

Implementation Action Plan

Purpose: The Implementation Action Plan identifies a broad range of strategies, some with specific actions that can be taken immediately and others that contain broader ideas requiring further exploration. Some strategies can be implemented by staff or elected officials alone, and some require partnerships across local, regional, and state government or between the public and private sector. These strategies are scheduled to be implemented over the next 5 to 10 years; however, as a living plan, strategies should be revisited regularly to address new information, technologies, and resource development.

Table 1-1. Land Use & Development Implementation Strategies and Initiatives

Initiative Description	Dept. Lead	Timing (ongoing, near-term, mid-term, long-term)	Cost (\$, \$\$, \$\$\$)	Relevant Policies	Status (complete, in-progress, future work, n/a)	Notes
Use the PDP and ODP processes to clarify allowable uses and where necessary, establish performance standards for uses with significant impacts.	CS	Ongoing	\$	LU-1.1	Ongoing	This is ongoing as part of the regular review of PDPs and ODPs
Periodically review land uses established in the Comprehensive Plan for feasibility relative to vision, infrastructure, public services, market conditions and opportunities and proposed map changes as appropriate.	CS	Ongoing	\$	LU-1.1	Ongoing	This is ongoing with large projects, projects requiring Comp Plan Amendment, and projects referred to DRCC for policy discussion
Update the Municipal Code to support mixed-use development, land use densities and development standards or ensure it facilitates realization of the Comprehensive Plan.	CS	Ongoing	\$	LU-1.1	In-progress	This is part of the Unified Development Code project, as presented to City Council 12/11/23 and 10/21/24
Align zoning districts with Comprehensive Plan land use categories.	CS	Near-Term	\$\$	LU-1.1	In-progress	This is part of the Unified Development Code project, as presented to City Council 12/11/23 and 10/21/24
Ensure that new development and redevelopment is consistent with the Comprehensive Plan's intended intensities and densities.	CS	Ongoing	\$	LU-1.2	Ongoing	This is ongoing as part of the regular review of PDPs and ODPs

Incentivize the use of on-site alternative energy sources.	CS	Ongoing	\$	LU-6.2	Ongoing	Since 2021, the City has run a cooperative solar PV group-buy program for residents and small businesses. This program has resulted in a total 177 contracts signed as of December, 2024. The City passed the IECC 2021 Energy Code with the State's model code amendment for solar ready new construction.
Manage stormwater runoff through measures detailed in the Stormwater Management Plan, and update the Plan as needed.	PWU	Ongoing	\$	LU-6.3	On-going	Work continues to stand up operations and maintenance of the stormwater closed conveyance system. Work continues following the list of priorities on the open channel drainage system.
Continue to strategically acquire new open space land.	PRL	Ongoing	\$\$\$	LU-7.2	in progress	Continue to acquire lands through PLD, and strategic purchases as opportunity arises, Barber, Diekman and Pearl Brauch acquired in the last 3 years
Establish buffers for waterways through the Westminster Municipal Code.	CS, PWU	Near-Term	\$\$	LU-7.2	In-progress	This is part of the Unified Development Code project, as presented to City Council 12/11/23 and 10/21/24
Evaluate establishment of impervious cover limits adjacent to water sources.	CS, PWU	Near-Term	\$\$	LU-7.2	Future Work	Would be tied to the current robust Open Space policies of owning properties adjacent to floodplains i.e. waterways.
Refine the development process to reflect the infill and redevelopment nature of the remaining land inventory.	CS	Near-Term	\$\$	LU-8.1	In-progress	This is part of the Unified Development Code project, as presented to City Council 12/11/23 and 10/21/24
Update design standards to adjust for changes in development typology, such as encouraging more pedestrian-oriented multifamily developments, as well as new technology in building structures, materials and sustainability.	CS	Near-Term	\$\$	LU-9.1	In-progress	This is part of the Unified Development Code project, as presented to City Council 12/11/23 and 10/21/24
Develop design standards appropriate for office, light industrial, mixed-use development, and residential infill typologies.	CS	Near-Term	\$\$	LU-9.1	In-progress	This is part of the Unified Development Code project, as presented to City Council 12/11/23 and 10/21/24
Require physical connections to sidewalks, bicycling infrastructure, trails and transit wherever possible.	CS	Ongoing	\$	LU-9.2	Future Work	The Transportation and Mobility Plan includes many connectivity projects across the City.
Regularly review and as needed update the Comprehensive Plan to ensure all physical planning efforts continue to support one another.	CS	Ongoing	\$	LU-10.1	Ongoing	Minor plan updates to proposed for City Council action on 2/24/25
Coordinate revisions to the Urban Centers and Station Area Master Plans with the Denver Regional Council of Governments and the affected counties.	CS	Ongoing	\$	LU-10.1	Future work	The DRCOG MetroVision planning methods are evolving and staff is involved with these discussions

