



WESTMINSTER  
COLORADO

MAY 8, 2000  
7:00 P.M.  
AGENDA

**NOTICE TO READERS:** City Council meeting packets are prepared several days prior to the meetings. Timely action and short discussion on agenda items is reflective of Council's prior review of each issue with time, thought and analysis given.

Members of the audience are invited to speak at the Council meeting. Citizen Communication (item 5) and Citizen Presentations (item 12) are reserved for comments on items not contained on the printed agenda.

1. Pledge of Allegiance
2. Roll Call
3. Consideration of Minutes of Preceding Meetings
4. Presentations
  - A. Proclamation re Public Works Week May 21<sup>st</sup> through 27<sup>th</sup>
5. Citizen Communication
6. Report of City Officials
  - A. City Manager's Report
7. City Council Comments

The "Consent Agenda" is a group of routine matters to be acted on with a single motion and vote. The Mayor will ask if any citizen wishes to have an item discussed. Citizens then may request that the subject item be removed from the Consent Agenda for discussion separately.

8. Consent Agenda
  - A. Start-Up Services for Reclaimed Project by Black and Veatch
  - B. Design Contract for Municipal Service Center Satellite Facility with Black and Veatch
  - C. Councillor's Bill No. 34 re changes to Board of Building Code Appeals Ordinance (Atchison-Hicks)
  - D. Councillor's Bill No. 35 re Supplemental Appropriation for \$15M Colorado Water and Power Authority Bond Proceeds for New Water Treatment Facility (Atchison-Dixon)
  - E. Councillor's Bill No. 36 re changes to Boards and Commissions Ordinance (Merkel-Hicks)
9. **Appointments and Resignations**
  - A. Metro Wastewater Reclamation District Board of Directors Appointment of Curtis Aldstadt
10. **Public Hearings and Other New Business**
  - A. TABLED Resolution No. 32 re Radionuclide Soil Action Level Oversight Panel Final Recommendation
  - B. TABLED Resolution No. 33 re Career Enrichment Park Site Improvement and Utilization Plan
  - C. Public Hearing re Legacy Ridge West Filing No. 3 Official Development Plan for 43 single family detached homes
  - D. Legacy Ridge West Filing No. 3 Official Development Plan
  - E. Public Hearing re Fritzler Property located at SWC of 94<sup>th</sup> Place and Teller Street for single family homes
  - F. Resolution No. 35 re Findings re Fritzler Annexation
  - G. Councillor's Bill No. 37 annexing Fritzler property
  - H. Councillor's Bill No. 38 zoning Fritzler property to City of Westminster RE
  - I. Councillor's Bill No. 39 re Promenade West Easement Vacation 2-30 foot and 1-20 foot utility easements
  - J. Councillor's Bill No. 40 re Vacation of Right-of-Way within Circle Point Corporate Center for Quay Street and West 110<sup>th</sup> Avenue
  - K. Councillor's Bill No 41 re Library Board Powers and Duties
  - L. Councillor's Bill No. 42 re Election Changes suggested by Election Commission

**10 Public Hearings and Other New Business (continued)**

- M. Resolution No. 36 re Ambulance Fee Schedule changes for July 1, 2000
- N. Councillor's Bill No. 43 re Drug Paraphernalia creating municipal offense for possession
- O. Councillor's Bill No. 44 re Trespassing Ordinance amendments

**11. Old Business and Passage of Ordinances on Second Reading**

- A. Councillor's Bill No. 32 re Contingency Transfer for Walker Building Remodeling (Dixon-Hicks)
- B. Councillor's Bill No. 33 re Lease Agreement with Adams Community Mental Health Foundation re use of Walker Building (Dixon-Merkel)

**12. Citizen Presentations and Miscellaneous Business**

- A. City Council
- B. Request for Executive Session
  - 1. Real Estate Negotiations

**13. Adjournment**

**GENERAL PUBLIC HEARING PROCEDURES ON LAND USE MATTERS:**

- A. The meeting shall be chaired by the Mayor or designated alternate. The hearing shall be conducted to provide for a reasonable opportunity for all interested parties to express themselves, as long as the testimony or evidence being given is reasonably related to the purpose of the public hearing. The Chair has the authority to limit debate to a reasonable length of time to be equal for both positions.
- B. Any person speaking may be questioned by a member of Council or by appropriate members of City Staff.
- C. The Chair shall rule upon all disputed matters of procedure, unless, on motion duly made, the Chair is overruled by a majority vote of Councillors present.
- D. The ordinary rules of evidence shall not apply, and Council may receive petitions, exhibits and other relevant documents without formal identification or introduction.
- E. When the number of persons wishing to speak threatens to unduly prolong the hearing, the Council may establish a time limit upon each speaker.
- F. City Staff enters A copy of public notice as published in newspaper; all application documents for the proposed project and a copy of any other written documents that are an appropriate part of the public hearing record;
- G. The property owner or representative(s) present slides and describe the nature of the request (maximum of 10 minutes);
- H. Staff presents any additional clarification necessary and states the Planning Commission recommendation;
- I. All testimony is received from the audience, in support, in opposition or asking questions. All questions will be directed through the Chair who will then direct the appropriate person to respond.
- J. Final comments/rebuttal received from property owner;
- K. Final comments from City Staff and Staff recommendation.
- L. Public hearing is closed.
- M. If final action is not to be taken on the same evening as the public hearing, the Chair will advise the audience when the matter will be considered. Councillors not present at the public hearing will be allowed to vote on the matter only if they listen to the tape recording of the public hearing prior to voting.

CITY OF WESTMINSTER, COLORADO  
MINUTES OF THE CITY COUNCIL MEETING  
HELD ON MONDAY, MAY 8, 2000 AT 7:00 P.M.

PLEDGE OF ALLEGIANCE:

Members of Weeblo's Den 964 led Council, Staff and the audience in the Pledge of Allegiance.

ROLL CALL:

Present at roll call were Mayor Heil, Mayor Pro Tem Dixon and Councillors Atchison, Hicks, Merkel, Moss and Smith. Also present were William Christopher City Manager; Martin McCullough, City Attorney; and Michele Kelley, City Clerk. Absent none.

CONSIDERATION OF MINUTES:

A motion was made by Atchison and seconded by Dixon to accept the minutes of the meeting of April 24 and the special meeting of May 1, 2000 with no additions or corrections. The motion carried unanimously.

PRESENTATIONS:

Mayor Heil presented a proclamation to Rob Dinnel, Street Division Equipment Operator 1, proclaiming the week of May 21-27 as Public Works Week in the City.

CITIZEN COMMUNICATION:

Abie Gosslin asked Council to adopt a plan regarding saving the prairie dogs and to set aside land for relocation of prairie dogs.

CONSENT AGENDA:

The following items were considered as part of the Consent Agenda: Start-up Services for Reclaimed Water Plant by Black and Veatch – Authorize City Manager to execute an addendum to the existing design contract with Black and Veatch, LLP, in the amount of \$135,967 for start-up services for the Reclaimed Water Supply Services and charge the expense to the Reclaimed Water Project in the Utility Fund; Design Contract for Municipal Service Center Satellite Facility – Authorize City Manager to sign a contract with Black & Veatch in the amount of \$418,000 for the design and construction phase services of the Municipal Service Center Satellite Facility and approve an additional contingency of \$62,820, and charge the expense associated with this project to the MSC Satellite Facility Capital Improvement Project account in the Utility Fund; Councillor's Bill No. 34 – Change to Board of Building Code Appeals Ordinance; Councillor's Bill No. 35 – Colorado Water Power Authority Bond Appropriation; and Councillor's Bill No. 36 – Board and Commissions Definition for Attendance. The Mayor asked if there was any member of Council or anyone from the audience who would like to have any of the consent agenda items removed for discussion purposes or separate vote. There was no request.

A motion was made by Atchison and seconded by Merkel to adopt the Consent Agenda items as presented. The motion carried unanimously.

METRO WASTEWATER RECLAMATION DISTRICT BOARD OF DIRECTORS APPOINTMENT:

A motion was made by Merkel and seconded by Moss to reappoint Curtis Aldstadt to the Metro Wastewater Reclamation District's Board of Directors with the term of office to be effective through June 30, 2002. The motion carried unanimously.

TABLED RESOLUTION NO. 32 – RADIONUCLIDE SOIL ACTION LEVEL OVERSIGHT PANEL:

A motion was made by Atchison and seconded by Dixon to remove this item from the Table. The motion carried unanimously.

A motion was made by Atchison and seconded by Dixon to postpone indefinitely Resolution No. 32. The motion carried unanimously.

PUBLIC HEARING FOR LEGACY RIDGE FILING NO. 3 OFFICIAL DEVELOPMENT PLAN:

At 7:24 P.M. the meeting was opened to a public hearing on the appeal of the Planning Commission's approval of the Official Development Plan for Legacy Ridge West Filing No. 3, generally located east of Legacy Ridge Parkway and immediately west of the Wandering View Subdivision. Planning Manager Dave Shinneman entered a copy of the Agenda Memorandum, Planning Commission recommendation and other related items as exhibits. Thomas Kapf, of Downing, Thorpe and James Architecture and Planning, and Kurt Wolter of The Genesee Company, representing the applicant/property owner, were present to address Council and spoke in favor of the Development Plan. The following citizens addressed Council with questions and spoke in opposition: Kim Larsen; 10562 Grove Street; April Glandt, 10631 King Court; Bill Milligan, 10535 King Court; and Mary Hoekstra, 10467 King Circle. At 8:36 P.M. the public hearing was declared closed.

LEGACY RIDGE WEST FILING NO. 3 OFFICIAL DEVELOPMENT PLAN:

A motion was made by Moss and seconded by Atchison to conditionally approve the Official Development Plan for Legacy Ridge West No. 3, based upon the finding that the Official Development Plan meets the requirements of the Westminster Municipal Code Section 11-5-15 and the inclusion of the following language on the Official Development Plan: "The connection of the north/south local street to West 107th Avenue will be delayed subject to the City preparing a traffic study, conducting a further review and holding another public hearing before the Planning Commission; and advising Home Owners Associations and the College Hill COG Groups. The developer shall be obligated to dedicate the right-of way for the street connection and to construct the street if the decision of the City is to connect to 107th Avenue. Such decision shall be made within six (6) months of the adoption of this Official Development Plan." The motion carried unanimously.

PUBLIC HEARING ON FRITZLER PROPERTY ANNEXATION AND ZONING:

At 8:40 P.M. the meeting was opened to a public hearing on the annexation and zoning of the Fritzler property, located at the southwest corner of 94<sup>th</sup> Place and Teller Street. Planning Manager Dave Shinneman entered a copy of the Agenda Memorandum, Planning Commission recommendation and other related items as exhibits. Property owner and applicant, Myron Fritzler, 7402 W. 94<sup>th</sup> Place, was present to address Council. No one spoke in opposition. At 8:45 P.M. the public hearing was declared closed.

RESOLUTION NO. 35 – FRITZLER PROPERTY ANNEXATION FINDINGS OF FACT:

A motion was made by Atchison and seconded by Merkel to adopt Resolution No. 35 making certain findings of fact as required by State Statutes for the annexation of the Fritzler property. Upon roll call vote, the motion carried unanimously.

COUNCILLOR'S BILL NO. 37 – FRITZLER PROPERTY ANNEXATION:

A motion was made by Atchison and seconded by Merkel to pass Councillor's Bill No. 37 on first reading annexing the Fritzler property to the City. Upon roll call vote, the motion carried unanimously.

COUNCILLOR'S BILL NO. 38 – FRITZLER PROPERTY ZONING:

A motion was made by Atchison and seconded by Merkel to pass Councillor's Bill No. 38 on first reading zoning the Fritzler property from Jefferson County A-1 to City of Westminster RE. Upon roll call vote, the motion carried unanimously.

COUNCILLOR'S BILL NO. 39 – PROMENADE WEST EASEMENT VACATIONS:

A motion was made by Smith and seconded by Atchison to pass Councillor's Bill No. 39 on first reading vacating two 30-foot wide and one 20-foot wide utility and access easements within the Westminster Promenade Filing No. 1 Subdivision. Upon roll call vote, the motion carried unanimously.

OTHER NEW BUSINESS:

A motion was made by Merkel and seconded by Smith to pass Councillor's Bill No. 40 on first reading to accomplish the vacation of unnecessary Quay Street and West 110<sup>th</sup> Avenue public rights-of-way located within the boundaries of the Circle Point Corporate Center; pass Councillor's Bill No. 41 on first reading amending Title 2-4 of the City Code pertaining to the Library Board; pass Councillor's Bill No. 42 on first reading amending the Municipal Code pertaining to elections; adopt Resolution No. 36 establishing the new ambulance fee schedule and authorize the City Manager to adjust rates up to 10% annually; pass Councillor's Bill No. 43 on first reading creating the municipal offense of possession of drug paraphernalia; and, pass Councillor's Bill No. 44 on first reading repealing the current trespass ordinance and replacing it with the proposed ordinance. Upon roll call vote, the motion carried unanimously.

ORDINANCE NO. 2773 – CONTINGENCY TRANSFER FOR WALKER BUILDING REMODELING:

A motion was made by Dixon and seconded by Hicks to adopt Councillor's Bill No. 32 on second reading transferring \$65,000 from the General Fund Contingency Account to the appropriate General Capital Improvement Account for the remodel of the City-owned Walker Building, authorize the expenditure of \$65,000 for this project and charge the expense to the appropriate project account. Upon roll call vote, the motion carried with 6 aye votes and a dissenting vote by Atchison.

ORDINANCE NO. 2774 - LEASE AGREEMENT WITH ADAMS COMMUNITY MENTAL HEALTH:

A motion was made by Dixon and seconded by Hicks to adopt Councillor's Bill No. 33 on second reading authorizing the Mayor to execute a lease agreement with Adams Community Mental Health Foundation, related to the remodel of the Walker Building, and the continued use of the building as the Westminster office for Adams Community Mental Health. Upon roll call vote, the motion carried with 6 aye votes and a dissenting vote by Atchison.

MISCELLANEOUS BUSINESS:

Mayor Heil stated there would be an Executive Session concerning Real Estate Negotiations.

ADJOURNMENT:

The meeting was adjourned at 8:55 P.M.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



### WESTMINSTER COLORADO

#### **Agenda Memorandum**

**Date:** May 8, 2000

**Subject:** Proclamation re Public Works Week

**Prepared by:** Sam LaConte, Street Operations Manager

#### **Introduction**

The Mayor, on behalf of City Council, is requested to proclaim the week of May 21-27, as "Public Works Week" in the City of Westminster.

