194.37	2594.91	31,138.89
N7	1	12.54	1003.02	2179.17	26,150.07
	2	12.85	1028.09	2233.65	26,803.82
	3	13.17	1053.80	2289.49	27,473.92
	4	13.50	1080.14	2346.73	28,160.77
	5	13.84	1107.14	2405.40	28,864.79
	6	14.19	1134.82	2465.53	29,586.41
	7	14.54	1163.19	2527.17	30,326.07
	8	14.90	1192.27	2590.35	31,084.22
	9	15.28	1222.08	2655.11	31,861.32
	10	15.66	1252.63	2721.49	32,657.86
	11	16.05	1283.95	2789.53	33,474.30
N8	1	13.48	1078.24	2342.61	28,111.33
	2	13.81	1105.20	2401.18	28,814.11
	3	14.16	1132.83	2461.21	29,534.46
	4	14.51	1161.15	2522.74	30,272.82
	5	14.88	1190.18	2585.80	31,029.64
	6	15.25	1219.93	2650.45	31,805.39
	7	15.63	1250.43	2716.71	32,600.52
	8	16.02	1281.69	2784.63	33,415.53
	9	16.42	1313.74	2854.24	34,250.92
	10	16.83	1346.58	2925.60	35,107.20
	11	17.25	1380.24	2998.74	35,984.87

2006 Authorized Non Exempt Pay Plan

<u>Grade</u>	<u>Step</u>	<u>Hourly Salary</u>	<u>Bi-Weekly Salary</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>
N9	1	14.49	1159.11	2518.31	30,219.68
	2	14.85	1188.09	2581.26	30,975.17
	3	15.22	1217.79	2645.80	31,749.55
	4	15.60	1248.24	2711.94	32,543.29
	5	15.99	1279.44	2779.74	33,356.87
	6	16.39	1311.43	2849.23	34,190.79
	7	16.80	1344.21	2920.46	35,045.56
	8	17.22	1377.82	2993.47	35,921.70
	9	17.65	1412.27	3068.31	36,819.74
	10	18.09	1447.57	3145.02	37,740.23
	11	18.55	1483.76	3223.65	38,683.74
N10	1	15.58	1246.05	2707.18	32,486.15
	2	15.96	1277.20	2774.86	33,298.31
	3	16.36	1309.13	2844.23	34,130.76
	4	16.77	1341.85	2915.34	34,984.03
	5	17.19	1375.40	2988.22	35,858.63
	6	17.62	1409.79	3062.92	36,755.10
	7	18.06	1445.03	3139.50	37,673.98
	8	18.51	1481.16	3217.99	38,615.83
	9	18.98	1518.19	3298.44	39,581.22
	10	19.45	1556.14	3380.90	40,570.75
	11	19.94	1595.04	3465.42	41,585.02
N11	1	16.74	1339.50	2910.22	34,922.61
	2	17.16	1372.99	2982.97	35,795.68
	3	17.59	1407.31	3057.55	36,690.57
	4	18.03	1442.49	3133.99	37,607.84
	5	18.48	1478.56	3212.34	38,548.03
	6	18.94	1515.52	3292.64	39,511.73
	7	19.42	1553.41	3374.96	40,499.52
	8	19.90	1592.24	3459.33	41,512.01
	9	20.40	1632.05	3545.82	42,549.81
	10	20.91	1672.85	3634.46	43,613.56
	11	21.43	1714.67	3725.32	44,703.90
NF11	1	11.96	1339.50	2910.22	34,922.61
	2	12.26	1372.99	2982.97	35,795.68
	3	12.57	1407.31	3057.55	36,690.57
	4	12.88	1442.49	3133.99	37,607.84
	5	13.20	1478.56	3212.34	38,548.03
	6	13.53	1515.52	3292.64	39,511.73
	7	13.87	1553.41	3374.96	40,499.52
	8	14.22	1592.24	3459.33	41,512.01
	9	14.57	1632.05	3545.82	42,549.81
	10	14.94	1672.85	3634.46	43,613.56
	11	15.31	1714.67	3725.32	44,703.90

2006 Authorized Non Exempt Pay Plan

<u>Grade</u>	<u>Step</u>	<u>Hourly Salary</u>	<u>Bi-Weekly Salary</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>
N12	1	18.00	1439.96	3128.48	37,541.81
	2	18.45	1475.96	3206.70	38,480.35
	3	18.91	1512.86	3286.86	39,442.36
	4	19.38	1550.68	3369.04	40,428.42
	5	19.87	1589.45	3453.26	41,439.13
	6	20.36	1629.18	3539.59	42,475.11
	7	20.87	1669.91	3628.08	43,536.99
	8	21.40	1711.66	3718.78	44,625.41
	9	21.93	1754.45	3811.75	45,741.05
	10	22.48	1798.31	3907.05	46,884.58
	11	23.04	1843.27	4004.72	48,056.69
N13	1	19.35	1547.96	3363.12	40,357.45
	2	19.83	1586.66	3447.20	41,366.38
	3	20.33	1626.32	3533.38	42,400.54
	4	20.84	1666.98	3621.71	43,460.55
	5	21.36	1708.66	3712.26	44,547.07
	6	21.89	1751.37	3805.06	45,660.74
	7	22.44	1795.16	3900.19	46,802.26
	8	23.00	1840.04	3997.69	47,972.32
	9	23.58	1886.04	4097.64	49,171.63
	10	24.16	1933.19	4200.08	50,400.92
	11	24.77	1981.52	4305.08	51,660.94
N14	1	20.80	1664.06	3615.35	43,384.25
	2	21.32	1705.66	3705.74	44,468.86
	3	21.85	1748.30	3798.38	45,580.58
	4	22.40	1792.01	3893.34	46,720.10
	5	22.96	1836.81	3990.67	47,888.10
	6	23.53	1882.73	4090.44	49,085.30
	7	24.12	1929.79	4192.70	50,312.43
	8	24.73	1978.04	4297.52	51,570.24
	9	25.34	2027.49	4404.96	52,859.50
	10	25.98	2078.18	4515.08	54,180.99
	11	26.63	2130.13	4627.96	55,535.51
NF14	1	14.86	1664.06	3615.35	43,384.25
	2	15.23	1705.66	3705.74	44,468.86
	3	15.61	1748.30	3798.38	45,580.58
	4	16.00	1792.01	3893.34	46,720.10
	5	16.40	1836.81	3990.67	47,888.10
	6	16.81	1882.73	4090.44	49,085.30
	7	17.23	1929.79	4192.70	50,312.43
	8	17.66	1978.04	4297.52	51,570.24
	9	18.10	2027.49	4404.96	52,859.50
	10	18.56	2078.18	4515.08	54,180.99
	11	19.02	2130.13	4627.96	55,535.51

2006 Authorized Non Exempt Pay Plan

<u>Grade</u>	<u>Step</u>	<u>Hourly Salary</u>	<u>Bi-Weekly Salary</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>
N15	1	22.36	1788.86	3886.51	46,638.07
	2	22.92	1833.58	3983.67	47,804.02
	3	23.49	1879.42	4083.26	48,999.12
	4	24.08	1926.41	4185.34	50,224.10
	5	24.68	1974.57	4289.98	51,479.71
	6	25.30	2023.93	4397.22	52,766.70
	7	25.93	2074.53	4507.16	54,085.87
	8	26.58	2126.39	4619.83	55,438.01
	9	27.24	2179.55	4735.33	56,823.96
	10	27.93	2234.04	4853.71	58,244.56
	11	28.62	2289.89	4975.06	59,700.68
NF15	1	15.97	1788.86	3886.51	46,638.07
	2	16.37	1833.58	3983.67	47,804.02
	3	16.78	1879.42	4083.26	48,999.12
	4	17.20	1926.41	4185.34	50,224.10
	5	17.63	1974.57	4289.98	51,479.71
	6	18.07	2023.93	4397.22	52,766.70
	7	18.52	2074.53	4507.16	54,085.87
	8	18.99	2126.39	4619.83	55,438.01
	9	19.46	2179.55	4735.33	56,823.96
	10	19.95	2234.04	4853.71	58,244.56
	11	20.45	2289.89	4975.06	59,700.68
N16	1	24.04	1923.02	4177.99	50,135.93
	2	24.64	1971.10	4282.44	51,389.33
	3	25.25	2020.38	4389.50	52,674.06
	4	25.89	2070.89	4499.24	53,990.91
	5	26.53	2122.66	4611.72	55,340.68
	6	27.20	2175.73	4727.02	56,724.20
	7	27.88	2230.12	4845.19	58,142.31
	8	28.57	2285.87	4966.32	59,595.86
	9	29.29	2343.02	5090.48	61,085.76
	10	30.02	2401.59	5217.74	62,612.90
	11	30.77	2461.63	5348.19	64,178.23
NF16	1	17.17	1923.02	4177.99	50,135.93
	2	17.60	1971.10	4282.44	51,389.33
	3	18.04	2020.38	4389.50	52,674.06
	4	18.49	2070.89	4499.24	53,990.91
	5	18.95	2122.66	4611.72	55,340.68
	6	19.43	2175.73	4727.02	56,724.20
	7	19.91	2230.12	4845.19	58,142.31
	8	20.41	2285.87	4966.32	59,595.86
	9	20.92	2343.02	5090.48	61,085.76
	10	21.44	2401.59	5217.74	62,612.90
	11	21.98	2461.63	5348.19	64,178.23

2006 Authorized Non Exempt Pay Plan

<u>Grade</u>	<u>Step</u>	<u>Hourly Salary</u>	<u>Bi-Weekly Salary</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>
N17	1	25.84	2067.25	4491.34	53,896.12
	2	26.49	2118.93	4603.63	55,243.53
	3	27.15	2171.91	4718.72	56,624.61
	4	27.83	2226.20	4836.69	58,040.23
	5	28.52	2281.86	4957.60	59,491.23
	6	29.24	2338.90	5081.54	60,978.52
	7	29.97	2397.38	5208.58	62,502.98
	8	30.72	2457.31	5338.80	64,065.55
	9	31.48	2518.74	5472.27	65,667.19
	10	32.27	2581.71	5609.07	67,308.87
	11	33.08	2646.26	5749.30	68,991.59
NF17	1	18.46	2067.25	4491.34	53,896.12
	2	18.92	2118.93	4603.63	55,243.53
	3	19.39	2171.91	4718.72	56,624.61
	4	19.88	2226.20	4836.69	58,040.23
	5	20.37	2281.86	4957.60	59,491.23
	6	20.88	2338.90	5081.54	60,978.52
	7	21.41	2397.38	5208.58	62,502.98
	8	21.94	2457.31	5338.80	64,065.55
	9	22.49	2518.74	5472.27	65,667.19
	10	23.05	2581.71	5609.07	67,308.87
	11	23.63	2646.26	5749.30	68,991.59
N18	1	27.78	2222.29	4828.19	57,938.33
	2	28.47	2277.85	4948.90	59,386.79
	3	29.18	2334.80	5072.62	60,871.46
	4	29.91	2393.17	5199.44	62,393.25
	5	30.66	2453.00	5329.42	63,953.08
	6	31.43	2514.32	5462.66	65,551.90
	7	32.21	2577.18	5599.23	67,190.70
	8	33.02	2641.61	5739.21	68,870.47
	9	33.85	2707.65	5882.69	70,592.23
	10	34.69	2775.34	6029.75	72,357.04
	11	35.56	2844.72	6180.50	74,165.96
NF18	1	19.84	2222.29	4828.19	57,938.33
	2	20.34	2277.85	4948.90	59,386.79
	3	20.85	2334.80	5072.62	60,871.46
	4	21.37	2393.17	5199.44	62,393.25
	5	21.90	2453.00	5329.42	63,953.08
	6	22.45	2514.32	5462.66	65,551.90
	7	23.01	2577.18	5599.23	67,190.70
	8	23.59	2641.61	5739.21	68,870.47
	9	24.18	2707.65	5882.69	70,592.23
	10	24.78	2775.34	6029.75	72,357.04
	11	25.40	2844.72	6180.50	74,165.96

2006 Authorized Non Exempt Pay Plan

<u>Grade</u>	<u>Step</u>	<u>Hourly Salary</u>	<u>Bi-Weekly Salary</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>
N19	1	29.86	2388.97	5190.31	62,283.71
	2	30.61	2448.69	5320.07	63,840.80
	3	31.37	2509.91	5453.07	65,436.82
	4	32.16	2572.66	5589.39	67,072.74
	5	32.96	2636.97	5729.13	68,749.56
	6	33.79	2702.90	5872.36	70,468.30
	7	34.63	2770.47	6019.17	72,230.00
	8	35.50	2839.73	6169.65	74,035.75
	9	36.38	2910.72	6323.89	75,886.65
	10	37.29	2983.49	6481.98	77,783.81
	11	38.23	3058.08	6644.03	79,728.41

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
General Fund			
City Attorney's Office			
Business Unit: 10003120			
City Attorney	1.000	1.000	1.000
Assistant City Attorney I/II	3.500	3.500	3.500
Paralegal	1.000	1.000	1.000
Legal Secretary	2.000	2.000	2.000
Secretary	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
City Attorney's Office	8.500	8.500	8.500
Prosecuting			
Business Unit: 100031200125			
Assistant Prosecuting Attorney I/II	1.650	1.650	1.650
Lead Prosecuting Attorney	0.750	0.750	0.750
Secretary	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Prosecuting	3.400	3.400	3.400
City Attorney's Office - Public Safety			
Business Unit: 100031200911			
Assistant Prosecuting Attorney I/II	0.250	0.250	0.250
Lead Prosecuting Attorney	0.250	0.250	0.250
Assistant City Attorney I/II	<u>0.250</u>	<u>0.250</u>	<u>0.250</u>
Prosecuting - Public Safety	0.750	0.750	0.750
City Attorney's Office Total	12.650	12.650	12.650
City Manager's Office			
Business Unit: 10005050			
City Manager	1.000	1.000	1.000
Assistant City Manager	1.000	1.000	1.000
Assistant to the City Manager	1.000	1.000	1.000
Executive Secretary to City Manager	1.000	1.000	1.000
Administrative Secretary	2.000	2.000	2.000
Senior Management Analyst	1.000	1.000	1.000
Neighborhood Outreach Coordinator	0.800	0.800	0.800
Secretary	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
City Manager's Office	8.800	8.800	8.800
CMO Public Information			
Business Unit: 100050500387			
Public Information Officer	0.600	0.600	0.600
Public Information Specialist	2.000	2.000	2.000
Senior Public Information Specialist	<u>0.600</u>	<u>1.000</u>	<u>1.000</u>
Public Information	3.200	3.600	3.600
City Manager's Office Total	12.000	12.400	12.400

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
Community Development Administration Division			
Business Unit: 10030050			
Community Development Director	1.000	1.000	1.000
Capital Projects Coordinator	1.000	1.000	1.000
Senior Projects Coordinator	1.000	1.000	1.000
Administrative Secretary	1.000	1.000	1.000
Secretary	<u>1.100</u>	<u>1.100</u>	<u>1.100</u>
Administration Subtotal	5.100	5.100	5.100
Economic Development Division			
Business Unit: 10030340			
Economic Development Manager	1.000	1.000	1.000
Economic Development Specialist	1.000	1.000	1.000
Secretary	0.500	0.500	0.500
Economic Development Aide	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>
Economic Development Subtotal	2.500	3.500	3.500
Planning Division			
Business Unit: 10030360			
Planning Manager	1.000	1.000	1.000
Planner I-III	4.200	4.200	4.200
Planning Coordinator	1.000	1.000	1.000
Senior Projects Planner	1.000	1.000	1.000
(I) Planner I-II	1.000	1.000	1.000
Planning Technician	2.000	2.000	2.000
Official Development Plan Inspector	1.000	1.000	1.000
Landscape Architect I/II	1.000	1.000	1.000
Code Enforcement Officer	0.500	0.500	0.500
Secretary	1.500	1.500	1.500
Records Management Technician	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Planning Subtotal	15.200	15.200	15.200