Table 1-2. Transportation & Mobility Implementation Strategies and Initiatives

Initiative Description	Dept. Lead	Timing (ongoing, near-term, mid-term, long-term)	Cost (\$, \$\$, \$\$\$)	Relevant Policies	Status (complete, in-progress, future work, n/a)	Notes
Develop cohesive streetscape plans for multimodal corridors identified in the Transportation & Mobility Plan.	CS	Near-Term	\$	TM-1.1, TM-1.2, TM-2.1, TM-2.5, HN-5.3	Future Work	n/a
Identify, complete, operate and maintain a multimodal transportation network.	CS, PWU	Ongoing	\$\$\$	TM-1.1, TM-1.2, TM-2.2, TM-2.5, TM-3.1, TM-3.2	Ongoing	n/a
Develop a citywide complete streets policy.	CS	Near-Term	\$	TM-1.1, TM-3.1, TM-3.2	Future Work	n/a
Create a Vision Zero plan and associated policies and goals.	CS	Near-Term	\$	TM-1.1, TM-3.3	Future Work	n/a
Ensure sidewalks, landscaping and other right of way amenities are maintained, safe and accessible by the responsible entity as defined in Westminster Municipal Code and City Standards & Specifications for the Design and Construction of Public Improvements.	CS, PWU, PRL	Ongoing	\$	TM-1.1, TM-1.2, TM-1.4, TM-2.1, TM-2.3, TM-3.1, TM-3.2	Ongoing	n/a
Update design standards to improve connections between new neighborhoods and existing developments through pedestrian paths, trails, wayfinding, continuous sidewalks, bike lanes, lighting, and safe crossings.	CS	Near-Term	\$	TM-1.4, TM-1.5, TM-2.1, TM-2.3, TM-3.1, TM-4.2, TM-4.3, TM-5.3	In-progress	This is part of the Unified Development Code project, as presented to City Council 12/11/23 and 10/21/24
Continue to expand the city's wayfinding program and related promotional materials that create identity for the city's Focus Areas.	PRL, PWU	Mid-Term	\$\$	TM-1.4, TM-1.5, TM-1.6, TM-2.4, TM-2.6, TM-6.2	In-progress	PRL has brought on a consultant to look at PRL signage and wayfinding.
Expand the city's program to improve access to transit and provide passenger amenities such as benches and shelters at highly used bus stops through the city.	CS	Mid-Term	\$\$	TM-1.6, TM-2.1	Ongoing	City staff maintains an active relationship with RTD to address this and other transit-related issues.
Coordinate with RTD to ensure transit stops are located at safe, efficient and convenient locations.	CS	Ongoing	\$	TM-2.1	Ongoing	City staff maintains an active relationship with RTD to address this and other transit-related issues.

Create a strong sense of entry into and passage through the city at key locations and along key corridors through streetscape enhancements, development scale and orientation, lighting, signage, and public art.	CS	Mid-Term	\$\$\$	TM-2.5	Ongoing	The City completed a corridor plan for Federal Blvd and is nearing completion with the 72nd Ave corridor as presented to City Council 11/4/24. The Comprehensive Plan identifies 120th Avenue as the next corridor to study.
Update parking standards and create parking management at key destinations.	CS	Near-Term	\$\$	TM-4.3	In-progress	This is part of the Unified Development Code project, as presented to City Council 12/11/23 and 10/21/24
Regularly evaluate funding priorities for capital improvement programming and the improvement and expansion of transportation facilities and services.	CS, PWU	Ongoing	\$	TM-5.1, TM-5.2, TM-5.3	Ongoing	n/a
Prepare for and integrate sustainable transportation technology.	CS	Ongoing	\$	TM-7.1, TM-7.2	Future Work	n/a
Coordinate revisions to the Urban Centers and Station Area Master Plans with the Denver Regional Council of Governments and the affected counties.	CS	Ongoing	\$	LU-10.1	Future work	The DRCOG MetroVision planning methods are evolving and staff is involved with these discussions