#### **Summary**

The National American Public Works Association and State Chapters dedicate one week each year to inform and educate citizens of the importance of Municipal Public Works Departments in providing clean drinking water, treatment of wastewater, public improvements, and safe, well maintained streets. The theme for National Public Works Week this year is "Proud To Care." City Staff has planned the following activities for the week:

- Poster displays and brochures will be available at City Hall, City Recreation Centers, City Libraries and the Westminster Mall.
- Due to the renovation of the Westminster Mall, the usual mall display will not be presented as in previous years. This year, the display will be held on Tuesday, May 23, and Wednesday, May 24, from 8:00 a.m. to 5:00 p.m., in the main entrance parking lot to the Municipal Service Center at 6575 W. 88<sup>th</sup> Avenue. A tent will be set up and attended by Street Division and Utilities Division personnel to display a video presentation, pictures of all public works activities and small and large equipment. In addition, coloring books, foam balls, and free popcorn will be given out to all who stop in to view the display. As in other years, a drawing will be held for a free construction toy for children under 12 years of age and Westminster residents may register for a \$50 water bill credit. The graffiti removal equipment will also be on display.
- On Tuesday, May 23, an email invitation will be sent to all City employees and City Council Members to stop by the Municipal Service Center between 11:00 a.m. and 1:30 p.m. to view the display and to enjoy a free hot dog.
- There will be presentations made at some of the COG meetings by Public Works and Utilities personnel, and magnets, foam balls, and coloring books will be given out.

Rob Dinnel, Street Division Equipment Operator I, will be in attendance to receive the Proclamation on behalf of the Department of Public Works and Utilities.

#### **Policy Issues**

The National American Public Works Association (APWA) sets aside one week per year to educate and inform others of the value public works brings to their everyday life. The policy issue is whether the City of Westminster should support this endeavor through the Colorado Chapter of the APWA.

**Staff Recommendation**

Proclaim the week of May 21-27 as Public Works Week in the City of Westminster.

**Background Information**

Public Works professionals throughout the United States and Canada will celebrate National Public Works Week, May 16-22.

Since 1960, the annual observance has been an opportunity to increase public awareness of the role that Public Works plays in all of our daily lives. The 2000 events are being coordinated in the State by the Colorado Chapter of the American Public Works Association.

Respectfully submitted,

William M. Christopher  
City Manager

Attachment

WHEREAS, Public works and utilities services provided in our community are an integral part of our citizen's lives; and

WHEREAS, Support of an understanding and informed citizenry is vital to the efficient operation of Public Works and Utilities and programs concerning the maintenance of water, sewers, streets and highways, public buildings, solid waste collection, and snow removal operations; and

WHEREAS, The health, safety, and comfort of this community greatly depends on these facilities and services; and

WHEREAS, The quality and effectiveness of these facilities, as well as their planning, design, and construction, are vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, The efficiency of the qualified and dedicated personnel who staff public works and utilities departments is materially influenced by the people's attitude and understanding of the importance of the work they perform,

NOW, THEREFORE, I, Nancy M. Heil, Mayor of the City of Westminster, on behalf of the entire Westminster City Council and Staff, do hereby proclaim the week of May 21 through 27, 2000, as

**PUBLIC WORKS AND UTILITIES WEEK**

in the City of Westminster and call upon all citizens and civic organizations to acquaint themselves with the problems involved in providing our public works and utilities and to recognize the contributions which public works and utilities officials make every day to our health, safety, and comfort.

Signed this 8th day of May, 2000.

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Nancy M. Heil, Mayor





**WESTMINSTER**  
**COLORADO**

### Agenda Memorandum

**Date:** May 8, 2000

**Subject:** Start-up Services for the Reclaimed Plant by Black and Veatch, LLP

**Prepared by:** Diane M. Phillips, Capital Improvement Projects Coordinator

### Introduction

City Council action is requested to authorize the City Manager to sign an addendum to the current engineering services and design contract with Black and Veatch, LLP, for start-up phase services on the Reclaimed Water Supply Project in the amount of \$135,967. These additional services include those necessary to provide complete Operations and Maintenance Manuals, classroom training for fifteen City Staff, on-site consultation during and after start-up, and project inspection during initial operation and at the completion of the warranty period. Funds for this expense are available in the Reclaimed Water Supply Project account in the Utility Fund.

### Summary

The Reclaimed Water Supply Project is the most innovative and ambitious project to have been managed by Public Works and Utilities Staff. The current engineering services and design contract with Black and Veatch, LLP, dated May 20, 1997, provides for all engineering services related to the design of the Reclaimed Water Supply Project. The project consist of a six million gallon per day (MGD) treatment plant with storage reservoir, approximately fifteen miles of pipeline and an equalization tank. Construction of the plant with reservoir and eleven miles of pipeline began in the fall of 1998. The construction of the equalization tank and four miles of pipeline was complete a couple of years ago. The construction of the eleven miles of pipeline was completed in the fall of 1999. The construction of the treatment plant is nearing completion at this time, with a start-up date set for mid-May.

### Policy Issue

Should City Council approve funding to provide start-up services for the Reclaimed Water Treatment Plant and distribution system to orientate and train technical and maintenance staff.

### Alternative

As an alternative to retaining Black and Veatch, LLP, to provide complete Operations and Maintenance Manuals, classroom training for fifteen City Staff, on-site consultation during and after start-up, and project inspection during initial operation and at the completion of the warranty period, these services could be provided by another engineering firm. This option could likely result in an increase in cost due to other firms not having the historical benefit of the complexities of the plant design and operations. It could also open up the possibility of unclear lines of responsibility between two consultants and the City on the project if conflicts arose. Also, it would delay start-up date and services while a different engineering firm became familiar with the project.

### Staff Recommendation

Authorize the City Manager to execute an addendum to the existing design contract with Black and Veatch, LLP, in the amount of \$135,967 for start-up services for the Reclaimed Water Supply Services and charge the expense to the Reclaimed Water Project in the Utility Fund.

### **Background Information**

The contract for design of the Reclaimed Water Supply Project, dated May 20, 1997, provides that Black and Veatch, LLP, will provide all design related services to the project. An earlier addendum to that contract provided for construction inspection services to be provided by Black and Veatch.

The original contract also stated that start-up related services will be negotiated at the time the project is preparing to begin operations. The intent of delaying negotiation for the start-up services was to allow for the final definition of the project's scope and assure all construction plans are finalized to reduce start-up costs. The expense for these needed services was planned and budgeted in the Reclaimed Water Supply Project account.

Black and Veatch is providing completion of the Operations and Maintenance Manuals for a cost of about \$7,000. Start-up training and services are being provided for approximately \$33,000 for 5 days of training for 15 employees. The additional technical services will be provided by a professional engineer at an hourly rate of about \$100 per hour, for a total fee of \$135,967. Two independent engineering firms were asked to estimate what it would cost to provide start-up training and services during the initial phase of operation of the reclaimed system. Both Camp Dresser and McKee and CH2MHill indicated their firms would charge approximately \$10,000 to complete the Operations and Maintenance Manuals. Camp Dresser and McKee estimated that it would cost approximately \$20,000 to provide 3 days of training to City Staff and there would be a fee of \$100 per hour for additional services for an estimated total fee of \$126,000. CH2MHill would provide start-up-training services for a cost of \$15,000 employees for 3 days and additional services would cost \$100 per hour for an estimated total fee of \$121,000.

Camp Dresser and McKee and CH2MHill have estimated that it would cost \$126,000 and \$121,000 respectively to provide comparable start-up training and services as Black and Veatch has proposed to provide for \$135,967. Both Camp Dresser and McKee and CH2MHill would require a significant number of hours to become familiar with the designed performance of the reclaimed system but they could not estimate the number of hours this would require. Some of the design performance issues that they would have to become familiar with include how to establish flow and chemical feed parameters and how the entire system performs under various operating conditions. Staff feels confident that at a rate of \$100 per hour that it would cost more for either of the two independent engineering firms to provide the services once they have taken the necessary time to become familiar with the design objectives.

Respectfully submitted,

William M. Christopher  
City Manager



### WESTMINSTER COLORADO

#### Agenda Memorandum

**Date:** May 8, 2000

**Subject:** Design Contract for Municipal Service Center Satellite Facility

**Prepared by:** Andy Mead, Utilities Operations Coordinator  
Richard Clark, Utilities Operations Manager

#### Introduction

City Council action is requested to authorize the City Manager to execute a contract with Black & Veatch in the amount of \$418,800 for design and construction phase services related to the Municipal Service Center (MSC) Satellite Facility and approve an additional \$62,820 for project contingency funds. These funds are available in the Utilities Fund for the Satellite Facility Capital Improvement Project.

#### Summary

A proposal for design project and construction phase services (Phase I & II) for the MSC Satellite Facility was requested from Black & Veatch in April 2000. Black & Veatch had originally contracted with the City to complete a feasibility analysis and a site location study for a satellite facility during 1998 and 1999. The satellite facility was identified and recommended as a Capital Improvement Project (CIP) in the 2000 budget process and was approved by City Council for “pay as you go funding” starting in 2000. The project will be phased over the next four years (i.e., 2000 – 2003), with an estimated total cost of \$5.2 million to be shared by the Utility and General Funds.

Phase I and II of this project’s construction will utilize the Construction Manager/General Contractor (CM/GC) Agreement process, similar to the agreement that was approved for the new West View Recreation Center building project. This process has proven to be an effective approach to capital project management by the City in various departments. The CM/GC will work with Black & Veatch during the design phase to ensure that affordable construction methods are specified. The CM/GC approach establishes a relationship of trust and confidence between the interested parties to provide the best skill and judgement in furnishing the services required of the project. This method is also in the best interest of the City in that the work is performed under contract, in the soundest way and in the most expeditious and economical manner. The CM/GC will also provide leadership on all matters related to construction of this project.

The total proposed contract with Black & Veatch for design services will be \$418,800. A 15% contingency of \$62,820 will make the total design cost of \$481,620. The total design and construction phase service contract for the project is approximately 8 percent of the estimated construction cost. While the fee is not tied to this figure, it is a good measure of the magnitude of the fees. A survey of other departments has indicated that 7 to 8 percent is an appropriate range for a project of this complexity.

#### Policy Issues

Whether to hire Black & Veatch to design the satellite facility and whether to go with the CM/GC approach for securing professional project design and construction management/general contractor services for this project.

#### Staff Recommendation

Authorize the City Manager to sign a contract with Black & Veatch in the amount of \$418,800 for the design and construction phase services of the Municipal Service Center Satellite Facility and approve an additional contingency of \$62,820. The expense associated with this project to be charged to the MSC Satellite Facility Capital Improvement Project account in the Utility Fund.

## **Background**

The Municipal Service Center (MSC) serves as the main facility for Streets, Utilities, and Parks Services field operations crews, along with the required support of Fleet Maintenance for vehicles and equipment assigned to these divisions. All associated equipment, materials, and storage needs of the Streets, Utilities, and Park Services Divisions are currently located at this main facility on 88<sup>th</sup> Avenue adjacent to Pierce Street. Over the past few years, it has become evident that due to increased development in the northern areas of the City, travel times to these new developments are increasing and impacting the efficiency of providing services to citizens living in the northern most part of the City.

Over the past two years, Staff has worked with Black & Veatch to evaluate the concerns at the current MSC facility, along with providing assistance in evaluating possible locations for a satellite facility within the City. Black & Veatch was selected from a group of consultants that responded to the City's *Request for Proposal* for consulting services to provide a comprehensive review of Staff's Satellite Facility Task Force report, identifying alternatives and options to consider for resource allocation within the divisions located at the MSC, and to provide cost ranges associated with possible satellite locations. A site evaluation report was concluded in 1999 and submitted to Staff, recommending a facility on property owned by the City at 132<sup>nd</sup> Avenue and Huron Street. Also included in the site evaluation were cost estimates for site development, buildings and structures, and project design requirements. Due to the costs associated with this type of capital project, the funding is being phased over a four-year time period – 2000 through 2003.

As presented to City Council at the March 27 Study Session, Staff believes that by proceeding with Phase I and II of the satellite facility capital project this year, and anticipating overall project completion by 2004, that services and programs provided by the Utilities, Streets, and Parks Services Divisions will be more efficient and effective; along with the ability to enhance customer service responses to outlying areas of Westminster.

Operational cost savings should also be realized by reducing travel times and fuel costs within the affected divisions. In the Satellite Facility Feasibility Study, completed in May 1998, by Black & Veatch, an analysis of potential savings was provided. This analysis includes number of trips saved per week, miles saved, cost of fuel, and salary costs. The mid-range cost savings estimate was reported as approximately \$163,000 per year for only these factors. Improvements in response times to customer service calls and emergency situations, along with scheduled work projects, in the northern part of the City should also be realized.

Staff recommends continuing its positive relationship with the consultant, Black & Veatch, on this project and requests approval of this contract for the design and construction phase services with Black & Veatch.

## **Alternatives**

The alternative to contracting with Black & Veatch for design and architectural services for the satellite facility would be to solicit proposals from other design consultants. However, this would result in a substantial delay in starting this project and would require another consultant to spend considerable time and effort reviewing and understanding the specifics of previous studies completed by Black & Veatch.

Respectfully submitted,

William M. Christopher  
City Manager



### WESTMINSTER COLORADO

#### **Agenda Memorandum**

**Date:** May 8, 2000

**Subject:** Metro Wastewater Reclamation District Board of Directors Appointment

**Prepared by:** Ron Hellbusch, Director of Public Works and Utilities

#### **Introduction**

City Council action is requested to reappoint Curtis Aldstadt to the Metro Wastewater Reclamation District (Metro District) Board of Directors to represent the City of Westminster effective July 1, 2000. With this appointment, Mr. Alstadt's term will expire on June 30, 2002. Allen Jones is currently the City's other representative. Mr. Jones' term of office will expire June 30, 2001.

#### **Summary**

The Metro District Bylaws and State Statute require that in order to become a member of the Board of Directors, one must live within the member municipality and within the Metro District service area. At this time, there is not a suitable City Staff member to fill the vacancy based on these bylaws. Therefore, the recommendation of Staff is to fill the vacancy with Curtis Aldstadt a City resident and business owner who currently works closely with the Department of Public Works and Utilities on a variety of issues.

#### **Policy Issue**

Metro Wastewater Reclamation District policy requires the elected body of each connector jurisdiction appoint board of director representatives to the District governing board. Does Council wish to reappoint Mr. Aldstadt or open up the recruitment to fill this seat?

#### **Staff Recommendation**

Reappoint Curtis Aldstadt to the Metro Wastewater Reclamation District's Board of Directors with the term of office to be effective through June 30, 2002.

#### **Alternative**

As an alternative, Staff could solicit additional names of interested citizens who may wish to represent the City on the Metro Wastewater Reclamation Board. The value of Mr. Aldstadt's appointment is that he is currently involved with the Department of Public Works and Utilities on a number of projects that make him a valuable asset to this Department's team. In addition, Mr. Aldstadt's involvement in the water and wastewater industry provides the City with a citizen who will protect its interest on the Metro Board of Directors and ensure representation of the City.

#### **Background Information**

The Metro Wastewater Reclamation District treats approximately 45 percent of the total wastewater generated in Westminster, with the District serving the area south of approximately 97th Avenue.

Over the past year since Mr. Alstadt's appointment to the Metro Wastewater Reclamation District Board of Directors he has kept City Staff informed of pertinent activities occurring at the Metro District, while also representing the City's interests extremely well with the Metro District.

City Council originally appointed Mr. Alstadt to the Metro Board of Directors in April 1999, after the untimely passing of Alex Iacovetta, the City's former Utilities Operations Manager and Metro Wastewater Reclamation Director.