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
Building Division			
Business Unit: 10030370			
Chief Building Official	1.000	1.000	1.000
Building Inspection Supervisor	1.000	1.000	1.000
Building Plans Analyst	1.000	1.000	1.000
Electrical Inspector	1.000	1.000	1.000
(I) Electrical Inspector	1.000	1.000	2.000
General Building Inspector	3.000	3.000	3.000
(I) General Building Inspector	3.000	3.000	2.000
Lead Housing Inspector	1.000	1.000	1.000
(I) Housing Inspector	1.000	1.000	1.000
Secretary	2.500	2.500	2.500
(I) Assistant Building Plans Analyst	<u>2.000</u>	<u>2.000</u>	<u>2.000</u>
Building	17.500	17.500	17.500
Building Division - Public Safety			
Business Unit: 100303700911			
Assistant Building Plans Analyst	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Building - Public Safety	1.000	1.000	1.000
Building Subtotal	18.500	18.500	18.500
Engineering Division			
Business Unit: 10030380			
City Engineer	1.000	1.000	1.000
Assistant City Engineer	1.000	1.000	1.000
Senior Engineer (Transportation)	1.000	1.000	1.000
Engineer/Senior Engineer (Civil)	1.000	1.000	1.000
GIS Coordinator	1.000	1.000	1.000
(I) Engineer/Senior Engineer (Civil)	0.500	0.500	0.500
Capital Projects Inspector	1.000	1.000	1.000
Senior Projects Engineer	1.000	1.000	1.000
(I) Senior Projects Engineer	1.000	1.000	1.000
Transportation Systems Coordinator	1.000	1.000	1.000
Engineering Construction Inspector	2.000	2.000	2.000
(I) Engineering Construction Inspector	1.000	1.000	1.000
Engineering Technician	1.000	1.000	1.000
Secretary	1.000	1.000	1.000
GIS Specialist	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Engineering Subtotal	15.500	15.500	15.500
Community Development Department Total	56.800	57.800	57.800

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
Finance Department			
Administration Division			
Business Unit: 10015050			
Finance Director	1.000	1.000	1.000
Administrative Secretary	1.000	1.000	1.000
Pension Administrator	0.000	0.000	1.000
Benefits Specialist, Pension	0.000	<u>0.000</u>	<u>1.000</u>
Administration Subtotal	2.000	2.000	4.000
Treasury Division			
Business Unit: 10015240			
Treasury Manager	1.000	1.000	1.000
Revenue Services Representative	2.000	2.000	2.000
Financial Analyst	<u>2.000</u>	<u>2.000</u>	<u>2.000</u>
Treasury Subtotal	5.000	5.000	5.000
Accounting Division			
Business Unit: 10015220			
Accounting Manager	1.000	1.000	1.000
Accountant	3.000	3.000	3.000
Internal Auditor	0.500	0.500	0.500
Accounting Technician	<u>4.500</u>	<u>4.500</u>	<u>4.500</u>
Accounting	9.000	9.000	9.000
Accounting Division - Public Safety			
Business Unit: 100152200911			
Accountant	0.500	0.500	0.500
Accounting Technician	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Accounting - Public Safety	1.500	1.500	1.500
Accounting Subtotal	10.500	10.500	10.500
Sales Tax Division			
Business Unit: 10015250			
Sales Tax Manager	1.000	1.000	1.000
Sales Tax Auditor	4.000	4.000	4.000
Sales Tax Technician	1.000	1.000	1.000
Revenue Agent	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Sales Tax	7.000	7.000	7.000
Sales Tax Division - Public Safety			
Business Unit: 100152500911			
Accountant	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Sales Tax - Public Safety	0.500	0.500	0.500
Sales Tax Subtotal	7.500	7.500	7.500
Finance Department Total	25.000	25.000	27.000

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
Fire Department			
Emergency Services Division			
Business Unit: 10025260			
Fire Chief	1.000	1.000	1.000
Deputy Chief/Administration	1.000	1.000	1.000
Deputy Chief/Technical Services	0.000	0.000	1.000
Battalion Chief	3.000	3.000	3.000
Administrative Secretary	1.000	1.000	1.000
Fire Captain	6.000	6.000	6.000
Fire Lieutenant	15.000	15.000	15.000
Fire Captain / Field Training Officer	1.000	1.000	1.000
Fire Lieutenant/Technical Services Coordinator	1.000	1.000	1.000
Fire Engineer	21.000	21.000	21.000
Firefighter I/II	43.000	43.000	42.000
Secretary	3.000	3.000	3.000
Training Captain	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
	97.000	97.000	97.000
EMS			
Business Unit: 100252600546			
Fire Paramedic	33.000	33.000	33.000
EMS Field Coordinator	3.000	3.000	3.000
EMS Coordinator	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
	37.000	37.000	37.000
Emergency Services Subtotal	134.000	134.000	134.000
Fire Prevention			
Business Unit: 100252600547			
Deputy Chief/Technical Services	1.000	1.000	0.000
Emergency Management Coordinator	1.000	1.000	1.000
Deputy Fire Marshal	1.000	1.000	1.000
Fire Plans Examiner/Inspector	1.000	1.000	1.000
Public Information Specialist	1.000	1.000	2.000
Fire Lieutenant/Fire Investigator	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Fire Prevention Subtotal	6.000	6.000	6.000
Fire Department Total	140.000	140.000	140.000

***Fire Prevention Specialist is a temporary two year special appointment filled by a Fire Engineer or Fire Paramedic.

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
General Services Department			
Administration Division			
Business Unit: 10012050			
Deputy City Manager for Administration	1.000	1.000	1.000
Purchasing Officer	1.000	1.000	1.000
Secretary	0.000	0.000	0.500
Administrative Secretary	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Administration	3.000	3.000	3.500
Environmental Services			
Business Unit: 100120500552			
Environmental and Administrative Services Officer	0.000	0.000	1.000
Environmental Analyst	<u>0.000</u>	<u>0.000</u>	<u>1.000</u>
Administration - Environmental Services	0.000	0.000	2.000
Volunteer Programs			
Business Unit: 100120500015			
Volunteer Coordinator	<u>0.000</u>	<u>0.000</u>	<u>1.000</u>
Administration - Volunteer Programs	0.000	0.000	1.000
Administration Subtotal	3.000	3.000	6.500
Organizational Support Services Division			
Business Unit: 10012110			
Organizational Support Services Manager	1.000	1.000	0.000
Employee Development Analyst	2.000	2.000	0.000
Secretary	0.500	0.500	0.000
Crewleader, Custodial	1.000	1.000	0.000
Custodian	0.250	0.250	0.000
Volunteer Coordinator	<u>1.000</u>	<u>1.000</u>	<u>0.000</u>
	5.750	5.750	0.000
Business Unit: 100121100552			
Environmental Analyst	1.000	1.000	0.000
Environmental Services Coordinator	<u>1.000</u>	<u>1.000</u>	<u>0.000</u>
	2.000	2.000	0.000
Organizational Support Services Subtotal	7.750	7.750	0.000

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
Human Resources Division			
Business Unit: 10012060			
Human Resources Manager	1.000	1.000	1.000
Human Resources Administrator	0.000	0.000	1.000
Human Resources Analyst/Senior Human Resources Analyst	3.500	3.500	3.500
Human Resources Analyst/HRIS	1.000	1.000	1.000
Human Resources Technician	2.000	2.000	2.000
(I) Secretary	1.000	1.000	1.000
Secretary	<u>1.350</u>	<u>1.350</u>	<u>1.350</u>
Human Resources	9.850	9.850	10.850
Wellness			
Business Unit: 100120600544			
Recreation Specialist/Wellness	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Human Resources - Wellness	1.000	1.000	1.000
Employee Development and Training			
Business Unit: 100120600612			
Employee Development Analyst	<u>0.000</u>	<u>0.000</u>	<u>2.000</u>
Human Resources - Employee Development and Training	0.000	0.000	2.000
Human Resources Division - Public Safety			
Business Unit: 100120600911			
Human Resources Analyst/Recruitment	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Human Resources - Public Safety	1.000	1.000	1.000
Human Resources Subtotal	11.850	11.850	14.850
City Clerk's Office			
Business Unit: 10012070			
City Clerk	1.000	1.000	1.000
Print Shop Coordinator	1.000	1.000	1.000
Deputy City Clerk	1.000	1.000	1.000
Switchboard Operator	1.126	1.126	1.126
Press Operator Assistant	1.000	1.000	1.000
Messenger	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
City Clerk Subtotal	6.126	6.126	6.126

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
Municipal Court			
Business Unit: 10012130			
Municipal Judge	1.000	1.000	1.000
Associate Judge	0.800	0.800	0.800
Court Administrator	1.000	1.000	1.000
Deputy Court Administrator	1.000	1.000	1.000
Collections Supervisor	1.000	1.000	1.000
Deputy Court Clerk	<u>11.300</u>	<u>11.300</u>	<u>11.300</u>
Municipal Court	16.100	16.100	16.100
Municipal Court - Public Safety			
Business Unit: 100121300911			
Deputy Court Clerk	<u>1.000</u>	<u>1.500</u>	<u>1.500</u>
Municipal Court - Public Safety	1.000	1.500	1.500
Probation			
Business Unit: 100121300130			
Probation Services Coordinator	1.000	1.000	1.000
Probation Officer	1.500	1.500	1.500
Deputy Court Clerk	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Probation	3.500	3.500	3.500
Probation - Public Safety			
Business Unit: 100121300130911			
Probation Officer	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Probation - Public Safety	0.500	0.500	0.500
Municipal Court Subtotal	21.100	21.600	21.600
 Building Operations & Maintenance Division			
Business Unit: 10012390			
Facilities Manager	1.000	1.000	1.000
Electromechanic Specialist	1.000	1.000	1.000
HVAC Specialist	1.000	1.000	1.000
Maintenance Coordinator	1.000	1.000	1.000
Carpenter	1.000	1.000	1.000
HVAC Technician	1.000	1.000	1.000
Maintenanceworker	1.000	1.000	1.000
Building Repairworker	2.000	2.000	2.000
Crewleader, Custodial	0.000	0.000	1.000
Custodian	0.000	0.000	0.250
Secretary	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Building and Operations Subtotal	10.000	10.000	11.250
General Services Department Total	59.826	60.326	60.326

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
Parks, Recreation and Libraries Department			
Administration Division			
Business Unit: 10050050			
Parks, Recreation and Libraries Director	1.000	1.000	1.000
Regional Parks and Golf Manager	1.000	1.000	1.000
Management Assistant	1.000	1.000	1.200
Administrative Coordinator	1.000	1.000	1.000
Secretary	4.000	4.000	4.000
Applications Specialist	1.000	1.000	1.000
Senior Police Officer	<u>1.000</u>	<u>1.000</u>	<u>0.000</u>
Administration Subtotal	10.000	10.000	9.200
Park Services Division			
Park Services Section			
Business Unit: 10050550			
Park Services Manager	1.000	1.000	1.000
Foreman	2.000	2.000	2.000
Crewleader	3.000	3.000	4.000
Mechanic I	1.000	1.000	0.000
Mechanic II	1.000	1.000	0.000
Equipment Mechanic	1.000	1.000	2.000
Irrigator I/II	3.000	3.000	3.000
Parkswoker I/II	7.000	7.000	7.000
Electromechanic Specialist	1.000	1.000	1.000
Senior Maintenanceworker	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Parks Services	21.000	21.000	21.000
Standley Lake Section			
Business Unit: 10050660			
Lake Operations Coordinator	1.000	1.000	1.000
Senior Park Ranger	1.000	1.000	1.000
Park Ranger	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Standley Lake	3.000	3.000	3.000
Design/Development Section			
Business Unit: 10050690			
Landscape Architect I/II	2.000	2.000	2.000
Park Supervisor	1.000	1.000	1.000
Equipment Operator I	2.000	2.000	2.000
Equipment Operator II	<u>2.000</u>	<u>2.000</u>	<u>2.000</u>
Design/Development	7.000	7.000	7.000
Parks Services Subtotal	31.000	31.000	31.000

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
Library Services Division			
Business Unit: 10050620			
Library Services Manager	1.000	1.000	1.000
Librarian I	6.100	6.100	6.100
Librarian II	2.000	2.000	2.000
Library Services Coordinator	5.000	5.000	5.000
Library Supervisor	1.000	1.000	1.000
Library Specialist	1.000	1.000	1.000
Library Associate I/II	7.450	8.150	8.150
Applications Specialist	1.000	1.000	1.000
Secretary	1.000	1.000	1.000
Library Clerk I/II	10.250	10.250	10.250
Library Page	<u>4.925</u>	<u>5.700</u>	<u>5.700</u>
Library Services Subtotal	40.725	42.200	42.200
Recreation Programs Division			
Business Unit: 10050760			
Recreation Services Manager	0.500	0.500	0.500
Recreation Specialist	<u>6.000</u>	<u>6.000</u>	<u>6.000</u>
Recreation Programs	6.500	6.500	6.500
Senior Center			
Business Unit: 100507600017			
Recreation Supervisor/Senior Center	1.000	1.000	1.000
Recreation Specialist	1.000	1.000	1.000
Facility Assistant	0.500	0.500	0.500
(I) Facility Assistant	0.000	0.000	0.500
Guest Relations Clerk I/II	0.800	0.800	0.800
(I) Guest Relations Clerk I/II	0.000	0.000	0.300
Custodian	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Senior Center	4.300	4.300	5.100
Recreation Programs/Arts Program			
Business Unit: 100507600532			
Recreation Aide	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Arts Program	1.000	1.000	1.000
Recreation Programs Subtotal	11.800	11.800	12.600
Recreation Facilities Division			
Administration			
Business Unit: 10050720			
Recreation Services Manager	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Administration	0.500	0.500	0.500
Administration/Fitness			
Business Unit: 100507200505			
Recreation Specialist	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Administration/Fitness	1.000	1.000	1.000

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
City Park Recreation Center			
Business Unit: 100507200860			
Recreation Supervisor/City Park	1.000	1.000	1.000
Recreation Supervisor Assistant	1.000	1.000	1.000
Recreation Specialist	1.000	1.000	1.000
Facility Assistant	3.000	3.000	3.000
Guest Relations Clerk I/II	9.000	9.000	9.000
Custodian	2.500	2.500	2.500
Assistant Pool Manager	2.000	2.000	2.000
Lifeguard	10.098	10.098	10.098
Recreation Aide	<u>0.500</u>	<u>1.500</u>	<u>1.500</u>
City Park Recreation Center	30.098	31.098	31.098
City Park Fitness Center			
Business Unit: 100507200861			
Recreation Supervisor Assistant	1.000	1.000	1.000
Facility Assistant	1.000	1.000	1.000
Guest Relations Clerk I/II	4.800	4.800	4.800
Custodian	1.000	1.000	1.000
Recreation Aide	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
City Park Fitness Center	8.300	8.300	8.300
Swim and Fitness Center			
Business Unit: 100507200963			
Recreation Supervisor/Swim Fit	1.000	1.000	1.000
Recreation Specialist	1.000	1.000	1.000
Facility Assistant	1.600	1.600	1.600
Guest Relations Clerk I/II	3.550	3.550	3.550
Custodian	1.250	1.250	1.250
Assistant Pool Manager	2.000	2.000	2.000
Lifeguard	4.500	4.500	4.500
Recreation Aide	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>
Swim and Fitness Center	14.900	15.900	15.900
West View Recreation Center			
Business Unit: 100507200967			
Recreation Supervisor/West View	1.000	1.000	1.000
Facility Assistant	1.800	1.800	1.800
Recreation Aide	0.500	1.500	1.500
Guest Relations Clerk I/II	3.900	3.900	3.900
Custodian	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
West View Recreation Center	8.200	9.200	9.200
Recreation Facilities Subtotal	62.998	65.998	65.998
Parks, Recreation and Libraries Department	156.523	160.998	160.998