Table 1-3. Health, Wellness & Community Services Implementation Strategies and Initiatives

Initiative Description	Dept. Lead	Timing (ongoing, near-term, mid-term, long-term)	Cost (\$, \$\$, \$\$\$)	Relevant Policies	Status (complete, in-progress, future work, n/a)	Example Work
Review infrastructure needs for recreation, and where appropriate, identify required improvements or new facility needs in the city's Capital Improvement Program.	PRL	Ongoing	\$	HWS-1.1	Ongoing	Remodel and maintenance of 7 recreation facilities throughout the year to ensure safety and high quality experience for guests. Swim & Fitness Center remodel completed in 2024
Integrate satellite library kiosks into high-intensity development areas such as Downtown Westminster and Westminster Station.	PRL	Long-Term	\$\$	HWS-1.1	Future work	The next Library Master Plan is underway and will be used to guide future kiosk expansion.
Pursue updated master plans for City Park and Standley Lake Regional Park.	PRL	Mid-Term	\$\$	HWS-2.1	Future / In progress	Standley Lake MP update has just brought a consultant on board and will start most work in Q1 2025. No current plans for any City Park master plan
Conduct a community needs assessment for parks. Available and identify gaps to be addressed in future offerings.	PRL	Near-Term	\$	HWS-2.1	Complete	A needs assessment was done as part of the PRL Vision Plan and presented to City Council on 7/1/24

Maintain the Parks, Recreation and Libraries Master Plan to reflect the city's community needs assessment and planned emphasis on maintenance, operations and optimization of use.	PRL	Ongoing	\$	HWS-2.1	In progress	The PRL Vision Plan is in progress, tracking for completion in early 2025
Continue to expand the community gardens program.	PRL	Ongoing	\$\$	HWS-3.1	Future work	Needs assessment done as part of Vision Plan and adding community gardens will be determined based on other department priorities
Identify partnership opportunities and locations for farmers markets and other food access programs.	PRL	Near-Term	\$	HWS-3.2	Complete	There are two farmers markets within Westminster which are located at Orchard Town Center and on 5255 W 98th Ave.
Provide incentives for farmers markets that accept Double Up Food Bucks Colorado or similar programs making healthy food accessible to all residents, regardless of income.	PRL	Near-Term	\$\$	HWS-3.2	Ongoing	The City of Westminster partners with Growing Home to support a community garden located at the Irving Street Library. This garden produces fresh, organic fruits, vegetables, and herbs annually, which are distributed to volunteers and Growing Home's Food Pantry to help nourish the community.
Identify areas with limited food retail options and assess any local zoning, ordinances, policies or programs to find ways to ensure all have access to healthy food.	PRL, CS	Mid-Term	\$	HWS-3.2	Future work	n/a
Streamline regulator barriers to year-round urban agriculture such as provisions to allow for greenhouses, hoop houses and food access within residential areas.	CS	Near-Term	\$	HWS-3.3	In-progress	This is part of the Unified Development Code project, as presented to City Council 12/11/23 and 10/21/24
Evaluate and reduce the concentration of poverty indicator businesses through distance requirements in the Westminster Municipal Code.	CS	Near-Term	\$	HWS-3.3	In-progress	This is part of the Unified Development Code project, as presented to City Council 12/11/23 and 10/21/24
Identify areas with large percentages of persons without vehicle or below poverty level and identify avenues to support access to programs and services such as health care, mental health, education, healthy food options, job training, and/or substance abuse treatment.	PRL	Ongoing	\$	HWS-3.3	Future work	n/a
Utilize the Trails Master Plan to develop connections between open space areas.	PRL	Mid-Term	\$\$	HWS-4.1	Future work	This is planned as a follow up to the PRL Vision Plan