The Metro Wastewater Reclamation District Board of Directors meets at 7:00 p.m. on the third Tuesday of each month. In addition, all Board Members serve on one operation committee, which meets monthly either in the morning or at noon.

Respectfully submitted,

William M. Christopher  
City Manager

Attachment

**APPOINTMENT**

I Nancy M. Heil, Mayor of the City of Westminster, by virtue of the authority vested in me by law, do hereby appoint **CURTIS ALDSTADT** as the City of Westminster representative on the Board of Directors of the Metro Wastewater Reclamation District, to serve a term of two years, beginning July 1, 2000 and ending June 30, 2002, in accordance with the laws of the State of Colorado and the By-laws of the Metro Wastewater Reclamation District.

Approved by the Westminster City Council this 8<sup>th</sup> day of May, 2000.

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Mayor

WESTMINSTER CITY COUNCIL  
APPROVAL OF APPOINTMENT

It was moved by Councillor \_\_\_\_\_, and seconded by Councillor \_\_\_\_\_; that the City of Westminster appoint **CURTIS ALDSTADT** to serve a term of two years, beginning July 1, 2000 and ending June 30, 2002, as the City of Westminster representative on the Board of Directors of the Metro Wastewater Reclamation District be and the same hereby is approved.

The motion carried unanimously.

STATE OF COLORADO  
COUNTY OF ADAMS

} §

**CERTIFICATE**

I, Michele Kelley, City Clerk of the City of Westminster, do hereby certify that the Westminster City Council appointed **CURTIS ALDSTADT** as said City's representative on the Board of Directors of the Metro Wastewater Reclamation District and that the foregoing "Appointment" is an excerpt from the minutes of the regular meeting of the Westminster City Council held on the 8th day of May, 2000, and that said motion of approval is part of the official minutes of said meeting; and that a quorum was present at all times during the meeting.

Dated this 9<sup>th</sup> day of May, 2000.

\_\_\_\_\_

City Clerk

(SEAL)





**WESTMINSTER**  
**COLORADO**

### Agenda Memorandum

**Date:** May 8, 2000  
**Subject:** Legacy Ridge West Filings No. 3 Official Development Plan  
**Prepared By:** Max Ruppeck, Senior Project Manager

### Introduction

City Council is requested to hold a public hearing and take action on the appeal of the Planning Commission's approval of the Official Development Plan (ODP) for Legacy Ridge West Filing No. 3. The appeal was made by four families who live on King Court in the adjacent Wandering View Subdivision.

### Summary

The applicant, The Genesee Company, received a unanimous conditional approval from the Planning Commission at their regular meeting of March 28, 2000. The condition of approval was that the applicant would include the following language on the ODP.

“The connection of the north/south local street to West 107th Avenue will be delayed subject to the City preparing a traffic study, conducting a neighborhood survey and holding another public hearing before the Planning Commission. The developer shall be obligated to dedicate the right-of-way for the street connection and to construct the street if the decision of the City is to connect to 107th Avenue. Such decision shall be made within six (6) months of the adoption of this Official Development Plan.”

Four families living in the adjacent Wandering View Subdivision filed an appeal of the Planning Commission decision (see attached letter). The letter of appeal meets the criteria for a “Party of Interest” defined in the Westminster Municipal Code Section 11-5-13.

The reasons for the appeal given in the appellant's letter dated April 5, 2000 are summarized as follows:

1. The appellant's objected to the type, size and location of the landscaping shown on the proposed ODP because they claim it will block their views and create a nuisance.
2. They desire that the City specify a certain minimum percentage of “ranch homes” (one story) to be built in Filing No. 3.
3. They do not want any of the homes to be “built up” or raised above the existing grade of the land.

### Applicant/Property Owner

The Genesee Company  
603 Park Point Drive  
Suite 201  
Golden, Colorado 80401

### **Location**

Filing No. 3 is located on the east side of Legacy Ridge Parkway immediately east of Filing No. 2 and immediately west of the existing Wandering View Subdivision. (See attached location map).

### **Size of Site**

Filing No. 3 is 17.46 acres.

### **Description of Proposed Use**

Filing No. 3 is proposed as a 43 lot single family detached development. The subdivision contains a mix of one and two story homes with fenced yards. The density is 2.5 dwelling units per acre with an average lot size of 10,980 square feet. Thirty of the lots have golf course or open space frontage.

### **Major Issues**

Presentations were made by the developer at two neighborhood meetings to neighbors in the Wandering View Subdivision. Issues raised by the neighbors at these meetings included:

- 1) The proposed 107th Avenue street connection between the Wandering View Subdivision and Legacy Ridge Parkway will cause excessive traffic through the existing residential neighborhood. Children would have to cross 107th Avenue to access Windsor Park.
- 2) The fence, two story homes and landscaping will block views from the existing neighborhood. (See discussion under "Site Design" and "Public Comments" below).

### **Policy Issue**

Whether or not to approve the ODP for Legacy Ridge Filing #3 as submitted or modify the plan taking into consideration the appellant's requests to make further modifications.

### **Staff Recommendation**

1. Hold a public hearing.
2. Conditionally approve the Official Development Plan for Legacy Ridge West No. 3, based upon the finding that the Official Development Plan meets the requirements of the Westminster Municipal Code Section 11-5-15 and the inclusion of the following language on the Official Development Plan:

"The connection of the north/south local street to West 107th Avenue will be delayed subject to the City preparing a traffic study, conducting a neighborhood survey and holding another public hearing before the Planning Commission. The developer shall be obligated to dedicate the right-of way for the street connection and to construct the street if the decision of the City is to connect to 107th Avenue. Such decision shall be made within six (6) months of the adoption of this Official Development Plan."

### **Alternatives**

1. Require additional restrictions or changes to address the concerns of the applicants.
2. Approve the Official Development Plan for Filing No. 3 as submitted without any conditions.
3. Approve the Official Development Plan for Filing No. 3 without a connection to 107th Avenue and the presently shown right-of-way to become a part of Windsor Park.

## **Background Information**

With respect to the issues raised by the appellants, Staff has the following comments:

1. Landscaping. Staff believes that the applicant's landscaping plan for the property is very well done and sensitive to preserving as much of the view as possible for the Wandering View residents. Evergreen trees were placed to align with lot lines to "frame" views from homes. More "transparent" deciduous trees are located between the evergreens. There are numerous trees already existing in most of the Wandering View rear lots directly abutting Filing No. 3. Plant materials were carefully selected for size, color, shape and "cleanliness". No cottonwoods occur in the area abutting the Wandering View lots. There are only two or three lots where shrubbery is proposed near the existing homes. The balance of the landscaping is irrigated sod and trees.
2. Ranch Homes. The ratio of ranch home and two story home models (one ranch and five two story) is representative of a typical residential subdivision in Westminster. Ranch homes are not generally the choice of homebuyers in this type of development because they offer less square footage for the money. One-story homes are more popular in "empty nester" or move down markets such as will be provided in Filing No. 2 by the same developer. The City will strictly enforce its anti-monotony criteria but has never dictated to homebuyers or developers what kind of home they should build or live in. The Genesee Company has agreed to add a second ranch model to increase the selection of one-story homes available.
3. Grading. The regrading of the site for the proposed development will not substantially raise the finished grade of the development. In fact, in most areas nearest Wandering View, the final grade is lower than the existing grade. This will compensate for the standard practice of constructing finished floors 18 inches to 2 feet above the street to ensure proper drainage. The 35-foot maximum building height, according to code, is measured from the average finished grade around the perimeter of the home to half way up a peaked roof (gable roof).

Please refer to the attached letter dated April 10, 2000, for the Genesee Company's response to these issues.

## **Architectural/Building Materials**

The developer's intent for Filings No. 3 is to develop a high quality single family subdivision. All home designs shall meet the City's Single Family Detached Design Guidelines with respect to design variety and quality building materials.

Filing No. 3 will be a Single Family Detached development with a mix of one and two story homes on lots averaging over 10,000 square feet. Home elevations will be masonry, stucco and lap siding with dimensional roofing.

## **Public Land Dedication, Parks, Trails**

The required public land dedication for all developments within Legacy Ridge was met with the dedication of the public land upon which the Legacy Ridge Golf Course was built. In addition to this land dedication, 6.37 acres (36 percent of total acreage) in Filing No. 3. These common open space areas are used as buffers from Legacy Ridge Parkway or adjacent developments, floodplains and wetlands, and landscaped cul-de-sacs. There will be a detached sidewalk along the east side of Legacy Ridge Parkway that will connect to a future clubhouse and pool to the southwest (just north of Margaret's Pond).

### **Access and Circulation**

Filing No. 3 will have access to Legacy Ridge Parkway and 104th Avenue (which will be completed when Filing No. 4 is built). At its northern boundary, Filing No. 3 shows a connection to 107th Avenue in the existing Wandering View Subdivision. Staff believes that this connection to West 107th Avenue is desirable to interconnect adjacent subdivisions for alternative driving routes without requiring traffic to go out onto Federal Boulevard or 104th Avenue and emergency access. 107th Avenue was explicitly designed as a collector street for future connection to the west when the Wandering View Subdivision was developed. Very few homes (3) directly access 107th Avenue because it was designed as a higher capacity collector.

Additional benefits of this connection would be:

- More direct access for Wandering View residents to Cotton Creek Elementary School and College Hill Library.
- More direct route from Fire Station 4 (112th Avenue/Vrain Street) to Wandering View subdivision.
- Provides convenient, direct access between people within Wandering View and the Legacy Ridge subdivisions.

Nevertheless, several Wandering View residents oppose this connection (see discussion below under “Public Comments”). Staff therefore recommends that a final decision on the connection be delayed until the traffic study is updated, a neighborhood survey is conducted and another public hearing before the Planning Commission is held.

### **Site Design**

Filing No. 3 is generally designed with a curvilinear “spine” street and a series of short cul-de-sac and “turn out” or “bubble” drives. In Filing No. 3, 30 of 43 lots (70 percent) have golf or open space frontage.

In Filing No. 3, measures were taken in the planning of the development to minimize the impacts on the existing homes in Wandering View. In several locations, the north/south “spine” street and landscaped buffer was placed to abut the existing rear lot lines in Wandering View rather than having the majority of new lots back to back with the existing lots. (with over 2000-ft. of frontage abutting the Wandering View subdivision there are only such eight lots, next to Wandering View, comprising less than a third of the total common boundary.) This configuration results in building separations of over 130-ft. instead of about 50-ft. between Wandering View homes to the proposed homes. This will provide greater privacy to Wandering View residents than if lots directly abutted the entire subdivision. The “turn in” or “bubble” access drives also provide some view corridors. The areas where rear lot lines do abut are also the portions of the site where there is the greatest drop in topography from east to west.

### **Signage**

A stone entry monument sign will be placed at the northern entry into the project off of Legacy Ridge Parkway. These signs will be the same material and design character as existing signage used throughout the Legacy Ridge community.

### **Service Commitment Category**

Service Commitments for Filing No. 3 will be allocated from Category L, which is reserved for the Legacy Ridge community.

### **Referral Agency Responses**

Staff received the standard response from Public Service Company requesting adequate utility easements for all lots.

**Public Comments**

The Genesee Company made presentations to neighbors in the Wandering View Subdivision on October 5, 1999 and again on March 8, 2000. The major issue of concern was the proposed connection from 107th Avenue in the Wandering View subdivision into Legacy Ridge West Filing No. 3. Several residents stated that the connection would bring additional traffic into the Wandering View Subdivision, particularly to the new post office building on Federal Boulevard. 107th Avenue currently separates Windsor Park from most of the Wandering View subdivision. Residents stated that increased traffic would cause a safety problem for children using the park. One resident suggested an only emergency vehicle access between Wandering View and Legacy Ridge. Another resident said that if the connection were eventually made, it should not be opened to construction traffic (keep it closed until construction is completed). Staff maintains that the connection is necessary and had been anticipated and provided for when the Wandering View Subdivision was built. In order to create a safer condition, traffic calming devices such as stop signs, landscaped medians and road narrowing have been incorporated in the design of 107th Avenue connector.

Several letters and e-mail messages were received by Staff (attached). Also attached is a flyer distributed in the neighborhood encouraging residents to contact City Councillors and Staff to oppose the 107th Avenue connection. Some of the letters opposed any development whatsoever on the Filing No. 3 site and two letters supported the connection at 107th Avenue.

**Surrounding Zoning/Land Use**

Filing No. 3 is surrounded on all sides by single family zoning, some of which is currently undeveloped. There is townhome density zoning along 104th Avenue, which is close to the southern most portion of Filing No. 3 (across a drainage way and floodplain). The Wandering View Subdivision abuts Filing No. 3 along its entire eastern boundary. The existing golf course (Hole 10 and a portion of Hole 11) separates Filing No. 2 from Filing No. 3.

**Comprehensive Land Use Plan Designation**

Westminster Comprehensive Land Use Plan designates both filings as “Single Family Residential – Medium Density”.

Respectfully submitted,

William M. Christopher  
City Manager

Attachments



**WESTMINSTER**  
**COLORADO**

**Agenda Memorandum**

**Date:** May 8, 2000  
**Subject:** Fritzler Property Annexation and Zoning  
**Prepared by:** David Falconieri, Planner III

**Introduction**

City Council action is requested regarding the application of Myron Fritzler for annexation and zoning to RE (One Family Residential District) of approximately one acre. The property is governed by the provisions of Subarea A of the Northeast Comprehensive Development Plan. Uses permitted in that Subarea include Single Family Residential with a minimum lot size of 12,500 square feet.

**Summary**

Applicant/Property Owner: Myron and Kathleen Fritzler

Location: Southwest corner of 94th Place and Teller Street. (See attached location map).

Size of Site: Approximately one (1) acre.

Description of Proposed Use: Single Family Detached Residential.

Major Issues

The applicant will eventually desire a lot split to allow an addition single family residence on the property. This is permitted under the requirements of the Northeast Comprehensive Development Plan and the RE Zoning District.

**Policy Issues**

City Council previously adopted a policy of annexing the properties within this enclave when the Northeast Comprehensive Development Plan was adopted in 1996.

**Staff Recommendation**

1. Hold a public hearing.
2. Adopt Resolution No. 35 making certain findings of fact as required by State Statutes for the annexation of the Fritzler property.
3. Pass on first reading Councillor's Bill No. 37 annexing the Fritzler property to the City.
4. Pass on first reading Councillor's Bill No. 38 zoning the Fritzler property from Jefferson County A-1 to City of Westminster RE.

Planning Commission Recommendation

The Planning Commission heard this case on April 25, 2000. One resident appeared to speak in favor of the request and another resident requested more information and expressed the concern that a new house on the Fritzler property may block some of his views to the west. Planning Commission voted unanimously to recommend that the Fritzler property be annexed and that it be zoned R-E.

**Background Information**

Discussion of Major Issues

The Fritzler's own one acre of land which is improved with a single residence. After annexation, the Fritzler's will apply to split the lot into two lots leaving room for an additional dwelling unit. The Northeast Comprehensive Development Plan allows lots of 12,500 square feet in this area.