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
Police Department			
Administration Division			
Business Unit: 10020050			
Police Chief	1.000	1.000	1.000
Administrative Coordinator	1.000	1.000	1.000
Senior Management Analyst	1.000	1.000	1.000
Secretary	<u>0.800</u>	<u>0.800</u>	<u>0.000</u>
Administration Subtotal	3.800	3.800	3.000
Investigations and Technical Services Division			
Administration Section			
Business Unit: 10020300			
Deputy Police Chief/Investigations and Technical Services	1.000	1.000	1.000
Sergeant	0.000	0.000	1.000
Secretary	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
I.T.S. - Administration	2.000	2.000	3.000
Community Services Section			
Business Unit: 100203000341			
Police Commander	1.000	1.000	1.000
Senior Police Officer	6.000	6.000	7.000
Secretary	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
I.T.S. - Community Services	8.000	8.000	9.000
Neighborhood Services Section			
Business Unit: 100203000342			
Neighborhood Services Administrator	1.000	1.000	1.000
Code Enforcement Officer	5.000	5.000	5.000
Lead Code Enforcement Officer	1.000	1.000	1.000
Code Enforcement Technician	1.000	1.000	1.000
Animal Management Supervisor	0.000	0.000	1.000
Animal Management Officer	0.000	0.000	4.500
Animal Control Supervisor	1.000	1.000	0.000
Animal Control Officer	<u>4.500</u>	<u>4.500</u>	<u>0.000</u>
I.T.S. - Neighborhood Services	13.500	13.500	13.500
Technical Services Section			
Business Unit: 100203000343			
Police Commander	1.000	1.000	1.000
Secretary	0.000	0.000	0.800
Records Supervisor	2.000	2.000	1.000
Lead Records Specialist	0.000	0.000	1.000
Communications Supervisor	3.000	3.000	3.000
Communications Specialist I/II	24.500	24.500	24.500
Technical Services Coordinator	1.000	1.000	1.000
Records Specialist	<u>12.000</u>	<u>12.000</u>	<u>12.000</u>
I.T. S. - Technical Services	43.500	43.500	44.300

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
Investigation Services Section			
Business Unit: 100203000344			
Police Commander	1.000	1.000	1.000
Sergeant	4.000	4.000	3.000
Criminalist/Senior Criminalist	4.000	4.000	4.000
Police Officer/Senior Police Officer	33.000	33.000	33.000
Victim Services Coordinator	1.000	1.000	1.000
Victim Advocate	3.000	3.000	3.000
Secretary	1.500	1.500	1.500
Property Evidence Technician	2.000	2.000	2.000
Liquor Investigations Officer	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
I.T.S. - Investigation Services	50.500	50.500	49.500
Investigations and Technical Services Subtotal	117.500	117.500	119.300
 Patrol and Special Operations Division			
Administration Section			
Business Unit: 10020500			
Deputy Police Chief/Patrol Services	1.000	1.000	1.000
Secretary	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Administration	2.000	2.000	2.000
Special Operations Section			
Business Unit: 100205000347			
Police Commander	1.000	1.000	1.000
Equipment Services Assistant	1.000	1.000	1.000
Sergeant	1.000	1.000	1.000
Police Officer / Senior Police Officer	<u>10.000</u>	<u>10.000</u>	<u>5.000</u>
Special Operations	13.000	13.000	8.000
Traffic Section			
Business Unit: 100205000348			
Police Commander	1.000	1.000	1.000
Sergeant	2.000	2.000	2.000
Police Officer/Senior Police Officer	17.000	17.000	17.000
Traffic Enforcement Technician	1.000	1.000	1.000
Traffic Accident Investigator	<u>5.000</u>	<u>5.000</u>	<u>6.000</u>
Traffic	26.000	26.000	27.000
Patrol Operations Section			
Business Unit: 100205000349			
Police Commander	3.000	3.000	3.000
Sergeant	9.000	9.000	9.000
Police Officer/Senior Police Officer	85.000	87.000	92.000
Report Specialist	<u>3.000</u>	<u>3.000</u>	<u>3.000</u>
Patrol Operations	100.000	102.000	107.000
Patrol and Special Operations Subtotal	141.000	143.000	144.000
Police Department Total	262.300	264.300	266.300

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
Public Works & Utilities Department			
Street Maintenance Division			
Business Unit: 10035450			
Street Operations Manager	1.000	1.000	1.000
Foreman, Streets	3.000	3.000	3.000
Street Inspector	1.000	1.000	1.000
Equipment Operator I	5.000	5.000	5.000
Equipment Operator II	4.000	4.000	4.000
Maintenanceworker/Senior Maintenanceworker	9.000	9.000	9.000
Secretary	0.750	0.750	0.750
Street Technician	1.000	1.000	1.000
Community Services Coordinator	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>
Streets Subtotal	24.750	25.750	25.750
Infrastructure Improvements Division			
Business Unit: 10035430			
Infrastructure Improvements Manager	1.000	1.000	1.000
Street Technician	1.000	1.000	1.000
Street Inspector	1.000	1.000	1.000
Secretary	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Infrastructure Improvements Subtotal	4.000	4.000	4.000
Public Works and Utilities Department Total	28.750	29.750	29.750

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
Westminster Promenade Activities			
Parks, Recreation and Libraries Department - Parks Promenade			
Business Unit: 100505500106			
(I) Operations Coordinator (PR&L)	1.000	1.000	1.000
(I) Parksworker I/II	3.000	3.000	3.000
(I) Custodian	<u>0.400</u>	<u>0.400</u>	<u>0.400</u>
Parks Promenade Subtotal	4.400	4.400	4.400
Police Department - Investigations & Technical Services Promenade			
Business Unit: 100203000106			
(I) Police Officer/Senior Police Officer	1.000	1.000	1.000
Senior Community Service Officer	1.000	1.000	1.000
Community Service Officer	<u>5.000</u>	<u>5.000</u>	<u>5.000</u>
Police Promenade Subtotal	7.000	7.000	7.000
Promenade Activities Total	11.400	11.400	11.400
Community Development Department			
Westminster Housing Authority			
Business Unit:			
Planner II	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Westminster Housing Authority Total	1.000	1.000	1.000
General Fund Total	766.249	775.624	779.624

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
Utility Fund			
Community Development			
Engineering Division			
Business Unit: 25030380			
GIS Technician	1.000	1.000	1.000
(I) Engineer/Senior Engineer	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Engineering	1.500	1.500	1.500
Community Development Department Total	1.500	1.500	1.500
Finance Department			
Treasury Division			
Business Unit: 20015240			
Revenue Administrator	1.000	1.000	1.000
Revenue Services Representative	<u>4.250</u>	<u>4.250</u>	<u>4.250</u>
Finance Department Total	5.250	5.250	5.250
Information Technology Department			
Business Unit: 20060230			
Information Technology Director	1.000	1.000	1.000
Lead Software Engineer	1.000	1.000	1.000
ERP Software Engineer	1.000	1.000	1.000
Internet Software Engineer	2.000	2.000	2.000
Software Engineer I/II	5.000	5.000	6.000
Senior Telecommunications Administrator	0.900	1.000	1.000
Administrative Secretary	1.000	1.000	1.000
Information Systems Manager	1.000	1.000	1.000
Lead Systems Analyst	2.000	2.000	2.000
Systems Analyst I/II/III	7.700	8.200	7.200
Help Desk Technician	0.900	0.900	0.900
Network Administrator	<u>1.600</u>	<u>1.600</u>	<u>1.600</u>
Information Technology	25.100	25.700	25.700
Information Technology - Public Safety			
Business Unit: 200602300911			
Software Engineer I/II	0.300	0.300	0.300
Systems Analyst I/II/III	0.300	0.300	0.300
Network Administrator	<u>0.400</u>	<u>0.400</u>	<u>0.400</u>
Information Technology - Public Safety	1.000	1.000	1.000
Information Technology Department Total	26.100	26.700	26.700

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
Public Works and Utilities Department			
Water Administration Division			
Business Unit: 20035050			
Public Works and Utilities Director	1.000	1.000	1.000
Senior Management Analyst	1.000	1.000	0.000
Capital Projects and Budget Manager	0.000	0.000	1.000
Administrative Secretary	1.000	1.000	1.000
Engineer/Senior Engineer	0.000	0.000	2.000
(I) Engineer/Senior Engineer	0.000	0.000	1.000
(I) Rocky Flats Coordinator	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Water Administration Subtotal	4.000	4.000	7.000
Water Resources and Treatment Division			
Water Resources Section			
Business Unit: 20035480			
Water Resources and Treatment Manager	1.000	1.000	1.000
Engineer/Senior Engineer	2.000	2.000	2.000
Water Resources Engineering Coordinator	1.000	1.000	1.000
(I) Engineer/Senior Engineer	1.000	1.000	0.000
Water Resources Technician	1.000	1.000	1.000
(I) Water Resources Analyst	1.000	1.000	1.000
Official Development Plan Inspector	1.000	1.000	1.000
Secretary	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Water Resources	9.000	9.000	8.000
Water Plant Section			
Business Unit: 20035490			
Plant Superintendent (Water)	1.000	1.000	1.000
Electromechanic Specialist	1.000	1.000	1.000
Lead Plant Operator	1.000	1.000	1.000
Plant Operator Trainee - Plant Operator IV	8.000	8.000	8.000
Maintenanceworker/Senior Maintenanceworker	3.000	3.000	3.000
Control Systems Engineer/Senior Engineer	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Water Plant	14.500	14.500	14.500
Water Quality Section			
Business Unit: 200354800943			
Water Quality Administrator	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Water Quality	1.000	1.000	1.000
Business Unit: 200354900943			
Laboratory Analyst	2.000	2.000	2.000
Water Resources Technician	1.000	1.000	1.000
Water Quality Specialist	1.000	1.000	1.000
Laboratory Aide	<u>0.750</u>	<u>0.750</u>	<u>0.750</u>
Water Quality	4.750	4.750	4.750
Water Quality Section	5.750	5.750	5.750

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
Wastewater Plant Section			
Business Unit: 21035490			
Plant Superintendent (Wastewater)	1.000	1.000	1.000
Electromechanic Specialist	1.000	1.000	1.000
Lead Plant Operator	1.000	1.000	1.000
Plant Operator Trainee - Plant Operator IV	8.000	8.000	8.000
Maintenanceworker/Senior Maintenanceworker	1.000	1.000	1.000
Control Systems Engineer/Senior Engineer	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Wastewater Plants	12.500	12.500	12.500
Laboratory Services Section			
Business Unit: 210354900943			
Laboratory Services Coordinator	1.000	1.000	1.000
Laboratory Analyst	1.000	1.000	1.000
Water Resources Technician	0.500	0.500	0.500
Water Quality Specialist	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Laboratory Services	3.500	3.500	3.500
Biosolids			
Business Unit: 210354900401			
Equipment Operator II	<u>2.000</u>	<u>3.000</u>	<u>3.000</u>
Biosolids	2.000	3.000	3.000
PWU Water Plants/Reclaimed			
Business Unit: 200354900023			
Reclaimed System Coordinator	1.000	1.000	0.000
Reclaimed System Analyst	1.000	1.000	1.000
Maintenanceworker/Senior Maintenanceworker	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Water Reclaimed	3.000	3.000	2.000
Water Resources and Treatment Subtotal	50.250	51.250	49.250
Utilities Operations Division			
Water Field Operations Section			
Business Unit: 20035470			
Utilities Operations Manager	1.000	1.000	1.000
Utilities Supervisor	0.000	0.000	1.000
Meter Program Specialist	1.000	1.000	1.000
Data Processing Technician	1.000	1.000	1.000
Utilities Systems Specialist	1.000	1.000	1.000
Utilities Technician	4.000	4.000	1.000
Foreman	0.000	0.000	2.000
Meter Technician	2.000	2.000	2.000
Maintenanceworker/Senior Maintenanceworker	3.000	3.000	3.000
Meter Repairworker	4.000	4.000	4.000
Lead Meter Repairworker	1.000	1.000	1.000
Secretary	2.000	2.000	2.000
(I) Maintenanceworker/Senior Maintenanceworker	2.000	2.000	2.000
(I) Secretary	1.000	1.000	1.000
Equipment Operator I	0.000	0.000	2.000
Equipment Operator II	0.000	0.000	2.000
Engineer / Senior Engineer	1.000	1.000	0.000
Utilities Operations Coordinator	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Water Field Operations	25.000	25.000	28.000

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
Water Field Operations/Water Line Replacement			
Business Unit: 200354700497			
Equipment Operator I	2.000	2.000	2.000
Equipment Operator II	2.000	2.000	2.000
Maintenanceworker/Senior Maintenanceworker	4.000	4.000	4.000
(I) Maintenanceworker/Senior Maintenanceworker	2.000	2.000	2.000
Foreman, Utilities	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Water Line Replacement	11.000	11.000	11.000
Wastewater Field Operations Section			
Business Unit: 21035470			
Utilities Supervisor	2.000	2.000	1.000
Foreman	3.000	4.000	2.000
Electromechanic Specialist	1.000	1.000	0.000
Senior Maintenanceworker	0.000	0.000	1.000
Utilities Specialist	1.000	1.000	1.000
Utilities Technician	0.000	0.000	3.000
Equipment Operator I	2.000	2.000	0.000
Equipment Operator II	2.000	2.000	0.000
Wastewater Field Operations	<u>11.000</u>	<u>12.000</u>	<u>8.000</u>
Utilities Operations Subtotal	47.000	48.000	47.000
Public Works and Utilities Total	101.250	103.250	103.250
Utility Fund Total	134.100	136.700	136.700

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
<u>Fleet Maintenance Fund</u>			
General Services Department			
Fleet Division			
Business Unit: 30012460			
Fleet Manager	1.000	1.000	1.000
Foreman	0.000	0.000	1.000
Mechanic I/II	8.000	8.000	6.000
Senior Maintenanceworker	0.000	0.000	1.000
Applications Specialist	0.000	0.000	1.000
Secretary	1.000	1.000	1.000
Parts Technician	<u>1.000</u>	<u>1.000</u>	<u>0.000</u>
Fleet Maintenance	11.000	11.000	11.000
Fleet Division - Public Safety			
Business Unit: 300124600911			
Mechanic I/II	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Fleet Maintenance - Public Safety	1.000	1.000	1.000
Fleet Maintenance Fund Total	12.000	12.000	12.000
<u>Property Liability Fund</u>			
General Services Department			
Administration/Risk Management			
Business Unit: 46010900			
Risk Management Officer	1.000	1.000	1.000
Risk Management Specialist	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Administration/Risk Management	1.500	1.500	1.500
Administration/Risk Management - Public Safety			
Business Unit: 460109000911			
Risk Management Technician	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Administration/Risk Management - Public Safety	0.500	0.500	0.500
Property Liability Fund Total	2.000	2.000	2.000
<u>Medical/Dental Fund</u>			
General Services Department			
Human Resources Division - Benefits			
Business Unit: 49010900			
Benefits Specialist	1.000	1.000	1.000
Human Resources Technician	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Medical/Dental Fund Total	1.500	1.500	1.500

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
<u>Open Space Fund</u>			
Community Development Department			
Administration - Open Space			
Business Unit: 54010900			
Open Space Coordinator (CD)	1.000	1.000	1.000
Open Space Technician (CD)	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Community Development Open Space Subtotal	1.500	1.500	1.500
Parks, Recreation & Libraries Department			
Administration - Open Space			
Business Unit: 540109000531			
Open Space Volunteer Coordinator	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Parks, Recreation and Libraries Open Space			
Subtotal	1.000	1.000	1.000
Open Space Fund Total	2.500	2.500	2.500
<u>Community Development Block Grant Fund</u>			
Community Development Department			
Community Development Admin/CD Block Grant			
Business Unit: 76030350			
Community Development Program Coordinator	1.000	1.000	1.000
Secretary	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Community Development Block Grant Fund Total	2.000	2.000	2.000