Work with proposed development projects to provide new linkages to existing trails and create new trails where feasible.	CS, PRL	Ongoing	\$	HWS-4.1	Ongoing	This is ongoing as part of the regular review of PDPs and ODPs
Continue to identify and evaluate opportunities for strategic property acquisitions that enhance access to the city's trail corridors and public open space.	PRL	Ongoing	\$	HWS-4.1	Ongoing	27.44 acres of Open Space added since time of adopting the Comprehensive Plan
Enhance and fund the city's open space properties to provide public access while preserving the environmental and wildlife integrity of the property.	PRL	Ongoing	\$\$	HWS-4.2	Ongoing	McKay Lake improvements project underway, Tristate trails in planning process, and Westminster Hills Area Plan underway
Utilize and keep the Open Space Stewardship Plan updated for operations and maintenance.	PRL	Ongoing	\$	HWS-4.2	Ongoing	Ongoing Invasive species management, trail repair and management, ecological systems plan update in progress
Work with partners in open space programs, including the Adams County Open Space Program, the City and County of Broomfield Open Space and Trails Program, Jefferson County Open Space Program and Great Outdoors Colorado Trust Fund.	PRL	Ongoing	\$	HWS-4.2	Ongoing	More than \$1.5 million in OS funding received through Adams County, Continued partnership with Broomfield on Metzger Foundation, Partnership with Butterfly Pavillion for environmental education and restoration efforts, staff serves on steering committee for the Colorado Open Space Alliance which facilitates cooperation among Open Space Org. across CO
Coordinate with school districts to ensure that sufficient facilities are available to accommodate projected school enrollment.	CS	Ongoing	\$	HWS-6.1	Ongoing	All three school districts are provided referral reviews for new development. W.M.C. provides the option for dedication of land for school sites or cash-in-lieu
Coordinate with school districts to identify opportunities for beneficial uses as facilities close as a result of failing student enrollment.	CS	Ongoing	\$	HWS-6.1	Ongoing	Staff has worked productively with Jeffco Schools resulting in creation of a park at the former Sheridan Green Elementary, and evaluating development proposals on other closed campuses
Update strategic plans for the Police and Fire Departments in concert with Comprehensive Plan updates.	FD, PD	Near-Term	\$\$	HWS-7.3	Future work	n/a
Continually assess and evaluate Police and Fire Department staffing, equipment and training to ensure emergency response, investigative processes and victim services are fully functional and meet the growing demands of the community.	FD, PD	Ongoing	\$	HWS-7.3	Ongoing	n/a

Develop checklists for Crime Prevention Through Environmental Design considerations to facilitate public safety through ODP review.	CS, PD	Near-Term	\$	HWS-7.4	Future work	n/a
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Table 1-4. Economic & Financial Resilience Implementation Strategies and Initiatives

Initiative Description	Dept. Lead	Timing (ongoing, near-term, mid-term, long-term)	Cost (\$, \$\$, \$\$\$)	Relevant Policies	Status (complete, in-progress, future work, n/a)	Notes
Keep the business community informed and provide appropriate business assistance and networking opportunities.	CS	Ongoing	\$	ER-1.4	ongoing	ED sends monthly updates via the business eblast to keep the business community informed about grants, state legislation and resources, as well as Chamber networking opportunities.
Explore opportunities for partnerships with the private sector, Counties and other regional partners.	CS	Ongoing	\$	ER-1.4	ongoing	ED works with the private sector, regional and county partners on a variety topics throughout the year.
Market unique local businesses and experiences.	CS	Ongoing	\$	ER-1.5	ongoing	ED markets local businesses and experiences through several ongoing efforts to include: the westy wish list, small biz spotlight, new business spotlight, in the business eblast and quarterly mailer.
Partner with the K-12 school system and technical and community colleges to prepare the workforce, and support workforce training opportunities for local job placement.	CS, HR	Ongoing	\$	ER-5.2	ongoing	ED provides JTIG dollars to local business who hire local students. HR offers High School Internships for all three school districts . City support for career enrichment workshops (resume building, mock interviews) and job fair presence for all 3 high schools in addition to Hidden Lake Secondary School. Partnership with ACEC and WPS SWAP.
Study revenue opportunities to support financial sustainability.	CMO	Near-Term	\$	ER-7.1	Ongoing	Presentations made to City Council on April 1, 2024; August 5, 2024; August 12, 2024. Ballot Measure 3.C was considered during the Nov 5, 2024 election; the measure failed. Next steps are being discussed.
Identify options to diversify sources of sales tax revenue.	CMO	Near-Term	\$	ER-7.1	Ongoing	Staff will present to City Council about proposed changes to the Roadway Impact Fee. Staff continue to explore - this is ongoing