As a condition of annexation and platting, the Fritzler's will be required to install curb, gutter and sidewalk along Teller Street and their frontage on 94th Place. This will complete the improvements of Teller Street all the way from 92nd Place to 96th Avenue.

Service Commitment Category

The existing home is already served by City services. If the lot is split, any new home would meet the definition of infill development and could therefore be awarded Service Commitments out of Category A as available.

Surrounding Land Use and Comprehensive Land Use Plan Designations

This property was included in the Comprehensive Land Use Plan (CLUP) when the City Council adopted the Northeast Comprehensive Development Plan into the CLUP.

The Fritzler property is bordered on the west and south by Jefferson County A-1 zoning, and to the north by County R-1 zoning. To the east, across Teller Street, is the Miles property which is zoned R-E in the City.

Respectfully submitted,

William M. Christopher  
City Manager

Attachments

RESOLUTION

RESOLUTION NO **35**

INTRODUCED BY COUNCILLORS

SERIES OF 2000

A RESOLUTION PURSUANT TO SECTION 31-12-110, C.R.S., SETTING FORTH THE FINDINGS OF FACT AND CONCLUSION OF CITY COUNCIL WITH REGARD TO THE PROPOSED ANNEXATION OF CONTIGUOUS INCORPORATED TERRITORY IN SECTION 23, TOWNSHIP 2 SOUTH, RANGE 69 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF JEFFERSON, STATE OF COLORADO.

WHEREAS, pursuant to the laws of the State of Colorado, there has been filed with the City Clerk a petition (the "Petition") for the annexation of the property described in said Petition; and

WHEREAS, City Council has previously adopted Resolution No. 23 finding the Petition to be in substantial compliance with the provisions of section 31-12-107(1), C.R.S., and;

WHEREAS, City Council has held a hearing concerning the proposed annexation as required by sections 31-12-108 and -109, C.R.S.; and

WHEREAS, having completed the required hearing, the City Council wishes to set forth its findings of fact and conclusion regarding the proposed annexation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WESTMINSTER THAT:

1. The City Council finds:
  - a. Not less than 1/6 of the perimeter of the area proposed to be annexed is contiguous with the City of Westminster;
  - b. A community of interest exists between the area proposed to be annexed and the City;
  - c. The area is urban or will be urbanized in the near future; and
  - d. The area is integrated with or is capable of being integrated with the City.
2. The City Council further finds:
  - a. With respect to the boundaries of the territory proposed to be annexed, no land held in identical ownership, whether consisting of one tract or parcel of real estate or two or more contiguous tracts or parcels of real estate, has been divided into separate parts or parcels without the written consent of the landowners thereof, except to the extent such tracts or parcels are separated by dedicated street, road, or other public way; and
  - b. With regard to the boundaries of the area proposed to be annexed, no land held in identical ownership, whether consisting of one tract or parcel of real estate or two or more contiguous tracts or parcels of real estate, comprising twenty (20) acres or more (which, together with the buildings and improvements situated thereon has a valuation for assessment in excess of \$200 for ad valorem tax purposes for the previous year), has been included in the area being proposed for annexation without the written consent of the owners thereof, except to the extent such tract of land is situated entirely within the outer boundaries of the City immediately prior to the annexation of said property.



3. The City Council further finds:

- a. That no annexation proceedings concerning the property proposed to be annexed by the City has been commenced by another municipality;
- b. That the annexation will not result in the attachment of area from a school district;
- c. That the annexation will not result in the extension of the City's boundary more than three (3) miles in any direction;
- d. That the City of Westminster has in place a plan for the area proposed to be annexed; and
- e. That in establishing the boundaries of the area to be annexed, the entire width of any street or alley is included within the area annexed.

4. The City Council further finds that an election is not required and no additional terms or conditions are to be imposed upon the area to be annexed.

5. The City Council concludes that the City may proceed to annex the area proposed to be annexed by ordinance pursuant to section 31-12-111, C.R.S.

PASSED AND ADOPTED this 8th day of May, 2000.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Fritzler Annexation

BY AUTHORITY

ORDINANCE NO.

COUNCILLOR'S BILL NO. **37**

SERIES OF 2000

INTRODUCED BY COUNCILLORS

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A BILL

FOR AN ORDINANCE APPROVING AND ACCOMPLISHING THE ANNEXATION OF CONTIGUOUS UNINCORPORATED TERRITORY IN A PARCEL OF LAND LOCATED IN SECTION 23, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6TH P.M., COUNTY OF JEFFERSON, STATE OF COLORADO.

WHEREAS, pursuant to the laws of the State of Colorado, there was presented to and filed with the Council of the City of Westminster a written petition for annexation to and by the City of Westminster of the hereinafter-described contiguous, unincorporated territory situate, lying and being in the County of Jefferson, State of Colorado; and

WHEREAS, City Council has been advised by the City Attorney and the City Manager that the petition and accompanying maps are in substantial compliance with Section 31-12-101, et.seq., Colorado Revised Statutes, as amended; and

WHEREAS, City Council has held the required annexation hearing in conformance with all statutory requirements; and

WHEREAS, City Council has heretofore adopted Resolution No. 35 making certain findings of fact and conclusions regarding the proposed annexation as required by Section 31-12-110, C.R.S., and now finds that the property proposed for annexation under the Annexation Petition may be annexed by ordinance at this time; and

WHEREAS, the Council of the City of Westminster has satisfied itself concerning the conformance of the proposed annexation to the annexation policy of the City of Westminster.

NOW, THEREFORE, the City of Westminster ordains:

Section 1. That the annexation is hereby accomplished by and to the City of Westminster, State of Colorado, of the following described contiguous unincorporated territory situate, lying and being in the County of Jefferson, State of Colorado, to wit:

A parcel of land situated in the NE ¼ of Section 23, Township 2 South, Range 69 West of the 6th P.M., County of Jefferson, State of Colorado, more particularly described as follows:

Commencing at the East one-quarter corner of said Section 23, thence N 00°14'21" W, along the east line of said NE ¼ of Section 23, a distance of 1667.36 feet, thence S 89°24'35" W a distance of 1353.64 feet to the northeast corner of Block 21, Greenlawn Acres being the Point of Beginning of the parcel described herein;

- 1) Thence S 00°00'00" E, along the east line of said Block 21, a distance of 326.71 feet to the southeast corner of said Block 21;
- 2) Thence S 89°42'42" W, along the south line of Block 21, a distance of 150.00 feet;
- 3) Thence N 00°00'00" E a distance of 371.31 feet to the north right-of-way line of West 94th Place;
- 4) Thence N 89°33'28" E a distance of 150.00 feet;
- 5) Thence S 00°00'02" E, a distance of 45.00 feet to the Point of Beginning, containing 1.279 acres, more or less.

Section 2. This ordinance shall take effect upon its passage after second reading.

Section 3. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 8<sup>th</sup> day of May, 2000.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 22nd day of May, 2000.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Fritzler Annexation

BY AUTHORITY

ORDINANCE NO.

COUNCILLOR'S BILL NO. **38**

SERIES OF 2000

INTRODUCED BY COUNCILLORS

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A BILL

FOR AN ORDINANCE AMENDING THE ZONING LAW AND ESTABLISHING THE ZONING CLASSIFICATION OF CERTAIN DESCRIBED PROPERTY IN A PARCEL OF LAND LOCATED IN SECTION 23, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6TH P.M., COUNTY OF JEFFERSON, STATE OF COLORADO.

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The City Council finds:

a. That an application for the zoning of the property described below from Jefferson County A-1 to City of Westminster R-E zoning has been submitted to the City for its approval pursuant to Westminster Municipal Code Section 11-5-1.

b. That Council has completed a public hearing on the requested zoning pursuant to the provisions of Chapter 5 of Title XI of the Westminster Municipal Code.

c. That based on the evidence produced at the public hearing, the City Council finds that the proposed zoning complies with all requirements of City Code, including, but not limited to, the provisions of Westminster Municipal Code Section 11-5-1.

d. That the proposed zoning is compatible with existing zoning and land uses of adjacent properties in the general vicinity of the property proposed for zoning.

e. That the proposed zoning is consistent with all applicable general plans and policies concerning land use and development relative to the property proposed for zoning.

Section 2. The Zoning District Map of the City is hereby amended by reclassification of the property described herein from Jefferson County A-1 to City of Westminster R-E. A parcel of land located in Section 11, Township 2 South, Range 69 West, 6th P.M., County of Jefferson, State of Colorado, more particularly described as follows:

A parcel of land situated in the NE ¼ of Section 23, Township 2 South, Range 69 West of the 6th P.M., County of Jefferson, State of Colorado, more particularly described as follows:

Commencing at the East one-quarter corner of said Section 23, thence N 00°14'21" W, along the east line of said NE ¼ of Section 23, a distance of 1667.36 feet, thence S 89°24'35" W a distance of 1353.64 feet to the northeast corner of Block 21, Greenlawn Acres being the Point of Beginning of the parcel described herein;

- 5) Thence S 00°00'00" E, along the east line of said Block 21, a distance of 326.71 feet to the southeast corner of said Block 21;
- 6) Thence S 89°42'42" W, along the south line of Block 21, a distance of 150.00 feet;
- 7) Thence N 00°00'00" E a distance of 371.31 feet to the north right-of-way line of West 94th Place;
- 8) Thence N 89°33'28" E a distance of 150.00 feet;
- 9) Thence S 00°00'02" E, a distance of 45.00 feet to the Point of Beginning, containing 1.279 acres, more or less.

Section 3. This ordinance shall take effect upon its passage after second reading.

Section 4. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 8th day of May, 2000.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 22nd day of May, 2000.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Fritzler Zoning



### WESTMINSTER COLORADO

#### **Agenda Memorandum**

**Date:** May 8, 2000

**Subject:** Councillor's Bill No. 39 re Promenade West Easement Vacations

**Prepared by:** David W. Loseman, Senior Projects Engineer

#### **Introduction**

City Council action is requested on the attached Councillor's Bill to vacate two 30-foot wide and one 20-foot wide utility and access easements located within the Westminster Promenade West Project.

#### **Summary**

As part of the Dave and Buster's development, it was necessary to relocate utilities within an existing 30-foot wide utility and access easement. The dedication of the new easement and relocation of all utilities in the old easement have already been accomplished. The purpose of this vacation request is to remove the "old" easement from within the building footprint.

The other two vacation requests, one 30-foot wide easement and one 20-foot wide easement, are necessary to be able to construct the Van's Skateboard Park in the re-oriented Lot 2 of Westminster Promenade Filing No. 3. All utilities within these easements have already been relocated and this vacation request is necessary to remove easements from within the proposed building footprint.

#### **Policy Issues**

City Charter has provisions for the vacations of right-of-way and easements by ordinance. The requested vacation of the easements in question are necessary for the logical development of the Promenade Project. Since these easements are no longer necessary and contain no utilities, there is no issue with vacating these easements.

#### **Staff Recommendation**

Pass Councillor's Bill No. 39 on first reading vacating two 30-foot wide and one 20-foot wide utility and access easements within the Westminster Promenade Filing No. 1 Subdivision.

#### **Background**

Westminster Promenade Subdivision, Filing No. 1 was originally platted in March 1997. At that time, the plat created lots for the AMC Theatre, the City-owned Promenade parcel, future building pad parcels adjacent to the Promenade and an outlying building pad north of the AMC Theatre. Since then, Dave and Buster's approached the City with a plan that modified the lot configuration to accommodate their building footprint. The City approved this plan with the stipulation that new easements be dedicated and existing utilities be relocated. This work has been completed; however, it is now necessary to vacate the "old" utility and access easement that is within the building's footprint.

More recently, Staff has received a plan to build a Van's Skateboard Park north of the existing Promenade West parking lot. City Council authorized a land trade in this area at the April 24 City Council meeting. This land trade and subsequent platting of Westminster Promenade Filing No. 3, reconfigured the previous outlying parcel of the original plat prepared in 1997. While this new lot works better for the Van's building layout, it creates the need to vacate a 30-foot wide and a 20-foot wide utility and access easement that bisects the new lot. All utilities within these existing easements have been relocated and new easements have been dedicated.

Respectfully submitted,

William M. Christopher  
City Manager

Attachments

BY AUTHORITY

ORDINANCE NO.

COUNCILLOR'S BILL NO. **39**

SERIES OF 2000

INTRODUCED BY COUNCILLORS

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A BILL

FOR AN ORDINANCE VACATING TWO 30-FOOT WIDE AND ONE 20-FOOT WIDE ACCESS AND UTILITY EASEMENTS WITHIN THE WESTMINSTER PROMENADE FILING NO. 1 SUBDIVISION

THE CITY OF WESTMINSTER ORDAINS:

WHEREAS, two 30-foot wide and one 20-foot wide access and utility easements located within Westminster Promenade Filing No. 1 Subdivision were previously dedicated to the public with the plat of Westminster Promenade Filing No. 1 Subdivision, said plat recorded at Reception No. F0389873 of the records of the County of Jefferson, State of Colorado; and

Section 1. City Council finds and determines that the public convenience and welfare require the vacation described in Section 2 hereof.

Section 2. Two 30-foot wide and one 20-foot wide access and utility easements, Westminster Promenade Filing No. 1 Subdivision described as:

**EASEMENT NO. 1**

A portion of a 30-foot utility/access easement recorded at Reception No. F0196094 within Lot 2, Westminster Promenade Filing No. 1 as recorded at Reception No. F0389873, located in the southeast quarter of Section 11, Township 2 South, Range 69 West of the Sixth Principal Meridian, City of Westminster, County of Jefferson, State of Colorado more particularly described as follows:

Commencing at the northeast corner of said Section 11; Thence along the east line of said southeast quarter of Section, S00°18'04"W, a distance of 648.76 feet; Thence leaving said easterly section line along the northerly line of said Westminster Promenade Filing No. 1 S89°23'56"W, a distance of 141.82 feet; Thence leaving said northerly line along the easterly line of said Lot 2, S00°36'04"E, a distance of 20.00 feet to the True Point of Beginning; Thence continuing along said easterly lot line S00°36'04"E, a distance of 30.00 feet; Thence departing said easterly lot line S89°23'56"W, a distance of 400.20 feet; Thence N00°36'04"W, a distance of 30.00 feet; Thence N89°23'56"E, a distance of 400.20 feet to the True Point of Beginning. Said Parcel contains 0.28 acres, more or less.

