

**ENVIRONMENTAL ADVISORY BOARD MEETING MINUTES**  
**January 25, 2023**

**CALL TO ORDER: 6:33 pm**

**ROLL CALL:**

**Present**

Chris Stimpson  
Jennifer Fugita  
Linda Allison  
Clelia McVay  
Nathan Christianson  
Michael Fitch  
Maria Rotunda  
Jennifer Braun Paliweski  
Paul Schmiechen, Staff Liaison  
Bridger Tomlin, Sustainability Staff  
Jennifer Prehn, Business Operations Manager  
Anjelica McMahon, Environmental Compliance Analyst

**AGENDA APPROVAL:**

A motion was made by **Clelia**, seconded by **Nathan**, to accept the meeting's agenda; the motion carried.

**APPROVAL OF MINUTES:**

Note: The November 16, 2022 meeting was canceled.

**PUBLIC COMMENT:** N/A – no public comment provided.

**NEW BUSINESS**

- **Introduction of members**
  - Jennifer Fugita was introduced as a new member of the EAB. Each present member gave a quick introduction and why they chose to serve on the EAB.
  
- **Presentation on a City Centralized Recycling Facility**
  - Jennifer Prehn and Anjelica McMahon gave a presentation on the City's decision to opt for a single staffed recycling facility in Westminster. The group of unstaffed locations in the city has attracted non-recyclable items and caused annoyance to nearby residents. A central staffed facility would ensure that items that cannot be recycled at the curbside can be directed appropriately. At present,

no site for the proposed facility has been chosen.

A critical element of the success of the new facility will be communication, letting residents know how to effectively use it.

**Chris** described similar facilities he had seen (1) at Eco-cycle, Boulder, and (2) at Hillsborough, NC. These facilities distinguish between:

- new and used building materials in good condition
  - hard-to-recycle materials such as mattresses, electronics, and scrap metal
  - normally recyclable materials
  - hazmat
  - organics
  - construction and demolition waste, yard waste
- **Presentation on the Neighborhood Sustainability Pilot Project and Expansion**
    - Bridger Tomlin gave a presentation on the progress made on the Neighborhood Sustainability Pilot Project. When limited to HOAs, it is relatively easy to define the ‘neighborhood’ and communicate with it via the HOA Board, and some good connections and progress have been made. In non-HOA areas, ‘neighborhoods’ have to be defined and effective communication made with residents. This might well be possible, however, with volunteer ‘canvassing’ and student participation.

**ADJOURNMENT:** Meeting adjourned at 8:01pm. Motion made by **Clelia**, seconded by **Chris**.

**Next Meeting:** February 27<sup>nd</sup>, 2023, 6:30 p.m.

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Chairperson

ATTEST:

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Secretary

The mission of the Environmental Advisory Board is to:

- Advise City Council and Staff on matters in the community pertaining to solid waste disposal, yard waste recycling, air quality enhancements, hazardous waste management; and storm water quality.
- Make recommendations to City Council and Staff regarding the development of city-wide

community and/or neighborhood programs to address long range recycling and solid waste disposal issues; programs to address grass, tree limb, and leaf recycling; programs to address air quality enhancement such as ground-level ozone programs to address hazardous waste recycling and/or disposal and to educate the community and serve in an advisory capacity regarding storm water quality programs.

- Encourage citizen participation in community recycling efforts and promote public education on the environmental benefits of various community programs including curbside recycling, Christmas tree recycling, composting, ground level ozone action alerts, wood burning bans, and household hazardous waste disposal opportunities.
- Annual participation in community outreach programs such as the Earth Day/Arbor Day, Pride Day, school educational talks, and Westy Fest.