Table 1-5. Housing & Neighborhoods Implementation Strategies and Initiatives

Initiative Description	Dept. Lead	Timing (ongoing, near-term, mid-term, long-term)	Cost (\$, \$\$, \$\$\$)	Relevant Policies	Status (complete, in-progress, future work, n/a)	Notes
Create a neighborhood planning program for residential and commercial areas without a mandatory homeowners association.	CS	Mid-term	\$\$	HN-1, HN-2	Future work	The Harris Park Community Vision Plan was developed as the prototype for this work. Further neighborhood planning is subject to staffing and workload commitments.
Update development regulations as needed relative to infill development to contribute to the vitality of the area with compatible design.	CS	Near-term	\$	HN-2.1	In-progress	This is part of the Unified Development Code project, as presented to City Council 12/11/23 and 10/21/24
Proactively educate the community and enforce the municipal code in locations with frequent code violations and reported property crimes.	CS	Ongoing	\$	HN-2.2	In-progress	In 2023, the Code Enforcement team worked 2,103 total property standards cases and struck a balance of officer-initiated cases (e.g. "proactive" cases) and complaint cases that equated to 923 Proactive cases versus 1,180 Complaint-based cases, or a breakdown of approximately 44% Proactive/56% Complaint cases. In comparison, in 2024, the Code Enforcement team worked 2,291 total cases. This was a notable increase over the previous year's 2,103 cases, while achieving a slightly more proactive case balance in 2024 of 1,059 Proactive cases versus 1,231 Complaint-based cases, or a breakdown of approximately 46% Proactive/54% Complaint cases.

Coordinate municipal neighborhood services in one operational unit to promote healthy neighborhoods with capacity building, partnerships for events and enhancements, nuisance abatement, and services for renters and mobile home communities.	CS	Mid-term	\$\$\$	HN-2.2	Future work	Formation of the Community Preservation group within Community Services was a significant first step to this initiative. The Sustainability Office created a program to support HOAs and neighborhood groups on sustainability initiatives including water conservation, energy efficiency, waste reduction, and social connection. The program began in 2023 and has assisted a total of 11 HOAs with personalized resource connection and provided \$10K in grant funds. Planning has initiated a turf conversion program for HOA common areas with 3 HOAs directly assisted in 2024, and a fourth HOA was connected by staff to a non-profit for assistance.
Continue HOA registration and notification process.	CS	Ongoing	\$	HN-2.4	Ongoing	Currently there are 133 HOAs registered with City. HOAs receive notice of development proposals requiring approval of Planning Commission and/or City Council to facilitate public engagement.
Coordinate the formation of HOA governing documents with new development and establish a model template for HOAs.	CS	Near-term	\$	HN-2.4	Future work	n/a
Update design standards to ensure an expansive menu of housing product types, including accessory dwelling units (ADUs) and "missing middle housing", as well as options for supportive housing, transitional housing, rapid rehousing, and emergency shelters.	CS, PRL	Near-term	\$	HN-3.1	In-progress; completed (ADUs)	ADU ordinance approved 11/18/2024. Other housing types are part of the Unified Development Code project, as presented to City Council 12/11/23 and 10/21/24. PRL is lead on a emergency sheltering
Develop programs to ensure smoke and carbon monoxide detectors are included in existing housing.	Fire	Mid-term	\$\$	HN-3.3	Future work	The Home Safety Check Program has been temporarily suspended. Westminster Fire offers free home safety checks for older adults or those with special needs on a quarterly basis. Firefighters and trained volunteers visit residents to check their home for a variety of hazards. Smoke alarms, carbon monoxide detectors, night lights, extension cords, and more are all reviewed to reduce the chance for a home-related injury or fire hazard.