**EASEMENT NO. 2**

The vacation of a portion of a 30-foot utility/access easement consisting of a portion of Lot 1, Lot 3 and Lot 4 of Westminster Promenade Filing No. 1, Reception No. F0389873, all being located in the northwest quarter (NW ¼) of the southwest quarter (SW ¼) of Section 12, Township 2 South, Range 69 West of the Sixth Principal Meridian, City of Westminster, County of Jefferson, State of Colorado being more particularly described as follows:

Commencing at the northwest corner of the southwest quarter (SW ¼) of said Section 12; Thence S23°54'24"E, a distance of 852.41 feet to a point on said existing 30-foot utility/access easement, said point also being the True Point of Beginning; Thence continuing along said easement line S48°18'42"E, a distance of 78.34 feet; Thence continuing along said easement line N41°18'18"E, a distance of 48.00 feet; Thence departing from said easement line S48°18'42"E, a distance of 30.00 feet to a point on said 30-foot utility/access easement; Thence continuing along said easement line the following six (6) courses:



- 1) Thence S41°41'18"W, a distance of 78.00 feet;
- 2) Thence N48°18'42"W, a distance of 44.77 feet;
- 3) Thence S41°41'18"W, a distance of 25.00 feet;
- 4) Thence N48°18'42"W, a distance of 10.00 feet;
- 5) Thence N41°41'18"E, a distance of 25.00 feet;
- 6) Thence N48°18'42"W, a distance of 5356 feet;

Thence departing from said easement line N41°41'18"E, a distance of 30.00 to the True Point of Beginning. Said parcel contains 0.11 acres, more or less.

**EASEMENT NO. 3**

A portion of a 20-foot utility/access easement recorded at Reception No. F0389873 within Lot 2, Westminster Promenade Filing No. 1, as recorded at Reception No. F0389873, located in the southeast quarter of Section 11, Township 2 South, Range 69 West of the Sixth Principal Meridian, City of Westminster, County of Jefferson, State of Colorado, more particularly described as follows:

Commencing at the northwest corner of said Section 11; Thence along the east line of said southeast quarter of Section 11, S00°18'04"W, a distance of 648.76 feet; Thence leaving said easterly section line along the northerly line of said Westminster Promenade Filing No. 1, S89°23'56"W, a distance of 360.32 feet; Thence leaving said northerly line S00°36'04"E, a distance of 20.00 feet to the True Point of Beginning; Thence S00°36'04"E, a distance of 48.86; Thence N35°35'10"E, a distance of 5.83 feet; Thence S54°24'50"E, a distance of 10.00 feet; Thence S35°35'10"W, a distance of 8.50 feet; Thence S54°24'50"E, a distance of 136.46 feet; Thence S35°35'10"W, a distance of 122.00 feet; Thence N54°24'50"W, a distance of 20.00 feet; Thence N35°35'10"E, a distance of 102.00 feet; Thence N54°24'50"W, a distance of 134.66 feet; Thence N00°36'04"W, a distance of 52.33 feet; Thence N89°223'56"E, a distance of 20.00 feet to the True Point of Beginning. Said parcel contains 0.14 acres, more or less.

Section 3. This ordinance shall take effect upon its passage after second reading and upon the provision of a new easement for the City-owned and maintained water main upon the property.

Section 4. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 8<sup>th</sup> day of May, 2000

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this \_\_\_ day of May, 2000

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



### WESTMINSTER COLORADO

#### **Agenda Memorandum**

**Date:** May 8, 2000

**Subject:** Councillor's Bill No 40 re Vacation of Right-of-Way within the Circle Point Corporate Center

**Prepared by:** Kevin Colvett, Civil Engineer

#### **Introduction**

City Council action is requested to pass the attached Councilor's Bill on first reading to accomplish the vacation of the Quay Street and West 110<sup>th</sup> Avenue public rights-of-way within the boundaries of the Circle Point Corporate Center, formerly known as the Northwest Business park, which is located at the southwest corner of West 112<sup>th</sup> Avenue and Westminster Boulevard, just north of the Westminster Promenade.

#### **Summary**

The Circle Point Corporate Center Subdivision was originally platted in 1981 with the intent to develop a commercial / office complex that accessed 112<sup>th</sup> Avenue via Quay Street and a connection to the east via 110<sup>th</sup> Avenue (see attached map). However, no development occurred in the subdivision.

In 1999, Catellus Development Company submitted an amended Preliminary Development Plan (PDP) proposing a high tech, high image corporate business park in a campus setting for the entire approximately 70-acre site. The overall plan, which includes up to 1.25 million square feet of office development with up to 170,000 square feet of ancillary retail and restaurant space, shows access to the site from Westminster Boulevard. and 112<sup>th</sup> Avenue. The amended plan does not contain any public streets internal to the site, thus negating the need for Quay Street and 110<sup>th</sup> Avenue within the boundaries of the subdivision. City Council approved the PDP amendment on January 24, 2000.

As part of the first phase of the development, which includes a single four-story office building and its necessary infrastructure, the developer is proposing to replat the area that partially contains the Quay Street and 110<sup>th</sup> Avenue rights-of-way. Prior to completion of the replat, Staff recommends vacation of the Quay Street and 110<sup>th</sup> Avenue rights-of-way within the subdivision boundaries, since they are no longer needed to serve the development as originally planned.

#### **Policy Issues**

By City Code, rights-of-way must be vacated by an Ordinance of the City Council. The attached Councillor's Bill will accomplish this vacation.

#### **Staff Recommendation**

Pass Councillor's Bill No .40 on first reading to accomplish the vacation of the unnecessary Quay Street and West 110<sup>th</sup> Avenue public rights-of-way located within the boundaries of the Circle Point Corporate Center.

**Background**

Catellus Commercial Group, the Developer of the Circle Point Corporate Center is beginning work on the first phase of the office park, now called CirclePoint Office Park. The initial 140,000 square foot building site improvements will encroach onto the existing rights-of-way, as will as subsequent building phases. At such time that the developer of this property begins to prepare detailed development plans for future areas of the site, City Staff will require that appropriate public access is provided by of all necessary rights-of-way and/or public access easements. Any new rights-of-way or easements will be dedicated with a subdivision plat or replat of the parcel.

According to City code, City Staff is to receive input from adjoining or nearby property owners as may be deemed necessary to formulate a recommendation to Council. In this case, the developer and the City of Westminster are the adjoining or nearby property owners and both of these parties are in favor of the proposed vacation.

Respectfully submitted,

William M. Christopher  
City Manager

Attachments

BY AUTHORITY

ORDINANCE NO.

COUNCILLOR'S BILL NO. **40**

SERIES OF 2000

INTRODUCED BY COUNCILLORS

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A BILL

FOR AN ORDINANCE VACATING PUBLIC RIGHTS-OF-WAY WITHIN THE CIRCLE POINT CORPORATE CENTER.

WHEREAS, certain rights-of-way were dedicated to the City of Westminster by the plat of the Circle Point Corporate Center (formerly known as Northwest Business Park), recorded with the County at Reception No. 81082874; and

WHEREAS, the right-of-way is no longer needed to serve the public access purpose for which it was originally intended; and

WHEREAS, the vacation of the right-of-way is necessary to permit the completion of the Circle Point Corporate Center development

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The City Council finds and determines that the public convenience and welfare require the vacation of the right-of-way described in Section 2 hereof.

Section 2. (Legal Description of Right-of-Way)

A PORTION OF QUAY STREET (50' R.O.W.), W. 112<sup>TH</sup> AVENUE (50' R.O.W.) AND W. 110<sup>TH</sup> AVE. (50' R.O.W.) AS RECORDED IN CIRCLE POINT CORPORATE CENTER – FILING No. 1, RECEPTION NO. 81082874, ALL BEING LOCATED IN THE NORTHEAST QUARTER (NE ¼) OF THE NORTHEAST QUARTER (NE ¼) OF SECTION 11, TOWNSHIP 2 SOUTH, RANGE 69 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CITY OF WESTMINSTER, COUNTY OF JEFFERSON, STATE OF COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SECTION 11; THENCE S89°03'23"W ALONG THE NORTH LINE OF SAID SECTION 11, A DISTANCE OF 300.15 FEET; THENCE DEPARTING SAID SECTION LINE S00°56'37"E, A DISTANCE OF 45.00 FEET TO A POINT ON THE PROPOSED SOUTHERLY RIGHT-OF-WAY LINE OF W. 112<sup>TH</sup> AVE., SAID POINT BEING **THE TRUE POINT OF BEGINNING**; THENCE CONTINUING ALONG SAID PROPOSED SOUTHERLY RIGHT-OF-WAY LINE S89°03'23"W, A DISTANCE OF 514.85 FEET; THENCE DEPARTING SAID PROPOSED SOUTHERLY RIGHT-OF-WAY LINE S00°56'47"E, A DISTANCE OF 5.00 FEET TO A POINT ON A CURVE; THENCE 31.42 FEET ALONG THE ARC OF A NON-TANGENT CURVE TO THE RIGHT HAVING A RADIUS OF 20.00 FEET, A CENTRAL ANGLE OF 90°00'00", A CHORD WHICH BEARS S45°56'47"E AND A CHORD LENGTH OF 28.28 FEET TO A POINT ON THE WESTERLY RIGHT-OF-WAY LINE OF SAID QUAY STREET; THENCE ALONG SAID WESTERLY RIGHT-OF-WAY LINE S00°56'47"E, A DISTANCE OF 506.71 FEET (506.67 FEET AS PLATTED) TO A POINT OF CURVATURE; THENCE CONTINUING ALONG SAID WESTERLY RIGHT-OF-WAY LINE 312.60 FEET ALONG AN ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 1525.00 FEET, A CENTRAL ANGLE OF 11°44'41", A CHORD WHICH BEARS S06°49'08"E AND A CHORD LENGTH OF 312.05 FEET TO A POINT OF TANGENCY; THENCE CONTINUING ALONG SAID WESTERLY RIGHT-OF-WAY LINE S12°41'28"E, A DISTANCE OF 90.72 FEET; THENCE DEPARTING SAID WESTERLY RIGHT-OF-WAY LINE N77°18'32"E, A DISTANCE OF 50.00 FEET TO A POINT ON A CURVE; THENCE 31.42 FEET ALONG THE ARC OF A NON-TANGENT CURVE TO THE RIGHT HAVING A RADIUS OF 20.00 FEET, A CENTRAL ANGLE OF 90°00'18" (90°00'00" AS PLATTED), A CHORD WHICH BEARS

N32°18'23"E AND A CHORD LENGTH OF 28.29 FEET TO A POINT OF TANGENCY ON THE SOUTHERLY RIGHT-OF-WAY LINE OF SAID W. 110<sup>TH</sup> AVENUE; THENCE ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE N77°18'32"E, A DISTANCE OF 279.33 FEET TO A POINT OF CURVATURE; THENCE CONTINUING ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE 186.10 FEET ALONG THE ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 1475.00 FEET, A CENTRAL ANGLE OF 07°13'44", A CHORD WHICH BEARS N80°55'24"E AND A CHORD LENGTH OF 185.97 FEET TO A POINT ON THE PROPOSED WESTERLY RIGHT-OF-WAY LINE OF WESTMINSTER BOULEVARD; THENCE DEPARTING SAID SOUTHERLY RIGHT-OF-WAY LINE ALONG SAID WESTERLY RIGHT-OF-WAY LINE N00°10'36"W, A DISTANCE OF 50.21 FEET TO A NON-TANGENT POINT OF CURVATURE ON THE NORTHERLY RIGHT-OF-WAY LINE OF SAID W. 110<sup>TH</sup> AVENUE; THENCE ALONG SAID NORTHERLY RIGHT-OF-WAY LINE 197.03 FEET ALONG THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 1525.00 FEET, A CENTRAL ANGLE OF 07°24'10", A CHORD WHICH BEARS S81°00'37"W AND A CHORD LENGTH OF 196.89 FEET TO A POINT OF TANGENCY; THENCE CONTINUING ALONG SAID NORTHERLY RIGHT-OF-WAY LINE S77°18'32"W, A DISTANCE OF 279.33 FEET TO A POINT OF CURVATURE; THENCE DEPARTING SAID NORTHERLY RIGHT-OF-WAY LINE 31.41 FEET ALONG THE ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 20.00 FEET, A CENTRAL ANGLE OF 89°58'18" (90°00'00" AS PLATTED), A CHORD WHICH BEARS N57°42'19"W AND A CHORD LENGTH OF 28.28 FEET TO A NON-TANGENT POINT OF CURVATURE ON THE EASTERLY RIGHT-OF-WAY LINE OF SAID QUAY STREET; THENCE ALONG SAID EASTERLY RIGHT-OF-WAY LINE 303.08 FEET ALONG THE ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 1475.00 FEET, A CENTRAL ANGLE OF 11°46'23", A CHORD WHICH BEARS N06°49'59"W AND A CHORD LENGTH OF 302.55 FEET TO A POINT OF TANGENCY; THENCE CONTINUING ALONG SAID EASTERLY RIGHT-OF-WAY LINE N00°56'47"W, A DISTANCE OF 506.71 FEET (506.67 FEET AS PLATTED) TO A POINT OF CURVATURE; THENCE DEPARTING SAID EASTERLY RIGHT-OF-WAY LINE 31.42 FEET ALONG THE ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 20.00 FEET, A CENTRAL ANGLE OF 90°00'10" (90°00'00" AS PLATTED), A CHORD WHICH BEARS N44°03'18"E AND A CHORD LENGTH OF 28.28 FEET TO A POINT OF TANGENCY ON THE SOUTHERLY RIGHT-OF-WAY LINE OF SAID W. 112<sup>TH</sup> AVENUE; THENCE ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE N89°03'23"E, A DISTANCE OF 424.85 FEET; THENCE N00°56'37"W, A DISTANCE OF 5.00 FEET TO THE **TRUE POINT OF BEGINNING**; SAID PARCEL CONTAINS 1.69 ACRES, MORE OR LESS.

BASIS OF BEARING: THE BASIS OF BEARING SHOWN HEREON IS THE ASSUMPTION THAT THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 11, TOWNSHIP 2 SOUTH, RANGE 69 WEST, AS DELINEATED BY THE MONUMENTS DESCRIBED ON THE GRAPHIC PORTION OF THIS SURVEY, BEARS S00°10'36"E.

Section 3. This Ordinance shall take effect upon its passage after second reading.

Section 4. The title and purpose of this Ordinance shall be published prior to its consideration on second reading. The full text of this Ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 8<sup>th</sup> day of May, 2000. PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 24<sup>th</sup> day of May, 2000.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



**WESTMINSTER**  
**COLORADO**

**Agenda Memorandum**

**Date:** May 8, 2000  
**Subject:** Councillor's Bill No. 41 re Library Board Powers and Duties  
**Prepared by:** Kathy Sullivan, Library Services Manager

**Introduction**

City Council action is requested to pass the attached Councillor's Bill on first reading amending Title II, Chapter 4, Section 3 of the City Code relating to the Powers and Duties of the Library Board as described below.

**Summary**

In January 2000, Council asked each Board and Commission to review their "Powers and Duties" as described in the City Code and to recommend any needed changes. The Library Board reviewed its powers and duties at its meeting of March 9, 2000. The Board agreed that the following changes should be made:

(D) To adopt, subject to approval of the Council, rules and regulations for the conduct of meetings of the Library Board.

(G) To recommend one member of the Library Board to be appointed to the Westminster Foundation Board to accept and actively pursue grants of money or property, or endowments as may be granted to 501C3 non-profit organizations, and this Board Representative will act as liaison to communicate issues and opportunities from the Foundation to the Library Board.

The change to paragraph (D) is simply a correction to the way the paragraph now reads, "To adopt, subject to approval of the Council, rules and regulations for the conduct of meetings of the Library."