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
<u>Golf Course Enterprise Fund</u>			
Parks, Recreation, & Libraries Department			
Golf Course Enterprise Fund/Legacy			
Legacy Ridge Golf Course Maintenance			
Business Unit: 22050720			
Golf Superintendent	0.500	0.500	0.500
Assistant Golf Superintendent	1.000	1.000	1.000
Equipment Mechanic	1.000	1.000	1.000
Golf Irrigator	1.000	1.000	1.000
Golf Worker	2.000	2.000	2.000
Horticultural Specialist	0.500	0.500	0.500
Second Assistant Golf Superintendent	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Legacy Maintenance	7.000	7.000	7.000
Legacy Ridge Club House			
Business Unit: 220507200249			
Golf Professional	1.000	1.000	1.000
Assistant Golf Professional	1.000	1.000	1.000
Second Assistant Golf Professional	1.000	1.000	1.000
Guest Relations Clerk I/II	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Legacy Club House	3.500	3.500	3.500
Golf Course Enterprise Fund/Legacy Subtotal	10.500	10.500	10.500
Golf Course Enterprise Fund/Heritage			
Heritage Golf Course Maintenance			
Business Unit: 23050720			
Golf Superintendent	0.500	0.500	0.500
Assistant Golf Superintendent	1.000	1.000	1.000
Equipment Mechanic	1.000	1.000	1.000
Golf Irrigator	1.000	1.000	1.000
Golf Worker	2.000	2.000	2.000
Horticultural Specialist	0.500	0.500	0.500
Second Assistant Golf Superintendent	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
The Heritage Maintenance	7.000	7.000	7.000
The Heritage Club House			
Business Unit: 230507200249			
Golf Professional	1.000	1.000	1.000
Assistant Golf Professional	1.000	1.000	1.000
Second Assistant Golf Professional	1.000	1.000	1.000
Guest Relations Clerk I/II	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
The Heritage Club House	3.500	3.500	3.500
Golf Course Enterprise Fund/The Heritage			
Subtotal	10.500	10.500	10.500
Golf Course Enterprise Fund Total	21.000	21.000	21.000

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
General Capital Improvement Fund			
Parks, Recreation and Libraries Department			
Parks Services - Capital Projects			
Business Unit: 80175050037			
(I) Landscape Architect I/II	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
	1.000	1.000	1.000
Community Enhancement Program			
Business Unit: 80175050132			
(I) Landscape Architect I/II	1.000	1.000	1.000
Park Supervisor	1.000	1.000	1.000
Crewleader	1.000	1.000	1.000
City Forester	1.000	1.000	1.000
Parkswoker I/II	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
	5.000	5.000	5.000
Parks Services Capital Projects Subtotal	6.000	6.000	6.000
City Manager's Office			
Capital Projects			
Business Unit: 80375005300			
Special Projects Director	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
City Manager's Office Capital Projects Subtotal	0.500	0.500	0.500
Parks, Recreation and Libraries Department			
Parks Services - Capital Projects			
Park Maintenance (JCOS)			
Business Unit: 80275050512			
Parkswoker I/II	3.000	3.000	3.000
Irrigator I/II	2.000	2.000	2.000
(I) Parkswoker I/II	1.000	1.000	1.000
(I) Crewleader	1.000	1.000	1.000
Crewleader	<u>2.000</u>	<u>2.000</u>	<u>2.000</u>
Jeffco Attributable Share Subtotal	9.000	9.000	9.000
Community Development Department			
Engineering - Capital Projects			
Community Development Project Manager			
Business Unit: 80175030037			
(I) Engineer/Senior Engineer (Civil)	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
CD Engineering Capital Projects Subtotal	1.000	1.000	1.000
General Capital Improvement Fund Total	16.500	16.500	16.500

2006 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

<u>Position Title</u>	<u>2005</u> <u>Authorized as</u> <u>of 2/05</u>	<u>2006</u> <u>Authorized</u>	<u>2006 Amended</u>
<u>Pension Fund</u>			
Finance Department			
Pension			
Business Unit: 42010050			
Pension Administrator	1.000	1.000	0.000
Benefits Specialist, Pension	<u>1.000</u>	<u>1.000</u>	<u>0.000</u>
Pension Fund Total	2.000	2.000	0.000
OTHER FUND TOTAL	59.500	59.500	57.500
FTE GRAND TOTAL	959.849	971.824	973.824



Agenda Memorandum

City Council Meeting
October 10, 2005



SUBJECT: Revised Employment Agreement with John A. Stipech and
Councillor's Bill No. 64 re Municipal Judge Salary

Prepared By: Matt Lutkus, Deputy City Manager for Administration

Recommended City Council Action

Authorize the Mayor to execute a revised employment agreement with John A. Stipech for his services as Presiding Judge for 2006 with an effective date of January 1, 2006 and an automatic renewal for 2007 unless terminated by City Council.

Pass Councillor's Bill No. 64 on first reading amending the salary for the Municipal Judge for 2006.

Summary Statement

- City Council is requested to approve a revised employment agreement with John A. Stipech for services as Presiding Judge for a one-year period beginning January 1, 2006. The agreement will automatically be renewed for 2007 unless it is terminated by City Council no later than October 31, 2006.
- Judge Stipech's 2006 combined salary and deferred compensation will be \$112,439, which represents a three percent increase over his annual compensation for 2005. The agreement allows the Judge to designate a portion of his salary as City-paid deferred compensation to be paid as a lump sum at the beginning of 2006. The Judge will also receive an increase in his monthly car allowance from \$290 to \$340 per month, if Council approves this change for City department heads.
- The attached proposed agreement with Judge Stipech is similar to the current employment agreement with the exceptions of the total allocated for salary and deferred compensation and a change in the effective dates of the contract.

Expenditure Required: \$112,439 plus the cost of fringe benefits as described in the attached employment agreement

Source of Funds: General Fund, Municipal Court Division Budget

Policy Issue

Whether to continue essentially the same employment agreement with John A. Stipech for 2006.

Alternative

Council could make further adjustments to the employment agreement with Judge Stipech.

Background Information

Since July 1991, City Council has used an employment agreement for Presiding Judge services. This approach is consistent with the practice of having employment agreements with the City Manager and the City Attorney who also serve at the pleasure of City Council. The agreement with the Presiding Judge addresses the overall duties of the position, the term of the agreement, compensation and benefits, professional development, and termination and separation provisions.

Judge Stipech was appointed July 1979 as an Associate Judge and as Presiding Judge effective January 1, 1996. He graduated from the University of Utah in 1967 with a Bachelor of Arts Degree and received his Juris Doctorate degree from the University of Denver Law School in 1971. He is a member of the Colorado and Adams County Bar Associations. Judge Stipech is an advisor to recipients of Habitat for Humanity homes, a member of the Westminster Rotary Club, and a member of the School District 50 Education Foundation Board of Directors.

The proposed employment agreement with Judge Stipech is similar to the current agreement that Council approved in November 2004 with exception of the effective dates of the agreement and the level of compensation.

The revised agreement will provide for a combined salary and deferred compensation of \$112,439. This amount is \$3,275 or 3% higher than his total salary and deferred compensation for 2005. The employment agreement allows the Judge to designate a portion of his salary as deferred compensation up to the maximum allowed under Federal law. As in previous years, the proposed employment agreement with Judge Stipech provides that the Judge will receive fringe benefits extended to all department heads. Thus, the Judge will receive a \$50 increase in his car allowance if Council approves this change under a separate Council agenda item.

Section 16.2 of the Westminster City Charter requires that the Council set the Presiding Judge's salary by ordinance. The Councillor's Bill addresses this requirement by updating the salary to reflect the amount listed in the proposed employment agreement.

Respectfully submitted,

J. Brent McFall
City Manager
Attachments

EMPLOYMENT AGREEMENT

THIS AGREEMENT, effective as of the 1st day of January, 2006, by and between the City of Westminster, State of Colorado, a municipal corporation, hereinafter called "CITY," and JOHN A. STIPECH, hereinafter called "EMPLOYEE," both of whom understand as follows:

WHEREAS, the CITY desires to continue to employ the services of John A. Stipech, as Presiding Municipal Judge of the City of Westminster as provided by City Charter, Chapter XVI, Section 16.2; and

WHEREAS, it is the desire of the City Council to provide certain benefits, establish certain conditions of employment, and to set working conditions of said EMPLOYEE; and

WHEREAS, it is the desire of the City Council to (1) secure and retain the services of EMPLOYEE and to provide inducement for him to remain in such employment; (2) make possible full work productivity by assuring EMPLOYEE'S morale and peace of mind with respect to future security; (3) act as a deterrent against malfeasance or dishonesty for personal gain on the part of EMPLOYEE; and (4) provide a just means for terminating EMPLOYEE'S services at such time as he may be unable to fully discharge his duties due to age or disability or when CITY may desire to otherwise terminate his employ; and

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

SECTION 1. DUTIES:

A. CITY hereby agrees to commence the employment of EMPLOYEE as Presiding Municipal Judge of CITY to perform the duties and functions specified in Section 16.2 of the City Charter, Chapter 22 of Title I of the City Code and such other legally and ethically permissible and proper duties and functions as the City Council shall from time to time assign.

B. EMPLOYEE shall administer the judicial component of the Municipal Court and shall be responsible for providing judicial coverage to insure efficient and expeditious hearing of all matters scheduled for hearing in the Court.

C. EMPLOYEE and the Court Administrator shall prepare and submit jointly a proposed budget for the Municipal Court following guidelines established by the City Manager. This budget shall be reviewed by the City Manager's Office and submitted to the City Council for final approval as part of the City Manager's recommended City Budget. Requests for changes in the budget during the fiscal year shall also be submitted through the City Manager's Office.

D. EMPLOYEE shall supervise the judicial staff of the Municipal Court as may be authorized by the City Council. EMPLOYEE shall provide advice and direction to the Court Administrator in connection with the governance of the Court staff.

SECTION 2. TERMS:

A. It is the intent of the City Council and the EMPLOYEE that EMPLOYEE will serve as Presiding Judge for calendar years 2006 and 2007. During the term of this Agreement, EMPLOYEE agrees to remain in the exclusive employ of CITY. Subject to the provisions of Section 2.D. and Section 3 of this Agreement, EMPLOYEE will serve as Presiding Municipal Judge for calendar years 2006 and 2007. EMPLOYEE is employed as a full-time employee and shall be compensated based upon his devoting normal business hours to his duties as Presiding Municipal Judge.

The term "employed" shall not be construed to include other judicial service, private law practice, teaching, writing, consulting work or other related activities performed on EMPLOYEE'S time off.

B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Council to terminate the services of EMPLOYEE at any time, subject only to the provisions set forth in Section 3, Paragraph A and B of this Agreement.

C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of EMPLOYEE to resign at any time from his position with the CITY, subject only to the provisions set forth in Section 3, paragraph C of this Agreement.

D. This Employment Agreement is for a one-year term, but shall be automatically renewed for 2007 unless terminated no later than October 31, 2006.

SECTION 3. TERMINATION, NOTICE AND SEVERANCE PAY:

A. In the event City Council decides to terminate EMPLOYEE before expiration of the aforementioned term of employment and during such time that EMPLOYEE is willing and able to perform the duties of Presiding Municipal Judge, then and in that event, the CITY agrees to give EMPLOYEE six (6) months' written notice or to pay EMPLOYEE a lump sum cash payment equal to his base salary for the ensuing six (6) months. In the event the City elects to terminate this Agreement without giving EMPLOYEE six (6) months' advance written notice thereof, the EMPLOYEE shall have as his sole and exclusive remedy the severance payment equal to six (6) months of EMPLOYEE'S base salary as provided in this paragraph and EMPLOYEE shall have no other rights or claims against the CITY and hereby expressly waives and releases the same, provided however, that in the event the EMPLOYEE is terminated because of his conviction of any illegal act, then, and in that event, CITY has no obligation to give notice or pay the aggregate severance sum designated in this paragraph.

B. In the event the CITY at any time during the employment term reduces the salary or other financial benefits of EMPLOYEE in a greater percentage than an applicable across the board reduction for all City employees, or in the event the CITY refuses, following written notice to comply with any other provisions benefiting EMPLOYEE herein, or the EMPLOYEE resigns following a formal suggestion by the City Council that he resign, then, and in that event, EMPLOYEE may, at his option, be deemed to be "terminated" at the date of such reduction, such refusal to comply or such resignation, within the meaning and content of the six (6) months' severance pay provisions herein.

C. In the event EMPLOYEE voluntarily resigns his position with the CITY before expiration of the aforesaid term of employment, then EMPLOYEE shall give the CITY four (4) months notice in advance in writing.

D. The parties may, by mutual written agreement, shorten the time required for written notification of termination or resignation set forth in paragraphs A and C of this Section 3, and paragraph D in Section 2.

E. In the event this Agreement is not renewed by the City Council, such non-renewal shall be considered a termination as provided for in Section 3.A hereof and shall entitle EMPLOYEE to the lump sum cash payment described therein.

SECTION 4. SALARY:

A. Effective January 1, 2006, the CITY agrees to pay EMPLOYEE for his services rendered pursuant hereto a combined annual salary and deferred compensation of \$112,439. EMPLOYEE'S salary shall be payable in installments at the same time as other employees of the CITY are paid, except that the EMPLOYEE may elect to receive a portion of his compensation in the form of a lump sum amount of deferred compensation up to the then current maximum allowed by law.

B. CITY agrees to review the EMPLOYEE'S performance annually, no later than October 31 of each year. Salary evaluation each year shall be at the discretion of the CITY. Such evaluation shall consider the salary of judges of similar municipalities.

SECTION 5. HOURS OF WORK:

It is recognized that EMPLOYEE must devote a great deal of his time outside normal office hours to business of the CITY, and to that end EMPLOYEE will be allowed to take compensatory time off as he shall deem appropriate during normal office hours.

SECTION 6. DUES AND SUBSCRIPTIONS:

CITY agrees to budget and to pay the professional dues of EMPLOYEE necessary for his continuation and full participation in national, regional, state, and local associations and organizations necessary and desirable for his continued professional participation, growth and advancement, and for the good of the City.

SECTION 7. PROFESSIONAL DEVELOPMENT:

CITY agrees to budget and to pay registration, travel and subsistence expenses of EMPLOYEE for professional and official travel to meetings and occasions related to the professional development of EMPLOYEE and to official and other functions as a representative of the City, including, but not limited to, the American Bar Association, the Colorado Bar Association, the Colorado Municipal Judges Association, and continuing legal education courses and seminars related to topics of the judiciary. In addition to reasonably funding educational/training programs for EMPLOYEE'S professional staff, sufficient funds shall be budgeted to permit EMPLOYEE to attend at least one national, one statewide, and one local educational/training program each year.

SECTION 8. GENERAL EXPENSES:

CITY recognizes that certain expenses of a non-personal, job-affiliated nature are incurred by EMPLOYEE, and hereby agrees to reimburse or to pay said non-personal, job-affiliated expenses. Disbursement of such monies shall be made upon receipt of duly executed expense vouchers, receipts, statements, or personal affidavit.

SECTION 9. FRINGE BENEFITS:

EMPLOYEE will be allowed all benefits as are extended to Department Head level employees, including the monthly car allowance, except that when such benefits are in conflict with this contract, said contract shall control. The EMPLOYEE'S years of service with the City in an unbenefited capacity will be treated as years of continuous municipal service when the level of employee benefits is computed.

SECTION 10. OTHER TERMS AND CONDITIONS OF EMPLOYMENT:

A. The City Council shall fix any other terms and conditions of employment as it may from time to time determine, relating to the performance of EMPLOYEE, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the City Charter or any other law.

B. All provisions of the City Charter and Code, and regulations and rules of the City relating to vacation and sick leave, retirement and pension system contributions, holidays and other fringe benefits and working conditions as they now exist or hereafter may be amended, shall also apply to EMPLOYEE as they would to other employees of CITY in addition to said benefits enumerated specifically for the benefit of EMPLOYEE, except as herein provided.

C. EMPLOYEE is ultimately responsible for providing judicial coverage of all docketed matters in the Westminster Municipal Court.

SECTION 11. GENERAL PROVISIONS:

A. The text herein shall constitute the entire agreement between the parties.

B. This Agreement shall be binding upon and to the benefit of the heirs at law and executors of EMPLOYEE.

C. This Agreement becomes effective on January 1, 2006, and if automatically renewed shall be in effect through December 31, 2007.