Continue the rental housing inspection program and plan for future inspection resources as the inventory of rental units increases.	CS	Ongoing	\$	HN-3.3	Ongoing	n/a
Establish streamlined processes for proposed development and redevelopments that provide housing for seniors or people with special needs.	CS	Near-term	\$	HN-4.1	Future work	Proposed amendment to Comp Plan forthcoming
Update the Municipal Code to allow senior and special need housing in areas with access to transit, social services and medical services.	CS	Near-term	\$	HN-4.1	In-progress	This is part of the Unified Development Code project, as presented to City Council 12/11/23 and 10/21/24
Update the municipal sign ordinance to balance aesthetics, business visibility and legal considerations.	CS	Near-term	\$	HN-5.3	Complete	n/a

Table 1-6. Utilities & Resources Implementation Strategies and Initiatives

Initiative Description	Dept. Lead	Timing (ongoing, near-term, mid-term, long-term)	Cost (\$, \$\$, \$\$\$)	Relevant Policies	Status (complete, in-progress, future work, n/a)	Notes
Coordinate development reviews to ensure development and water supply are designed and built in concert with each other.	PWU	Ongoing	\$	UR-1.1	Ongoing	n/a
Identify and monitor trends in development that could impact water demand.	PWU	Ongoing	\$	UR-1.1	Ongoing	n/a
Provide decision-making bodies with appropriate information to create or update policies.	PWU	Ongoing	\$	UR-1.1	Ongoing	n/a
Enact the program and outreach recommendations from the 2020 Water Efficiency Plan or successor.	PWU	Near-term	\$	UR-1.2	On-Going	Annual efficiency program update to CC provided on 04-08-2024. Single family outdoor efficiency programs provided through Resource Central. New turf to native grass conversion program for HOAs in coop with CS.
Lead by example on efficiency actions with city facilities and properties.	CS, PWU	Ongoing	\$-\$\$	UR-1.2		Conducted ASHRAE Level II Energy Audits of City Hall and PSC in December 2024
Enforce and adapt regulations that promote low water use and native and pollinator-friendly landscaping.	CS	Near-term	\$	UR-1.2	In-progress	This is part of the Unified Development Code project, as presented to City Council 12/11/23 and 10/21/24

Encourage use of high-efficiency indoor technologies as they become available and are appropriate.	CS, PWU	Ongoing	\$	UR-1.2	On-Going	Annual assistance program update to CC provided on 04-08-2024. Single family and multi-family income-qualified fixture retrofit program. SAGE Sustainable Business Program provides grants/rebates to assist businesses reduce indoor water consumption through water efficient appliances/fixtures
Utilize reclaimed water when and where appropriate to reduce potable water demand.	PWU	Ongoing	\$	UR-1.2	Ongoing	n/a
Align conservation program with city goals for equity and sustainability.	PWU	Ongoing	\$	UR-1.2	Ongoing	n/a
Evaluate developer responsibility for on-site and off-site water and wastewater infrastructure in accordance with City Standards and Specifications so as not to hinder the city's ability to provide exceptional water and wastewater service to rate payers.	PWU	Ongoing	\$	UR-2.1, UR-2.2, UR-2.5	Ongoing	n/a
Adopt tap fees that promote water efficiency and fully recover the impact new growth places on the infrastructure system.	CMO, PWU	Near-term	\$	UR-3.1	Ongoing	Successful adoption of 2025 tap fee increase on 10/28/24.
Adopt rates that are fair and equitable to each customer class, and reliably fund the Minimally Responsible CIP and utility services.	CMO, PWU	Near-term	\$	UR-3.1	Ongoing	Successful adoption of 2025 and 2026 rate increase on 10/28/24.
Maintain income-qualified water bill assistance programs to support affordability.	CMO, PWU	Ongoing	\$	UR-3.1	Ongoing	Successful continuation of the program and increase the fund available to qualified rate payers by \$100K for 2025
Implement a needs-based stormwater fee structure that promotes people, property and environment through floodplain protection, stormwater permit compliance, appropriately managed infrastructure and capital improvement.	PWU	Near-term	\$	UR-4.6	In-Process	Progress is made introducing the need for SW fee structure changes.
Increase education, information, and signage about ways to recycle and properly dispose of waste at city facilities.	CS (Bridger)	Near-term	\$	UR-5.1	In-progress	Placed new paired recycle and trash bins in all public facing spaces at City facilities with sorting signage. Working on creating educational programming at the new recycling drop-off center.