The change to paragraph (G) is an update that reflects the upcoming establishment of a Westminster Foundation to accept and pursue outside funds for City programs, including Library programs.

**Policy Issues**

None

**Staff Recommendation**

Pass Councillor's Bill No. 41 on first reading amending Title 2-4 of the City Code pertaining to the Library Board.

Respectfully submitted,

William M. Christopher, City Manager  
Attachment

BY AUTHORITY

ORDINANCE NO.

COUNCILLOR'S BILL NO. **41**

SERIES OF 2000

INTRODUCED BY COUNCILLORS

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A BILL

FOR AN ORDINANCE AMENDING TITLE II CHAPTER 4 OF THE WESTMINSTER RELATING TO THE LIBRARY BOARD

THE CITY OF WESTMINSTER ORDAINS:

Section 1. Title 2 Chapter 4 of the Westminster Municipal Code is hereby amended as follows:

**CHAPTER 4 - LIBRARY BOARD**

**2-4-1: CREATION**

**2-4-2: ADVISORY MEMBERS**

**2-4-3: POWERS AND DUTIES**

**2-4-4: MEETINGS**

**2-4-5: FEES, CHARGES, FINES AND PENALTIES:FINES AND PENALTIES**

**2-4-1: CREATION:** There is hereby created a Library Board, hereinafter referred to as "THE BOARD," consisting of seven (7) regular members and one (1) alternate member.

**2-4-2: ADVISORY MEMBERS:** The Director of Parks, Recreation and Libraries, the Library Services Manager and one (1) member of the City Council, to be appointed by the Mayor, shall be advisory members of the Library Board who shall have the right to participate in all meetings of the Board; except that, they shall not have the right to vote.

**2-4-3: POWERS AND DUTIES:** The powers of the Library Board shall be advisory only, and the Board shall have the following duties:

(A) To assist Staff and Council in the promotion of the Library and its services to the community, and in the evaluation of the Library's mission, roles and services in response to community need;

(B) To make recommendations to Staff and Council regarding the City's long-range plan for the maintenance and improvement of Library Services;

(C) To review requests for reconsideration of library materials, materials will be removed from the Library's collections upon unanimous approval of the Board;

(D) To adopt, subject to approval of the Council, rules and regulations for the conduct of meetings of the Library BOARD

(E) To assist the City Manager, when so requested, in the selection of a Director of Parks, Recreation and Libraries; and to assist the Director of Parks, Recreation and Libraries, when so requested, in the selection of a Library Services Manager;

(F) To advise Staff and Council on such policies, rules and regulations and other matters as the Board believes necessary and proper for the management and development of the public Library and its facilities;

~~(G) To advise Staff, with Council's approval, on the administration of such gifts or grants of money or property, or endowments as may be granted to and accepted by the Council for library purposes, and to take such steps as the Board may deem feasible to encourage grants or gifts in support of the City Library. TO~~

RECOMMEND ONE MEMBER OF THE LIBRARY BOARD TO BE APPOINTED TO THE WESTMINSTER FOUNDATION BOARD TO ACCEPT AND ACTIVELY PURSUE GRANTS OF MONEY OR PROPERTY, OR ENDOWMENTS AS MAY BE GRANTED TO 501C3 NON-PROFIT ORGANIZATIONS, AND THIS BOARD REPRESENTATIVE WILL ACT AS LIAISON TO COMMUNICATE ISSUES AND OPPORTUNITIES FROM THE FOUNDATION TO THE LIBRARY BOARD.

**2-4-4: MEETINGS:** The Library Board shall convene on the third Tuesday in January or at such other time in January of each year as shall be agreed upon. The Board shall meet at least six times per year, as the Chairperson of the Board requests. A record of the minutes of each meeting shall be kept and placed in the office of the City Clerk for public inspection. Except as provided by Section 2-1-5 (A), all meetings of the Library Board shall be open to the public.

**2-4-5: FEES, CHARGES, FINES AND PENALTIES:** The Library Board shall make recommendations to Staff and City Council regarding fees and charges for specific library services. The Council shall, upon approval, adopt a schedule of fines and penalties to be imposed for the failure of any person to return books, periodicals or other materials borrowed from the Library within the period prescribed by the Board; the damaging of any books, periodicals, other materials or facilities of the Library; or the failure or refusal to return any books, periodicals, or other materials. It shall be unlawful for any person to refuse or fail to pay any fine imposed pursuant to such regulations and the same shall constitute a violation of this Code.

Section 2. This ordinance shall take effect upon its passage after the second reading. This ordinance shall be published in full within ten days after its enactment.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 8th day of May, 2000.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this            day of May, 2000.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk





**WESTMINSTER**  
**COLORADO**

**Agenda Memorandum**

**Date:** May 8, 2000  
**Subject:** Councillor's Bill No. 42 re Amendments to Election Ordinance  
**Prepared by:** Michele Kelley, City Clerk

**Introduction**

City Council action is requested on the attached Councillor's Bill making minor changes to the Election provisions within the Municipal Code.

**Summary**

The Election Commission met with Councillor Suzanne Smith on April 12<sup>th</sup>, 2000 to review the ordinances and City Charter provisions pertaining to elections.

Several suggestions were made for revisions to the City Code to include the following:

- Section 7-1-2: Review precinct boundaries and polling places after county reprecincting has taken place
- Section 7-1-6: Delete this section of the Municipal Code relating to a candidate withdrawal from an election, since this section conflicts with 31-10-303 of the State Statutes.
- Section 7-1-7 regarding legal notice requirements was also in conflict with the state election laws and has been modified.

**Recommendation**

Pass Councillor's Bill No. 42 on first reading amending the Municipal Code pertaining to elections

**Background**

City Council directed the Council liaisons to meet with their respective Boards and Commissions to review the following two items. Since then, each Councillor has been working with their respective Boards and Commissions to discuss:

1. reviewing their powers and duties included in their enabling ordinance which established the Board or Commission to determine if they need to be updated and modified (i.e., what they do); and
2. updating the bylaws to include an attendance policy and definition of excused/unexcused absences.

Respectfully submitted,

William M. Christopher  
City Manager

Attachment

BY AUTHORITY

ORDINANCE NO.

COUNCILLOR'S BILL NO. **42**

SERIES OF 2000

INTRODUCED BY COUNCILLORS

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A BILL

FOR AN ORDINANCE AMENDING TITLE VII CHAPTER 1 OF THE WESTMINSTER MUNICIPAL CODE RELATING TO ELECTIONS

THE CITY OF WESTMINSTER ORDAINS:

Section 1. Title 7 Chapter 1 of the Westminster Municipal Code is hereby amended as follows:

**7-1-1: ADOPTION OF MUNICIPAL ELECTION CODE:** (1748 2318) The City of Westminster adopts by reference the Colorado Municipal Election Code Article 10 of Title 31 of the Colorado Revised Statutes, as amended from time to time. In the event that any provision of the Colorado Municipal Election Code is inconsistent with a provision of the Westminster Municipal Code or of the Charter of Westminster, the provisions of the Westminster Municipal Code or of the Charter shall prevail.

It is the intent of the Westminster City Council to conduct City elections on a coordinated basis with Adams and Jefferson County for voters to cast one combined ballot.

**7-1-2: WARDS; PRECINCTS; POLLING PLACES:**

(A) The City shall consist of one ward.

(B) There is hereby established and there shall be nineteen (19) precincts within the City as follows:

1. Precinct 1 shall consist of that area within the City lying north of 77th Avenue, west of Bradburn Boulevard, south of the Denver Boulder Turnpike east of Sheridan Boulevard to approximately 88th Avenue on the north.

2. Precinct 2 shall consist of that area within the City lying south of 77th Avenue, west of Bradburn Boulevard extended to the City limits on the south, east of Sheridan Boulevard.

3. Precinct 3 shall consist of that area within the City lying north of the Denver Boulder Turnpike, west of Lowell Boulevard, south of 88th Avenue, east of Sheridan Boulevard. (1748 1884)

4. Precinct 4 shall consist of that area within the City lying east of Lowell Boulevard, north of the Denver Boulder Turnpike, west of Zuni Street and south of 88th Avenue.

5. Precinct 5 shall consist of that area within the City lying east of Federal Boulevard, south of the Denver Boulder Turnpike, west of Zuni Street, to the City limits on the south.

6. Precinct 6 shall consist of that area within the City lying east of Bradburn Boulevard, west of Lowell Boulevard and south of the Denver Boulder Turnpike to the City limits on the south.

7. Precinct 7 shall consist of that area within the City lying east of Lowell Boulevard, west of Federal Boulevard, south of the Denver Boulder Turnpike to the City limits on the south.

8. Precinct 8 shall consist of that area within the City lying east of Lowell Boulevard, west of Federal Boulevard, north of 88th Avenue and south of 104th Avenue.

9. Precinct 9 shall consist of that area within the City lying east of Sheridan Boulevard, west of Lowell Boulevard, north of 88th Avenue and south of 104th Avenue.

10. Precinct 10 shall consist of that area within the City lying north of 96th Avenue, east of Alkire Street, along the City limits on the north to Simms Street, then north along Simms Street then south along Countryside Drive to Oak Street to the City limits on the south. (1748 1884)

11. Precinct 11 shall consist of that area within the City lying north of 104th Avenue, south of 120th Avenue, east of Sheridan Boulevard and west of the eastern City limits at 104th Avenue, then north to 112th Avenue, then west along 112th Avenue to Federal Boulevard, then north along Federal Boulevard to 120th Avenue. (1748 1884 2002)

12. Precinct 12 shall consist of that area within the City lying north of 120th Avenue, east of Lowell Boulevard, south of the northern city limits and west of Interstate 25. (1748 1884)

13. Precinct 13 shall consist of that area within the City lying south of 100th Avenue, north of 88th Avenue and west of Colorado Highway 121. (1748 1884)

14. Precinct 14 shall consist of that area within the City lying east of Colorado Highway 121, south of 112th Avenue, west of the Denver Boulder Turnpike and north of 88th Avenue. (1748 1884)

15. Precinct 15 shall consist of that area within the City lying south of 112th Avenue, east of Simms Street to Countryside Drive, south along Countryside Drive to Oak Street, south on Oak Street to 100th Avenue, east along 100th Avenue to Colorado Highway 121, north on Colorado Highway 121 to 112th Avenue, east along 112th Avenue to the Denver/Boulder Turnpike, north to 120th Avenue. (1748 1884)

16. Precinct 16 shall consist of that area within the City lying east of the Denver Boulder Turnpike, south of 120th Avenue, west of Sheridan Boulevard and north of 88th Avenue. (1748 1884)

17. Precinct 17 shall consist of that area within the City lying west of Interstate 25, south of 120th Avenue, east of Federal Boulevard and north of 112th Avenue. (1172 1515 1718 2002)

18. Precinct 18 shall consist of that area within the City lying west of Sheridan Boulevard, south of 80th Avenue, east of Pierce Street and north of the City limits. (1172 1515 1718)

19. Precinct 19 shall consist of that area within the city lying west of Wadsworth Boulevard, north of the southern city limits along West 86th Avenue; north along the western city limits along the east side of Standley Lake to the Niver Canal; east along the Niver Canal to the foot path, south along the foot path to West 93rd Avenue, east on West 93rd Avenue to Garrison Street, south on Garrison Street to West 90th Place, southwest on West 90th Place to Independence Street, southeast on Independence Street to Farmers Highline Canal, east along Farmers Highline Canal to Field Street, north on Field Street to West 91st Avenue; east on West 91st Avenue to Cody Street; southeast on Cody Street to the fence line of Farmers Highline Canal; east along the Farmers Highline Canal to Wadsworth Boulevard. (1884)

(C) The following places in each precinct are hereby designated as the official polling places at which elections are to be held: (1172 1515 1718 1884 2002 2010 2163)

1. Precinct 1: Westminster Hills Elementary School, 4105 West 80th Ave
2. Precinct 2: St. Martha's Episcopal Church, 7615 Bradburn Blvd
3. Precinct 3: Advent Lutheran Church, 3740 West 80th Avenue
4. Precinct 4: First Southern Baptist Church, 7979 Lowell Blvd
5. Precinct 5: Skyline Vista School, 7395 Zuni Street
6. Precinct 6: Westminster Presbyterian Church, 7390 Bradburn Blvd
7. Precinct 7: Westminster Elementary School, 7482 Irving Street
8. Precinct 8: Sunset Ridge Elementary School, 9455 Hooker Street
9. Precinct 9: Westminster City Hall, 4800 West 92nd Avenue
10. Precinct 10: Countryside Recreation Center, 10470 Oak Street

11. Precinct 11: Cotton Creek Elementary School, 11100 Vrain Street
12. Precinct 12: Casa Estates Mobile Home Clubhouse, 860 West 132nd Ave
13. Precinct 13: Zerger Elementary School, 9050 Field Street
14. Precinct 14: Mandalay Junior High School, 9651 Pierce Street
15. Precinct 15: Witt Elementary School, 10255 West 104th Drive
16. Precinct 16: Sheridan Green Elementary School, 10951 Harlan St
17. Precinct 17: The Ranch Country Club, 11887 Tejon Street
18. Precinct 18: Thomson Elementary School, 7750 Harlan Street
19. Precinct 19: Moore Junior High School, 8455 West 88th Avenue

(D) In the event of future annexations to the City, the area annexed will become a part of the precinct to which it is annexed; except that, when such area shall be contiguous to two (2) or more precincts, the City Council by resolution shall designate the precinct in which the annexed area shall be located.

(E) When a City of Westminster election is held concurrently with a County conducted election, the designated precincts and polling places will be designated by the County; provided that the polling place for persons who are qualified electors as defined in the Westminster Charter, but not registered to vote, shall be Westminster City Hall.

(F) CITY PRECINCT BOUNDARIES AND POLLING PLACES WILL BE REVIEWED BY THE ELECTION COMMISSION AFTER THE STATE PROCESS OF REDISTRICTING AND THE COUNTY PROCESS OF REPRECINCTING.

### **7-1-3: COORDINATED ELECTIONS:**

(A) A City election shall be conducted as a coordinated election conducted by Adams County or Jefferson County or both.

(B) When the City participates in coordinated elections conducted by the Counties, each County shall be one precinct for the purposes of rotation of candidate names as required by City Charter.

(C) The City will comply with the requirements and procedures of the Uniform Election Code of 1992, Articles 1 to 13 of Title 31, C.R.S., as amended from time to time, for all elections conducted as coordinated elections with a County except to the extent that the Uniform Election Code conflicts with a specific City Charter provision or City Code provision.

**7-1-4: BALLOT LANGUAGE:** For all coordinated elections the City Council shall adopt a resolution certifying the ballot content to the County Clerk and Recorder prior to the fifty-fifth day before the election.

**7-1-5: NOMINATING PETITIONS:** All nominating petitions for the office of Council or Mayor shall be filed not earlier than ninety (90) days and not later than sixty (60) days before the election.