D. If any provision, or any portion hereof contained in this Agreement is held to be unconstitutional, invalid or unenforceable, the portion thereof shall be deemed severable, and the remainder shall not be affected, and shall remain in full force and effect.

E. The parties agree that this contract is entered into and shall be governed by the laws of the State of Colorado.

F. Effective January 1, 2006, this Agreement replaces and supersedes prior employment agreements between CITY and employer.

IN WITNESS WHEREOF, the City of Westminster, Colorado, has caused this Agreement to be signed and executed on its behalf by its Mayor, and duly attested by its City Clerk, and employee.

Approved by the Westminster City Council on October 10, 2005, contingent upon approval of the Councillor's Bill amending Municipal Judge salary.

ATTEST:

Nancy McNally, Mayor

City Clerk

John A. Stipech

BY AUTHORITY

ORDINANCE NO.

COUNCILLOR'S BILL NO. **64**

SERIES OF 2005

INTRODUCED BY COUNCILLORS

**A BILL
FOR AN ORDINANCE AMENDING THE SALARY OF THE MUNICIPAL JUDGE
THE CITY OF WESTMINSTER ORDAINS:**

Section 1. Title 1, Chapter 7 of the Westminster Municipal Code is hereby amended as follows:

1-7-2: MUNICIPAL JUDGE: The salary of the Municipal Judge shall be as follows:

\$91,164 \$112,439 per annum payable bi-weekly ~~plus \$18,000 in~~ INCLUSIVE OF ANY AMOUNTS PROVIDED AS City-paid deferred compensation.

Section 2. Severability: If any section, paragraph, clause, word or any other part of this Ordinance shall for any reason be held to be invalid or unenforceable by a court of competent jurisdiction, such part deemed unenforceable shall not affect any of the remaining provisions.

Section 3. This ordinance shall take effect on January 1, 2006.

Section 4. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 10th day of October, 2005.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 24th day of October 2005.

ATTEST:

Mayor

City Clerk



WESTMINSTER
COLORADO

Agenda Item 10 M

Agenda Memorandum

City Council Meeting
October 10, 2005



SUBJECT: Resolution No. 42 re Exclusion from North Metro Fire Rescue District

Prepared by: Tami Cannon, Paralegal

Recommended City Council Action

Adopt Resolution No. 42 approving the exclusion of recently annexed properties from the North Metro Fire Rescue District.

Summary Statement

This item is related to the approval of the Stipulation and Plan for exclusion appearing previously on Council's agenda. Four of the parcels to be excluded are within Jefferson County and one parcel is within Adams County.

Expenditure Required: \$0

Source of Funds: N/A

SUBJECT: Resolution re Exclusion From North Metro Fire Rescue District

Page 2

Policy Issue

Whether to approve the exclusion of recently annexed properties from the District in order to avoid district taxation and duplicative fire protection services.

Alternative

Do not approve the exclusion of recently annexed properties from the District. This is not recommended, since it would result in double taxation and duplicative fire protection services to the properties.

Background Information

In order for the City Attorney's Office to proceed with the filing of the exclusion documents, the exclusion statutes require that City Council adopt the attached Resolution indicating the City's agreement to provide the fire protection services provided by the District to the area described in the Stipulation and Plan within one year from the effective date of the exclusion order as required by statute.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment: Resolution

RESOLUTION

RESOLUTION NO. 42

INTRODUCED BY COUNCILLORS

SERIES OF 2005

EXCLUSION OF TERRITORY FROM THE NORTH METRO FIRE RESCUE DISTRICT

WHEREAS, it is in the public interest and a policy of the City of Westminster to eliminate the overlapping of services provided by local governments and the double taxation that may occur because of annexation when all or part of the territory lies within the boundaries of both the City of Westminster and a special district; and

WHEREAS, Colorado statutes provide an orderly procedure to eliminate such overlapping of services and double taxation, which procedure is found in section 32-1-502, et seq., C.R.S., as amended; and

WHEREAS, the City Council of the City of Westminster has been informed by City Staff and now finds that such a situation exists in the area described on Exhibit "A" attached hereto and incorporated herein by reference and that there is an overlapping of fire protection services by the City of Westminster and the North Metro Fire Rescue District (hereinafter "District") and double taxation resulting from the territory described in Exhibit "A" being within the boundaries of both the City and the District; and

WHEREAS, the City Council, based upon information provided by its Staff, has found that the quality of service to be provided by the City of Westminster will not be inferior to the service provided by the District in the territory described in Exhibit "A" attached hereto, based upon the Westminster Fire Department's service capability, which includes operations out of six (6) existing fire stations that are strategically located throughout the City; an extensive fleet of sophisticated firefighting and emergency medical vehicles including five (5) fire engines, two (2) aerial trucks, three (3) reserve fire engines, four (4) ambulances, two (2) reserve ambulances, two (2) attack units, and other support apparatus, operated by an authorized full-time career staff of one hundred and forty (140) personnel, one hundred and twenty-four (124) of which are highly trained front-line firefighters and paramedics; and

WHEREAS, evidence gathered in previous proceedings for exclusion from other Districts, and applicable to this proceeding also, establishes that fire insurance costs for the improvements within the excluded area will not be adversely affected by such exclusion.

WHEREAS, City officials and representatives of the District are negotiating the City's proposal to exclude from the Fire District, and are working towards a mutually acceptable exclusion agreement; and

WHEREAS, the City Council of the City of Westminster is willing to agree by this Resolution to provide the service provided by the District to the area described in Exhibit "A" within one year from the effective date of the exclusion order as required by statute, and more specifically, immediately upon the effective date of the exclusion order;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WESTMINSTER:

1. That the City proceed at once to exclude the territory described in Exhibit "A" from the District by filing its Petition in the District Court of Adams County, pursuant to the provisions of section 32-1-502, et seq., C.R.S., as amended.

2. That the City Council of the City of Westminster agrees, by this Resolution, to provide the service provided by the District to the area described in Exhibit "A" within one year from the effective date of the exclusion order as required by statute, and specifically, immediately upon the effective date of the exclusion order.

3. That the quality of service to be provided by the City of Westminster will not be inferior to the service provided by the District in the territory described in Exhibit "A" and the fire insurance costs for the improvements within the excluded area will not be adversely affected by such exclusion.

4. That the City Attorney is instructed to petition the Court and carry out all notification requirements as contained in applicable state statutes.

PASSED AND ADOPTED this 10th day of October, 2005.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney's Office

Exhibit A

Big Dry Creek Open Space:

A parcel of land in the southwest quarter of Section 14 and in the southeast quarter of Section 15, Township 2 South, Range 69 West of the Sixth Principal Meridian, in the County of Jefferson, in the State of Colorado, more particularly described as follows;

Beginning at the southwest quarter corner of said Section 14 from whence the west quarter corner of said section bears N00°31'29"W, 2,586.26 feet on which all bearings hereon are based, the true point of beginning;

Thence along the east line of said Section 15, along the east line of that parcel annexed to the City of Westminster as recorded in Book 37 at Page 19, File 489530 of the records of the Jefferson County Clerk and Recorder, N00°31'29"W, 486.80 feet to a point on a non-tangent curve to the right on the west line of the Colorado & Southern Railroad; thence along said east line along said curve with a central angle of 56°23'07", a radius of 2006.00 feet, an arc length of 1974.13 feet, long chord bears N00°31'29"W, 1895.42 feet to a point on the west line of said Section 14 from whence the west quarter corner of said section bears N00°31'29"W, 204.03 feet; thence continuing along said east line along said curve with a central angle of 06°49'02", a radius of 2006.00 feet, an arc length of 238.68 feet, long chord bears N31°04'36"E, 238.54 feet to a point on the north line of said section from whence the west quarter corner of said section bears S89°52'19"W, 125.00 feet; thence N89°52'19"E, 167.50 feet to a point on the east line of said railroad, on the west line of Wadsworth Acres as recorded at Reception Number 62919166 of said records; thence along said west line S35°37'56"W, 167.02 feet; thence continuing along said west line S28°44'31"W, 225.20 feet to the northwesterly corner of Lot 23 of said acres; thence along the northerly line of said Lot S62°59'29"E, 201.30 feet to a point on a non-tangent curve left; thence along the easterly line of said lot along said curve with a central angle of 54°36'51", a radius of 134.60 feet, an arc length of 128.30 feet, long chord bears S00°17'54"E, 123.50 feet; thence along the southerly line of said lot S73°54'54"W, 271.84 feet to a point on the east line of said Section 15 on the east line of that parcel described at Reception Number F1046849 of said records; thence along said east line and the following five courses; 1) S00°54'37"E, 23.75 feet; 2) S44°14'02"W; 32.45 feet; 3) S09°22'11"W, 108.38 feet; 4) S22°21'45"E, 20.57 feet; 5) S06°43'31"W, 71.46 feet to a point on the north line of Big Dry Creek; thence along said north line S67°08'27"E, 46.50 feet to a point on the west line of said Section 14 on the west line of said acres; thence along said west line S00°31'29"E, 51.57 feet to a point on the south line of Big Dry Creek; thence continuing along said west line S00°31'29"E, 796.29 feet to a point on the east line of the Colorado & Southern Railroad; thence along said east line, continuing along said west line along the following six courses 1) S19°28'47"E, 75.99 feet; 2) S29°36'47"E, 203.67 feet; 3) S36°23'47"E, 210.07 feet; 4) S42°09'47"E, 238.77 feet; 5) S42°27'47"E, 217.67 feet; 6) S45°27'47"E, 131.78 feet to a point on the south line of said Section 14 at the northwest corner of that land annexed to the City of Westminster and recorded at Reception Number 83078140 of said records; thence S89°29'12"W, 283.10 feet to a point on the west line of said railroad on the east line of Colorado State Highway 121 (Wadsworth Boulevard) at the northeast corner of that land annexed to the City of Westminster and recorded at Reception Number 630745 of said records; thence along the north line of said annexation S89°29'12"W, 360.90 feet to the point of beginning;

Said property contains 638,902 square feet or 14.6672 acres more or less.

Bott Open Space:

A parcel of land in the north half of Section 14, Township 2 South, Range 69 West of the Sixth Principal Meridian, in the County of Jefferson, State of Colorado, more particularly described as follows:

Commencing at the north quarter corner of said section from whence the center quarter corner of said section bears S00°44'21"E, 2642.89 feet the bearing of which all bearings hereon are based; thence along the north/south centerline of said section S00°44'21"E, 170.66 feet to the true point of beginning, a point on a non-tangent curve to the right, a point on the west line of that tract of land annexed to the City of Westminster and recorded at Reception Number 88080480 of the records of the Jefferson County Clerk and Recorder;

Thence along said curve with a central angle of 19°01'25", a radius of 318.10 feet and an arc length of 105.62 feet, long chord bears S10°15'04"E, 105.13 feet; thence S89°15'39"W, 10.00 feet to a point on the west line of Wadsworth Boulevard; thence along said line S00°44'21"E, 42.76 feet; thence S88°31'05"W, 7.37 feet to a point on said north/south centerline from whence the center quarter corner of said section bears S00°44'21"E, 2325.69 feet; thence S88°31'05"W, 385.81 feet to a point on the east line of the Colorado and Southern Railroad; thence along said line N39°29'33"E, 363.14 feet to a point on the westerly line of Wadsworth Boulevard, a point on a non-tangent curve to the right; thence along said curve with a central angle of 30°53'12", a radius of 289.30 feet and an arc length of 155.95 feet, long chord bears S53°01'44"E, 154.07 feet; thence N13°11'53"E, 22.33 feet to a point on the west line of said annexation, a point on a non-tangent curve to the right; thence along said curve with a central angle of 10°30'42", a radius of 318.10 feet and an arc length of 58.36 feet, long chord bears S25°01'07"E, 58.28 feet to the true point of beginning;

Said property contains 67,559 square feet or 1.5509 acres more or less.

Walker Open Space:

A parcel of land in the southeast quarter of Section 11, Township 2 South, Range 69 West of the Sixth Principal Meridian, in the County of Jefferson, State of Colorado, more particularly described as follows:

Commencing at the south quarter corner of said section, thence along the north/south centerline of said section on which all bearing heron are based N01°46'32"E, 1315.32 feet to the south sixteenth corner of said section; thence along the north line of the southwest quarter of the southeast quarter of said section N89°136'53"E, 40.04 feet to the true point of beginning on the apparent east line of Wadsworth Boulevard;

Thence along said east line N01°46'32"E, 446.66 feet to a point on the southerly line of lower Church Lake as described in Book 378 at Page 440 of the records of the Jefferson County Clerk and Recorder; thence along said southerly line S44°16'03"E, 504.03 feet; thence continuing along said southerly line S49°12'46"E, 121.51 feet to a point on said north line; thence along said north line N89°13'53"E, 311.78 feet to a point on the west line of the Colorado and Southern Railroad; thence along said west line S39°30'08"W, 165.01 feet; thence continuing along said line S39°30'08"W, 24.54 feet to a point on said south line of said lake; thence continuing along said west line S39°30'08"W, 12.09 feet; thence S89°13'53"W, 645.98 feet to a point on said apparent west line of Wadsworth Boulevard; thence along said west line N01°46'32"E, 154.00 feet to the true point of beginning.

Said property contains 208,359 square feet or 4.7833 acres more or less.

McGuire Property:

A parcel of land in the northwest of Section 33, Township 1 South, Range 68 west of the Sixth Principal Meridian in the County of Adams, State of Colorado more particularly described as follows;

Commencing at the north quarter corner of said section from whence the center quarter corner of said section bears S00°28'09"E, 2638.65 feet as referenced on the City of Westminster GIS Survey Plats, the line of which all bearings hereon are based. Thence along said line, said line is the west line of that tract of land annexed to the City of Westminster as recorded at File 12, Map 262 of the records of the Adams County Clerk and Recorder S00°28'09"E, 30.00 feet to the true point of beginning;

Thence continuing along said line S00°28'09"E, 1289.83; thence continuing along said annexation line S89°28'00"W, 40.00 feet to the southeast corner of the Egging Annexation to the City of Westminster as recorded at Reception number C0397605 of said records, said point being on the west line of Pecos Street; thence along said west line and along the east line of said annexation N00°28'09"W, 417.50 feet to the southeast corner of that tract of land described at Reception Number C1240026 of said records; thence along the east line of said tract N00°28'09"W, 497.70 feet; thence along the north line of said tract S89°18'48"W, 377.50 feet to a point on the easterly line of that tract of land annexed to the City of Westminster as recorded at File 14, Map 32, Reception Number 956482 of said records; thence along said easterly line N00°28'09"W, 374.52 feet to a point on the south line of east 128th Avenue, a point on the south line of that tract of land annexed to the City of Westminster as recorded at File 17, Map 850, Reception Number C0397605 of said records; thence along said south line N89°18'48"E, 417.50 feet to the true point of beginning;

Said property contains 156,361 square feet or 3.5869 acres more or less.

McGrath Property:

A parcel of land located in the northeast one-quarter of Section 23, Township 2 South, Range 69 West, of the 6th Principal Meridian, City of Westminster, County of Jefferson, State of Colorado being a part of Lots 23 and 24 of Greenlawn Acres and Reservoir as recorded in the office of Jefferson County Clerk and Recorder, in Plat Book 2 at Page 77, and being more particularly described as follows:

Commencing at the north one-quarter corner of said Section 23; thence N89°15'00"E along the north line of said Section 23 a distance of 1,309.51 feet to the northeast corner of said Lot 24; thence S00°22'40"E along the east line of said Lot 24 a distance of 30.00 feet; thence S89°15'00"W and parallel with the north line of said Lot 24 a distance of 10.00 feet; thence S00°22'40"E and parallel with the east line of said Lot 24 a distance of 434.37 feet; thence S89°15'00"W and parallel with the north line of said Lot 24 a distance of 200.00 feet to the true point of beginning; thence continuing S89°15'00"W and parallel with the north line of said Lot 24 a distance of 216.00 feet; thence N00°22'40"W and parallel with the east line of said Lot 24 a distance of 217.00 feet; thence N89°15'00"E and parallel with the north line of said Lot 24 a distance of 216.00 feet; thence S00°22'40"E and parallel with the east line of said Lot 24 a distance of 217.00 feet to the true point of beginning, containing an area of 46,871 square feet or 1.076 acres, more or less.



