

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

**CRS Activity 510
Annual Progress Report on Implementation of Credited Plan**

Which Plan is this for (use separate templates for each credited Plan):

- Floodplain Management Plan (Hazard Mitigation Plan)
- Repetitive Loss Area Analysis
- Floodplain Species Plan
- Substantial Damage Plan

Name of Community: **Westminster, Colorado**

Date this Annual Progress Report was prepared (not the date of adoption of the credited Plan): **8/8/2025**

Name of Plan: **Hazard Mitigation Plan (HMP)**

Date of Adoption of Plan: **Council adopted the new HMP in October 2023. FEMA approved the plan on April 18, 2024. The City was required to have the HMP adopted again by council which was completed on 11/25/2024.**

5 Year CRS Expiration Date: **May 2025**

1. How can a copy of the credited Plan be obtained:
City website at:
<https://co-westminster.civicplus.com/515/Floodplain-Management>
2. Describe how **this annual progress report** (not the credited Plan) was prepared and how it was submitted to the governing body, released to the media, and made available to the public: **Prepared by the floodplain administrator, Heather Otterstetter, in partnership with the Emergency Management Coordinator. Report emailed to the City Manager for distribution to City Council and a link on the City's website.**
3. Provide a description of the implementation of each recommendation or action item in the action plan or area analysis report, including a statement on how the project was implemented or not implemented during the previous year:
See attached spreadsheet
4. Discuss why any objectives were not reached or why implementation is behind schedule:
Explanation on attached spreadsheet.
5. What are the recommendations for new projects or revised recommendations?

Add annual inspections of waterways and creation of Stormwater Control Measures Maintenance Manuals for private owners of stormwater quality and detention facilities. Staff is working on this for 2026 depending on staff availability.

Table 5-3: City of Westminster Mitigation Action Plan Summary

City of Westminster Action ID	Action Description	Responsible Department/ Division	Priority	Estimated Cost	Potential Funding	Link to Goals*	Timeframe	Status 2023	Comments 2023
Flood Actions									
F1	Continued Floodplain Land Acquisition. In the past, the City of Westminster has made acquiring land that resides within the 100-year floodplain a priority for ensuring safety and reducing the risk for loss of life or property damage. However, there are still properties that have not been obtained that the City of Westminster would like to purchase in the future. Due to the sensitive nature of this project and the public availability of this plan, the City of Westminster will not release prospective property locations.	Public Works and Utilities	High	Land purchased at fair market value	City of Westminster, Public Works and Utilities budget	2,3	Annual Implementation	Continue – In Progress ¹	Awaiting updated FHAD from Mile High Flood District for Little Dry Creek to become effective (Fall 2025). This will identify multiple properties in the floodplain that were not previously, and require teaming with MFHD for property acquisitions.
F2	Continued Compliance with NFIP and Potential Improved CRS Rating. A community's participation and compliance with National Flood Insurance Program (NFIP) ensures that a community manages ordinances to reduce future flood damage. In exchange, the NFIP makes federally backed flood insurance available to homeowners, renters and business owners in these communities. The Community Rating System (CRS) is a way to gauge a community's compliance level and makes community with higher (better) CRS ratings eligible for insurance discounts. The City of Westminster currently stands with a CRS rating of 6. It is the goal of the city to continue to comply with NFIP standards and potentially take steps that would further improve the rating from a 6 to a 5.	Public Works and Utilities	Low	Staff Time	City of Westminster, Public Works and Utilities budget	2,3	Annual Implementation	Continue – In Progress	Add annual inspections of waterways and creation of Stormwater Control Measures maintenance manuals for private owners of stormwater quality and detention facilities. Staff is working on this for 2026, pending staff workload. Looking at other activities that we are already doing to gain more credits.
F3	Address areas needing storm sewer upgrades. Including areas identified in the Engineering Division 5-YR Capital Improvement Plan	Public Works and Utilities	Medium	Approximately \$7M over 2024-2028 to address priority areas identified in the CIP (see comments column).	Stormwater Utility Fund	2,3	Medium Term 3-5 Years	Continue – In Progress	Priority areas identified in the CIP include the South Hylands Creek Flood Mitigation, Big Dry Creek stabilizations, Stormwater infrastructure major repair and replacement and the Shaw Heights Tributary improvements.
F4	Obtain Elevation Certificates for all Structures in SFHA. Elevation Certificates compare the structure elevation to the Base Flood Elevation associated with the adjacent FEMA Special Flood Hazard Area (SFHA). This information will help the city give better advice the residents on flood-proofing or mitigation measures to reduce risk to the structure.	Public Works and Utilities	Low	\$100,000	Stormwater Utility Fund	2	Medium Term 3-5 Years	Continue – In Progress	This would be a strain on staff time and resources. Property owners would unlikely comply.

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Weather Extremes Actions									
WE1	Become a National Weather Service StormReady Community. The City of Westminster is subject to severe and extreme weather events which can endanger our residents, cause physical and economic losses and damage our environment. Becoming a National Weather Service Storm Ready Community would help raise public awareness of our weather hazards and encourage mitigation and preparedness.	Emergency Management	Low	None	Emergency Management Operations budget	1,2,3	Annual Implementation	Continue – Not Started	Becoming StormReady will also earn credits in the CRS. Updating the HMP was one big step to becoming StormReady. The last step that the City needs to implement is to develop a formal hazardous weather plan, which includes training severe weather spotters and holding emergency exercises.

Notes:

- * Goal 1: Increase Community Awareness of Westminster’s Vulnerability to Hazards
- Goal 2: Reduce Vulnerability of People, Property, and the Environment to Hazards
- Goal 3: Increase Internal and Interagency Capabilities and Coordination to Reduce the Impacts of Hazards