Continue to provide disposal options for household hazardous waste disposal.	CS (Bridger)	Ongoing	\$	UR-5.1	On-going	The City is still providing "At Your Door Special Pick-Up" service for residents. This program collects hazardous waste materials at residents homes
Explore opportunities to achieve a zero-waste approach for city rental facilities, city employee events, city-sponsored community events, and city purchasing policies.	CS (Bridger)	Near-term	\$	UR-5.1	In-progress	All major City events have a zero-waste clause in vendor agreements and have compost, trash, and recycling sorting and disposal services. Some events, such as Westy Fest, use R-Cup, a reusable container service for drink service. Large City events such as employee appreciation events have zero-waste and waste sorting services. For smaller City events, there is an event support form which allows staff to get support from the Sustainability Office on making their event more sustainable. Currently analyzing City rental facilities and community event permits and purchasing policies for waste reduction initiatives.
Ensure adequately sized and conveniently located solid waste collection facilities are provided in new development and redevelopment.	CS	Near-term	\$	UR-5.1	In-progress	This is part of the Unified Development Code project, as presented to City Council 12/11/23 and 10/21/24
Work with service providers to coordinate improvements as city streets are constructed or improved.	PWU	Ongoing	\$	UR-6.2	Ongoing	Coordination with all service provider occurs on all street projects.
Update city standards and specifications to ensure deployment of broadband infrastructure during construction projects that disrupt the public right-of-way.	PWU	Near-term	\$	UR-6.3	Ongoing	City Standards and Specifications are updated quarterly. The last update was August 2024.
Evaluate feasibility of constructing fiber to connect learning facilities (such as schools and libraries) that currently pay for commercial broadband services.	TBD	Mid-term	\$-\$\$\$	UR-6.3	Future work	n/a
Work with cable and internet providers to provide service delivery equitably to all areas of Westminster.	CS, PWU	Ongoing	\$	UR-6.3	Ongoing	Staff does their best to promote equity across the City for these services. At the end of the day, these are private utility companies making business decisions and there is little Staff can do to dictate their locations.
Require appropriate screening of all wireless communications facilities and supporting equipment.	CS	Ongoing	\$	UR-6.4	Ongoing	This is ongoing as part of the regular review of ODPs

Prioritize rooftop (rather than façade-mounted) installations for wireless communications facilities and supporting equipment.	CS	Ongoing	\$	UR-6.4	Ongoing	This is ongoing as part of the regular review of telecomm permits
For small cell wireless poles placed in the public right-of-way, or on private property, promote forward-looking technology installations to avoid additional disruption of the public right-of-way to accommodate changing technologies.	CS	Ongoing	\$	UR-6.4	Ongoing	This is ongoing as part of the regular review of telecomm permits
Require small cell installations follow the hierarchy of placement/location requirements found in the City of Westminster Small Cell Infrastructure Guidelines.	CS	Ongoing	\$	UR-6.4	Ongoing	This is ongoing as part of the regular review of telecomm permits

Table 1-7. Plan Administration Implementation Strategies and Initiatives

Initiative Description	Dept. Lead	Timing (ongoing, near-term, mid-term, long-term)	Cost (\$, \$\$, \$\$\$)	Relevant Policies	Status (complete, in-progress, future work, n/a)	Notes
Organize an implementation team to begin plan implementation, communication efforts and participation initiatives.	CS	Near-Term	\$	PA-1.1	In-progress	Staff has used the interdepartmental DRCC group for this purpose
Identify and request budget resources to implement the plans policies, as applicable.	CS	Ongoing	\$	PA-1.1	Ongoing	Requests submitted for 2025 budget for assistance with the state planning legislation
Prepare a Biennial Report on plan compliance and implementation activities.	CS	Near-Term	\$	PA-1.1	In-progress	Completion of this table is part of the biennial report
Educate future elected officials and city staff about the Plan.	CS	Ongoing	\$	PA-1.1	Ongoing	Several trainings have been held and more will be scheduled in the future