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 10, 2005

SUBJECT: Resolution No. 43 re Revisions to Council Rules and Regulations

Prepared By: Linda Yeager, City Clerk

Recommended City Council Action

Adopt Resolution No. 43 amending procedures related to the Consent Agenda in the Council Rules and Regulations.

Summary Statement

- After reviewing Council procedures, staff suggests that the Council Rules and Regulations be modified to specify that only Councillors, may request that items be removed from the Consent Agenda and discussed separately. A citizen's ability to request separate consideration of a consent item would be preserved under Citizen Communication but would need to be accepted by a Councillor to be removed from the Consent Agenda and considered separately.
- The suggested change requires a Resolution to amend the Council Rules and Regulations.

Expenditure Required: \$0

Source of Funds: N/A

Policy Issue

Should the Council Rules and Regulations relative to the agenda format be modified?

Alternative

Council could decide not to adopt the suggested modification and leave the existing wording in the Rules and Regulations unchanged.

Background Information

The City Council incorporated the Consent Agenda within its regular meeting agenda in 1985 primarily to expedite meetings by allowing the Council to vote on matters of a routine nature with one motion while preserving the opportunity for discussion if a Council member requested removal and separate consideration of a specific item.

Since its implementation, the Consent Agenda, as well as the items of business that can be placed on it, have been refined through modifications to Council Rules and Regulations. The most recent modification was in 2004.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment

RESOLUTION

RESOLUTION NO. 43

INTRODUCED BY COUNCILLORS

SERIES OF 2005

**A RESOLUTION AMENDING THE COUNCIL RULES AND REGULATIONS
PERTAINING TO THE CONSENT AGENDA**

WHEREAS, Chapter VII of the City Charter provides for the procedure and miscellaneous powers and duties of the City Council; and

WHEREAS, The City Council is entrusted with conducting the business of the City in a manner which will be most advantageous to the citizens and voters thereof.

NOW THEREFORE, be it resolved that the City Council of the City of Westminster, hereby adopts the following revision to the Council Rules and Regulations Governing the Conduct of all its meetings.

PART II - COUNCIL PROCEDURE

2. AGENDA PROCEDURES: (Res. 84, 1997)

E. Consent Agenda:

1. The City Manager shall determine those items to be included on the consent agenda but these items shall be limited to the renewal of existing licenses and permits and authorizations for purchases of a routine nature where the purchase has been budgeted and all normal bidding requirements have been satisfied and routine reports for Council review. (Res 9, 1985, 42, 1995, 84, 1997 and Res. No 89, 2000)
2. All Councillor's Bills which City Council passed unanimously on first reading shall be listed as part of the Consent Agenda for consideration on second reading. If for any reason the Councillor's Bill is to be removed from the Consent Agenda, it shall necessitate a "yes" and "no" vote by the City Council. (Res. 9, 1985, 42, 1995)
3. Prior to accepting a motion for the adoption of the consent agenda, the Mayor shall ask the Council if they wish to discuss and/or vote on any consent agenda item separately. ~~The Mayor shall also ask if anyone in the audience would like to discuss an item that has been included on the consent agenda.~~ An item shall be taken off the consent agenda upon the request of any Councillor ~~or the request of a member of the audience.~~ The rest of the consent agenda will then be adopted with a single motion and vote process. If the vote is not unanimous, each item shall be voted on separately. Items taken off the consent agenda will be acted on after the consent agenda has been adjusted and approved. The removed item(s) will then be considered as the next item of the agenda. (Res. 9, 1985, 84, 1997)

PASSED AND ADOPTED this 10th day of October, 2005.

ATTEST:

Mayor

City Clerk

Summary of Proceedings

Summary of proceedings of the regular City of Westminster City Council meeting of Monday, October 10, 2005. Mayor McNally, Mayor Pro Tem Kauffman, and Councillors Davia, Dittman, Dixon, and Price were present at roll call. Councillor Hicks joined the meeting in progress.

The minutes of the September 26, 2005 regular meeting were approved.

Council approved the following: exclusion of properties from North Metro Fire Rescue District; 128th Avenue/Big Dry Creek Park Design Contract; 144th Avenue/I-25 Interchange Construction Contract; Water and Sewer Infrastructure Master Plan Engineering Services Contract; City/WEDA/144th Avenue GID IGA re Public Improvements in the North Huron URA; final passage of Councillor's Bill No. 47 re Family in Christ property annexation; final passage of Councillor's Bill No. 48 re Family in Christ property CLUP amendment; final passage of Councillor's Bill No. 49 re Family in Christ property zoning from A-1 and C-1 to O-1; final passage of Councillor's Bill No. 50 re DeCroce property annexation; final passage of Councillor's Bill No. 51 re DeCroce property CLUP amendment; final passage of Councillor's Bill No. 52 re DeCroce property zoning from A-1 to PUD; final passage Councillor's Bill No. 53 re Jaidinger property annexation; final passage of Councillor's Bill No. 54 re Jaidinger property CLUP amendment; final passage of Councillor's Bill No. 55 re Jaidinger property zoning from A-1 to PUD; final passage of Councillor's Bill No. 56 re Village at Standley Lake Business Assistance Package; Human Services Board recommendations for 2006 funding; and revised 2006 employment agreement with Presiding Judge John A. Stipech.

Council conducted public hearings to consider the following: Costs for Ranch Subdivision SID No. 1 – Filing 6 and Costs for Ranch Subdivision SID No. 2 – Filing 2.

The following Councillors' Bills were passed as emergency ordinances:

A BILL FOR AN ORDINANCE APPROVING THE COSTS OF THE RANCH SUBDIVISION SPECIAL IMPROVEMENT DISTRICT NO. 1 AND APPROVING AND CONFIRMING THE APPORTIONMENT OF SUCH COSTS, ASSESSING A SHARE OF THE COST AGAINST THE REAL PROPERTY DESCRIBED IN THIS ORDINANCE, PRESCRIBING THE MANNER FOR THE COLLECTION AND PAYMENT OF THE ASSESSMENTS, AND DECLARING AN EMERGENCY. Purpose: Assessing costs of the Ranch Subdivision Special Improvement District No. 1 to benefiting property owners.

A BILL FOR AN ORDINANCE APPROVING THE COSTS OF THE RANCH SUBDIVISION SPECIAL IMPROVEMENT DISTRICT NO. 2 AND APPROVING AND CONFIRMING THE APPORTIONMENT OF SUCH COSTS, ASSESSING A SHARE OF THE COST AGAINST THE REAL PROPERTY DESCRIBED IN THIS ORDINANCE, PRESCRIBING THE MANNER FOR THE COLLECTION AND PAYMENT OF THE ASSESSMENTS, AND DECLARING AN EMERGENCY. Purpose: Assessing costs of the Ranch Subdivision Special Improvement District No. 2 to benefiting property owners.

Council adopted the following resolutions: Resolution No. 41 re 2006 Pay Plan and Employee Benefits; Resolution No. 42 re exclusion of certain properties from North Metro Fire Rescue District; and Resolution No. 43 re Revisions to Council Rules and Regulations.

The following Councillors' Bills were passed on first reading:

A BILL FOR AN ORDINANCE AMENDING THE WESTMINSTER MUNICIPAL CODE CONCERNING THE METHODS AND PROCEDURES OF DISPOSAL OF CITY PROPERTY. Purpose: To allow the donation of surplus property of nominal value.

A BILL FOR AN ORDINANCE AMENDING THE WESTMINSTER MUNICIPAL CODE CONCERNING SALARIES FOR ELECTIVE OFFICERS. Purpose: To allow mileage reimbursement to elected officials when

traveling outside City's limits on City business and to eliminate the monthly differential in allowance to elected officials.

A BILL FOR AN ORDINANCE AMENDING THE 2006 BUDGETS OF THE GENERAL FUND, UTILITY FUND, FLEET MAINTENANCE FUND, GENERAL CAPITAL OUTLAY REPLACEMENT FUND, SALES AND USE TAX FUND, GENERAL CAPITAL IMPROVEMENT FUND, GENERAL RESERVE FUND, GOLF COURSE FUND AND DEBT SERVICE FUND AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION OR UN-APPROPRIATION FROM THE 2006 ESTIMATED REVENUES IN THE FUNDS. Purpose: To amend the City's 2006 adopted budget.

A BILL ADMINISTRATION. Purpose: To modify severance pay provisions for department heads.

A BILL FOR AN ORDINANCE AMENDING THE SALARY OF THE MUNICIPAL JUDGE. Purpose: Increasing the Municipal Judge salary for 2006.

At 7:42 p.m., the meeting was adjourned.

By order of the Westminster City Council
Linda Yeager, MMC, City Clerk
Published in the Westminster Window on October 20, 2005

A BILL FOR AN ORDINANCE APPROVING AND ACCOMPLISHING THE ANNEXATION OF CONTIGUOUS UNINCORPORATED TERRITORY IN A PARCEL OF LAND LOCATED IN SECTION 14, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6TH P.M., COUNTY OF JEFFERSON, STATE OF COLORADO.

WHEREAS, pursuant to the laws of the State of Colorado, there was presented to and filed with the Council of the City of Westminster a written petition for annexation to and by the City of Westminster of the hereinafter-described contiguous, unincorporated territory situate, lying and being in the County of Jefferson, State of Colorado; and

WHEREAS, City Council has been advised by the City Attorney and the City Manager that the petition and accompanying maps are in substantial compliance with Section 31-12-101, et.seq., Colorado Revised Statutes, as amended; and

WHEREAS, City Council has held the required annexation hearing in conformance with all statutory requirements; and

WHEREAS, City Council has heretofore adopted Resolution No. 38 making certain findings of fact and conclusions regarding the proposed annexation as required by Section 31-12-110, C.R.S., and now finds that the property proposed for annexation under the Annexation Petition may be annexed by ordinance at this time; and

WHEREAS, the Council of the City of Westminster has satisfied itself concerning the conformance of the proposed annexation to the annexation policy of the City of Westminster.

NOW, THEREFORE, the City of Westminster ordains:

Section 1. That the annexation is hereby accomplished by and to the City of Westminster, State of Colorado, of the following described contiguous unincorporated territory situate, lying and being in the County of Jefferson, State of Colorado, to wit:

A tract of land in the south half of Section 14, Township 2 South, Range 69 West of the Sixth Principal Meridian in the County of Jefferson in the State of Colorado more particularly described as follows:

Commencing at the monument at the center quarter corner of said section as described on the City of Westminster GIS Survey Plat as deposited in Book 29 at Page 37 of the Land Survey Plat Records of the County of Jefferson, from whence the monument at the south quarter corner of said section as described in said records bears S00°46'17"W, 2568.69 feet the bearing of which all bearings hereon are based; thence along the east line of the southwest quarter of said section S00°46'17"W, 296.05 feet; thence N89°49'34"E, 30.00 feet to a point on the east line of Wadsworth Boulevard, a point on the west line of that annexation recorded at Reception Number 78088769 of the records of the Jefferson County Clerk and Recorder, the point of beginning;

Thence along said west line S00°46'17"W, 321.03 feet to the northeast corner of the former Lange Property annexation recorded at Reception Number F1444645 of said records; thence along the north line of said annexation S89°46'42"W, 30.00 feet to a point on the east line of said southwest quarter; thence continuing along said north line S89°46'42"W, 698.38 feet to the northwest corner of said annexation, a point on the west line of north Yarrow Street; thence along said west line N00°26'45"E, 321.61 feet to a point on the west projection of the north line of 99th Place; thence along said north line N89°49'34"EM 70021 feet to the point of beginning.

Containing 234316 square feet or 5.3792 acres more or less.

Section 2. This ordinance shall take effect upon its passage after second reading.

Section 3. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE
ORDERED PUBLISHED this 26th day of September, 2005. PASSED, ENACTED ON SECOND
READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October, 2005.

A BILL FOR AN ORDINANCE AMENDING THE WESTMINSTER COMPREHENSIVE LAND USE PLAN

WHEREAS, the City maintains a Comprehensive Land Use Plan that regulates land uses within the City; and

WHEREAS, the City Council has annexed new properties to the City specifically described below; and

WHEREAS, an amendment of the Plan is necessary to provide a land use designation for the annexed property and to keep the Plan up to date; and

WHEREAS, the Planning Commission has reviewed the proposed amendment and has recommended approval to the City Council.

NOW THEREFORE, the City Council hereby finds that the required procedures for amending the Comprehensive Land Use Plan as delineated in the Westminster Municipal Code have been satisfied.

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The City Council authorizes City Staff to make the necessary changes to the maps and text of the Westminster Comprehensive Land Use Plan which are necessary to alter the designation of the Family in Christ annexation property, legally described as follows:

A tract of land in the south half of Section 14, Township 2 South, Range 69 West of the Sixth Principal Meridian in the County of Jefferson in the State of Colorado more particularly described as follows: Commencing at the monument at the center quarter corner of said section as described on the City of Westminster GIS Survey Plat as deposited in Book 29 at Page 37 of the Land Survey Plat Records of the County of Jefferson, from whence the monument at the south quarter corner of said section as described in said records bears S00°46'17"W, 2568.69 feet the bearing of which all bearings hereon are based; thence along the east line of the southwest quarter of said section S00°46'17"W, 296.05 feet; thence N89°49'34"E, 30.00 feet to a point on the east line of Wadsworth Boulevard, a point on the west line of that annexation recorded at Reception Number 78088769 of the records of the Jefferson County Clerk and Recorder, the point of beginning;

Thence along said west line S00°46'17"W, 321.03 feet to the northeast corner of the former Lange Property annexation recorded at Reception Number F1444645 of said records; thence along the north line of said annexation S89°46'42"W, 30.00 feet to a point on the east line of said southwest quarter; thence continuing along said north line S89°46'42"W, 698.38 feet to the northwest corner of said annexation, a point on the west line of north Yarrow Street; thence along said west line N00°26'45"E, 321.61 feet to a point on the west projection of the north line of 99th Place; thence along said north line N89°49'34"EM 70021 feet to the point of beginning.

Containing 234,316 square feet or 5.3792 acres more or less.

The properties described above shall be changed from Northeast Comprehensive Development Plan, to City Owned Open Space, as shown on the attached "Exhibit A".

Section 2. Severability: If any section, paragraph, clause, word or any other part of this Ordinance shall for any reason be held to be invalid or unenforceable by a court of competent jurisdiction, such part deemed unenforceable shall not affect any of the remaining provisions.

Section 3. This ordinance shall take effect upon its passage after second reading.

Section 4. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 26th of September, 2005. PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October, 2005.

A BILL FOR AN ORDINANCE AMENDING THE ZONING LAW AND ESTABLISHING THE ZONING CLASSIFICATION OF CERTAIN DESCRIBED PROPERTY IN A PARCEL OF LAND LOCATED IN SECTION 14, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6TH P.M., COUNTY OF JEFFERSON, STATE OF COLORADO.

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The City Council finds:

- a. That an application for the zoning of the property described below from Jefferson County A-1 and C-1 to City of Westminster O-1 zoning has been submitted to the City for its approval pursuant to Westminster Municipal Code Section 11-5-1.
- b. That Council has completed a public hearing on the requested zoning pursuant to the provisions of Chapter 5 of Title XI of the Westminster Municipal Code.
- c. That based on the evidence produced at the public hearing, the City Council finds that the proposed zoning complies with all requirements of City Code, including, but not limited to, the provisions of Westminster Municipal Code Section 11-5-3.
- d. That the proposed zoning is compatible with existing zoning and land uses of adjacent properties in the general vicinity of the property proposed for zoning.
- e. That the proposed zoning is consistent with all applicable general plans and policies concerning land use and development relative to the property proposed for zoning.