~~**7-1-6: WITHDRAW:** The last date which a person who has been nominated may withdraw shall be fifty five (55) days before the election. Candidates must withdraw by submitting a request in writing to the City Clerk.~~

~~**7-1-7-6: LEGAL NOTICE:** The City Clerk shall prepare a list of candidates names who are entitled to appear on the ballot, with the name of the office to be filled, and shall publish the notice as a legal notice not earlier than fifty (50) days and not later than ten (10) TWENTY (20) days before the election.~~

**7-1-8 7: PENALTIES FOR ELECTION OFFENSES:** In adopting Part 15 of Title 31 of the Colorado Revised Statutes, regarding Election Offenses, it is the intent of the City Council to authorized the district attorney and the attorney general to prosecute violations of these offenses occurring within the City. The penalties for violation of these offenses shall be established by the Colorado General Assembly.

**7-1-9 8: SPECIAL ELECTIONS:** To the extent consistent with this Code and the City Charter registration for special elections and the conduct of special elections shall be as nearly as practicable the same as for general elections.

**7-1-10 9: STATEMENT OF EXPENSE:** Political committees subject to the Campaign Reform Act, Article 45 of Title 1 of the Colorado Revised Statutes, as amended from time to time, in support of or in opposition to any municipal candidates or municipal issues, shall file documents and reports required under that Act with the Municipal Clerk.

Section 2. This ordinance shall take effect upon its passage after the second reading. This ordinance shall be published in full within ten days after its enactment.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 8th day of May, 2000.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this            day of May, 2000.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



**WESTMINSTER**  
**COLORADO**

**Agenda Memorandum**

**Date:** May 8, 2000

**Subject:** Resolution No. 36 re Ambulance Fee Schedule

**Prepared by:** Steven M. Pacifico, Deputy Chief of Administration

**Introduction**

City Council action is requested on the attached resolution amending the City of Westminster ambulance fee structure to take effect July 1, 2000.

**Summary**

Staff completed and presented to City Council on May 1, 2000, a survey of ambulance fees in the Metro Denver area. A copy of the Staff Report used in this presentation is attached. As a result of this presentation, City Council directed Staff to process a mid range increase in the ambulance fee schedule which maintains Westminster ambulance fees at approximately the metro area average. Approval of this mid range increase will maintain the user fee philosophy adopted by City Council in 1991 when the City started ambulance operations. These ambulance user fees are used to offset the costs for the provision of emergency medical services. A comparison of the current and proposed ambulance fees is as follows:

<u>Service</u>	<u>Current</u>	<u>Proposed</u>
Basic Life Support Care	\$330	\$400
Advanced Life Support Care	\$400	\$450
Mileage Charge	\$7.50	\$9.00
Oxygen Charge	\$35	\$40
Ortho/Spinal Immobilization Fee	\$45	\$50
Standby/Assist Helicopter	\$35	\$35
Care Rendered/No Transport	\$75	\$75

Additionally, the resolution will authorize the City Manager to make up to a 10% adjustment to these fees based on an annual survey of fees used by local metro area providers.

**Policy Issue**

City Council is asked to affirm the policy of a user fee based ambulance operation and the maintenance of an ambulance fee structure equal to the Denver metro area average.

**Staff Recommendation**

Adopt Resolution No. 36 establishing the new ambulance fee schedule and authorize the City Manager to adjust rates up to 10% annually.

**Background**

The proposed fee increase for ambulance services will bring the City's rates in line with the Metro-Denver area average, resulting in an estimated revenue increase of \$81,493 for 2000. Projected annual ambulance revenues for 2000 is estimated to be \$1,168,076, with the approval of the new fee structure and projected ambulance transport activity. The annual revenue projection is based on a 70 percent collection rate for ambulance services billed. This collection rate exceeds the average metro area collection rate of between 60-65 percent.

The proposed ambulance fee increase does not impact on the Westy Med ambulance membership program provided for Westminster residents. The single and family membership price for this program will remain at \$15 and \$30 respectfully.

Respectfully submitted,

William M. Christopher  
City Manager

Attachments: Resolution, Staff Report

RESOLUTION

RESOLUTION NO. **36**

INTRODUCED BY COUNCILLORS

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SERIES OF 2000

WHEREAS, the Westminster Fire Department staffs and operates an advanced life support ambulance transport service and;

WHEREAS, in 1998 the City adopted a fee schedule after review of the metro area ambulance fee structures was completed and;

WHEREAS, City Council has directed staff to develop and maintain an ambulance membership program as a means to provide City residents preferential treatment with regard to ambulance billing and;

WHEREAS, the City's needs and philosophies in establishing an ambulance fee structure have been identified and;

WHEREAS, City Staff has completed another review of the metro area ambulance fee structures in 2000,

NOW, THEREFORE, be it resolved by the City Council of the City of Westminster, that:

1. Residents and non residents shall be billed according to an itemized rate structure for all emergency medical calls where a Westminster Fire Department ambulance is used to transport a patient to a hospital as follows: \$400 for Basic Life Support (BLS) level care or \$450 for Advanced Life Support (ALS) care; \$9.00 per mile or portion of a mile transported; \$40 for oxygen therapy if received; \$50 for ortho/spinal immobilization if received; and the cost of disposable medical supplies that cannot be replaced at the destination hospital. If active ALS resuscitative efforts are undertaken that are ceased by a base station physician order and the patient is not transported, the patient shall be assessed only the charge for ALS care.
2. On emergency calls where the Fire Department is required to assist or stand by for emergency helicopter transportation of the patient or client, a \$35 charge shall be assessed.
3. On emergency calls where advanced medical procedures are performed and the patient, patient's family or guardian then refuses ambulance transport to an area hospital, a \$75 charge shall be assessed.
4. If more than one patient is transported to a hospital by the Westminster Fire Department ambulance, all patients shall be assessed individually according to the fee structure listed above.
5. The Finance Director and the Fire Chief in mutual agreement may allow exceptions to this fee structure and forgive portions of an ambulance bill based solely on the documented ability to pay of the person responsible for paying the ambulance bill.
6. Uncollected portions of ambulance bills that are more than 60 days past due shall be subject to the following collection measure:
  - >Consignment to an outside collection agency.
7. The City may enter into contractual agreements with health care insurance provider organizations that set different rates than those listed above. Such agreements shall conform to all insurance laws and regulations recognized by the State of Colorado.



8. A City ambulance membership program (Westminster MED) shall be continued. The annual membership fee shall be \$15 for an individual and \$30 for a family. The annual fee shall represent the pre-payment of the uninsured portion of any City ambulance transport bill for an emergency medical condition. The City shall retain the right to bill and expect payment of benefits covered by the individual's insurance companies.

9. The City Manager shall have the authority to adjust ambulance fees up to 10% annually to address market conditions and/or operating costs.

Passed and adopted this 8th day of May 2000.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



**WESTMINSTER**  
**COLORADO**

**Agenda Memorandum**

**Date:** May 8, 2000  
**Subject:** Councillor's Bill No. 43 re Drug Paraphernalia  
**Prepared by:** Mark Cohen, Assistant Prosecuting Attorney

**Introduction**

City Council is requested to pass the attached Councillor's Bill amending the Westminster Municipal Code to add section 6-12-6 creating the municipal offense of possession of drug paraphernalia.

**Summary**

Colorado law makes possession of less than one ounce of marijuana and possession of drug paraphernalia petty offenses punishable by a fine of up to \$100.00. Westminster has an ordinance making possession of less than one ounce of marijuana a municipal offense punishable by a fine of up to \$100.00, but does not presently have an ordinance prohibiting possession of drug paraphernalia. The bill will make possession of drug paraphernalia a municipal offense.

**Policy Issues**

The sole policy issue presented by this proposal is whether it is in the City's interest to prosecute misdemeanor drug paraphernalia cases in the municipal court rather than in the appropriate county court.

**Staff Recommendation**

Pass Councillor's Bill No. 43 on first reading creating the municipal offense of possession of drug paraphernalia.

**Background**

Colorado law makes possession of less than one ounce of a marijuana and possession of drug paraphernalia petty offenses punishable by a fine of up to \$100.00. Section 6-12-2 of the Westminster Municipal Code makes possession of less than one ounce of marijuana a municipal offense punishable by a fine of up to \$100.00, but the City does not have an ordinance prohibiting possession of drug paraphernalia. The purpose of this bill is to bring the Westminster Municipal Code into line with the counterpart state statutes by creating the municipal offense of possession of drug paraphernalia.

The creation of a municipal offense prohibiting possession of drug paraphernalia will benefit the City in several ways. First, it will enable WPD officers to issue a municipal summons and complaint – rather than a state summons – to those suspected of possession of drug paraphernalia. If a case goes to trial, the issuing officer and the accused will no longer have to travel to the appropriate county court. Second, creation of a municipal offense prohibiting possession of drug paraphernalia will give Police Officers another useful tool in their efforts to reduce or eliminate the sale and use of illegal drugs within the City because an officer's observation of paraphernalia in a vehicle or residence can provide the probable cause required to allow for a search of the vehicle or residence.

Drug Paraphernalia  
Page 2

During the past several decades, laws prohibiting possession of drug paraphernalia were successfully challenged as being unconstitutionally vague or overbroad; however, Colorado's current paraphernalia statute has withstood such challenges. The proposed ordinance is virtually identical to the state statute.

Respectfully submitted,

William M. Christopher  
City Manager

Attachment

BY AUTHORITY

ORDINANCE NO.

COUNCILLOR'S BILL NO. **43**

SERIES OF 2000

INTRODUCED BY COUNCILLORS

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A BILL

FOR AN ORDINANCE CREATING THE MUNICIPAL OFFENSE OF POSSESSION OF DRUG PARAPHERNALIA

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The Westminster Municipal Code is hereby amended by the addition of a new section to read as follows:

**6-12-6: POSSESSION OF DRUG PARAPHERNALIA:**

**(A) DEFINITIONS:** AS USED IN THIS SECTION, UNLESS THE CONTEXT CLEARLY REQUIRES OTHERWISE,

1. "CONTROLLED SUBSTANCE" MEANS A CONTROLLED SUBSTANCE, AS THAT TERM IS DEFINED IN C.R.S. § 18-18-102(5), WHICH TERM SHALL INCLUDE CONTROLLED SUBSTANCE ANALOG, AS DEFINED IN C.R.S. § 18-18-102(6)(A).

2. "DRUG PARAPHERNALIA" MEANS ALL EQUIPMENT, PRODUCTS, AND MATERIALS OF ANY KIND WHICH ARE USED, INTENDED FOR USE, OR DESIGNED FOR USE IN PLANTING, PROPAGATING, CULTIVATING, GROWING, HARVESTING, MANUFACTURING, COMPOUNDING, CONVERTING, PRODUCING, POSSESSING, PREPARING, TESTING, ANALYZING, PACKAGING, REPACKAGING, STORING, CONTAINING, CONCEALING, INJECTING, INGESTING, INHALING, OR OTHERWISE INTRODUCING INTO THE HUMAN BODY A CONTROLLED SUBSTANCE IN VIOLATION OF THE LAWS OF THE STATE OR THIS CITY. DRUG PARAPHERNALIA INCLUDES, BUT IS NOT LIMITED TO:

(a) TESTING EQUIPMENT USED, INTENDED FOR USE, OR DESIGNED FOR USE IN IDENTIFYING OR IN ANALYZING THE STRENGTH, EFFECTIVENESS, OR PURITY OF CONTROLLED SUBSTANCES UNDER CIRCUMSTANCES IN VIOLATION OF THE LAWS OF THIS STATE OR THIS CITY;

(b) SCALES AND BALANCES USED, INTENDED FOR USE, OR DESIGNED FOR USE IN WEIGHING OR MEASURING CONTROLLED SUBSTANCES;

(c) SEPARATION GINS AND SIFTERS USED, INTENDED FOR USE, OR DESIGNED FOR USE IN REMOVING TWIGS AND SEEDS FROM OR IN OTHERWISE CLEANING OR REFINING MARIJUANA;

(d) BLENDERS, BOWLS, CONTAINERS, SPOONS, AND MIXING DEVICES USED, INTENDED FOR USE, OR DESIGNED FOR USE IN COMPOUNDING CONTROLLED SUBSTANCES;

(e) CAPSULES, BALLOONS, ENVELOPES, AND OTHER CONTAINERS USED, INTENDED FOR USE, OR DESIGNED FOR USE IN PACKAGING SMALL QUANTITIES OF CONTROLLED SUBSTANCES;

(f) CONTAINERS AND OTHER OBJECTS USED, INTENDED FOR USE, OR DESIGNED FOR USE IN STORING OR CONCEALING CONTROLLED SUBSTANCES;

(g) OBJECTS USED, INTENDED FOR USE, OR DESIGNED FOR USE IN INGESTING, INHALING, OR OTHERWISE INTRODUCING MARIJUANA, COCAINE, HASHISH, OR HASHISH OIL INTO THE HUMAN BODY, SUCH AS:

1. METAL, WOODEN, ACRYLIC, GLASS, STONE, PLASTIC, OR CERAMIC PIPES WITH OR WITHOUT SCREENS, PERMANENT SCREENS, HASHISH HEADS, OR PUNCTURED METAL BOWLS;
2. WATER PIPES, WHICH MEANS PIPES MADE OF ANY SUBSTANCE WITH BOWLS LARGE ENOUGH TO HOLD WATER USED FOR FILTERING THE SMOKE TO BE INHALED;
3. CARBURETION TUBES AND DEVICES;
4. SMOKING AND C/CARBURETION MASKS;
5. ROACH CLIPS, MEANING OBJECTS USED TO HOLD BURNING MATERIAL, SUCH AS A MARIJUANA CIGARETTE THAT HAS BECOME TOO SMALL OR TOO SHORT TO BE HELD IN THE HAND;
6. MINIATURE COCAINE SPOONS AND COCAINE VIALS;
7. CHAMBER PIPES;
8. CARBURETOR PIPES;
9. ELECTRIC PIPES;
10. AIR-DRIVEN PIPES;
11. CHILLUMS;
12. BONGS; OR
13. ICE PIPES OR CHILLERS.

**(B) DRUG PARAPHERNALIA DETERMINATION, CONSIDERATIONS:.** IN DETERMINING WHETHER AN OBJECT IS DRUG PARAPHERNALIA, A COURT, IN ITS DISCRETION, MAY CONSIDER, IN ADDITION TO ALL OTHER RELEVANT FACTORS, THE FOLLOWING:

(1) STATEMENTS BY AN OWNER OR BY ANYONE IN CONTROL OF THE OBJECT CONCERNING ITS USE.

(2) THE PROXIMITY OF THE OBJECT TO CONTROLLED SUBSTANCES.

(3) THE EXISTENCE OF ANY RESIDUE OR CONTROLLED SUBSTANCES ON THE OBJECT.

(4) DIRECT OR CIRCUMSTANTIAL EVIDENCE OF THE KNOWLEDGE OF AN OWNER, OR OF ANYONE IN CONTROL OF THE OBJECT, OR EVIDENCE THAT SUCH PERSON REASONABLY SHOULD KNOW THAT IT WILL BE DELIVERED TO PERSONS WHO SUCH PERSON KNOWS OR REASONABLY SHOULD KNOW COULD USE THE OBJECT TO FACILITATE A VIOLATION OF THIS SECTION.