Section 2. The Zoning District Map of the City is hereby amended by reclassification of the property described herein from Jefferson County A-1 and C-1 to City of Westminster O-1. A parcel of land located in Section 14, Township 2 South, Range 69 West, 6th P.M., County of Jefferson, State of Colorado, more particularly described as follows:

A tract of land in the south half of Section 14, Township 2 South, Range 69 West of the Sixth Principal Meridian in the County of Jefferson in the State of Colorado more particularly described as follows: Commencing at the monument at the center quarter corner of said section as described on the City of Westminster GIS Survey Plat as deposited in Book 29 at Page 37 of the Land Survey Plat Records of the County of Jefferson, from whence the monument at the south quarter corner of said section as described in said records bears S00°46'17"W, 2568.69 feet the bearing of which all bearings hereon are based; thence along the east line of the southwest quarter of said section S00°46'17"W, 296.05 feet; thence N89°49'34"E, 30.00 feet to a point on the east line of Wadsworth Boulevard, a point on the west line of that annexation recorded at Reception Number 78088769 of the records of the Jefferson County Clerk and Recorder, the point of beginning;

Thence along said west line S00°46'17"W, 321.03 feet to the northeast corner of the former Lange Property annexation recorded at Reception Number F1444645 of said records; thence along the north line of said annexation S89°46'42"W, 30.00 feet to a point on the east line of said southwest quarter; thence continuing along said north line S89°46'42"W, 698.38 feet to the northwest corner of said annexation, a point on the west line of north Yarrow Street; thence along said west line N00°26'45"E, 321.61 feet to a point on the west projection of the north line of 99th Place; thence along said north line N89°49'34"EM 70021 feet to the point of beginning.

Containing 234,316 square feet or 5.3792 acres more or less.

Section 3. This ordinance shall take effect upon its passage after second reading.

Section 4. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 26th day of September, 2005. PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October, 2005.

A BILL FOR AN ORDINANCE APPROVING AND ACCOMPLISHING THE ANNEXATION OF CONTIGUOUS UNINCORPORATED TERRITORY IN A PARCEL OF LAND LOCATED IN SECTION 14, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6TH P.M., COUNTY OF JEFFERSON, STATE OF COLORADO.

WHEREAS, pursuant to the laws of the State of Colorado, there was presented to and filed with the Council of the City of Westminster a written petition for annexation to and by the City of Westminster of the hereinafter-described contiguous, unincorporated territory situate, lying and being in the County of Jefferson, State of Colorado; and

WHEREAS, City Council has been advised by the City Attorney and the City Manager that the petition and accompanying maps are in substantial compliance with Section 31-12-101, et.seq., Colorado Revised Statutes, as amended; and

WHEREAS, City Council has held the required annexation hearing in conformance with all statutory requirements; and

WHEREAS, City Council has heretofore adopted Resolution No. 39 making certain findings of fact and conclusions regarding the proposed annexation as required by Section 31-12-110, C.R.S., and now finds that the property proposed for annexation under the Annexation Petition may be annexed by ordinance at this time; and

WHEREAS, the Council of the City of Westminster has satisfied itself concerning the conformance of the proposed annexation to the annexation policy of the City of Westminster.

NOW, THEREFORE, the City of Westminster ordains:

Section 1. That the annexation is hereby accomplished by and to the City of Westminster, State of Colorado, of the following described contiguous unincorporated territory situate, lying and being in the County of Jefferson, State of Colorado, to wit:

A portion of Tract 61 of Mandalay Gardens Subdivision, located in the northwest ¼, Section 14, Township 2 South, Range 69 West of the 6th P.M., County of Jefferson, State of Colorado, more particularly described as follows:

Beginning at the southwest corner of said Tract 61, which point also lies on the northerly right-of-way of West 101st Avenue; thence N01°08'07"E, 97.65 feet to the southerly right-of-way of 101st/100th Avenue extension; thence S70°55'27"E, along the southerly right-of-way of 101st/100th Avenue extension 198.07 feet to the intersection of the westerly right-of-way of West 101st Avenue; thence S02°18'08"W, along the right-of-way of West 101st Avenue 30.85 feet; thence S89°21'57"W, continuing along what is now the northerly right-of-way of West 101st Avenue 187.90 feet to the point of beginning.

Section 2. This ordinance shall take effect upon its passage after second reading.

Section 3. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 26th day of September, 2005. PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October, 2005.

A BILL FOR AN ORDINANCE AMENDING THE WESTMINSTER COMPREHENSIVE LAND USE PLAN

WHEREAS, the City maintains a Comprehensive Land Use Plan which regulates land uses within the City; and

WHEREAS, the City Council has annexed new properties to the City specifically described below; and

WHEREAS, an amendment of the Plan is necessary to provide a land use designation for the annexed property and to keep the Plan up to date; and

WHEREAS, the Planning Commission has reviewed the proposed amendment and has recommended approval to the City Council.

NOW THEREFORE, the City Council hereby finds that the required procedures for amending the Comprehensive Land Use Plan as delineated in the Westminster Municipal Code have been satisfied.

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The City Council authorizes City Staff to make the necessary changes to the maps and text of the Westminster Comprehensive Land Use Plan which are necessary to alter the designation of the DeCroce annexation property, legally described as follows:

A portion of Tract 61 of Mandalay Gardens Subdivision, located in the northwest ¼, Section 14, Township 2 South, Range 69 West of the 6th P.M., County of Jefferson, State of Colorado, more particularly described as follows:

Beginning at the southwest corner of said Tract 61, which point also lies on the northerly right-of-way of West 101st Avenue; thence N01°08'07"E, 97.65 feet to the southerly right-of-way of 101st/100th Avenue extension; thence S70°55'27"E, along the southerly right-of-way of 101st/100th Avenue extension 198.07 feet to the intersection of the westerly right-of-way of West 101st Avenue; thence S02°18'08"W, along the right-of-way of West 101st Avenue 30.85 feet; thence S89°21'57"W, continuing along what is now the northerly right-of-way of West 101st Avenue 187.90 feet to the point of beginning.

The properties described above shall be changed from Northeast Comprehensive Development Plan, to R-2.5 Residential, as shown on the attached "Exhibit A".

Section 2. Severability: If any section, paragraph, clause, word or any other part of this Ordinance shall for any reason be held to be invalid or unenforceable by a court of competent jurisdiction, such part deemed unenforceable shall not affect any of the remaining provisions.

Section 3. This ordinance shall take effect upon its passage after second reading.

Section 4. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED

PUBLISHED this 26th of September, 2005. PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October, 2005.

A BILL FOR AN ORDINANCE AMENDING THE ZONING LAW AND ESTABLISHING THE ZONING CLASSIFICATION OF CERTAIN DESCRIBED PROPERTY IN A PARCEL OF LAND LOCATED IN SECTION 14, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6TH P.M., COUNTY OF JEFFERSON, STATE OF COLORADO.

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The City Council finds:

- a. That an application for the zoning of the property described below from Jefferson County A-1 to City of Westminster Planned Unit Development (PUD) zoning has been submitted to the City for its approval pursuant to Westminster Municipal Code Section 11-5-1.
- b. That Council has completed a public hearing on the requested zoning pursuant to the provisions of Chapter 5 of Title XI of the Westminster Municipal Code.
- c. That based on the evidence produced at the public hearing, the City Council finds that the proposed zoning complies with all requirements of City Code, including, but not limited to, the provisions of Westminster Municipal Code Section 11-5-3.
- d. That the proposed zoning is compatible with existing zoning and land uses of adjacent properties in the general vicinity of the property proposed for zoning.
- e. That the proposed zoning is consistent with all applicable general plans and policies concerning land use and development relative to the property proposed for zoning.

Section 2. The Zoning District Map of the City is hereby amended by reclassification of the property described herein from Jefferson County A-1 to City of Westminster Planned Unit Development (PUD). A parcel of land located in Section 14, Township 2 South, Range 69 West, 6th P.M., County of Jefferson, State of Colorado, more particularly described as follows:

A portion of Tract 61 of Mandalay Gardens Subdivision, located in the northwest ¼, Section 14, Township 2 South, Range 69 West of the 6th P.M., County of Jefferson, State of Colorado, more particularly described as follows:

Beginning at the southwest corner of said Tract 61, which point also lies on the northerly right-of-way of West 101st Avenue; thence N01°08'07"E, 97.65 feet to the southerly right-of-way of 101st/100th Avenue extension; thence S70°55'27"E, along the southerly right-of-way of 101st/100th Avenue extension 198.07 feet to the intersection of the westerly right-of-way of West 101st Avenue; thence S02°18'08"W, along the right-of-way of West 101st Avenue 30.85 feet; thence S89°21'57"W, continuing along what is now the northerly right-of-way of West 101st Avenue 187.90 feet to the point of beginning.

Section 3. This ordinance shall take effect upon its passage after second reading.

Section 4. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 26th day of September, 2005. PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October, 2005.

A BILL FOR AN ORDINANCE APPROVING AND ACCOMPLISHING THE ANNEXATION OF CONTIGUOUS UNINCORPORATED TERRITORY IN A PARCEL OF LAND LOCATED IN SECTION 11, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6TH P.M., COUNTY OF JEFFERSON, STATE OF COLORADO.

WHEREAS, pursuant to the laws of the State of Colorado, there was presented to and filed with the Council of the City of Westminster a written petition for annexation to and by the City of Westminster of the hereinafter-described contiguous, unincorporated territory situate, lying and being in the County of Jefferson, State of Colorado; and

WHEREAS, City Council has been advised by the City Attorney and the City Manager that the petition and accompanying maps are in substantial compliance with Section 31-12-101, et.seq., Colorado Revised Statutes, as amended; and

WHEREAS, City Council has held the required annexation hearing in conformance with all statutory requirements; and

WHEREAS, City Council has heretofore adopted Resolution No. 40 making certain findings of fact and conclusions regarding the proposed annexation as required by Section 31-12-110, C.R.S., and now finds that the property proposed for annexation under the Annexation Petition may be annexed by ordinance at this time; and

WHEREAS, the Council of the City of Westminster has satisfied itself concerning the conformance of the proposed annexation to the annexation policy of the City of Westminster.

NOW, THEREFORE, the City of Westminster ordains:

Section 1. That the annexation is hereby accomplished by and to the City of Westminster, State of Colorado, of the following described contiguous unincorporated territory situate, lying and being in the County of Jefferson, State of Colorado, to wit:

Beginning at the southwest corner of the southeast one quarter of the southwest one quarter of Section 11, Township 2 South, Range 69 West of the 6th P.M., thence N00°45'12"E a distance of 897.29 feet, thence N89°45'32"W a distance of 20.00 feet to the point of beginning;

Thence N00°45'12"E a distance of 392.23 feet;

Thence N89°52'02"W a distance of 635.25 feet

Along the south line of 106th Avenue;

Thence S00°56'05"W a distance of 631.06 feet

Along the east line of Balsam Street;

Thence S89°45'29"E a distance of 417.24 feet;

Thence N00°45'04"E a distance of 240.01 feet;

Thence S89°45'32"E a distance of 220.01 feet

To the point of beginning containing 8.01 acres, more or less.

Section 2. This ordinance shall take effect upon its passage after second reading.

Section 3. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED
PUBLISHED this 26th day of September, 2005. PASSED, ENACTED ON SECOND
READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October, 2005.

A BILL FOR AN ORDINANCE AMENDING THE WESTMINSTER COMPREHENSIVE LAND USE PLAN

WHEREAS, the City maintains a Comprehensive Land Use Plan which regulates land uses within the City; and

WHEREAS, the City Council has annexed new properties to the City specifically described below; and

WHEREAS, an amendment of the Plan is necessary to provide a land use designation for the annexed property and to keep the Plan up to date; and

WHEREAS, the Planning Commission has reviewed the proposed amendment and has recommended approval to the City Council.

NOW THEREFORE, the City Council hereby finds that the required procedures for amending the Comprehensive Land Use Plan as delineated in the Westminster Municipal Code have been satisfied.

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The City Council authorizes City Staff to make the necessary changes to the maps and text of the Westminster Comprehensive Land Use Plan which are necessary to alter the designation of the Jaidinger annexation property, legally described as follows:

Beginning at the southwest corner of the southeast one quarter of the southwest one quarter of Section 11, Township 2 South, Range 69 West of the 6th P.M., thence N00°45'12"E a distance of 897.29 feet, thence N89°45'32"W a distance of 20.00 feet to the point of beginning;

Thence N00°45'12"E a distance of 392.23 feet;

Thence N89°52'02"W a distance of 635.25 feet

Along the south line of 106th Avenue;

Thence S00°56'05"W a distance of 631.06 feet

Along the east line of Balsam Street;

Thence S89°45'29"E a distance of 417.24 feet;

Thence N00°45'04"E a distance of 240.01 feet;

Thence S89°45'32"E a distance of 220.01 feet

To the point of beginning containing 8.01 acres, more or less.

The properties described above shall be changed from Northeast Comprehensive Development Plan, to R-1, Residential, as shown on the attached "Exhibit A".

Section 2. Severability: If any section, paragraph, clause, word or any other part of this Ordinance shall for any reason be held to be invalid or unenforceable by a court of competent jurisdiction, such part deemed unenforceable shall not affect any of the remaining provisions.

Section 3. This ordinance shall take effect upon its passage after second reading.

Section 4. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 26th of September, 2005. PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October, 2005.

A BILL FOR AN ORDINANCE AMENDING THE ZONING LAW AND ESTABLISHING THE ZONING CLASSIFICATION OF CERTAIN DESCRIBED PROPERTY IN A PARCEL OF LAND LOCATED IN SECTION 11, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6TH P.M., COUNTY OF JEFFERSON, STATE OF COLORADO.

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The City Council finds:

a. That an application for the zoning of the property described below from Jefferson County A-1 to City of Westminster Planned Unit Development (PUD) zoning has been submitted to the City for its approval pursuant to Westminster Municipal Code Section 11-5-1.

b. That Council has completed a public hearing on the requested zoning pursuant to the provisions of Chapter 5 of Title XI of the Westminster Municipal Code.

c. That based on the evidence produced at the public hearing, the City Council finds that the proposed zoning complies with all requirements of City Code, including, but not limited to, the provisions of Westminster Municipal Code Section 11-5-3.

d. That the proposed zoning is compatible with existing zoning and land uses of adjacent properties in the general vicinity of the property proposed for zoning.

e. That the proposed zoning is consistent with all applicable general plans and policies concerning land use and development relative to the property proposed for zoning.

Section 2. The Zoning District Map of the City is hereby amended by reclassification of the property described herein from Jefferson County A-1 to City of Westminster Planned Unit Development (PUD). A parcel of land located in Section 11, Township 2 South, Range 69 West, 6th P.M., County of Jefferson, State of Colorado, more particularly described as follows:

Beginning at the southwest corner of the southeast one quarter of the southwest one quarter of Section 11, Township 2 South, Range 69 West of the 6th P.M., thence N00°45'12"E a distance of 897.29 feet, thence N89°45'32"W a distance of 20.00 feet to the point of beginning;

Thence N00°45'12"E a distance of 392.23 feet;

Thence N89°52'02"W a distance of 635.25 feet

Along the south line of 106th Avenue;

Thence S00°56'05"W a distance of 631.06 feet

Along the east line of Balsam Street;

Thence S89°45'29"E a distance of 417.24 feet;

Thence N00°45'04"E a distance of 240.01 feet;

Thence S89°45'32"E a distance of 220.01 feet

To the point of beginning containing 8.01 acres, more or less.

Section 3. This ordinance shall take effect upon its passage after second reading.

Section 4. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED

PUBLISHED this 26th day of September, 2005. PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October, 2005.

A BILL FOR AN ORDINANCE AUTHORIZING A BUSINESS ASSISTANCE PACKAGE WITH JWD COMPANY, LLC FOR THE CONSTRUCTION OF THE VILLAGE AT STANDLEY LAKE RETAIL PROJECT IN WESTMINSTER, COLORADO

WHEREAS, the successful attraction and retention of high quality retail development to the City of Westminster provides employment opportunities and increased revenue for citizen services and is therefore an important public purpose; and

WHEREAS, it is important for the City of Westminster to generate additional sales tax revenue and remain competitive with other local governments in offering assistance for occupancy of existing retail space in the City; and

WHEREAS, JWD Company, LLC plans to construct a 20 acre upscale retail center at the northwest corner of 100th Avenue and Wadsworth Parkway, and

WHEREAS, a proposed Business Assistance Package between the City and JWD Company, LLC is attached hereto as Exhibit "A" and incorporated herein by this reference.

NOW, THEREFORE, pursuant to the terms of the Constitution of the State of Colorado, the Charter and ordinances of the City of Westminster, and Resolution No. 53, Series of 1988:

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The City Manager of the City of Westminster is hereby authorized to enter into a Business Assistance Package with JWD Company, LLC in substantially the same form as the one attached as Exhibit "A", and upon execution of the Agreement to fund and implement said Agreement.

Section 2. This ordinance shall take effect upon its passage after second reading.

Section 3. This ordinance shall be published in full within ten days after its enactment.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 26th day of September 2005. PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 10th day of October 2005.

A BILL FOR AN ORDINANCE APPROVING THE COSTS OF THE RANCH SUBDIVISION SPECIAL IMPROVEMENT DISTRICT NO. 1 AND APPROVING AND CONFIRMING THE APPORTIONMENT OF SUCH COSTS, ASSESSING A SHARE OF THE COST AGAINST THE REAL PROPERTY DESCRIBED IN THIS ORDINANCE, PRESCRIBING THE MANNER FOR THE COLLECTION AND PAYMENT OF THE ASSESSMENTS, AND DECLARING AN EMERGENCY.

WHEREAS, on or about September 16, 2004, the owners of certain properties located in The Ranch Subdivision Filing No. 6, petitioned the City Council for the creation of a special improvement district within the City and prayed that improvements consisting of a brick perimeter wall and appurtenances be undertaken within the boundaries of the proposed district; and

WHEREAS, pursuant to Ordinance No. 3163, Series of 2004, the City Council created The Ranch Subdivision Special Improvement District No. 1 (the "District") for the purpose of constructing, installing and completing said perimeter wall improvements, consisting of a single-thickness brick perimeter wall, with foundation, cap, and major and minor brick columns, having elevations varying from 6 feet to 8 feet above existing grade (the "Project") and assessing the costs thereof against the real property included in the District; and

WHEREAS, the total cost of the Project has been reasonably ascertained and, in accordance with the requirements of Section 31-25-519, C.R.S., the City Council has caused to be prepared an Assessment Roll showing the whole cost of the Project and the portion thereof to be assessed upon each lot or tract of land in the District; and

WHEREAS, no portion of the cost of the Project is to be paid by the City; and

WHEREAS, in accordance with Section 31-25-520, C.R.S., there was prepared a notice (the "Notice") that the Assessment Roll was completed and, among other things, that a hearing would be held by the City Council (the "Assessment Hearing") to consider any complaints or objections made in writing by the property owners to be assessed or by any citizen to the City filing the same, such notice being provided by the City Clerk by publication at least 15 days prior to the date of Assessment Hearing in a newspaper of general circulation in the City and by first-class mail sent on or about the date of the publication to each property owner to be assessed; and

WHEREAS, at the time and place set forth in the Notice, the City Council met in open session for the purpose of hearing any complaints or objections that might be made; and

WHEREAS, all complaints and objections having been heard, the City Council has determined, based on the evidence submitted at the Assessment Hearing, to approve and confirm the assessments set forth on **Appendix A** attached and incorporated into this Ordinance and, pursuant to the provisions of Section 31-25-521, C.R.S., this Ordinance shall be prima facie evidence of the fact that the property assessed is benefited in the amount of the assessments and that such assessments have been lawfully levied; and

WHEREAS, the City intends to reimburse itself for any unpaid costs and expenses incurred by the City in connection with the District, the Project, and the administration thereof prior to the transfer of moneys, if any, remaining to the credit of the District.

NOW, THEREFORE, THE CITY OF WESTMINSTER COLORADO, ORDAINS AS FOLLOWS:

Section 1. Adoption of Recitals. The above and foregoing recitals are incorporated herein by reference and are adopted as findings and determinations of the City Council.

Section 2. Confirmation of Assessments. The whole cost of the Project and apportionment of the same, as set forth in the Assessment Roll, is hereby approved and confirmed. Said apportionment is hereby declared to be in accordance with the special benefits that the real property in the District will receive by reason of the construction, installation, and completion of the Project. A share of said cost is hereby assessed to and upon each lot or tract of land within the District in the proportions and amounts specified in the Assessment Roll and as set forth on **Appendix A** to this Ordinance.

Section 3. Payment of Assessments.

(a) The assessments shall be due and payable at the office of the City Finance Department within 60 days after the final publication of this Ordinance; provided however, all such assessments may be paid, at the election of the property owner, in one or more installments, with interest as hereinafter set forth.

(b) Failure to pay the whole assessment within 60 days after the final publication of this Ordinance shall be conclusively considered and held to be an election on the part of all persons interested, whether under disability or otherwise, to pay in installments. All persons so electing to pay in installments shall be conclusively held and considered as consenting to the Project. Such election shall be conclusively held and considered as a waiver of any right to question the power or jurisdiction of the City to construct the improvements, the quality of the work, the

regularity or sufficiency of the proceedings, the validity or the correctness of the assessments, or the validity of the lien thereof.

(c) In the event of an election to pay in installments, the assessments shall be payable, with accrued interest, at the office of the Adams County Treasurer in ten (10) equal annual installments, the first of such installments to commence in the year 2006. The times of payment of installments shall be the same as the times of payment for installments of property taxes, as specified in Section 39-10-104.5(2), C.R.S. (the "Installment Payment Date"); provided however, in no event shall an Installment Payment Date be extended to a date that is later in time than the date currently provided in said Section. The remainder of the installments shall be due and payable successively on or before the Installment Payment Date in each year thereafter until paid in full. The tenth and final installment shall be due in the year 2015. Interest on the unpaid principal amount shall be charged at the rate per annum indicated below in paragraph (d). Interest on the unpaid principal amount shall commence 60 days after the publication date of this Ordinance, and shall be payable each year on the Installment Payment Date. Interest on the first installment shall be calculated to April 30, 2006, and, for each installment thereafter, interest shall be computed on a twelve-month basis calculated to April 30th of the year of payment. The owner of any property not in default as to any installment or payment may, at any time, pay the whole of the unpaid principal with accrued interest to the first April 30th following the date of such payment; provided however, if such payment is made on any April 30th, accrued interest shall be calculated to said date. The City Clerk is hereby directed to file the appropriate documentation with the Adams County Treasurer.

(d) Interest on any unpaid principal amount shall be charged at a fixed rate that is equal to six and one-half percent (6.50%).

Section 4. Penalty for Default or Non-Payment. Failure to pay any installment, whether of principal or interest, when due shall subject the property owner to the same late charges, penalties and interest as are provided by state law for delinquency in the payment of property taxes.

Section 5. Assessment Lien; Recordation.

(a) The assessments levied against the real property within the District, together with all interest thereon and penalties for default in payment thereof, and all costs in collecting the same shall constitute, from the date of final publication of this Ordinance, a perpetual lien in the several amounts assessed against each lot or tract of land and shall have priority over all other liens excepting general tax liens.

(b) The City Clerk shall file a copy of this Ordinance with the Adams County Clerk and Recorder after its final adoption for recording in the real property records. In addition, the City Clerk shall also file copies of this Ordinance after its final adoption with the Adams County Assessor and Adams County Treasurer.

Section 6. Repealer. All orders, bylaws, ordinances, and resolutions of the City, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed to the extent only of such inconsistency or conflict.

Section 7. Emergency Declaration. As a result of construction delays and a deadline for the filing of the final rolls and assessments with the Adams County Treasurer, an emergency is declared to exist. Any delay in the enactment of this Ordinance will result in financial injury to the City of Westminster in the form of delayed repayment of capital from the District, and therefore this ordinance is declared to be necessary for the immediate preservation of the public peace, health and safety. Wherefore, this Ordinance shall be in full force and effect upon adoption of this ordinance on October 10, 2005, by an affirmative vote of six of the members of the Council if six or seven members of the Council are present at the meeting at which this ordinance is presented, or by an affirmative vote of four of the members of the Council if four or five members of the Council are present at the meeting at which this ordinance is presented and the signature on this ordinance by the Mayor or the Mayor Pro Tem.

Section 8. Publication. This ordinance shall be published in full within ten days after its enactment.

INTRODUCED, READ IN FULL AND PASSED AND ADOPTED AS AN EMERGENCY ORDINANCE this 10th day of October, 2005.

A BILL FOR AN ORDINANCE APPROVING THE COSTS OF THE RANCH SUBDIVISION SPECIAL IMPROVEMENT DISTRICT NO. 2 AND APPROVING AND CONFIRMING THE APPORTIONMENT OF SUCH COSTS, ASSESSING A SHARE OF THE COST AGAINST THE REAL PROPERTY DESCRIBED IN THIS ORDINANCE, PRESCRIBING THE MANNER FOR THE COLLECTION AND PAYMENT OF THE ASSESSMENTS, AND DECLARING AN EMERGENCY.

WHEREAS, on or about September 16, 2004, the owners of certain properties located in The Ranch Subdivision Filing No. 2, petitioned the City Council for the creation of a special improvement district within the City and prayed that improvements consisting of a brick perimeter wall and appurtenances be undertaken within the boundaries of the proposed district; and

WHEREAS, pursuant to Ordinance No. 3164, Series of 2004, the City Council created The Ranch Subdivision Special Improvement District No. 2 (the "District") for the purpose of constructing, installing and completing said perimeter wall improvements, consisting of a single-thickness brick perimeter wall, with foundation, cap, and major and minor brick columns, having elevations varying from 6 feet to 12 feet above existing grade (the "Project") and assessing the costs thereof against the real property included in the District; and

WHEREAS, the total cost of the Project has been reasonably ascertained and, in accordance with the requirements of Section 31-25-519, C.R.S., the City Council has caused to be prepared an Assessment Roll showing the whole cost of the Project and the portion thereof to be assessed upon each lot or tract of land in the District; and

WHEREAS, no portion of the cost of the Project is to be paid by the City; and

WHEREAS, in accordance with Section 31-25-520, C.R.S., there was prepared a notice (the "Notice") that the Assessment Roll was completed and, among other things, that a hearing would be held by the City Council (the "Assessment Hearing") to consider any complaints or objections made in writing by the property owners to be assessed or by any citizen to the City filing the same, such notice being provided by the City Clerk by publication at least 15 days prior to the date of Assessment Hearing in a newspaper of general circulation in the City and by first-class mail sent on or about the date of the publication to each property owner to be assessed; and

WHEREAS, at the time and place set forth in the Notice, the City Council met in open session for the purpose of hearing any complaints or objections that might be made; and

WHEREAS, all complaints and objections having been heard, the City Council has determined, based on the evidence submitted at the Assessment Hearing, to approve and confirm the assessments set forth on **Appendix A** attached and incorporated into this Ordinance and, pursuant to the provisions of Section 31-25-521, C.R.S., this Ordinance shall be prima facie evidence of the fact that the property assessed is benefited in the amount of the assessments and that such assessments have been lawfully levied; and

WHEREAS, the City intends to reimburse itself for any unpaid costs and expenses incurred by the City in connection with the District, the Project, and the administration thereof prior to the transfer of moneys, if any, remaining to the credit of the District.

NOW, THEREFORE, THE CITY OF WESTMINSTER COLORADO, ORDAINS AS FOLLOWS:

Section 1. Adoption of Recitals. The above and foregoing recitals are incorporated herein by reference and are adopted as findings and determinations of the City Council.

Section 2. Confirmation of Assessments. The whole cost of the Project and apportionment of the same, as set forth in the Assessment Roll, is hereby approved and confirmed. Said apportionment is hereby declared to be in accordance with the special benefits that the real property in the District will receive by reason of the construction, installation, and completion of the Project. A share of said cost is hereby assessed to and upon each lot or tract of land within the District in the proportions and amounts specified in the Assessment Roll and as set forth on **Appendix A** to this Ordinance.

Section 3. Payment of Assessments.

(a) The assessments shall be due and payable at the office of the City Finance Department within 60 days after the final publication of this Ordinance; provided however, all such assessments may be paid, at the election of the property owner, in one or more installments, with interest as hereinafter set forth.

(b) Failure to pay the whole assessment within 60 days after the final publication of this Ordinance shall be conclusively considered and held to be an election on the part of all persons interested, whether under disability or otherwise, to pay in installments. All persons so electing to pay in installments shall be conclusively held and considered as consenting to the Project. Such election shall be conclusively held and considered as a waiver of any right to question the power or jurisdiction of the City to construct the improvements, the quality of the work, the

regularity or sufficiency of the proceedings, the validity or the correctness of the assessments, or the validity of the lien thereof.

(c) In the event of an election to pay in installments, the assessments shall be payable, with accrued interest, at the office of the Adams County Treasurer in ten (10) equal annual installments, the first of such installments to commence in the year 2006. The times of payment of installments shall be the same as the times of payment for installments of property taxes, as specified in Section 39-10-104.5(2), C.R.S. (the "Installment Payment Date"); provided however, in no event shall an Installment Payment Date be extended to a date that later in time than the date currently provided in said Section. The remainder of the installments shall be due and payable successively on or before the Installment Payment Date in each year thereafter until paid in full. The tenth and final installment shall be due in the year 2015. Interest on the unpaid principal amount shall be charged at the rate per annum indicated below in paragraph (d). Interest on the unpaid principal amount shall commence 60 days after the publication date of this Ordinance, and shall be payable each year on the Installment Payment Date. Interest on the first installment shall be calculated to April 30, 2006, and, for each installment thereafter, interest shall be computed on a twelve-month basis calculated to April 30th of the year of payment. The owner of any property not in default as to any installment or payment may, at any time, pay the whole of the unpaid principal with accrued interest to the first April 30th following the date of such payment; provided however, if such payment is made on any April 30th, accrued interest shall be calculated to said date. The City Clerk is hereby directed to file the appropriate documentation with the Adams County Treasurer.

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Section 4. Penalty for Default or Non-Payment. Failure to pay any installment, whether of principal or interest, when due shall subject the property owner to the same late charges, penalties and interest as are provided by state law for delinquency in the payment of property taxes.

Section 5. Assessment Lien; Recordation.

(a) The assessments levied against the real property within the District, together with all interest thereon and penalties for default in payment thereof, and all costs in collecting the same shall constitute, from the date of final publication of this Ordinance, a perpetual lien in the several amounts assessed against each lot or tract of land and shall have priority over all other liens excepting general tax liens.

(b) The City Clerk shall file a copy of this Ordinance with the Adams County Clerk and Recorder after its final adoption for recording in the real property records. In addition, the City Clerk shall also file copies of this Ordinance after its final adoption with the Adams County Assessor and Adams County Treasurer.

Section 6. Repealer. All orders, bylaws, ordinances, and resolutions of the City, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed to the extent only of such inconsistency or conflict.

Section 7. Emergency Declaration. As a result of construction delays and a deadline for the filing of the final rolls and assessments with the Adams County Treasurer, an emergency is declared to exist. Any delay in the enactment of this Ordinance will result in financial injury to the City of Westminster in the form of delayed repayment of capital from the District, and therefore this ordinance is declared to be necessary for the immediate preservation of the public peace, health and safety. Wherefore, this Ordinance shall be in full force and effect upon adoption of this ordinance on October 10, 2005, by an affirmative vote of six of the members of the Council if six or seven members of the Council are present at the meeting at which this ordinance is presented, or by an affirmative vote of four of the members of the Council if four or five members of the Council are present at the meeting at which this ordinance is presented and the signature on this ordinance by the Mayor or the Mayor Pro Tem.

Section 8. Publication. This ordinance shall be published in full within ten days after its enactment.

INTRODUCED, READ IN FULL AND PASSED AND ADOPTED AS AN EMERGENCY ORDINANCE this 10th day of October, 2005.