(5) INSTRUCTIONS, ORAL OR WRITTEN, PROVIDED WITH THE OBJECT CONCERNING ITS USE.

(6) DESCRIPTIVE MATERIALS ACCOMPANYING THE OBJECT WHICH EXPLAIN OR DEPICT ITS USE.

(7) NATIONAL OR LOCAL ADVERTISING CONCERNING ITS USE.

(8) THE MANNER IN WHICH THE OBJECT IS DISPLAYED FOR SALE.

(9) WHETHER THE OWNER, OR ANYONE IN CONTROL OF THE OBJECT, IS A SUPPLIER OF LIKE OR RELATED ITEMS TO THE COMMUNITY FOR LEGAL PURPOSES, SUCH AS AN AUTHORIZED DISTRIBUTOR OR DEALER OF TOBACCO PRODUCTS.

(10) THE EXISTENCE AND SCOPE OF LEGAL USES FOR THE OBJECT IN THE COMMUNITY.

(11) EXPERT TESTIMONY CONCERNING ITS USE.

**(C) UNLAWFUL ACTS:** IT SHALL BE UNLAWFUL FOR ANY PERSON TO POSSESS ANY DRUG PARAPHERNALIA IF SUCH PERSON KNOWS OR REASONABLY SHOULD HAVE KNOWN THAT THE DRUG PARAPHERNALIA COULD BE USED IN A MANNER WHICH WOULD VIOLATE THE LAWS OF THIS STATE OR OF THIS CITY.

**(D) PENALTY:** ANY PERSON WHO POSSESSES DRUG PARAPHERNALIA IN VIOLATION OF THIS SECTION COMMITS A VIOLATION OF THIS CODE AND, UPON CONVICTION THEREOF, SHALL BE PUNISHED BY A FINE OF NOT MORE THAN ONE HUNDRED DOLLARS (\$100.00).

Section 2. This ordinance shall take effect upon its passage after second reading.

Section 3. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 8th day of May, 2000.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this day of May, 2000.

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Mayor

ATTEST:

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City Clerk



**WESTMINSTER**  
**COLORADO**

**Agenda Memorandum**

**Date:** May 8, 2000

**Subject:** Councillor's Bill No. 44 re Trespassing Ordinance

**Prepared by:** Mark Cohen, Assistant Prosecuting Attorney

**Introduction**

City Council is requested to pass the attached Councillor's Bill repealing section 6-3-5, Westminster Municipal Code, regarding trespassing, and replacing it with a new section 6-3-5.

**Summary**

For some time prosecutors and Police Officers have thought the City's trespassing ordinance is unnecessarily complex and difficult to apply. After reviewing the Colorado statutes on trespassing as well as ordinances in other municipalities, and after consulting with the Westminster Police Department, prosecutors drafted a trespass ordinance they believe will better meet the needs of the City.

**Policy Issues**

There are no significant policy issues raised by this proposal. The proposed ordinance does not change the substantive law regarding what conduct shall constitute trespass within the City.

**Staff Recommendation**

Pass Councillor's Bill No. 44 on first reading repealing the current trespass ordinance and replacing it with the proposed ordinance.

**Background**

The Colorado statutes governing trespassing create a number of trespass offenses ranging from first degree criminal trespass (a Class V felony) to third degree criminal trespass (a Class I petty offense). Each statute makes it an offense to enter or remain in or upon the premises of another. To establish first or second degree trespass, the prosecution must generally show that the defendant also possessed criminal intent or entered into an enclosed area.

Because Colorado law prohibits municipal courts from imposing a sentence in excess of one year in jail and a \$1,000.00 fine, municipal courts need not concern themselves with felony trespass cases. Because there is no need for municipalities to create different categories of trespass offenses, most municipalities have attempted to draft simple trespass ordinances, using the statutes as a starting point.

Prosecutors and Police Officers agree that the City's trespassing ordinance is unnecessarily confusing and difficult to apply. As a result Westminster Police Department Officers sometimes cite defendants who should not be charged, and sometimes don't cite suspects who should be charged.

The current ordinance is unnecessarily complex for at least two reasons. First, it makes it a crime to unlawfully enter or remain in or upon the premises of another, but then creates five different definitions of what it means to "unlawfully enter or remain in."

In some cases the facts are such that the prosecutor and/or the Court are unable to determine which of those five definitions the issuing officer intended to rely on.

The other problem with the current ordinance is the provision that the prosecution may establish an unlawful entry by showing that the defendant was not “licensed, invited or otherwise privileged” to enter or remain on the premises. This portion of the ordinance then defines “licenses, invited or otherwise privileged” in a disjunctive manner, with the result that the ordinance contains a somewhat confusing definition within a definition. Moreover, this language is not found in the statutes and has tended to cause confusion for that reason as well.

After reviewing the Colorado statutes on trespassing as well as ordinances in other municipalities, and after consulting with the Westminster Police Department, prosecutors drafted a new trespass ordinance. The prosecutors and the Police Department leadership believe the proposed ordinance, adapted from the Lakewood ordinance, has the virtue of simplicity and will better meet the needs of the City.

Respectfully submitted,

William M. Christopher  
City Manager

Attachments



BY AUTHORITY

ORDINANCE NO.

COUNCILLOR'S BILL NO. **44**

SERIES OF 2000

INTRODUCED BY COUNCILLORS

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A BILL FOR AN ORDINANCE AMENDING THE WESTMINSTER MUNICIPAL CODE  
CONCERNING TRESPASSING

THE CITY OF WESTMINSTER ORDAINS:

Section 1. Section 6-3-5, Westminster Municipal Code, is hereby repealed and reenacted to read as follows:

~~6-3-5: TRESPASSING: (A) Definitions:~~

1. ~~"Premises" means any real estate, all improvements erected thereon, and any motor vehicle.~~
  2. ~~"Unlawfully enters or remains" means:~~
    - ~~a. To enter in or remain upon premises when one is not licensed, invited or otherwise privileged to do so.~~
    - ~~b. Regardless of intent, to enter in or remain upon privately owned premises which are at the time open to the public, after receiving a lawful order not to enter or remain, personally communicated by the owner of the premises or some other authorized person.~~
    - ~~c. To enter or remain in that part of premises which is not open to the public without invitation.~~
    - ~~d. To enter in or remain upon premises during certain days or hours when signs are posted on the premises prohibiting trespassing during such days or hours.~~
    - ~~e. For a person not conducting or no longer conducting business on the premises to enter in or remain upon premises when signs are posted restricting use to customers while conducting business.~~
  3. ~~"Licenses, invited or otherwise privileged" means to enter or remain on privately owned premises which are normally open to the public or by invitation or which are unimproved and apparently unused and are neither fenced nor otherwise enclosed in a manner designed to exclude intruders, unless notice against trespass is personally communicated by the owner of the land or some other authorized person or unless notice forbidding entry is given by posting with signs at intervals of not more than four hundred forty (440) yards along the outer boundary of the property or, if there is a readily identifiable entrance to the land, by posting with signs at such entrance to the premises or the forbidden part of the premises.~~
  4. ~~"Authorized Person" means a manager, employee, agent, designee or any person authorized in writing by the owner or tenant of premises to give notice against trespass by ordering persons to leave premises.~~
- ~~(B) It shall be unlawful for any person to commit criminal trespass. A person commits criminal trespass if he unlawfully enters or remains in or upon premises of another.~~
- ~~(C) In order to aid in the enforcement of this Section, the owner or person having legal possession and control of the premises, or their designated agents, may temporarily close, barricade or otherwise prevent use of any entrance, driveway or other means of access to the premises and erect barriers to interrupt the flow of traffic, so long as such actions do not interfere with fire protection and other public safety functions of the City.~~

~~(D) Criminal Trespass is a criminal offense, punishable by a fine or imprisonment, or both, as provided in Section 1-8-1 of this Code.~~

### **6-3-5: TRESPASSING**

(A) UNLAWFUL TRESPASS: IT SHALL BE UNLAWFUL FOR ANY PERSON TO COMMIT TRESPASS. A PERSON COMMITS TRESPASS IF HE ENTERS OR REMAINS UPON PREMISES OF ANOTHER WHEN CONSENT TO ENTER OR REMAIN IS ABSENT, DENIED, OR WITHDRAWN BY THE OWNER, OCCUPANT, ANY AGENT OF THE OWNER OR OCCUPANT, OR ANY OTHER PERSON HAVING LAWFUL CONTROL THEREOF.

(B) PREMISES DEFINED: "PREMISES" MEANS ANY REAL ESTATE, ALL IMPROVEMENTS THEREON, AND ANY MOTOR VEHICLE.

(C) PRIMA FACIE EVIDENCE: IT SHALL BE PRIMA FACIE EVIDENCE THAT CONSENT IS ABSENT, DENIED, OR WITHDRAWN, WHEN ONE OR MORE OF THE FOLLOWING EVENTS OCCUR:

1. ANY PERSON FAILS OR REFUSES TO REMOVE HIMSELF FROM SAID PREMISES WHEN REQUESTED TO LEAVE BY THE OWNER, OCCUPANT, ANY AGENT OF THE OWNER OR OCCUPANT, OR ANY OTHER PERSON HAVING LAWFUL CONTROL THEREOF; OR
2. PRIVATE PROPERTY, WHICH IS NOT THEN OPEN TO THE PUBLIC, IS POSTED WITH SIGNS GIVING NOTICE THAT ENTRANCE IS FORBIDDEN OR RESTRICTED TO CERTAIN HOURS OR PERSONS; OR
3. SUCH PREMISES ARE FENCED OR OTHERWISE ENCLOSED IN A MANNER DESIGNED TO EXCLUDE INTRUDERS.

THE ENUMERATION IN THIS SUBSECTION OF THE EVENTS CONSTITUTING PRIMA FACIE EVIDENCE SHALL NOT BE CONSTRUED TO REQUIRE ANY SUMMONS AND COMPLAINT TO SPECIFY ONE OR MORE PROVISIONS OF THIS SUBSECTION.

(D) PENALTY: TRESPASS IS A CRIMINAL OFFENSE, PUNISHABLE BY A FINE OR IMPRISONMENT, OR BOTH, AS PROVIDED IN SECTION 1-8-1 OF THIS CODE.

Section 2. This ordinance shall take effect upon its passage after second reading.

Section 3. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 8th day of May, 2000.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this \_\_\_\_\_ day of May, 2000.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

## Summary of Proceedings

Summary of Proceedings of the regular City Council meeting held Monday, May 8, 2000.

Present at roll call were Mayor Heil, Mayor Pro Tem Dixon and Councillors Atchison, Hicks, Merkel, Moss and Smith. Absent none.

The minutes of the meetings of April 24 and May 1, 2000 were approved with no additions or corrections.

The Mayor proclaimed the week of May 21-27 as Public Works Week in the City.

Abie Gosslin addressed Council regarding relocation of prairie dogs.

Council re-appointed Curtis Aldstadt to the Metro Wastewater Reclamation District's Board of Directors.

At 7:24 P.M. a public hearing was held on the appeal of the Planning Commission's approval of the Legacy Ridge West No. 3 Official Development Plan.

At 8:40 P.M. a public hearing was held on the Fritzler Property Annexation.

Council approved the following: Start-up Services for the Reclaimed Water Plant by Black and Veatch; Design Contract for Municipal Service Center Satellite Facility; and Legacy Ridge West Filing No. 3 Official Development Plan with inclusions.

Council postponed indefinitely Resolution No. 32 concerning the Radionuclide Soil Action Level Oversight Panel Final Recommendation.

The following Councillor's Bills were introduced and passed on first reading:

A BILL FOR AN ORDINANCE APPROVING AND ACCOMPLISHING THE ANNEXATION OF CONTIGUOUS UNINCORPORATED TERRITORY IN A PARCEL OF LAND LOCATED IN SECTION 23, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6<sup>TH</sup> P.M., COUNTY OF JEFFERSON, STATE OF COLORADO. Purpose: Fritzler Property annexation.

A BILL FOR AN ORDINANCE AMENDING THE ZONING LAW AND ESTABLISHING THE ZONING CLASSIFICATION OF CERTAIN DESCRIBED PROPERTY IN A PARCEL OF LAND LOCATED IN SECTION 23, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6<sup>TH</sup> P.M., COUNTY OF JEFFERSON, STATE OF COLORADO. Purpose: Fritzler Property zoning.

A BILL FOR AN ORDINANCE VACATING TWO 30-FOOT WIDE AND ONE 20-FOOT WIDE ACCESS AND UTILITY EASEMENTS WITHIN THE WESTMINSTER PROMENADE FILING NO. 1 SUBDIVISION. Purpose: Vacate old utility and access easements.

A BILL FOR AN ORDINANCE VACATING PUBLIC RIGHTS-OF-WAY WITHIN THE CIRCLE POINT CORPORATE CENTER. Purpose: Vacate rights-of-way no longer needed.

A BILL FOR AN ORDINANCE AMENDING TITLE II, CHAPTER 4 OF THE WESTMINSTER MUNICIPAL CODE RELATING TO THE LIBRARY BOARD. Purpose: Amend Library Board Powers and Duties.

A BILL FOR AN ORDINANCE AMENDING TITLE VII, CHAPTER 1 OF THE WESTMINSTER MUNICIPAL CODE RELATING TO ELECTIONS. Purpose: Amend Election Ordinance.

A BILL FOR AN ORDINANCE CREATING THE MUNICIPAL OFFENSE OF POSSESSION OF DRUG PARAPHERNALIA. Purpose: Bring City Code into line with State Statutes.

A BILL FOR AN ORDINANCE AMENDING THE WESTMINSTER MUNICIPAL CODE CONCERNING TRESPASSING. Purpose: Replace existing Trespass Ordinance.

The following Councillor's Bills were passed and adopted on second reading:

A BILL FOR AN ORDINANCE INCREASING THE 2000 BUDGET OF THE GENERAL CAPITAL IMPROVEMENT PROJECT FUND AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION FROM THE 2000 ESTIMATED REVENUES IN THE FUND.

A BILL FOR AN ORDINANCE APPROVING A REVISED AGREEMENT BETWEEN THE CITY AND ADAMS COMMUNITY MENTAL HEALTH FOUNDATION REGARDING THE LEASE OF THE CITY'S WALKER BUILDING.

A BILL FOR AN ORDINANCE AMENDING TITLE II CHAPTER TEN OF THE WESTMINSTER MUNICIPAL CODE RELATING TO THE BOARD OF BUILDING CODE APPEALS.

A BILL FOR AN ORDINANCE INCREASING THE 2000 BUDGET OF THE UTILITY FUND AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION FROM THE 2000 ESTIMATED REVENUES IN THIS FUND.

A BILL FOR AN ORDINANCE AMENDING TITLE II CHAPTER 1 OF THE WESTMINSTER MUNICIPAL CODE REGARDING BOARDS AND COMMISSIONS – GENERAL PROVISIONS.

The following Resolutions were adopted:

Resolution No. 35 – Fritzler Property Annexation Findings of Fact.

Resolution No. 36 – Ambulance Fee Schedule Changes.

At 8:55 P.M. the meeting was adjourned.

By order of the Westminster City Council

Michele Kelley, CMC, City Clerk

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